



TOWNSHIP OF WILMOT

Council Meeting Agenda

Monday, August 24, 2020

Regular Council Meeting

Virtual

7:00 P.M.

This meeting is open to the public and is available through an online platform. Please subscribe to the [Township of Wilmot You Tube Channel](#) to watch the live stream or view after the meeting.

Delegations must register with the [Information and Legislative Services Department](#).

- 1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN SESSION (IF NECESSARY)**
- 3. MOMENT OF SILENCE**
- 4. LAND ACKNOWLEDGEMENT**
- 5. ADDITIONS TO THE AGENDA**
- 6. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**
- 7. MINUTES OF PREVIOUS MEETINGS**

- 7.1 Council Meeting Minutes July 13, 2020 and Special Council Meeting Minutes July 27, 2020**

RECOMMENDATION

THAT the minutes of the following meetings be adopted as presented:

Council Meeting July 13, 2020 and Special Council Meeting July 27, 2020.

8. PUBLIC MEETINGS

8.1 REPORT NO. DS 2020-18

Zone Change Application 06/20

Deonisie Ardelean and Priscilla Ardelean

2232 Nafziger Road, Phillipsburg

RECOMMENDATION

THAT Report DS 2020-020 be received for information.

Registered Delegations

Deonisie Ardelean

Dave Riepert

Linda Brander

9. PRESENTATIONS/DELEGATIONS

9.1 SUSTAINABLE WATERLOO REGION

Tova Davidson, Executive Director

9.1.1 REPORT NO. CS 2020-031

Sustainability Working Group Annual Report

RECOMMENDATION

THAT the annual report COR 2020-031, from the Sustainability Working Group be received for information; and further,

THAT the Sustainability Working Group staff composition be amended in the Terms of Reference, Governance Policy #CL-05.7, as follows:

Five (5) Full-time Staff covering (at least one must be a SMT member):

- o Parks, Facilities and Recreation Services
- o Development Services
- o Public Works and Engineering
- o Corporate Services (Budget/Finance Division)
- o Corporate Services (Asset Management Division)

The committee may invite other members of staff not listed in the membership as resources to assist with specific projects being undertaken (non-voting).

10. CONSENT AGENDA

10.1 REPORT NO. ILS 2020-13

Quarterly Activity Report

10.2 REPORT NO. FD 2020-03 (deferred from July 13 and 27, 2020)

Second Quarter Activity Report

10.3 REPORT NO. ILS 2020-12

2021 Council Meeting Schedule

10.4 REPORT NO. ILS 2020-19

Consideration of Drainage Engineer's Report

For the Nachurs Alpine Municipal Drain 2020

Concession South of Snyder's Road Part Lot 19

RP58R13951 Parts 2 to 4, 7 and 8

Nafziger Road, Baden

Township of Wilmot

10.5 REPORT NO. PW 2020-13 (deferred from July 13, 2020)

Q1 and Q2 Department Activity Report

January – June 2020

10.6 REPORT NO. CK 2020-003 (deferred from July 13 and 27, 2020)

Quarterly Activity Report – April, May & June 2020

10.7 REPORT NO. FRS 2020-008 (deferred from July 13 and 27, 2020)

Parks, Facilities & Recreation Services Second Quarter Activity Reports

10.8 REPORT NO. DS 2020-014 (deferred from July 13 and 27, 2020)
2nd Quarter 2020 Building Statistics Summary

10.9 REPORT NO. ILS 2020-15
Volunteer Member Appointment:
Sustainability Working Group

RECOMMENDATION

THAT Report Nos. ILS 2020-13, FD 2020-03, ILS 2020-12, ILS 2020-19, PW 2020-13, CK 2020-003, FRS 2020-008, DS 2020-014 and ILS 2020-15 be received for information purposes.

11. REPORTS

11.1 CORPORATE SERVICES

11.1.1 REPORT NO. COR 2020-027 (deferred from July 13 and 27, 2020)
Statement of Operations as of June 30, 2020 (un-audited)

RECOMMEDATION

THAT report COR 2020-027, Statement of Operations (un-audited) as of June 30, 2020, as prepared by the Manager of Finance / Deputy Treasurer, be received for information purposes.

11.1.2 REPORT NO. COR 2020-028 (deferred from July 13 and 27, 2020)
Capital Program Review as of June 30, 2020 (un-audited)

RECOMMENDATION

THAT Report FIN 2020-028, Capital Program Review as of June 30, 2020 (un-audited), as prepared by the Manager of Finance / Deputy Treasurer, be received for information purposes.

11.2 DEVELOPMENT SERVICES

11.2.1 REPORT NO. DS 2020-19

**Zone Change Application 03/20
Tri-County Mennonite Homes
Neville Street, New Hamburg**

RECOMMENDATION

THAT Council approve Zone Change Application 03/20 by Tri-County Mennonite Homes to change the zoning of a portion of the property from Zone 11 (Open Space) to Zone 4 (Residential) along with the following site specific regulations:

1. to reduce the required setback of parking from the front property line from 7.6m to approximately 2.9m; and
2. to increase the maximum building height from 10.5m, or 3 storeys (whichever is greater) to a height ranging from 4 storeys (approximately 13m) at the front of the building to 5 storeys (approximately 19m) at the rear of the building.

11.2.2 REPORT NO. DS 2020-020**Township Zoning By-law Update****RECOMMENDATION**

THAT Council approve amendments to By-law 83-38, being the Township of Wilmot Zoning Bylaw, as outlined in Report DS 2020-13 and DS 2020-020.

Registered Delegations

Rory Farnan
Samantha Learnout
Pat Chevalier

11.3 PARKS, FACILITIES AND RECREATION SERVICES**11.3.1 REPORT NO. 2020-010****Dog Park Change Notice Approval****RECOMMENDATION**

THAT 39 Seven Inc. Construction Change Notice - 2 for RFP 2020-21, be approved to increase the size of the Permanent Dog Park site at William Scott Park, New Hamburg, as per their proposal dated August 13, 2020, in the amount of \$9,545.00 plus HST.

11.4 INFORMATION AND LEGISLATIVE SERVICES**11.4.1 REPORT NO. ILS 2020-16****Relocation of the Sir John A Macdonald Statue and
Endorsement of the Consultation Process****RECOMMENDATION**

THAT Council endorses Report No. ILS 2020-16, prepared by the Director of Information and Legislative Services / Municipal Clerk and the Director / Curator of Castle Kilbride;

AND FURTHER THAT the statue of Sir John A Macdonald be relocated and moved as detailed in Option _____ of Report No. ILS 2020-16.

Registered Delegations

Dave Atkinson
Glen Mathers

11.4.2 REPORT NO. ILS 2020-17**Regional Council Composition Review****RECOMMENDATION**

THAT Township of Wilmot Council support Option 1 – Status Quo and that the Director of Information and Legislative Services / Municipal Clerk be directed to advise the Regional Municipality of Waterloo of the preferred option for Regional Council composition.

12. CORRESPONDENCE**12.1**

Email from a resident Ron Kennell with a request to have his statement at the next council meeting.

RECOMMENDATION

That Correspondence 12.1 be received for information.

12.2 Emancipation Day Resolution – Municipality of Chatham-Kent

Recommendation

That Township of Wilmot Council acknowledges and supports the following Private Members Bill put forward by Majid Jowhari; M-36, *Emancipation Day*, 43rd Parliament, 1st Session that reads as follows:

That the House recognizes that:

- a) The British Parliament abolished slavery in the British Empire as of August 1, 1834
- b) Slavery existed in the British North America prior to its abolition in 1834
- c) Abolitionists and others who struggled against slavery, including those who arrived in Upper and Lower Canada by the Underground Railroad, have historically celebrated August 1, as Emancipation Day
- d) The Government of Canada announced on January 30, 2018 that it would officially recognize the United Nations International Decade for People of African Descent to highlight the important contributions that people of African Descent have made to Canadian society, and to provide a platform for confronting anti-black racism; and
- e) The heritage of Canada's people of African descent and the contributions they have made and continue to make to Canada; and that in the opinion of the House, the government should designate August 1 of every year as "Emancipation Day" in Canada

That support for this motion is sent to our Member of Parliament and all House of Commons representatives, Bardish Chagger (Minister of Diversity and Inclusion and Youth), Ahmed Hussen (Minister of Families, Children and Social Development), and Steven Guilbeault (Minister of Canadian Heritage).

13. BY-LAWS

13.1 By-law No. 2020-26 Zoning By-law

13.2 By-law No. 2020-27 ZCA-03/20

RECOMMENDATION

THAT By-laws 2020-26 and 2020-27 be read a first, second and third time and finally passed in Open Council.

14. NOTICE OF MOTIONS

15. ANNOUNCEMENTS

16. BUSINESS ARISING FROM CLOSED SESSION

17. CONFIRMATORY BY-LAW

17.1 By-law No. 2020-29

RECOMMENDATION

THAT By-law No. 2020-29 to Confirm the Proceedings of Council at its Meeting held on August 24, 2019 be introduced, read a first, second, and third time and finally passed in Open Council.

18. ADJOURNMENT

RECOMMENDATION

THAT we do now adjourn to meet again at the call of the Mayor.



REPORT NO: DS 2020-018

TO: COUNCIL

SUBMITTED BY: Harold O’Krafka, MCIP RPP
Director of Development Services

PREPARED BY: Andrew Martin, MCIP RPP
Manager of Planning/EDO

REVIEWED BY: Grant Whittington, CAO

DATE: August 24, 2020

SUBJECT: Zone Change Application 06/20
Deonisie Ardelean and Priscilla Ardelean
2232 Nafziger Road, Phillipsburg

RECOMMENDATION:

THAT Report DS 2020-020 be received for information.

SUMMARY:

This application proposes to rescind the current site specific zoning that establishes a minimum lot size of 0.4 hectares to allow the regulations to return the standard Zone 2 zoning regulations that require a minimum lot area of 0.2 hectares. The standard zoning would allow the property to be divided into two separate properties in conformity with the standard Zone 2 regulations.

This report summarizes the request made and the public process up to the holding of a Public Meeting.

BACKGROUND:

Notice of a Public Meeting was given to property owners within 120 metres of the subject lands on July 30, 2020. The following is a summary of comments received prior to the Public Meeting.

Public: Dave Riepert, Philipsburg: written comments were not received at the time of writing this report, but verbal concerns were expressed regarding the findings of the hydrogeological study.

Agencies: GRCA – no objections to zone change
Region of Waterloo – Planning comments not received at the time of writing this report, but Water Services staff indicating no objections to a new lot on a septic system.
WCDSB – no comments or concerns

REPORT:

The subject lands are designated Settlement Residential in the Township Official Plan, and are presently zoned Zone 2 (Residential) with a site specific section requiring a minimum lot size of 0.4047 hectares.

This application proposes to rescind a portion of subsection 22.206 of the Zoning By-law to remove the maximum lot size restriction and allow the zoning to revert to the standard lot area requirement under Zone 2 of 0.2ha.

The subject property was created by severance in 2005. At that time a hydrogeological assessment was completed that concluded that a minimum lot size of 0.4047 hectares was required in order to support a new individual septic system without impact to abutting private water supply wells.

In support of this application, an updated hydrogeological assessment was completed, including test wells that were not installed during the 2005 assessment. Based on additional information derived from the current study, the report concludes that a new lot with a private individual septic system is not anticipated to impact any adjacent private water supply wells. Region of Waterloo Professional Geoscientists within the Water Services division have concurred with the findings of the updated report.

After receiving any additional comments through the Public Meeting, staff will return to Council with a detailed report and recommendation on the application that will include further discussion and responses to any concerns or comments received.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

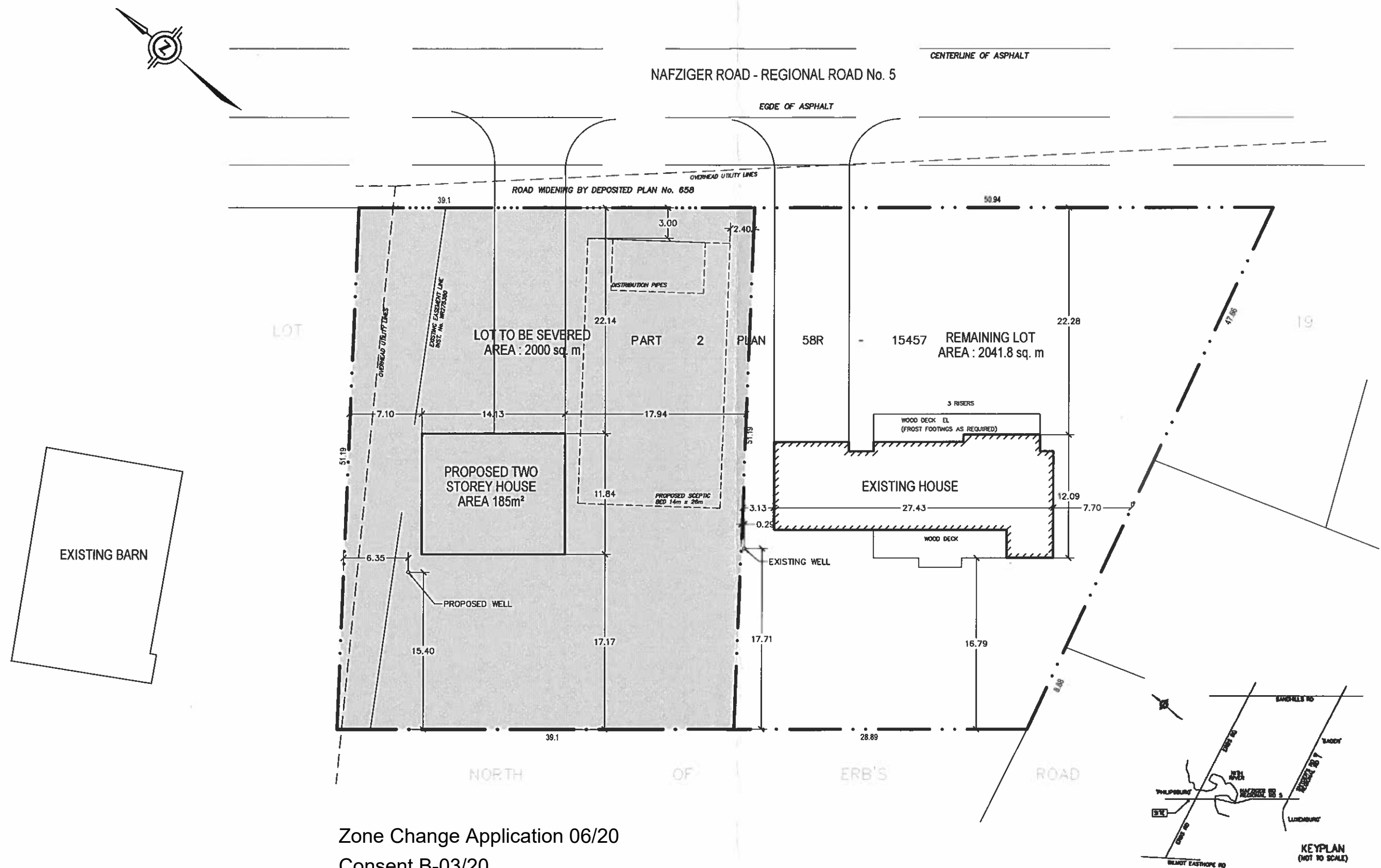
Holding public meetings to gain input on planning matters promotes an engaged community.

FINANCIAL CONSIDERATIONS:

The application fees, established by the Township of Wilmot Fees and Charges By-law, were collected at the time of application.

ATTACHMENTS:

Attachment A Site Plan



Zone Change Application 06/20
Consent B-03/20
2232 Nafziger Road, Phillipsburg

SKETCH FOR SEVERANCE APPLICATION
2232 NAFZIGER RD., WILMOT, ON, N3A 3H1
DATE: DEC 26, 19
SCALE 1:400



sustainable

WATERLOO REGION



Organizations in our region have proven that low carbon business is possible — and profitable.



SWR supports the growth of organizations in our community to implement sustainable business practices.

>> **WE ARE INDEED MAKING MOVES FORWARD.**

WE HAVE TO WORK TOWARDS REAL CULTURAL CHANGE.

THIS GLOBAL CHALLENGE REQUIRES ALL OF US TO INTEGRATE OUR LIFESTYLE CHOICES, OUR BUSINESS CHOICES, AND THE CULTURE WE CREATE AS ORGANIZATIONS AND AS A COMMUNITY.

THE TECHNOLOGY EXISTS.

THE BUSINESS CASE HAS BEEN PROVEN.

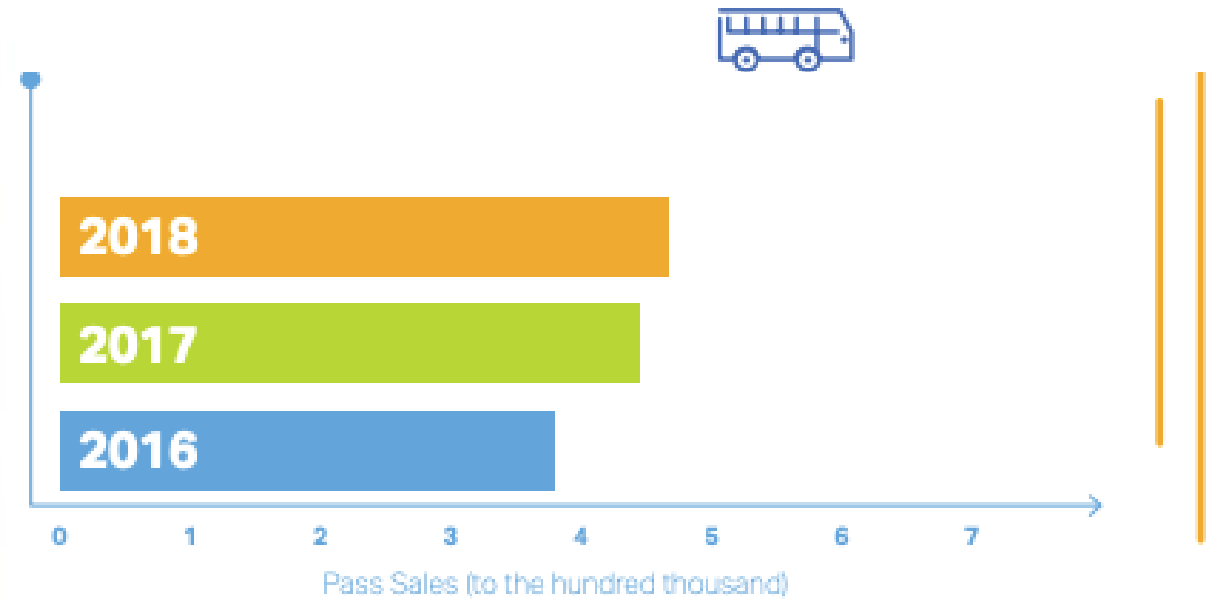
NOW WE NEED TO DRIVE OUR COMMUNITY.

Emissions Committed + Reduced

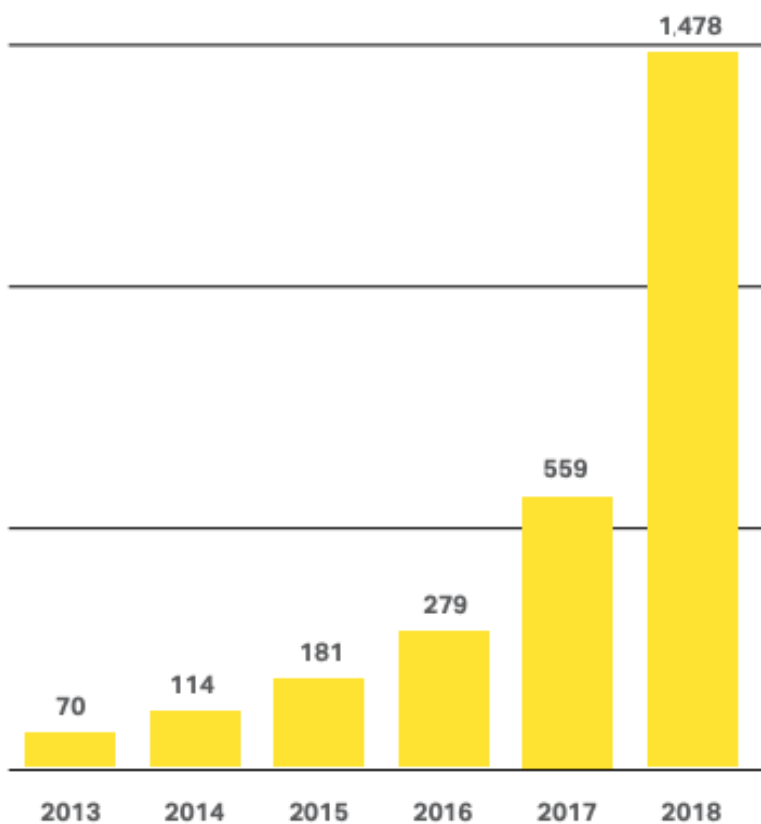
REDUCED TO DATE

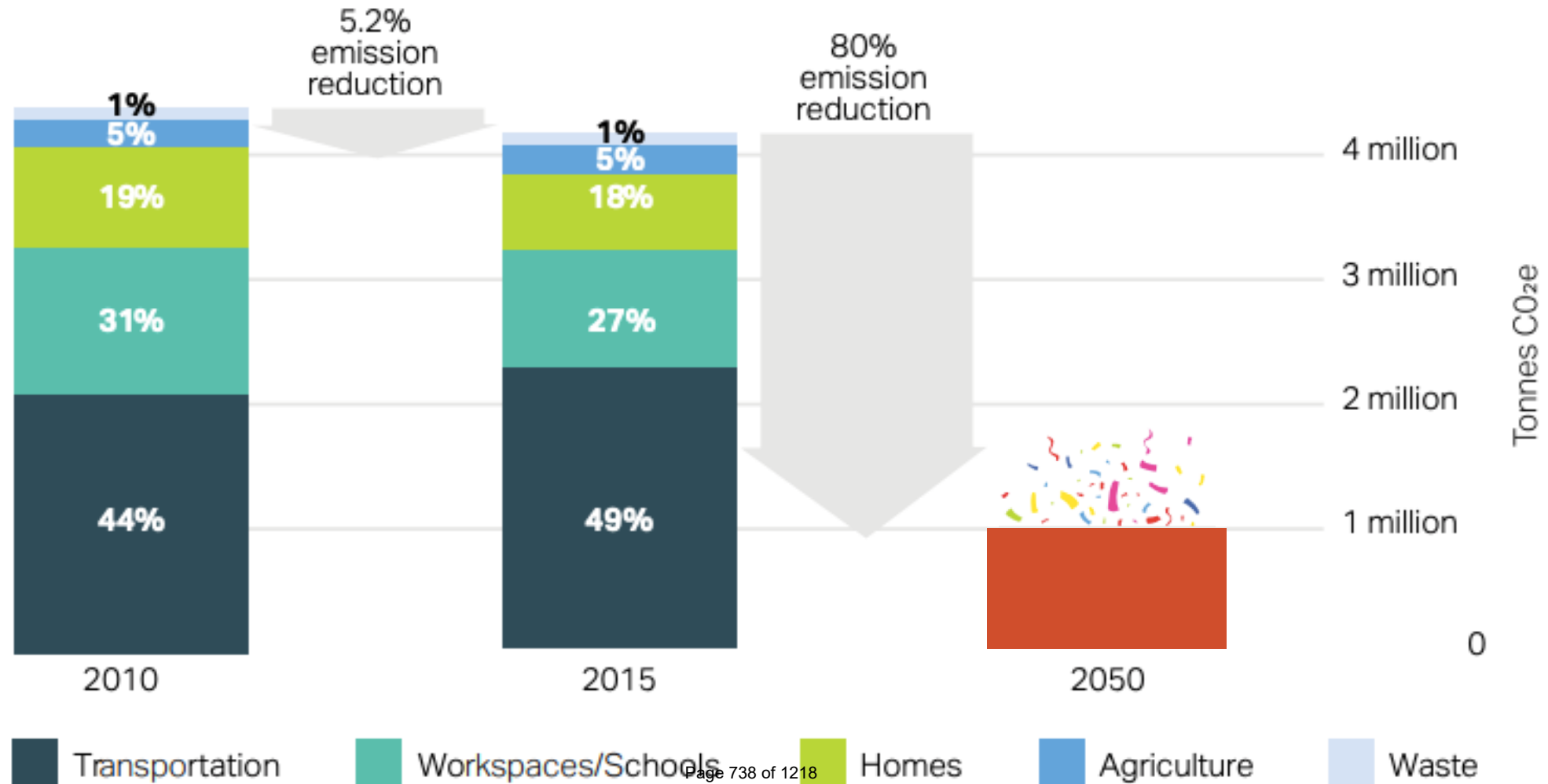
65,560

TONNES OF GHG

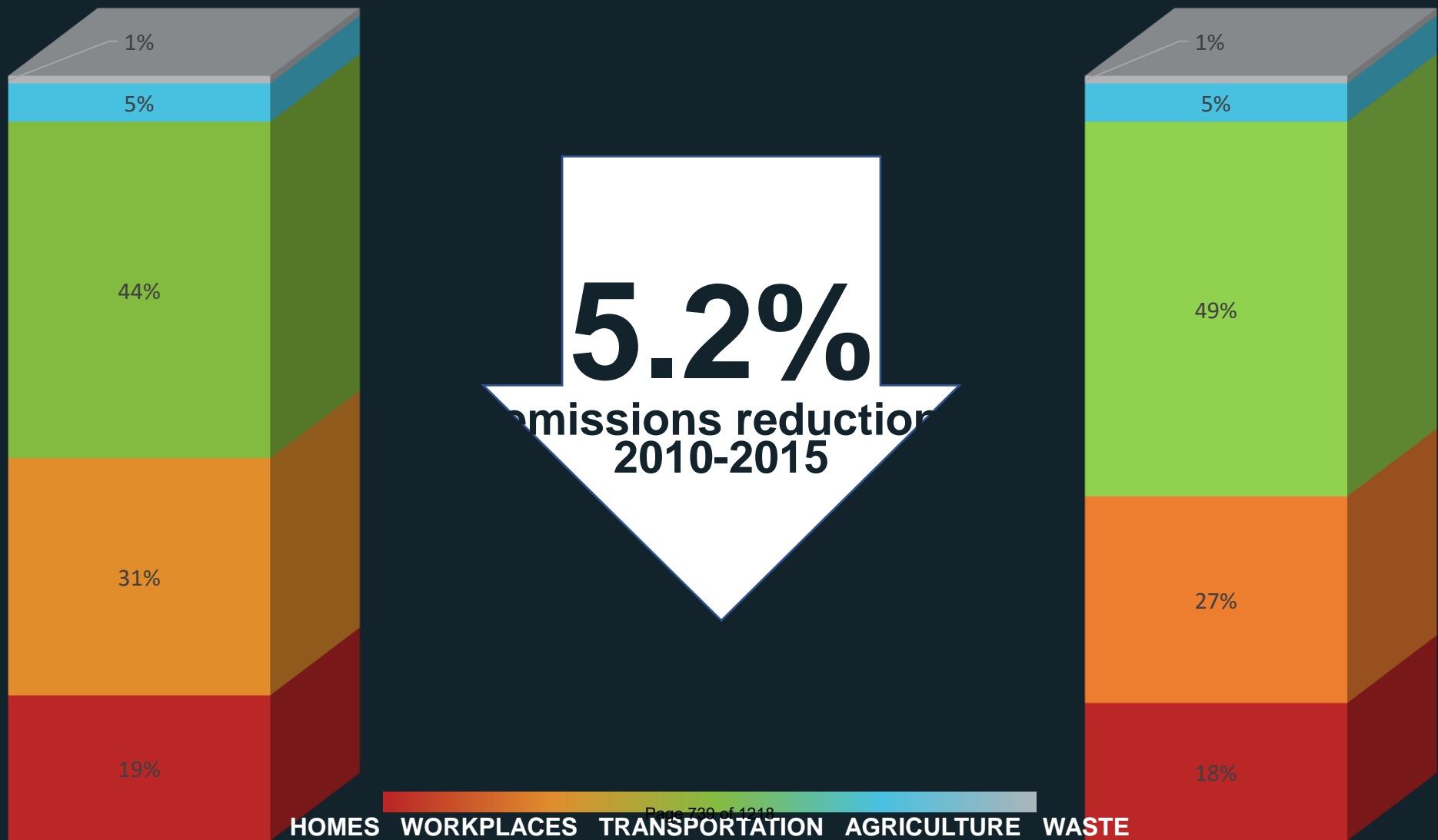


Electric Vehicles in Waterloo Region





REGIONAL CARBON FOOTPRINT



D

4



>> **evolv1**
tenants





sustainable

WATERLOO REGION



**(519) 603-
2223**



info@sustainablewr.ca
a



@SustainableWat

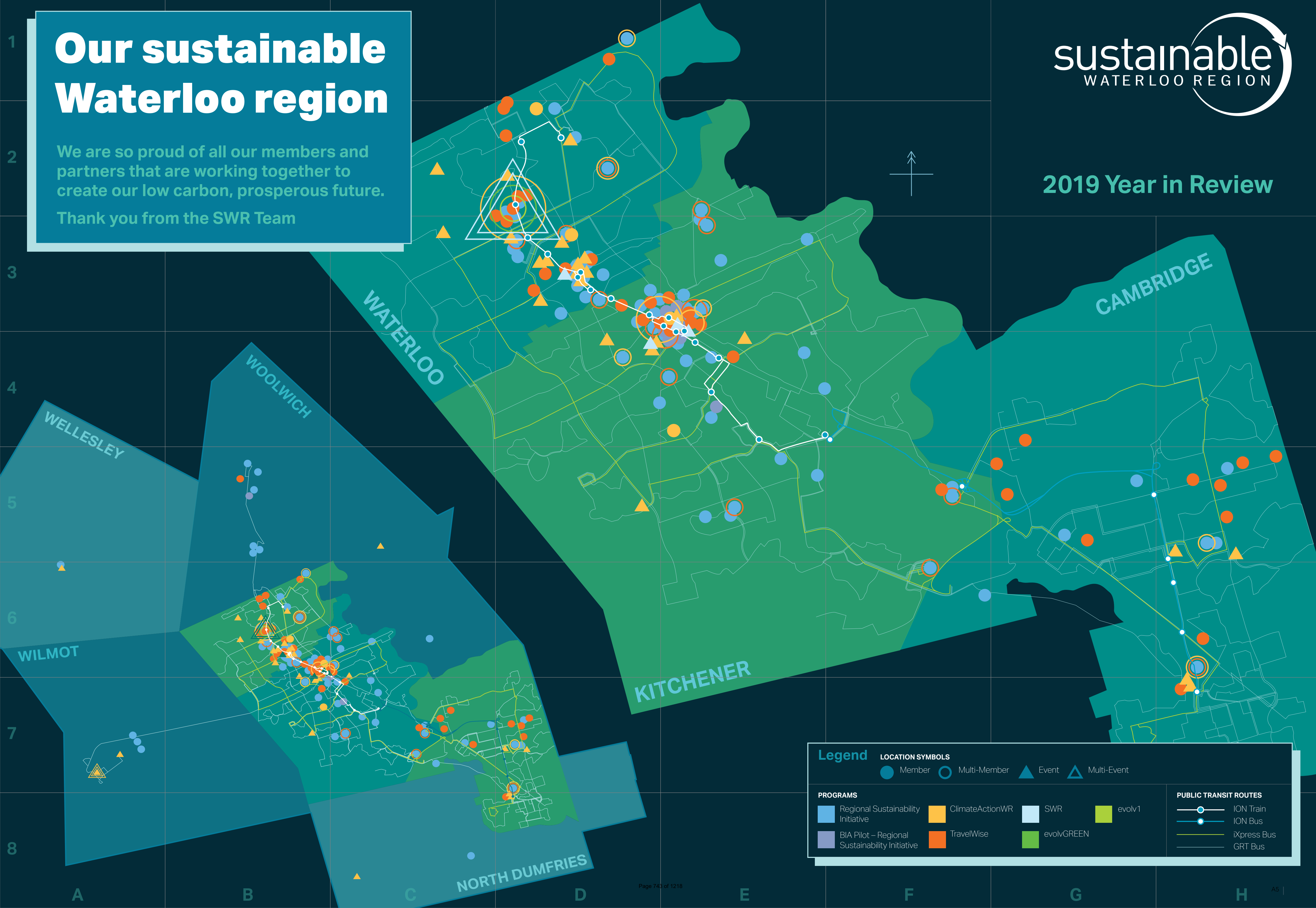
Our sustainable Waterloo region

We are so proud of all our members and partners that are working together to create our low carbon, prosperous future.

Thank you from the SWR Team



2019 Year in Review



2019 Year in Review

MEASURING SUSTAINABLE CULTURE

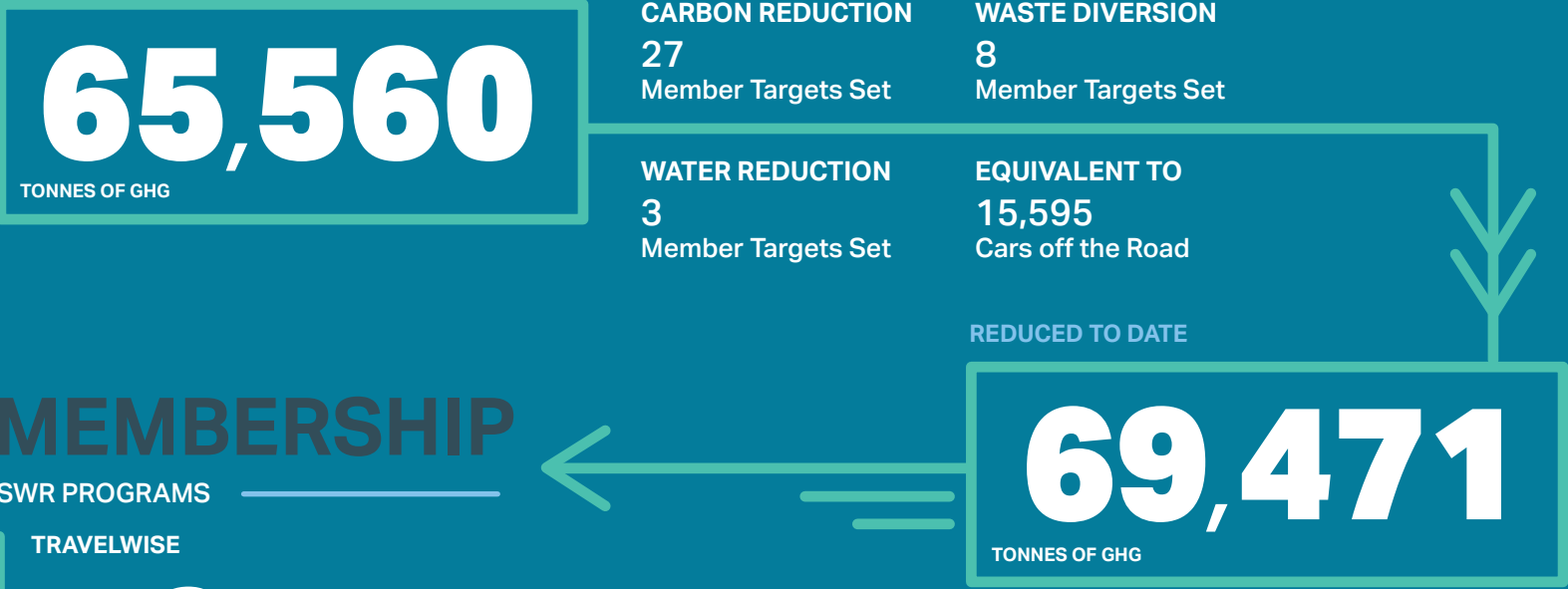
Historically Canadians have approached the sustainability challenge by looking at the numbers and the technology. These have been seen as the answer to our looming environmental crisis and the path forward. And so, to honour that, here are some of the numbers from 2019 for the impact of Sustainable Waterloo Region and our members and partners across this incredible community.



EMISSIONS COMMITTED & REDUCED

MEMBER PROGRAMS

COMMITTED TO DATE



MEMBERSHIP

SWR PROGRAMS



CLIMATE EMERGENCIES DECLARED 8



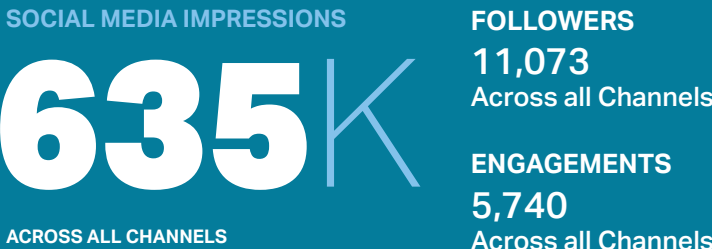
EVENTS

HELD IN 2019



OUTREACH

SWR SOCIAL MEDIA



VOLUNTEERS

REGIONAL

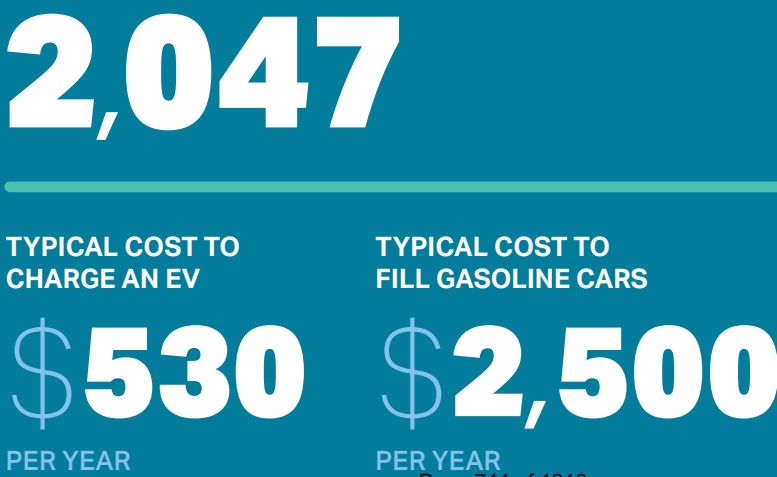


DOLLAR VALUE



ELECTRIC VEHICLES

IN WATERLOO REGION



For Canadians, and everyone globally, this past year has been one of real growth in awareness and concern about climate change. We have seen it become a conversation in political forums, social media platforms, and at our own dinner tables. More of us know the numbers, and we are learning about emerging and alternative technology both of which are crucial in supporting a low carbon future. But we also know we need to do more than educate ourselves, we have to work towards real cultural change.

The 2019 numbers indicate that we are indeed making moves forward in our ongoing quest for a low carbon future. For our organization, quantification and target setting is an essential part of everything we do. This ensures the efficacy of our programs while demonstrating the ambitious targets and incredible actions of organizations across the region. Read on into the report to see lots more numbers and quantified metrics of the impact of programs and partners.

However, we also know that we are not going to solve the challenge of climate change through technology and numbers alone. This global challenge requires all of us to integrate our lifestyle choices, our business choices, and the culture we create as organizations and as a community. The appetite to adopt new technologies and make the changes that the numbers reflect, are driven by choices of culture and human behavior.

The technology exists today to create a low carbon future.

The business case has been proven that we can prosper through this transition to a low carbon economy.

Now we need to drive our community to embrace a culture where sustainable business is not only possible, it is expected and it is revered, as it is an indication of strong prosperity.

Waterloo region is home to so many incredible organizations, innovations, and solutions that are leading toward our stronger, more prosperous future. Please join us in celebrating all of them and thanking them for the work they are doing, creating culture and driving these incredible numbers.

Sustainable communities and sustainable organizations are the future. Join the growing movement in Waterloo region today. Let us help you have a more prosperous future together.

Barry Colbert Ph.D.
Board Chair

Tova Davidson
Executive Director

Organizations in our region have proven that low carbon business is possible — and profitable.

SWR supports the growth of organizations in our community to implement sustainable business practices.

JOIN US today in making Waterloo region the leader in low carbon economies!

READ MORE ABOUT SOME OF THE PROGRAMS AVAILABLE OR REACH OUT TO BUSDEV@SUSTAINABLEWATERLOOREGION.CA TO LEARN HOW YOU CAN IMPLEMENT A CULTURE OF SUSTAINABILITY IN YOUR ORGANIZATION



The Regional Sustainability Initiative facilitates voluntary target-setting in greenhouse gas, waste, and water reduction by organizations committed to sustainability across Waterloo region. 2018 was focused on program development, with the kick-off of the change management workshop series and expanded technical service offerings. It was also the year that the Regional Sustainability Initiative achieved a new milestone with the highest number of targets being set, with 29 Pledging members setting 37 reduction targets across various sectors.



TravelWise provides sustainable commuting solutions to employees in Waterloo region with the ultimate goal of reducing the number of single-occupancy vehicles traveling on our roads. In addition to offering discounted Grand River Transit (GRT) passes and an Emergency Ride Home reimbursement program to employees, TravelWise provides an online carpool matching tool, fun promotional events, and customized commuting reports to member organizations.



ChargeWR collaborates with organizations in Waterloo region to plan and implement activities that increase the number of electric vehicles (EVs) and charging stations in the region. Having already surpassed our goal of achieving 1000 EVs on the road by 2020 in 2018, the program continues to promote the expansion of the region's charging network as well as showcase the growing number of EV model options to generate interest and support for zero-emissions driving.



ClimateActionWR is a collaboration between local organizations and community members focused on reducing greenhouse gas emissions. Led by Reep Green Solutions and Sustainable Waterloo Region, this program coordinates the activities of the Climate Action Plan. It establishes cross-sector dialogue, facilitates collaborative opportunities, and monitors and measures progress toward the achievement of our community's GHG emission reduction target of 6% below 2010 levels by 2020. With the new goal of reducing emissions by 80% by 2050, we are transitioning towards implementing a long-term plan for a low carbon future.



The Cora Group's evolv1 is Canada's first net-positive energy, zero carbon commercial office building. Nestled within the David Johnston Research + Technology Park, this building was envisioned in 2014 by Sustainable Waterloo Region, The Cora Group, the David Johnston Research + Technology Park, and anchor tenant, EY Canada. Completed in the fall of 2018, evolv1 demonstrates the viability of building design that contributes to environmental well-being and the clean economy.



evolvGREEN is the region's foremost collaborative workspace for entrepreneurs, researchers, and clean economy supporters. Located within evolv1, it is a partnership between Sustainable Waterloo Region, the University of Waterloo, Wilfrid Laurier University, and the Accelerator Centre. At the forefront of systems transformation, we offer pioneering sustainability programs, cutting-edge research, and the commercialization of innovations that drive the clean economy.

519-603-2223 | SUSTAINABLEWR.CA | [@SUSTAINABLEWAT](https://www.instagram.com/SUSTAINABLEWAT)

ENVIRONMENTAL IMPACT STATEMENT

450 copies of the 2019 Report were printed using 100% post-consumer recycled paper. It was also distributed digitally to reduce printed copies.

BY USING MORE SUSTAINABLE PAPER WE SAVED:

GHG emissions | litres of water | solid waste | kilowatt hours



Welcome

Across all of our programs we welcomed over **1000 attendees** to our events. Program and community members had the opportunity to hear from keynote speakers working tirelessly on sustainability initiatives across the region, as well as educational events offering support and guidance on how to **create a culture of sustainability** and create a better region today and for future generations to come. By offering added support and reaching out further to support more activities across the region that reduce impact while supporting the development of **a stronger local economy**. Our events are designed to build the community, support the vision of a sustainable future, and create a Waterloo region that creates prosperity and sustainability.



Events

648

Attendees across all events

TravelWise total = 1983

Climate Action = 87

35

Climate Action Reachout
Events Held in 2019
(Street Teams Community Canvassing)

12

Events held in 2019
(including Climate Action)

900

Community members
engaged with

Climate Action 80 by 50

TRANSFORMING WATERLOO REGION

An 80 by 50 goal was approved in 2018 seeking to reduce GHG emissions by 80% by 2050. Quickly after, Climate Action began to engage the local community and experts in finding ways to target this goal. Street teams, engagement with over 900 community members, interviews, and events such as 100 Debates and On the Table helped Climate Action share their knowledge with the wider community. As well as reducing the emissions of existing businesses and the community Climate Action also looks at the ways we can transform our systems for the betterment of our community, and more specifically in the areas of energy, mobility and high performance buildings.

One Year at evolV1

EPICENTRE FOR SUSTAINABLE EVENTS

Evolv1 has become an epicentre for sustainable events in the region following the Grand Opening. Hosted in evolVGreen, the event highlighted the sustainability efforts of their tenants and partners. SWR celebrated the 10th Annual Evening of Recognition right here at home, celebrating sustainability initiatives by our members and across the community. Since then other community partners have hosted a variety of events in our carbon neutral space, such as Doors Open and Canadian Green Buildings Council.

THIS
MAP CAN BE
USED AS A
POSTER!

CLIMATE
ACTION_{WR}

evolV1

REFLECTING ON THE PAST

In April 2019 SWR hosted their largest Evening of Recognition yet, with **380 in attendance** from across the community, celebrating and inspiring change and efforts made to be more sustainable. The event was hosted at evol1, **celebrating the success** of the first net positive energy, multi tenant office building in Canada. The event commemorated many of our members and the positive changes they are making in ensuring a sustainable future across the region.

Outside our regular community events Regional Sustainability Initiative hosted several workshops and events on transforming our education and insights into tangible results, focusing on **mobility, green buildings and measurable goals** such as the Carbon Cleanse, helping organizations see how their actions are working against milestones.

LOOKING TOWARD THE FUTURE

Throughout 2019 we hosted events aimed at educating and celebrating **inspirational changes** across the region. Climate Action continued their workshops and street team as our community is working together to achieve Waterloo region's short-term community target of a 6% greenhouse gas emission reduction by the end of 2020. We also celebrated the launch of ION Light Rail, introducing a **sustainable solution** to meet our community's future transportation needs as it increases people's ability to travel around the community without need of a personal vehicle.

INSPIRING CHANGE

A major part of SWR's remit has been creating events that give members the resources and experts that can help them learn and adapt, ensuring they are able to **make sustainability a priority** in their organisations and reach their milestones. As part of this we took part in events such as On the Table, giving us an opportunity to **listen and engage** with the community on green energy, mobility and green buildings. We also invited Patagonia as a keynote lecture, discussing their role as a leader in corporate social responsibility, and challenging more businesses to take their commitment further.



MEMBER AWARDS

These awards are given to those who have gone above and beyond in their efforts to support a more sustainable community. These recipients have provided outstanding support to Sustainable Waterloo Region, our programs, projects, and people.

BEST PARTNERSHIP

This award is being presented to the group of members that have stepped up and gone above and beyond to push the creation of a sustainable community in 2019. All eight area municipalities have stepped up and joined forces this year creating strong leadership and a culture of sustainability in all corners of our community. The Region of Waterloo, The City of Cambridge, The City of Kitchener, The City of Waterloo, The Township of North Dumfries, The Township of Wellesley, The Township of Wilmot, and The Township of Woolwich have all taken steps individually and together in this area. All area municipalities endorsed the long term GHG reduction target of 80% by 2050. All have joined the Federation of Canadian Municipalities Partners for Climate Protection. All have joined our Regional Sustainability Initiative, and most have now set GHG reduction targets for their organization. All have declared a climate crisis/emergency. All are coming together around the table in the creation of our long term Climate Action strategy and Short Term Plan.

Thank you to all eight area municipalities for their leadership, for working together for to make a low carbon future a reality in our community, and for being such incredible partners to SWR and all members of the environmental sector.

BEST PARTNERSHIP 2019:



ALL OUR THANKS GO TO YOU

Volunteers

BUSINESS DEVELOPMENT

Carina Biacchi
Nicholas Darmanie
Jody Fennell
Flavia Fontana Giusti
Mariah Smith
Elizabeth Wong

CHARGEWR

Arcy Canumay
Mark Keating
Armen Poladian

CLIMATE ACTIONWR

Megan Geregthy
Andreas Mertes
Amanda Smith

COMMUNICATIONS

Sena Ame
Valerie Chong
Nicholas Cloet
Sarah Fries
Simone Hacikyan
Fani Hsieh
Kelly McMath
Sebastien Modol
Olivia Paxton-Beesley
Elmira Persaud
Maria Smirnova
Silvia Yaguchi

EVENTS

Saliha Haider

FINANCE

Hannah Dubber
Patrick Kelly
Redmond Naval
Julie Vuong

FUND DEVELOPMENT

Carine Clemente
Justin Hammond
Kara Klassen

HUMAN RESOURCES

Patricia Huynh
Yvonne Stoll

IT

Tarana Persaud
Laura Qualey
Paul Sobering

REGIONAL SUSTAINABILITY INITIATIVE

Sarah Brown
Nicholas Cloet
Matthew Day
Anna Fluder
Tasha-Leigh Gauthier
Patricia Huynh
Jen Owens
Jenna Paton
Andrea Quinn

STRATEGY AND GOVERNANCE

Caitlin Scott

TRAVELWISE

Arcy Canumay
Basak Topcu

WEB

Lachlan Mason
John Rockefeller
Marianne Windrow

Office Team

STAFF

Sue Arndt
Danielle Avila
Miranda Burton
Lisa Chapman
Krista Cressman
Tova Davidson
Aisling Dennett
Manpreet Dhaliwal
Sarah Fries
Samantha L.
Tanya Markvart
Katarina Milicic
Marina Nadj
Samantha Tavenor
Samantha Tremmel
Katie Wall
Natalie Wennyk

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Isabel Diavolitsis
Alyssa Ford
Redmond Naval
Sarah Paul

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Barry Colbert (Chair)
The Co-operators Centre for Business & Sustainability, Lazaridis School of Business & Economics, Laurier

Kevin Fergin
Stantec Consulting Ltd.

Susan Jantzi
Sun Life Financial

Anne Lavender
Cambridge Community Foundation

Michael Letourneau (Secretary)
Grey County

Glenn Scheels
GSP Group

Albert Singh (Treasurer)
Waterloo North Hydro

Diane Stanley-Horn
Athena Software

Sustainable Waterloo Region
Event Speakers

Adam Braun
Partridge Fine Landscapes

Bala Gnamam
BOMA Toronto

Rebecca Goodstein
Patagonia

Caitlin Mulroney
North

Mason Prout
Patagonia

Matt Steven
Geotab

Anne-Lise Watson
Partridge Fine Landscapes

Ken Whyte
Quarry

Event Sponsors

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Sun Life Financial

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Farm Mutual Re

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Kitchener Utilities

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Waterloo Region Record

INTERN SPONSORS

University of Waterloo
Faculty of Environment

In-kind Support

Sorbara, Schumacher, McCann LLP

Studio Locale

Tech Wreckers Inc.

ClimateActionWR
Management Committee

Claire Bennett
Kate Daley
Tova Davidson
Kate Hagerman
Michelle Lee
Mary Jane Patterson
Paul Willms

ClimateActionWR
Committee Sector Members

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Gudmundur Johannesson
John Kokko
Michele Martin
Heather McDiarmid
Kate Pearce
Matt Schiedel (Chair)
Elena Weber-Kraljevska
Jame Zaiyouna

TRANSPORTATION

Daniel Brotherston
Arcy Canumay
Ashley Cullen
Darren Kropf
Dorothy McCabe
Mat Thijssen
Dave Truman (chair)
Katie Wall

WORKPLACES/ICI

Matthew Day
Aisling Dennett
David Hannah
Tanya Markvart
Jen McLaughlin
Scott Morton-Ninomiya
Jeff Quint
Ashton Romany
Edward Saxon

ClimateActionWR
Support

City of Cambridge

City of Kitchener

City of Waterloo

Kitchener Utilities

Region of Waterloo

Waterloo North Hydro

ClimateActionWR
Street Team

Kendra Abdul
Dave Best
Chandni Bhatt
Ella Buchnea
Katie Buchnea
Owain Buchnea
Valentina Castillo Cifuentes
Laura Chandler
Vivien Dadds
Nicole Davis
Stefanie DeSousa
Alex Farley
Tino Fernandes
Karina Frey
Yilin Han
Natasha Ing
Marija Mandic
Mayah Moosajee
Andreas Mertes
Veronica Nhio-son
Laura Rodriguez
Noor Shaikh
Meg Ward
Krystal Yee Jing Ing

evolvGREEN Support

City of Waterloo

Ontario Trillium Foundation

Region of Waterloo

TD Ready Commitment

SWR Support

Colleges and Institutes of Canada

Government of Canada

Government of Ontario, Ministry of Training, Colleges and Universities

United Nations Association in Canada

A Special Thank You to



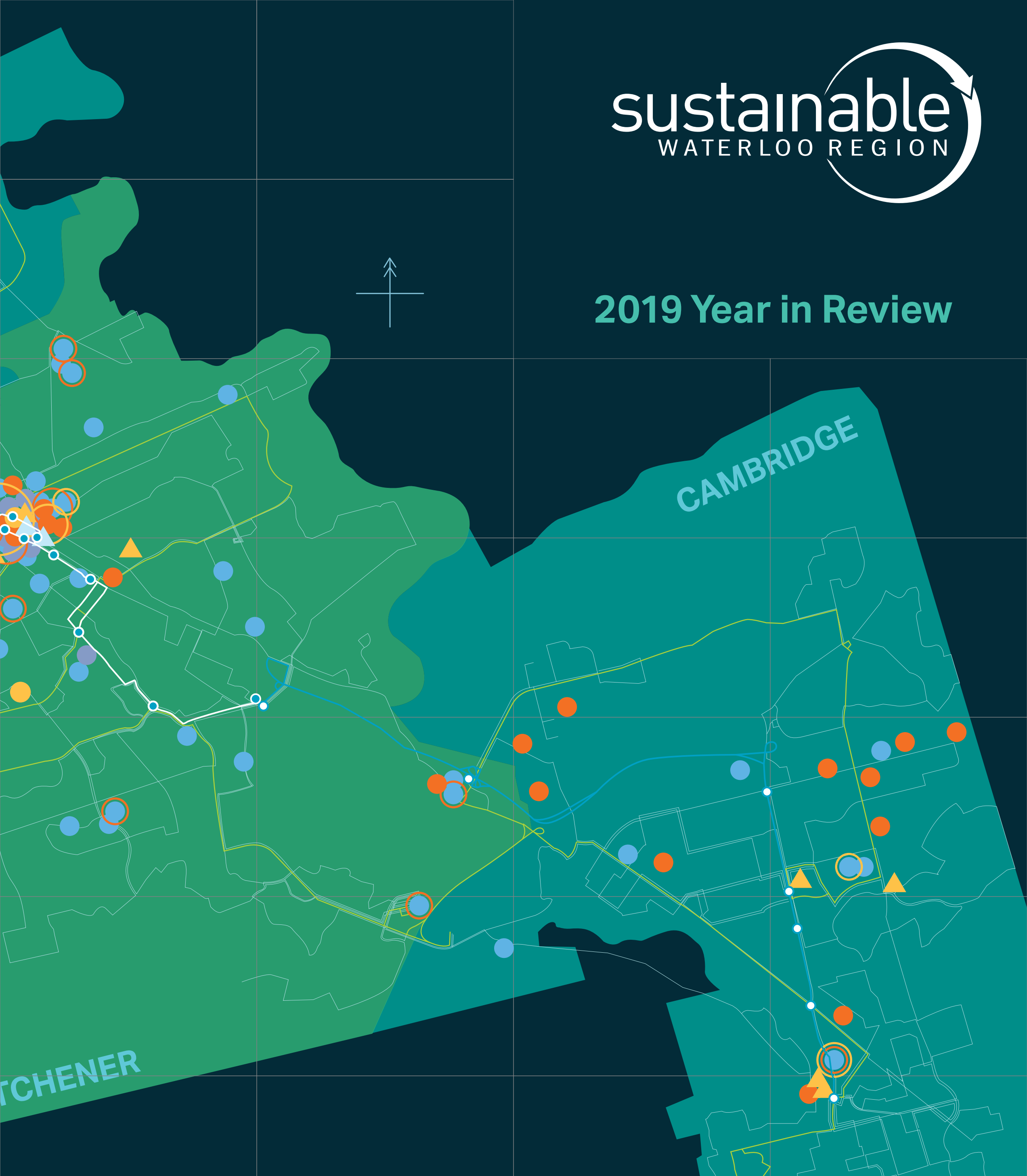
Our sustainable Waterloo region

We are so proud of all our members and
partners that are working together to
create our low carbon, prosperous future.

Thank you from the SWR Team



2019 Year in Review



Legend

LOCATION SYMBOLS

Member

Multi-Member

Event

Multi-Event

PROGRAMS

Regional Sustainability Initiative

ClimateActionWR

SWR

evolv1

BIA Pilot – Regional Sustainability Initiative

TravelWise

evolvGREEN

PUBLIC TRANSIT ROUTES

ION Train

ION Bus

iXpress Bus

GRT Bus

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Regional Sustainability Initiative

>> The Regional Sustainability Initiative facilitates setting voluntary **reduction targets** in greenhouse gas emissions, water, and waste diversion by organizations committed to sustainability within Waterloo region. Every organization's sustainability journey is different; our milestones provide a customized approach to **inspire action** and **support transformation** in organizations of varying size and industry.

OUR NETWORK INCLUDES OVER 94 LIKE-MINDED ORGANIZATIONS, WHO HAVE COMMITTED TO REDUCING 65,560 TONNES OF GHG EMISSIONS OVER THE NEXT 10 YEARS.

Join the Movement!

Our Regional Sustainability Initiative Program can guide your organization towards real and attainable environmental change, that is also customized to your unique operations. Our support will build your internal capacity through coaching, access to an exclusive resource library, as well as Green Team establishment and support.

This foundation will form the building blocks towards attainable goal setting for energy, waste and water reductions. We will provide access and training for our data collection and management software and you will have access to our exclusive online portal, MemberLink. There you will find detailed and real-world sustainability related project ideas and a community of members to connect to and collaborate with. You will also have exclusive and priority access to in-person and web-based events throughout the year that provide networking opportunities, education and inspiration.

Contact us so we can help your organization find the intersection of financial and environmental sustainability.

Inspire

42.8%

of members identified a positive impact to financial performance as a result of implementing sustainability initiatives in 2019

Support

78.6%

of members implemented GHG Reduction projects in 2019

Connect

65.3%

of members have an established "Green Team"

47.6%

of members implemented waste diversion projects in 2019

Measure

38%

of members implemented water management projects in 2019

Celebrate

2019 MEMBER AWARD WINNERS

Greatest GHG Reduction of the Year Toyota Boshoku



This award recognizes the organization that has reduced the most GHG emissions relative to their size and Toyota Boshoku did this by decreasing their absolute emissions by 16% since 2018! Projects that helped accomplish this feat include installing higher efficiency IT room cooling equipment, updating old end-of-life equipment with more energy efficient options and reducing run-time of equipment and lighting with timers and sensors. Toyota Boshoku is a triple threat with targets in the areas of carbon emission reductions, waste reduction and water consumption reduction.

Sustainability Breakthrough Downtown Kitchener BIA



This award recognizes an organization that has overcome substantial barriers in their path to sustainability and one that has also driven innovation in the process. The Downtown Kitchener BIA did just that with their unique pilot project that launched in 2019 to address the food waste produced in downtown kitchens. They now create renewable energy from organic waste produced by BIA members and they have also found a way to benefit their local community in the process. You can read more about their inspiring story in this report!

Rookie of the Year Arcadian Projects














































This award recognizes the most active and accomplished new member of the Regional Sustainability Initiative. In their first year, Arcadian Projects attended all of our 2019 events, completed their GHG inventory, completed a waste assessment with us and kicked-off their Green Team. We are excited to see what your second year of membership brings!

Members

AS OF DECEMBER 31ST, 2019

PLEDGING

Pledging members have set GHG, Waste, and/or Water reduction targets and report annually on their achievements in sustainability.

	<div>GOLD</div>	<div>SILVER</div>	<div>BRONZE</div>
Greenhouse Gas	   	       	              
Waste	   		 
Water			
Other Targets	     		

E-SCORE REPORTING

The Environmental Impact Assessment is a tool offered in partnership with B Lab. This tool calculates an overall environmental score "E-Score" related to an organization's direct and indirect environmental impacts and is 1 of 4 impact areas requiring assessment for B-Corp Certification. The metric used enables organizations to measure, compare, and further integrate sustainability into their business and is a percentage score out of 100.

64%		19%		36%	
29%		32%		33%	
21%		83%		8%	
13%		41%		31%	
13%		67%		17%	
29%		70%		19%	
64%		22%		43%	
10%					

OBSERVING

These organizations are starting their sustainability journey which includes understanding their environmental impact and building their internal capacity.

CAPACITY BUILDING

These organizations are building their internal capacity and developing an integrated action plan.

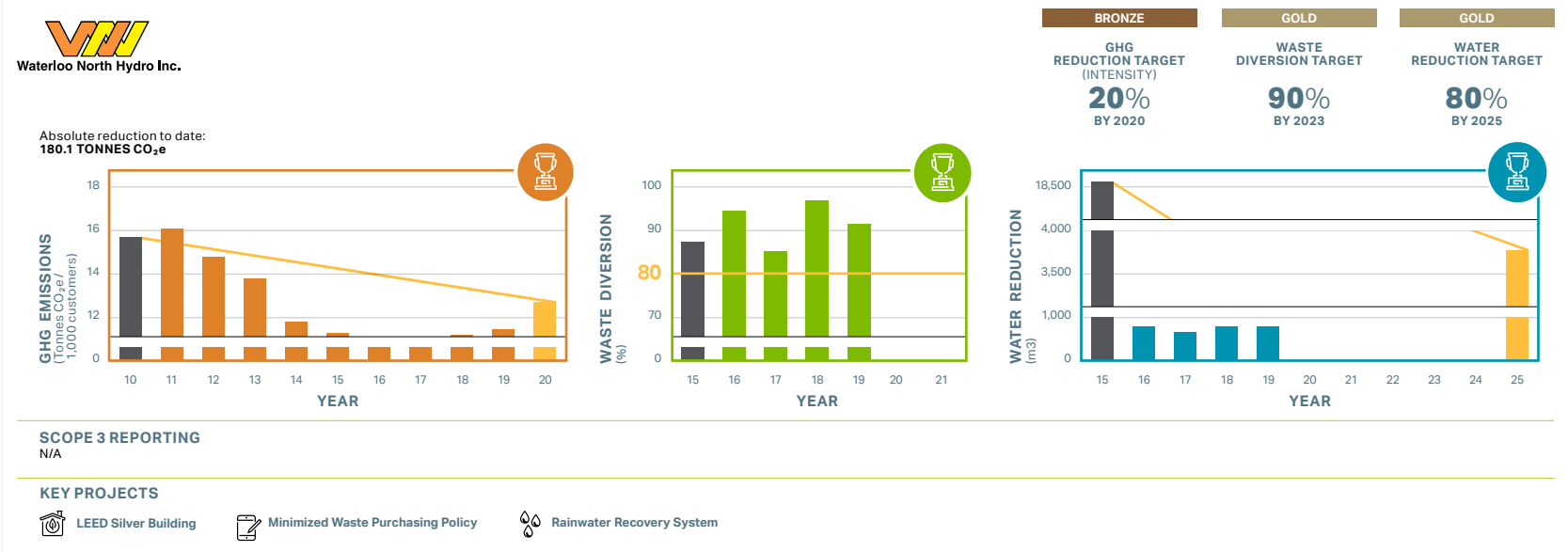
		
		
		

Pledging Members 2019

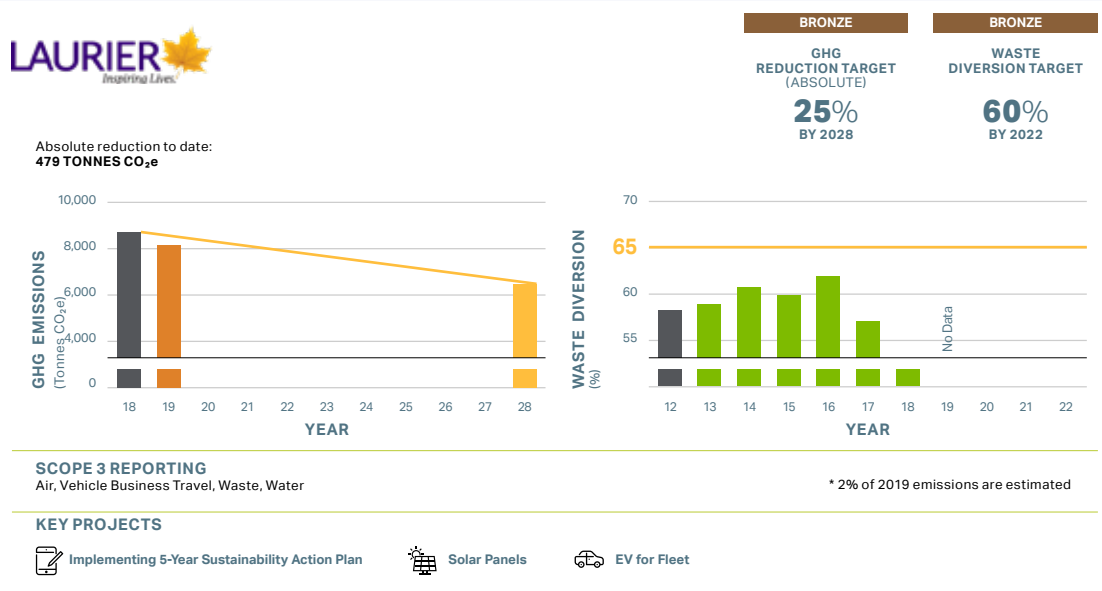
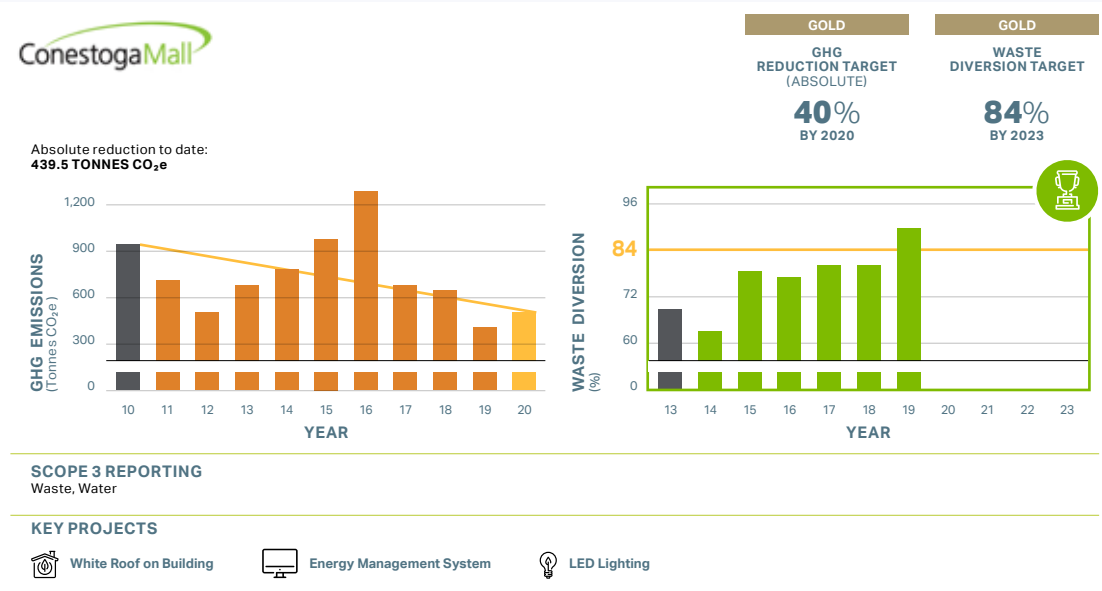
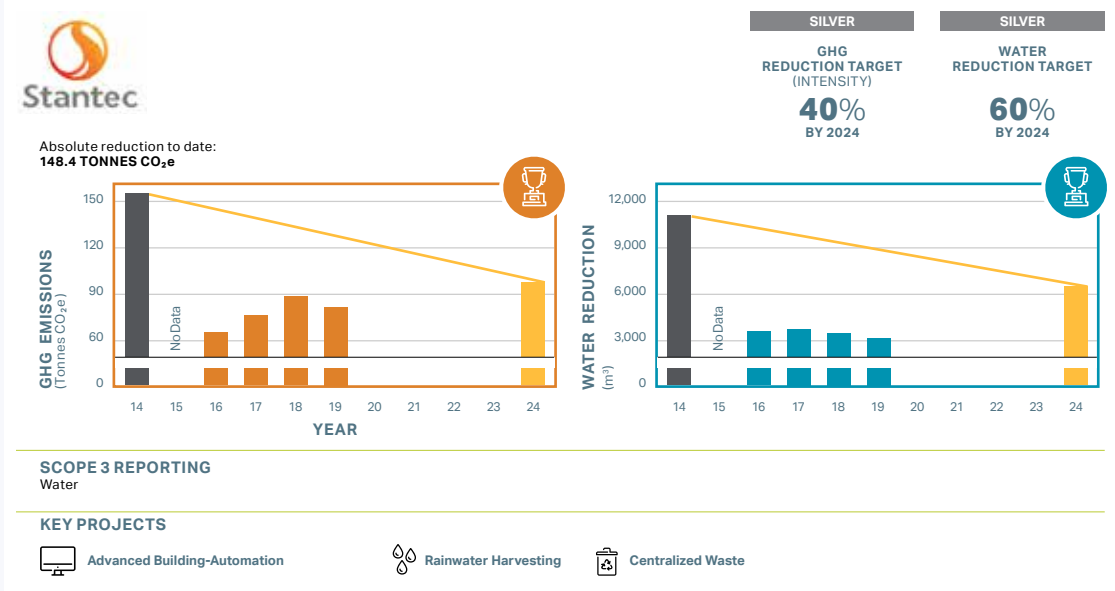
Multi-Target Members

AS OF DECEMBER 31ST, 2019

THREE TARGETS



TWO TARGETS



Key Terms

These pages (B3–B5) show the progress of our Pledging Members. Key Terms to know are:

ABSOLUTE EMISSIONS

Total GHG emissions produced by the organization.

INTENSITY EMISSIONS

GHG emissions divided by a particular growth indicator.

SCOPE 3 REPORTING

Indirect sources of GHG emissions captured in their target.

KEY PROJECTS

Areas where members have reduced their GHG emissions.

GROWTH

The rate of the financial growth experienced by an organization.

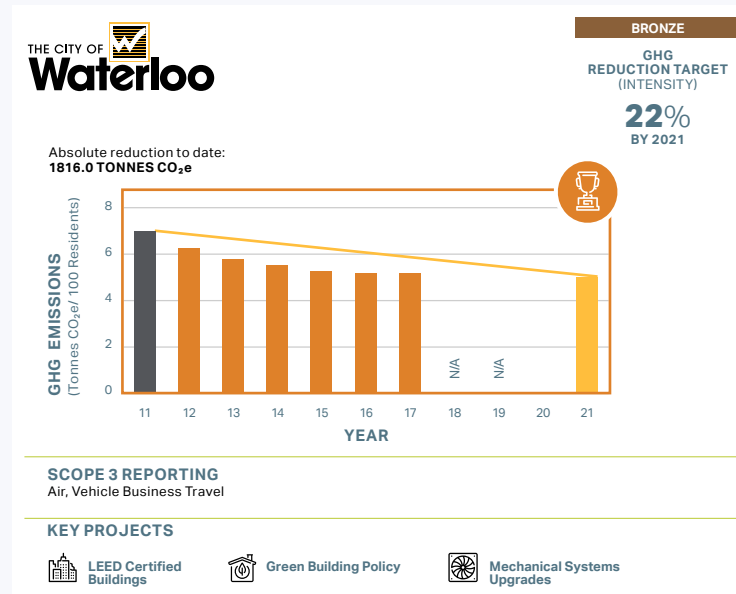
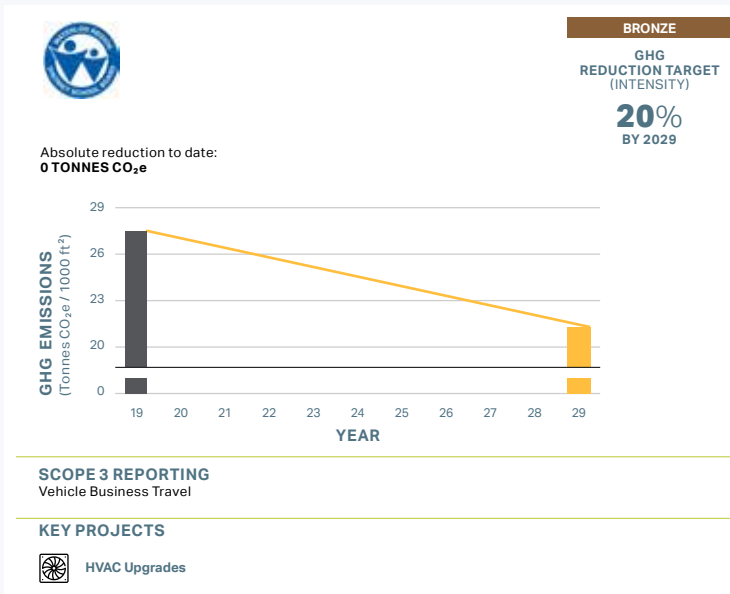
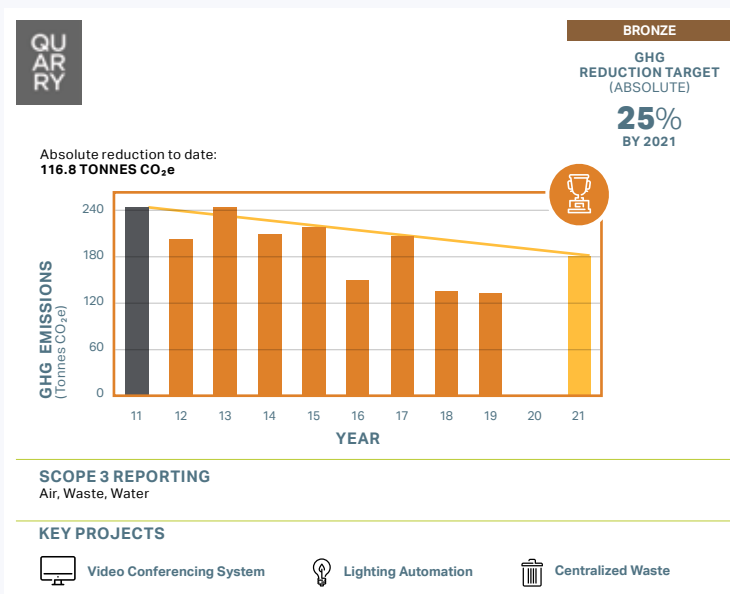
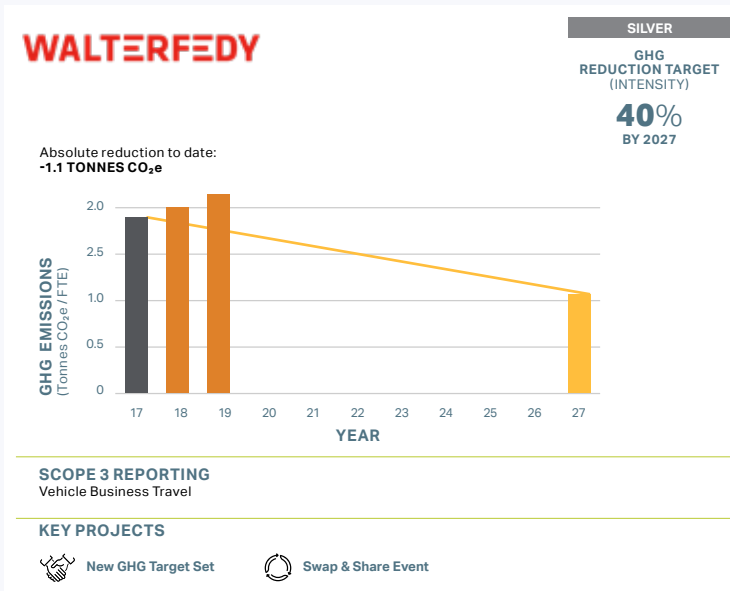
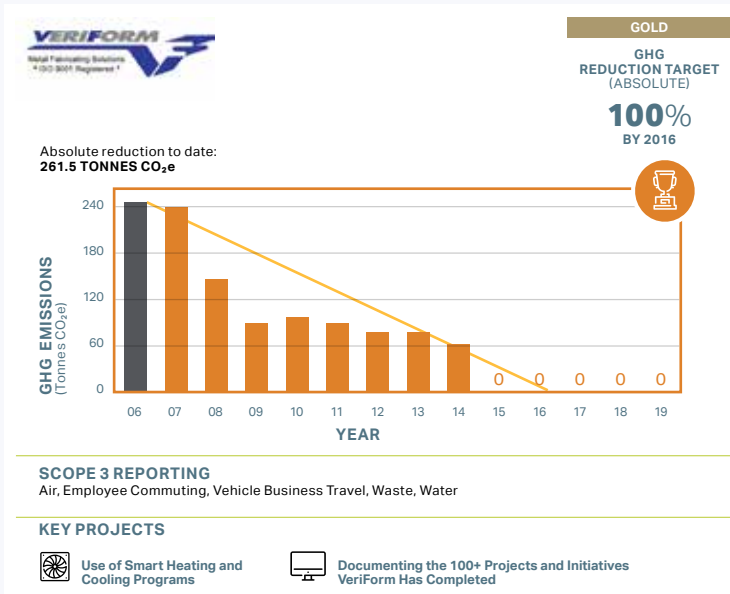
Reading the Graphs

Our Pledging members have either met or exceeded their target when:

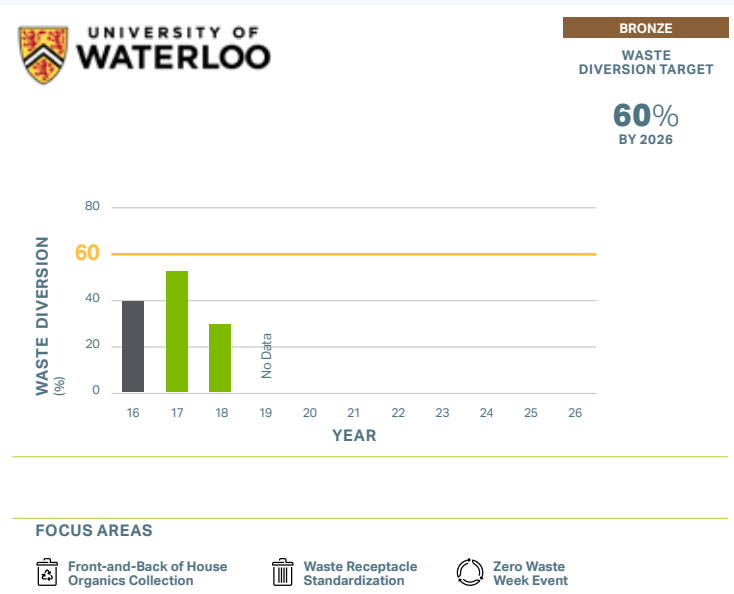
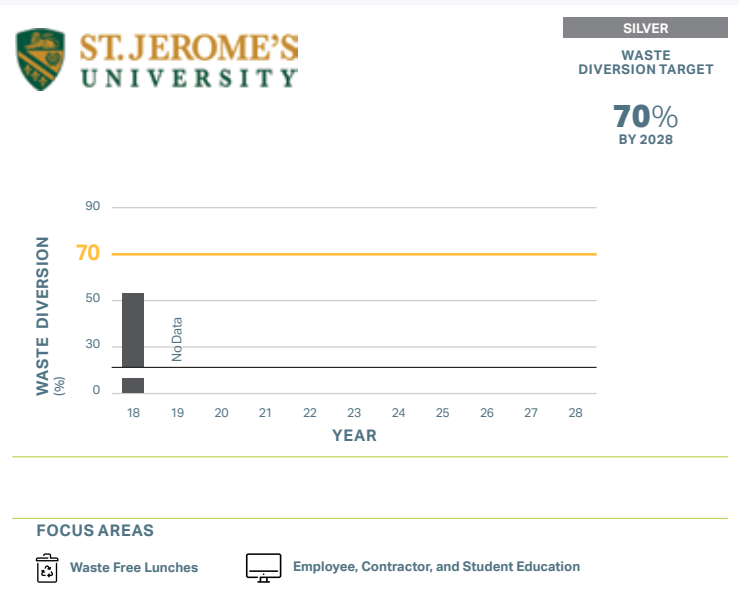
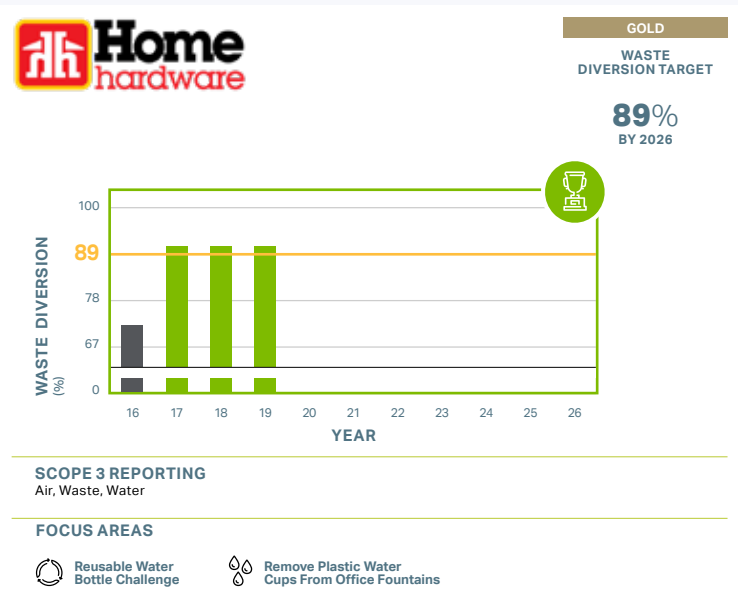
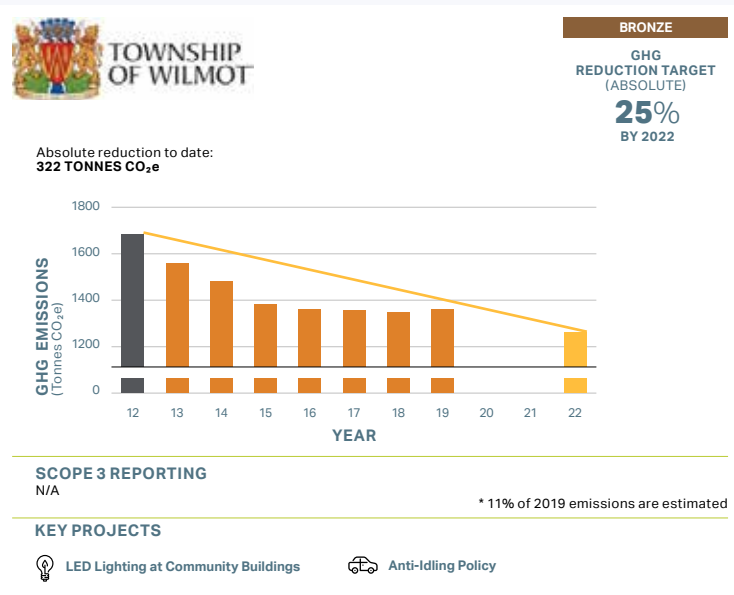
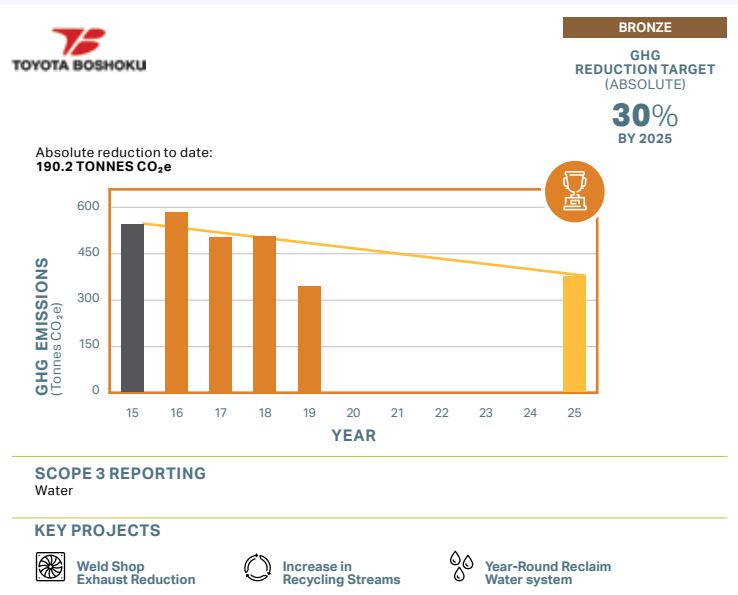
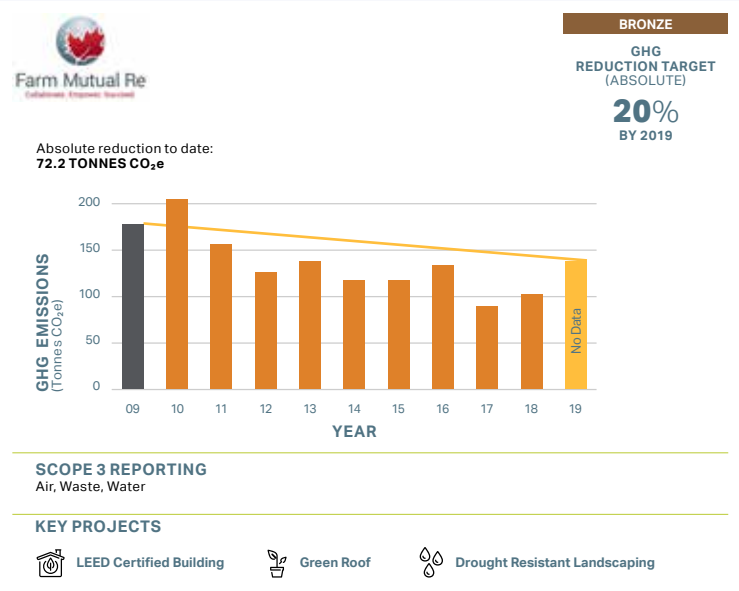
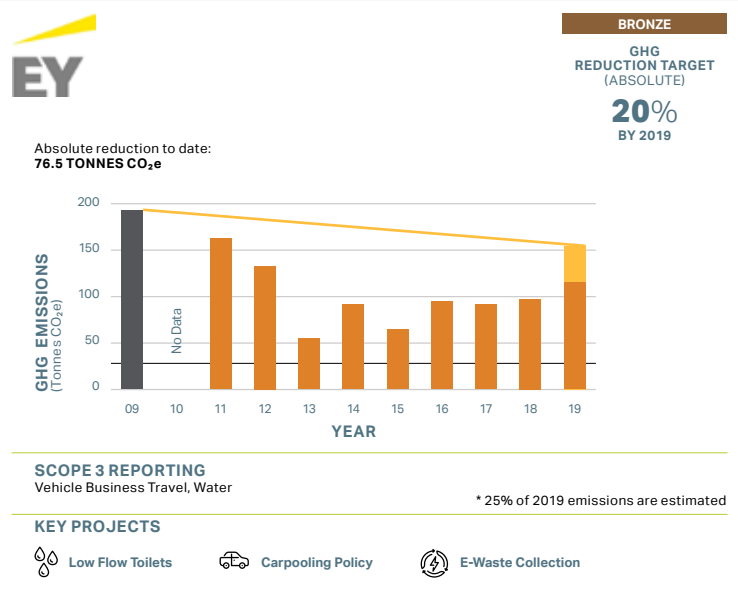
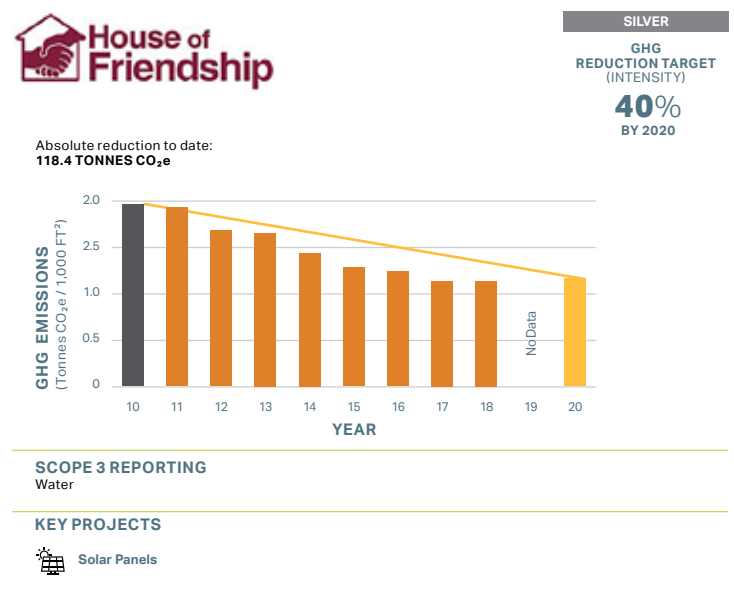
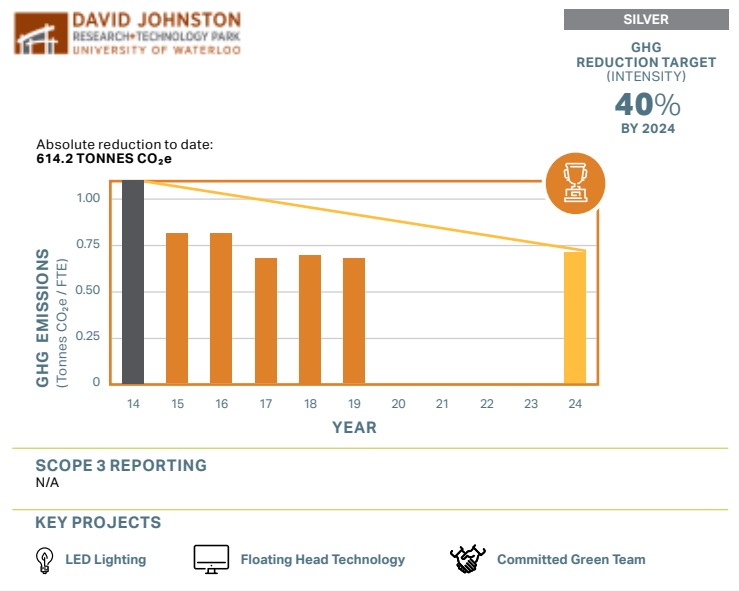
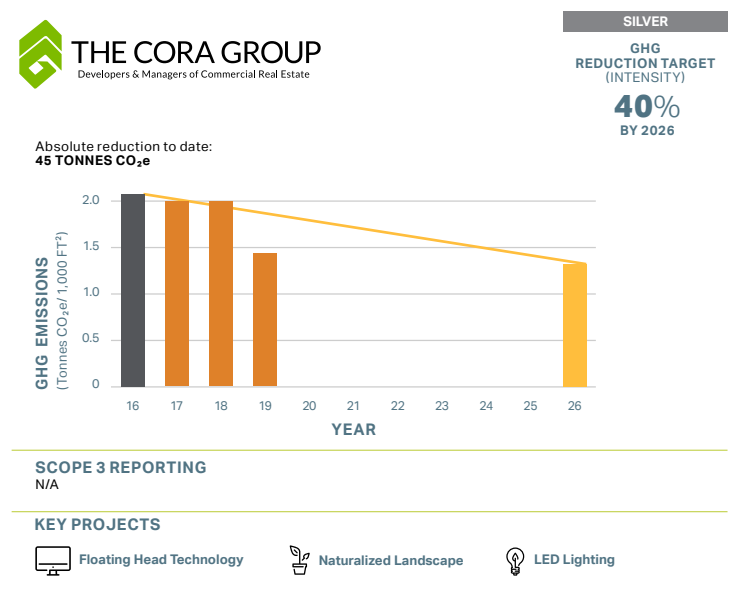
GHGs	WASTE	WATER
Bar is below target line	Bar is above target line	Bar is below target line

ONE TARGET

AS OF DECEMBER 31ST, 2019



AS OF DECEMBER 31ST, 2019



Celebrating Success

Members that hit their target in 2019



In 2019, the Regional Sustainability initiative saw 13 members hit 16 sustainability targets in the areas of absolute and, intensity based GHG emission reductions, waste diversion from landfill and water consumption reduction. In this year, 3 of our members also managed to hit 2 targets each.

Conestoga Mall exceeded both their absolute GHG emission reduction target and waste diversion target, by reducing their emissions by 50%, and achieving a 90% waste diversion. Stantec also exceeded their intensity based GHG reduction target, and reduced emissions 50% per 100 full-time employees while also exceeding their water reduction target by 10%. Waterloo North Hydro reduced their water consumption by 95%, hitting their 80% reduction target 5 years ahead of schedule while also reducing their intensity based GHG emissions 20% per 1000 customers by 2020.

The members who hit their target in 2019 managed to accomplish this within the 10 year window, with Kuntz Electroplating Inc. exceeding their intensity based GHG reduction target of 27% per 1000 sq ft plated nickel, which is 7 years ahead of schedule!

A number of members go even further by continuing to advance their reduction efforts, even after reaching their initial reduction targets through the Regional Sustainability Initiative. Members who have met a GHG reduction target include: VeriForm reduced their absolute GHG emissions by 100% since 2006; Crawford who reduced absolute GHG emissions by 52% in 2019; FMRP reduced absolute GHG emissions 40% since 2009; Enviro-Stewards has reduced their emissions 100% since 2008; House of Friendship reduced their intensity based emissions by 50% per 1000 square feet as of 2018. We have also seen a number of members achieve waste diversion targets, those members include: Wilfrid Laurier University, Waterloo North Hydro, AET, and Home Hardware.

Members that hit their waste reduction targets:

AET

- Diverted 90% of waste in 2019
- Hit their target 5 years ahead of schedule

How they did it:

In relocating to their new office, AET prioritized waste centers and education of employees to ensure more effective recycling and organics collection.

Conestoga Mall

- Diverted 90% of Waste
- Exceeded target by 6%
- Hit their target 4 years ahead of schedule

How they did it:

Conestoga mall introduced a green bin program for retailers and food court customers, which allowed them to divert an entire waste stream from landfill. The mall also runs a recycling program for retailers and customers that positively impacts the achievement of their diversion target.

A waste diversion target is a measure of waste diverted from the landfill, this could be by means of organics collection, recycling or other alternative and more sustainable disposal options.



Home Hardware

- Diverted 90% of waste in 2019
- Exceeded target by 1%
- Maintained 90% diversion rate since 2017

How they did it:

Home Hardware is transitioning from single-use plastic in Dealer Mail to responsibly sourced envelopes that can be reused and recycled in all municipalities across Canada. Home Hardware has been purchasing sustainably manufactured paper for several years and various departments are undergoing process modifications to reduce paper consumption. As a result of this process modification, the department reduced paper consumption from 29,000 sheets in 2018 to 7,000 sheets in 2019.

Waterloo North Hydro

- Diverted 91% of waste in 2019
- Exceeded target by 11%
- >80% diversion rate since 2015

How they did it:

Waterloo North Hydro reduced the number of waste pickups and continues to promote alternative waste streams including compost, recycling, and e-waste.

Members that hit their intensity based GHG reduction targets:

Conestoga College

- Hit their target 6 years ahead of schedule
- Reduced emissions by 32% per 1000 sq ft
- Exceeded target by 12%

How they did it:

Conestoga College retrofitted their Cambridge Campus with a 250 ton Ground Source Heat Pump system (Geothermal) and 500 kW Solar Photovoltaic system to provide thermal energy and renewable electricity. Combined these have the potential to reduce 390 tonnes of CO₂e per year, which is the equivalent to removing approximately 98 cars from the road.

City of Kitchener

- Hit their target 6 years ahead of schedule
- Reduced emissions by 24% per 100 residents,
- Exceeded target by 4%

How they did it:

The City established an Energy Efficiency Reserve Fund, to complete energy audits at 53 municipal facilities to inform capital planning and ensure conservation, efficiency and innovation. In 2019, the city completed energy efficiency projects resulting in 999.28 megawatt hours saved.

City of Waterloo

- Hit their target 2 years ahead of schedule
- Reduced emissions by 27% per 100 residents
- Exceeded target by 5%

How they did it:

The City of Waterloo prioritized emissions reductions through energy efficiency and fleet. All new or renovated city facilities larger than 5,400 square feet must be at least LEED silver certified. The City of Waterloo also installed solar panels and batteries on two vehicles following a successful one-year pilot project that tested the idea on two other work trucks.



David Johnston Research + Technology Park

- Hit their target 5 years ahead of schedule
- Reduced their emissions by 44% per full-time employee,
- Exceeded target by 4%

How they did it:

The Research + Technology (R+T) Park was impressively able to hit their target and reduce emissions despite significant growth in the number of employees within the R+T Park. The park also benefited from efficiency improvements made to the electricity grid.

Members that hit their absolute GHG reduction targets:

Crawford

- Hit 20% reduction target in 2015 and increased to 40%
- Reduced emissions 52% since 2010
- Reduced emissions 12% more than committed
- Completed their target 1 year ahead of schedule

How they did it:

Crawford and Company worked with our landlords and building equipment maintenance staff to ensure the most efficient energy profile is in place on our HVAC and other mechanical equipment. Exterior lighting replacement and replace 30 LED lamps in the parking lot area.

Region of Waterloo

- Reduced emissions by 28% per 100 residents
- Exceeded target by 4%

How they did it:

The Region of Waterloo reports one calendar year behind, and therefore hit their target in 2018! The Region of Waterloo reduced their emissions despite an increase in the number of residents over time. The Region of Waterloo reduced emissions by conducting LED retrofits which saved 155 tonnes of CO₂e, and the installation of solar panels creating 255,000 kWh of clean energy.

Stantec

- Hit their target 5 years ahead of schedule
- Reduced emissions by 50% per 100 full-time employees
- Exceeded target by 10%

How they did it:

Stantec met their target in part by moving to a more energy efficient building with the David Johnston Research and Technology Park. In collaboration with Cora Group, they also conducted a LED retrofit which resulted in significant GHG reductions and cost savings.

Waterloo Catholic District School Board

- Hit their target 5 years ahead of schedule
- reduced emissions by 25% per student
- Exceeded target by 5%

How they did it:

In 2019, the Waterloo Region Catholic District School Board decreased their natural gas and electricity consumption despite an increase in the number of overall students served within their facilities.

Waterloo North Hydro

- Hit their target 1 year ahead of schedule
- Reduced emissions by 30% per 1000 customers,
- Exceeded target by 10%

How they did it:

Waterloo North Hydro met their target by substantially reducing fleet and electricity emissions. Fleet was reduced by introducing auxiliary power systems to eliminate idling, and by introducing secondary catalytic converters. The introduction of dual fuel systems in passenger vans and pickup trucks also reduced their fleet emissions by 45 tonnes of CO₂e!

Kuntz Electroplating Inc.

- Hit their target 7 years ahead of schedule
- Reduced emissions by 27% per 1000 sq ft plated nickel
- Exceeded target by 7%

How they did it:

Kuntz electroplating met their target by reducing both electricity and natural gas emissions, despite an increase in production activities.

Kuntz Electroplating put in a new plating line which helped with heat recovery. In addition, energy efficient HVACs were installed where possible. Steam trap changes are in place to reduce the amount of natural gas required.

In Total:

69,471 tonnes CO₂e emissions were reduced by the members who hit their target in 2019 – **Equivalent to 15,595 cars off the road for a year!**

Members that hit their water reduction targets:

An organization's water target encompasses is established by calculating their water footprint, which is the sum of the organization's water consumption, sanitation, and stormwater.



- Stantec**
- Reduced water consumption by 70.32%
 - Exceeding their target by 10%
 - Completed their target 5 years ahead of schedule

- Waterloo North Hydro**
- Reduced water consumption by 95.47% reduced,
 - Exceeded target by 15%
 - Completed their target 6 years ahead of schedule



Absolute reduction refers to the total quantity of greenhouse gas emissions being emitted, regardless of economic output.



- Quarry**
- Reduced emissions 50% since 2011
 - Doubled their original 25% targeted emission reductions
 - Completed their target 2 years ahead of schedule

How they did it:
Quarry attributed their success to an LED retrofit, along with "Curb Our Carbon Workdays" where staff were encouraged to work remote, allowing for the 27000 sq. ft. of office space to be put into an unoccupied state. In 2019 this initiative took a total of 185,000 km worth of commuting vehicles emissions off the road and has improved employee productivity while transforming the culture of the company for the better.

- Toyota Boshoku**
- Reduced emissions 60% since 2015
 - Doubled their targeted 30% emission reductions
 - Completed their target 6 years ahead of schedule

How they did it:
Toyota Boshoku implemented a number of electricity and natural gas savings projects over the last year. These projects included installing higher efficiency IT room cooling equipment, updating old end-of-life equipment with more energy efficient options such as lighting with timers and sensors, while also reducing run-time of equipment.



CARBON CLEANSE 2019

Every year we run Carbon Cleanse, a 4 week no holds barred competition that engages our member organizations' employees to **reduce their carbon footprints** in the areas of energy, waste, commuting and water. In 2019 we had **19 participant organizations** all vying for the top spot in one of the closest races we have seen in the last 5 years! Veteran organizations and newcomers alike were incredibly motivated, helping to reinforce **a culture of sustainability** in their respective workplaces. Hearing stories of people changing their habits because of what they were learning is why we love running the Carbon Cleanse every year.

2019 WINNERS

1ST



2ND




3RD




01. EcoCafe did not forget about Commuting Week even while on a business trip to Boston. Not only did they carpool across the border, but they also took the opportunity to use the local transit system to get around the city.



02. Kindred Credit Union turned their thermostat down by a couple degrees during Energy Week for Sweater Day. They made sure to bundle up so they could still stay comfortable while in the office.



03. GSP Group's meatless, zero waste potluck with the lights off to commemorate Earth Hour



04. Onyx Energy pulled out all the stops during Waste Week. They held their own zero waste potluck and collected the most e-waste with 144.6lbs per full-time employee.



DOWNTOWN ORGANIC WASTE DIVERSION PILOT PROGRAM

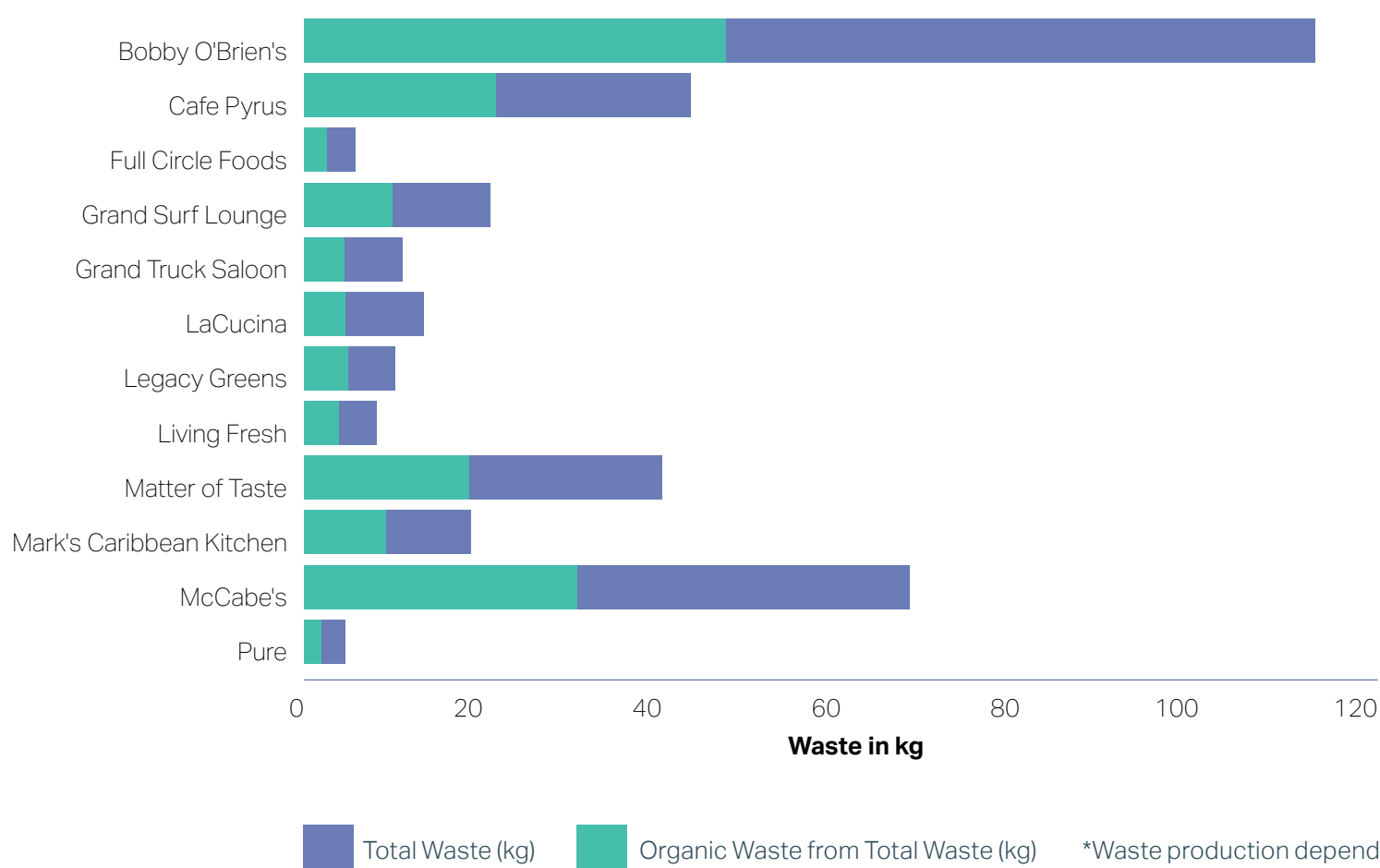
>> This Waste Diversion Pilot is the **first of it's kind** in Ontario and perhaps Canada! This innovative one year program began in July 2019 and is centrally administered by the Downtown Kitchener Business Improvement Area (BIA) and supported by Sustainable Waterloo Region. In 2019, **13 organizations** were working to support the local circular economy by creating much needed jobs, diverting waste from landfill and generating a **renewable source of energy**!

How It Works

The organic waste generated in these businesses from normal operations are sorted from daily waste and stored in designated organics bins, which are then collected by the Working Center's Job Cafe, creating employment opportunities for at-risk populations. The organic waste is then transferred to a centralized bin and picked up by RTC Bins so it can be hauled to Bio-En Power Inc.'s processing plant in Elmira. The waste is converted into green energy through anaerobic digestion and the biogas produced is used in the Region of Waterloo as electricity. Throughout this process, Sustainable Waterloo Region provides ongoing training, conducts waste assessments to assess diversion, capture and contamination rates, and provides reports summarizing the findings.

Projects like these are crucial, as diverting organics from landfills actually transforms waste into a resource all while decreasing the emissions generated by landfills. Emissions from Canadian landfills account for 20% of national methane emissions and Canada's Greenhouse Gas Inventory reported that in 2015, approximately 30 Megatonnes of carbon dioxide equivalent was generated at Canadian landfills, which is 4,607,753 homes' electricity use for one year!

Potential Daily Organic Waste Diversion*



In 2019, this pilot has:

Diverted
83.83
tonnes of organic waste from the landfill

Diverted
19
tonnes of carbon dioxide equivalent from the Region of Waterloo's landfill

Generated
565,861
lightbulbs by the anerobic digestion process, converting the organic waste to energy

Powered
36.59
homes for a month from the clean energy generated through anerobic processing of the waste

GREEN ECONOMY

Is one of seven Green Economy Hubs across Canada supporting a growing network of businesses and organizations to set and achieve sustainability targets. Together, we're demonstrating a more sustainable economy is possible.



What is TravelWise?

TravelWise offers member organizations tools and services to help employees find **innovative and sustainable transportation options** that reduce the number of people driving alone on our roads. This is important now more than ever given that transportation accounts for 49% of greenhouse gas emissions in Waterloo Region.

TravelWise is a program of the Region of Waterloo and is delivered through a partnership with Sustainable Waterloo Region.



JOIN TODAY

[REGIONOFWATERLOO.CA/TRAVELWISE](https://regionofwaterloo.ca/travelwise)



Photo Credit: GRT

AN INTERNATIONALLY RECOGNIZED PROGRAM

In 2019, the TravelWise program won the Association of Commuter Transportation's (ACT) Outstanding Transportation Management Association Award. ACT is the international organization of professionals who work to reduce traffic congestion, improve the lives of commuters and livability of communities by providing a mix of reliable and affordable transportation options. The award is presented each year to an organization that best uses its public or private partnerships to achieve local or regional transportation goals.

Employee Benefits

- Corporate pass (15% less than GRT's monthly adult pass)
- Access to online carpool matching software
- Emergency ride home reimbursement program
- Promotions, events, and incentives to reward sustainable transportation choices

Help make your commute or your employees' commute healthier and greener!

Employer Benefits

PROMOTIONS

- On-site staff orientation/events
- TravelWise-wide events
- Marketing materials for employee engagement

REPORTING

- Employee travel behaviour surveys
- Workplace assessment
- Program service uptake

BEST PRACTICES

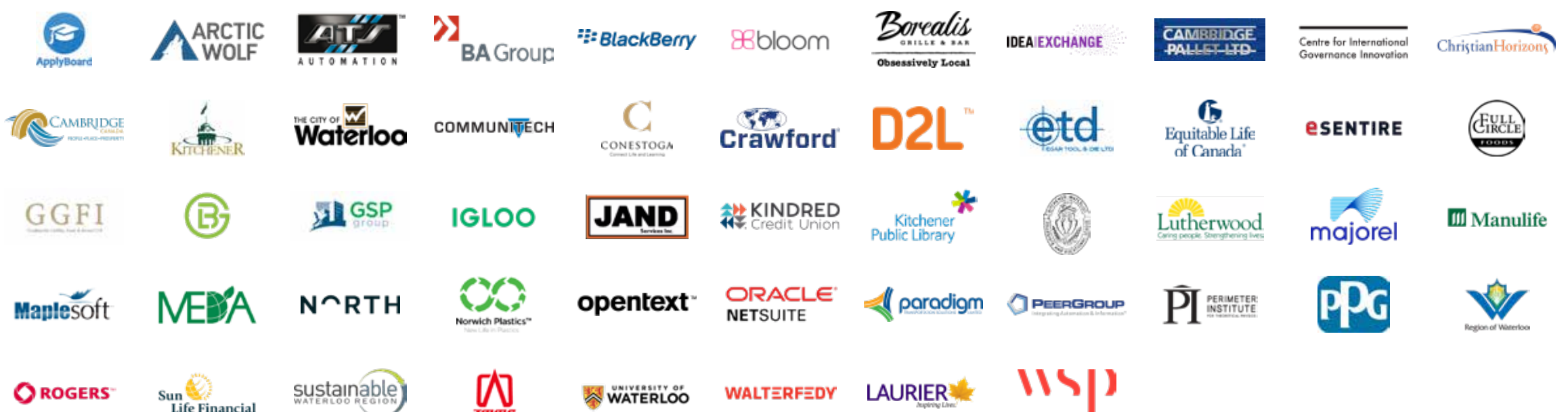
- Resource guides
- Target setting and action plan assistance
- All-member workplace champion meetings

RECOGNITION

- Employer awards
- Brand exposure

Members

AS OF DECEMBER 31, 2019



>> Member Events

TravelWise leads multiple community events throughout the year to promote sustainable modes of transport. These events help to raise awareness about different kinds of transportation options and spark conversation around finding carpooling partners, learning good biking habits, and finding the best transit routes. Promoting healthier and more active lifestyles leads to higher employee satisfaction and better retention at workplaces.

Bike Month

In 2019 TravelWise coordinated a Bike Month Contest with two challenges that encouraged commuters to cycle to work. The first contest challenged community members to complete CAN-BIKE's e-learning certificate for a refresher on how to bike and the rules of the road. The second challenged them to track their bike trips on gotravelwise.ca for a chance to win one of three \$100 Downtown Dollar Gift Certificates.



Photo Credit: University of Waterloo

RIDE YOUR BIKE

25,236

KM Travelled

That's like riding the Trans Canada Trail (the longest recreational, multi-use trail network in the world.)

800,000

Calories Burned

The same amount that would be burned by shoveling snow 24 hours a day for eighty-three days.

\$ 8,200

Saved

That's about the average cost of sixteen road bikes.

31

Events

That is the equivalent of an event a day for all of Bike Month.

5.8 tonnes

CO2 Saved

The weight of a full-grown African elephant.

1,135

Attendees

The same number of people as students in a large high school.

3,745

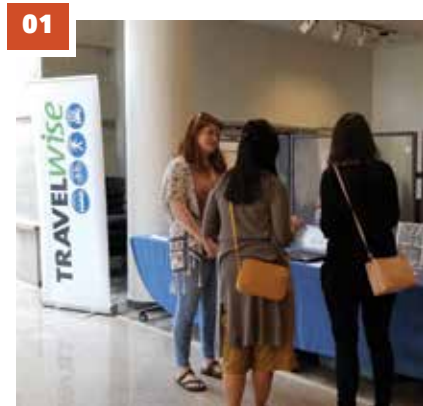
Trips

Or the same as driving to and from work everyday for five years.

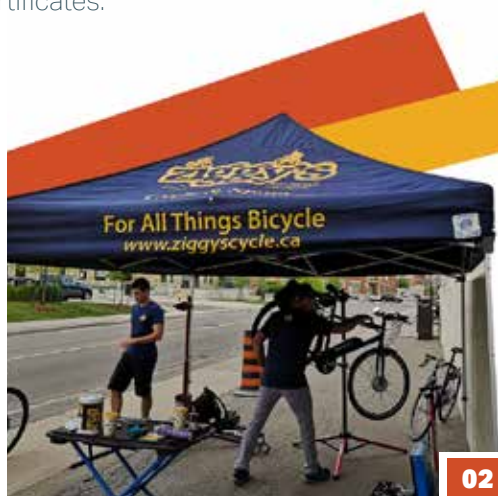
245

Participants

That's enough to fill over six GRT buses.



01. Employees at Sun Life Financial learn about the cycling benefits on-site including a new secure bike cage.



02.

02. Communitech and D2L employees enjoyed a bike-to-work breakfast, including bike tune-ups!

03. You can bring your bicycle on-board ION trains—single-seat, two wheeled, non-motorized bikes only.

04. North celebrated bike and pride month together with bike tune-ups and a tea party!



Photo Credit: GRT



04.

Carpool Month READY. SET. GO!

0.9 tonnes

CO2 Saved

That's the average weight of a car.

455

Trips

That's like riding the GRT routes nine times!

7,784

KM Travelled

That's like riding the LRT round-trip two hundred times.

85

Carpool Requests

The same amount of text messages as the average person sends & receives each day.

\$1,300

Saved

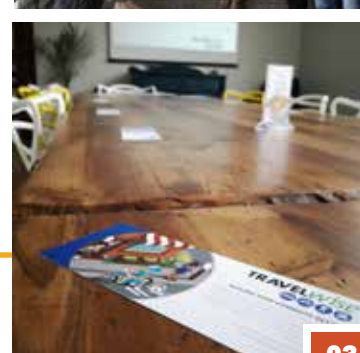
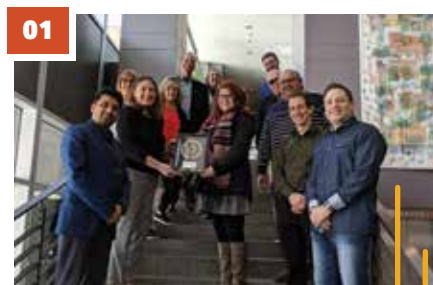
That's equivalent to a two year supply of large coffees.

49

Participants

That's a full GRT bus.

In 2019, TravelWise hosted the annual Carpool Challenge! Participants could compete to win prizes by posting their carpool requests, logging carpool trips and engaging in our social media challenges. The social media challenges aligned with TravelWise's most recent social endeavour, the addition of Instagram!



03.



04.

01. City of Kitchener won for most carpool trips and plans combined during Carpool Month! City staff including carpoolsers celebrate this accolade!

02. North had the most carpool trips planned for carpool month 2019! Staff promoted carpooling with a karaoke video!

03. Employees participating in Wilfrid Laurier University's Staff Sustainability Certificate Program attended a lunch and learn on how to use the TravelWise carpool matching program!

04. Crawford and Company won for their division with this team of carpoolsers! All are avid carpoolsers and logged their trips daily!

Transit Showcase

As a promotion for the TravelWise Corporate Pass - **15% less than a monthly GRT pass** - TravelWise hosted a contest and a Corporate Pass Picture Day at various member sites. Anyone that requested a TravelWise Corporate Pass during the campaign would be entered to win a free month of transit for January 2020!

THE CAMPAIGN WAS SUCCESSFUL IN ITS VERY FIRST YEAR!

14

Organizations Participating

12

On-site Events

110

Passes Requested

Commuters of Waterloo Region

Local champions are making a difference by choosing sustainable commuting options. Sharing stories helps to inspire and encourage others to follow by example. Find more profiles on social media using **#CommutersWR** and submit a local champion to **TravelWise@RegionofWaterloo.ca**



How are we doing?

TravelWise conducts Employee Travel Surveys to better understand how people commute and how TravelWise's services can encourage employees to try something different than driving alone. In 2015, TravelWise set a target to reduce drive alone commuting by 5% over five years, **from 72% in 2015 to 67% in 2020**.

What can we do now to reach our goal?

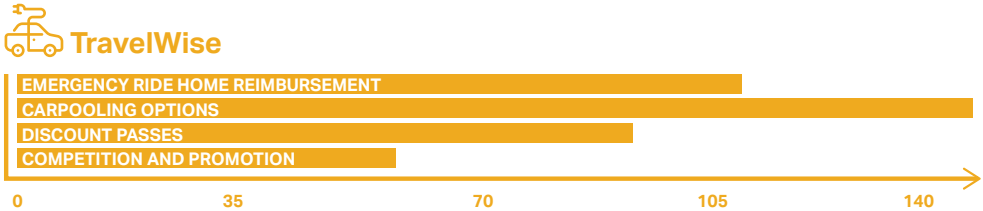
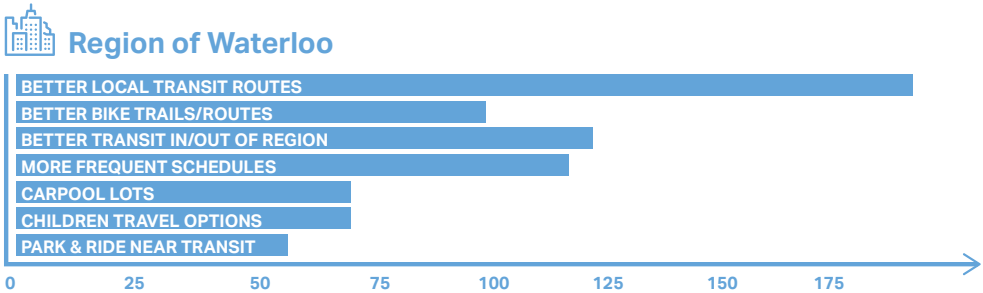
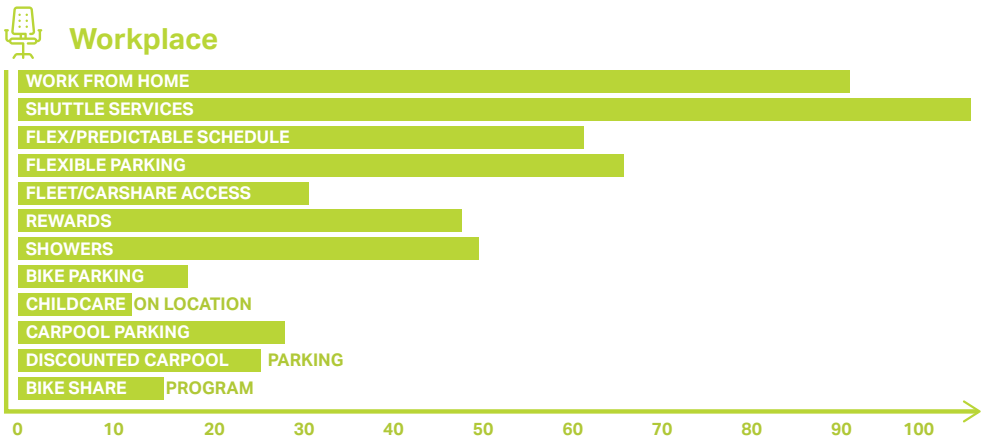
When TravelWise asked drivers what would encourage them to try something different, the **top three factors** that emerged were:

Better Local Transit Routes
Potential Solution: The launch of ION light rail and GRT's 2019-2020 network redesign will make it easier for more people to get around the Region.

Carpooling Options
Potential Solution: Promote and orient more employees to TravelWise's carpool matching tool. More users equals more potential options!

Workplace Shuttle Services
Potential Solution: Large workplaces with multiple sites may want to consider this where transit doesn't meet their needs.

What would encourage drivers to try something different?



Moving to Smart Future Ready Transportation

In Fall 2019, ACT Canada Unified Mobility Summit 2019 was hosted in Waterloo Region, with several speakers from the transportation community. The Unified Mobility Summit brought together participants to address how communities are moving to future-ready, smart connected transportation. The Summit offered to **network, learn, and collaborate**, and focus on improving transportation options for Canadian communities. TravelWise presented a breakout session: "TravelWise: Making Sustainable Transportation the Easy Choice in Waterloo Region". The goals, services, and benefits that we provide to organizations as best practice.

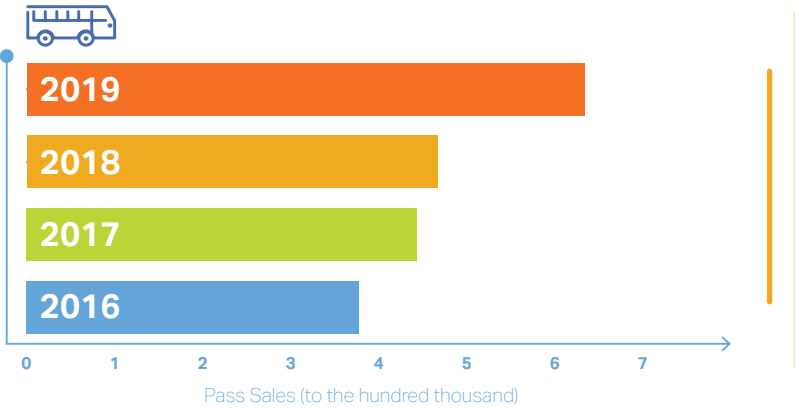
History Made in Waterloo Region: ION LRT Launch

Friday, June 21, 2019 was a milestone day in the history of Waterloo Region as ION light rail launched. The official opening ceremony took place at the ION Fairway station, which showcased the new light rail service as well as the ION bus service to Cambridge. A total of **299,760 passengers boarded ION light rail** during the subsequent ten days of free transit, which ran from June 21 to July 1 inclusive. In the same period, over one million passengers (1,007,542) boarded GRT services system-wide.

GRT AND ION ARE "ONE SYSTEM, ONE FARE" — AND THIS INCLUDES THE TRAVELWISE CORPORATE PASS!

Corporate Pass Transit Sales

Corporate Pass Transit Sales have reached new heights with the addition of the ION light rail, increase of TravelWise members and the Transit Showcase campaign. Employees of TravelWise members can take advantage of **15% savings on a monthly pass** or on GRT's easyGO fare card!



GOTRAVELWISE.CA

Gotravelwise.ca is an online tool used to find carpool matches and log trips. The tool calculates users' impact of using sustainable transportation. To date, approximately 130 tonnes of CO2 have been saved by those who have logged their trip on gotravelwise.ca. Since the tool launched in July 2014, there are more than 5,400 users and 96,000 trips logged. Trip logs have nearly doubled since 2017. RideAmigo's Commute Tracker now makes it easier for users to track and plan their trips!

Since the tool launched in July of 2014 there have been more than:

130 TONNES OF CO₂ SAVED

96k TRIPS LOGGED

5,400 USERS REGISTERED

MEMBER AWARDS

Leadership & Innovation + Most Active Member



This award recognizes an organization that has demonstrated a strong commitment and found creative solutions to encouraging sustainable transportation among their employees. This year's award goes to Toyota Motor Manufacturing Canada (TMMC). Their efforts include: implementing the Route 72 Flex stop, participating in the 2019 Employee Travel Surveys, providing promotional displays through their buildings and featuring TravelWise and GRT at their annual open house attended by hundreds of employees.

Rookie of the Year



This award recognizes the most active and engaged newest member of 2019. This year's award goes to Arctic Wolf Networks for their enthusiastic involvement with promoting sustainable transportation. Arctic Wolf Networks hosted their first TravelWise on-site event two weeks after joining TravelWise! Since Bike Month, Arctic Wolf Networks hosted a Transit Showcase and Employee Travel Survey Event. Arctic Wolf Networks has promoted TravelWise efficiently with an increase in Corporate Pass requests and use of GoTravelWise.ca.

Sustainable Commuting

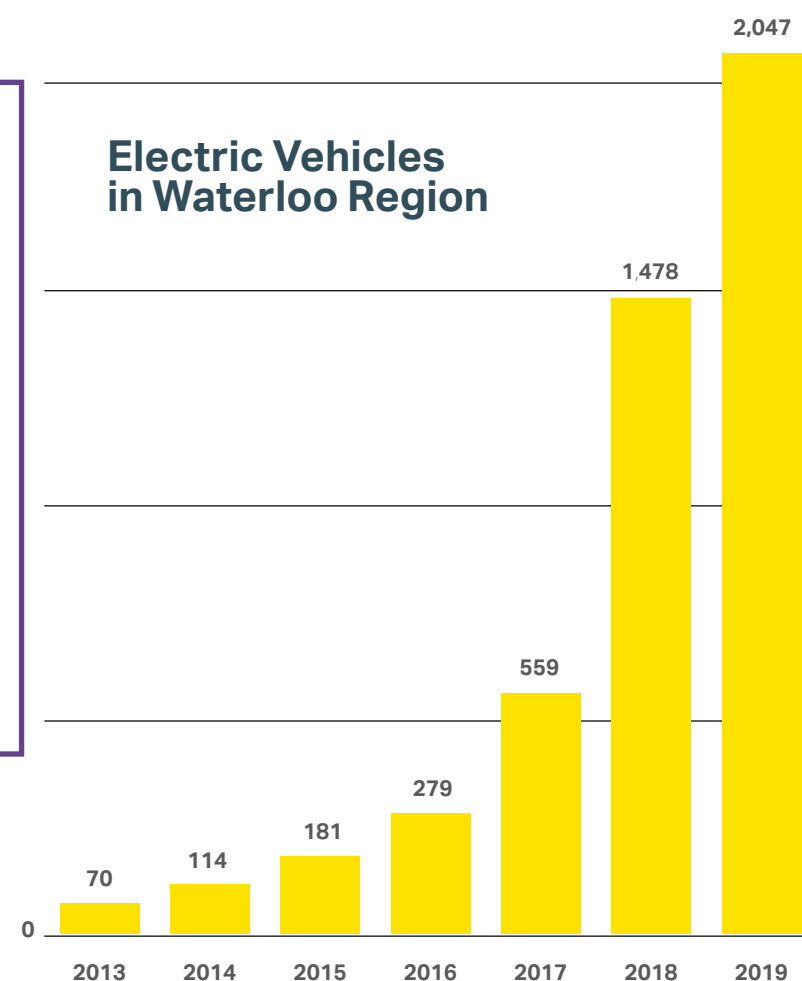


This award recognizes an organization where employees have demonstrated sustainable commuting behaviours. This year's award goes to Rogers Communications for their commitment to sustainable transportation. More than 50% of Rogers Communication employees work within 500 metres of ION or GRT Route, and many of these employees take advantage of the TravelWise Corporate Pass program thanks to Rogers active participation in TravelWise events and promotions.

ChargeWR

>> In 2019, ChargeWR helped the Region of Waterloo pursue a grant from Natural Resources Canada for 33 charging stations. This project will further expand Waterloo region's growing network of over 110 public chargers and be installed at community centres, recreation facilities, arenas, municipal administrative buildings, rural libraries and the Region of Waterloo Airport. Waterloo Region has established itself as an EV leader in Canada, by breezing past our community ClimateActionWR target of 1,000 EVs by 2020!

Electric Vehicles in Waterloo Region



*2019 number is an estimate

OUR WORKPLACES ARE LEADING THE WAY

Growth in the region has not only been in the public charging network. Workplaces are starting to see the advantages of EV infrastructure as well. In 2019 ChargeWR worked with the Waterloo District School Board to facilitate charging station installation at Chicopee Public School and is planning to do the same at other locations in the future.

Benefits of EV Infrastructure for the Workplaces

Recruitment & Retention

- Attracting value-oriented and educated employees
- Strengthening organizational culture by aligning with sustainability values
- Reducing commuting costs for employees
- Reducing company Scope 3* emissions

*All Other Indirect Emissions from activities of the organisation, occurring from sources they do not own/control. Ex. emissions associated with business travel, procurement, waste, and water

Customer Service & Brand Identity

- Alignment with corporate values and fostering customer goodwill
- Providing an option for clients to charge at our place of business
- Enhancing the organization's brand as a leader in environmental sustainability

Fleet Conversions

- Fuel cost savings
- Reduced maintenance and repairs
- Improved publicity
- Employee attraction/retention
- Lower insurance costs

Community Taking Action

In Partnership with ChargeWR, the Waterloo Region Electric Vehicle Association (WREVA) held their National Drive Electric Week event in Cambridge in September with over 600 attendees and over 100 electric vehicles! This annual event gives the community an opportunity to learn about EVs, charging, and operation from actual EV owners in the region and test drive one for themselves!



National Drive Electric Week

600+ attendees
100+ EVs

ClimateActionWR

GHG emission reduction goals

6% by
↳ 2020

80% by
↳ 2050

>> ClimateActionWR is focused on climate change mitigation in Waterloo region. As a **collaboration** between local organizations and community members, we coordinate the activities of our community's Climate Action Plans, **measure and monitor** progress on emissions reductions, and **engage** the community in climate action initiatives.

Our community is working together to achieve Waterloo region's short-term community target of a **6% greenhouse gas emission reduction by the end of 2020**. This short-term reduction target is an important first step toward our long-term goal of an **80% greenhouse gas emission reduction by 2050**.

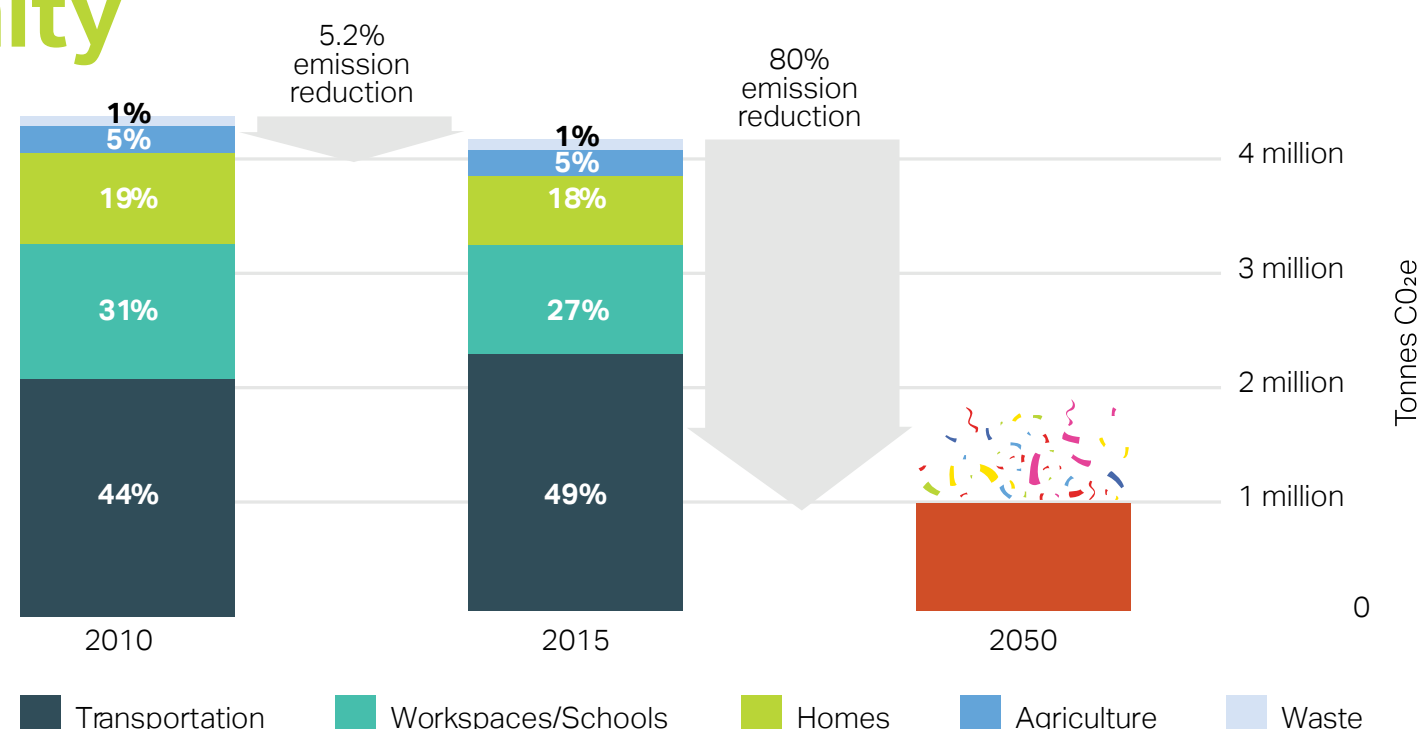
ClimateActionWR is led by Reep Green Solutions and Sustainable Waterloo Region.



Transforming Waterloo Region to a Low Carbon Community

Alongside community members, local organizations, subject matter experts, and technical experts from across the region and beyond, we are working to develop a plan for transitioning Waterloo region to a low-carbon community by 2050. Using a backcasting approach, together we will create a long-term Climate Action Strategy to achieve at least an 80% reduction in emissions by 2050, as well as an accompanying short-term Climate Action Plan to establish the road map for the first ten years (2020 – 2030).

This work is made possible by the generous support from the Federation of Canadian Municipalities Transition 2050 grant and the ongoing support of all eight regional municipalities (Cambridge, Kitchener, North Dumfries, Waterloo, Region of Waterloo, Wellesley, Wilmot, and Woolwich).



The First Step

The ClimateActionWR journey began in 2009, when Reep Green Solutions, Sustainable Waterloo Region, the Region of Waterloo, and the University of Waterloo first conducted a study on a community greenhouse gas reduction action planning and target setting. This led to the creation of ClimateActionWR as a partnership between SWR and Reep Green Solutions, who then went on to partner with the Region of Waterloo, and the Cities of Cambridge, Kitchener, and Waterloo. From this the first Climate Action Plan for Waterloo region was created. This Climate Action Plan aims to reduce local greenhouse gas emissions by 6% below 2010 levels by 2020.

Why 6% by 2020?

As the first short-term commitment, it was determined to be ambitious and achievable. ClimateActionWR's target of 6% below 2010 levels by 2020 is based on an inventory of Waterloo region's greenhouse gas emissions completed in May of 2012. This community-scale inventory shows the "carbon footprint" of Waterloo region through the lens of five key sectors: transportation, workplaces, homes, agriculture, and waste. Read the full inventory report here:

<https://climateactionwr.ca/>

Progress on Community Climate Action

New Options for Electric Transportation in the Region

Waterloo region's electric network is growing. Here's some great initiatives in our local electric mobility space led by region of Waterloo, Grand River Transit and ChargeWR over the past year:



ELECTRIC VEHICLES



Local adoption of electric vehicles continues to grow.

Over 100 public stations in the area including:

ChargeWR, Waterloo Region and the regional municipalities cooperated on a joint application to NRCanada, resulting in 33 new Level 2 chargers to be installed in public spaces around the region.

THE LRT



The ION Light Rail Transit (LRT) officially launched in Kitchener and Waterloo in June 2019. The LRT features fully electric, zero-emission electric trains that operate separately from traffic, which allows for a more efficient, comfortable, and effective way to travel. It is projected that by 2031, the LRT will result in the reduction of 22,260 tonnes of greenhouse gasses annually.

E-SCOOTERS



The e-scooter landscape in Canada is still emerging, however Waterloo Region community members will definitely want to keep an eye out for developments in this last-mile tech. Waterloo became the first city in Canada to host a popular e-scooter pilot project, which launched in late 2018 and concluded in fall of 2019. In the first season of the pilot alone, more than 6000 different riders completed more than 18,000 trips using the e-scooters.

LDCs Supporting Energy Efficiency

LDCs have been making strides to offer energy efficient options for their customers. Waterloo North Hydro is projecting to exceed 82.38 GWh's of savings (enough energy to power 9,807 homes) with continued offering of two local programs, the Swimming Pool Efficiency Program and the Refrigeration Efficiency Program.



Kitchener Utilities launched a \$250 on-bill credit furnace rebate program in 2019, applied to higher efficiency model furnace replacements. KU continues to work with ICI customers to promote equipment upgrades within facilities. This applies to furnace replacements to a higher efficiency model. KU works with ICI customers on a continuous basis to promote equipment upgrades within facilities. The majority of these upgrades include boiler replacements, water heaters, ERVs, RTU/MUA units.

Lighting the way towards energy efficiency LED STREET LIGHT RETROFITS

Retrofits are now completed, or nearing completion, on the conversion of over 42,000 streetlights to LED across the tri-cities, four townships, and the region. The goal of this was to both conserve energy as well as to save on operational costs.



City of Cambridge has completed retrofits at the Hespeler Arena, along the Grand River walkway, along the Soper and Riverside park pathways, and Dolson Pool.



Woolwich Township completed LED streetlight conversion in 2018, which led to 520,722 kWh in annual energy savings and \$62,486 in annual energy costs in 2019.



Township of North Dumfries completed an LED street light retrofit which converted 90% of the street lights to LEDs resulting in 150,915 kWh of annual electricity consumption savings.



Township of Wellesley completed conversion to LED streetlights and will enjoy annual savings of \$19,929 in energy costs and save enough energy to power 18 homes yearly.



Wilmot Township completed replacement of its 1500 outdoor lights with LED retrofits.



City of Kitchener has retrofitted all of its streetlights to LED smart lighting, with controls and dimmers.



The City of Waterloo completed the retrofit of over 8000 street lights throughout the city in 2019.

80 by 50 Strategy Development

>> Phase 1 Community Consultation

January 2019

- Funding received from the Federation of Canadian Municipalities to develop Waterloo region's long-term community Climate Action Strategy
- All 8 municipalities are signed on to the Transition 2050 team

Spring 2019

- Workshops were hosted to determine backcasting plan
- Request for Proposals were issued for both a community engagement consultant and a technical consultant

August 2019

- Unless Design Partners and WalterFedy were awarded the project
- Project is divided into 3 distinct phases

2050 Vision for Waterloo Region

We asked community members across the region to share their vision for 2050 with us. To imagine its 30 years into the future and we have reduced our greenhouse gas emissions by 80%.

HERE'S WHAT THEY SAID

"I believe we would be a healthier, happier society in which we can economically prosper from our changes."

"We have a stronger sense of community because we appreciate and respect our home together."

"The ion is nearly full, the streets almost silent from the abundance of electric cars and bicycles, emanating a peaceful vibe. Not just because of the quiet, but also because of the unspoken victory on carbon emissions."

"Walkable neighbourhoods with everything you need."

"Green, growing, gorgeous, great!"

"The majority of homes and buildings are producing energy."

So far in 2019

- Street Team Volunteers attended **35 events** across Waterloo region where we heard from over **900 community members**
- We asked for the community's vision for the year 2050 and over **500 community members** shared their vision for the year 2050
- We hosted **9 focus groups** with different stakeholder groups in the community
- **36 municipal leaders** and community stakeholders participated in one-on-one interviews with our team
- We hosted **5 community workshops** across Waterloo region!



Phase 2 Expert & Technical Engagement

October 2019 to February 2020

Experts in the areas of transportation, sustainable buildings (commercial and residential), agriculture, and waste will share valuable insight into the challenges, obstacles, and potential solutions for how we can achieve our reduction target.

Phase 3 Development of Climate Action Strategy

January 2020 to Fall 2020

In this phase we will take what is learned through the community and technical expert engagement phases to build a Climate Action Strategy, test news ideas, and share updates and emerging opportunities across the community.

Ongoing work and future development

One Year at evolv1

>> The Accelerator Centre, Borealis AI, EY, Sustainable Waterloo Region, TextNow, University of Waterloo, and Wilfrid Laurier University have all settled into their new home in Cora Group's evolv1! The **collaboration and innovation** has continued beyond the design and construction, as we continue to strive to create **real cultural change** in the building that redefined sustainability in the commercial development sector.

At the centre of this change is an interdisciplinary research team from Wilfrid Laurier University, the University of Waterloo and York University who are working out of evolvGREEN, collecting empirical knowledge on how to best create and maintain a culture of sustainability within office buildings. The research team conducts observational studies, surveys, focus groups, applies innovative methods to see how occupants connect to the space, conducts waste assessments, and monitors sensors around the building to compare the building environment to the subjective experience of the occupants.

This is unique to evolv1, as the research informs action which is then implemented on the building level in collaboration with Sustainable Waterloo Region in a Culture of Sustainability Program. Over the long term, the hope is to foster a collective understanding of what it means to make positive contributions to environmental, social and economic or organizational systems within and beyond the building. The building tenants also have an opportunity to take the sustainable design of the building and bring it to life in how they use it with everyday choices. For this to be successful, building citizens are an integral part of the process in creating a community that can take action towards a sustainable future.

One of the ways they are incorporated into this process is through a tenant based team which creates a meeting place to facilitate the creation of; ideas to make our community stronger, ways to connect to our local community, a cross organizational communication mechanism, programming for the tenants and content for a monthly newsletter to highlight information about sustainability and to build a real sense of community.



Trivia Night at evolv1

Community Connections

The move to evolv1 has also allowed Sustainable Waterloo Region to create even stronger connections within the community and beyond. This has included meeting with municipalities in and outside of the region who want to learn from the evolv1 experience and bring change to their communities. It has also included hosting green building events and the Flourishing Enterprises Institute (FEI) Founding Forum, inviting the community in through Doors Open Waterloo Region and partnering with local universities through experiential learning programs and research studies. It has even meant dabbling in the arts along with ClimateActionWR to create installations for the THEMUSEUM's Alarm exhibit!

The year ahead promises more excitement, as programming is developed within evolvGREEN. This collaborative workspace brings together entrepreneurs, researchers and clean economy supporters through the shared goal of leading changes that will reduce harmful environmental impacts and improve our well-being.

Cooking Classes in evolvGREEN





REPORT NO: COR 2020-031

TO: Council

SUBMITTED BY: Ashton Romany, CPA
Manager of Finance / Deputy Treasurer (Sustainability Working Group Chair)

PREPARED BY: Ashton Romany, CPA
Manager of Finance / Deputy Treasurer (Sustainability Working Group Chair)
Sustainability Working Group Members

REVIEWED BY: Grant Whittington, Chief Administrative Officer

DATE: August 24, 2020

SUBJECT: Sustainability Working Group Annual Report

RECOMMENDATION:

THAT the annual report COR 2020-031, from the Sustainability Working Group be received for information; and further,

THAT the Sustainability Working Group staff composition be amended in the Terms of Reference, Governance Policy #CL-05.7, as follows:

Five (5) Full-time Staff covering (at least one must be a SMT member):

- Parks, Facilities and Recreation Services
- Development Services
- Public Works and Engineering
- Corporate Services (Budget/Finance Division)
- Corporate Services (Asset Management Division)

The committee may invite other members of staff not listed in the membership as resources to assist with specific projects being undertaken (non-voting).

SUMMARY:

This report outlines activities conducted by the past Sustainability Working Group since the last report to Council (May 12, 2019).

BACKGROUND:

The Township is a member with Sustainable Waterloo Region (SWR). SWR is a dedicated team, motivated by a shared passion for progress towards sustainability across Waterloo Region. Their shared vision is an environmentally and economically resilient community that prioritizes the well-being of current and future generations. The SWR mission is to foster collaborations that enable local organizations to convert their sustainability interest into action.

In 2019, the Sustainability Working Group (SWG) was formed broadening the representation from two (2) community members, a member of Council and the executive director from Sustainable Waterloo Region (SWR).

The SWG acts in a supportive/consultative manner; supporting and bringing recommendations on initiatives that fit municipal goals in relation to sustainability.

The previous staff based committee brought reports on an annual basis to Council on sustainability activities and successes. Best efforts are made for this report to coincide with a Council meeting involving members of SWR and/or ClimateActionWR.

REPORT:**Sustainability Working Group (SWG) Composition**

The committee currently includes the following members:

- Ashton Romany, Manager of Finance / Deputy Treasurer (Chair);
- Leslie Nanibush, Asset Management Coordinator;
- Bruce Baechler, HVAC Technician;
- Harold O'Krafka, Director of Development Services;
- Councilor Pfenning Ward 4 Councillor; and
- John Jordan (Community Member)

As of the report date, there are two (2) vacant positions on the SWG: one (1) community member and one (1) staff member. These positions are in progress to be filled by the end of Q4 2020.

One of this year's initiatives of the SWG was to look at the composition of the committee to ensure appropriate staff representation from various areas of the corporation. Included in the recommendation of this report is the proposed composition change for staff. The proposal does not change the overall number of staff, but transitions the requirement for two (2) Senior Management Team (SMT) positions, to include representation from an Asset Management

perspective. As the Township begins to advance its Asset Management Program, the committee felt that involvement from this service area is essential, considering its involvement with all Township's infrastructure, buildings, natural assets etc. To ensure appropriate representation, at least one (1) of the staff members must continue to be a member of SMT. Lastly, the recommendation also includes a clause to allow other staff within the organization (non-voting) to participate where appropriate.

For reference, below includes an excerpt from the Terms of Reference regarding current staff member composition:

- One (1) Member of Senior Management Team;
- Four (4) Full-time Staff covering Facilities and Recreation, Development Services, Public Works and Financial Services;

Projects and Initiatives

The SWG provided input and feedback on "green" projects proposed for inclusion in municipal budgets for Council consideration.

These projects will generate cost savings, and align well with the Township's Strategic plan goal of protecting our natural environment. Some examples include the following:

- Continued tracking of Green House Gas (GHG) reduction target of 25%
- Declaration of a Climate Emergency
- Township's participation in ClimateActionWR's 80 x 50 Project
- Liaising with external bodies, such as a concerned community members
- Inclusion of Charging Stations in the 2020 Capital Program
- Inclusion of a potential electric/hybrid vehicle in the 2020 Capital Program
- Refinement of the Committee's Composition

In addition to the above, the SWG continues to work on several other initiatives including, but not limited to the following:

- Carbon Budgeting
- Development of education material for facility rentals (e.g. single use plastic education)
- Study of Green Bin Usage at Municipal Facilities
- Corporate Travel Policies
- Other Energy Efficient Measures (e.g. HVAC, Alternate Energy Sources)
- Community Engagement

Carbon Accounting Tool (CAT)

The SWG alongside Corporate Services staff continue to utilize the Carbon Accounting Tool (CAT), provided via membership with SWR. This tool tracks utility statistics that are populated by staff to allow for modelling and tracking of reductions year-over-year. As such, this information allows staff to monitor progress towards the Township's target discussed below.

Green House Gas (GHG) Reduction Target

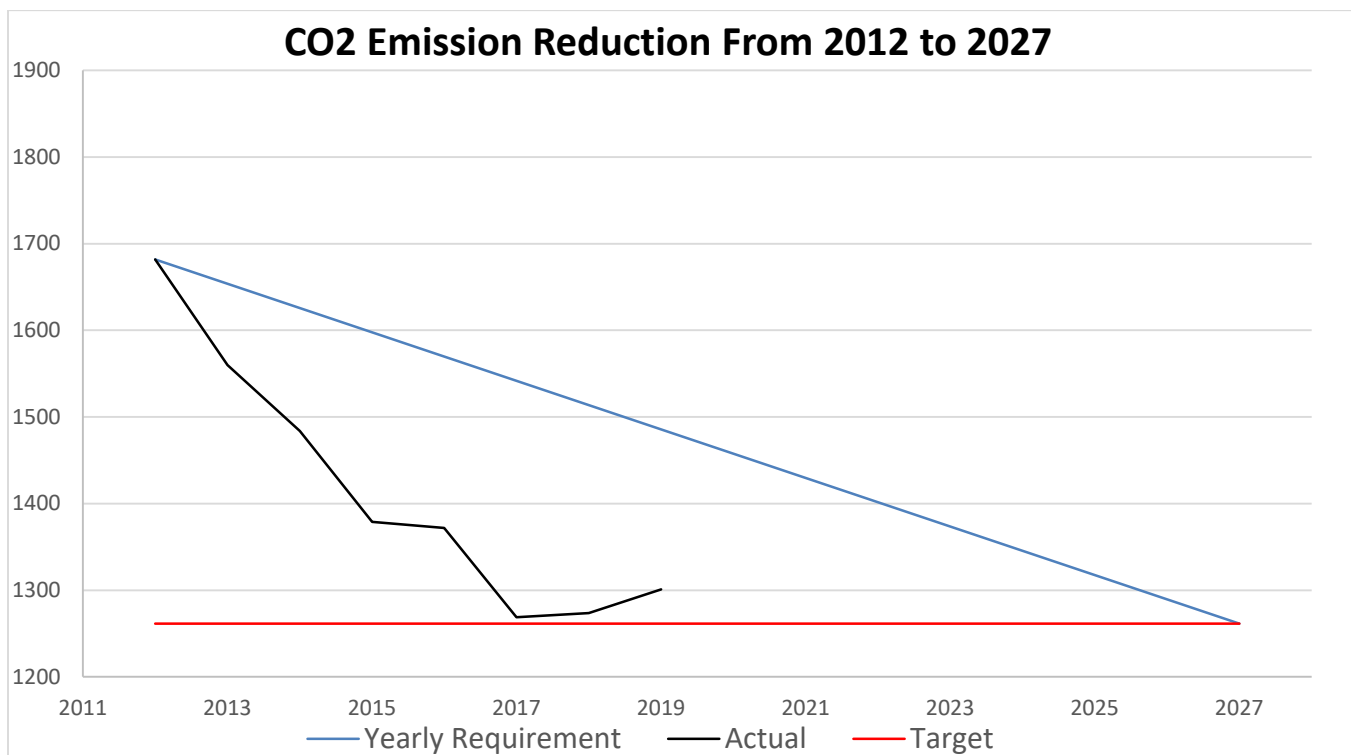
In late 2017, Council approved a 25% absolute reduction target by the year 2027 with a 2012 base year. This was a significant step for the municipality, showing leadership in the sustainability movement amongst peers and the business community.

At the time of approval, the Township had already achieved a 19.4% reduction from 2012 to 2016 (target of 903 tonnes). However, at the time, due to data gaps, fuel and water usage were not initially included within the model. With the inclusion of fuel and water in 2019, the target was updated to 1261 tonnes.

Annually, SWR updates their emissions factors including any retroactive updates. In this year's update, the 2017 & 2018 emissions were influenced by a retroactive change leading to a significant drop in electricity emissions. As such, you will see that the change has brought the Township significantly closer to achieving its GHG target (with the lowest point in 2017 at 1269 tonnes or 24.6%).

As a side note, the Township's target is absolute, meaning that the reduction target is not readjusted with any square footage growth the corporation may observe.

Incorporating the retroactive change, as of the end of 2019, the Township's progress slightly retracted to 22.6% or 1301 tonnes vs. 24.3% or 1274 tonnes in 2018. The committee reviewed the data and fuel consumption was the primary driver for the slight increase with consumption increasing by 31 tonnes year over year while electricity and natural gas staying relatively static. Fuel and natural gas consumption accounted for approximately 95% of the Township's GHG emissions in 2019. Focus in these areas will be a priority for the SWG moving forward.



In addition to the aforementioned initiatives, the SWG will also be working on enhancing communication measures with respect to the Corporation's progression towards its GHG target. These enhancements will include a breakdown of emissions by area (e.g. Fuel and Electricity) and by facility type (e.g. Lift Stations, Administration and WRC).

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This report is aligned with the Strategic Plan goal of protecting our natural environment through using resources responsibly, and considering green procurement policies.

FINANCIAL CONSIDERATIONS:

The annual membership fees with Sustainable Waterloo Region are included within the Council operating budget. Any sustainable projects listed above are funded through departmental capital and operating budgets.

ATTACHMENTS: None



TOWNSHIP OF WILMOT

INFORMATION AND LEGISLATIVE SERVICES *Staff Report*

REPORT NO: ILS 2020-13

TO: Council

SUBMITTED BY: Dawn Mittelholtz, Director of Information and Legislative Services / Municipal Clerk

PREPARED BY: Tracey Murray, Manager of Information and Legislative Services / Deputy Clerk
Erin Merritt, Manager of Municipal Law Enforcement
Kelly Baird, Communications Specialist

REVIEWED BY: Grant Whittington, CAO

DATE: August 24, 2020

SUBJECT: Combined Quarterly Activity Report
January 1, 2020 to July 31, 2020

RECOMMENDATION:

THAT the Information and Legislative Services Quarterly Activity Report for January 1 to July 31, 2020 be received for information.

SUMMARY:

Attachments 1 and 2 are submitted by the Manager of Municipal Law Enforcement and attachment 3 is submitted by the Communications Specialist of the Information and Legislative Services Department to summarize their activities from January 1 to July 31, 2020. For the second quarter of 2020, the priorities of the Information and Legislative Services department were shifted to the Township's response to the 2019 Novel Coronavirus pandemic.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

By providing these quarterly updates to Council, the Township is communicating municipal matters.

FINANCIAL CONSIDERATIONS:

None.

ATTACHMENTS:

Attachment 1: Municipal Law Enforcement 1st Quarterly Activity Report
Attachment 2: Municipal Law Enforcement 2nd Quarterly Activity Report
Attachment 3: Corporate Communications Quarterly Activity Report

Type of Call	Jan/March 2019	Jan/March 2020
Property Standards/Clean Yards	16	16
Parking/Traffic	72	72
Animal Control Complaints	44	50
Noise Complaints	8	15
Fire Complaints	1	6
Sidewalks – Ice/Snow	156	105
Signs	0	4
General Inquires	26	19
Dumping	0	4
Zoning	1	3
Discharge of Firearms (questions)	1	6
Fences	0	3
Graffiti	0	1

Property Standards and Clean Yard:

- 16 properties were investigated by the Township
- 15 have been resolved, 1 working with owner to gain compliance

Parking/Traffic:

- 52 warnings were issued
- 234 parking tickets were issued (mainly overnight parking violations)

Animal Control:

- 0 dogs were impounded
- 12 warnings given for dogs running at large, no tickets issued

Noise Complaints:

- 15 complaints investigated ranging from loud stereos, barking dogs, noisy vehicles, construction noise
- all complaints have been investigated and appropriate warnings have been issued, no tickets issued

Fire Complaints:

- 6 complaints regarding open burning/burning without a permit, warnings were given

Signs:

- 4 complaints received, the complaints were investigated and the signs were removed by voluntary compliance by the property owners
- ongoing monitoring of illegal signage is occurring and removal carried out on a regular basis by By-law (43 signs removed this quarter by By-law Officers)

Dumping

- 4 illegal dumping calls investigated, Public Works/Bylaw removed debris from the side of the roads, unable to lay charges

Ice and Snow Complaints (sidewalks):

- 105 complaints investigated, Notices given and all were cleared by owners

General Inquires:

- 19 Inquires (8 were COVID-19 related - questions, concerns, issues or seeking information)

Type of Call	Apr/June 2019	Apr /June 2020
Property Standards/Clean Yards	54	15
Parking/Traffic	84	65
Animal Control Complaints	70	42
Noise Complaints	18	16
Fire Complaints	3	14
Grass and Weeds	40	25
Signs	7	1
General Inquires	35	138
Dumping	2	6
Zoning	3	3
Discharge of Firearms	2	3
Pools	1	5
Fences	6	4
Sidewalks ice and snow	1	0
Livestock Valuation	0	2
Graffiti	0	4

Property Standards and Clean Yard:

- 15 properties were investigated by the Township
- 14 have been resolved, 1 working with owners to gain compliance (Old Baden Emporium)

Parking/Traffic:

- 52 warnings were issued
- 4 parking tickets were issued

Animal Control:

- 1 dog was impounded, 4 returned to their owners
- 25 warnings given for dogs running at large, no tickets issued (higher number of issues due to the COVID-19 pandemic and temporary removal of the dog park)

Noise Complaints:

- 16 complaints investigated ranging from loud stereos, barking dogs, noisy vehicles, construction noise
- all complaints have been investigated and appropriate warnings have been issued, no tickets issued

Fire Complaints:

- 14 complaints regarding open burning/burning without a permit, warnings were given

Grass and Weeds

- 25 complaints received, all were cut by the owners and are now in compliance

Signs:

- 1 complaint received, the complaint was investigated and the signs were removed by voluntary compliance by the property owner.
- ongoing monitoring of illegal signage is occurring and removal carried out on a regular basis by By-law (54 signs removed this quarter by By-law Officers)

Dumping

- 6 illegal dumping calls investigated, Public Works removed debris from the roadside area but was unable to lay charges (an increase in illegal dumping was reported due to COVID-19 closure/restrictions at the Regional Waste Landfill site)

Pool

- 5 pool complaints investigated, all in compliance or working through the permit process with Development Services

General Inquires

- Out of the 138, 107 were in regards to Covid-19 related matters. These include questions, complaints, requests for information, enforcement activity through education
- Please note these numbers do not include the daily patrols of parks and facilities where numerous individuals were spoken too and educated about the Emergency Orders. No tickets were issued.



TOWNSHIP OF WILMOT

Corporate Communications
Communications Specialist
Activity Report – 1st & 2nd Quarter (January – June 2020)
Information and Legislative Services Department

Select activities include:

Corporate Communications

- Attended a digital communications seminar, January, Toronto.
- Purchased and placed select display advertisements in local and regional publications.
- Participating member of the Emergency Control group relating to pandemic communications.
- Wrote, edited and/or contributed to 21 Township of Wilmot and Regional (pandemic) media releases. Distribution of same.
- Assisted with three community (pandemic) newsletters – crafted mayor's message and reviewed and edited them. Some of the new ILS imagery was used.
- Assisted various departments with the creation of flyers, media releases, alerts, posters, messaging, editing and photography.
- Participated in monthly Region of Waterloo (pandemic) communications meetings.
- Ongoing participation in monthly Huron & Perth County communication discussions.
- Further conversations ongoing to continue to improve internal and external communication practices and future needs.

Social Media

- Populated, and then completely revised (to reflect pandemic messaging), the 2020 Social Media Content calendar.
- Active on Twitter – averaging 8-10 tweets (combination of original content and retweets) each day. Cultivating tweets and sourcing accompanying tags, hashtags, and images.
- Reached and surpassed 3,300 Followers on Twitter. Rate of growth is ideal for sustained growth
- Enhancing social media efforts with new internal processes. Documents in draft. Anticipating the launch of a Facebook account in September 2020.

Marketing

- Leading the Township Branding exercise.
- Ongoing efforts to enhance image and video gallery and representative of all Township communities and seasons.



TOWNSHIP OF WILMOT

FIRE SERVICES *Staff Report*

REPORT NO: FD 2020-03

TO: Council

SUBMITTED BY: Rod Leeson
Fire Chief

PREPARED BY: Donna Erb
Administrative Assistant

REVIEWED BY: Grant Whittington, CAO

DATE: August 24, 2020

SUBJECT: Second Quarter Activity Report

RECOMMENDATION:

That the Fire Department Activity Report for the second quarter of 2020 be received for information purposes.

SUMMARY:

Not applicable.

BACKGROUND:

Not applicable.

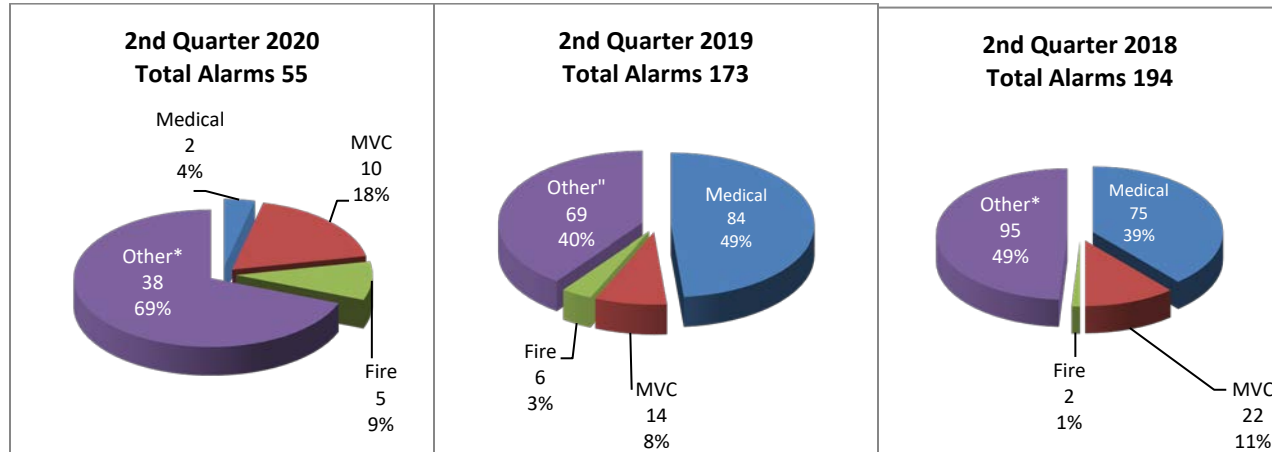
REPORT:

The attached information shows the fire alarm activities for the three stations, as well as the activities from the Fire Prevention Officer and the Training Officer.

In total during the second quarter, the Fire Department responded to a total of 55 alarms. Of these, 7 incidents were a 2 station response and 3 incidents were a 3 station response. For the same period in 2019, the department responded to 173 alarms with 9 incidents being a 2 station response and 2 incidents being a 3 station response. In 2018, the department responded to 194

incidents with 16 incidents being a 2 station response and 2 incidents being a 3 station response. The sharp decrease in the number of responses during the 2nd quarter is the result of changes made to the tiered response criteria during the COVID-19 pandemic.

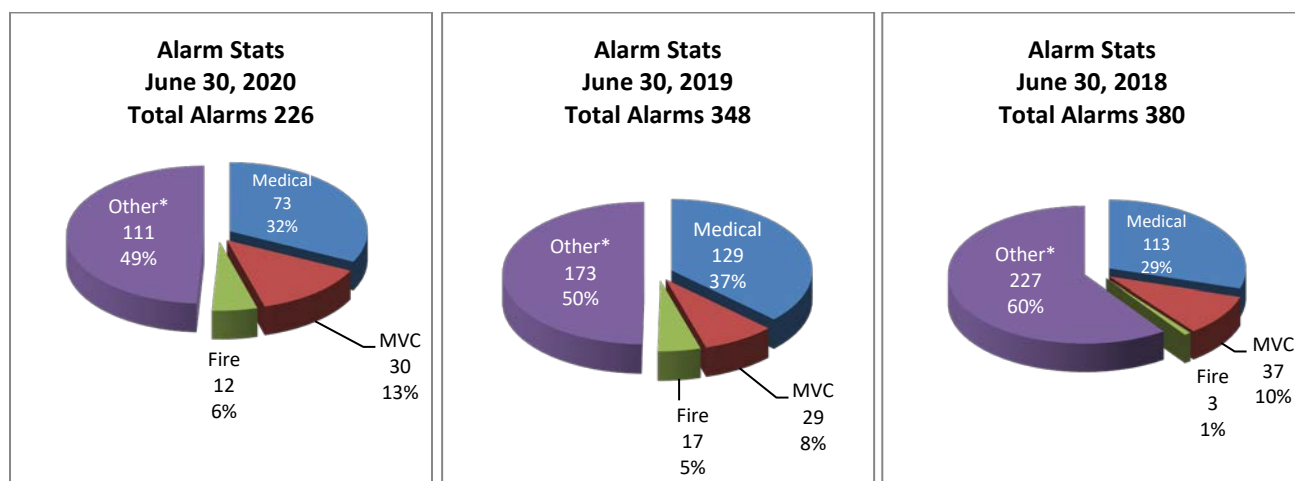
Second Quarter Alarm Stats Comparison



*Includes Alarms Ringing, Burn Complaints, CO Investigations, and smoke or odour investigations and any other miscellaneous calls.

Comparing the year-to-date alarm stats, from January 1st to June 30th, the Fire Department responded to a total of 226 alarms, 19 of these alarms were a 2 station response and 5 alarms were a 3 station response. For the same period in 2019, the department responded to 348 alarms, 14 alarms were a 2 station response, 4 alarms were a 3 station response. In 2018, they responded to 380 alarms, 27 were a 2 station response and 1 was a 3 station response.

Year-to-Date Alarm Stats Comparison (June 30, 2020)



*Includes Alarms Ringing, Burn Complaints, CO Investigations, and smoke or odour investigations and any other miscellaneous calls.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Communicating municipal matters.

FINANCIAL CONSIDERATIONS:

Not applicable.

ATTACHMENTS:

Attachment A	Alarm Stats
Attachment B	Fire Prevention Officer Report
Attachment C	Training Officer Report



Township of Wilmot Fire Department

Fire Chief Rod Leeson

2nd Quarter Alarm Stats Comparison - Baden Station

Response Type	# of Incidents		
	2020	2019	2018
1 Fire	1	4	1
3 NO LOSS OUTDOOR fire (see exclusions)	1	0	4
22 Pot on Stove (no fire)	0	0	1
23 Open air burning/unauthorized controlled burning (no uncontrolled fire)	1	3	1
24 Other Cooking/toasting/smoke/steam (no fire)	2	0	0
31 Alarm System Equipment - Malfunction	3	2	3
32 Alarm System Equipment - Accidental activation (exc. code 35)	0	1	3
33 Human - Malicious intent, prank	0	1	0
34 Human - Perceived Emergency	0	1	0
35 Human - Accidental (alarm accidentally activated by person)	0	0	2
36 Authorized controlled burning - complaint	1	0	0
37 CO false alarm - perceived emergency (no CO present)	1	0	1
38 CO false alarm - equipment malfunction (no CO present)	0	0	3
45 Spill - Gasoline or Fuel	0	1	0
50 Power Lines Down, Arcing	2	0	6
57 Public Hazard no action required	0	0	1
59 Other Public Hazard	0	0	2
61 Vehicle Extrication	1	1	1
62 Vehicle Collision	3	6	9
701 Oxygen administered	0	0	3
71 Asphyxia, Respiratory Condition	0	0	1
73 Seizure	0	3	1
76 Chest pains or suspected heart attack	0	4	10
84 Medical Aid Not Required on Arrival	0	3	1
88 Accident or illness related - cuts, fractures, person fainted, etc.	0	0	1
89 Other Medical/Resuscitator Call	0	6	3
898 Medical/resuscitator call no action required	0	1	0
910 Assisting Other FD: Mutual Aid	0	0	1
911 Assisting Other FD: Automatic Aid	1	0	0
913 Assisting Other FD: Other	0	0	1
93 Assistance to Other Agencies (exc 921 and 922)	2	8	2
96 Call cancelled on route	1	3	2
98 Assistance not required by other agency	1	15	17
99 Other Response	0	0	2
Assist Another Wilmot Station at an Incident	8	5	6
Total Number of Responses	29	68	89



Township of Wilmot Fire Department

Fire Chief: Rod Leeson

2nd Quarter Alarm Stats Comparison - New Dundee Station

Response Type	# of incidents		
	2020	2019	2018
1 Fire	1	1	0
3 NO LOSS OUTDOOR fire (see exclusions)	1	1	2
23 Open air burning/unauthorized controlled burning (no uncontrolled fire)	1	0	0
29 Other pre fire conditions (no fire)	0	1	0
31 Alarm System Equipment - Malfunction	0	1	0
32 Alarm System Equipment - Accidental activation	0	1	0
35 Human - Accidental (alarm accidentally activated by person)	0	0	2
36 Authorized controlled burning - complaint	1	1	0
38 CO false alarm -equipment malfunction (no CO present)	1	0	0
61 Vehicle Extrication	0	0	2
62 Vehicle Collision	1	3	2
701 Oxygen administered	0	2	2
702 CPR administered	0	1	0
703 Defibrillator used	0	0	1
71 Asphyxia, Respiratory Condition	0	3	0
73 Seizure	0	1	0
76 Chest pains or suspected heart attack	0	2	0
84 Medical Aid Not Required on Arrival	0	2	2
88 Accident or illness related - cuts, fractures, person fainted, etc	0	2	3
89 Other Medical/Resuscitator Call	0	2	2
898 Medical/resuscitator call no action	0	1	2
910 Assisting Other FD: Mutual Aid	1	2	0
93 Assistance to Other Agencies	0	0	1
96 Call cancelled on route	3	2	1
97 Incident not found	0	0	1
98 Assistance not required by other agency	0	2	1
Assist Another Wilmot Station at an Incident	3	4	2
Total Number of Responses	2020 13	2019 35	2018 26



Township of Wilmot Fire Department

Fire Chief Rod Leeson

2nd Quarter Alarm Stats Comparison - New Hamburg Station

Response Type	# of Incidents		
	2020	2019	2018
1 Fire	3	1	1
3 NO LOSS OUTDOOR fire (see exclusions)	0	1	1
22 Pot on Stove (no fire)	1	0	0
23 Open air burning/unauthorized controlled burning (no uncontrolled fire)	3	0	1
24 Other Cooking/toasting/smoke/steam (no fire)	2	2	0
31 Alarm System Equipment - Malfunction	2	4	4
32 Alarm System Equipment - Accidental activation (exc. code 35)	3	1	1
34 Human - Perceived Emergency	1	0	0
35 Human - Accidental (alarm accidentally activated by person)	0	1	1
36 Authorized controlled burning - complaint	0	1	0
37 CO false alarm - perceived emergency (no CO present)	1	0	0
38 CO false alarm - equipment malfunction (no CO present)	1	0	4
39 Other False Fire Call	0	0	1
41 Gas Leak - Natural Gas	0	0	1
50 Power Lines Down, Arcing	0	0	1
58 Public Hazard call, false alarm	0	1	1
59 Other Public Hazard	0	0	1
601 Trench Rescue (non fire)	0	0	1
62 Vehicle Collision	5	4	8
701 Oxygen administered	0	9	18
703 Defibrillator used	1	0	2
71 Asphyxia, Respiratory Condition	0	8	6
73 Seizure	0	3	1
76 Chest pains or suspected heart attack	0	8	3
84 Medical Aid Not Required on Arrival	0	3	1
85 Vital signs absent, DOA	0	2	0
86 Alcohol or drug related	0	2	1
88 Accident or illness related -cuts, fractures, person fainted, etc	0	2	4
89 Other Medical/Resuscitator Call	1	12	4
898 Medical/resuscitator call no action required	0	1	3
899 Medical/resuscitator call false alarm	0	1	0
910 Assisting Other FD: Mutual Aid	0	0	1
93 Assistance to Other Agencies	0	2	2
96 Call cancelled on route	0	6	9
98 Assistance not required by other agency	0	4	5
Assist Another Wilmot Station at an Incident	4	3	12
Total Number of Responses	28	82	99



Township of Wilmot Fire Department

Fire Chief Rod Leeson

2nd Quarter 2019 - Alarm Stats Comparison - All Stations

Response Type	# of Incidents		
	2020	2019	2018
1 Fire	5	6	2
3 NO LOSS OUTDOOR fire (see exclusions)	2	2	7
22 Pot on Stove (no fire)	1	0	1
23 Open air burning/unauthorized controlled burning (no uncontrolled fire)	5	3	2
24 Other Cooking/toasting/smoke/steam (no fire)	4	2	0
29 Other pre fire conditions (no fire)	0	1	0
31 Alarm System Equipment - Malfunction	5	7	7
32 Alarm System Equipment - Accidental activation (exc. code 35)	3	3	4
33 Human - Malicious intent, prank	0	1	0
34 Human - Perceived Emergency	1	1	0
35 Human - Accidental (alarm accidentally activated by person)	0	1	5
36 Authorized controlled burning - complaint	2	2	0
37 CO false alarm - perceived emergency (no CO present)	2	0	1
38 CO false alarm - equipment malfunction (no CO present)	2	0	7
39 Other False Fire Call	0	0	1
41 Gas Leak - Natural Gas	0	0	1
45 Spill - Gasoline or Fuel	0	1	0
50 Power Lines Down, Arcing	2	0	7
57 Public Hazard no action required	0	0	1
58 Public Harzard call false alarm	0	1	1
59 Other Public Hazard	0	0	3
601 Trench Rescue (non fire)	0	0	1
61 Vehicle Extrication	1	1	3
62 Vehicle Collision	9	13	19
701 Oxygen administered	0	11	23
702 CPR administered	0	1	0
703 Defibrillator used	1	0	3
71 Asphyxia, Respiratory Condition	0	11	7
73 Seizure	0	7	2
76 Chest pains or suspected heart attack	0	14	13
84 Medical Aid Not Required on Arrival	0	8	4
85 Vital signs absent, DOA	0	2	0
86 Alcohol or drug related	0	2	1
88 Accident or illness related - cuts, fractures, person fainted, etc.	0	4	8
89 Other Medical/Resuscitator Call	1	20	9
898 Medical/resuscitator call no action required	0	3	5
899 Medical/resuscitator call false alarm	0	1	0
910 Assisting Other FD: Mutual Aid	1	2	2
911 Assisting Other FD: Automatic Aid	1	0	0
913 Assisting Other FD: Other	0	0	1
93 Assistance to Other Agencies (exc 921 and 922)	2	10	5
96 Call cancelled on route	4	11	12
97 Incident not found	0	0	1
98 Assistance not required by other agency	1	21	23
99 Other Response	0	0	2
Total Number of Responses	55	173	194
Incidents with a Two-Station Response	7	9	16
Incidents with a Three-Station Response	3	2	2



Township of Wilmot Fire Department

Fire Chief Rod Leeson

Year to Date Alarm Stats Comparison - All Stations (June 30, 2020)

Response Type	# of Incidents		
	2020	2019	2018
1 Fire	12	17	3
3 NO LOSS OUTDOOR fire (see exclusions)	3	3	9
21 Overheat (no fire, e.g. engines, mechanical devices)	0	1	3
22 Pot on Stove (no fire)	1	0	1
23 Open air burning/unauthorized controlled burning (no uncontrolled fire)	7	3	2
24 Other Cooking/toasting/smoke/steam (no fire)	4	2	1
29 Other pre fire conditions (no fire)	0	3	0
31 Alarm System Equipment - Malfunction	13	14	13
32 Alarm System Equipment - Accidental activation (exc. code 35)	7	9	8
33 Human - Malicious intent, prank	2	1	2
34 Human - Perceived Emergency	3	4	2
35 Human - Accidental (alarm accidentally activated by person)	2	3	6
36 Authorized controlled burning - complaint	3	2	0
37 CO false alarm - perceived emergency (no CO present)	4	2	1
38 CO false alarm - equipment malfunction (no CO present)	6	1	12
39 Other False Fire Call	0	0	1
41 Gas Leak - Natural Gas	0	0	1
45 Spill - Gasoline or Fuel	1	1	0
50 Power Lines Down, Arcing	2	1	7
53 CO incident, CO present (exc false alarms)	0	1	1
57 Public Hazard no action required	0	1	1
58 Public Hazard call false alarm	0	2	3
59 Other Public Hazard	2	0	4
601 Trench Rescue (non fire)	0	0	1
61 Vehicle Extrication	2	3	4
62 Vehicle Collision	29	29	36
67 Water Rescue	1	0	1
701 Oxygen administered	9	33	58
702 CPR administered	2	2	1
703 Defibrillator used	1	0	4
71 Asphyxia, Respiratory Condition	14	23	15
73 Seizure	2	9	8
75 Traumatic Shock	0	0	1
76 Chest pains or suspected heart attack	12	29	21
82 Burns	1	0	0
84 Medical Aid Not Required on Arrival	5	10	8
85 Vital signs absent, DOA	5	4	5
86 Alcohol or drug related	1	3	3
88 Accident or illness related - cuts, fractures, person fainted, etc.	4	12	10
89 Other Medical/Resuscitator Call	19	29	25
898 Medical/resuscitator call no action required	7	7	12
899 Medical/resuscitator call false alarm	0	1	0
910 Assisting Other FD: Mutual Aid	1	2	2
911 Assisting Other FD: Automatic Aid	1	0	0
913 Assisting Other FD: Other	0	0	0
92 Assistance to Police (exc 921 and 922)	0	0	2
93 Assistance to Other Agencies (exc 921 and 922)	8	14	8
94 Other Public Service	1	2	1
96 Call cancelled on route	12	24	25
97 Incident not found	1	1	2
98 Assistance not required by other agency	16	40	42
99 Other Response	0	0	4
Total Number of Responses	226	348	380
Incidents with a Two-Station Response	19	14	27
Incidents with a Three-Station Response	5	4	1



TOWNSHIP OF WILMOT FIRE DEPARTMENT
FIRE PREVENTION REPORT
QUARTERLY REPORT
Period ending June 30/2020

Wilmot Fire Department Fire Prevention Division has been working diligently to raise awareness about fire safety and to support business owners and tenants in gaining compliance with the Ontario Fire Code and Fire Protection and Prevention Act. The following outlines specific areas Fire Prevention has been working on:

- Fire code compliance inspections based on complaint, request and routine
- Fire investigations
- Fire Safety Plan/Site Plan reviews
- Open air burn & contained site permits
- Public education
- Smoke/CO alarm loaner program

This quarter focused on performing duties in the new dynamic environment of COVID-19. The Fire Department continued to report to the Administration building daily during the temporary shutdown of the township office to the public. The redeployment of staff to a work from home arrangement resulted in additional duties that were shared amongst Fire Department staff, including receipt of deliveries, acting as building contact, and maintaining building accountability. The pandemic also created a need for continued Emergency Control Group meetings and additional Fire Management meetings to develop strategies for future needs and processes.

Working in conjunction with Corporate Services, the Fire Prevention Division implemented a new online option for obtaining and purchasing burn permits. After a temporary suspension of burn permits in March, issuance resumed June 9th with positive feedback on the online option from users. New Fire Department identification cards have been issued to all Fire Department staff, including fire fighters, and a policy has been created to provide organizational guidelines.

The emphasis of public education this quarter has been on fire safety in the home in response to public health guidelines. Information was presented through media releases, Twitter and in the Township newsletter. In the early stages of the pandemic, the Fire Department received several “birthday drive-by” requests from the public. As a result, we now offer a visit from a firefighter in turnout gear, who provides a gift bag of fire safety items. A policy and procedure to maintain physical distancing has been put in place to ensure the safety of staff and residents. To date, we have completed three birthday visits.

Fire Prevention also continues to support the rollout of new P25 radios to all township stations.



INSPECTIONS, INVESTIGATION & PREVENTION ACTIVITIES:

- 15 open burn permits issued
- 8 contained site permits issued, 2 denied
- 3 complaints investigated
- 3 requested inspections completed
- 3 follow-up inspections completed
- 3 plan reviews completed
- 4 contained site permits revoked
- 2 charges laid

TRAINING/SEMINARS/MEETINGS:

- P25 Train the Trainer
- 11 New Orders and Enforcement Forms webinar

Yours in fire prevention,

Andrew Mechalko
Fire Prevention Officer
Wilmot Fire Department



QUARTERLY REPORT 2nd QUARTER 2020








The Training Division of Wilmot Fire Department has experienced several challenges during this Quarter with the COVID 19 pandemic hampering our ability to safely and effectively train our firefighters in the normal fashion. We tested different options with varying degrees of success and after a collaborative review with all Township Fire Departments we are now using the Target Solutions On-line Training Platform. Wilmot FD facilitated this cooperative process which provided savings and interoperability with our neighbors to advance and develop our training program efforts.

TRAINING:

Recruits:

They continued to work through the Resource One on-line training platform portion of their training, while we suspended the practical portions. The practical training re-started at the end of the quarter with our instructors and continues with the goal of having NFPA 1001 FFI & FFII certification by the end of 2020.



The topics they have worked on include:

-  Ropes & Knots
-  Ground Ladders
-  Forcible Entry
-  Overhaul, Property Conservation, Scene Preservation
-  WFD COVID 19 response procedures
-  P25 Radio training
-  Mako SCBA filling procedures

Department Training Plan:

Firefighters began using the Target Solutions platform to provide meaningful training during the pandemic, they also began with practical training at the end of the quarter.






The topics they have worked on included:

-  Medical response procedures during a pandemic
-  SCBA guidelines and review



Wilmot Fire Department

Training Division
60 Snyder's Road West
Baden, ON
N3A 1A1

-  P25 Radio System
-  Building Construction
-  Mako SCBA filling procedures
-  Ground Ladders
-  Fire Control




The COVID 19 pandemic also created issues with personnel who were scheduled to get training with the Ontario Fire College, as they shut down operations and transitioned eventually to some on-line content, there was time spent trying to schedule enrollment into the new courses, and continues on today as they extend their closure.

OTHER:

There was considerable effort put into assisting the implementation of the new P25 radio system, providing training to our staff and assisting the Region and Kitchener Fire Dispatch with ensuring a smooth transfer to the new system.

The Fire Department continued to work out of the Administration building during the pandemic as other staff transitioned to working from home which led to additional work at the office assisting with day to day operation of Township business such as receiving deliveries, picking up mail, and maintaining building accountability.

Meetings:

-  Weekly Fire management meetings
-  P25 radio train the trainer meeting
-  Go To meetings with Target Solutions to investigate options, then to learn how to oversee the program once enrolled.

CEMC:

-  Weekly Emergency Control Group meetings.

Respectfully,
Dale Clements
Training Officer | CEMC
Wilmot Fire Department



TOWNSHIP OF WILMOT

INFORMATION AND LEGISLATIVE SERVICES *Staff Report*

REPORT NO: ILS 2020-12

TO: Council

SUBMITTED BY: Dawn Mittelholtz, Director of Information and Legislative Services / Municipal Clerk

PREPARED BY: Tracey Murray, Manager of Information and Legislative Services / Deputy Clerk

REVIEWED BY: Grant Whittington, CAO

DATE: August 24, 2020

SUBJECT: 2021 Regular Council Meeting Schedule

RECOMMENDATION:

THAT the following schedule for Regular Council Meetings be adopted:

January 11, 2021	February 8, 2021 February 22, 2021
March 1, 2021 March 22, 2021	April 12, 2021 April 26, 2021
May 10, 2021 May 31, 2021	June 14, 2021 June 28, 2021
July 12, 2021	August 23, 2021
September 13, 2021 September 27, 2021	October 4, 2021 October 18, 2021
November 8, 2021 November 22, 2021	December 6, 2021.

This information is available in accessible formats upon request

SUMMARY:

Staff recommends that the above schedule for Regular Council Meetings be adopted.

BACKGROUND:

Annually, Council adopts by resolution a Regular Council Meeting schedule in accordance with the Procedural By-law.

REPORT:

As in previous years, the members of the Senior Management Team review the proposed schedule before recommendation to Council. The schedule is reviewed for potential conflicts with various events that would affect the availability of Council and/or staff. Such events would include the 2021 Budget process, statutory holidays, municipal conferences and school break.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Upon approval, the schedule is subsequently posted on the Township website thereby communicating current municipal matters and further facilitating future communications for residents and other interested parties.

FINANCIAL CONSIDERATIONS:

None.

ATTACHMENTS:

None.



TOWNSHIP OF WILMOT

INFORMATION AND LEGISLATIVE SERVICES *Staff Report*

REPORT NO: ILS 2020-19

TO: Council

SUBMITTED BY: Dawn Mittelholtz, Director of Information and Legislative Services / Municipal Clerk

PREPARED BY: Tracey Murray, Manager of Information and Legislative Services / Deputy Clerk

REVIEWED BY: Grant Whittington, CAO

DATE: August 24, 2020

SUBJECT: Consideration of Drainage Engineer's Report
For the Nachurs Alpine Municipal Drain 2020
Concession South of Snyder's Road Part Lot 19
RP58R13951 Parts 2 to 4, 7 and 8
Nafziger Road, Baden
Township of Wilmot

RECOMMENDATION:

THAT the Drainage Engineer's Report dated July 27, 2020 for the Nachurs Alpine Municipal Drain 2020 requiring drainage involving the incorporation of an existing private drain (ditch and tile) for Concession South of Snyder's Road Part Lot 19, RP58R13951 Parts 2 to 4, 7 and 8, Nafziger Road, Baden, Township of Wilmot, Regional Municipality of Waterloo, be received, and further;

THAT the date for the Consideration of the Report be scheduled for Monday, September 14, 2020 at 7:00 pm.

BACKGROUND:

On November 27, 2013 Council accepted the Petition for Drainage Works from Nachurs Alpine Municipal Drain. On March 9, 2015 Council appointed R.J. Burnside & Associates Limited as the Engineer for this Municipal Drainage Project.

REPORT:

On July 27, 2020, R.J. Burnside & Associates Limited filed their Engineer's Report with the Clerk. Pursuant to the requirements of the Drainage Act, within 30 days of the filing of the Report, Council must acknowledge receipt of the Report and send notice of the Council Meeting where the Report will be considered along with a copy of the Report.

A copy of the Report is attached hereto. Notices of the meeting and copies of the Report will be forwarded to the assessed landowners as well as any affected public agencies, as required.

At the September 14, 2020 meeting to consider the Report, the Drainage Engineer will review the Report for Council and answer any questions that may arise. The landowners and all other affected parties will be given the opportunity to voice their concerns relating to any aspect of the Report. At the conclusion of the meeting, the owners affected will be given an opportunity to add or withdraw their names from the petition.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

By proceeding with the requirements of the Drainage Act, Council is supporting the infrastructure within the municipality.

FINANCIAL CONSIDERATIONS:

If the municipal drainage works proceed pursuant to the Drainage Act, then the property owners that are affected would be assessed in accordance with the assessment schedule, and levied by by-law upon completion of the project.

The summary of assessment for these works is estimated as follows:

Privately Owned – Agricultural (grantable)	\$0
Privately Owned – Non-Agricultura (non-grantable)	\$44,720
Township of Wilmot	<u>\$10,280</u>
Total Estimated Assessments	\$55,000

ATTACHMENTS:

Burnside Engineer's Report, Nachurs Alpine Municipal Drain 2020



BURNSIDE

**Engineer's Report
Nachurs Alpine Municipal Drain 2020**

Township of Wilmot

**R.J. Burnside & Associates Limited
332 Lorne Avenue East
Stratford ON N5A 6S4 CANADA**

**July 2020
300036862.0000**

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9	Yes	Yes	Township of Wilmot

Record of Revisions

Revision	Date	Description
0	June 11, 2018	Draft Submission to the Township of Wilmot
1	March 31, 2020	Draft Submission to the Township of Wilmot
2	July 27, 2020	Submission to the Township of Wilmot

R.J. Burnside & Associates Limited**Report Prepared By:**Trevor Kuepfer, P.Eng.
Project Engineer
TK:tp**Report Reviewed By:**Jeremy Taylor, P.Eng.
Project Engineer
JT:tp**Disclaimer**

Other than by the addressee, copying or distribution of this document, in whole or in part, is not permitted without the express written consent of R.J. Burnside & Associates Limited.

Executive Summary

Authorization

The preparation of this Engineer's Report was authorized through a resolution of the Council on March 9, 2015 and a letter dated March 13, 2015 from the Deputy Clerk of the Township of Wilmot in accordance with Section 4 of the Drainage Act.

Objective & Recommendations

The objective of this Report is to provide a defined legal outlet under the Drainage Act for the west stormwater management pond on the Alpine Plant Foods property (Roll No. 7-144-10).

This Report recommends the establishment of the Nachurs Alpine Municipal Drain beginning at the eastern boundary of Lot 20, Concession North of Bleams Road, proceeding northeast ending on Lot 19, Concession South of Snyder's Road, Township of Wilmot, Regional Municipality of Waterloo.

Summary of Assessments

A summary of the assessments for this project are as follows:

Privately Owned – Agricultural (grantable)	\$ 0
Privately Owned – Non-Agricultural (non-grantable)	\$ 55,000
Total Estimated Assessments	\$ 55,000

Acknowledgements

R.J. Burnside & Associates Limited (Burnside) would like to acknowledge John Kuntze, P.Eng., Drainage Superintendent for the Township of Wilmot (Wilmot), and the Council and Staff of the Township of Wilmot.

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Nomenclature**General**

ac – acre (0.4047 ha)
 BSWI – buried surface water inlet
 CB – catchbasin
 CCTV – closed circuit television
 CDT – concrete drain tile
 CSP – corrugated steel pipe
 c/w – complete with
 dia. – diameter
 DICB – ditch inlet catchbasin
 d/s – downstream
 ea. – each
 FL – fence line
 FPPDT – filtered perforated plastic drainage tubing
 H – horizontal
 ha – hectare (2.471 ac)
 HDPE – high density polyethylene
 BJB – buried junction box
 km – kilometre
 LS – lump sum
 m – metre
 mm – millimetre
 m² – square metre
 m³ – cubic metre
 OB – observation box
 o/s – offset
 PDT – plastic drainage tubing
 PL – property line
 ROW – right of way
 S & I – supply and install
 Sta. – station (chainage)
 SWI – surface water inlet
 SWWSP – smoothwall welded steel pipe
 t – tonne (2,205 pounds)
 u/s – upstream
 V – vertical

Other

CA – Conservation Authority
 DFO – Fisheries and Oceans Canada
 MECP – Ministry of Environment, Conservation and Parks
 MTO – Ministry of Transportation
 NRCS – Natural Resources Conservation Service
 OMAFRA – Ontario Ministry of Agriculture, Food and Rural Affairs
 SCS – Soil Conservation Service

1.0 Request for Improvement and Petition for Drainage Works by Owners

This Report is being prepared in response to an appointment by the Township of Wilmot Council, dated March 13, 2015, to investigate drainage issues on the property of the petitioning landowner within the watershed, in accordance with Section 4 of the Drainage Act.

The Petition, dated November 24, 2014, was submitted by Dietmar Walch and signed by the signing officer for Nachurs Alpine Solutions Inc., Mac Duncan, on November 25, 2014 for the Alpine Plant Foods property (Roll No. 7 144 01).

2.0 Background Information

2.1 Municipal Drain History

The watershed of the proposed Nachurs Alpine Municipal Drain 2020 is not currently assessed to an existing municipal drain.

2.2 Existing Conditions

The Alpine Plant Foods property (Roll No. 7-144-10) on the northeastern limit of Lot 19, Concession South of Snyders Road currently drains surface water to two different stormwater management ponds.

This report focuses on the outlet for the stormwater management pond on the west portion of the Alpine Plant Foods site. The outlet for this pond is an existing watercourse which conveys water from the site in addition to surface waters from woodlot and other industrial lands to a private tile drainage system located at the eastern boundary of Lot 20, Concession North of Bleams Road.

There is a second stormwater management pond on the east portion of the Alpine Plant Foods site. The outlet for this pond is an existing watercourse which conveys water from the site in addition to surface waters from agricultural, woodlot, recreational, industrial, and residential lands to a private tile drainage system located at the eastern boundary of Lot 20, Concession North of Bleams Road.

The aforementioned private tile drainage system collects underdrainage within Lot 20 and conveys the water to the southern property line at Highway 7 and 8 into a concrete box culvert. The box culvert conveys flow underneath Highway 7 and 8 to an existing watercourse that outlets further downstream into the Nith River to the southeast of New Hamburg, ON.

2.3 Watershed Area & Land Use

The total watershed area contributing to the Nachurs Alpine Municipal Drain is approximately 14 ha. This watershed area was delineated through the examination of topographic mapping contour data with computer aided drafting (CAD) software, the examination of existing municipal drain reports, and field survey.

The Nachurs Alpine Municipal Drain 2020 shares a contiguous watershed boundary with the following watersheds:

- The Ivan Gingrich Municipal Drain to the north.

Land use within the Nachurs Alpine Municipal Drain watershed is approximately divided as follows:

- 10.2 ha as woodlot.
- 2.2 ha for industrial use.
- 1.0 ha for commercial use.
- 0.6 ha as a railway

2.4 Soils

The Waterloo County Soils Associations Map indicates that the predominant soil type within the watershed is Wilmot silty clay loam.

Wilmot silty clay loam is typically characterized by smooth gently sloping topography, and poor drainage.

The soils within the Nachurs Alpine Municipal Drain watershed have an agricultural capability rating of Class 1 with no limitations in crop use.

3.0 Preliminary Investigations

3.1 On-Site Meeting

An On-Site meeting regarding the drain was held on May 28, 2015 at the Alpine Plant Foods site. The following were present at the meeting:

- | | |
|--------------------|---|
| • Patrick George | Badenvue Developments (7-105-10) |
| • Luke Slabczynski | J & K Converters Ltd. (Roll No. 7-102-10) |
| • Carolyn Klem | Property owner (Roll No. 7-210-10) |
| • Paul Klem | Representative (Roll No. 7-210-10) |
| • Dietmar Walch | Alpine Plant Foods (Roll No. 7-144-10) |
| • Steve Blenkhorn | Stitch Holdings Inc. (Roll No. 7-144-01) |
| • Frank Fakdy | Stitch Holdings Inc. (Roll No. 7-144-01) |
| • Jim Allan | Representative (Roll No. 7-102-01) |

Nachurs Alpine Municipal Drain 2020
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- Ian Young Regional Municipality of Waterloo
- John Tracklo Roads Supervisor, Regional Municipality of Waterloo
- Gary Charbonneau Public Works, Wilmot
- Jeremy Taylor Burnside
- Paul MacIntyre Burnside
- Taylor VanBoekel Burnside

The existing drainage conditions were discussed, and Dietmar Walch indicated that the Ministry of Environment and Climate Change (MOECC) now the Ministry of Environment Conservation and Parks (MECP) requires that a defined legal outlet be provided for the two stormwater management ponds on the Alpine Plant Food property (Roll No. 7-144-10). It was determined from discussions at the meeting that the boundary of the watershed should be investigated.

Landowners also agreed that a preliminary report would not be necessary and that the Engineer should proceed to a final report.

4.0 Validity of Petition

This Report has been prepared in accordance with Section 4 of the Drainage Act.

Initially, the area requiring drainage was determined by the Engineer at the On-Site meeting on May 28, 2015 as the drainage area for the two stormwater management ponds servicing industrial lands on the Alpine Plant Food property (Roll No. 7-144-10). However, further correspondence with the MECP in November of 2019 indicated that a legal drainage outlet would only be required for the west stormwater management pond to satisfy the current Environmental Compliance Application (ECA) from Nachurs Alpine. As such, the area requiring drainage was adjusted to be only the drainage area for the west stormwater management pond on the Alpine Plant Food property.

The Petition submitted is valid on the basis that all of the owners in the area requiring drainage have signed the Petition, in accordance with Section 4(1)(a) of the Act.

5.0 Environmental & Fisheries Considerations

When a new Engineer's Report is prepared that could affect an existing open Municipal Drain, natural watercourse, wetland, or other environmental features, a review of the work is required, and subsequent approvals and/or project requirements must be obtained from the applicable agency. These may include the local Conservation Authority (CA), Ministry of Environment, Conservation and Parks (MECP), and Fisheries and Oceans Canada (DFO).

5.1 Grand River Conservation Authority

The Grand River Conservation Authority (GRCA) has been apprised of the project progression. No construction activities are proposed as part of this report and therefore no permit from the GRCA was required.

5.2 Ministry of Environment, Conservation, and Parks

An initial screening of the former MNRF website for Species at Risk indicated that there were no Provincial Species at Risk that have been identified within this drainage area that would require special consideration by the MNRF under the Endangered Species Act (ESA).

5.3 Fisheries and Oceans Canada

No construction activities are proposed as part of this report and therefore no approval from the Department of Fisheries and Oceans Canada (DFO) was required.

6.0 Design Criteria & Engineering Considerations

The applicable sections of the *Design and Construction Guidelines for Work under the Drainage Act*, as prepared by the Government of Ontario, and the applicable sections of the *Drainage Guide for Ontario*, as published by the Ontario Ministry of Agriculture and Food, are used for the design and construction of municipal drains.

Under these guidelines for a tile system it is recommended to use a drainage co-efficient for the underdrainage requirements of cleared, worked, agricultural land and to consider an additional drainage co-efficient for the surface water requirements of all lands and roads within the watershed area. Typically, a drainage co-efficient of 12.7 mm (0.5 inches) for under drainage requirements, and 25.4 mm (1 inch) for surface water requirements over a 24-hour period is used.

At the onset of this drainage report a design for a closed drainage system was calculated to service both the east and west stormwater management ponds. The capacity of the private tile system in the downstream section on Lot 20 was evaluated. It was determined based on the contributing watershed area that the existing tile system had a capacity for a drainage co-efficient that was less than current typical drainage co-efficient. To obtain a drainage co-efficient of 38.1 mm over a 24-hour period the downstream tile servicing the east pond would need to be increased up to a 525 mm diameter from the existing 400 mm diameter. Likewise, the downstream tile servicing the west pond would need to be increased up to a 350 mm diameter from the existing 200 mm diameter. The flows associated with these increased pipe sizes are approximately 0.36 m³/s and 0.11 m³/s respectively.

Based on landowner input from the initial meeting there was no request to increase the capacity of the tile system downstream in Lot 20. With the information provided by landowners, the fields on Lot 20 have been systematically under drained and connected to this private tile system in a number of locations. At the On-Site meeting, the landowner also indicated that the property may be redeveloped in the future and he would prefer that any future development and design not be encumbered by a Municipal Drain across the property. The landowners upstream of Lot 20 did not express any issue with regards to the existing system or flooding resulting from insufficient capacity in the downstream tile system. Therefore, it was determined that no work would be completed on Lot 20 and instead an allowance for insufficient outlet on Lot 20 would be provided. The berm will provide some ponding of water immediately upstream of Lot 20, and there will be storm events that will exceed the capacity of the existing tile system and result in stormwater flowing overland on Lot 20, Badenview Developments.

At the information meetings and follow up discussions, the upstream landowners were generally not in favour of a tile system across their properties. They indicated that they would prefer to see minimal to no disruption to their properties and therefore a channel/swale was originally proposed on these properties to match existing conditions while improving the overall system capacity. In addition, the side slopes of the channel were lowered to allow crossing of the drain during low flow/no flow conditions.

Subsequent to the information meetings and based on the change in direction from the petitioner, the proposed outlet for the east pond has been removed from this report and is not considered part of this Municipal Drain.

The existing swale/channel servicing the west pond has a capacity to convey approximately 0.5 m³/s. The maximum depth of ponding at the downstream end of the drain should not exceed the height of spillway indicated in the design drawings. The grass lined channel/swale through the Nachurs Alpine Municipal Drain will encourage filtering of the overland flow. In addition, as the channel meanders through the woodlot area it will allow for higher flows to spread out over the top of bank with minimal impact to the working corridor of the woodlot.

7.0 Stakeholder Meetings

7.1 Information Meeting No. 1

An information meeting for the improvement was held on August 4, 2016 at the Wilmot Recreation Complex to discuss the proposed design of the drain, and cost estimates. The following were present at the meeting:

- Luke Slabczynski J. & K. Converters Ltd. (Roll No. 7-102-10)
- Glen Bender Landowner (Roll No. 7-102-02)
- Dorothy Bender Landowner (Roll No. 7-102-02)

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- Peter Klem Representative (Roll No. 7-210-10)
- Jane Klem Representative (Roll No. 7-210-10)
- Dietmar Walch Alpine Plant Foods (Roll No. 7-144-10)
- Steve Blenkhorn Stitch Holdings Inc. (Roll No. 7-144-01)
- John Tracklo Roads Supervisor, Regional Municipality of Waterloo
- Alastair Duncan Engineering Technician, Wilmot
- Jeremy Taylor Burnside
- Trevor Kuepfer Burnside

Three (3) options for the proposed drain were presented and discussed at the meeting. The first option proposed replacing the existing private tile with the construction of 735 m of CDT installation, a 40 m bored crossing beneath Highway 7 & 8, and 300 m of swale construction to service the east stormwater management pond on the Alpine Plant foods property. Furthermore, the proposed design presented also included 184 m of CDT installation, and 675 m of swale construction to service the west stormwater management pond. The second option discussed was to maintain the existing private tile and add a grassed swale through Lot 20 and Lot 19 to service both stormwater management ponds. The third option discussed, was improving the existing channels, but stopping the Municipal Drains servicing both the east and west ponds at the Lot 19/20 property line and providing an insufficient outlet to the Lot 20 lands.

The watershed boundary, estimated costs, design and a general discussion on the allowances and assessments were reviewed with all of those in attendance.

7.2 Project Scoping Meeting No. 1

A project scoping meeting was held on July 3, 2018 at the Wilmot office. The following were present at the meeting:

- Grant Whittington Chief Administrative Officer, Wilmot
- Jeff Molenhuis Director of Public Works and Engineering, Wilmot
- Harold O’Krafka Director of Development Services, Wilmot
- John Kuntze Drainage Superintendent, Wilmot
- Jeremy Taylor Burnside
- Trevor Kuepfer Burnside

The meeting was initiated upon the proposed Municipal Drainage report completed by Burnside. Wilmot’s staff expressed concerns pertaining to the drainage report and possible future conflicts with the development proposed on the Badenview developments property (Roll No. 7-105-10) and the New Hamburglrs Inc. property (Roll No. 7-104-10). Wilmot also expressed concern with the proposed work servicing the east stormwater management pond on the Wilmot property (Roll No. 7-144-20). This land in the woodlot area is deemed as “core environmental feature”. As such, construction would typically not be allowed within this corridor.

It was requested if the proposed drain design could be re-evaluated to better meet the needs of future development as well as the woodlot area on the Wilmot property.

7.3 Project Scoping Meeting No. 2

A second project scoping meeting was held on January 29, 2020 at the Wilmot office. The following were present at the meeting:

- Mark Jeffery Senior Engineering Technologist, Wilmot
- Bryan Bishop Manager of Engineering, Wilmot
- Harold O’Krafka Director of Development Services, Wilmot
- John Kuntze Drainage Superintendent, Wilmot
- Steve Brickman Dietrich Engineering Limited
- Jeremy Taylor Burnside
- Trevor Kuepfer Burnside

The project scoping meeting was scheduled since there were a number of changes that had occurred since the 2018 meeting. The first change was that the interpretation of what the MECP required from the Alpine Plant Foods property’s ECA. The Alpine Plant Foods property now only required a legal drainage outlet for the west pond on their site to satisfy the MECP and the ECA. The second change was that additional development and design was completed pertaining to the development on the Badenview Developments and New Hamburglrs Inc. property. The third change was that two new drainage petitions had been completed and submitted by downstream landowners. Dietrich Engineering Limited had been appointed to complete a separate Municipal Drain appointment to address these petitions. The proposed municipal drain is located downstream of the Nachurs Alpine Municipal Drain and will eventually convey water from the watershed of the Nachurs Alpine Municipal Drain.

The above topics were discussed amongst all of those in attendance at the meeting. Following the change in direction from the original petitioner, Nachurs Alpine, it was determined that this report would be completed to address the requirement for a legal outlet of the west stormwater management pond only.

8.0 Proposed Design

8.1 Proposed Drain Specifications

At this current time no construction activities are being proposed within this report. If, however, at any time in the future a request to maintain or construct any part of the Nachurs Alpine Municipal Drain is made by an owner benefiting from the proposed work, that work shall be completed as per the accompanying drawings and following details.

Wilmot Township (7-104-15) & Nachurs Alpine Solutions Inc (7-143-01)

The Nachurs Alpine Municipal Drain includes the existing berm and catchbasin just upstream of the Lot 20 property line, an existing pond and approximately 285 m of channel through the woodlot up to the Alpine Plant Foods property (Roll No. 7-144-10). The private crossing in the woodlot that consists of three (3) – 300 mm diameter culverts shall be part of the Municipal Drain.

If requested by a landowner within the watershed in the future, the channel may be deepened as defined in the accompanying drawings with a 0.6 m bottom width and side slopes no steeper than 2H:1V. Likewise, the culverts may be replaced with three (3) new 300 mm diameter culverts.

The berm at Sta. 0+000 can be adjusted to include a rip-rap spillway and protection around the existing catchbasin. In the future the berm shall be constructed of clayey fill material, satisfying a minimum clay content of 20%, then covered with 150 mm depth of topsoil. The berm shall have 3H:1V front and back slopes and be keyed into the subsoil by a minimum of 300 mm. The sediment pond in Nachurs Alpine Municipal Drain from Sta. 0+000 to Sta. 0+006 shall be maintained to a depth approximately 0.5 m below design grade with the spoil spread on the area surrounding the pond. If the catchbasin at Sta. 0+000 requires replacement, a new 600 mm x 600 mm concrete catchbasin shall be installed.

If a landowner requires an additional crossing over the Nachurs Alpine Municipal Drain a crossing that matches the existing specified crossing may be installed by the Drainage Superintendent. In this case, 50% of the cost shall be assessed to the property that the crossing is located on and the remaining as maintenance to the entire watershed. Any crossings that impede the flow on the Nachurs Alpine Municipal Drain are subject to be removed or improved as directed by the Drainage Superintendent as per Section 80 of the Drainage Act.

Costs shall be distributed among the upstream landowners using the Maintenance Assessment Schedule and in the same relative portions until such time as they are varied in accordance with the Drainage Act.

8.2 Working Spaces and Access Routes

The working space and access route shall be available for future construction and/or maintenance of the drain as indicated in the table below and considered easements for access to the property. Access to the working space is to be confirmed by the Contractor with the Landowners prior to commencement of construction. Allowances for the working space and access routes have been provided to the affected properties. Access to parts of the drain shall be as shown on the accompanying Watershed Plan.

Table 1: Drain Working Space

Working Space/Future Access		
Nachurs Alpine Municipal Drain 2020		
0+000 to 0+285	9 m working space from center of existing channel and 20 m x 20 m area around downstream end	Access to the Nachurs Alpine Municipal Drain (Open) will be from Nafziger Road through the Alpine Plant Foods driveways (Roll No. 7-144-10) and then to AR#1 . The channel construction shall be along the south and east bank. Excess excavation material shall be spread within the working corridor.

8.3 Future Development Considerations

During the preparation of this report Burnside was made aware of the intent to develop the agricultural lands on the Badenvue Developments property (Roll No. 7-105-10). As such, the Nachurs Alpine Municipal Drain ends upstream of the east property line of the Badenvue Developments property (Roll No. 7-105-10). Any future development of this property must be designed to accommodate stormwater from the Nachurs Alpine Municipal Drain without flooding the upstream lands.

If the private tile is removed in the future, then either a new tile outlet shall be installed, or an unobstructed overland flow route/channel set no higher than the low elevation of the existing catchbasin shall be constructed on the Wilmot and the Badenvue Developments properties. Any costs associated with the tile removal or alternate drainage route downstream of the catchbasin in the future shall not be considered part of this Municipal Drain.

No obstructions exceeding the elevations of the berm specified in this report shall be allowed to be constructed downstream of the Nachurs Alpine Municipal Drain and shall be removed at the landowner's expense.

8.4 Engineer's Report

The proposed works and costs contained herein are intended to reflect the requirements of the stakeholders and are based on information gathered during the field survey, as well as at the landowner meetings, and follow up discussions. Details of the work are described in this Report and on the Plan and Profile Drawings.

9.0 Allowances

In accordance with Section (S.) 8(1)(d) of the Act, this section provides a summary of the allowances provided under Sections 29 and 32 of the Act. A breakdown of these Allowances is available upon request to affected landowners. Allowances will be deducted from total assessments in accordance with Section 62(3) of the Act. The land and crop values used for these calculations were determined based on recent land sales and a general understanding of these values within this geographic area and are described in the following sections. The results of the allowance calculations under each relevant section of the Act can be seen in Table 1.

Table 2: Allowances

Concession	Lot	Owner	Roll No.	Right of Way (S. 29)	Insufficient Outlet (S. 32)	Totals
N of Bleams Road	Pt.20	Badenview Developments	(7-105-10)	\$ 0	\$ 1,000	\$ 1,000
S of Snyder's Road	Pt.19	Wilmot Township	(7-104-15)	\$ 1,240	\$ 0	\$ 1,240
S of Snyder's Road	Pt.19	Nachurs Alpine Solutions Inc.	(7-143-01)	\$ 880	\$ 0	\$ 880
S of Snyder's Road	Pt.19	Alpine Plant Foods	(7-143-10)	\$ 200	\$ 0	\$ 200
Total - Nachurs Alpine Municipal Drain				\$ 2,320	\$ 1,000	\$ 3,320

9.1 Section 29 – Right-of-Way

The Act states:

The engineer in the report shall estimate and allow in money to the owner of any land that it is necessary to use,

- (a) *for the construction or improvement of a drainage works;*
- (b) *for the disposal of material removed from drainage works;*
- (c) *as a site for a pumping station to be used in connection with a drainage works; or*
- (d) *as a means of access to any such pumping station, if, in the opinion of the engineer, such right-of-way is sufficient for the purposes of the drainage works,*

the value of any such land or the damages, if any, thereto, and shall include such sums in the estimates of the cost of the construction, improvement, repair or maintenance of the drainage works R.S.O. 1990, s. 29.

\$12,335 per hectare (\$5,000 per acre) has been provided as a right-of-way (ROW) allowance for the average width of the existing channel within the existing woodlot. A reduction to **\$4,942 per hectare (\$2,000 per acre)** has been provided as a ROW allowance for working corridor alongside the channel. The reduction is on the basis that the land next to the open portion of the drain can still be utilized following the construction of the drain. This ROW shall be considered for future access to the drain for inspection and maintenance purposes. The path for future access shall be defined as 9 m from the center line of the channel to the south/east side and to top of bank for the north/west side of the channel. There is also a 20 m x 20 m area for access around the downstream end of the Municipal Drain next to the existing berm and catchbasin.

No permanent buildings, structures or plantings will be allowed within the right-of-way, to allow for future maintenance of this Drain.

9.2 Section 32 – Insufficient Outlet

Section 32 of the Act states:

“Where, in the opinion of the engineer, the cost of continuing a drainage works to a sufficient outlet or the cost of constructing or improving a drainage works with sufficient capacity to carry off the water will exceed the amount of injury likely to be caused to the low-lying lands along the course of or below the termination of the drainage works, instead of continuing the works to such an outlet, or making it of such capacity, the engineer may include in the estimate of cost a sufficient sum to compensate the owners of such low-lying lands for any injuries they may sustain from the drainage works, and in the report the engineer shall determine the amount to be paid to the owners of such low-lying lands in respect of such injuries. R.S.O. 1990, c. D.17, s.32.”

In this Report, a base value of **\$1,977 per hectare (\$800 per acre)** for workable agricultural land has been applied for the calculation of this allowance and is based on approximate crop values within the area. An allowance is provided to the Badenvue Developments property (Roll No. 7-105-10) to account for the losses in crop productivity resulting from the undersized private agricultural drainage system on this property. This allowance was calculated on the basis that the lands receiving insufficient outlet will have an annual 1/3 loss in crop productivity over a 2 m overland flow width over a length of 700 m, for a 10 year time period. A 10-year time period was selected on the basis that the lands are scheduled to be developed in the near future.

10.0 Project Cost Estimate

In accordance with Section 8(1)(b) of the Act, this section provides a breakdown of the total estimated cost of this project, including all engineering, administration, and allowances.

Nachurs Alpine Municipal Drain 2020
July 2020

Table 3: Project Cost Summary

Summary of Costs	
Allowances to Owners (Sections 29, 30, & 32)	\$ 3,320
Preparation of Report	\$ 45,500
Site Meetings, Investigations and Field Survey, Information Meeting, Watershed Plan, Profile drawing, Report Preparation, Allowance, Construction, and Maintenance Assessment Schedules	
Meetings and Procedure	\$ 3,500
Preparation of Report Copies for Distribution Preparation and Attendance at the Consideration of the Report	
Administration and Financing	\$ 2,680
Net HST (Engineering) and Interest Charges	
Total Estimated Cost – Nachurs Alpine Municipal Drain 2020	\$ 55,000

Note:

The above summary contains cost estimates only. It is emphasized that these estimates do NOT include costs to defend the Drainage Report and procedures if appeals are filed with the Court of Revision, Ontario Drainage Tribunal and/or the Ontario Drainage Referee. Unless otherwise directed, additional costs to defend the report are typically distributed in a pro-rata fashion over the assessments contained in the Construction Assessment Schedule, excluding any Special Assessments.

11.0 Assessments

In accordance with Section 8(1)(c) of the Act, the following schedule indicates the distribution of the total estimated cost over the lands and roads involved and are in accordance with Sections 21, 22, 23, 24 and 26 of the Act.

11.1 Sections 22 and 23 – Benefit and Outlet Assessment

Section 21 of the Act states:

The engineer in the report shall assess for benefit, outlet liability and injuring liability, and shall insert in an assessment schedule, in separate columns, the sums assessed for each opposite each parcel of land and road liable therefor. R.S.O. 1990, c. D.17, s. 21.

Section 22 of the Act states:

Lands, roads, buildings, utilities or other structures that are increased in value or are more easily maintained as a result of the construction,

improvement, maintenance or repair of a drainage works may be assessed for benefit. R.S.O. 1990, c. D.17, s. 22.

Section 23 of the Act states:

(1) Lands and roads that use a drainage works as an outlet, or for which, when the drainage works is constructed or improved, an improved outlet is provided either directly or indirectly through the medium of any other drainage works or of a swale, ravine, creek or watercourse, may be assessed for outlet liability.

(2) If, from any land or road, water is artificially caused by any means to flow upon and injure any other land or road, the land or road from which the water is caused to flow may be assessed for injuring liability with respect to a drainage works to relieve the injury so caused to such other land or road.

(3) The assessment for outlet liability and injuring liability provided for in subsections (1) and (2) shall be based upon the volume and rate of flow of the water artificially caused to flow upon the injured land or road or into the drainage works from the lands and roads liable for such assessments.

(4) The owners of the lands and roads made liable to assessment only under subsection (1) or (2) shall neither count for nor against the petition required by section 4 unless within the area therein described R.S.O. 1990, c. D.17, s. 23.

The assessments have been calculated to distribute the project costs throughout the watershed in a fair and equitable manner based on the principles defined within the Drainage Act. Detailed calculations of these assessments are available to affected landowners upon request. More information on assessment and the Drainage Act can be found on the website for the Ontario Ministry of Agriculture and Food and Rural Affairs (OMAFRA).

The assessments for this project are summarized in Table 2.

Nachurs Alpine Municipal Drain 2020
July 2020

Table 4: Nachurs Alpine Municipal Drain Assessments

Concession	Lot	Owner	Roll No.	Affected Area (ha.)	Benefit Asst (S. 22)	Outlet Asst (S. 23)	Totals
N of Bleams Road	Pt.20	Badenvview Developments	(7-105-10)	0.00	\$ 0	\$ 0	\$ 0
S of Snyder's Road	Pt.19	Wilmot Township	(7-104-15)	4.95	\$ 9,460	\$ 610	\$10,070
N of Bleams Road	Pt.19	M. Kampf	(7-103)	0.38	\$ 0	\$ 50	\$ 50
S of Snyder's Road	Pt.19	Wilmot Township	(7-144-20)	1.68	\$ 0	\$ 210	\$ 210
S of Snyder's Road	Pt.19	Alpine Plant Foods	(7-143-10)	2.24	\$37,180	\$ 2,210	\$39,390
S of Snyder's Road	Pt.19	Stitch Holdings Inc.	(7-144-01)	1.00	\$ 0	\$ 490	\$ 490
S of Snyder's Road	Pt.19	Nachurs Alpine Solutions Inc.	(7-143-01)	3.16	\$ 3,960	\$ 420	\$ 4,380
Railroad ROW		Canadian National Railway		0.56	\$ 0	\$ 410	\$ 410
TOTAL				13.97	\$50,600	\$ 4,400	\$55,000

11.2 Maintenance Assessment Schedule

In accordance with Section 74 of the Drainage Act, an assessment schedule for future maintenance of the Nachurs Alpine Municipal Drain has been included as the basis on how to divide such costs. Affected lands located upstream of the maintenance work shall be determined by the Drainage Superintendent and assessed according to the schedule (see Table 3).

Nachurs Alpine Municipal Drain 2020
July 2020

Table 5: Maintenance Assessment Schedule

Concession	Lot	Owner	Roll No.	Affected Area (ha.)	Equivalent Area (ha.)	Totals
S of Snyder's Road	Pt. 19	Wilmot Township	(7-104-15)	4.95	2.48	13.8%
N of Bleams Road	Pt. 19	M. Kampf	(7-103)	0.38	0.19	1.1%
S of Snyder's Road	Pt. 19	Wilmot Township	(7-144-20)	1.68	0.84	4.7%
S of Snyder's Road	Pt. 19	Alpine Plant Foods	(7-143-10)	2.24	8.96	50.1%
S of Snyder's Road	Pt. 19	Stitch Holdings Inc.	(7-144-01)	1.00	2.00	11.2%
S of Snyder's Road	Pt. 19	Nachurs Alpine Solutions Inc.	(7-143-01)	3.16	1.76	9.8%
Railroad ROW		Canadian National Railway		0.56	1.68	9.3%
ALL LANDS AND ROADS				13.97	17.90	100.0%

12.0 Appendix A – Drawings

Two (2) drawings are included with the appendix of this report, consisting of a plan, profiles and details pertinent to the construction of the Nachurs Alpine Municipal Drain 2020.

13.0 Maintenance

The Nachurs Alpine Municipal Drain 2020 shall be maintained by Wilmot at the expense of the upstream lands and roads as determined by the Drainage Superintendent and in accordance with Section 74 of the Drainage Act.

While the Township of Wilmot will be responsible for the maintenance of the drain, the sections of the Act dealing with obstruction of, damage, and injury to a Municipal Drain, namely Sections 80 and 82 respectively, are brought to the attention of the property owners. As can be seen from these sections, both the property owners and Wilmot have responsibilities to ensure that a Municipal Drain is properly maintained and kept in good working condition.

The inlet structures should be inspected on a regular basis, prior to heavy rainfall events and spring snowmelt to ensure that ice and snow or other material have not obstructed the inlets. Property owners should assist with this maintenance activity by making regular inspections of the drain and inlet structures, clearing debris from the inlet structures in a timely manner and reporting any problems to the Township, so that the Drainage Superintendent can take proper action.



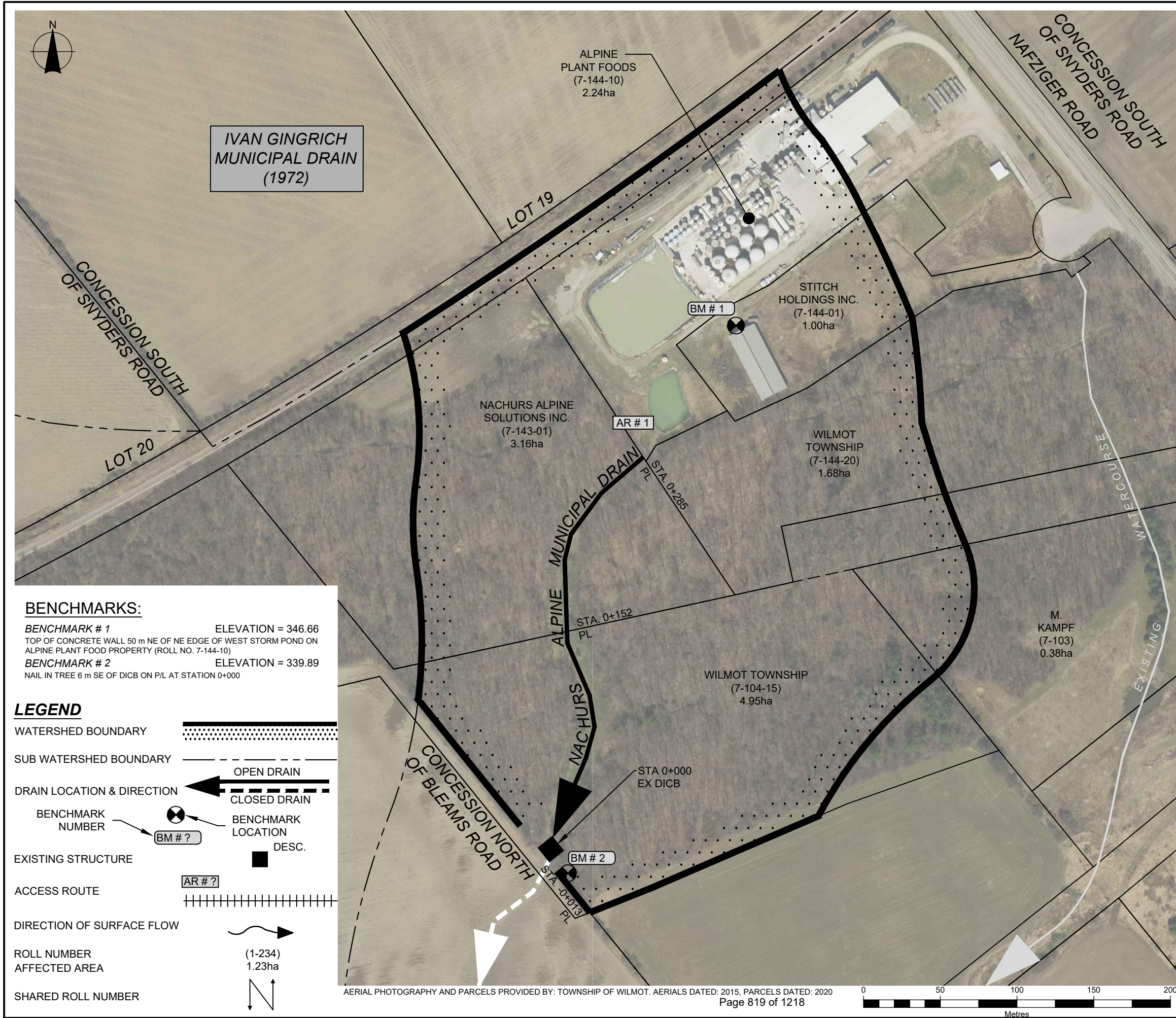
BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]

Appendix A

Drawings

Watershed Plan	1 of 2
Profile & Details	2 of 2



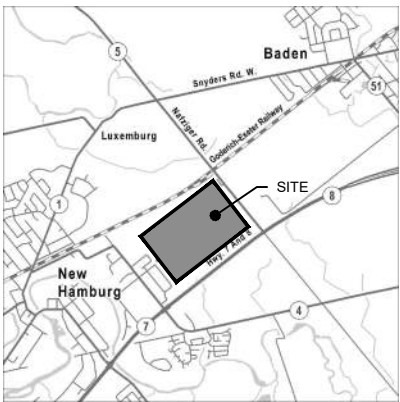
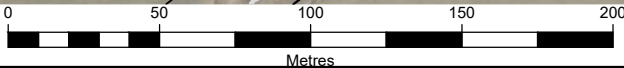
BENCHMARKS:

BENCHMARK # 1 ELEVATION = 346.66
TOP OF CONCRETE WALL 50 m NE OF NE EDGE OF WEST STORM POND ON ALPINE PLANT FOOD PROPERTY (ROLL NO. 7-144-10)
BENCHMARK # 2 ELEVATION = 339.89
NAIL IN TREE 6 m SE OF DICB ON P/L AT STATION 0+000

LEGEND

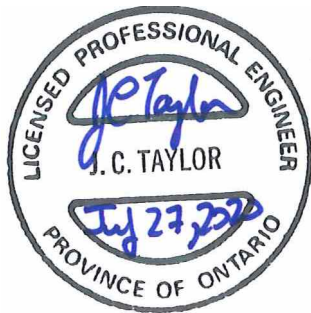
- WATERSHED BOUNDARY
- SUB WATERSHED BOUNDARY
- DRAIN LOCATION & DIRECTION
 - OPEN DRAIN
 - CLOSED DRAIN
- BENCHMARK NUMBER
 - BENCHMARK LOCATION
 - DESC.
- EXISTING STRUCTURE
- ACCESS ROUTE
- DIRECTION OF SURFACE FLOW
- ROLL NUMBER AFFECTED AREA
 - (1-234) 1.23ha
- SHARED ROLL NUMBER

AERIAL PHOTOGRAPHY AND PARCELS PROVIDED BY: TOWNSHIP OF WILMOT. AERIALS DATED: 2015, PARCELS DATED: 2020
Page 819 of 1218



KEY PLAN
SCALE: N.T.S.

- Notes
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 2. The contractor shall verify all dimensions, levels, and datums on site and report any discrepancies or omissions to this office prior to construction.
 3. This drawing is to be read and understood in conjunction with all other plans and documents applicable to this project.



No.	Issue / Revision	Date	Auth.
3	ISSUED FOR MUNICIPAL REVIEW	AUG 2017	
4	ISSUED FOR GRCA REVIEW	OCT 2017	
5	ISSUED FOR MUNICIPAL REVIEW	FEB 2018	
6	ISSUED FOR MUNICIPAL REVIEW	MAR 2020	
7	ISSUED FOR ENGINEER'S REPORT	JULY 2020	



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web www.rjburnside.com

Client
TOWNSHIP OF WILMOT
60 SNYDER'S ROAD WEST
BADEN, ONTARIO
N3A 1A1



Drawing Title
NACHURS ALPINE MUNICIPAL DRAIN

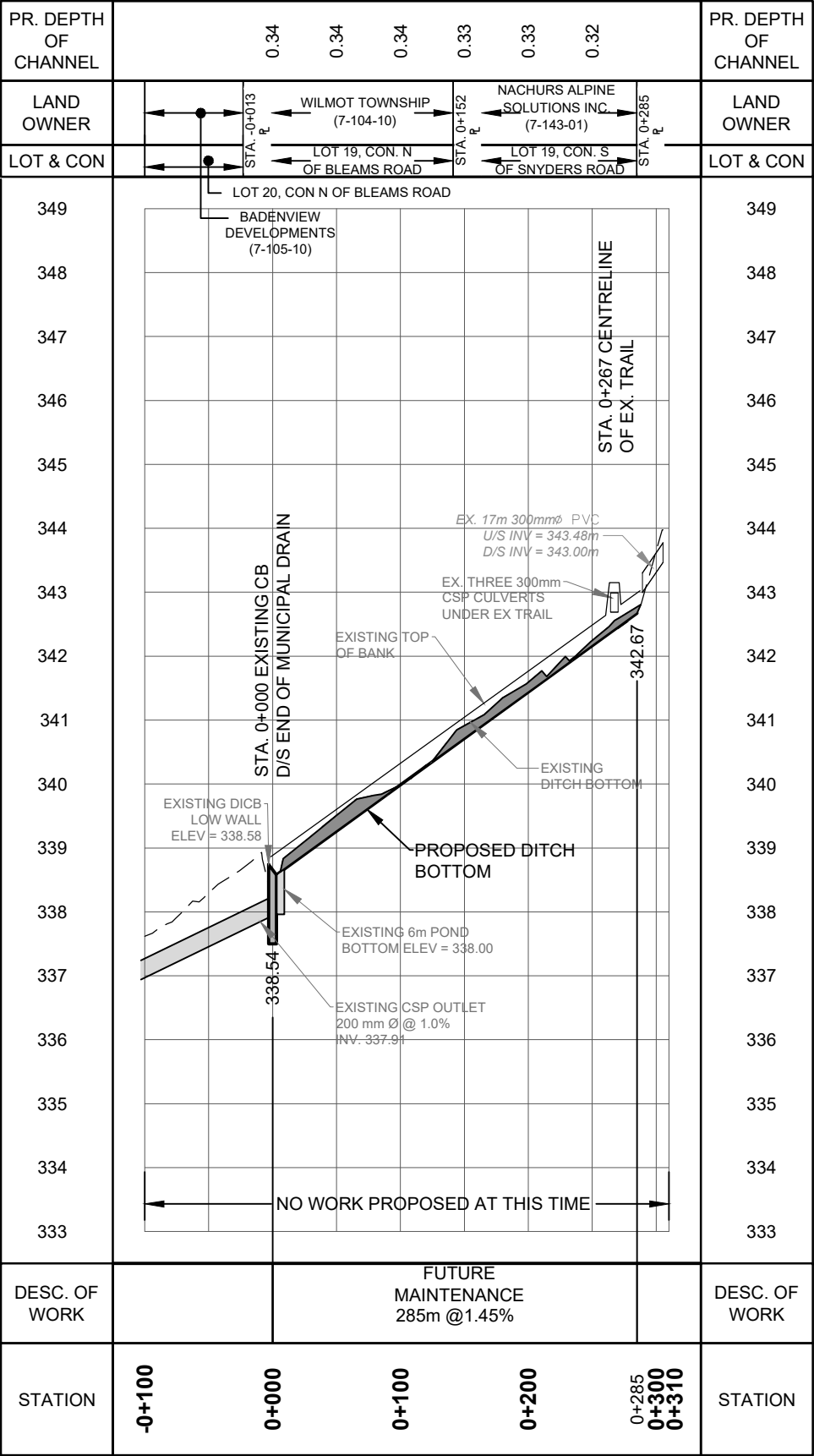
WATERSHED PLAN

Drawn TAK/JMS	Checked JCT	Date JULY 2020	Drawing No. 1 OF 2
Scale 1:2500	Project No. 300036862		

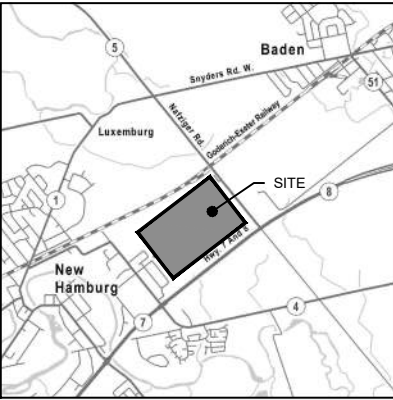
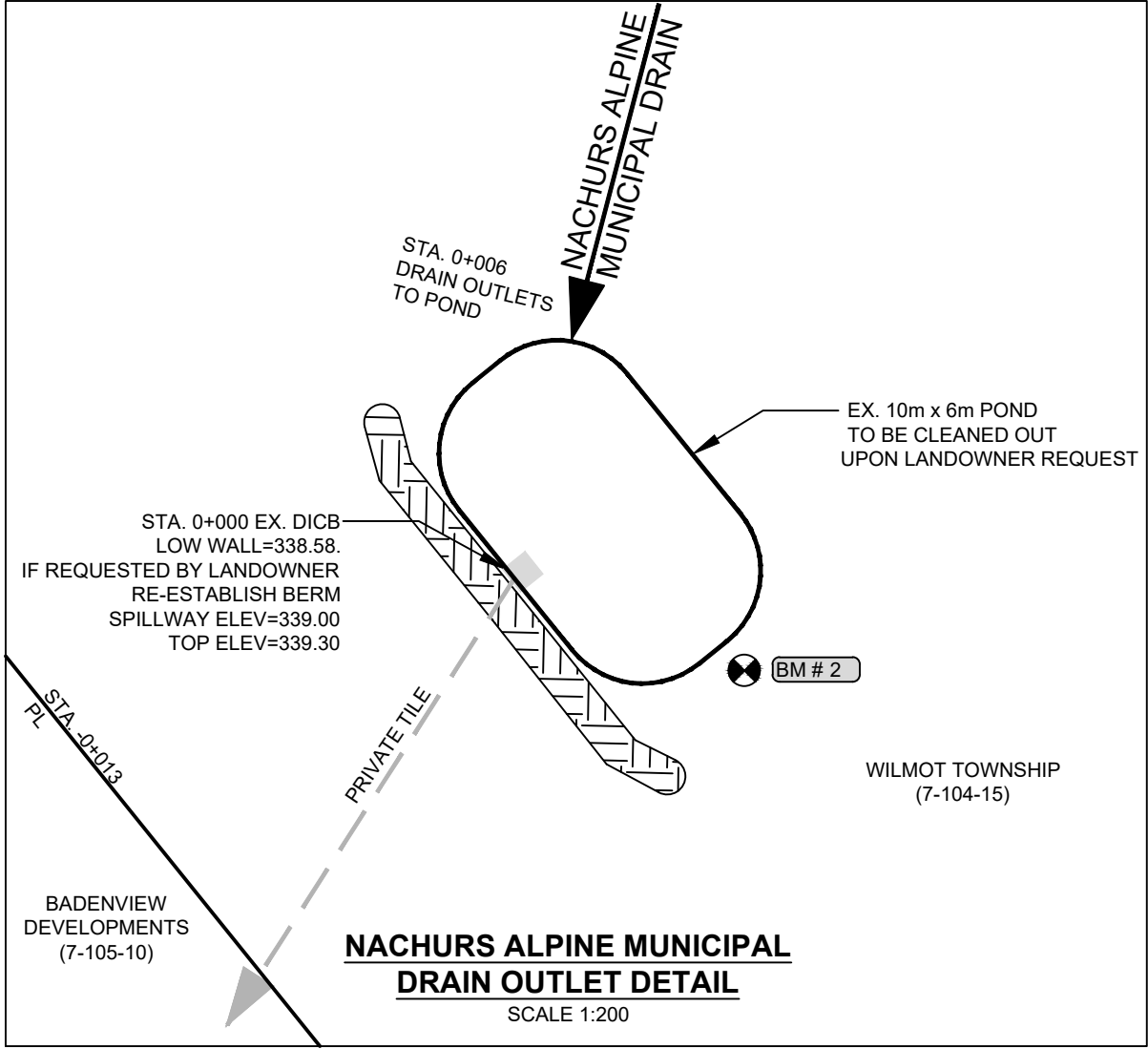
NACHURS ALPINE MUNICIPAL DRAIN CHANNEL TABLE						
STATION		LENGTH (m)	CHANNEL TYPE	BOTTOM WIDTH	SIDE SLOPES	NOTE
FROM	TO					
0+000	0+285	285	TRAPEZOIDAL	0.6m	2H:1V MIN.	FUTURE WORK TO BE AS PER SPECIAL PROVISIONS

CHANNEL NOTES:

1. ALL CHANNEL WORKS SHALL BE IN ACCORDANCE WITH THE PROVIDED TABLE, PROFILE, AND SPECIFICATIONS.
2. ALL CHANNEL WORKS AND EXCAVATIONS SHALL CONFORM TO THE GOVERNING OPSS AND OPSD.
3. ACCESS TO THE CHANNEL AND WORKING SPACE SHALL BE COMPLETED AS PER THE REPORT.
4. SPOIL SHALL BE SPREAD ON THE DESIGNATED CHANNEL BANK, A MINIMUM OF 2 m FROM THE TOP OF BANK, UNLESS OTHERWISE DIRECTED BY THE ENGINEER IN THE SPECIAL PROVISIONS OR AT THE TIME OF CONSTRUCTION.
5. ALL WORKING OUTLET PIPES DAMAGED DURING THE EXCAVATION SHALL BE REPLACED SECURELY WITH CORRUGATED STEEL PIPE (CSP) OR HIGH DENSITY POLYETHYLENE (HDPE) TO THE SATISFACTION OF THE ENGINEER.
6. ALL WORKING OUTLET PIPES SHALL HAVE A RODENT GRATE.



NACHURS ALPINE MUNICIPAL DRAIN PROFILE



- KEY PLAN
SCALE: N.T.S.
- Notes
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60 SNYDER'S ROAD WEST
BADEN, ONTARIO
N3A 1A1

Drawing Title
NACHURS ALPINE MUNICIPAL DRAIN
PROFILE AND DETAILS

Drawn TAK/JMS	Checked JCT	Date JULY 2020	Drawing No. 2 OF 2
Scale H 1:5000 V 1:100	Project No. 300036862		



TOWNSHIP OF WILMOT

PUBLIC WORKS & ENGINEERING Staff Report

REPORT NO: PW2020-13

TO: Council

SUBMITTED BY: Jeff Molenhuis, P. Eng., Director of Public Works & Engineering

PREPARED BY: Jeff Molenhuis, P. Eng., Director of Public Works & Engineering

REVIEWED BY: Grant Whittington, CAO

DATE: July 13, 2020

SUBJECT: Q1 and Q2 Department Activity Report
January – June 2020

RECOMMENDATION:

THAT the Public Works & Engineering Department Activity Report for the months of January – June 2020 be received for information.

SUMMARY:

Public Works has historically reported operational activities to Council on a quarterly basis. Engineering and Department activity were included with this report to provide for a comprehensive department activity update. This report includes Q1 and Q2 activities as a result of COVID impacts on report timing. Generally, department activity has been focused on developing and learning new work practices, for example, to accommodate working from home, distancing and construction site hygiene practices.

BACKGROUND:

All departments report activities to Council on a quarterly basis.

REPORT:

The attached summaries highlight the activities of Public Works and Engineering activities from January to June 2020. The standard business year was in place from January to March. In March, with the rapid advancement of COVID-19 Provincial orders, both Public Works and Engineering revised their work practices to continue essential work.

Engineering staff were working from home on critical infrastructure projects. Much of the RFP/T/Q list of major infrastructure contracts, designs and studies awarded to date continued and advanced as planned. In 2019, Council Gordijk requested more information on municipal drain work status. This section, included in the Engineering activity attachment, will be updated and revised in the future to include more specific drain project details. There is currently a backlog of work with the Drainage Superintendent, and reporting was difficult to provide in fulsome at the time of this report. It is noted that traffic concerns/investigations and the speed sign program have been put on hold until the workload can be accommodated with a full staffing complement in Engineering as planned for 2020.

Similarly, Public Works staff shifted work practices to adjust to the COVID environment in Operations. Generally, operations and maintenance work continued as normal. The most notable result of COVID in Operations has been a reduced productivity due to distancing preferences and increased hygiene practices for equipment, tools and vehicles.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

The Township of Wilmot is an engaged community through communication of municipal matters.

FINANCIAL CONSIDERATIONS:

There are no financial considerations as a direct result of this report.

ATTACHMENTS:

Attachment Q1 and Q2 PW&E

ROADS (TRANSPORTATION SERVICES)	
Minimum Maintenance Standards (MMS)	<ul style="list-style-type: none"> Weekly road patrol continued during Covid-19 shutdown. On March 18th we only had one staff in each day to patrol roads and deal with MMS deficiencies calling in more staff when required. April 6th we brought back all staff and have been resumed doing all tasks required for the maintenance in daily operations and capital projects.
Bridges, Culverts and Drainage	<ul style="list-style-type: none"> Closed Bridge St Bridge due to truck hitting the upright supports upon exiting the bridge. Repairs made by contractor and the bridge reopened. Bridge deck cleaning completed in house. .
Roadside	<ul style="list-style-type: none"> . Many illegal roadside dumping's cleaned up on the rural roads. Grass cutting and brush trimming took place
Loose Top	<ul style="list-style-type: none"> Graded gravel roads to shape up from winter. Used the gravel retriever on rural roads. Repaired gravel shoulders on hard surfaced rural roads with shouldering unit. Applied gravel to Wilmot Line and Cedar Grove as part of the Townships annual gravel program. Dust control applied on the gravel roads. An excavator was used to retrieve the gravel washed from the Oxford Waterloo boundary road that occurred from the Nith River flooding and washing out the road.
Hardtop	<ul style="list-style-type: none"> Patching potholes generated from road patrol work orders. Asphalt padding Wilmot Line, Berletts Rd and Carmel Koch Rd (Nafziger Rd to Wilmot Easthope), Witmer Rd and Concession Rd in preparation for Single surface Tar and Chip program. Clean up washed out road sections of Holland Mills Rd from flooding
Safety Devices and Signage	<ul style="list-style-type: none"> Ongoing work to replace Regulatory and Warning signs that did not pass annual reflectivity testing.
Gravel Pit	<ul style="list-style-type: none"> Mowed tall grass to keep weeds downs.
Winter Control & Event Response	<ul style="list-style-type: none"> 40 days of winter control events in Q 1. Washed up plow equipment for the season. Minor sod repair to boulevards from plowing operations.

WATER/WASTEWATER (ENVIRONMENTAL SERVICES)	
Operations & Maintenance	<ul style="list-style-type: none"> • Joint Water Use Agreement – Perth East, Tavistock • Winter fire hydrant maintenance (dig outs) • Hydrant pressure tests • Annual valve turning program completed • Annual Hydrant maintenance program started • Water Main Commissioning for new development • New Hamburg & Baden Fountains reopened • Flush sanitary sewers in easements
Locates Processed	<ul style="list-style-type: none"> • 230 underground locate requests completed for 360 Feedback per regulation as of June 19th.
Meter installs/change-outs/inspections	<ul style="list-style-type: none"> • 3 Water meter repairs, consisting of meter, MXU radio and or wiring issues. • 23 Water meter inspections for new homes.
Water Quality/ Adverse Reports	<ul style="list-style-type: none"> • Routine daily/weekly sampling, testing and reporting • Winter lead testing completed March • Routine dead end watermain flushing
Water Main Breaks/Excavation	<ul style="list-style-type: none"> • Main break response and repairs – 4 • Water service investigation and repair – 3 Service leak repairs, 5 service box repairs
Storm Main/Blockages	
Sanitary Main/Lateral Blockages	<ul style="list-style-type: none"> • Clear partial blockage – 1 • Service lateral /blockage repairs – 3
Lift Station Maintenance	<ul style="list-style-type: none"> • Routine high level event response – 2 • Sustained high level event with relief – 2 • Routine pump maintenance and repair – 2 • Monthly Generator checks • Electrical issue Lift 5 •
SWM Facility Maintenance	<ul style="list-style-type: none"> • Garbage and recycling cleanup
DWQMS	<ul style="list-style-type: none"> • Quarterly inventory audit • Weekly QMS awareness meetings • SOP training

ENGINEERING SERVICES	
Traffic Network Operations	<ul style="list-style-type: none"> • Region's-Automated Speed Enforcement program (ASE) ongoing discussions • Radar Speed Display Sign program currently on hold, will re-evaluate when new staff are on-boarded
Municipal Consents/Permits/ MAA discussions	<ul style="list-style-type: none"> • 34 work permits issued as of June 4/2020 • 18 MC issued as of June 4/2020 • Major telecoms and utilities currently using online process to apply and pay for applications • MAA discussions on-going with telecoms and utilities • Municipal Consent Manual in development stages
Development Activity	<ul style="list-style-type: none"> • Subdivision Planning – 4 active files • New Hamburg/Baden Sanitary Servicing Strategy • Site Servicing Review & Comment; approximately 13 active site plan files
GIS/Infrastructure Mapping	<ul style="list-style-type: none"> • GIS student working on GIS geometry for SWM mapping, QA of co-op student's work, setting up digital file structure for scanned SWMP reports / dwgs / correspondence • Asset Management planning on having GIS STM sewer data corrected by aerial imagery by June 15 • Staff working in the field gathering storm sewer data (some culverts). • Culverts and sanitary asset categories are next planned for field review
Design Standards & Specifications	<ul style="list-style-type: none"> • Infrastructure standards and specifications being developed with Phase 1 internal stakeholder review currently (TIS , Erosion, Hydrogeology, SWMP / Stm sewers, Lot grading): Industry circulation in Q3 • Phase 2 internal stakeholder review in development (minimum testing, watermain, sanitary, roads, survey, Asset Management, (maintenance, assumption, LC, security, warranty) lot certificate letter, water meter policy • Phase 3 composite utility / surface features plan, deliverables section, DWG submission requirements
Municipal Drains	<ul style="list-style-type: none"> • K Smart updating drain mapping information • Many drainage works for maintenance and capital are backlogged. A few delays have been encountered due to COVID meeting restrictions • On-going maintenance on many various different drains. A comprehensive list with status will be provided in future quarterly reports • Site Meeting held for Steward Good petition • Site Meetings planned for other remaining petitions

PUBLIC WORKS AND ENGINEERING 2020 ACTIVITY REPORT– Q1 & Q2 (January-June)

Reforestation Program	<ul style="list-style-type: none"> • Reviewing conditions of trees planted in 2019 re: warranty. • 2020 requests being processed, likely tender release in Q3
Streetlights	<ul style="list-style-type: none"> • KW Hydro maintaining lights and fixtures/ adding new locations in New Dundee • Lighting needs to be updated in Asset Management as per Reg 239
DC Project Activity	<ul style="list-style-type: none"> • Baden Trunk sanitary servicing review • Snyder's Road design – ongoing • Foundry Sanitary Trunk discussions with Region • Morningside Sanitary Trunk – RFP to be released in Q3 •
Region / MTO / GRCA Capital projects	<ul style="list-style-type: none"> • Region Notre Dame Drive Reconstruction (St. Agatha WM looping) • Region Gingerich Rd warranty / deficiency correction • Region Erb St – Rural Resurfacing • Region Nafziger Rd – Roundabout / Transmission WM • Region New Dundee Water Treatment EA • Region Trussler Rd – Road Widening • Region Baden / New Hamburg Wastewater masterplan • Region Bleams / Jacob / Riverside / Victoria / Boullee / employment lands Transmission WM • MTO Sandhills Rd underpass • MTO 7/8 Alder Creek Culvert

**PUBLIC WORKS AND ENGINEERING
2020 ACTIVITY REPORT– Q1 & Q2 (January-June)**

DEPARTMENT	
Service Issues and Requests	<ul style="list-style-type: none"> • Traffic speed concerns being received • Tree issue reporting and caterpillar issue follow-up • Drainage complaints
Safety/Training	<ul style="list-style-type: none"> • COVID-19 H&S policy updates • Training on new protocols and policies • Trench box training for new units
Capital Program	<ul style="list-style-type: none"> • RFT2019-22 Hannah & Lewis – Blvd Restoration and Deficiencies • RFP2019-17 Sanitary I&I – Awarded, project ongoing • RFQ2020-12 Granular Hauling – Complete • RFT2020-06 Surface Treatment – Awarded • RFT2020-07 Hot Mix Asphalt – Awarded • RFT2020-08 Concrete Sidewalk – Awarded • RFP2020-16 Dual Rear Wheel Cab & Chassis – Awarded • RFT2020-10 Granular Extraction/Crushing – Awarded • Oxford Rd culvert replacement – Oxford County project • RFP Stormwater Masterplan – spec development for Q3 release • RFP Morningside – spec development for Q3 release • RFP2020-18 Bridge Street Bridge – Awarded • RFT2020-01 Wilmot/Church Rd reconstruction – Awarded, ongoing • CCTV sewer inspection program – joint project to be tendered with Woolwich at end of June • Greenwood Drive Engineering pre-design • Nafziger Road Watermain pre-design • Webster Street pre-design • Victoria /Boulee Road pre-design • Stone Street pre-design • Baden servicing review pre-design • Gingerich watermain improvements –spec development • Warranty -Hannah / Lewis St and easement agreement finalization- complete • Warranty - Hotmix 2018 & 2019 • Warranty - Surface Treatment 2018 & 2019
Asset Management	<ul style="list-style-type: none"> • Biweekly meetings to discuss general AMP processing • Focus on data collection and data quality • Condition assessments and risk framework development with consultant
Budget – Capital and Operating	<ul style="list-style-type: none"> • Minor review of capital program with updated Township studies/master plans, Region capital program, Region studies/master plans, development applications, operational info (WM breaks, CCTV, Municipal Drains, etc), resource allocations
Fleet & Equipment	<ul style="list-style-type: none"> • Sidewalk tractor repairs • service truck repairs & annual safeties



TOWNSHIP OF WILMOT

CASTLE KILBRIDE *Staff Report*

REPORT NO: CK 2020-003

TO: COUNCIL

SUBMITTED BY: Tracy Loch, Curator/Director

PREPARED BY: Tracy Loch, Curator/Director

REVIEWED BY: Grant Whittington, CAO

DATE: July 13, 2020

SUBJECT: Quarterly Activity Report – April, May & June 2020

RECOMMENDATION:

That the Castle Kilbride Activity Report for the months of April, May and June 2020 be received for information purposes.

BACKGROUND:

Providing quarterly reports for informational insight and knowledge into the operations of the Castle Kilbride department.

REPORT:

Curator/Director's Summary:

- Created a temporary 'work from home program' with Assistant Curator that began March 23 to ensure key initiatives and ongoing projects continued during office closure.
- Shifted several projects to ensure new priorities during COVID-19 could be met to assist different departments within the township.
- Created a specific social media plan with Assistant Curator that included daily and weekly themed posts promoting Castle Kilbride, Heritage Wilmot as well as general history of Wilmot Township during closure. Many positive responses were shared and during a time of isolation this initiative truly connected people. Interesting to note, the most popular post was about flax and reached 3,201 people. Other popular topics included an original Livingston recipe (reaching 2382 people), Victoria Day history (2730 people) and "Guess the building in Wilmot" (reaching 2501 people).
- Museum staff have been using the hashtag #MuseumFromHome with tweets since March, and this cultural trend has been used by museums internationally to raise awareness to culture. #RecFromHome followed suit and the Assistant Curator partnered with Township Facilities & Recreation staff to include a weekly cultural feature in their recreation campaign.

This information is available in accessible formats upon request

- Reviewed and selected potential candidates to be invited for an interview for the Museum Assistant position. (Note: the hiring of the Museum Assistant has been suspended until further notice).
 - Despite that museums were closed across Ontario, Castle staff still promoted and celebrated “May is Museum Month” with fellow museums throughout Ontario. Daily and weekly highlights were included about Castle Kilbride via social media for the entire month of May.
 - Continued efforts on articles included in the Baden Outlook and New Hamburg Independent written by Castle Curator, Assistant Curator and various committee members and volunteers.
 - Met with a contractor for a thorough building assessment (project led by Corporate Services) which included Castle Kilbride and other heritage properties owned by the Township of Wilmot. Provided answers to questions they had before and after their assessment.
 - Attended many Canadian and American webinars and zoom meetings specific to museum re-opening. Included discussions about challenges as well as possible solutions.
 - Created a working group for historic house museums as to protocol and information sharing for re-opening. Many historic houses face more obstacles for disinfection and traffic flow compared to an open gallery-style museum.
 - Continued coordination of an interior flooring project inside Castle Kilbride that will be completed for September.
 - Wrote and submitted a grant application for the Community Museum Operating Grant (CMOG) to Ministry of Culture for consideration.
 - Responded to various owners of heritage properties to review current designation and proposed renovations.
 - Was contacted by a donor to visit a Wilmot property that housed over 140 years of history. The Assistant Curator and I visited and selected artifacts and archival material that will enhance Wilmot’s history as well as the Archives. Once catalogued, staff plan to share further information.
 - Continue to conduct interior and exterior inspections of the museum during closure.
 - Responded to federal and provincial agencies for student employment grants that were originally submitted in January from Castle Kilbride. Guidelines have now been revised to allow PT and FT student work until the end of December 2020. This change was made to allow for adjustments for re-opening museums and revision of student projects; consideration for students working on site and remotely; as well as for acknowledging online school for students in September and allowing for meaningful employment opportunities in the cultural field.
 - Responded to various genealogical requests and provided support to researchers based on the digital information or computer records that were available during closure.
 - Cancelled remaining events that were planned at Castle Kilbride for July and August. They included: Summer Concert Series, Tea & Tour, Summer Camp and Ghost Walks.
- *For further details, please see the attached report for the Assistant Curator’s summary

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

The report implements the following goals from the Strategic Plan:

We are an engaged community through strengthening communicating municipal matters.

FINANCIAL CONSIDERATIONS:

n/a

ATTACHMENTS:

1. Castle Kilbride Assistant Curator’s Report – April, May and June 2020

Castle Kilbride Assistant Curator's Report

SUBJECT: Quarterly Report for April, May, June 2020

SUBMITTED TO: Tracy Loch, Curator/Director

SUBMITTED BY: Sherri Gropp, Assistant Curator

DATE: July 13, 2020

Education:

- All educational programming was cancelled due to COVID-19.
- As an alternative, staff offered educational and outreach activities through social media.
- Partnered with the Recreations and Facilities Department to include a component from the museum on the #RecFromHome webpage. Each week has a different historical theme that includes an activity. It began on May 4th and we will continue to post weekly until August 31st.

Events:

- All events and specialty programming was cancelled from March 17 – June 30th. This included our popular events such as Tea & Tour, the Castle Concert Series and Ghost Walks.
- As an alternative, we increased our on-line social media presence. We posted 4 to 5 articles per week, up from one a week prior to COVID-19. Each one is historically themed. They are researched and have sourced photographs to accompany. This has been very successful and has engaged both our existing audience and has encouraged new participation. The posts began in March and will continue to at least the end of August.
- Prepared historically themed tweets in advance and submitted to be posted on the Township's twitter account on behalf of Castle Kilbride.
- Planned potential events and exhibits from 2021-2025.

Collection:

- Updated Castle Kilbride's Collections Policy as part of a larger project for future discussion with the Curator. Also created a draft Deaccession Policy and a new Deaccession Evaluation Form for consideration (Note: deaccessioning is the process of removing a catalogued artifact from the permanent collection which in Castle Kilbride's case is usually due to the condition of the object or it is a duplicate). These draft policies support current collection management projects for the department that is currently being reviewed this year.
- Created a new Donor Questionnaire for staff to use when contacted by a potential donor. This form will be easy to fill out and will contain the prudent information that staff requires to evaluate the donation.
- Evaluated current catalogue sheets on the museum's PastPerfect database. Work had been previously entered systematically and needed to be reviewed for errors and omissions. Currently, there are over 5000 objects entered into the database and each page requires ten minutes to review. This project will on ongoing, but incredibly useful when completed.
- Evaluated and renamed hundreds of photographs in the digital collection. They are now organized into categories by town and theme. Themes that were organized include businesses, people and schools of Wilmot. They are a wonderful resource for staff to access easily for exhibits, articles and for researchers.
- Connected with fellow Collections Managers via webinars/telephone to discuss relevant issues facing museum collections during closure. Collaborated possible solutions to assist then the museum reopens.

- Was invited to a century farm with the Curator to assess artifacts and archival material for museum's collection. Selected key pieces and began accessioning them into the permanent collection.
- Returned to the museum for the first time on June 11 to physically clean all levels of the museum and to check the condition of artifacts.
- Joined weekly webinars offered by the Cuseum, National Trust for Canada and the OMA.

Students:

- The hiring of summer staff was put on hold. Extensions have recently been offered and staff are currently creating a potential plan for August/September.
- Created a work plan for the students should hiring proceed. The plan will focus on artifact and archival collection work, as well as some new outreach initiatives.

Administration:

- Cancelled or rescheduled all group tour bookings from March–August 31st.
- Handled inquiries for archival material, artifacts in the collection, weddings etc.
- Designed an advertisement for Our Heritage Our Home.
- Assisted the Health & Safety Task Force to produce and mount safety signage at the Township Admin Complex to allow the building to safely re-open to the public.
- Cleaned out our admissions desk, display case and gift shop room to provide a clean workspace for frontline staff.
- Wrote an article for the Baden Outlook about life in Wilmot in the 1920s.
- Provided information and photos to guest writers for our New Hamburg Independent articles.
- Monitored temperature and humidity readings while at the museum.
- Began a Room by Room re-opening plan for the museum.

Month	School	Bus	Regular	Event	Total
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0	0
Total					0
2019	178	238	448	875	1739
2018	171	78	569	1223	2041
2017	142	258	557	819	1776
2016	159	175	508	730	1572
2015	52	161	568	420	1201
2014	152	124	447	449	1172
2013	59	139	482	160	840

*Castle Kilbride closed to the public on March 17, 2020 until further notice.



TOWNSHIP OF WILMOT

FACILITIES & RECREATION SERVICES *Staff Report*

REPORT NO: FRS 2020-008

TO: COUNCIL

SUBMITTED BY: Sandy Jackson, Director of Parks, Facilities & Recreation Services

PREPARED BY: Sandy Jackson, Director of Parks, Facilities & Recreation Services

REVIEWED BY: Grant Whittington, CAO

DATE: June 8, 2020

SUBJECT: Parks, Facilities & Recreation Services Second Quarter Activity Reports

RECOMMENDATION:

That the Parks, Facilities & Recreation Services Activity Reports for the second quarter of 2020 be received for information.

SUMMARY:

Parks, Facilities and Recreation Division Manager Reports for the second quarter of 2020 are attached for information.

BACKGROUND:

N/A

REPORT:

The Parks, Facilities and Recreation Department was significantly impacted by the COVID-19 pandemic during the second quarter of 2020. In mid-March after a brief warning period, all recreation facilities including community centres were closed due to COVID-19. Parks amenities

This information is available in accessible formats upon request

including playgrounds were also closed however, trail systems and parks themselves remained open, providing people used physical distancing to prevent spread of the COVID-19 virus. In May, some amenities in outdoor parks were reopened excluding playgrounds. Stage 2 of the reopening allowed indoor pools and splash pads to open with limitations including restrictions for physical distancing. On June 17, 2020, the Township reopened the splash pad at the Wilmot Recreation Complex (WRC) with perimeter fencing in place and staff to control numbers of participants and assist parents with physical distancing requirements.

Significant effort during the closure of facilities has been made to update operating procedures and create COVID-19 protocols, complete projects originally scheduled for later in the year, and take advantage of the empty buildings to do deep cleaning prior to reopening. All part time staff were moved to Designated Emergency Leave in mid-March for an indeterminant period of time. Since then a small number of parks staff, aquatics staff and custodians have been rehired to assist with park maintenance, operation of the splash pad and deep cleaning of facilities prior to reopening.

The Managers from the three activity areas within the department (Aquatics, Parks/Facilities, Customer Service & Community Development), have prepared activity reports for the second quarter of 2020. The attached summaries highlight the more notable undertakings by the Managers and their staff, and do not include all day-to-day operational or administrative activities.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Communicating municipal matters.

FINANCIAL CONSIDERATIONS:

A number of refunds were required when the WRC and Community Centres were closed due to COVID-19. Some patrons chose to leave their funds 'on account' in the Active Net software system and plan to use their balance on account when the facility reopens. To date, program refunds due to COVID-19 for recreation services and rentals is approximately \$57,000. Additional financial impacts will be determined in Q-3 as programs and services begin to restart.

ATTACHMENTS:

Customer Service & Community Development Quarterly Report (January – March 2020)

Aquatics Quarterly Report (January – March 2020)

Parks & Facilities Quarterly Report (January – March 2020)

Customer and Community Services Division

Quarterly Activity Report (April - June 2020)

- Participated in the Region's Volunteer Management Working group formed to provide volunteer services within the Region in response to the Covid-19 pandemic. Was trained on and utilized the City of Kitchener's Better Impact volunteer software to perform interviews, reference checks/initial intake of volunteer applicants.
- Worked with Facility schedulers to extend facility closures to June 30th and beyond. Contacted all special event organizers and minor sporting groups by phone to have a discussion in advance.
- Contacted Canada Post on behalf of the minor sporting groups to find out where the mail that is normally delivered to WRC should be redirected.
- Submitted facility rental revenue loss calculations for Q1 and Q2 to Finance.
- Research for the Municipal Alcohol Policy regarding what policies and procedures other municipalities who have performance theatres enforce with respect to alcohol service.
- Prepare information in support of Waterloo Region's Municipal Alcohol Policy to take back to Council.
- Worked with residents of Foxboro who had a group of sewing ladies making nonmedical masks. They donated 50 masks to Township staff, 100 masks to Community Care Concepts and after being referred to the Volunteer Action Centre as a part of the volunteer control working groups, they also began sewing gowns for the staff at local nursing homes.
- Coordinated access for Haysville preschool to enter the facility to close the preschool for the year and return belongings to families of the students.
- Continued to work with the Wilmot Horticultural Society. Updated formal agreement and made Covid-19 adjusted plans and protocols for the 2020 season.
- Liaison between Region/Public Health and Wilmot's Community Gardens with respect to Covid-19 Safety measures. Picked up appropriate signage and documentation from the Region and delivered to Morningside, Fellowship Church, Wilmot Family Resource Centre and Vibrant Farms.
- The third and final volunteer workshop was planned for April 21st and with a focus on Rewards as well as a wrap up of all three sessions. Due to the Covid-19 pandemic, we were unable to host an in-person meeting, as an alternative an information package was emailed to all community groups, service clubs and minor sporting organizations containing the information that was going to be presented. This was well received, and staff received many thanks for communicating with the groups and sharing the information despite the current circumstances.
- Worked with Community Groups (Wilmot Family Resource Centre, New Hamburg Concert Band and Wilmot Girls Hockey) to accommodate The Community Players (TCP) moving of their Spring production of Beauty and the Beast to the fall. The fall show was also subsequently cancelled.
- Researched return to play protocols for user groups such as karate, softball, figure skating and hockey as the groups and staff prepare for a gradual re-opening of facilities.
- Together with the Director Parks, Facilities and Recreation Services initiated the ice needs study. Researched and provided background information to the consultant and input the user group survey into form builder for user groups to complete.



- Created work from home workplans for myself as well as two facility schedulers and full time Customer Service Representative - Delegated the following duties to staff as part of Meaningful work:

Jen Butcher:

Facility Rental Handbook

Revise and update CSR Manual

Merge duplicate accounts in ActiveNet

Concession booth and vending machine inventory

Deployed to WRC in April to support deep cleaning, later deployed to support grass cutting at cemeteries

Ashley Brooks:

Facility Rental Handbook

Update information in Activenet

Community Centre and Meeting Rooms Terms and Conditions

Facility Rental Cancellations and revenue loss calculations

Daily emails

On leave effective May 1

Christi Lichti:

Ice User Groups meeting (compiling information virtually in order to prepare)

Ball user groups meeting (prepare and distribute minutes)

Ice and Sports field rental terms and conditions

Ice Allocation Policy – research information

Facility Rental Cancellations and revenue loss calculations

2020/2021 Ice Season Contracts

Sports field User Groups – Facility Rental cancellations

Special Events – Facility Rental cancellations

Cemetery Back up

Daily emails

Sports field Allocation Policy – research information

Prepared by Manuela Jones, Manager of Customer Service and Community Development

Recreation Programming:

Programs

- Cancelled Spring Session on April 3, 2020
- Summer Camps cancelled on June 9, 2020
- Supporting the Wilmot Family Resource Centre for their summer camp through online promotion and exclusive use of the New Hamburg Community Centre building at 251 Jacob Street, New Hamburg
- #RecFromHome was launched on April 29, 2020 this initiative will continue over the summer
- Continued exploration of Children, Youth & Seniors Programming for program expansion
- Competition of the Municipal Administration Course Unit 2 on May 9, 2020

- Launch of Recreation & Parks Month on website
- Waterloo Region Pandemic Response launched their volunteering screening and intake processes; Wilmot has successfully screened 5 candidates of the total 81 that has applied (both many and me for the total of 5)
- Tennis Court Signage is being updated for the three court locations in the township to include “no paid lessons are to take place”
- All FRS webpages have been updated with COVID-19 statements and are being reviewed weekly

YAC

- YAC Kahoot event on May 25, 2020 saw 7 youth participants with YAC Swag given as Prizes
- Both Jr. YAC & YAC concluded on Monday June 8, 2020 with a snack potluck where a goodie bag was delivered to each member’s home with treats and YAC Swag to help celebrate a great year and thank our youth for being so resilient!
- Hopeful to have two video meetings over the summer month.

Prepared by Lacey Smith, Recreation Programmer

Cemetery & Recreation Services:

- Research product list and develop Admin Complex Cleaning Protocol for cleaning contractor.
- Research product list and develop Admin Complex Cleaning Protocol for staff.
- Assist Director with background work for Dog Park Report.
- Assist Director with background work for new Garbage, Recycling and Compost bins purchased for the Admin Complex.
- Develop and print signage for Splashpad reopening.
- Cemetery activity continues to be slow with many clients opting to wait to hold services until COVID-19 restrictions ease.
- Continue to update Cemetery Records in Stone Orchard software program.

Prepared by Crystal Brenneman, Cemetery and Recreation Clerk

Aquatics Division

Quarterly Activity Report (January – March 2020)

- During the pandemic facility closure, two main projects have been completed at the Wilmot Aquatic Centre. The pool tile and grout project previously scheduled for completion during the fall shutdown was moved up. A second project to repair the tile and grout on the pool deck which had been a future capital project was completed. Completing these projects now during this time of closure will eliminate the need to have lengthy pool closures in the upcoming years.
- The full-time aquatic staff members were kept very busy with the following maintenance projects. Many of these cleaning and sanitizing projects in the aquatic area were completed early in the closure and will require another cleaning and sanitizing before to reopening;
 - Thorough cleaned and sanitized the pool deck, change rooms, guard office, upper and lower viewing galleries, and deck storage rooms.
 - Cleaned and sanitized staff areas; lunchroom, washroom and men's, ladies and family change rooms, office areas and Customer Service Receptionist (CSR) area.
 - Cleaned and sanitized areas within the Wilmot Recreation Complex (WRC) including; the track walls, railings and windows, upstairs washrooms, scrubbing walls in the arena upper and lower lobby areas, scrubbing aquatic lobby walls, cleaning windows, sills and display cases in the lobbies.
 - Washed all the windows on the viewing galleries.
 - Clean and waxed the railings around the pool deck and galleries.
 - Gardening of the flower beds surround the WRC.
 - Cleaned, prepared and painted; arena lobby stairs and railing.
 - Painted interior walls of Haysville, St Agatha Community Centers.
 - Assisted in the preparation for the tile and grout repair at the Wilmot Aquatic Centre.
 - Assisted with the line painting for the arena.
 - Cleaning under the bistro tables and chairs in the lobbies.
- Aquatic staff members have also been keeping busy with the following projects;
 - Winter/ Fall Recreation program planning and entering information into the Rec Guide and registration software. Programs will be changing again to accommodate COVID-19 restrictions.
 - Cancelling aquatic programs and rentals for the spring season. Working on getting refunds or credits issued to program participants.
 - Attending weekly web-based meetings and webinars for COVID 19 related to aquatics, offered by Parks and Recreation Ontario, Canadian Parks and Recreation Association, Lifesaving Society.

- Attending regular Regional Aquatics meetings.
- Program Cost Recovery analysis.
- Pool Allocation Protocols.
- Update various staff training sessions, staff orientation packages.
- Preparing COVID protocols for returning staff and patrons for splash pad and pools.
- Recreation at home website items such as creating videos and activities.
- Developed birthday party terms and conditions package.
- Ongoing communication with part-time staff who were all placed on Designated Emergency Leave.
- Keeping connected with regular user groups and the ACES swim team.
- Ongoing planning for alternate programs plans for Summer and Fall based on updated provincial and Ministry of Health Guideline
- Preparation for opening the Splash Pad including creating new protocols and scheduling staff.
- Continuous cost recovery and budget research for COVID 19 planning.
- Worked on the WRC Fire Plan and Emergency plans. Working on the preparation for training for all WRC staff members.
- Ongoing reopening planning meetings.
- Full-time aquatic staff attended a Lifesaving Instructor update (online).
- Full-time aquatic staff attended a Health Care Provider CPR class. Physical distancing protocols enforced to learn how to do CPR with a Bag Valve Mask.

Submitted by:

Angela Bylsma Anderson

Aquatics Manager, Wilmot Aquatic Centre

June 2020

Parks & Facilities Services Division

Quarterly Activity Report (January – March 2020)

- Work with Supervisors to roll out back to work plans for FT Parks and Recreation staff, vehicles, PPE, cleaning procedures, distancing rules and schedule daily work projects for staff returning to work.
- Bush crew started to chip the wood piles at the front entrance trail head. On day #3 the chipper blew an injector in the diesel engine. Took the chipper for repairs and called Sunbelt rentals to rent a machine so we can continue the work.
- Daily site visits with the 2 work crews, one team was working on flood clean up at Norm S Hill Park the other at WRC woodlot.
- On April 8th to May 4th off work and on reduced hours to recover from surgery. Parks Supervisor Cody Eby took the lead on projects and directing staff work crews.
- Stake truck catalytic converter was discovered to be cut out of the exhaust system sometime overnight on April 28th. The incident was reported to police and the vehicle was sent off for repair.
- All Township vehicles are now stored inside the arena while there is no ice to avoid theft issues.
- Work with contractors that work for the Township to get the Covid-19 policy and procedures screening signed off for our files.
- Work with the Facility Re-opening Committee with getting quotes on glass safety barriers at the Administration Complex to help protect our staff.
- Ordered 2 electrostatic Dustbane disinfecting machines, due to supply and demand issues these will be in stock sometime in July.
- All Victoria Day events cancelled due to Covid-19 Pandemic.
- Work with Sandy on dog park location information and sizing requirements.
- H.S. Fencing was hired to repair the galvanized fencing at Norm Hill Park. It was discussed we remove some sections of fence during the fall to help alleviate fencing damage from floods that seem to be occurring more often.
- Worked with P. G. Excavating to repair a drainage pipe at Beck St Seniors Woodworking parking lot. We also added a new catch basin to help drain the large property with different grades. The parking lot was graded with reclaimed asphalt rolled and packed. It was well received by the seniors.
- Met with Region staff to visit Township sites for the E.V. power stations.
- Multiple hazard tree removal requests were received and taken care of.
- Work with staff on the Splash pad re-opening strategy.
- Meet with staff to develop reopening strategy for Wilmot Recreation Complex.

Geoff Dubrick
Parks and Facilities Manager

Project Management Services:

Project management staff from the Facilities department have been busy working on many projects including the following:

- Remove existing and install new Epoxy floors to Wilmot Recreation Complex upper and lower male, female & family washrooms, St. Agatha Community Centre male & female washrooms & kitchen and New Dundee Community Centre male & female washrooms

- Pre-construction meetings regarding new flooring at Mannheim CC
 - Installation of donated playground equipment at Haysville CC (includes repurposing the swings with the addition of new swing seats)
 - Asphalt repairs completed at Kirkpatrick Parking Lot
 - Light Fixtures installed & inspected along the Kirkpatrick – 121 Huron parking lot trail
 - Pre-construction meetings for railing repairs along the accessible ramp at the Admin Building
 - Building Condition Assessments with Englobe throughout the Township
 - Created lockable storage area at New Hamburg CC for Scouts & Guides
 - Relocated Haysville CC display cabinet to New Dundee main hall
 - Haysville Community Centre Meeting Room renovation - complete
 - St. Agatha Community Centre Kitchen renovations underway (cabinets, countertops, undergrounds, HVAC, plumbing & electrical)
 - Built-in and re-cladded exterior access window along East side of St. Agatha CC kitchen
 - Installed new light fixtures, appliances and ceiling tiles at St. ACC kitchen
 - Trimmed new server window openings leading to the main hall at St. ACC kitchen in preparation for roller shutters
 - Re-scheduled deliveries, contractors and suppliers due to COVID-19
 - Pre-construction meetings for additional play features at Constitution Park
 - Completion of new grouting to both pool tanks and surround at WRC Aquatics Centre
 - Beginning of phase 2 grout replacement on pool decks at WRC Aquatics Centre
-

Prepared by Amber Schenk, Project Coordinator



REPORT NO: DS 2020-014

TO: COUNCIL

SUBMITTED BY: Harold O’Krafka, MCIP RPP
Director of Development Services

PREPARED BY: Terry Gerber, CBCO
Chief Building Official

REVIEWED BY: Grant Whittington, CAO

DATE: July 13, 2020

SUBJECT: 2nd Quarter 2020 Building Statistics Summary

RECOMMENDATION:

That the 2nd Quarter 2020 Building Statistics Summary be received for information.

SUMMARY:

Building activity rates in the first half of 2020 have been stronger than expected given the impacts of the Covid-19 pandemic on the construction industry.

While overall permit numbers are behind the historical 10 year average, the continual dwindling supply of vacant residential lots is evident in the limited number of new residential starts. While significant greenfield development proposals are in the design stage a number of smaller infill and intensification proposals continue to be filed. The smaller projects are important, not only in sustaining development activity, but also in providing a range of housing tenures and affordability’s.

The septic system mandatory maintenance inspection program (SSMMIP) second five year compliance window has now opened and notices have been mailed to all residents subject to inspection. As previously identified to Council, primarily due to the elimination of the Baden wells as a technical ‘municipal supply’, the number of septic systems required to be inspected has dropped from 553 to 466. To date more than ¼ of those systems have been inspected.

The RMOW is providing pump-out incentives for 2020 which to date has assisted in greater voluntary compliance as residents take advantage of the financial assistance.

BACKGROUND:

Building Statistics are provided to Council for information purposes. Month end reporting is also provided to the public via the Township website in addition to statistical reports provided monthly to the Region of Waterloo, Statistics Canada and Municipal Property Assessment Corporation.

REPORT:

The total number of permits issued in the first half of 2020 is lower than the historical 10 year average and the first half of 2019. The number of dwelling units was also lower than the first half of 2019 and significantly lower than the historical 10 year average due to the limited supply of vacant lots.

As Council is aware, preliminary consultations have occurred with a number of developers on a number of greenfield residential subdivision proposals and staff continue to anticipate that those applications will begin to be submitted in the coming months.

Additionally, a number of development proposals for infilling and intensification projects are beginning to move forward which are important, not only in sustaining development activity, but also in providing a range of housing tenures and affordability's.

The update to the Zoning Bylaw is also nearing completion which will introduce provisions for additional units (previously referred to as secondary suites) which will add to the potential for more affordable housing options within our community.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Tracking of building activity provides a statistical basis for decision making related to land use planning in the community which contributes to the quality of life of Wilmot residents.

Reporting statistics contributes to enhanced community engagement.

FINANCIAL CONSIDERATIONS:

Administration and enforcement of the Ontario Building Code is a user pay enterprise and is not funded by general levy.

ATTACHMENTS:

Attachment A	June 2020 Building Stats
Attachment B	June 2020 SSMMIP Stats

BUILDING STATISTICS

Source: Township of Wilmot
Development Services

MONTH OF JUNE	10 Year Average	2019	2020
Number of Permits Issued	47	43	38
Dwelling Units Constructed	9	7	3
Dwelling Units Demolished	1	2	0
Residential - New Dwelling Units	\$ 2,508,500	\$ 1,500,000	\$ 700,000
Residential - Addition/Alteration	\$ 314,000	\$ 455,000	\$ 210,000
Residential - Accessory	\$ 280,000	\$ 265,000	\$ 480,000
Agricultural - New	\$ 277,000	\$ -	\$ -
Agricultural - Addition/Alteration	\$ 84,000	\$ -	\$ 500,000
Commercial - New	\$ 182,500	\$ -	\$ -
Commercial - Addition/Alteration	\$ 160,000	\$ -	\$ 165,000
Industrial - New	\$ -	\$ -	\$ -
Industrial - Addition/Alteration	\$ 23,000	\$ 5,000	\$ -
Institutional - New	\$ 2,291,800	\$ 10,000	\$ 10,000
Institutional - Addition/Alteration	\$ 1,164,500	\$ -	\$ -
Miscellaneous	\$ 35,000	\$ 20,000	\$ -
Total Construction Value	\$ 7,320,300	\$ 2,255,000	\$ 2,065,000
YEAR TO DATE	10 Year Average	2019	2020
Number of Permits Issued	194	179	163
Number of Dwelling Units	47	28	21
Total Construction Value	\$ 25,597,900	\$ 20,630,000	\$ 23,990,000

JUNE 2020

Residential - New		Commercial - Alt
NEW HAMBURG		3-3589 Bleams Road
407 Fairview Street	156 Kettle Lake Drive	10/11-338 Waterloo St.
Residential - Alteration		Agricultural- Add
146 Foundry Street	12 Loganville Lane	2668 Wilby Road
26 Schneller Court	40 Shirefield Lane	Institutional- Alt
18 Water Street	160 Theodore Schuler Boulevard	437 Waterloo Street
246 Catherine Street	188 Theodore Schuler Boulevard	313 Huron Street
141 Hostetler Road	168 Theodore Schuler Boulevard	
145 Laschinger Boulevard	1576 Wilmot Centre Road	
33 Lewis Street		
Residential - Accessory		
26 Bettschen Lane	126 Theodore Schuler Boulevard	
54 Isaac Shantz Drive	69 Theodore Schuler Boulevard	
129 Michael Myers Road x2	2942 Bethel Road	
2541 Nafziger Road	3524 Sandhills Road	
235 Catherine Street	1268 Notre Dame Drive	
71 Catherine Street	1693 Snyder's Road E	
538 Huron Street	2194 Bleams Road	
1684 Nafziger Road	1596 Notre Dame Drive	
179 St Ann Avenue		

SSMMIP STATISTICS

Source: Township of Wilmot
Development Services

	June 2015	Total June 2020
Systems to be inspected	541	467
System Inspected	36	39
Systems not requiring Stage 2 inspection	36	39
Systems exempted from Stage 1 inspection	105	0
Systems remaining to be inspected	400	335



REPORT NO: ILS 2020-15

TO: Council

SUBMITTED BY: Dawn Mittelholtz, Director Information and Legislative Services
/ Municipal Clerk

PREPARED BY: Dawn Mittelholtz, Director Information and Legislative Services
/ Municipal Clerk

REVIEWED BY: Grant Whittington, CAO

DATE: August 24, 2020

SUBJECT: Volunteer Member Appointment:
Sustainability Working Group

RECOMMENDATION:

THAT the resignation of Bobbi Gunn from the Sustainability Working Group be accepted; and

THAT Andrew Hann be appointed to the Sustainability Working Group effective August 24, 2020 to December 31, 2022.

SUMMARY:

After circulating the notice for a replacement member on the Sustainability Working Group and conducting the bias-free ranking process, staff is recommending Andrew Hann as a Working Group Member.

BACKGROUND:

The Sustainability Working Group and staff received the resignation of Bobbi Gunn from the Working Group in early 2020. The Chair of the Working Group advised that they would like staff to undertake the recruitment process for the appointment of a replacement member.

REPORT:

Notice for the recruitment of a Sustainability Working Group member was published in the New Hamburg Independent and posted on the Township website and Twitter account. Three applications were received for the Working Group and were ranked using the Bias-Free Ranking form by three staff members whose departments are not directly associated with the Working Group. The applications were assigned a number and all identifying information (name, address, phone number, email etc.) was removed from the document prior to review by the three staff members.

During the 2019 Novel Coronavirus pandemic all non-essential work was suspended until such time that staff's workload could accommodate less urgent matters between the priorities of the pandemic response. As such, this appointment was temporarily put on hold.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This Working Group helps the Township in achieving all four of the main goals of the Strategic Plan. The appointment of community members to the Working Group helps the Township communicate municipal matters, strengthen customer service and integrate volunteers.

FINANCIAL CONSIDERATIONS:

None.



REPORT NO: COR 2020-027

TO: Council

SUBMITTED BY: Patrick Kelly CPA, CMA, Director of Corporate Services

PREPARED BY: Ashton Romany CPA, Manager of Finance / Deputy Treasurer

REVIEWED BY: Grant Whittington, Chief Administrative Officer

DATE: July 13, 2020

SUBJECT: Statement of Operations as of June 30, 2020 (un-audited)

RECOMMENDATION:

THAT report COR 2020-027, Statement of Operations (un-audited) as of June 30, 2020, as prepared by the Manager of Finance / Deputy Treasurer, be received for information purposes.

SUMMARY:

This report highlights the Township's Statement of Operations (un-audited) as of June 30, 2020. The attached statements outline the status of the Township's operating accounts.

BACKGROUND:

Corporate Services staff report to Council on the status of municipal operations on a quarterly basis.

REPORT:

Attached is the statement of operations as of June 30, 2020. The report is divided into sections outlining revenues and expenses from general government, protective services, transportation services, recreation and cultural services and development services.

Net General Levy Expenditure

One of the key performance indicators for municipal operations is reflected within the net expenditures from general levy. The total section of the report outlines revenues and expenses from all municipal operations, and how they relate to the Council approved operating budget. As of the statement date, YTD revenues and expenses are within the budgetary guidelines, and the net effect on general levy is 50.5% of budget (Q2 2019 – 53.7%). Having said that, cost containment strategies have assisted in offsetting the impact of revenue shortfalls.

Wilmot Recreation Complex

The WRC represents approximately one-quarter of all operating expenses from the general levy. As of the statement date, operations are meeting budget projections, with the combination of administrative and operating/maintenance costs at approximately 41.6% of the annual budget.

The WRC also represents approximately 50.0% of the budgeted operating revenue to the general levy. As of the statement date, WRC revenues are well below budget projections, with current receipts at 28.1% of the annual budget (Q2 2019 – 49.1%). The variance in receipts is due to the closure of facilities and cancellation of programming in mid-to-late March which progressed throughout the entire second quarter. Revenues at the WRC were consistent with forecasts prior to COVID-19. Report COR 2020-029 outlines further information with respect to the financial impacts of COVID-19.

Winter Maintenance

Winter maintenance activities levels are in line with budget expectations. Any savings will be transferred to the dedicated winter maintenance reserve fund which was depleted in 2018 due to budget overages.

User Pay Divisions

The second section of the attached statements outlines financial performance from the user pay divisions. Each of these divisions is independent of the levy, and any surplus/deficit from current year operations is transferred to/from dedicated reserve funds at year end.

Each division is well below the projected year-end transfers to reserve funds, for a number of reasons. Water/Sanitary consumption peaks during the summer season while building activity levels and cemetery burials historically peak in the second and third quarter of the fiscal year.

COVID-19 Impacts

The attached statements outline operations as of June 30, 2020. Any notable deviations due to COVID-19, are included within the notes. Report COR 2020-029 provides further information with respect to estimated year-end impacts.

The preceding report is presented to Council for information purposes. The next report outlining operating results will occur in October to include activities up to the end of Q3.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This report is aligned with the Strategic Plan goal of being an engaged community through communication of municipal matters. Staff provide Council and the community an updated status of municipal finances in accordance with the Township's Accountability and Transparency Policy.

FINANCIAL CONSIDERATIONS:

As part of year end processing, net operating expenditures, capital funding from general levy are deducted from income generated through taxation, provincial grants and investments, to calculate the annual transfer to/from infrastructure reserve funds.

ATTACHMENTS:

APPENDIX A – Statement of Operations

TOWNSHIP OF WILMOT
2020 OPERATING AS OF JUNE 30, 2020 (UN-AUDITED)

	2020 Budget	2020 Actual	Variance %
<u>GENERAL GOVERNMENT</u>			
<u>REVENUE</u>			
Administration Fees / Sale of Surplus Assets ¹	(93,200)	(27,945)	30.0%
Grant Funding - General Government ²	(35,000)	(38,600)	110.3%
Licenses and Fines ³	(94,650)	(60,855)	64.3%
Penalties & Interest Revenue ⁴	(258,600)	(54,143)	20.9%
	<u>(481,450)</u>	<u>(181,544)</u>	<u>37.7%</u>
<u>EXPENSES</u>			
Council ⁵	166,080	69,373	41.8%
Municipal Grants Program ⁶	55,400	37,471	67.6%
Office of the CAO, Information and Legislative Services ⁷	656,550	302,860	46.1%
Insurance ⁸	268,040	27,399	10.2%
Municipal Law Enforcement/Animal Control ⁹	166,600	84,214	50.5%
Crossing Guards Operating Expenses ¹⁰	59,570	21,135	35.5%
Municipal Election ¹¹	22,500	1,933	8.6%
Corporate Services ¹²	712,510	338,945	47.6%
IT Services ¹³	354,500	165,026	46.6%
	<u>2,461,750</u>	<u>1,048,356</u>	<u>42.6%</u>
<u>FIRE SERVICES</u>			
<u>REVENUE</u>			
Fire Services Revenues ¹⁴	(56,770)	(16,139)	28.4%
	<u>(56,770)</u>	<u>(16,139)</u>	<u>28.4%</u>
<u>EXPENSES</u>			
Fire Services Administration ¹⁵	998,360	430,837	43.2%
Fire Services Operating Expenses ¹⁶	368,035	149,463	40.6%
	<u>1,366,395</u>	<u>580,300</u>	<u>42.5%</u>

TOWNSHIP OF WILMOT
2020 OPERATING AS OF JUNE 30, 2020 (UN-AUDITED)

	2020 Budget	2020 Actual	Variance %
<u>PUBLIC WORKS</u>			
<u>REVENUE</u>			
Roads/Engineering Service Charges ¹⁷	(266,870)	(38,415)	14.4%
Aggregate Resource Fees ¹⁸	(171,000)	-	0.0%
Grant Funding - Public Works ¹⁹	(47,500)	(35,156)	74.0%
	<u>(485,370)</u>	<u>(73,571)</u>	<u>15.2%</u>
<u>EXPENSES</u>			
Engineering Administration ²⁰	269,200	62,946	23.4%
Roads Administration ²¹	652,390	307,783	47.2%
Roads Operating Expenses ²²	564,050	258,705	45.9%
Winter Control Expenses ²³	797,970	569,404	71.4%
Municipal Drainage Operating Expenses ²⁴	60,000	23,492	39.2%
Street Lighting Operating Expenses ²⁵	145,000	32,210	22.2%
	<u>2,488,610</u>	<u>1,254,540</u>	<u>50.4%</u>

**TOWNSHIP OF WILMOT
2020 OPERATING AS OF JUNE 30, 2020 (UN-AUDITED)**

	2020 Budget	2020 Actual	Variance %
<u>RECREATION AND FACILITIES</u>			
<u>REVENUE</u>			
Wilmot Recreation Complex Revenues ²⁶	(1,485,250)	(417,235)	28.1%
Park, Facility and Community Centre Rental Revenue ²⁷	(181,600)	(15,461)	8.5%
	<u>(1,666,850)</u>	<u>(432,696)</u>	<u>26.0%</u>
<u>EXPENSES</u>			
Recreation Administration ²⁸	811,875	386,989	47.7%
Wilmot Recreation Complex Administration ²⁹	1,570,690	704,767	44.9%
Wilmot Recreation Complex Operating Expenses ³⁰	965,920	349,337	36.2%
Parks & Facilities Administration ³¹	666,930	258,111	38.7%
Parks and Community Centre Operating Expenses ³²	312,290	84,302	27.0%
Municipal Facilities Operating Expenses ³³	133,140	47,218	35.5%
Abandoned Cemetery Operating Expenses	3,500	1,750	50.0%
	<u>4,464,345</u>	<u>1,832,474</u>	<u>41.0%</u>

**TOWNSHIP OF WILMOT
2020 OPERATING AS OF JUNE 30, 2020 (UN-AUDITED)**

	2020 Budget	2020 Actual	Variance %
<u>CULTURAL SERVICES</u>			
<u>REVENUE</u>			
Castle Kilbride Admissions & Events ³⁴	(51,080)	(1,764)	3.5%
Grant Funding - Castle Kilbride ³⁵	(27,030)	-	0.0%
	<u>(78,110)</u>	<u>(1,764)</u>	<u>2.3%</u>
<u>EXPENSES</u>			
Castle Kilbride Administration ³⁶	266,180	107,359	40.3%
Castle Kilbride Operating Expenses ³⁷	48,400	19,961	41.2%
Archives Operating Expenses	1,530	172.41	11.3%
Heritage Wilmot Operating Expenses ³⁷	9,220	986	10.7%
	<u>325,330</u>	<u>128,478</u>	<u>39.5%</u>
<u>DEVELOPMENT SERVICES</u>			
<u>REVENUE</u>			
Planning Application Fees ³⁸	(200,150)	(51,071)	25.5%
Business Licensing	(4,000)	(75)	1.9%
	<u>(204,150)</u>	<u>(51,146)</u>	<u>25.1%</u>
<u>EXPENSES</u>			
Planning ³⁹	233,560	116,848	50.0%
Economic Development ⁴⁰	55,000	50,500	91.8%
	<u>288,560</u>	<u>167,348</u>	<u>58.0%</u>
<u>TOTAL OPERATING</u>			
<u>REVENUES</u>	<u>(2,972,700)</u>	<u>(756,858)</u>	<u>25.5%</u>
<u>EXPENSES</u>	<u>11,394,990</u>	<u>5,011,496</u>	<u>44.0%</u>
<u>NET GENERAL LEVY EXPENDITURE</u>	<u>8,422,290</u>	<u>4,254,638</u>	<u>50.5%</u>

NOTES:

- 1 Includes administrative fees associated with tax certificates; NSF payments; account balance transfer fees; tax sale and sale of surplus assets. Administration Fees Revenue anticipated to fall short of budget expectations due to COVID-19.
- 2 Reflects OCIF formula funding towards the Asset Management Coordinator role (\$35,000) and unbudgeted Celebrate Canada Funding towards Canada Day in Wilmot (\$3,600). Additional \$5,000 anticipated to be received towards the 2020 Discover Your Wilmot Program from the KWCF.
- 3 Includes Dog and Kennel Licences (\$53,075); Parking Fines (\$4,705); Marriage Licences (\$1,860); Lottery Licences (\$297); and Provincial Offences (\$918). Marriage Licence revenue anticipated to fall short of budget expectations due to COVID-19.
- 4 Includes penalty and interest on overdue water accounts (\$7,131) and taxes receivable (\$47,012). Revenue anticipated to fall short of budget expectations due to the Financial and Economic Relief measures associated with COVID-19.
- 5 YTD expenditures include Council Honorariums, memberships, training and development, and tribute to staff.
- 6 Municipal Grant Program allocations were approved under Report FIN 2019-43. Disbursements to the 2020 Municipal Grant Program recipients commenced in Q2 2020. 2020 Discover Your Wilmot Intake anticipated once funding is received from KWCF. Includes unbudgeted disbursement of \$3,600 to Canada Day in Wilmot due to funding received as identified in note 2.
- 7 YTD expenditures includes direct and indirect staffing costs associated with the Office of the CAO and ILS staff, corporate postage, legal, and the corporate phone system.
- 8 Waterloo Region Municipal Insurance Pool Premiums to be remitted in Q3 2020. YTD expenditures represent claims falling under the Township's deductible limit (\$10,000), net of allocations to user-pay operations.
- 9 YTD expenditures includes direct and indirect staffing costs associated with Municipal Law Enforcement Officers and contracted services for Animal Control.
- 10 YTD expenditures represent direct and indirect staffing costs associated with crossing guards. Annual expenditures anticipated to be lower than budget expectations, due to school closures under COVID-19.
- 11 Budget includes annual transfer of \$21,900 to cover costs associated with the 2022 municipal election; YTD expenditures reflect costs towards maintenance of the voting list.
- 12 YTD costs reflect the direct and indirect staffing costs for Corporate Services net of cost allocations from user-pay divisions.
- 13 YTD costs reflect the direct and indirect staffing costs for IT Services, Support Contracts and Web Service Charges. These support contracts / service charges are billed at various times throughout the year.
- 14 Includes revenue from Fire Permits (\$1,255) and billable calls/activities (\$14,884). Billable calls/activities revenue lower than historic levels. Boundary Service Agreement with Blandford-Blenheim to be billed in Q3 2020 (\$5,370).
- 15 YTD costs reflect direct and indirect staffing costs for Fire Services, including Practices, Fire Calls and other chargeable VFF

- 16 Operating expenses include Minor Capital, Vehicle/Equipment Repairs and Maintenance, Dispatch Fees etc., and generally peak in the later quarters of the fiscal year.
- 17 Roads/Engineering Services Charges activities typically peak during Q2/Q3. Service fees will be impacted by the levels of development activity and approvals during COVID-19. Staff will continue to monitor during COVID-19.
- 18 Ontario Aggregate Resources Corporation (OARC) fees are based upon actual tonnage extracted from private pits within the Township from the preceding fiscal year. Aggregate Resource Fees payment is typically received in late Q3.
- 19 Budget is a combination of OMAFRA funding 50% of Drainage Superintendent (\$12,500) and Municipal Modernization Funding to support share service for Municipal Drainage Consulting with Township of Woolwich (\$35,000). Drainage Superintendent grant funding has yet to be received.
- 20 YTD costs reflect direct and indirect staffing costs for Engineering Administration net of transfer from utilities.
- 21 YTD costs reflect the direct and indirect staffing costs for Roads Operations excluding Winter Control.
- 22 Roads operating costs are impacted by seasonality. The majority of focus in Q1 is on Winter Control Operations. Costs include maintenance of Hardtop and Loosetop Roads, Boundary Roads, Roadside, and Safety (Signage, Line Painting, etc.). Includes unbudgeted minor capital: Emergency Floor Drain Repair (\$4,227).
- 23 Winter Control activities peak in Q1 and Q4. Any savings from the program at year end are transferred to the dedicated reserve fund to offset any overages from years of higher than average snowfall.
- 24 Majority of drainage works are typically billed by the Superintendent in late Q4.
- 25 YTD Street Light hydro costs reflect consumption to the end of Q2. YTD Consumption is consistent with Q2 2019.
- 26 Revenues include: Aquatics (\$133,201); Ice Pads/Arena Floor (\$216,929); Concession (\$33,447); Programming (\$5,599); Room/Field Rentals (\$11,181); Rink Board Advertising (\$14,269); Other (\$2,609). Significant revenue shortfalls are projected due to the extended closures of recreation facilities and cancellation of programming / events under COVID-19. Revenue levels remained relatively static when comparing to Q1 at 28.1% of budget.
- 27 Revenues include: NH Arena (\$5,573); Baden (\$0); Haysville (\$3,799); Mannheim (\$3,981); New Dundee (\$1,296); New Hamburg Parks (\$768); Petersburg (\$0); St Agatha (\$0); Other (\$44). Significant revenue shortfalls are projected due to the extended closures of facilities and cancellation of programming / events under COVID-19. Similar to note 26, revenue was relatively static over Q2.
- 28 YTD costs include direct and indirect staffing costs for Recreation Administration, Scheduling and Customer Service personnel. Cost savings are projected to occur due to part-time staffing adjustments under COVID-19.
- 29 YTD costs include direct and indirect, full-time and part-time, staffing costs for the Wilmot Recreation Complex. Cost savings are projected to occur due to part-time staffing adjustments under COVID-19.
- 30 WRC Operating Expenses cover building/Grounds Maintenance, Utility Costs, Equipment Repairs and Maintenance, etc. Cost savings are projected to occur due to less utilities and contracted services during extended closures under COVID-19.

- 31 YTD costs reflect the direct and indirect staffing costs for all Parks and Facilities staff excluding the WRC. Cost savings are projected to occur due to part-time staffing adjustments under COVID-19.
- 32 Activity levels at the Township parks and community centres are seasonal, however extended closures under COVID-19 may reduce overall costs to maintain sports fields and other amenities. Cost containment measures are being deployed for contracted services. Includes unbudgeted minor capital woodchipper rental (\$9,871) to accommodate unanticipated repairs to existing chipper.
- 33 Includes unbudgeted minor capital: Admin Building Rear Exterior Staircase Railing Replacement (\$4,199).
- 34 Revenue includes: Admission (\$1,104); Giftshop (\$111); Programs & Workshops (\$474); and Other (\$75). Revenue shortfall anticipated in this area due to facility closures under COVID-19.
- 35 Grant funding for Castle Kilbride/Heritage typically received in Q4.
- 36 YTD costs reflect direct and indirect staffing costs for Castle Kilbride Administration. Cost savings are projected to occur due to part-time staffing adjustments under COVID-19.
- 37 Operating expenses tend to peak in the last three quarters. Cost savings anticipated in this area due to COVID-19 facility closures.
- 38 Fees will be impacted by the levels of application activity and approvals during COVID-19, estimates outlined in the COVID-19 Financial Impact report. Staff will continue to monitor during COVID-19.
- 39 YTD costs reflect direct and indirect staffing costs for Planning net of cost allocations from Building Services.
- 40 YTD expenditures include Waterloo Region Economic Development Corporation (WREDC) membership (\$50,000).

TOWNSHIP OF WILMOT (USER-PAY)
2020 OPERATING AS OF JUNE 30, 2020 (UN-AUDITED)

	2020 Budget	2020 Actual	Variance %
<u>WATER/SANITARY</u>			
<u>REVENUE</u>			
Utility User Fees, including Local Improvements ¹	(6,031,958)	(2,226,098)	36.9%
Utilities Sales, Service Charges ²	<u>(77,350)</u>	<u>(18,945)</u>	<u>24.5%</u>
	<u>(6,109,308)</u>	<u>(2,245,043)</u>	<u>36.7%</u>
<u>EXPENSES</u>			
Water/Sanitary Administration ³	523,430	288,069	55.0%
Water/Sanitary Operating Expenses ⁴	1,096,642	439,891	40.1%
Water Regional Charges ⁵	1,446,000	537,184	37.1%
Sanitary Regional Charges ⁵	<u>2,058,802</u>	<u>910,273</u>	<u>44.2%</u>
	<u>5,124,874</u>	<u>2,175,417</u>	<u>42.4%</u>
<u>TRANSFER (TO)/FROM RESERVE FUNDS ⁶</u>	<u>(984,434)</u>	<u>(69,627)</u>	<u>7.1%</u>

TOWNSHIP OF WILMOT (USER-PAY)
2020 OPERATING AS OF JUNE 30, 2020 (UN-AUDITED)

	2020 Budget	2020 Actual	Variance %
<u>CEMETERY</u>			
<u>REVENUE</u>			
Cemetery User Fees ⁷	(75,150)	(11,602)	15.4%
Cemetery Investment Income ⁸	(8,000)	-	0.0%
	(83,150)	(11,602)	14.0%
<u>EXPENSES</u>			
Cemetery Administration ⁹	21,750	2,064	9.5%
Cemetery Operating Expenses ¹⁰	59,100	22,342	37.8%
	80,850	24,406	30.2%
<u>TRANSFER (TO)/FROM RESERVE FUNDS ⁵</u>	(2,300)	12,804	-556.7%
<u>BUILDING</u>			
<u>REVENUE</u>			
Building Permit Fees ¹¹	(657,130)	(297,050)	45.2%
	(657,130)	(297,050)	45.2%
<u>EXPENSES</u>			
Building Administration ¹²	419,720	217,598	51.8%
Building Operating Expenses ¹³	237,410	114,674	48.3%
	657,130	332,272	50.6%
<u>TRANSFER (TO)/FROM RESERVE FUNDS ⁶</u>	-	35,222	N/A

NOTES:

- 1 YTD fees represent billing up to April/May for New Hamburg Residents and billing up to March/April for the rest of the Township.
- 2 Sales and Service Charges include Sale of Water Meters, Final Reading Fees, and other misc. fees.
- 3 YTD costs reflect direct and indirect staffing costs for Utilities.
- 4 Utilities Operating expenses include Allocation to General Levy, Contracted Services, Minor Capital, Fuel, etc.
- 5 Reflects flows to/from the Region of Waterloo from January to May.
- 6 Transfers to/from reserve funds are completed as part of year end processing.
- 7 Cemetery User Fees include Burials, Sale of Plots etc.
- 8 Investment income is transferred as part of year end processing.
- 9 YTD costs reflect direct and indirect staffing costs for Cemetery Operations.
- 10 Cemetery Operating expenses include Grave Opening, Foundations, Buildings/Grounds Maintenance, Allocation to General Levy
- 11 YTD permit fees are outlined within the Building Statistics reporting from Development Services.
- 12 YTD costs reflect direct and indirect staffing costs for Building Operations.
- 13 Building Operating Expenses include Allocation to General Levy, Contracted Services, Vehicle Repairs/Maintenance, etc.



REPORT NO: COR 2020-028

TO: Council

SUBMITTED BY: Patrick Kelly CPA, CMA, Director of Corporate Services

PREPARED BY: Ashton Romany CPA, Manager of Finance / Deputy Treasurer

REVIEWED BY: Grant Whittington, Chief Administrative Officer

DATE: July 13, 2020

SUBJECT: Capital Program Review as of June 30, 2020 (un-audited)

RECOMMENDATION:

THAT Report FIN 2020-028, Capital Program Review as of June 30, 2020 (un-audited), as prepared by the Manager of Finance / Deputy Treasurer, be received for information purposes.

SUMMARY:

This report covers the entire Township of Wilmot capital program, indicating unexpended capital funding and any unfinanced capital expenditures year-to-date. With comments provided by various departments, the attached statements outlines the status of the Township's active capital projects.

BACKGROUND:

Finance historically reports the status of capital projects on the last three quarters of each fiscal year.

REPORT:

The key performance indicator, from a financial perspective is found in the amount of approved funding that has been spent as of the statement date. The totals section of this report indicates that as of June 30, 2020, 26.1% of Council approved funding has been spent across the entire capital program.

Due to winter weather conditions and timing of budget approval in the first quarter, several initiatives, specifically in the Public Works and Facilities and Recreation departments, historically take place over the course of the final three (3) quarters. Several projects have been tendered and/or awarded as of the statement date. Staff have included comments on the current status of each project.

COVID-19 Impacts

As noted in previous reports, in response to the fiscal challenges of COVID-19, members of the Senior Management Team reviewed existing capital projects carried forward from previous years and new capital initiative within the 2020 Capital Program. Through this review, projects were classified into three (3) distinct categories:

Proceed

- These projects are recommended to proceed as originally planned and scheduled

Proceed with Caution

- These projects are recommended to proceed with caution, provided that there are sufficient project management resources available, and minimal project support resources are required
- Work on these projects may continue by the project manager until such time that there is a need to solicit internal or external project support
- Internal project support must be deemed critical to proceed, and external project support decisions will be made in an effort to strike balance between economic benefits and fiscal capacity

Defer to 2021

- These projects are not recommended to proceed, and would be deferred and presented part of the 2021 capital program

The determination of project status were made by using the following criteria to evaluate each project:

- Project urgency
 - Project is required to support to maintain the health and safety of our community during the COVID-19 pandemic
- Project status
 - Project has been awarded, with contractual agreement in place
- Project management resources
 - Project management resources are available, for the duration of anticipated project timeline, to lead and deliver the project
- Project support resources
 - Internal project support resources that are deemed critical under the current COVID-19 environment, are available to support the project
 - These resources may include Procurement, Communications, IT Services

- Completion in 2020
 - It is anticipated project execution can continue to move forward, including construction work, irrespective of the COVID-19 emergency, with low risk of creating an unsafe condition in the event of a work stoppage

As such, based on the aforementioned factors, a number of projects have revised timelines and are noted within the attached statements.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This report is aligned with the Strategic Plan goal of being an engaged community through communication of municipal matters. Staff provide Council and the community an updated status of municipal finances in accordance with the Township's Accountability and Transparency Policy.

FINANCIAL CONSIDERATIONS:

Projects completed with excess funding, or with expenditures that exceed funding, will be offset with one another when calculating the net general levy impact at year end. This surplus or deficit is combined with the results from general operations to determine the annual transfer to/from Infrastructure Reserve Funds.

ATTACHMENTS:

APPENDIX A – Capital Program Statements

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>MANNHEIM DIGITAL SIGN</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(22,000.00)	
	-	(22,000.00)	
<u>EXPENSES</u>			
Expenditures	-	-	
	-	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(22,000.00)	The project has been deferred as per report ILS 2019-57
<u>STRATEGIC PLAN - CONSULTING SERVICES</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(16,500.00)	
Contribution from Development Charges	-	(13,500.00)	
	-	(30,000.00)	
<u>EXPENSES</u>			
Expenditures	-	21,319.90	
	-	21,319.90	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		71.07%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(8,680.10)	Contract awarded to WCM Consulting Inc. for \$22,957.06 (net of HST rebate), as per Council report FIN 2019-05. Project anticipated to be complete in Q3 2020. Draft Strategic Plan Update currently under review by SMT and Steering Committee.
<u>CORPORATE CULTURE - CONSULTING SERVICES</u>			
<u>FUNDING</u>			
Contribution from Grants (Municipal Modernization)	(60,000.00)	(60,000.00)	
	(60,000.00)	(60,000.00)	
<u>EXPENSES</u>			
Expenditures	60,000.00	29,719.91	
	60,000.00	29,719.91	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		49.53%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(30,280.09)	Corporate leadership training and workshops completed. All staff surveys and data gathering ongoing. Project anticipated to be complete in Q4 2020.

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>JOINT SERVICE DELIVERY REVIEW</u>			
<u>FUNDING</u>			
Contribution from Grants (Municipal Modernization)	(100,000.00)	-	
Contribution from Area Townships	-	(49,608.00)	
	<u>(100,000.00)</u>	<u>(49,608.00)</u>	Contract awarded to KPMG LLP under Council Report CAO 2019-02. Municipal Modernization (application based) funding has yet to be received.
<u>EXPENSES</u>			
Expenditures	100,000.00	66,526.07	
	<u>100,000.00</u>	<u>66,526.07</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		134.10%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	16,918.07	
<u>BYLAW ENFORCEMENT VEHICLE</u>			
<u>FUNDING</u>			
Contribution from General Levy	(38,000.00)	(38,000.00)	
	<u>(39,000.00)</u>	<u>(38,000.00)</u>	
<u>EXPENSES</u>			
Expenditures	39,000.00	-	
	<u>39,000.00</u>	<u>-</u>	Project deferred due to COVID-19.
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(38,000.00)	
<u>CORPORATE BRANDING / WEB REFRESH</u>			
<u>FUNDING</u>			
Contribution from General Levy	(15,000.00)	(15,000.00)	
Contribution from Grants (Municipal Modernization)	(25,000.00)	(25,000.00)	
	<u>(40,000.00)</u>	<u>(40,000.00)</u>	Consultants retained through the RFP process. Report to Council forthcoming.
<u>EXPENSES</u>			
Expenditures	40,000.00	-	
	<u>40,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(40,000.00)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>EMERGENCY FLOOD REPAIRS</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	-	Costs will be well below minimum threshold for MDRA Funding. Costs will be funded as part of year end processing from the General Levy.
	-	-	
	-	-	
<u>EXPENSES</u>			
Expenditures	-	32,237.13	
	-	32,237.13	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		Unfunded	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	32,237.13	
<u>COVID-19 EMERGENCY EXPENDITURES</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	-	Capital Account pertains to emergency unbudgeted expenditures required to accommodate business continuity in the COVID-19 environment. Remaining funding to be sourced from the General Levy in part of year end processing. Costs may be eligible for future funding supports from senior government agencies.
	-	-	
	-	-	
Expenditures	-	31,395.53	
	-	31,395.53	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		Unfunded	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	31,395.53	
<u>ASSET MANAGEMENT ROADMAP (PHASE II)</u>			
<u>FUNDING</u>			
Contribution from Development Charges	(42,000.00)	(42,000.00)	Phase II kick off commenced in late Q2 2020 with works focused on Risk and Criticality modelling. YTD costs represent funding towards building condition assessments as per FIN 2019-37.
Contribution from Grants (OCIF)	(58,000.00)	(93,000.00)	
	(100,000.00)	(135,000.00)	
<u>EXPENSES</u>			
Expenditures	100,000.00	81,662.37	
	100,000.00	81,662.37	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		60.49%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(53,337.63)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>COMMUNITY BENEFITS CHARGE STUDY</u>			
<u>FUNDING</u>			
Contribution from General Levy	(3,000.00)	(3,000.00)	
Contribution from Development Charges	(27,000.00)	(27,000.00)	
	(30,000.00)	(30,000.00)	Project on-hold pending announcement of regulations pertaining to Bill 108.
<u>EXPENSES</u>			
Expenditures	30,000.00	-	
	30,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(30,000.00)	
<u>INTERNAL EQUITY REVIEW</u>			
<u>FUNDING</u>			
Contribution from General Levy	(24,000.00)	(24,000.00)	
	(24,000.00)	(24,000.00)	Review of full time staff positions being undertaken by Barcon Consulting throughout Q3/Q4 2020.
<u>EXPENSES</u>			
Expenditures	24,000.00	-	
	24,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(24,000.00)	
<u>OFFICE365 MIGRATION</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(20,000.00)	
	-	(20,000.00)	Email services were successfully migrated in early Q4 2019. Deployment of remaining services anticipated to have been deferred to Q4 2020.
<u>EXPENSES</u>			
Expenditures	-	6,736.51	
	-	6,736.51	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		33.68%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(13,263.49)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>ANNUAL HARDWARE & SOFTWARE UPGRADE</u>			
<u>FUNDING</u>			
Contribution from General Levy	(25,000.00)	(25,000.00)	
	(25,000.00)	(25,000.00)	
<u>EXPENSES</u>			
Expenditures	25,000.00	22,844.71	
	25,000.00	22,844.71	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		91.38%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(2,155.29)	Project substantially complete with tablets remaining to be purchased and deployed.
<u>MUNICIPAL ACCOUNTING SOFTWARE UPGRADE</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(50,000.00)	(50,000.00)	
Contribution from Grants (Modernization Fund)	(100,000.00)	(100,000.00)	
	(150,000.00)	(150,000.00)	
<u>EXPENSES</u>			
Expenditures	150,000.00	-	
	150,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(150,000.00)	Project deferred until 2021 due to COVID-19.
<u>BUILDING PERMITS DATABASE SOFTWARE</u>			
<u>FUNDING</u>			
Contribution from Grants (Modernization Fund)	(85,000.00)	(85,000.00)	
	(85,000.00)	(85,000.00)	
<u>EXPENSES</u>			
Expenditures	85,000.00	57,987.72	
	85,000.00	57,987.72	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		68.22%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(27,012.28)	Building Permit software & digitization works underway.

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>NETWORK INFRASTRUCTURE UPDATES</u>			
<u>FUNDING</u>			
Contribution from General Levy	(75,000.00)	(75,000.00)	
	(75,000.00)	(75,000.00)	
<u>EXPENSES</u>			
Expenditures	75,000.00	18,317.09	Portion of hardware/software purchased, implementation works on-going. Project anticipated to be complete by Q4 2020.
	75,000.00	18,317.09	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		24.42%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(56,682.91)	
<u>CYBER SECURITY STRATEGY & DISASTER RECOVERY</u>			
<u>FUNDING</u>			
Contribution from Grants (Modernization Fund)	(35,000.00)	(35,000.00)	
	(35,000.00)	(35,000.00)	
<u>EXPENSES</u>			
Expenditures	35,000.00	-	Project to commence in Q4 2020.
	35,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(35,000.00)	
<u>JOINT GIS FRAMEWORK REVIEW</u>			
<u>FUNDING</u>			
Contribution from Grants (Modernization Fund)	(35,000.00)	(35,000.00)	
	(35,000.00)	(35,000.00)	
<u>EXPENSES</u>			
Expenditures	35,000.00	-	Project deferred until 2021 due to COVID-19.
	35,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(35,000.00)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>CORPORATE PHONE SYSTEM REPLACEMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	(50,000.00)	(50,000.00)	
	(50,000.00)	(50,000.00)	
<u>EXPENSES</u>			
Expenditures	50,000.00	-	
	50,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(50,000.00)	Project commenced in late Q1 but was deferred to late Q3 due to COVID-19.
<u>RECORDS MANAGEMENT MODERNIZATION</u>			
<u>FUNDING</u>			
Contribution from Grants (Modernization Fund)	(15,000.00)	(15,000.00)	
	(15,000.00)	(15,000.00)	
<u>EXPENSES</u>			
Expenditures	15,000.00	2,035.20	
	15,000.00	2,035.20	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		13.57%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(12,964.80)	RFP to be issued in Q3 2020.
<u>RADIO EQUIPMENT UPGRADES</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(400,000.00)	
Contribution from Sale of Surplus Assets	-	(5,436.43)	
	-	(405,436.43)	
<u>EXPENSES</u>			
Expenditures	-	326,134.02	
	-	326,134.02	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		80.44%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(79,302.41)	Project schedule is under direction of the Waterloo Regional Police and Region of Waterloo. The system is tentatively scheduled to go live in early Q3 2020 for Fire Services. Additional radio system work to be completed. Firm completion date of the project is unknown at this time.

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>STATION 3 (NH) RENOVATION</u>			
<u>FUNDING</u>			
Contribution from Development Charges	-	(515,400.00)	
	-	(515,400.00)	
<u>EXPENSES</u>			
Expenditures	-	480,886.02	
	-	480,886.02	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		93.30%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(34,513.98)	Project Completed.
<u>FIRE MASTER PLAN</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(14,000.00)	
Contribution from Development Charges	-	(56,000.00)	
	-	(70,000.00)	
Expenditures	-	57,301.76	
	-	57,301.76	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		81.86%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(12,698.24)	Project works are on-going and expected to be presented to Council in late Q3 2020.
<u>THERMAL IMAGING CAMERAS</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(26,500.00)	
Contribution from Reserve Fund	-	(3,500.00)	
	-	(30,000.00)	
<u>EXPENSES</u>			
Expenditures	-	4,433.14	
	-	4,433.14	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		14.78%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(25,566.86)	Project deferred due to COVID-19.

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>WATER & ICE RESCUE EQUIPMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	(15,000.00)	(15,000.00)	Due to COVID-19, staff are awaiting delivery of the rapid deployment craft and some dry suits. All other equipment has arrived. All NFPA certified training has been delivered to the team successfully. Once remaining equipment arrives and is placed in service, the team will be announced fully functional. On-going annual training will continue for VFFs.
Contribution from Reserve Fund	-	(46,000.00)	
	<u>(15,000.00)</u>	<u>(61,000.00)</u>	
Expenditures	15,000.00	23,418.60	
	<u>15,000.00</u>	<u>23,418.60</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		38.39%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(37,581.40)	
<u>SUPPLY/INSTALL COMMERCIAL WASHER & DRYERS</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	-	(90,000.00)	Project Completed.
	<u>-</u>	<u>(90,000.00)</u>	
<u>EXPENSES</u>			
Expenditures	-	72,209.67	
	<u>-</u>	<u>72,209.67</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		80.23%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(17,790.33)	
<u>SCBA REPLACEMENTS</u>			
<u>FUNDING</u>			
Contribution from General Levy	(145,000.00)	(145,000.00)	Project Completed. Remaining unfunded capital costs to be funded over the next three (3) years (2021-2023) through the capital program as outlined in both the 10-year capital and capital justification sheets.
Contribution from Reserve Fund	-	(144,045.96)	
	<u>(145,000.00)</u>	<u>(289,045.96)</u>	
Expenditures	145,000.00	720,229.80	
	<u>145,000.00</u>	<u>720,229.80</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		249.17%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	431,183.84	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>MOUNTED APPARATUS PRESSURE WASHERS</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	-	(20,000.00)	
	<u>-</u>	<u>(20,000.00)</u>	
Expenditures	-	11,754.70	Project Completed.
	<u>-</u>	<u>11,754.70</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		58.77%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(8,245.30)	
<u>WASHROOM RENOVATION - BADEN (STN 1)</u>			
<u>FUNDING</u>			
Contribution from General Levy	(30,000.00)	(30,000.00)	
	<u>(30,000.00)</u>	<u>(30,000.00)</u>	
<u>EXPENSES</u>			
Expenditures	30,000.00	-	Engineering and architectural work being conducted. COVID-19 has delayed the schedule on this project however, project anticipated to be underway or near completion by Q4 2020.
	<u>30,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(30,000.00)	
<u>CONCRETE APRONS INSTALL - BADEN (STN 1)</u>			
<u>FUNDING</u>			
Contribution from General Levy	(22,000.00)	(22,000.00)	
	<u>(22,000.00)</u>	<u>(22,000.00)</u>	
Expenditures	22,000.00	-	Competitive quotations being obtained for project works.
	<u>22,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(22,000.00)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>RETAINING WALL / LANDSCAPING - ND (STN 2)</u>			
<u>FUNDING</u>			
Contribution from General Levy	(12,000.00)	(12,000.00)	
	<u>(12,000.00)</u>	<u>(12,000.00)</u>	
Expenditures	12,000.00	-	Project anticipated to be complete by mid Q3 2020.
	<u>12,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(12,000.00)	
<u>FIRE PREVENTION VEHICLE II</u>			
<u>FUNDING</u>			
Contribution from Development Charges	(60,000.00)	(60,000.00)	
	<u>(60,000.00)</u>	<u>(60,000.00)</u>	
Expenditures	60,000.00	-	Project deferred due to COVID-19.
	<u>60,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(60,000.00)	
<u>FIRE CHIEF PICKUP REPLACEMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	(59,000.00)	(59,000.00)	
Contribution from Sale of Surplus Assets	(1,000.00)	-	
	<u>(60,000.00)</u>	<u>(59,000.00)</u>	Project deferred due to COVID-19.
Expenditures	60,000.00	-	
	<u>60,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(59,000.00)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>PUMP TRUCK REPLACEMENT - BADEN (STN 1)</u>			
<u>FUNDING</u>			
Contribution from General Levy	(417,000.00)	(417,000.00)	Tender released and staff are reviewing technical documents. Award of contract proposal to be brought forward to Council in Q3/Q4 2020.
Contribution from Reserve Fund	(303,000.00)	(303,000.00)	
Contribution from Sale of Surplus Assets	(5,000.00)	-	
	<u>(725,000.00)</u>	<u>(720,000.00)</u>	
<u>EXPENSES</u>			
Expenditures	725,000.00	-	
	<u>725,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(720,000.00)	
<u>FIRST AID, AED, CPR, O2 CERTIFICATION</u>			
<u>FUNDING</u>			
Contribution from General Levy	(40,000.00)	(40,000.00)	Project partially completed. COVID-19 has delayed some of the training requirements. Training anticipated to be complete in Q4 2020.
	<u>(40,000.00)</u>	<u>(40,000.00)</u>	
Expenditures	40,000.00	2,910.34	
	<u>40,000.00</u>	<u>2,910.34</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		7.28%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(37,089.66)	
<u>WILMOT EMPLOYMENT LANDS</u>			
<u>FUNDING</u>			
Contribution from Development Charges	-	(3,116,095.00)	Staff continue working on draft development applications with two (2) property owners, in conjunction with construction of infrastructure on the Employment Lands. Staff working with Ministry personnel on potential extensions to CWWF funding deadlines.
Contribution from Grant (CWWF)	-	-	
Contribution from Region	-	-	
	<u>-</u>	<u>(3,116,095.00)</u>	
Expenditures	-	8,911.83	
	<u>-</u>	<u>8,911.83</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.29%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(3,107,183.17)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>HANNAH AND LEWIS STREET RECONSTRUCTION</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(116,965.00)	
Contribution from Reserve Fund	-	(295,148.00)	
Contribution from Grants (OCIF & Fed Gas Tax)	-	(591,587.00)	
	<u>-</u>	<u>(1,003,700.00)</u>	Project substantially complete. Deficiency work to occur in 2020 with final asphalt surface planned for 2021.
Expenditures	-	799,132.38	
	<u>-</u>	<u>799,132.38</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		79.62%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(204,567.62)	
<u>WILMOT AND CHURCH STREET ENGINEERING</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(189,028.00)	
Contribution from Reserve Fund	(128,600.00)	(813,002.00)	
Contribution from Grants (OCIF & Fed Gas Tax)	(239,200.00)	(696,748.00)	
	<u>(367,800.00)</u>	<u>(1,698,778.00)</u>	Phase I awarded to BEECH Infrastructure Group for \$1,564,862.33 (net of HST rebate) as per Council report PW 2020-05. Construction scheduled for Q2/Q3 2020. Phase II scheduled for contract award in Q4 2020 with construction in Q1 to Q3 2021.
Expenditures	367,800.00	178,876.95	
	<u>367,800.00</u>	<u>178,876.95</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		10.53%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(1,519,901.05)	
<u>EMPLOYMENT LANDS MULTI-USE TRAIL</u>			
<u>FUNDING</u>			
Contribution from Development Charges	-	(217,600.00)	
Contribution from Grants (OMCC)	-	(102,400.00)	
	<u>-</u>	<u>(320,000.00)</u>	Works to be completed in conjunction with the employment lands project.
Expenditures	-	-	
	<u>-</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(320,000.00)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>SNOW STORAGE REVIEW</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(1,500.00)	
Contribution from Development Charges	-	(13,500.00)	
	-	(15,000.00)	Project to be consolidated with the proposed Operational/Facility Review project identified in 2021.
Expenditures	-	-	
	-	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(15,000.00)	
<u>TANDEM AXLE DUMP TRUCK (REPLACING 305-09)</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(270,000.00)	
	-	(270,000.00)	Project Completed. Vehicle delivered in Q2 2020. Final invoice pending to be received.
Expenditures	-	156,990.45	
	-	156,990.45	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		58.14%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(113,009.55)	
<u>BRIDGE INSPECTIONS</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(35,000.00)	
	-	(35,000.00)	Project Completed. Report Delivered in Q2. Final payment to be remitted once report is signed off.
<u>EXPENSES</u>			
Expenditures	-	2,934.86	
	-	2,934.86	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		8.39%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(32,065.14)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>GUIDERAIL PROGRAM</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(50,000.00)	
Contribution from Reserve Fund	-	(15,000.00)	
Contribution from Grants (Fed Gas Tax)	(50,000.00)	(50,000.00)	
	<u>(50,000.00)</u>	<u>(115,000.00)</u>	Project on-going.
Expenditures	50,000.00	11,353.98	
	<u>50,000.00</u>	<u>11,353.98</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		9.87%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(103,646.02)	
<u>SINGLE AXLE DUMP TRUCK REPLACEMENT - 303-10 & 307-11</u>			
<u>FUNDING</u>			
Contribution from General Levy	(440,000.00)	(440,000.00)	
Contribution from Sale of Surplus Assets	(60,000.00)	-	
	<u>(500,000.00)</u>	<u>(440,000.00)</u>	Contract awarded to Altruck International Truck Centres for \$533,053 (net of HST rebate) as per Council report PW 2020-12 for two (2) single axle dump trucks (303-10 & 307-11). As bids were higher than anticipated, additional funding to be sourced in the 2021 capital program to offset the overage.
<u>EXPENSES</u>			
Expenditures	500,000.00	-	
	<u>500,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(440,000.00)	
<u>STRIP/STALL/TEMPLATE PAINTER UNIT & TRAILER</u>			
<u>FUNDING</u>			
Contribution from Development Charges	(26,000.00)	(26,000.00)	
	<u>(26,000.00)</u>	<u>(26,000.00)</u>	Project anticipated to be complete in Q3 2020.
Expenditures	26,000.00	-	
	<u>26,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(26,000.00)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>4X4 PICKUP W/ PLOW & SALTER REPLACEMENT- 304-10</u>			
<u>FUNDING</u>			
Contribution from General Levy	(75,000.00)	(75,000.00)	
	(80,000.00)	(75,000.00)	
<u>EXPENSES</u>			
Expenditures	80,000.00	-	
	80,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(75,000.00)	Project anticipated to be complete in Q3 2020.
<u>RADAR SPEED DISPLAY SIGNS</u>			
<u>FUNDING</u>			
Contribution from General Levy	(27,457.00)	(27,457.00)	
Contribution from Reserve Fund	(8,043.00)	(8,043.00)	
	(35,500.00)	(35,500.00)	
Expenditures	35,500.00	-	
	35,500.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(35,500.00)	Project deferred pending on-boarding of Technical Program Coordinator position, as approved under Report PW 2019-019.
<u>MUNICIPAL DRAIN MAINTENANCE (VARIOUS)</u>			
<u>FUNDING</u>			
Contribution from General Levy	(5,000.00)	(5,000.00)	
Contribution from Others (Benefitting Landowners)	(45,000.00)	-	
	(50,000.00)	(5,000.00)	
<u>EXPENSES</u>			
Expenditures	50,000.00	1,030.32	
	50,000.00	1,030.32	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		20.61%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(3,969.68)	Project deferred due to COVID-19.

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>MUNICIPAL DRAIN DATABASE DIGITIZATION</u>			
<u>FUNDING</u>			
Contribution from General Levy	(15,000.00)	(15,000.00)	Project deferred pending on-boarding of Technical Program Coordinator position, as approved under Report PW 2019-019.
	(15,000.00)	(15,000.00)	
Expenditures	15,000.00	-	
	15,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(15,000.00)	
<u>HOT MIX PROGRAM '20</u>			
<u>FUNDING</u>			
Contribution from Grants (OCIF)	(278,985.00)	(278,985.00)	Contract awarded to Brantco Construction for \$348,640.60 (net of HST rebate) as per Council report PW 2020-07. Works to be completed in Q3 2020. Overall project includes completion of 2019 work accrued at \$43,420.80.
	(278,985.00)	(278,985.00)	
<u>EXPENSES</u>			
Expenditures	278,985.00	-	
	278,985.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(278,985.00)	
<u>SURFACE TREATMENT PROGRAM '20</u>			
<u>FUNDING</u>			
Contribution from General Levy	(9,915.00)	(9,915.00)	Contract awarded to Cornell Construction Limited for \$487,935.64 (net of HST rebate) as per Council report PW 2020-06. Project anticipated to be complete in Q3 2020.
Contribution from Reserve Fund	(294,957.00)	(294,957.00)	
Contribution from Grants (Fed Gas Tax)	(95,158.00)	(95,158.00)	
Contribution from Others (City of Waterloo)	(50,000.00)	-	
	(450,030.00)	(400,030.00)	
Expenditures	450,030.00	-	
	450,030.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(400,030.00)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>OXFORD RD 5 CULVERT REPLACEMENT</u>			
<u>FUNDING</u>			
Contribution from Grants (OCIF)	(135,000.00)	(7,317.50)	
	(135,000.00)	(7,317.50)	Project managed by Oxford County. Project anticipated to commence in early Q3 2020.
Expenditures	135,000.00	-	
	135,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(7,317.50)	
<u>BRIDGE STREET BRIDGE #34/B-T9 ASSESSMENT</u>			
<u>FUNDING</u>			
Contribution from Development Charges	(22,921.00)	(22,921.00)	
Contribution from Grants (ICIP)	(114,579.00)	-	
	(137,500.00)	(22,921.00)	Contract awarded to K. Smart Associates Limited for \$47,061.90 (net of HST rebate) as per Council report PW 2020-11 for class EA and preliminary design. Project works on-going.
<u>EXPENSES</u>			
Expenditures	137,500.00	-	
	137,500.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(22,921.00)	
<u>STORMWATER INFRASTRUCTURE MASTER PLAN</u>			
<u>FUNDING</u>			
Contribution from Development Charges	(140,000.00)	(140,000.00)	
Contribution from Grants (Fed Gas Tax)	(35,000.00)	(35,000.00)	
	(175,000.00)	(175,000.00)	RFP anticipated to be released in Q3 2020.
<u>EXPENSES</u>			
Expenditures	175,000.00	-	
	175,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(175,000.00)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>NOTRE DAME DRIVE RECONSTRUCTION</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(70,000.00)	(70,000.00)	
Contribution from Grants (Fed Gas Tax)	(201,000.00)	(201,000.00)	
	<u>(271,000.00)</u>	<u>(271,000.00)</u>	Project led by the Region of Waterloo and has been deferred to 20201.
<u>EXPENSES</u>			
Expenditures	271,000.00	-	
	<u>271,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(271,000.00)	
<u>SIDEWALK PROGRAM '19-'20</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(70,000.00)	
Contribution from Grants (Fed Gas Tax)	(52,000.00)	(52,000.00)	
	<u>(52,000.00)</u>	<u>(122,000.00)</u>	Contract awarded to Vista Contracting for \$75,068.35 as per Council report PW 2020-09. Work to commence in Q2/Q3 2020.
Expenditures	52,000.00	5,104.35	
	<u>52,000.00</u>	<u>5,104.35</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		4.18%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(116,895.65)	
<u>RICHARDSON, KRAMPIEN AND DOERING DRAINS</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(20,000.00)	
Contribution from Grants (OMAFRA)	-	-	
Contribution from Landowners	-	(10,715.45)	
	<u>-</u>	<u>(30,715.45)</u>	Krampien Drain was cleaned out on either side of the culverts for 3527 Carmel Koch Rd in April 2020.
<u>EXPENSES</u>			Richardson Drain Branch A construction completed in 2019. Minor restoration work to be completed.
Expenditures	-	43,246.44	Doering Drain tentatively scheduled for fall depending on need.
	<u>-</u>	<u>43,246.44</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		140.80%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	12,530.99	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>GRAVEL CRUSHING PROGRAM '20</u>			
<u>FUNDING</u>			
Contribution from Grants (Fed Gas Tax)	(65,000.00)	(65,000.00)	Contract awarded to Joe Kerr Limited for \$47,712.72 (net of HST rebate) as per Council report PW 2020-08. Gravel maintenance program commenced in mid Q2 2020.
	(65,000.00)	(65,000.00)	
<u>EXPENSES</u>			
Expenditures	65,000.00	5.36	
	65,000.00	5.36	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.01%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(64,994.64)	
<u>SNYDERS ROAD SANITARY AND STORM SEWERS</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(15,000.00)	Project led by the Region of Waterloo and has been deferred to 20201.
Contribution from Reserve Fund	-	(150,000.00)	
	-	(165,000.00)	
Expenditures	-	-	
	-	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(165,000.00)	
<u>UTILITIES SERVICE VEHICLE (REPLACING 402-10)</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(22,000.00)	(80,000.00)	Project awarded to Oxford Dodge for \$84,720.29 (net of HST rebate) as per Council report PW 2020-10. Vehicle anticipated to be delivered in Q4 2020. Project was initially budgeted in 2019 at \$63,000, additional funding of \$22,000 was included in the 2020 budget.
Contribution from Sale of Surplus Assets	-	-	
	(22,000.00)	(80,000.00)	
<u>EXPENSES</u>			
Expenditures	22,000.00	-	
	22,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(80,000.00)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>ST AGATHA WATERMAIN LOOPING - ENGINEERING</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	-	(18,000.00)	
	-	(18,000.00)	
<u>EXPENSES</u>			
Expenditures	-	-	
	-	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(18,000.00)	Project to be coordinated with Notre Dame Dr project led by the Region of Waterloo.
<u>TRENCH BOX UNIT</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(31,000.00)	(31,000.00)	
	(31,000.00)	(31,000.00)	
<u>EXPENSES</u>			
Expenditures	31,000.00	24,913.90	
	31,000.00	24,913.90	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		80.37%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(6,086.10)	Project Completed.
<u>GREENWOOD DR & NAFZIGER RD ENGINEERING</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(50,500.00)	(50,500.00)	
Contribution from Grants (OCIF)	(54,500.00)	-	
	(105,000.00)	(50,500.00)	
<u>EXPENSES</u>			
Expenditures	105,000.00	-	
	105,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(50,500.00)	Project pre-design work underway.

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>GINGERICH RD WATERMAIN IMPROVEMENTS</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(95,000.00)	(95,000.00)	
	(95,000.00)	(95,000.00)	
<u>EXPENSES</u>			Detailed design work on-going.
Expenditures	95,000.00	39,062.85	
	95,000.00	39,062.85	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		41.12%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(55,937.15)	
<u>SANITARY SYSTEM INFILTRATION STUDY</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(125,000.00)	(195,000.00)	
	(125,000.00)	(195,000.00)	
Expenditures	125,000.00	11,386.08	Project work on-going. Final reporting in late Q4 2020/ early Q1 2021.
	125,000.00	11,386.08	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		5.84%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(183,613.92)	
<u>MORNINGSIDE TRUNK SEWER - ENGINEERING</u>			
<u>FUNDING</u>			
Contribution from Development Charges	-	(400,750.00)	
	-	(400,750.00)	
<u>EXPENSES</u>			Anticipate RFP release in Q3 2020. Staff working with Region to coordinate project details as well as coordinate with general development activity in Baden.
Expenditures	-	55,047.89	
	-	55,047.89	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		13.74%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(345,702.11)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>MAUSOLEUM REPAIRS - STAGE I</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(25,000.00)	(25,000.00)	
	(25,000.00)	(25,000.00)	
<u>EXPENSES</u>			
Expenditures	25,000.00	-	Project has yet to commence.
	25,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>			
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(25,000.00)	
<u>ARTIFICIAL TURF SPORTS FIELD - WODSS</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	-	(117,500.00)	
Contribution from Development Charges	(425,000.00)	(807,500.00)	
Contribution from Grants (WRDSB)	-	-	
	(425,000.00)	(925,000.00)	
<u>EXPENSES</u>			
Expenditures	425,000.00	-	Project awarded to 39 Seven Inc. for \$1,420,569.60 (net of HST rebate) by the Waterloo Region District School Board. Project anticipated to be complete by September 2020. Wilmot responsible for 50% of capital costs.
	425,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(925,000.00)	
<u>TRAIL DESIGN - BECKDALE, SMITHS CREEK, SCHNELLER/COUNTRY CREEK</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(22,915.00)	
Contribution from Development Charges	-	(110,500.00)	
Contribution from Trust (Trails)	-	(14,100.00)	
	-	(147,515.00)	
<u>EXPENSES</u>			
Expenditures	-	50,886.42	Project Completed. Smiths Creek was removed from this project scope and are part of the Wetlands project. Beckdale was completed by Mike Schout. Signage is outstanding but will be installed in Q3 2020.
	-	50,886.42	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		34.50%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(96,628.58)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>TRAIL SIGNAGE</u>			
<u>FUNDING</u>			
Contribution from Development Charges	-	(10,000.00)	
	-	(10,000.00)	
<u>EXPENSES</u>			
Expenditures	-	1,473.32	
	-	1,473.32	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		14.73%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(8,526.68)	Project works on-going.
<u>EMPLOYMENT LANDS WOODLOT TRAIL DESIGN</u>			
<u>FUNDING</u>			
Contribution from Development Charges	-	(40,000.00)	
	-	(40,000.00)	
<u>EXPENSES</u>			
Expenditures	-	-	
	-	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(40,000.00)	Project to be in conjunction with the Employment Lands Development.
<u>REFORESTATION PROGRAM</u>			
<u>FUNDING</u>			
Contribution from Grants - K-W Hydro	(45,000.00)	(90,000.00)	
	(45,000.00)	(90,000.00)	
<u>EXPENSES</u>			
Expenditures	45,000.00	14,235.01	
	45,000.00	14,235.01	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		15.82%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(75,764.99)	2020 Program has yet to commence.

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>SANDHILLS ROAD MULTI-USE TRAIL</u>			
<u>FUNDING</u>			
Contribution from Trust (Trails)	(380,000.00)	(380,000.00)	
	(380,000.00)	(380,000.00)	
<u>EXPENSES</u>			
Expenditures	380,000.00	29,056.19	Project design underway.
	380,000.00	29,056.19	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		7.65%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(350,943.81)	
<u>LASCHINGER WOODS - SOUTH TRAILS</u>			
<u>FUNDING</u>			
Contribution from Trust (Trails)	(65,000.00)	(65,000.00)	
	(65,000.00)	(65,000.00)	
<u>EXPENSES</u>			
Expenditures	65,000.00	-	Project has commenced with anticipated completion in Q4 2020.
	65,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(65,000.00)	
<u>ROOFTOP HVAC (NH LIBRARY)</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(12,000.00)	
	-	(12,000.00)	
<u>EXPENSES</u>			
Expenditures	-	-	Project has been deferred to 2021 due to COVID-19.
	-	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(12,000.00)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>PARKING LOT DRAINAGE - SENIOR'S WOODWORKING SHOP</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(12,000.00)	
Contribution from Reserve Fund	-	(28,000.00)	
	-	(40,000.00)	
<u>EXPENSES</u>			Project Completed. Awaiting final invoicing.
Expenditures	-	1,706.46	
	-	1,706.46	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		4.27%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(38,293.54)	
<u>LIBRARY SERVICES FACILITY REVIEW</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(8,400.00)	
Contribution from Development Charges	-	(21,600.00)	
	-	(30,000.00)	
<u>EXPENSES</u>			Project has been deferred to 2021 due to COVID-19.
Expenditures	-	-	
	-	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(30,000.00)	
<u>LED LIGHTING - ADMIN COMPLEX</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(22,500.00)	
	-	(22,500.00)	
<u>EXPENSES</u>			Project has been deferred to 2021 due to COVID-19.
Expenditures	-	409.54	
	-	409.54	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		1.82%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(22,090.46)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>BOILER REPLACEMENT - ADMIN COMPLEX</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(35,000.00)	
	-	(35,000.00)	
<u>EXPENSES</u>			
Expenditures	-	-	
	-	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(35,000.00)	Project has been deferred to 2021 due to COVID-19.
<u>PARKING LOT DESIGN - ADMIN COMPLEX</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(16,000.00)	
Contribution from Development Charges	-	(16,000.00)	
	-	(32,000.00)	
<u>EXPENSES</u>			
Expenditures	-	-	
	-	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(32,000.00)	Project has been deferred to 2021 due to COVID-19.
<u>ADMIN COMPLEX - OFFICE RENOVATIONS</u>			
<u>FUNDING</u>			
Contribution from Grants (Modernization Fund)	(274,500.00)	(274,500.00)	
	(274,500.00)	(274,500.00)	
<u>EXPENSES</u>			
Expenditures	274,500.00	31,795.28	
	274,500.00	31,795.28	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		11.58%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(242,704.72)	Corporate Services department retrofit completed. Remainder of project has been deferred to 2021 due to COVID-19.

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>ICE NEEDS STUDY - UPDATE</u>			
<u>FUNDING</u>			
Contribution from General Levy	(5,875.00)	(5,875.00)	
Contribution from Development Charges	(19,125.00)	(19,125.00)	
	<u>(25,000.00)</u>	<u>(25,000.00)</u>	Project underway with anticipated completion in Q3 2020.
<u>EXPENSES</u>			
Expenditures	25,000.00	1,068.48	
	<u>25,000.00</u>	<u>1,068.48</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		4.27%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(23,931.52)	
<u>PARKS SERVICE VEHICLE</u>			
<u>FUNDING</u>			
Contribution from General Levy	(7,600.00)	(7,600.00)	
Contribution from Development Charges	(32,400.00)	(32,400.00)	
	<u>(40,000.00)</u>	<u>(40,000.00)</u>	Project Completed. Awaiting final invoicing.
<u>EXPENSES</u>			
Expenditures	40,000.00	-	
	<u>40,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(40,000.00)	
<u>WASHROOM FLOORS REPLACEMENT (VARIOUS LOCATIONS)</u>			
<u>FUNDING</u>			
Contribution from General Levy	(21,000.00)	(21,000.00)	
	<u>(21,000.00)</u>	<u>(21,000.00)</u>	Project Completed.
<u>EXPENSES</u>			
Expenditures	21,000.00	18,111.24	
	<u>21,000.00</u>	<u>18,111.24</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		86.24%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(2,888.76)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>ELECTRIC VEHICLE CHARGING STATIONS</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(95,000.00)	(95,000.00)	
Contribution from Grants (ZEVIP)	(60,000.00)	-	
	<u>(155,000.00)</u>	<u>(95,000.00)</u>	Project works underway, being led by the Region of Waterloo with anticipated completion by Q3/Q4 2020.
<u>EXPENSES</u>			
Expenditures	155,000.00	-	
	<u>155,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(95,000.00)	
<u>NH ARENA RECREATION FLOOR SPACE - DESIGN</u>			
<u>FUNDING</u>			
Contribution from Development Charges	(185,511.00)	(185,511.00)	
Contribution from Grants (ICIP)	(510,070.00)	-	
Contribution from Others (TCP)	-	-	
	<u>(695,581.00)</u>	<u>(185,511.00)</u>	Project delayed by ICIP Funding announcement timing.
<u>EXPENSES</u>			
Expenditures	695,581.00	-	
	<u>695,581.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(185,511.00)	
<u>NH ARENA BOLSTER BLOCKS REPAIR</u>			
<u>FUNDING</u>			
Contribution from General Levy	(15,000.00)	(15,000.00)	
	<u>(15,000.00)</u>	<u>(15,000.00)</u>	Project anticipated to commence in Q3 2020.
<u>EXPENSES</u>			
Expenditures	15,000.00	-	
	<u>15,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(15,000.00)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>NH ARENA ROUND BANQUET TABLES REPLACEMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	(16,000.00)	(16,000.00)	
	(16,000.00)	(16,000.00)	
<u>EXPENSES</u>			
Expenditures	16,000.00	-	
	16,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(16,000.00)	Project anticipated to commence in Q3 2020.
<u>NEW HAMBURG CC KITCHEN UPGRADES</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(30,000.00)	
	-	(30,000.00)	
<u>EXPENSES</u>			
Expenditures	-	38,969.24	
	-	38,969.24	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		129.90%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	8,969.24	Project Completed. Project slightly over budget due to the addition of aluminum shutters and unforeseen plumbing upgrades.
<u>WRC FIELD IRRIGATION EQUIPMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(36,000.00)	
Contribution from Reserve Fund	(41,500.00)	(41,500.00)	
	(41,500.00)	(77,500.00)	
<u>EXPENSES</u>			
Expenditures	41,500.00	-	
	41,500.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(77,500.00)	Project has yet to commence.

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>WRC FLOOR RIDE-ON SCRUBBER REPLACEMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	(17,000.00)	(17,000.00)	
	(17,000.00)	(17,000.00)	
<u>EXPENSES</u>			
Expenditures	17,000.00	-	
	17,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(17,000.00)	Project Completed. Awaiting final invoicing.
<u>WRC GAS SENSORS REPLACEMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	(4,600.00)	(4,600.00)	
Contribution from Reserve Fund	(17,400.00)	(17,400.00)	
	(22,000.00)	(22,000.00)	
<u>EXPENSES</u>			
Expenditures	22,000.00	21,800.00	
	22,000.00	21,800.00	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		99.09%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(200.00)	Project works underway with anticipated completion in Q3 2020.
<u>TILE & GROUTING - AQUATIC CENTRE</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(70,500.00)	(70,500.00)	
	(70,500.00)	(70,500.00)	
<u>EXPENSES</u>			
Expenditures	70,500.00	94,371.90	
	70,500.00	94,371.90	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		133.86%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	23,871.90	Phase A works completed. Phase B (pool deck) of project awarded to PPL for \$76,320 (net of HST rebate) as per Council report PFRS 2020-06. Additional funding to be sourced from the 2021 capital program.

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>BECK PARK - WASHROOM RENOVATIONS</u>			
<u>FUNDING</u>			
Contribution from General Levy	(21,000.00)	(21,000.00)	
	(21,000.00)	(21,000.00)	
<u>EXPENSES</u>			
Expenditures	21,000.00	6,382.34	
	21,000.00	6,382.34	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		30.39%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(14,617.66)	Project works underway with anticipated completion in Q3 2020.
<u>HAYSVILLE CC - PLAYGROUND EQUIPMENT REPLACEMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	(30,000.00)	(30,000.00)	
Contribution from Community Donation	-	(30,000.00)	
	(30,000.00)	(60,000.00)	
<u>EXPENSES</u>			
Expenditures	30,000.00	27,015.93	
	30,000.00	27,015.93	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		45.03%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(32,984.07)	Project Completed. Savings will be returned to the general levy in part of year end processing.
<u>MANNHEIM CC - SUBFLOOR REPLACEMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	(22,500.00)	(22,500.00)	
	(22,500.00)	(22,500.00)	
<u>EXPENSES</u>			
Expenditures	22,500.00	-	
	22,500.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(22,500.00)	Project works underway with anticipated completion in Q3 2020.

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>NEW DUNDEE BALL DIAMOND FENCING REPAIRS</u>			
<u>FUNDING</u>			
Contribution from General Levy	(15,000.00)	(15,000.00)	
	(15,000.00)	(15,000.00)	
<u>EXPENSES</u>			
Expenditures	15,000.00	13,990.98	Project Completed.
	15,000.00	13,990.98	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		93.27%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(1,009.02)	
<u>KIRKPATRICK PARK & AREA - PARKING LOT</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	-	(307,500.00)	
Contribution from Grants (Main St Revitalization)	-	(45,820.73)	
	-	(595,120.73)	Project Completed except for deficiencies. Substantial completion anticipated in Q3 2020.
<u>EXPENSES</u>			
Expenditures	-	489,028.99	
	-	489,028.99	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		82.17%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(106,091.74)	
<u>PERMANENT DOG PARK INSTALL</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(61,600.00)	(61,600.00)	
	(61,600.00)	(61,600.00)	Project underway with RFP closing in early Q3 2020. Parking Lot works to be included in the 2021 capital budget process.
<u>EXPENSES</u>			
Expenditures	61,600.00	-	
	61,600.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(61,600.00)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>NH - ADDITIONAL PLAYGROUND EQUIPMENT - CONSTITUTION PARK</u>			
<u>FUNDING</u>			
Contribution from General Levy	(19,437.00)	(19,437.00)	
Contribution from Grants (OCIF)	(22,563.00)	-	
	<u>(42,000.00)</u>	<u>(19,437.00)</u>	Project works underway with anticipated completion in Q3 2020.
<u>EXPENSES</u>			
Expenditures	42,000.00	-	
	<u>42,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(19,437.00)	
<u>NH - PLAYGROUND EQUIPMENT REPLACEMENT - OPTIMIST PARK</u>			
<u>FUNDING</u>			
Contribution from Grants (Fed Gas Tax)	(88,000.00)	(88,000.00)	
	<u>(88,000.00)</u>	<u>(88,000.00)</u>	Project in RFP stage with anticipated completion in Q3 2020.
<u>EXPENSES</u>			
Expenditures	88,000.00	-	
	<u>88,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(88,000.00)	
<u>NH - EQUIPMENT STORAGE REPAIRS</u>			
<u>FUNDING</u>			
Contribution from General Levy	(15,100.00)	(15,100.00)	
	<u>(15,100.00)</u>	<u>(15,100.00)</u>	Project works underway with anticipated completion in Q3 2020.
<u>EXPENSES</u>			
Expenditures	15,100.00	7,392.86	
	<u>15,100.00</u>	<u>7,392.86</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		48.96%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(7,707.14)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>SACC KITCHEN UPGRADES</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(24,000.00)	
Contribution from Reserve Fund	(17,000.00)	(17,000.00)	
Contribution from Donations - SA StrawberryFest	-	(1,000.00)	
	<u>(17,000.00)</u>	<u>(42,000.00)</u>	Project anticipated to be complete in Q3 2020. Roller shutters pending to be installed.
<u>EXPENSES</u>			
Expenditures	17,000.00	13,845.29	
	<u>17,000.00</u>	<u>13,845.29</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		32.96%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(28,154.71)	
<u>HISTORIC FLOOR COVERING REPRODUCTION</u>			
<u>FUNDING</u>			
Contribution from General Levy	(15,000.00)	(15,000.00)	
	<u>(15,000.00)</u>	<u>(15,000.00)</u>	Project works underway.
<u>EXPENSES</u>			
Expenditures	15,000.00	-	
	<u>15,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(15,000.00)	
<u>CULTURAL HERITAGE LANDSCAPE INVENTORY</u>			
<u>FUNDING</u>			
Contribution from General Levy	(10,000.00)	(10,000.00)	
	<u>(10,000.00)</u>	<u>(10,000.00)</u>	Project coordinated with the Region of Waterloo. Staff awaiting further communications.
<u>EXPENSES</u>			
Expenditures	10,000.00	-	
	<u>10,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(10,000.00)	

**2020 CAPITAL PROGRAM (UN-AUDITED)
FOR THE PERIOD ENDING JUNE 30, 2020**

Project	2019 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>ZONING BY-LAW CONSOLIDATION</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(29,900.00)	
Contribution from Development Charges	-	(35,100.00)	
	-	(65,000.00)	Zoning By-Law public meeting to be held on July 27, delayed due to COVID-19.
<u>EXPENSES</u>			
Expenditures	-	85,488.22	
	-	85,488.22	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		131.52%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	20,488.22	
TOTAL FUNDING CAPITAL PROGRAM	(7,709,096.00)	(16,693,566.07)	
TOTAL EXPENDITURES	7,709,096.00	4,355,085.52	
(UNEXPENDED)/UNFUNDED CAPITAL	-	(12,338,480.55)	
% of Funding Spent		26.09%	



REPORT NO: DS 2020-019

TO: COUNCIL

SUBMITTED BY: Harold O’Krafka, MCIP RPP
Director of Development Services

PREPARED BY: Andrew Martin, MCIP RPP
Manager of Planning/EDO

REVIEWED BY: Grant Whittington, CAO

DATE: August 24, 2020

SUBJECT: Zone Change Application 03/20
Tri-County Mennonite Homes
Neville Street, New Hamburg

RECOMMENDATION:

THAT Council approve Zone Change Application 03/20 by Tri-County Mennonite Homes to change the zoning of a portion of the property from Zone 11 (Open Space) to Zone 4 (Residential) along with the following site specific regulations:

1. to reduce the required setback of parking from the front property line from 7.6m to approximately 2.9m; and
2. to increase the maximum building height from 10.5m, or 3 storeys (whichever is greater) to a height ranging from 4 storeys (approximately 13m) at the front of the building to 5 storeys (approximately 19m) at the rear of the building.

SUMMARY:

Tri-County Mennonite Homes proposes to change the zoning of the subject property to Zone 4 (Residential) to permit a senior’s apartment building with up to 97 units. This report summarizes comments received prior to and at the Public Meeting along with responses to concerns raised.

BACKGROUND:

This application was filed in April 2020 when public meetings could not yet be scheduled. A notice was sent on April 29, 2020, to agencies and property owners within 120 metres of the subject lands, that the application had been filed and that a public meeting would be scheduled at a later date.

Subsequently, notice of a Public Meeting was given on July 3, 2020 and a Public Meeting was held on July 27, 2020. The following is a summary of comments received prior to and at the Public Meeting.

Public (complete comments included in Attachment B:

Richard Hesch, New Hamburg – concerned with the lack of parkland in the area, the loss of the toboggan hill, and the lack of options where kids can toboggan

Greg Heipel, Baden – concerned with the lack of parkland in the area, the loss of the toboggan hill, and the lack of options where kids can toboggan

Bonnie Williams, New Hamburg – concerned with the loss of open space enjoyed by the community

Justin Sullivan, New Hamburg – (two submissions) Initial comments: concerned with removal of greenspace, impact on enjoyment of his property, proximity of parking lot, noise, drainage, and safety concerns with additional vehicle access to Neville Street. Subsequent comments: concerned with storm water management, drainage, flood issues, environmental considerations, water pressure, noise from HVAC, and questioning if GRCA approval has been received.

Agencies: GRCA – no objections to zone change

Region of Waterloo – no objections subject to a holding provision being placed on the property until a record of site condition is completed

WRDSB – no comments or concerns

REPORT:

The subject lands are designated Urban Residential and Open Space in the Township Official Plan, and are presently zoned Zone 11 (Open Space) within the Township Zoning By-law 83-38, as amended.

This application proposes to change the zoning of a portion of the property to Zone 4 (Residential) to permit the development of a senior's apartment building with up to 97 units. The conceptual site plan is included as Attachment A.

To implement this development, site specific modifications to Zone 4 are proposed as follows:

1. to reduce the required setback of parking from the front property line from 7.6m to approximately 2.9m; and
2. to increase the maximum building height from 10.5m, or 3 storeys (whichever is greater) to a height ranging from 4 storeys (approximately 13m) at the front of the building to 5 storeys (approximately 19m) at the rear of the building.

In support of the application, a planning justification report, detailed site plan, functional servicing report, geotechnical investigation, noise feasibility study, and traffic impact study were prepared. This information has been available for review on the Township's website since April 29, 2020.

A public meeting was held on July 27, 2020 to provide additional opportunity for public commenting. Written comments were received from four members of the public. A copy of the correspondence is included within this report as Attachment C. The following paragraphs provide comments and/or solutions to concerns received.

Loss of Parkland and Open Space

One consistent concern expressed by the four individuals who provided comments, was the loss of parkland, open space and more specifically a tobogganing hill used by the public. To clarify, the subject property is privately owned and while it may be enjoyed by the public, there are no formal arrangements to provide public access to the property.

The lands proposed to be rezoned by this application have been designated for residential development since 1980, prior to the construction of homes on Nithview Court and Nithview Drive. In 1980, the limit of designation extended from what is now Nithview Court to Victoria Street. In 1995, as part of a proposal for 81 townhome units fronting Neville Street, the additional lands fronting Neville Street/Victoria Street were designated through an official plan amendment to extend the residential designation from Victoria Street to Albert Street. While the subject lands have remained vacant, there is a clear history that they were intended to be residentially developed.

The Wilmot Trails Master Plan recognizes the importance of formalizing a pedestrian linkage between Boullee Street and the Arnold/Victoria/Neville Street corridor. Through Tri-County Mennonite Homes plans to expand Nithview Home on Boullee Street, they have entered into an agreement with the Township of Wilmot to dedicate a trail easement linking Boullee Street to Albert Street. This agreement will secure a public access through the subject lands that does not presently exist today. The conceptual location of this linkage is illustrated on Attachment B to this report.

Grand River Conservation Authority

Comments provided questioned whether the application had been reviewed by the GRCA and indicated concerns with the development impacting the slope and being affected by flooding. GRCA comments provided through the circulation process indicated that they had reviewed the slope analysis through pre-consultation with the applicant in November 2019, and the study has

demonstrated that the entire slope in the area of proposed development is not considered an erosion hazard. Further, the GRCA comments that in conjunction with a supporting geotechnical study demonstrating an appropriate factor of safety for the proposed building and parking areas, no negative impacts to slope stability from the proposed development are anticipated.

With respect to flooding, the GRCA comments that the site plan demonstrates that the proposed building is outside of the floodplain, in accordance with Provincial, Township and GRCA policy. Consistent with GRCA's comments, the proposed residential zoning only applies to lands outside of the floodplain, and the floodplain remains Zone 11 (Open Space).

Should the zoning be approved, the GRCA would be involved in review and approval of the detailed site plan submission process and a subsequent GRCA permitting process. The GRCA concluded that they had no concerns with the zone change.

Noise Attenuation

In support of the application, a Noise Feasibility Study was completed. Comments received expressed some concern about the noise emitted from HVAC units on the proposed apartment building. The study specifically evaluated that concern and concluded that the preliminary stationary source noise assessment demonstrates that noise from rooftop mechanical equipment can operate within the Ministry of the Environment, Conservation and Parks (MECP) sound level limits at the nearby residences.

As recommended by the study, should the zoning be approved, through the subsequent site plan approval process an additional analysis will be required to be completed when detailed roof plans and mechanical equipment selections are known. This subsequent review will confirm that the MECP limits will be met at the neighbouring existing residences and provide any additional recommendations which may be required and implemented through the site plan approval process.

Functional Servicing and Storm Water Management

Some concerns were expressed about ground water, water capacity and storm water management plans.

In support of the application, a geotechnical investigation was completed to assess existing soil and ground water conditions and provides recommendations with respect to subgrade preparation, drainage, soil removal and fill etc. This study, and subsequent amendments, or revisions, will be further reviewed through a subsequent site plan approval process and specifically as a requirement of the GRCA's review of a permit for development of the property.

The preliminary functional servicing report includes an evaluation of the servicing requirements including water, sewer, and storm water management. This study was reviewed on a preliminary bases to ensure that the development plan could reasonably be accommodated. The findings

were acceptable to the Region, GRCA and Township Public Works & Engineering Department for the purposes of reviewing the appropriateness of the zoning. Should the zoning be approved, additional requirements and a more detailed analysis will be undertaken through the subsequent site plan approval process.

Safety

Some concern was expressed in relation to existing road safety on Neville Street, the speed of cars, vehicles leaving the road in the winter and the impact of additional traffic on the road. In support of the application a Transportation Impact Study was completed. With respect to traffic volumes on Neville Street, the report concluded that there were no forecasted operational issues under future conditions and no remedial measures were required for the construction of the development. The study evaluated the warrants for left turn lanes on Neville Street and concluded that the existing and forecasted traffic volumes were too low to warrant any turning lanes for the movement of vehicles at the proposed driveway intersections at Neville Street.

Privacy

The development concept proposes entry to underground parking be located on the opposite side of the building away from the neighbouring Nithview Court properties to minimize any perceived impacts from vehicles entering and exiting the parking facility. While the site plan identifies a vision proof fence along the surface parking area closest to the Nithview Court properties, it is important to note that this fence would be a requirement to block headlights and is not intended to be a privacy screen between abutting residential developments. The development concept proposes a substantial setback of more than 22m from the proposed building to the adjacent residential property lines.

Next Steps

After the Public Meeting was held, staff at the Region of Waterloo have indicated that the only remaining item to be completed was the final acceptance of a record of site condition (RSC). The draft by-law proposes that the lands be placed within a holding zone until such time as the RSC is completed. Although there are no appeal provisions related to removal of a holding zone, as required by the Planning Act, subsequent notice of intention to remove the holding zone will be provided to neighbouring property owners at such time as the request is made to do so.

This proposed development aligns with policies of the Province, Region, and Township aiding in providing additional housing forms and density options available in the Township of Wilmot. Formalization of public access between Boullee Street and the Arnold-Victoria-Neville St corridor aligns with trail network priorities outlined in the Wilmot Trails Master Plan.

Through the subsequent detailed site plan approval process, all assumptions with respect to functional servicing, lot grading and drainage, noise attenuation and other Township standards for multiple-residential development will be reviewed and implemented to ensure logical and orderly development of the subject lands.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

The approval of infilling residential development maximizes the use of existing infrastructure and reduces demand for additional greenfield lands to accommodate all residential development which are both strategies in achieving the Township's goal to protect the natural environment.

FINANCIAL CONSIDERATIONS:

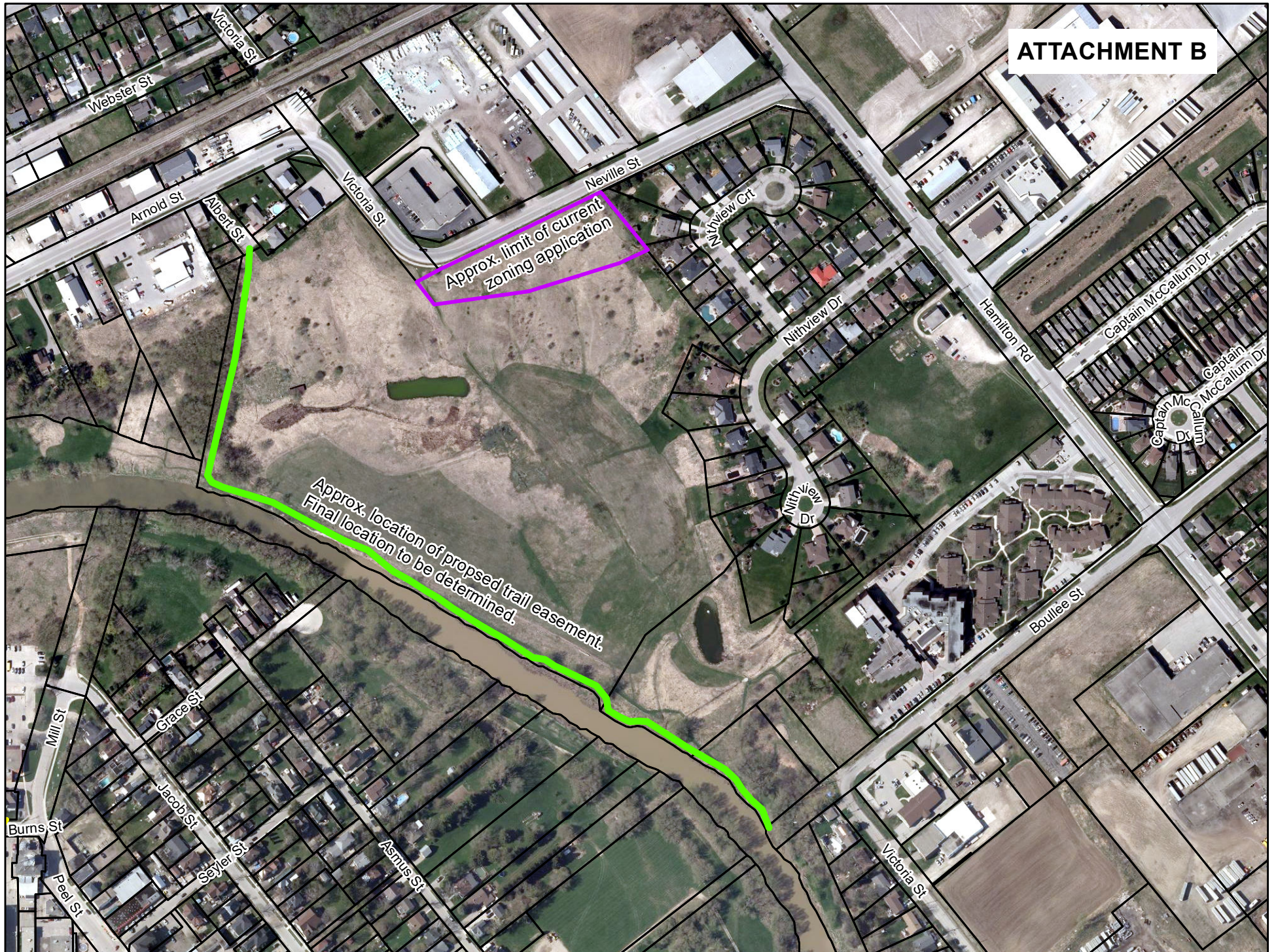
The application fees, established by the Township of Wilmot Fees and Charges By-law, were collected at the time of application.

ATTACHMENTS:

Attachment A	Conceptual Site Plan
Attachment C	Conceptual trail linkage
Attachment B	Public comments

ATTACHMENT A: Conceptual Site Plan

ATTACHMENT B: Conceptual Trail Linkage



ATTACHMENT C: Public comments

Andrew Martin

From: Greg Heipel
Sent: Sunday, May 17, 2020 2:03 PM
To: Andrew Martin
Subject: Nithview Development

Dear Andrew,

In the development of the Nithview property, I would like you to consider preserving a portion of this land as green/park space.

For decades this land has been used informally as a toboggan hill by children in this neighbourhood and the surrounding communities. Further noting, that there is a lack of suitable places where kids can toboggan in this community, due to the topography of the land in local parks and other designated green spaces. In addition, Township-developed green space and playgrounds in the surrounding neighbourhoods seem to be notably absent (or at a bare minimum at best) in more recent housing developments. Access to suitable public parks and green space for children in this community usually requires a car ride or crossing of railway lines to access. I would like to recommend that a portion of this land, including the one that is currently being used as a toboggan hill, be saved for that purpose and considerations be made for preserving this green space in the plans of this project's development.

This spot is a unique treasure for all Wilmot residents. Once developed and made fully residential it can never be restored. It is a place where memories are made for children and their parents, and it cannot be replicated elsewhere. My home in Baden has a view of Baden Hill. I wonder what a great public space and local attraction that could have been if it wasn't sold to private interests decades ago to put up a TV tower. Since then the only way to take in the amazing view from one of the highest glacier made Kames in North America is to trespass. Please don't make the same mistake with this beautiful toboggan run in New Hamburg.

Be Well and Stay Safe,
Greg Heipel
Baden

Andrew Martin

From: Richard Hesch
Sent: Saturday, May 9, 2020 7:54 AM
To: Andrew Martin
Subject: Zone Change Application 03/20 Tri-County Mennonite Homes Neville Street New Hamburg

Andrew Martin
Manager of Planning
Development Services Department
Township of Wilmot

Dear Andrew,

I would like to voice my concern regarding the proposed development of the land along Neville Street in New Hamburg. For decades this land has been used informally as a toboggan hill by children in this and surrounding communities. Further noting, that there is a lack of suitable places where kids can toboggan in this community, due to the topography of the land in local parks and other designated green spaces. In addition, Township-developed green space and playgrounds in the surrounding neighbourhoods seem to be notably absent (or at a bare minimum at best) in more recent housing development. Access to suitable public parks and green space for children in this community usually require a car ride or crossing of railway lines to access. I would like to recommend that a portion of this land, including the one that is currently being used as a toboggan hill, be saved for that purpose and considerations be made for preserving this green space in the plans of this project's development.

Looking forward to your response.

Thanks,

Richard Hesch
New Hamburg

Andrew Martin

From: Bonnie Williams
Sent: Tuesday, May 26, 2020 2:43 PM
To: Andrew Martin
Subject: Zone change

Hello Andrew,

I have received a letter regarding the zone change for tri-county Mennonite homes Neville st new Hamburg

I am quite upset about the proposed zone change as it will impact so many of my neighbours, myself and the Town people who have been enjoying the open space for so many years whether it has been sledding, walking the trail, or just getting out into nature.

As more and more people are trying to find ways to safely isolate while still getting out into nature it would be a huge shame to take away one of the places that people can enjoy and still be safe.

I understand that retirement communities are very high on political minds at the moment but I don't think that this proposed plan should be allowed to move forward. As far as I know the GRCA criteria hasn't changed since the last time that they received a proposal to build on this site and it was categorically turned down.

I hope that you will take my and my neighbour's concerns seriously and give this a hard no.

Thank you,

Bonnie Williams

Sent from my iPhone

Andrew Martin

From: Justin Sullivan
Sent: Friday, June 5, 2020 5:57 PM
To: Andrew Martin
Subject: Zone Change Tri-County Mennonite Homes

Good Afternoon Andrew,

Unfortunately I just received the copy of the letter sent out as a neighbor let me know she got a copy of this so apologize that I am late with my response.

My property is [-----] which I imagine would be mostly impacted by this zoning change and development. I will be honest and up front this proposal is not one that I am enthusiastic about quite the opposite. I do have several questions concerns and I will also begin that when my wife and I purchased this property almost a decade ago we were assured that the property in question could only be developed into a few single homes or a small cluster of townhomes. This is definitely not what we were assured of and as much I know things change I am extremely distraught that this development is going to takeaway yet another greenspace in a small town that seems to have difficulty trying to find a place for a dog park. This development would turn a beautiful parcel of land into one of the largest buildings in Wilmot with a massive parking lot to go with it. Instead of seeing the sun set I will be looking into the side of a large structure. So in short to lay the cards on the table I am not in favour of this application. But I will also offer that what I feel will matter very little so instead I am hoping to get some information.

- 1) Will there be some greenspace between my property and the proposed parking lot? I was also informed when I moved in that there was a 20' easement between any of the Nithview Court and Nithview Drive properties and any proposed development. Is that still the case ? If not can that be looked into ?
- 2) HVAC Placement does the current plans note if the industrial hvac systems are closer to the Nithview ct, side or on the other ? Should I prepare myself to swap out the sounds of frogs, crickets and birds for a relentless drone of an industrial hvac unit ?
- 3) Flood Plain : I am aware that they are currently studying the ground viability as we know the amount of flooding that has happened to down town New Hamburg has increased in their occurrences. I have seen the water come up several feet on the hill that the building is proposed to be built on. I am personally amazed that the location would actually bear the size of the proposed structure.
- 4) Drainage : My property seems to have a lot of water pass through it from both sides. I am afraid that after it is developed the building will impede a lot of the natural absorption that greenspace provides and I am extremely worried that even more water will be forced through my property making most of my back yard unusable for most of the spring into early summer. How do I advocate for this ?
- 5) Proposal to move closer to Neville road. All I ask is that you please look into this very carefully. Cars take that corner rather quickly and it is extremely dangerous in the winter time. I have seen many cars go off the road well past the side walk where the new plan is proposed. The addition of more cars coming in and out even more precarious.

Well. I will leave it at that for now. I apologize of the terseness of this letter. This proposal is a nightmare for my family. We actually moved to New Hamburg to avoid this. If there is any way to keep me in the loop it will be much appreciated.

Best Regards,

Justin

Andrew Martin

From: Justin Sullivan
Sent: Monday, July 20, 2020 4:01 PM
To: Andrew Martin; Planning
Cc:
Subject: RE: Zone Change Tri-County Mennonite Homes

Good Afternoon Andrew,

We received our notice for the meeting (Thank you) and I just wanted to offer a few questions/concerns that I have on this project after looking at the information on the Wilmot website.

- In regards to the functioning service report I found little information on storm water management. No net new recommended treatment option such as an engineered pond. It seems there will be reliance on an existing municipal pond for part of the property with the rest of the untreated run off destined to the Nith River. It was my understanding that the area between the proposed building and the actual river is a regulated area ?
- With the flood issues we have had in the area and given the same issues in the Waterloo region I did not see any information pertaining to ice jamming. Has this been taken into account for this plan ?
- Storm sewers seem to be too small for this project ? has this been looked into ? It seems to be lacking in both quality and quantity given the proximity to the regulated area.
- I do not see an overland flow path for this project. Again direct drainage without treatment.
- Has there been any investigations or assessments relating to sub surface contamination ?
- I do not see an ecological assessment given the proximity of this project to the GRCA land
- I also do not see an environmental assessment or report on how this project will affect the GRCA and surrounding area.

I also have a few concerns that are more personal in the relation to the project and my property as the project seems to have the parking lot running down the length of my backyard.

- Drainage. A lot of water is absorbed by that property and many times excess water runs through my property especially during the spring thaw and during large storms such as we had last weekend. I am very concerned that without at least some easement between the proposed parking lot and my backyard this issue will increase in its severity limiting even more my ability to use it properly. What recourse do I have if this is not properly addressed and my property experiences flooding as a result of this proposed development?
- Water pressure. The information found on the website does not seem to address this. I believe an earlier proposal to build on this site was problematic due to the lack of water availability and that a pumping station was to be included into the proposed development. The earlier development was not nearly as aggressive as this project in both size and scope.
- Exterior HVAC equipment. Is the equipment planned to be build on the opposite side of the building in relationship to the houses on Nithview Ct. and Nithview Drive to limit noise issues.

- This project seems very aggressive in its size and scope for the parcel of land. Just recently there has been a large paving project at the storage facility as well as it seems more at the Iron Bridge facility. Given the large area of clay soil has there been any studies on how this is going to affect groundwater ? Drainage ?
- The proposed fence I believe is 1.8m is this adequate height to provide privacy ?
- Has the G.R.C.A. authorized this proposal ?

Andrew, Again thank you so much for hearing our concerns.

With kind regards,

Justin Sullivan



REPORT NO: DS 2020-020

TO: COUNCIL

SUBMITTED BY: Harold O’Krafka, MCIP RPP
Director of Development Services

PREPARED BY: Andrew Martin, MCIP RPP, Manager of Planning/EDO

REVIEWED BY: Grant Whittington, CAO

DATE: August 24, 2020

SUBJECT: Township Zoning By-law Update

RECOMMENDATION:

THAT Council approve amendments to By-law 83-38, being the Township of Wilmot Zoning By-law, as outlined in Report DS 2020-13 and DS 2020-020.

SUMMARY:

This report supplements Report DS 2020-13 considered at the Public Meeting held at the July 27, 2020 Council meeting. This report outlines additional comments received after finalization of Report DS 2020-13 and after the July 27, 2020 Public Meeting.

BACKGROUND:

Report DS 2020-13 provided a detailed summary of the public consultation process that started in March of 2019 and that led up to the current proposed updates to the Zoning By-law. The report summarized the proposed updates to the Township Zoning By-law including public and agency comments received through the consultation process and how those comments were addressed.

Included as an attachment to Report DS 2020-13 was the draft by-law update which identified modified or deleted text with a ~~strike through~~ symbol and new text, modifications and re-ordering with red text.

REPORT:

The changes already considered by Council at the July 27, 2020 meeting remain largely unchanged. This report identifies three areas where slight modifications have been made to the document for inclusion in amending By-law 2020-26 (being the by-law to update Township Zoning By-law 83-38). These areas are Subsection 6.32.1 (age of backyard chickens), Subsection 7.5.10 (maximum height of accessory structures on undersized agricultural properties) and Subsections 20.1 and 20.4 (reference to Aggregate Resources Act and subsection numbering).

Subsection 6.32.1

As presented at the Public Meeting, this subsection includes that a maximum of four hens (no roosters), not less than 4 months old, may be permitted on a property of 0.2 hectares or larger.

Staff received comments from a member of the public questioning the age restriction. The intent of including an age was to assist in determining the sex of the chicken to avoid inadvertent acquisition of roosters. The age was based on a review of other municipal by-laws. With that said, it is not realistic that staff will be able to monitor the age of chickens and as such, staff have removed the age reference. The section still prohibits roosters to avoid potential noise complaints. The subsection now reads:

A maximum of four hens (no roosters) may be permitted on a property of 0.2 hectares or larger.

Subsection 7.5.10

As presented at the Public Meeting, this subsection includes a height restriction for accessory buildings on agricultural properties having a lot area of less than 1.2ha. The intent was to apply the same standards from a residential zone to agriculturally zoned properties that essentially can only be used for residential purposes. Upon further review, it would appear onerous to remove the existing ability to construct taller accessory structures (for example a two storey detached garage) on large residential properties when sufficient setbacks are provided. The subsection has been reworded to maintain the existing zoning provisions when a setback 3.0m or greater is provided (consistent with the existing zoning by-law), but restrict the height to the residential standard of 4.5m when a setback of less than 3.0m is provided in line with residential zones.

With respect to maximum accessory building height on agriculturally zoned properties with a lot area of less than 1.2ha, subsection 7.5.10 now reads:

10.5 metres when an accessory building has a side or rear yard setback of 3.0m or greater

4.5 metres, but not more than one (1) storey, when an accessory building has a side or rear yard setback of less than 3.0m

Subsections 20.1 and 20.4

On August 7, 2020 staff received comments from Citizens for Safe Ground Water related to requested updates to Zone 14 (Extractive Industrial). These comments are the first time these items have been raised following four open houses and a public meeting held over the last 16 months.

Given the timing of submission of these requests, there has been no opportunity for public consultation on the requested changes. Staff are of the opinion that the current process of considering extractive industrial operations through a public zoning and aggregate resources act process has functioned well in establishing parameters for extractive industrial operations. With that said, there may be merit to further considering refinements to the zoning and if given direction by Council, staff could include this review within the 2021 Development Services work plan.

The comments provided did highlight a need to update the reference from the Pits and Quarries Control Act to the Aggregate Resources Act. As well the comments highlight a typographical error in numbering within the subsection.

The By-law does include two subsections that deal with these types of corrections in the future.

Subsection 3.7 includes that where any legislation or portion thereof is referenced herein, it is intended that such references should be interpreted to include any subsequent legislation and related regulations that may amend or replace the specific statute.

Subsection 23.4 states that technical revisions may be made to this By-law without the need for a Zoning By-law Amendment. Technical revisions means the correction of numbering, cross-referencing, grammar, punctuation or typographical errors, mapping errors, or revisions to format in a manner that does not change the intent of this By-law.

Given these items were highlighted before the by-law was passed, Subsection 20.1.2 has been updated to correctly reference the Aggregate Resources Act and Subsection 20.4 has been renumbered in the proper sequential order.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Updates to the Township zoning by-law, and the public input processes used in considering these updates, serve to ensure that all four goals of the Wilmot Township Strategic Plan are met. Those goals are that we are an engaged community; that we have a prosperous economy; that we protect our natural environment; and, that we enjoy our quality of life.

FINANCIAL CONSIDERATIONS:

The Zoning By-Law Update was included within the 2018 Capital Program with funding derived from the General Levy and Development Charges. The Junior Planner contract which assisted in providing department capacity to work through the update, was funded from this capital project, and was extended from September 2019 until December 31, 2019 with funding continued from the Capital Program. Any overage in project costs will be funded proportionately from General Levy and Development Charges.

ATTACHMENTS:

Attachment A Comments from Citizens for Safe Ground Water

Attachment A: Comments from Citizens for Safe Ground Water

Attn: Harold O’Krafka and Andrew Martin
Re: Wilmot OP Policy Revisions



We (CSGW) would like to show our support for the existing standards regarding aggregate that have been set within the township and urge that these standards be upheld.

We have reviewed the proposed zoning by-law changes and have undertaken a Best Practices review of zoning by-law regulations in other jurisdictions. Cambridge, Brantford, Hamilton and West Perth are examples of municipalities with detailed zoning regulations for quarries. Some include sizeable setbacks of the extraction area from lands zoned residential, buffering requirements, etc. Section 20 (beginning on pg. 81 regarding mineral aggregate zone 14) sets a strong foundation toward protecting Wilmot’s health and safety. However, we request the following revisions and additions that would have the effect of further protecting the wellbeing of our communities and protection of our groundwater. These regulations are essential in order to set strong municipal standards.

We recommend the following:

- 1.) Permitted Uses:
Regulation 20.1.3 be revised to include wash ponds as a prohibited feature. The revised section would read as follows:

“The processing of extracted materials from the site including crushing, screening, washing, sorting and storage of materials, but not including any temporary or permanent asphalt hot mix plant or ready mix concrete plant or wash ponds (in regional recharge areas according to the Source Protection Plan).
- 2.) In Section 20.1.2 the reference to the Pits and Quarries Control Act should be replaced with the Aggregate Resources Act.
- 3.) The numbering of subsections 20.2.4 thru 20.2.7 should be revised to 20.4.4 thru 20.4.7.
- 4.) Subsection 20.2.7 should be deleted and replaced with the “Extraction Area regulations below
- 5.) The following additional regulations should be added to Section 20.4:

Open Storage and storage of aggregate, top soil or overburden shall not be permitted within:	i) 90 m of a residential Zone; ii) 90 m of a lot occupied by an existing residential use;
--	--

	<ul style="list-style-type: none"> iii) 30 m of any other lot line or Zone line, iv) Notwithstanding the above, earth berms required to buffer the permitted use shall be permitted within the areas. Such berms shall not be permitted within three metres of a lot line or Zone boundary.
Extraction Area:	<ul style="list-style-type: none"> i) No extraction of material from a pit or quarry shall occur within 120 metres of an abutting property that is within a Residential Zone; ii) No extraction of material from a pit or quarry shall occur within 90 metres of any boundary on which the extraction is occurring.
Yard Requirements for Processing of Material:	<ul style="list-style-type: none"> i) no processing of extracted material shall occur within 90 metres of any boundary on which the extraction is occurring, ii) no processing of extracted material shall occur within 120 metres of an abutting property that is within a Residential Zone.
Planting Areas:	All buildings, structures, parking areas, and pit areas, except for a wayside pit, shall be screened from a street, unopened road allowance and from any land zoned Residential by a continuous row of trees consisting of deciduous or coniferous species which will attain a minimum height of 6 metres.
Parking Area and Driveways:	<ul style="list-style-type: none"> i) No parking area and no internal road other than one access road on each lot shall be located within 45 metres of any street or any lot occupied by a dwelling. ii) Vehicular access from a street shall be provided at not more than one location on each lot and shall not be located within 75 metres of a dwelling or a street intersection or within 45 metres of a curve in a street and shall be located so that there are no obstructions to sight within the triangular area contained by the street line and lines joining a point on the access road 9 metres perpendicularly distant from the street line to the points on the street line 9 metres from the entrance of the access road.

Thank you for your time and consideration.

Samantha Lernout
Citizens for Safe GroundWater Inc.



TOWNSHIP OF WILMOT

FACILITIES & RECREATION SERVICES *Staff Report*

REPORT NO: PFRS 2020-010

TO: Council

SUBMITTED BY: Sandy Jackson, Director of Parks, Facilities & Recreation Services

PREPARED BY: Sandy Jackson, Director of Parks, Facilities & Recreation Services

REVIEWED BY: Grant Whittington, CAO

DATE: August 24, 2020

SUBJECT: Dog Park Change Notice Approval

RECOMMENDATION:

That 39 Seven Inc. Construction Change Notice - 2 for RFP 2020-21, be approved to increase the size of the Permanent Dog Park site at William Scott Park, New Hamburg, as per their proposal dated August 13, 2020, in the amount of \$9,545.00 plus HST.

SUMMARY:

Staff report PFRS 2020-09 Dog Park Construction Award, resulted in the award of the design and construction of the off-leash dog park at William Scott Park (Scott Park) in New Hamburg, to 39 Seven Ltd. This follow up report recommends approval of a Construction Change Notice (CCN-2) valued at \$9,545.00 plus HST, to increase the overall size of the dog park enclosure to the size of the pilot project dog park site.

BACKGROUND:

Construction of the off-leash dog park commenced in early August after being awarded to 39-Seven Ltd. The anticipated completion is the scheduled for early September. Completion of the dog park will conclude extensive public consultation and satisfy community members who enjoyed the pilot dog park in 2019.

This information is available in accessible formats upon request

REPORT:

The pilot dog park was temporarily constructed with rented fencing surrounding an existing grassed area. The final approved design, based on public consultation, includes features such as accessible paths to ensure AODA compliance, an in-ground waste disposal system and additional fencing to allow two sections to separate large dogs from timid or smaller dogs. The design was improved by the inclusion of these features that were not able to be in place during the pilot project.

In order to meet the available budget and include these important features, the overall size of the park was reduced from approximately .70 acres to just under .40 acres. Once construction began and the pathway was installed, staff and Members of Council received concerns about the reduced size of the dog park footprint. Staff met with these concerned citizens, to hear their suggestions and look at alternative options.

After reviewing the site and the approved design with 39 Seven Ltd., a proposed revision to the design was provided to increase the size of both sections of the dog park. The proposed redesign ensures that each section is large enough for the dogs to run and play safely, while re-establishing the park to the size of the pilot project. The fence installation is scheduled for the week of August 24 - 29, therefore, timing and consideration of this report does not cause any extra costs due to project delays. Requested approval of CCN-2 prior to installation of the fencing will ensure there is no need to consider reconstructing the fencing in a future year.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

The design and construction of an off-lease dog park is aligned with our Strategic Plan goals by enhancing *Quality of Life* and undertaking an effective *Community Engagement* process.

FINANCIAL CONSIDERATIONS:

The Procurement By-law requires Council approval when additional project costs exceed 10% of the total value of the project.

The approved Capital budget for this project is outlined below:

Funding Source	Amount
Infrastructure Reserve Fund (Facilities)	\$61,600
Total Budget	\$61,600

The revised project cost, subject to approval of CCN-2, net of HST Rebate, is outlined below:

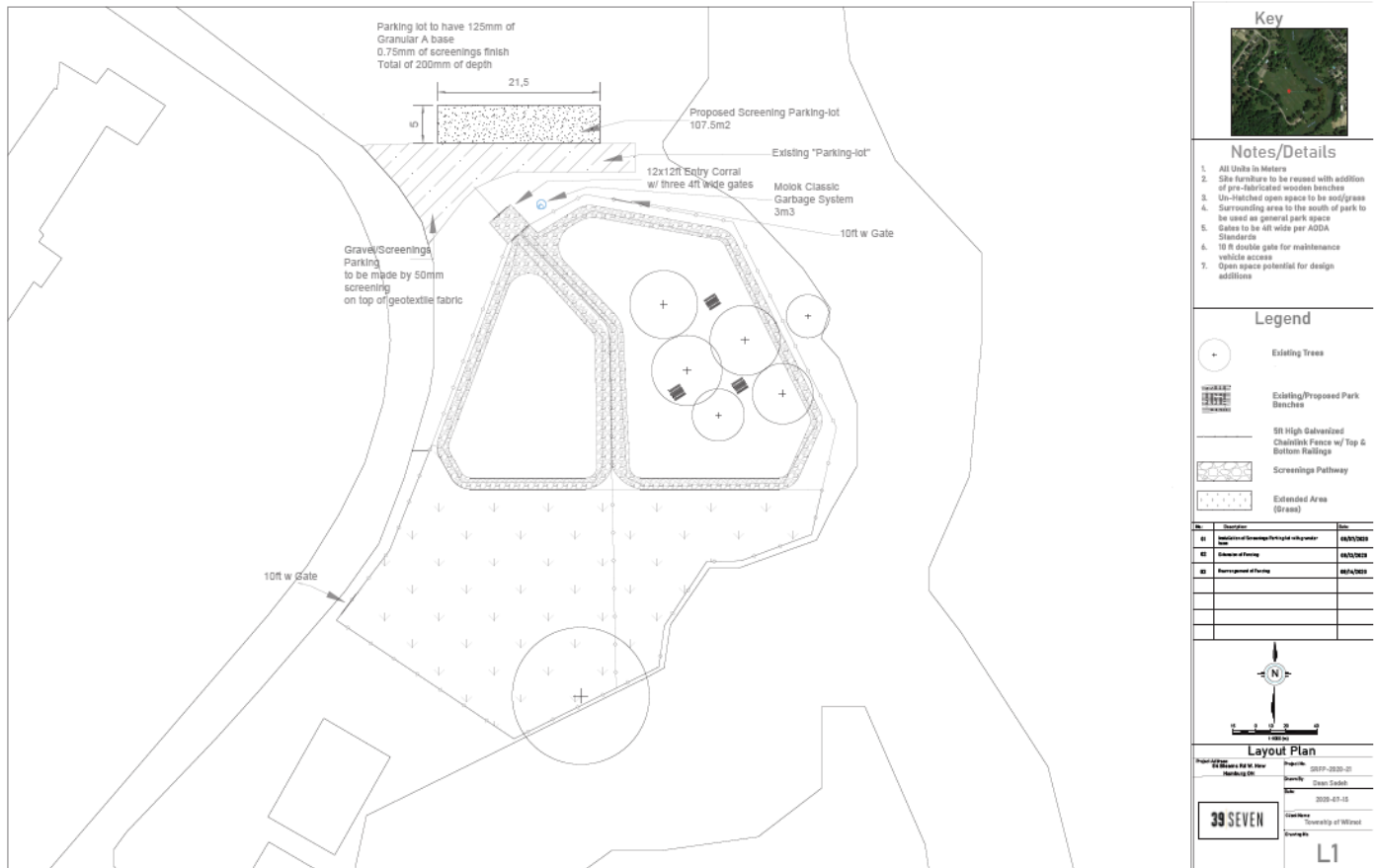
Project Cost	Amount (Net of HST Rebate)
Award of Contract (PFRS 2020-09)	\$62,074
Signage	\$600
CCN-1 (approved by staff) Addition of parking spaces across from dog park	\$2,544
CCN-2 (requested approval) extension of fencing to increase size of the dog park.	\$9,713
Total Estimated Cost (Net of HST Rebate)	\$74,931

With the staff approval of CCN-1 to add 7 parking spaces and the requested approval of CCN-2 to expand the fencing, the total estimated project cost will be \$74,931. Additional funds would be sourced from the Infrastructure Reserve Fund (Facilities) as part of year end closing.

ATTACHMENTS:

Appendix A: Revised Site Map

Appendix A - Dog Park Redesign Proposal





TOWNSHIP OF WILMOT

INFORMATION AND LEGISLATIVE SERVICES *Staff Report*

REPORT NO: ILS 2020-16

TO: Council

SUBMITTED BY: Dawn Mittelholtz, Director of Information and Legislative Services
Tracy Loch, Director / Curator of Castle Kilbride

PREPARED BY: Dawn Mittelholtz, Director of Information and Legislative Services
Tracy Loch, Director / Curator of Castle Kilbride

REVIEWED BY: Grant Whittington, CAO

DATE: August 24, 2020

SUBJECT: Relocation of the Sir John A Macdonald Statue and
Endorsement of the Consultation Process

RECOMMENDATION:

THAT Council endorses Report No. ILS 2020-16, prepared by the Director of Information and Legislative Services / Municipal Clerk and the Director / Curator of Castle Kilbride;

AND FURTHER THAT the statue of Sir John A Macdonald be relocated and moved as detailed in Option _____ of Report No. ILS 2020-16.

SUMMARY:

On July 27, 2020 Council passed a motion for the statue of Sir John A Macdonald to be relocated and for consultations to occur concerning the Prime Ministers Path project. This report summarizes the process in carrying out the consultation process, details on relocating the statue, and recommended options for where the statue may be stored or moved to.

BACKGROUND:

On April 4, 2016, Council approved the signing of an agreement between the Township and Createscape Waterloo Region for the installation and transfer of ownership of the Sir John A. Macdonald statue. Since that time, four additional statues have been installed on the east lawn of the Township of Wilmot Administrative Complex grounds. Former Prime Ministers William Lyon Mackenzie King, Lester B. Pearson, Sir Robert Borden and Kim Campbell have been added to the Prime Ministers Path in 2017 and 2018.

There were no installations in 2019 as the Prime Ministers Path Committee focussed on the creation of a logo and began exploring an outdoor interpretive program to the Path which included exterior signage and possible digital/ online applications to enhance the visitor experience. Landscaping ideas to compliment the Path were also being explored.

The installation scheduled for June 20, 2020 included a grouping of four: Sir John Abbott, Sir John Thompson, Sir Mackenzie Bowell and Sir Charles Tupper. In addition to this installation, the Prime Ministers Path committee also planned a first public Symposium involving a panel of journalists, historians, and politicians discussing key issues in Canadian history. The full day event would conclude with a final presentation about the four statues that would soon be unveiled entitled "The Unfortunate Four." Both these events were cancelled due to the 2019 Novel Coronavirus global pandemic.

Each statue and their installation is fully funded through donations to Createscape Waterloo Region, including one Regional grant. Each statue, since the installation of Sir John A. Macdonald, has had the involvement from the Prime Ministers Path Committee consisting of representatives from Createscape Waterloo Region, the Director / Curator of Castle Kilbride, Director of Information and Legislative Services / Municipal Clerk, the Chairs of the Castle Kilbride Advisory Committee and the Heritage Wilmot Advisory Committee and two citizen members.

REPORT:

Staff have carefully reviewed the Motion and created a series of action items to achieve the direction provided. As this is an ongoing topic with much interest from the public, some aspects of this action plan will evolve as certain questions are answered. The action plan has been broken down by broad subject areas.

Immediate and Temporary Statue Relocation

Staff identified three potential options for the relocation of the Sir John A. Macdonald statue for Council discussion and direction. Prior to relocation, the artist, Ruth Abernethy, has been consulted along with the foundry who casted the statue and several other companies that have experience with casting bronze statues, as well as repairs which includes the removal of a statue. It is critical that information is gathered prior to repositioning the statue to avoid any unintentional damage to the piece of art. Each source contacted provided guidance and

direction to staff on details relating to removing the statue from the concrete pad, crating and delivering the statue to a new location.

Considerations for Statue Removal

Relating specifically to the Sir John A. Macdonald statue, he is secured into a concrete base along with two chairs on either side of him with his hands resting on each chair which creates a more complex removal. Bronze castings are reinforced with internal stainless-steel structures that secure the mounting pins into a base. There is additional reinforcement added where needed, by foundry technicians in the fabrication and assembly process. Installation is a downward process and cast pieces are structured to support their own weight, plus the live load of human activity on or around them. Lifting a statue reverses this logic and requires a sequence of strategic steps to be successful. During installation, industrial epoxy is applied into oversized holes pre-drilled into a concrete base. The epoxy bonds to the concrete and sets permanently onto the lengths of threaded rod, used as mounting pins. Determining how to break this bond without breaking the casting (including the pins) is unique to each de-installation process. Coordinating the lifting of the statue also requires specific instruction including lift points and material so that lift straps from a crane do not sear the surface. Once the statue is removed, a custom pallet and crate are required as well as specific covering to protect the statue from damage to the patina. It is imperative that only trained professionals with bronze handling experience be hired for this process.

Legal and Financial

The Township solicitor has been in contact with Createscape concerning the direction to “pause” further investment and expansion of the Prime Ministers Path. Council can anticipate further information on this matter as discussions continue.

The three identified options each carry different financial impact on the municipality. The costs associated with the relocation of Sir John A. Macdonald and the consultation process have not been incorporated into the 2020 Budget. Estimates for the complete removal of the statue would be as much as \$12,750 depending on where the statue was relocated to. Staff will be seeking Council approval for any unbudgeted expenses associated with the implementation of the of the July 27 Motion.

As noted in the above section on “Consideration for Statue Removal” proper care and attention must be given throughout the process to preserve the art piece. In addition to cost, consideration would be given when selecting a contractor with regards to experience and knowledge in working with similar pieces.

Option A, Relocation to Township Owned Facility

Removal, crating, transportation and delivery: \$8,650
Rental costs: \$0
Existing base repair/removal: \$1,000 to \$2,000
Total: \$9,650 to \$10,650

The request to utilize the facilities under the Public Works and Engineering or Parks, Facilities and Recreation Services was made. Both Department Heads investigated and advised that finding an appropriate storage location within Township facilities that can accommodate the Sir John A. Macdonald statue and the Unfortunate Four statues during the “pause” is challenging due to space and security limitations. The Sir John A. Macdonald statue crated size is estimated to be 6 feet by 8 feet. The Unfortunate Four will be shipped in two crates, each measuring 5 feet by 8 feet. This is a total “footprint” of 128 square feet. The statues must be stored in an upright position on a level, stable surface. The crates should be covered and kept dry. Finding a storage location within a municipal facility would require substantial reconfiguration of how the space is currently being used and may result in substantial inefficiencies for operating departments in accessing equipment, if they can be accommodated at all. Storage in an outdoor environment is not recommended due to lack of security and inability to ensure level, stable surfaces.

Option B, Relocation to Rented Facility

Removal, crating, transportation and delivery: \$8,650
Rental costs: \$300 per month. Estimated seven months needed: \$2,100
Existing base repair/removal: \$1,000 to \$2,000
Total: \$11,750 to \$12,750

If the rented facility is selected as the preferred option, staff recommends a storage unit of sufficient size to accommodate storage of the “Unfortunate Four” statue group as well.

Option C, Relocation to Northern Portion of the Prime Ministers Path

Removal and installation: \$4,500
New concrete pad: \$2,000 to \$3,000
Existing base repair/removal: \$1,000 to \$2,000
Total: \$7,500 to \$9,500

Relocation to the northern portion of the PM path would not incur any crating, transportation, short-term storage costs and would maintain all components of the overall project in a common location. As has been the case with previous statue installations, the Prime Ministers Path committee would be part of the discussion on location.

Staff have received a memorandum from Glen Mathers (attached) who has advised of the commitment from members of the public who would fund the relocation of the statue to another location on the Prime Ministers Path. This funding commitment does not provide for the repair or removal of the existing concrete base which would remain the responsibility of the municipality.

Consultations

The Regional Municipality of Waterloo, all lower-tier municipalities within the Region, and the Grand River Conservation Authority are working together on a region wide initiative for consultation with Indigenous Peoples. Whereas a media release is being prepared regarding this initiative, it has not been released as of the writing of this report. Part of this consultation includes the broad topic of “landmarks” which includes public art. Discussions for this initiative began prior to the July 27, 2020 Council Meeting. Council and the public will be circulated the media release through email, the Township website News Feed and the Township Twitter account.

As per the July 27 Motion, the Township of Wilmot would be undertaking an additional procurement process to retain a consultant to specifically address the Prime Ministers Path project and a permanent location for the Sir John A Macdonald statue. The selection committee would include staff and two members of Council. Council member appointments are made at the call of the Mayor.

Upon selection of a consultant(s), the list of stakeholders will be developed and the consultation process will begin under the guidance of the consultant(s). Stakeholders will include, but are not limited to, members of the Indigenous community, members of marginalized communities affected by the Prime Ministers Path, Prime Ministers Path committee members, and any residents of Wilmot Township who have interest in the process. The form of the consultations will be determined under the guidance of the consultant.

Included in the Minutes from the July 27, 2020 Council Meeting, a petition was received as part of a delegation and circulated to Council and the public prior to the meeting. Another petition has been received as part of this report and is attached for circulation to Council and the public.

Reports to Council

Township staff will be providing reports to Council throughout the process. Known reports at this stage would include award of contract to the Indigenous consultant, any addendums or supplemental agreements with Createscape, and the final report with recommendations from the consultant, data collected as per the July 27 Motion, comments and reports from the Wilfred Laurier University and City of Kitchener consultation process and any other relevant information.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This report, and the ongoing communication and implementation, meets the Township’s goals of communicating municipal matters, integrating volunteers and involving community groups, and promoting bustling year-round tourism.

FINANCIAL CONSIDERATIONS:

Depending on the option selected by Council, between \$7,500 to \$12,750, an unbudgeted cost, would need to be funded from the General Levy. Staff have reached out to the Federal and Provincial Governments to inquire about potential funding in connection with the Truth and Reconciliation Commission. As of the writing of this report, no response has been received.

Staff have received a memorandum from a member of the public who has provided assurance of funding for relocation of the statue to another location on the Prime Ministers Path. If Option C is selected, the Township would continue to be responsible for paying for the repair or removal of the existing concrete pad which is estimated at \$1,000 to \$2,000, funded through the General Levy.

ATTACHMENTS:

Attachment 1: Memorandum from Glen Mathers
Attachment 2: Petition

MEMORANDUM

To: Wilmot Township
From: Glen Mathers
August 18, 2020
Attention: Dawn Mittelholtz & Tracey Murray

RE: Prime Ministers Path

The motion presented at the Council meeting on July 27, 2020 suggested consideration be given to relocating the statue of the First Prime Minister of Canada from the present location. Proximity to the main street in Baden, Ontario appeared to be the issue. Accordingly, relocation to a different area on the property should provide relieve that concern.

In this regard I wish to inform Wilmot Township staff that the cost for a new location on the Prime Ministers Path for the Sir John A. statue will not be a financial burden to the Township. The work noted below will be performed at no cost to the tax payers in Wilmot Township.

- Excavation of the new site.
- Cement for the new site.
- Concrete forming, trowelling and finishing.
- Landscape grounds around the new base.

I assure Wilmot Township the above work will be provided without cost to the residents of Wilmot. Financial pledges and gifts-in-kind cover the above noted expenses. I personally stand behind the financial commitments noted herein.

Sincerely,

Glen Mathers

Dawn Mittelholtz

From: GLEN MATHERS
Sent: Wednesday, August 19, 2020 10:06 AM
To: Dawn Mittelholtz
Subject: RE: Prime Minister Path - Petition
Attachments: Petition Final Aug. 7, 2020.xlsx; Petition comments Final Aug. 7, 2020.xlsx

CAUTION: This email originated from outside of the organization. Do not click links or open any attachments unless you recognize the sender and know the content is safe.

Dawn,

RE: Prime Minister Path - Petition

I have attached the petition signed by people who believe the project is important as it provides historic and educational value and feel the statue of Sir John A. MacDonald should not be removed from the collection.

Two files are attached, one file is strictly signatures and the second is signatories who made a comment as well.

I submit this on behalf of the Save our Statues committee to be a matter of public record. I will summarize the petition at the next council meeting.

Glen Mathers

Name	City	Province	Postal Code	Country	Signed On
Robert Roth				Canada	7/22/2020
Laura Herner	Baden		N3A	Canada	7/22/2020
Colleen Herner	Baden		N3A	Canada	7/22/2020
Darlene Blackler	Barrie		L4M	Canada	7/22/2020
Ken Baer	Formally New Hamburg		N0G 2W0	Canada	7/22/2020
Brenda Whalen	Waterloo		N2L 1W6	Canada	7/22/2020
Leigh Daer	Baden		N3A	Canada	7/22/2020
Don Chapman	Gravenhurst		P1P1R1	Canada	7/22/2020
Grace Leis	New Hamburg		N3A 4A3	Canada	7/22/2020
Debbie Lightheart	Baden		N3A	Canada	7/22/2020
Charlotte Beauvais	Baden		N3A	Canada	7/22/2020
Shauna Beauvais	Baden		N3a 2I9	Canada	7/22/2020
V Dost	New Hamburg		N3A	Canada	7/22/2020
Marlene Weber	Baden		N3A	Canada	7/22/2020
jessica edgar	Bluevale		n0g1g0	Canada	7/22/2020
Sue Foster	Baden		N3a	Canada	7/22/2020
Dave Good	Baden		M4N	Canada	7/22/2020
Kelly Woolcott	Baden		N3A	Canada	7/22/2020
Dave Coslovich	Baden		N3A 4L3	Canada	7/22/2020
Earl becker	Woodstock		N4S	Canada	7/22/2020
Mark burns	Baden		N3A 4M9	Canada	7/22/2020
Kim Dinelle	Baden		N3A	Canada	7/22/2020
James West	Baden		N3A	Canada	7/22/2020
Joanne Stemmler	New Hamburg		N3A	Canada	7/22/2020
Hayley Straus	New Hamburg		N3A	Canada	7/22/2020
Angela Cowan	Wellesley		N0B 2T0	Canada	7/22/2020
Lukas Habel	Kitchener		N2G	Canada	7/22/2020
Tony Sabbadin	Baden		N3A	Canada	7/22/2020
Rob Stiles	Wilmot		N0B	Canada	7/22/2020
Sue Mills	Baden		N3A	Canada	7/22/2020
Peggy Merritt	New Dundee		N0B	Canada	7/22/2020
Shirley Honderich	Baden		N3A	Canada	7/22/2020
Brad Boyes	Baden		N3A	Canada	7/22/2020
Caitlin g	Baden		N3A	Canada	7/22/2020
Martina Correia	Baden		N3A	Canada	7/22/2020
Stephanie Kropf Gibson	Kincardine		N2z 2K1	Canada	7/22/2020
David Herner	Baden		N3A	Canada	7/22/2020
Marilyn Santos	Baden		N3A 2N5	Canada	7/22/2020
Drea Clasper	Kitchener		N2B	Canada	7/22/2020
Gerry7 Eichler	New Hamburg		N3A 1b2	Canada	7/22/2020
Raj Venkit	Brampton		L6X 2z2	Canada	7/22/2020
Brooke Jansen	Maple Ridge		V2X	Canada	7/22/2020
Kerry Koenig	Baden		N3A	Canada	7/22/2020
Nash Ferguson	Baden		N3A	Canada	7/22/2020
Bob Schnarr	Kitchener		N2H	Canada	7/22/2020
Connie Pearce	Kitchener		N0B	Canada	7/22/2020
Deanna Dakin	New Hamburg		N3A	Canada	7/22/2020

Debbie Curtis	Kitchener	n2n 2n8	Canada	7/22/2020
Lorrie Power	Baden	N3A	Canada	7/22/2020
maureen scott	Kitchener	n2e 4g1	Canada	7/22/2020
Shirley Bailey	New Hamburg	N3A1W1	Canada	7/22/2020
Ian Kropf	Baden	N3A	Canada	7/22/2020
Dan Eichler	New hamburg	N0B	Canada	7/22/2020
Anne Straus	Wilmot Twp	N0B	Canada	7/22/2020
Margaret Holden	New Hamburg	N3A 1b9	Canada	7/22/2020
Jeff Morrison	Dorchester	N0L 1G3	Canada	7/22/2020
Dave B	Baden	N3A	Canada	7/22/2020
Jacquie Zoeller	Baden	N3A	Canada	7/22/2020
Bob Neubauer	Brampton	L6S	Canada	7/22/2020
Deborah Wilken	New Hamburg	N3A 1G3	Canada	7/22/2020
BRUCE SOMMERVILLE	New Hamburg	N3A	Canada	7/22/2020
Jim Meyer	Kitchener	N2M 3T9	Canada	7/22/2020
Jean Shantz	New Hamburg	N3A 1W3	Canada	7/22/2020
Mary Gingerich	Exeter	N0M	Canada	7/22/2020
Rijah Martin	Kitchener	N2H	Canada	7/22/2020
Patrick Leudy			Canada	7/22/2020
Gail Henry	Waterloo	N2L 2B5	Canada	7/22/2020
Michele Bauman	Toronto	M9R	Canada	7/22/2020
Maryanne Ocampo	Calgary	T1Y	Canada	7/22/2020
Britney Ramsay	North Bay	P1A	Canada	7/22/2020
kristen tukums	Breslau	N0B 1M0	Canada	7/22/2020
Amy Williams	Kitchener	N2G	Canada	7/22/2020
Barb Dreher	Strathroy	N7G	Canada	7/22/2020
Elizabeth Boake	Baden	N3A 2V8	Canada	7/22/2020
Hunter Tucker	Gooderham	K0M	Canada	7/22/2020
Terry Hartman	Waterloo	N2I5x7	Canada	7/22/2020
Linnea Lebrun	Greater Sudbury	P3P 1R3	Canada	7/22/2020
Cindy Gimbel	Baden	N3a 3I3	Canada	7/22/2020
Eileen Watson	Toronto	M6P	Canada	7/22/2020
Brad Greulich	Baden	M4K	Canada	7/22/2020
Desiree Hallman	Baden	N3A	Canada	7/22/2020
Shannon Bisch	Baden	N3A	Canada	7/22/2020
Billie Jo Mark	New Hamburg	N3A4J2	Canada	7/22/2020
Jill Shantz	Baden	N3A	Canada	7/22/2020
Cathleen Miles	New Hamburg	N3A 1Z5	Canada	7/22/2020
eloise koerber	Kitchener	N2N	Canada	7/22/2020
Paul Darkes	Baden	N3A	Canada	7/22/2020
Larry Taylor			Canada	7/22/2020
Nancy Murray	Kitchener	N2N	Canada	7/22/2020
Ken Boshart	New Dundee	N0B2E0	Canada	7/22/2020
Patricia Mighton	New Dundee	N0B 2E0	Canada	7/22/2020
DONNA CHAMPION	Kitchener	N2G	Canada	7/22/2020
Susan Hammer	Kitchener	N2M	Canada	7/22/2020
Rose Smith	Kitchener	N2E	Canada	7/22/2020
Marlene Miller	Baden	N3A	Canada	7/22/2020

Stephen Ropp	Kitchener		N2H	Canada	7/22/2020
Barbara Hoffman	New Hamburg		N3A	Canada	7/22/2020
Cathy Butcher	Kitchener		N2N 2X7	Canada	7/22/2020
Katherine Kelly	Baden		N3A	Canada	7/22/2020
Ryan Schnarr	Kitchener		N2G	Canada	7/22/2020
Edward Holterman	Arthur		N0B 1a0	Canada	7/22/2020
Carla Bechtel	Baden		N3A 3B3	Canada	7/22/2020
Carol Merner	New Hamburg		N3A	Canada	7/22/2020
tim wolff	new hamburg	California	n3a2a7	US	7/22/2020
Scott Agnello	Baden		N3A	Canada	7/22/2020
Jessica Eichler	New Hamburg		N3A	Canada	7/23/2020
Amanda Podann	New Hamburg		N3A1V8	Canada	7/23/2020
Craig Nichols	New Hamburg		N3a2a1	Canada	7/23/2020
Shalom Madamombe	Peterborough		K9J	Canada	7/23/2020
Yolanda Hao	Lethbridge		T1J	Canada	7/23/2020
Tina Li	Ottawa		K1Y	Canada	7/23/2020
Carolyn Coakley	Kitchener		N2H	Canada	7/23/2020
Sylvia Koch	Baden		N3A	Canada	7/23/2020
Caitlin Brenholen	Saint Albert		T8N	Canada	7/23/2020
Kathy Roth	Woodlawn		K0A	Canada	7/23/2020
Michelle Clark	Baden		N3A	Canada	7/23/2020
Holly Parkinson	Kitchener		N2G	Canada	7/23/2020
Grant Millar	Kitchener		N2M	Canada	7/23/2020
Glen Moore	Toronto		M6P 4B2	Canada	7/23/2020
celina costa	Maple		L6A	Canada	7/23/2020
Bladen Sawatsky				Canada	7/23/2020
Paniz Rezaifard				Canada	7/23/2020
Fathima Hameed	Toronto ontario		M1V5C5	Canada	7/23/2020
Ken Weiler	Owen Sound, Ontario		N4K 3P5	Canada	7/23/2020
Matthew Van Meerbergen	Waterloo		N2V	Canada	7/23/2020
Suzie Bristow	Saint Thomas		N5P	Canada	7/23/2020
amy Steinman	Tempe	Arizona	85284	US	7/23/2020
Bernadette Tallon	Kitchener		N2B	Canada	7/23/2020
Paul Straus	Waterloo		N2H	Canada	7/23/2020
Robert Wright	Wilmot		N2V1R7	Canada	7/23/2020
Stephanie Walker	Toronto		M9P	Canada	7/23/2020
Tammy McCutchen	Waterloo		N2K	Canada	7/23/2020
Annelise Sutcliffe	Baden		N3A	Canada	7/23/2020
Deyanne Sutcliffe	Baden		N3A	Canada	7/23/2020
Adam Padfield	Baden		N3A	Canada	7/23/2020
Samuel Surcliffe	Baden		N3A	Canada	7/23/2020
Jean Winger	Baden		N3A	Canada	7/23/2020
shirley koehle	New Hamburg		N3A1J8	Canada	7/23/2020
David Durham	Welland		L3C 7C2	Canada	7/23/2020
Lawrence Bingeman	New Hamburg		N3a 1j3	Canada	7/23/2020
Miriam Miller	New Hamburg		N3A	Canada	7/23/2020
Kim langan	Baden		N3A	Canada	7/23/2020
John De Castro	Richmond		V6V	Canada	7/23/2020

Dinushi Yakandawela	Ajax	L1Z	Canada	7/23/2020
Lou Divita	Baden	N3A	Canada	7/23/2020
Wendy Brown	Hanover	N4N3B9	Canada	7/23/2020
Melissa Hebert	Baden	N3A	Canada	7/23/2020
Wendy Morrison	Stratford	N5A	Canada	7/23/2020
Amy Weido	Baden	N3A 4I1	Canada	7/23/2020
Kate Toman	Baden	N3A	Canada	7/23/2020
Angelo J. Innocente	Waterloo	N2K 0E9	Canada	7/23/2020
Sue Pearson	Toronto	M6G	Canada	7/23/2020
Jamie Martin	Waterloo	N2L	Canada	7/23/2020
Penny Stumpf	Kitchener	n2p 1j9	Canada	7/23/2020
Shawn Arnott	New Hamburg	N3A	Canada	7/23/2020
Mary McDougall	Baden	N3A	Canada	7/23/2020
Davw Weber	New hamburg	N3a 1h3	Canada	7/23/2020
Kirstie Taves	Kitchener	N2G	Canada	7/23/2020
Mike Junker	Ancaster	L9K	Canada	7/23/2020
robert balfour	kitchener	N2M 4A6	Canada	7/23/2020
Jim Hagen	Ayr	N0B	Canada	7/23/2020
Phil Philips	Baden	N3A	Canada	7/23/2020
Brian Miller	Baden	N3A	Canada	7/23/2020
derek sutcliffe	Baden	N3A	Canada	7/23/2020
Joel Dougherty	Baden	N3A2S7	Canada	7/23/2020
Sheri Tease	Petersburg	N0B	Canada	7/23/2020
Beverly Aicken	Baden Ontario	N3A4L4	Canada	7/23/2020
Judy Bruce	Collingwood	L9Y 3Z1	Canada	7/23/2020
Damian Moore	Baden	N3A	Canada	7/23/2020
Richard Cantin	Kitchener	N2N 1Z5	Canada	7/23/2020
Logan Moore	Baden	N3A	Canada	7/23/2020
Malcolm Matheson	Conestogo	N0B 1 N0	Canada	7/23/2020
George White	Arthur	N0G 1A0	Canada	7/23/2020
Roberta Carrafiello	Walkerton		Canada	7/23/2020
Murray Bennett	COOKSHIRE -Eaton	J0B3A0	Canada	7/23/2020
Glenda & Ross Roth	New Hamburg	N3A	Canada	7/23/2020
Tom Dietrich	Erin	N0B	Canada	7/23/2020
Judie Bowlby	Baden	N3A	Canada	7/23/2020
Louis Kropf	Goderich	N7A	Canada	7/23/2020
Marilyn Green	Saint Thomas	N5R	Canada	7/23/2020
Gary Bender	New Hamburg	N3A 3C4	Canada	7/23/2020
Robert Straus	Baden	N3A	Canada	7/23/2020
Susan Milligan	Waterloo	N2L 5M6	Canada	7/23/2020
Mark Kraemer	Port Elgin	N0H	Canada	7/23/2020
Diane Niebergall	New hamburg	N3A 1I1	Canada	7/23/2020
Judy Meyer	Erin	N0B	Canada	7/23/2020
Carol Weicker	Baden	N3A	Canada	7/23/2020
Lina Caputo	St. Agatha	N2L3V3	Canada	7/23/2020
Jessica Steffler	Baden	N3A	Canada	7/23/2020
Amanda Payne	New Hamburg	N3A0b7	Canada	7/23/2020
Jerry Baan	New Hamburg	N3A	Canada	7/23/2020

Kyle Bender	Ottawa	K4A2J6	Canada	7/23/2020
Stephen gaudet	St. Clements	N0B 2M0	Canada	7/23/2020
Marlene Jonas	Conestogo	N0B 1N0	Canada	7/23/2020
Colleen Rooney	Baden	N3A	Canada	7/23/2020
Sherri Musclow	Baden	N3A	Canada	7/23/2020
TIM Ware	Baden	N3a2l3	Canada	7/23/2020
Joe Recchia	Kitchener	N2G	Canada	7/23/2020
Jane Bell	New Hamburg	N3A	Canada	7/23/2020
Pauline Lorentz	Ayr	NOB	Canada	7/23/2020
Evelyn Witmer	Waterloo	N2J4s3	Canada	7/23/2020
Larry Niebergall	New Hamburg	N3A 1l1	Canada	7/23/2020
Dennis Clifford	New Hamburg	N3A	Canada	7/23/2020
Sara Revelle	Toronto	M6A	Canada	7/23/2020
Debbie Jantzi	Baden	N3A 4S5	Canada	7/23/2020
Nicole Molinari	Oakville	L6H	Canada	7/23/2020
Jacob Roth	Stratford	N5A	Canada	7/23/2020
Jenn Melnyk	Kitchener	N2A	Canada	7/23/2020
Rickie Donovan	Bowmanville	L1C	Canada	7/23/2020
Hana Tousek	Plattsville	N0J1S0	Canada	7/23/2020
Doreen Lindner-Baan	New Hamburg	N3A	Canada	7/23/2020
Susan Byers (nee Schumm)	Mitchell	N0K	Canada	7/23/2020
Sierra Knott	Stratford	N5A	Canada	7/23/2020
Elena Ferreira	Stratford	N5A	Canada	7/23/2020
rich held	Baden	N3A	Canada	7/23/2020
Kathleen Beattie	Stratford	N5A	Canada	7/23/2020
Laverne Brubacher	Kitchener	N2E	Canada	7/23/2020
Elizabeth Miller	Milton	L9T	Canada	7/23/2020
Iyonesse woodstock	Gatineau	J8P 6C4	Canada	7/23/2020
Noah Roth	Stratford	N5A	Canada	7/23/2020
Marilyn Sararus	New Dundee	N0B	Canada	7/23/2020
Terrence Rohr	Winterbourne On.	N0b2v0	Canada	7/23/2020
Jackie Jacobs	Kitchener	N2B	Canada	7/23/2020
Matt Gingrich	Baden	N3A2l1	Canada	7/23/2020
Adriana C	Baden	N3A	Canada	7/23/2020
Sherri Ming	Baden	N3A 2N8	Canada	7/23/2020
Donna Reeves	New Hamburg	N3A	Canada	7/23/2020
Karen Erb	Shakespeare	N0B2P0	Canada	7/23/2020
Garrett Noseworthy	Halifax	B3M	Canada	7/23/2020
Tim Krissak	Kitchener	N2G	Canada	7/23/2020
Jonathan Stiles	Abbotsford	V2s8p7	Canada	7/23/2020
Fleurette Olive	Ottawa	K1K 4C5	Canada	7/23/2020
Emily Neo	Stratford	N5A	Canada	7/23/2020
Kristyna Hiscoe	Keswick	L4P	Canada	7/23/2020
Ellen Kalbhenn	Foymount	K0J1w0	Canada	7/23/2020
Margaret Detlor	Kincardine	N2Z	Canada	7/23/2020
Danielle McLeod	Rockwood, Ontario	N0B2K0	Canada	7/23/2020
Darlene Vorstenbosch	Baden	N3A	Canada	7/23/2020
Bob Pell	Peterborough On.	K9J 3X7	Canada	7/23/2020

Marsha Koenigsbauer	Hamilton	L9B 2X4	Canada	7/23/2020
april mackison	Stratford	N5A	Canada	7/23/2020
Trevor Deckert	Glance Bay	B1a1c3	Canada	7/23/2020
Sasha Kuzmanovic	Kitchener	N2B 3K2	Canada	7/23/2020
Adam Van Meerbergen	Waterloo	N2V 2N5	Canada	7/23/2020
Chris Thom	Heidelberg	N0B 2M1	Canada	7/23/2020
John Wright	Waterloo	N2T 0B7	Canada	7/23/2020
Summer Pierson	Kitchener	N2G	Canada	7/23/2020
Ed Penner	New Hamburg	N3A	Canada	7/23/2020
Kim Loree	Kitchener	N3a 2k9	Canada	7/23/2020
Glen Mathers	Baden	N3A	Canada	7/23/2020
Sheri Struth	Toronto	M5V	Canada	7/23/2020
Barry Targett	Ontario	N3A0A6	Canada	7/23/2020
Pat Blinkhorn	Kitchener	N2G	Canada	7/23/2020
Lang Williams	New Hamburg	N3a0c1	Canada	7/23/2020
Susan Entz	Baden	N3A	Canada	7/23/2020
Kenny Doleschal			US	7/23/2020
Bruce Jantzi	Baden	N3A	Canada	7/23/2020
Lisa Wesson	Baden	N3A	Canada	7/23/2020
Colleen Thom	Heidelberg	N0B 2M1	Canada	7/23/2020
Lloyd Koch	New Hamburg	N3A1G8	Canada	7/23/2020
Luke Vrbanc	Montréal	H3G	Canada	7/23/2020
Donna Shaw	Hillsburgh	N0B	Canada	7/23/2020
Bruce Schumm	Baden	N3A	Canada	7/23/2020
Barbara Kennedy	Kitchener	N2A 4N4	Canada	7/23/2020
Jane Rumig	St.Jacobs	N0B 2N0	Canada	7/23/2020
Dave Mendler	Kitchener	N2B	Canada	7/23/2020
Kim Sauder	Mount Forest	N0G 2L0	Canada	7/23/2020
Don Brown	New Hamburg	N3A 4L6	Canada	7/23/2020
Gino Paciello	Cambridge	N1T	Canada	7/23/2020
Dean Wittie	Emlira	N3B	Canada	7/23/2020
Daniel Mendler	Kitchener Ontario	N2E1E3	Canada	7/23/2020
Travis Deckert	Baden	N3A	Canada	7/23/2020
Paul Zehr	Baden	N3A	Canada	7/23/2020
Terri Taylor	New Hamburg	N3A	Canada	7/23/2020
Roger Davidson	Stouffville	L4A 0C4	Canada	7/23/2020
Nolan Traynor	Brampton	L6R	Canada	7/23/2020
jim deeth	Belleville	k8p4j3	Canada	7/23/2020
John Steinbach	Tichborne	K0H	Canada	7/23/2020
Thomas Forde	Nassau		Bahamas	7/23/2020
Melissa Halbert	Waterloo	n2l 6e3	Canada	7/23/2020
Brenda Carney	Kitchener	N2N	Canada	7/23/2020
Dave Gregorashuk	Stratford	N4Z 1C2	Canada	7/23/2020
Tracey Manders	London	N5Y	Canada	7/23/2020
Karen Taylor	London	N6K 0J4	Canada	7/23/2020
Julia Castillo	Baden	N3A	Canada	7/23/2020
Susan Gardner	Baden	N3A	Canada	7/23/2020
Lisa Shaw	Kitchener	N2A3Z2	Canada	7/23/2020

Cameron Jantzi	Baden	N3A	Canada	7/23/2020
Brett Gardner	Baden	N3A	Canada	7/23/2020
Doug Fischer	Mount Forest	N0G	Canada	7/23/2020
Heather Babcock	New Hamburg	N3A	Canada	7/23/2020
N C	Baden	N3A	Canada	7/23/2020
Alfy R. Meyer	Brampton	L6Z2B2	Canada	7/23/2020
Isla Fraser	Cambridge	N1T	Canada	7/23/2020
Tracey Mitchell			Canada	7/23/2020
Julie Gerardi	New Hamburg	N3A	Canada	7/23/2020
Racquel Marchand	Baden	N3A	Canada	7/23/2020
henri jacquot	kitchener	n2e1l3	Canada	7/23/2020
Carrie Hofman	Baden	N3A	Canada	7/23/2020
Chantal Gallant	Brampton	L6Z 2B2	Canada	7/23/2020
Elaine Lewis	Baden	N3A	Canada	7/23/2020
Claudia Berwick	Baden	N3A4S5	Canada	7/23/2020
Stacey Cressman	Baden	N3A	Canada	7/23/2020
MARIA BAUMGARTNER	New Hamburg	N3A 1E3	Canada	7/23/2020
Trevor Strauss	Waterloo	N2K4E4	Canada	7/23/2020
Valerie Fink	Wellesley	N0B2T0	Canada	7/23/2020
Tony Toth	Baden	N3A	Canada	7/23/2020
Lorrie Perko	Petersburg	N0b	Canada	7/23/2020
Marian Munk	Chatsworth	N0H 1G0	Canada	7/24/2020
Kevin D Cressman	Stratford	N5A	Canada	7/24/2020
Vicki Mclellan	Kitchener	N2C 1N1	Canada	7/24/2020
Roger Martin	Kitchener	N2G	Canada	7/24/2020
Dale Weber	Baden	N3A	Canada	7/24/2020
Kevin Litwiller	Baden	N3A	Canada	7/24/2020
Kerri Gettliffe	Baden	N3A	Canada	7/24/2020
T. Dubrick	Baden	N3A	Canada	7/24/2020
Pam Whiteside	Oranjestad		Aruba	7/24/2020
Bruce Hollingworth	Cambridge	N3H	Canada	7/24/2020
Meaghan Martin	Cambridge	N1S 4C4	Canada	7/24/2020
Kim Francis	New Hamburg	N3A 2H3	Canada	7/24/2020
Tammy Reaker	New Hamburg	N3A 1G4	Canada	7/24/2020
Sarah Scott	Baden	N3a 4M3	Canada	7/24/2020
Lyla Wettlaufer	New Hamburg	N3A 0G1	Canada	7/24/2020
Dale Brubacher-Cressman	Waterloo	N2L4E6	Canada	7/24/2020
Steve Manville	Baden	N3A	Canada	7/24/2020
Florence Hunt	Kitchener	N2H	Canada	7/24/2020
Susan Peper	New Dundee	N0B 2E0	Canada	7/24/2020
Heidi Lyon	Baden	N3A	Canada	7/24/2020
Linda Bugarsky	Kitchener	N2T	Canada	7/24/2020
Bryan Litwiller	Cambridge	N1T	Canada	7/24/2020
Suzan Deckert			Canada	7/24/2020
Joanne Snyder	New Hamburg	N3A 2H6	Canada	7/24/2020
Judy Holst	New Hamburg	N3A	Canada	7/24/2020
Eric Lannan	Kitchener	N2G	Canada	7/24/2020
Brad Good	Baden	N3A	Canada	7/24/2020

Dave Caputo	St Agatha	N0B 2L0	Canada	7/24/2020
Chris Snider	Kitchener	N2G	Canada	7/24/2020
John Lindsay	Baden	N3A	Canada	7/24/2020
Glenn Kuepfer	Wellesley	N0B	Canada	7/24/2020
Margaret Hartman	Baden	N3A	Canada	7/24/2020
Kirstie Baltus	New Hamburg	N3A OC5	Canada	7/24/2020
Charlotte Grein	Saint Jacobs	N0B2N0	Canada	7/24/2020
Paula La Fontaine	Breslau	N0B1M0	Canada	7/24/2020
JENNY Guibert	St. Agatha	N0B2L0	Canada	7/24/2020
Bruce Gordon	Kitchener	N2T 1S6	Canada	7/24/2020
Audrey S	Kitchener	N2E	Canada	7/24/2020
Marsha Koehler	Baden	N3A	Canada	7/24/2020
Daniel Caudle	New Hamburg	N3A 1X6	Canada	7/24/2020
Ian Roberts	Toronto	M1M 3E1	Canada	7/24/2020
Deb Wideman	New Hamburg	N3A1B3	Canada	7/24/2020
Patricia Kieley	Kitchener	N2A	Canada	7/24/2020
R Wilson	Baden	N3A	Canada	7/24/2020
Brenda Saul	Osoyoos	V0H	Canada	7/24/2020
Kevin Thomason	Waterloo	N2J 3Z4	Canada	7/24/2020
Dave McArthur	Orangeville	L9W	Canada	7/24/2020
Kali Kramer	Quinte West	K8V	Canada	7/24/2020
celle kuhne	Aarschot		Belgium	7/24/2020
Shane Stride	Cambridge	N1R1A1	Canada	7/24/2020
Robert Watkins	Kitchener	N2h1h8	Canada	7/24/2020
Jill Lawrence	Kincardine	N2Z1S7	Canada	7/24/2020
Ginny Dybenko	New Hamburg	N3A	Canada	7/24/2020
Frank Loschmann	Stratford	N5A	Canada	7/24/2020
Timothy Boniface	Kitchener	N2N	Canada	7/24/2020
Teresa Brown	Baden	N3A 2S7	Canada	7/24/2020
Erin Gruhle	Baden	N3A	Canada	7/24/2020
Harold Albrecht	Kitchener	N2E	Canada	7/24/2020
Maggie Horsburgh	Kitchener	N2A	Canada	7/24/2020
Yolitz Sanchez	Baden	N3A	Canada	7/24/2020
Dan Hartung	Kitchener	N2N	Canada	7/24/2020
Jonathan MacNaughton	Waterloo	N2J	Canada	7/24/2020
Cliff Guckenberger	Waterloo	N2V 1S9	Canada	7/24/2020
Mary Carolina Gonzalez de Ferro	El Tigre		Venezuela	7/24/2020
Ss Brubach			Canada	7/24/2020
Murray Taylor	Kitchener	N2M	Canada	7/24/2020
Bob Sernoskie	Kitchener	N2N	Canada	7/24/2020
Donald Flanagan	Kitchener	N2G	Canada	7/24/2020
Steve Clarke			Canada	7/24/2020
Bruce Gerber	Baden	N3A	Canada	7/24/2020
Mike Thomson	Baden	N3A	Canada	7/24/2020
Larry Dubue	st jacobs	n0b2n0	Canada	7/24/2020
Jeremy Organ	Kitchener	N2H3P8	Canada	7/24/2020
Dave Gerencser	Kitchener	N2A	Canada	7/24/2020
Bryan Long	Guelph	N1E	Canada	7/24/2020

Sharmane Organ	Toronto	M6G	Canada	7/24/2020
Paul Guil	New Hamburg	N3A4R1	Canada	7/24/2020
Sheila Beauvais	New Hamburg	N3A	Canada	7/24/2020
Deanna Carney	Baden	N3A2K8	Canada	7/24/2020
Arden Linton	New Hamburg	N3A1N2	Canada	7/24/2020
Paulette Roth	Tavistock	N0b 2r0	Canada	7/24/2020
Laurraine Payne	Whitby	L1M	Canada	7/24/2020
Nancy Taves	New Hamburg	N3A	Canada	7/24/2020
Jan Gravelle	Montréal	H2S	Canada	7/24/2020
Paul Makulski	Waterloo	N2J2P6	Canada	7/24/2020
Graham Gibbs	Thornhill	L4J	Canada	7/24/2020
John Schreiter	Kitchener	N2G 2S7	Canada	7/24/2020
Elizabeth Esser	Waterloo	N2K	Canada	7/24/2020
Linda Sernoski	Petersburg	N0B2H0	Canada	7/24/2020
Shirley McCall-Hanlon	Stratford	N0B 2R0	Canada	7/24/2020
Laura Sernoski	Baden	N3A	Canada	7/24/2020
Judy Holtzworth	Tavistock	N0B2R0	Canada	7/24/2020
Dennis Bauman	Telford	18969	Canada	7/24/2020
Philip Hahn	New Hamburg	N3A 2E4	Canada	7/24/2020
Brenda Carney	Wellesley	N0B	Canada	7/24/2020
Theresa Tercer	Kitchener	N0B2M1	Canada	7/24/2020
Michael Rowell	Eagle Lake	Ontario	Canada	7/24/2020
Cathy Covert	Kitchener	N0B	Canada	7/24/2020
Judy Clements	Baden	N3A 2N3	Canada	7/24/2020
Chevy Kastner	Newhamburg	N3A3J1	Canada	7/24/2020
Aaron Atkinson	Thornhill	L4J	Canada	7/24/2020
David Collie	Kitchener	N2M	Canada	7/24/2020
Cathy Young	Wyoming	N0N	Canada	7/24/2020
Wendy Ridgway	Waterloo	N2J 2p6	Canada	7/24/2020
Sharyn Hall	Baden	N3A	Canada	7/24/2020
Mary Pooley-Brodt	Kitchener	N2A 3E8	Canada	7/24/2020
Tammy VanTroost	Brigden	N0N 1B0	Canada	7/24/2020
Harry van Vugt	Windsor	N8R2E2	Canada	7/24/2020
Holly Dahmer	Waterloo, Ontario	N2t2m5	Canada	7/24/2020
Chris Marshall	Kitchener	N2M	Canada	7/24/2020
Derek Beauvais	Kitchener	N2E	Canada	7/24/2020
Susan McLarty	Ontario	N0P	Canada	7/24/2020
Debra Little	Calgary	T3K	Canada	7/24/2020
ADRIAN VATH	Waterloo	N2J 1j9	Canada	7/24/2020
Melissa Kenney	Cambridge	N3H	Canada	7/24/2020
B A Bender	New Hamburg	N3A	Canada	7/24/2020
Chester Venhuizen	Baden	N3A	Canada	7/24/2020
Sharon Bonnell	Kitchener	N2P1H9	Canada	7/24/2020
kelly miles	Parkhill	n0m2k0	Canada	7/24/2020
Susan Carruthers	Baden	N3A	Canada	7/24/2020
George Milligan	Baden	N3A	Canada	7/24/2020
Ronald Dahmer	Cambridge On.	N1H 3H4	Canada	7/24/2020
Jane Clarke	Kitchener	N2E	Canada	7/24/2020

CYNTHIA NAUMAN	Baden	N0B	Canada	7/24/2020
Catherine Owens	Kitchener	N2H	Canada	7/24/2020
Jim Reynolds	Waterloo	N2L	Canada	7/24/2020
Val Hein	Kitchener	N2G	Canada	7/24/2020
Darlene McLean	Kitchener	N2E	Canada	7/24/2020
Susan Bondi	Baden	N3A	Canada	7/24/2020
Dean Wake	New Hamburg	N3A 0B1	Canada	7/24/2020
Brenda Byers			Canada	7/24/2020
Inna Pugacheva	Kitchener	N2E	Canada	7/24/2020
Bruce Hammer	New Hamburg	N3A2K7	Canada	7/24/2020
Dan Glazer	Kitchener	N2G	Canada	7/24/2020
jim bechard	Elmira	N3b 1g1	Canada	7/24/2020
Dr. Robert Norman	Baden	N3A 3P1	Canada	7/24/2020
Harold Anger	Kitchener	N2E	Canada	7/24/2020
Ronald Schindler	Cambridge	N3H 2H8	Canada	7/24/2020
Donna Diebel	Kitchener, ON	N2M 4H6	Canada	7/24/2020
Sherrilee Heseltine	Kitchener	N2A 1B2	Canada	7/24/2020
Bruce Bailey	Kitchener	N2N 2K1	Canada	7/24/2020
Tineke Vos	Kitchener, ON	N2M5E5	Canada	7/24/2020
Phil Thomson	Kitchener	N2M	Canada	7/24/2020
Joanne Green	Baden	N3A 2L1	Canada	7/24/2020
Diane Medcalf	Kitchener	N2G	Canada	7/24/2020
John Couch	Kitchener	N2M4k2	Canada	7/24/2020
brenda gabet	kitchener	N2B 2W9	Canada	7/24/2020
Judi Coleman	Cambridge	N3H	Canada	7/24/2020
Julie Baker	Cambridge	N3c 4n5	Canada	7/24/2020
Glen Woolner	Kitchener	N2B 3N8	Canada	7/24/2020
Mary Lou McKee	Kitchener	N2M	Canada	7/24/2020
Keith Dorken	New Hamburg	N3A	Canada	7/24/2020
Lee Ewart	Kitchener, On	L2I 1n7	Canada	7/24/2020
Paul Kroisenbrunner	Kitchener	N2B3G5	Canada	7/24/2020
Fred Lindner	Wellesley	N0B2T0	Canada	7/24/2020
Derek Snyder	Baden	N3A	Canada	7/24/2020
Josh Dunn	New hamburg	N3a1x4	Canada	7/24/2020
Rick Arnott	Baden	N3A	Canada	7/24/2020
John Grud	Montréal	H2G	Canada	7/24/2020
Tyler Graff	Millbank	N0K 1L0	Canada	7/24/2020
G McKenna	Guelph	N1G	Canada	7/24/2020
Stephanie Massel	Baden, ON	N3A 0E7	Canada	7/24/2020
Wendy Hill	Kitchener	N2M	Canada	7/24/2020
Alana White	Stratford	N5A	Canada	7/24/2020
Katie Knights	Kitchener, ON	NH2	Canada	7/24/2020
Mike Bayer	Waterloo	N2K	Canada	7/24/2020
Barry Bird	Stratford	N5A	Canada	7/24/2020
Bob Pearce	Pickering	L1V 3c1	Canada	7/24/2020
Marie McNabb	New Hamburg	N3A2Z6	Canada	7/24/2020
tim podann	Ayr		Canada	7/24/2020
Gerald Graff	Baden	N3A	Canada	7/24/2020

Ruth Lyons	Christchurch		New Zealand	7/24/2020
Cam Gordon	Kitchener	N2G	Canada	7/24/2020
Julie Hofstetter	Kitchener	N2E	Canada	7/24/2020
Mary Lichty-Neeb	Wellesley	N0B2T0	Canada	7/24/2020
Carol Massel	New Hamburg	N3A	Canada	7/24/2020
Josh Halbert	Baden	N3A	Canada	7/24/2020
Marna Thomas	Waterloo	N2K	Canada	7/24/2020
Jennifer Scheib	Kingsville	N9Y4G4	Canada	7/24/2020
Steve Kennedy	Toronto	M6G	Canada	7/24/2020
Peter Lade	New Dundee	N0B 2E0	Canada	7/24/2020
Cathy Schwass	Kitchener	N2E	Canada	7/24/2020
Bette bronson	cambridge	N1S3R9	Canada	7/24/2020
Bill Hall	Kitchener	N2A	Canada	7/24/2020
Harold Russell	Kitchener	N2G 1K9	Canada	7/24/2020
Susan Recchia	Kitchener	N2G	Canada	7/24/2020
alecia brown	Colwood	V9B0G9	Canada	7/24/2020
Wendy Couto	Cambridge	N3c4g1	Canada	7/24/2020
Laraine Whaling	Kitchener	N2N	Canada	7/24/2020
Lorna Ferguson	Cambridge	N1S 0B2	Canada	7/24/2020
Jeffrey Honey	Kitchener	N2G	Canada	7/24/2020
Gail Herner	Nova Scotia	B0P 1R0	Canada	7/24/2020
Jen Schilling	Cambridge	N1S	Canada	7/24/2020
Paul Shushack	Kit	N2B111	Canada	7/24/2020
Mary Beth Toman	Baden	N3A	Canada	7/24/2020
Tammy Taves	Woodstock	N4S	Canada	7/24/2020
donna Schmuck	Kitchener	n2h 6j3	Canada	7/24/2020
Mark Caruthers	Baden	N3A 4K6	Canada	7/24/2020
Sharon Bartscher	Kitchener	N2E	Canada	7/24/2020
William Couch	Kitchener	N2N1j9	Canada	7/24/2020
Mark Guibert	Wilmot	N0B 2L0	Canada	7/24/2020
Betty Brazeau Brazeau	New Hamburg	N3A 2E7	Canada	7/24/2020
Jeff Feener	Kitchener	N2N	Canada	7/24/2020
Diane Reed	Kitchener	N2B1K1	Canada	7/24/2020
Dave Stickney	Kitchener	N2a4e9	Canada	7/24/2020
Wendy Stroh	Elmira	N3B 1H8	Canada	7/24/2020
Jeff Gorchynski	Kitchener	N2M1C2	Canada	7/24/2020
Bill Kuntz	Mannheim	N0B2H0	Canada	7/24/2020
James Hollinger	Kitchener	N2M	Canada	7/24/2020
Carl Zehr	Kitchener	N2P	Canada	7/24/2020
Stephen Humby	Kitchener	N2H	Canada	7/24/2020
Tina Gallant	Shediac	E4P	Canada	7/24/2020
Mike Williams	Kitchener	N2E2M5	Canada	7/24/2020
Kenneth Burgess	Kitchener	N3C 3V2	Canada	7/24/2020
John Heij	Kitchener	N2E2G5	Canada	7/24/2020
Randy sachs	Kitchener	N2N	Canada	7/24/2020
Susan Heij	Kitchener	N2M	Canada	7/24/2020
Wendy Scott	Baden	N3A	Canada	7/25/2020
Kris Wilkinson	Baden	N3A	Canada	7/25/2020

Dunstall Lillianne	Baden	N3A	Canada	7/25/2020
Lori Woodley	Kitchener	N2N	Canada	7/25/2020
Heather Woodley	Kitchener	N2N	Canada	7/25/2020
Elaine Fischer	Greely	K4P	Canada	7/25/2020
Carolyn Zenger	Breslau	N2B	Canada	7/25/2020
Barbara Carter	Kitchener	N2M 4M4	Canada	7/25/2020
Linda Birkmann	Waterloo	N2L	Canada	7/25/2020
Heather Graff	Baden	N3A	Canada	7/25/2020
Colin Eby	Stratford	N5A	Canada	7/25/2020
Stacey Taves	Montréal	H3G	Canada	7/25/2020
Jordan Brenneman	Kitchener	N2M	Canada	7/25/2020
Mary Sasonow	Mannheim	N0B 2H0	Canada	7/25/2020
Angelika Littlefield	Toronto	M1C 3J7	Canada	7/25/2020
Jason Carroll	Waterloo	N2V-1P3	Canada	7/25/2020
Christina Bradley	Toronto	M6R	Canada	7/25/2020
Sam Bernardo	Toronto	M1E 3N6	Canada	7/25/2020
Richard Beauvais	New Hamburg	N3A	Canada	7/25/2020
Paul Leveck	Woolwich	N0B	Canada	7/25/2020
Steve Parisien	Kemptville	K0G	Canada	7/25/2020
Karen Findling	Waterloo	N2V	Canada	7/25/2020
Shirley Bender	New Hamburg	N3A4N5	Canada	7/25/2020
David Merkley	Woodstock	N4V	Canada	7/25/2020
don Stafford	Baden	N3A	Canada	7/25/2020
Josh Murphy	Baden	N3A	Canada	7/25/2020
Holly Campbell	Kitchener	N2C 1B9	Canada	7/25/2020
TJ Rector	New Hamburg	N3A	Canada	7/25/2020
Danielle Cook	Kitchener	N3a2a7	Canada	7/25/2020
Kim Reynolds	Pickering	L1w 2L6	Canada	7/25/2020
Steven McDonald	Baden	N3A	Canada	7/25/2020
Patricia Ellis	Baden	N3A	Canada	7/25/2020
Michael Cook	Kitchener	N2R	Canada	7/25/2020
Brian Martin	Owen Sound	N4K	Canada	7/25/2020
Jill Kowalchuk	Cambridge	N1R8J6	Canada	7/25/2020
stephanie McDermott	Toronto	M1B 5V1	Canada	7/25/2020
Belinda Clements	Dorchester, Ontario	N0L 1G5	Canada	7/25/2020
Peter Jamieson	New Hamburg	M6G	Canada	7/25/2020
Christine Jasper	Baden	N3A4L2	Canada	7/25/2020
Klaus Lutzer	Baden	N3A	Canada	7/25/2020
Gerald Martin	Mitchell	N0K 1P0	Canada	7/25/2020
Betty Webster-Seeback	Waterloo	N2H	Canada	7/25/2020
Cassandra Koch	Wellesley	N0B	Canada	7/25/2020
Alexandra Koch	Wellesley	N0B 2T0	Canada	7/25/2020
Paul Koch	Baden	N3A	Canada	7/25/2020
Wayne Roth	New Hamburg	N3A	Canada	7/25/2020
Matt Koch	Wellesley	N0B 2T0	Canada	7/25/2020
Tiffany Smith	New Hamburg	N3A4N6	Canada	7/25/2020
Gerry Hartman	Listowel	N4W 2H3	Canada	7/25/2020
`Gord Perrin	New Dundee	N0B	Canada	7/25/2020

Ryan Dammeier	Wellesley	N0B 2T0	Canada	7/25/2020
Peter Paleczny	Waterloo	N2L1L2	Canada	7/25/2020
bruce mcleod			Canada	7/25/2020
D Baxter	Baden	N3A	Canada	7/25/2020
Howard Sutherland	Ottawa	K0A	Canada	7/25/2020
Scott Beesley	Ariss	N0B1b0	Canada	7/25/2020
Carmen Ferber	Saint Agatha	N0b2l0	Canada	7/25/2020
Walter Kuntz	Heidelberg	N0B2M1	Canada	7/25/2020
John Cull	3856 Huron Road	N3A 3E2	Canada	7/25/2020
Mike Wagner			Canada	7/25/2020
Joan McLennan	Mitchell	N0K	Canada	7/25/2020
William Chesney	Guelph	N1E	Canada	7/25/2020
Miriam Kuepfer	Wellesley	N0B	Canada	7/25/2020
Blair Brodie	Waterloo	N2K	Canada	7/25/2020
Emily Campbell	Stratford	N5A	Canada	7/25/2020
Jesse Schurink	Stratford	N5A	Canada	7/25/2020
bryan vincent	Seaforth, ON	N0K 1W0	Canada	7/25/2020
Nolan Campbell	Milverton	N0K 1M0	Canada	7/25/2020
MaryCatharine Adinolfi	Clifford	N0G	Canada	7/25/2020
Joyce & Bill Stankiewicz	New Hamburg	N3A	Canada	7/25/2020
Elaine Voisin	Kitchener	N2N	Canada	7/25/2020
Liz Chalmers	Baden	N3A	Canada	7/25/2020
Terry and Jean Rickert	Baden	N3A	Canada	7/25/2020
Janet Cooper	Kitchener	N2H	Canada	7/25/2020
Paul Wegford	New Hamburg	N3A	Canada	7/25/2020
Claudette Cooper	North Bay	P1B	Canada	7/25/2020
Chris Ebling	Kitchener	N2H1S6	Canada	7/25/2020
Helen Christner	Baden	N3A	Canada	7/25/2020
anne fidler	Kitchener	N2A	Canada	7/25/2020
Katy Holst	Wilmot	N3a 4s2	Canada	7/25/2020
barbara westrop	Baden	N3A	Canada	7/25/2020
Patricia Harrison	New Hamburg	N3A	Canada	7/25/2020
Brendan Wycks	New Hamburg	N3A 0B1	Canada	7/25/2020
Ralph & Dorothy Shantz	Baden	N3A	Canada	7/25/2020
RON SCHMIDT	Baden	N3A	Canada	7/25/2020
Brenda George	waterloo	N2J 4J6	Canada	7/25/2020
Michelle Egli-Shantz	Thornhill	L4J	Canada	7/25/2020
bob starr	New Hamburg	N3A	Canada	7/25/2020
Brian McDermott	Kitchener	N2G	Canada	7/25/2020
Tyler Robbins	Montréal	H2R	Canada	7/25/2020
Nancy Douse	Pickering	L1V3V2	Canada	7/25/2020
Valerie Troy	New Hamburg	N3A 0B1	Canada	7/25/2020
Winnie Goeree	New Hamburg	N3A	Canada	7/25/2020
Joan Kittel	Hamilton	L8L	Canada	7/25/2020
Paul Smith	Stratford	N5A	Canada	7/25/2020
Aimee Coslovich			Canada	7/25/2020
Donna Broda	Platteville	N0J 1S0	Canada	7/25/2020
Stephen Smith	Stratford	N5A	Canada	7/25/2020

Christine Lindner	Wellesley	N0B	Canada	7/25/2020
simon strub	Cambridge	N3C	Canada	7/25/2020
Ronald Content	Oakville	L8B 1A5	Canada	7/25/2020
Bev Wannamaker	Goderich	N7A	Canada	7/25/2020
Robert Cook	Kitchener	N2A	Canada	7/25/2020
Beatrice Brown	Baden	N3A	Canada	7/25/2020
John A. Gazzola	Kitchener	N2B	Canada	7/25/2020
Linda Ross	Kitchener	N3E	Canada	7/25/2020
Loiey Moir	Baden	N3A	Canada	7/25/2020
Gail Corning	Baden	N3A	Canada	7/25/2020
Jackie Gross	New Hamburg	N3A	Canada	7/25/2020
Rob Massel	New Hamburg	N3A	Canada	7/25/2020
Linda Brodrecht	New Hamburg	N3A	Canada	7/25/2020
Beth Gerich	Kitchener	N2E1R2	Canada	7/25/2020
Wayne Simpson	New Hamburg Ont	N3A 1E3	Canada	7/25/2020
Michele Brennehan	Baden	N3A 2V2	Canada	7/25/2020
Shelley Schmidt	New Hamburg	N3A 0G2	Canada	7/25/2020
Elyse Brus	Kitchener	N2P2A8	Canada	7/25/2020
Roxanne P	Waterloo	N2T2L5	Canada	7/25/2020
Heide Guil	Baden	N3A	Canada	7/25/2020
Eric Shepherd	Lethbridge	T1K	Canada	7/25/2020
Holly Wood	Lethbridge	T1K 0V7	Canada	7/25/2020
Carol Brown	Baden	N3A	Canada	7/25/2020
Paul Paleczny	Kitchener	N2M	Canada	7/25/2020
Michelle Massel	New Hamburg	N3A 2H2	Canada	7/25/2020
Bill Boyes	New Hamburg	N3A	Canada	7/25/2020
susan ebling	Kitchener	N2E	US	7/25/2020
Kathy McMahon	Stratford	N5A 2Y2	Canada	7/25/2020
John McVicar	Listowel	N4W 3G8	Canada	7/25/2020
Peggy Swartz	Brant, County	N0e 1r0	Canada	7/25/2020
Judy Rivers	Plattsville	N0J 1S0	Canada	7/25/2020
Jane Nares	Ladysmith	V9G 1B4	Canada	7/25/2020
Riley Mills	Baden	N3A	Canada	7/25/2020
Wendy Robinson	Baden	N3A	Canada	7/25/2020
Shari Brule	Kitchener	N2E	Canada	7/25/2020
Dean Jutzi	Baden	N3A	Canada	7/25/2020
Robert Zwaag	Kitchener	N2M 3R8	Canada	7/25/2020
Shawn Thompson	Baden	N3A	Canada	7/25/2020
Maxwell Lantz	Toronto	M6H	Canada	7/25/2020
David Fox	New Hamburg	N3A1T7	Canada	7/25/2020
Debbi Stewart	New Hamburg	N3A	Canada	7/25/2020
Lori Stankiewicz	Kitchener	N2N	Canada	7/25/2020
Lynda Alyea	Cambridge	N3H	Canada	7/25/2020
Sue Stankiewicz	Kitchener	N2N	Canada	7/25/2020
Jennie Mulholland	New Hamburg	N3A	Canada	7/25/2020
Eleanor Wolfe	Kincardine	N2Z	Canada	7/25/2020
Debbie Schiebel-West			Canada	7/25/2020
Rebecca Somerville	Toronto	M5R	Canada	7/25/2020

Gail Kropf	Kitchener, ON	N2N 1M5	Canada	7/25/2020
Joan Rutherford	Fergus	N1M 1N4	Canada	7/25/2020
Paul Knowles	Baden	N3A	Canada	7/25/2020
Carol Nichols	New Hamburg	N3A	Canada	7/25/2020
Earla Boyd	Baden	N3A	Canada	7/25/2020
Marjorie Crosby	Cambridge	N3H 5T8	Canada	7/25/2020
Christine Dimitrioski	Kitchener	N2E	Canada	7/25/2020
Kayla Price	Mount Albert		Canada	7/25/2020
Bob Madill	Kitchener	N2A	Canada	7/25/2020
Pat Leggett	New Hamburg	N3A 4J7	Canada	7/25/2020
Paulet Butt	Calgary	T2G 1A7	Canada	7/25/2020
L. Algar	Baden	N3A	Canada	7/25/2020
Bob Astolfo	Baden	N3A	Canada	7/25/2020
Don Stewart	New Hamburg	n3a 0a3	Canada	7/25/2020
lee fitzpatrick	Baden	N3A	Canada	7/25/2020
Margaret Charles	Baden	N3A	Canada	7/25/2020
Katherine Cressman	Ayr	N0B 1E0	Canada	7/25/2020
Susanne Gillow	Ayr	N0B 1E0	Canada	7/25/2020
Rhonda Grein	Kitchener	N2P	Canada	7/25/2020
Jody Moriarty	New Hamburg	N3A	Canada	7/25/2020
Bonnie Brown	Ayr	N0B 1E0	Canada	7/25/2020
Suzan Heimpel	Mannheim	N0B2H0	Canada	7/25/2020
Audrey Cook	New Hamburg	N3A	Canada	7/25/2020
John Young	Wyoming	N0N	Canada	7/25/2020
sharon mulrooney	Kitchener	N2E	Canada	7/25/2020
JIM CURRIE	Cambridge	N2C	Canada	7/25/2020
Patricia Straus	Kitchener	N2E	Canada	7/25/2020
Marion R. Anderson	Kitchener	N2M	Canada	7/25/2020
Ann Shantz	Baden	N3A	Canada	7/25/2020
Christine Newton	Waterloo	N2L	Canada	7/25/2020
David Yaremy	St. Agatha	N0B2L0	Canada	7/25/2020
Mitchel McWhirter	New Hamburg	N3A 2A1	Canada	7/25/2020
Dianne Beletz	Kitchener	N2N	Canada	7/25/2020
Cassandra Welsand	New Hamburg	N3A	Canada	7/25/2020
Deb Yaremy	St Agatha	N0B2L0	Canada	7/25/2020
Steve R	Baden	N3A	Canada	7/25/2020
Ambrielle-Lyn McQuaker	Stratford	N5A	Canada	7/25/2020
Brent Niergarth	Kitchener	N2m2c1	Canada	7/25/2020
Maggie Steele	Brantford	N3P 1H8	Canada	7/25/2020
Marilyn Battler	New Hamburg	N3A 24	Canada	7/25/2020
Lori Jacobs	Baden	N3A	Canada	7/25/2020
mary murray	Ariss		Canada	7/25/2020
JB Nolan	Wellesley	N0B	Canada	7/25/2020
Joan Good	New Dundee	N0B	Canada	7/25/2020
Kathy Wagner	New Hamburg	N3A 0G3	Canada	7/25/2020
Maureen Kelly	Baden	N3a 2k9	Canada	7/25/2020
Donna Regier	Exeter	N0M	Canada	7/25/2020
Connie Becker	Woodstock	N4s3k5	Canada	7/25/2020

William Burr	New Hamburg	N3A 0C2	Canada	7/25/2020
MaryAnn Pearson	Waterloo	N2T 1R5	Canada	7/25/2020
Susan Woolcott	Bright	N0J 1B0	Canada	7/25/2020
Geoff Hopkins	Baden	N3A	Canada	7/25/2020
Sherwood Hagey	Kitchener	N2H	Canada	7/25/2020
william weichel	Baden	N3A	Canada	7/25/2020
Kim Perkins	Kitchener	N2M	Canada	7/25/2020
Jean Abernethy	King City	L7B	Canada	7/25/2020
Lois Love	Waterloo	N2T 2V2	Canada	7/25/2020
Kevin Oberholzer	Waterloo	N2K	Canada	7/26/2020
Rob Chester	New Hamburg	N3A1P2	Canada	7/26/2020
Carol Chester	Baden	N3A1P2	Canada	7/26/2020
Chris Gmach	Baden	N3A	Canada	7/26/2020
Shannon Gmach	Petersburg	N0B 2H0	Canada	7/26/2020
Dawn marie Colling	Cambridge	N3H	Canada	7/26/2020
Laurie Dietrich	St Agatha	N0b2l0	Canada	7/26/2020
Donna Kalbfleisch	Woodstock	N4S	Canada	7/26/2020
Ian Fair	Edmonton	T6k0x7	Canada	7/26/2020
Leone Schaefer	Baden	N3A	Canada	7/26/2020
Krista Straus	Baden	N3A	Canada	7/26/2020
Mel Gibbons	Toronto	M8w 2n6	Canada	7/26/2020
Stephanie Brenneman	Baden	N3A	Canada	7/26/2020
natasa Sender	Kitchener	N2E 4B9	Canada	7/26/2020
Kate Kelly	Peterborough	K9H	Canada	7/26/2020
Ken McBey	Elora	N0B 1S0	Canada	7/26/2020
Allan Mills	Shakespeare	N0B	Canada	7/26/2020
John Wagner	Baden	N3A 2V5	Canada	7/26/2020
Jean-Maire Cole	Orangeville	L9W 3E1	Canada	7/26/2020
Pamela Gingerich	Toronto	M6G	Canada	7/26/2020
Emma Fiedler	New Hamburg	N3A2E4	Canada	7/26/2020
Nancy Birss	New Dundee	N0B	Canada	7/26/2020
Tina Krogh			Canada	7/26/2020
Karin Evans	Waterloo	N2K3J9	Canada	7/26/2020
Bruce Ertel	Kitchener	N2E	Canada	7/26/2020
Jon Jukes	New Hamburg	N3a 1e7	Canada	7/26/2020
Isaac Jukes			Canada	7/26/2020
Angela Merson	Melbourne	Florida	32935 US	7/26/2020
Diane Bonfonte	Kitchener	N2E	Canada	7/26/2020
Jamie Ruth	baden	n3a 2v5	Canada	7/26/2020
Michael Martin	Sunderland	Massachusetts	1375 US	7/26/2020
Julian Lichty	Ontario	N3C 2V4	Canada	7/26/2020
Olivia Foster	Roanoke	Virginia	24019 US	7/26/2020
Gavin Myers	Stratford	N5A	Canada	7/26/2020
Janne Janke	Kitchener	N2	Canada	7/26/2020
Pawel Dee	Baden	N3A	Canada	7/26/2020
Steven Young	Vancouver	V5B	Canada	7/26/2020
Grace Kovacs	Baden	N3A	Canada	7/26/2020
Donna Robinson	Waterloo	N2L5Y6	Canada	7/26/2020

Cathleen Dicapua	Farmingdale	New York	11735 US	7/26/2020
Alicia Mclean	Baden		N3a 2v2 Canada	7/26/2020
Jeremie Falconer	Milverton		N0K1M0 Canada	7/26/2020
Sylvia Lutzer	Baden		N3A Canada	7/26/2020
Jim Robinson	Waterloo		N2L 5Y6 Canada	7/26/2020
James Baldassi	Guelph		N1E Canada	7/26/2020
Connie atkinson	Halifax		B3M Canada	7/26/2020
Linda Toth-Winterkorn Toth-Winterkorn	Kitchener		N2M Canada	7/26/2020
Ken Mulholland	Baden		N3A Canada	7/26/2020
Marlene Thornton	Baden		N3A Canada	7/26/2020
Valerie Simpson	Brantford		N3T Canada	7/26/2020
Darlene Kroisenbrunner	Kitchener		N2B 3G5 Canada	7/26/2020
Kiki Urosevic	Waterloo		N2T 2X5 Canada	7/26/2020
Warren Fink	Mount Forest		N0G Canada	7/26/2020
Edward Toth	Woodstock		N4S 7w3 Canada	7/26/2020
Bob Neubauer	Baden		N3A Canada	7/26/2020
Elizabeth Reitzel	New Hamburg		N3A Canada	7/26/2020
Bryan Durham	Kitchener		N2A Canada	7/26/2020
Joan Stubgen	Kitchener		N2N 1L2 Canada	7/26/2020
Cheryl Hopp	Kitchener		N2M Canada	7/26/2020
Bethany Aplin	Baden		N3A Canada	7/26/2020
Sharon Koenig	Baden		N3A Canada	7/26/2020
Ryan Good			Canada	7/26/2020
Marianne Fitzgerald	Waterloo		N2K Canada	7/26/2020
jonathan h			US	7/26/2020
Judyy Shabatura	Toronto		M5C Canada	7/26/2020
Jonathan Veitch	Kitchener		N2E Canada	7/26/2020
Luanne McGinley	New Hamburg		N3A 0C8 Canada	7/26/2020
Betty Orr	Baden		N3A Canada	7/26/2020
Jody Myers	New Hamburg		N3A2B9 Canada	7/26/2020
Fred Brandenburg	Waterloo		N2V Canada	7/26/2020
TONY KERR	Kitchener		N2G 3E4 Canada	7/26/2020
Jean Deschenes	New Hamburg		N3A Canada	7/26/2020
Marlene Gibbons	Baden		N3A 2V6 Canada	7/26/2020
Steve Kalbfleisch	Kitchener		N2M Canada	7/26/2020
Douglas Nichols	New Hamburg		N3A Canada	7/26/2020
Scott Murray	Baden		N3A Canada	7/26/2020
Lora Count	New Dundee		N0B 2E0 Canada	7/26/2020
Travis Turner	Wallaceburg		N8A Canada	7/26/2020
Julie Greb	Kitchener		N2M Canada	7/26/2020
Aileen Isaac	New Dundee		N0B Canada	7/26/2020
Joan & Glasser	Baden		N3A4M7 Canada	7/26/2020
Janet Kennelly	ANCASTER		L9G 1E6 Canada	7/26/2020
frances demarco	Baden		N3A Canada	7/26/2020
Tina Bodendistle	Baden		N3A Canada	7/26/2020
Elaine Bender	Baden		N3A Canada	7/26/2020
Marianne West	Riverside	Alabama	35135 US	7/26/2020
Eric Fritsch	Kitchener		N2G4V1 Canada	7/26/2020

Betty Butcher	Ayr	N0B	Canada	7/26/2020
Robert Richmond	New Dundee	N0B	Canada	7/26/2020
Angela Parker	New Dundee	N0B2E0	Canada	7/26/2020
Peter Campbell	Wellesley	N0B 2T0	Canada	7/26/2020
Maureen Burnett	Baden	N3A	Canada	7/26/2020
Brandon Wagler	Baden	N3A	Canada	7/26/2020
Robert Burnett	Baden	N3A	Canada	7/26/2020
Theresa Hoover	Owen Sound	N4K	Canada	7/26/2020
Vern Sherk	Waterloo	N2V	Canada	7/26/2020
Jennifer Laszlo	Wynyard	S0A4T0	Canada	7/26/2020
David Middleton	New Hamburg	N3A4L8	Canada	7/26/2020
Justin Hambleton	Winnipeg	R3b 2b2	Canada	7/26/2020
Philip Hammond	Westport	K0G1X0	Canada	7/26/2020
Kelly Stannard	Eckville Alberta	T0m0x0	Canada	7/26/2020
Laura Toews	Calgary	T3P	Canada	7/26/2020
anna hollander	Baden	N3A	Canada	7/26/2020
Glen Cressman	Baden	n3a 2e5	Canada	7/26/2020
Burden Smith	Parksville	V9P 1R1	Canada	7/26/2020
Brian Warren	Spruce Grove	T7x3r1	Canada	7/26/2020
Leonie de Young	Toronto	M1B 1J6	Canada	7/26/2020
Mary Alice Zister	Greely	K4P	Canada	7/26/2020
Doug Walker	New Hamburg Ontario	N3A	Canada	7/26/2020
Doug Wagner	New Hamburg	N3A	Canada	7/26/2020
Nancy Reidel	Kitchener	N2M 2H7	Canada	7/26/2020
gloria Rudney	WATERLOO	N2T 1Y9	Canada	7/26/2020
Randy Brown	Rocky Mountain House	T4T	Canada	7/26/2020
Grant Poll	New Dundee	N0B	Canada	7/26/2020
Lynn Netterfield	New Hamburg	N3A 1A5	Canada	7/26/2020
D.R Halladay	Winnipeg	R3J1T3	Canada	7/26/2020
Carol Barg	Terrace	V8G 1C8	Canada	7/26/2020
Stewart Weir	Oshawa	L1G7C3	Canada	7/26/2020
Pauline Harrison	Mitchell	N0K	Canada	7/26/2020
shannon julseth	mackenzie, bc	v0j 2c0	Canada	7/26/2020
K Weir	Baden	N3A	Canada	7/26/2020
Ashley Peters	Toronto	M6G	Canada	7/26/2020
Lynda Pool	Kitchener	N2A	Canada	7/26/2020
David Urschel	Kitchener	N2A	Canada	7/26/2020
Hayden Fischer	Stratford	N4z 1g3	Canada	7/26/2020
Ted Derry	Baden, ON	N3A 2M2	Canada	7/26/2020
Eric McKenzie	Bracebridge	P1L 1H8	US	7/26/2020
Nick Roth	Baden	N3A	Canada	7/26/2020
Kevin Klerks	Tiverton	N0G	Canada	7/26/2020
Jlm Stirling	New Dundee	N0B	Canada	7/26/2020
Robert Davies	Yarmouth	b5a 4h3	Canada	7/26/2020
Paul Bowman	New Dundee, ON	N0B 2E0	Canada	7/26/2020
Patricia Bowman	New Dundee, ON	N0B 2E0	Canada	7/26/2020
Andrew Hopkins	Chesley	N0G	Canada	7/26/2020
Sylvain Pelletier	Longueuil	J4J	Canada	7/26/2020

Grant Erb	Wellesley	N0B	Canada	7/26/2020
Marolyn McGinty	Baden	N3A	Canada	7/26/2020
John & Ruth Wilson	New Dundee	N0B	Canada	7/26/2020
Mary matza	Surrey	v3w1p5	Canada	7/26/2020
Paul Schnarr	Kitchener	N2P	Canada	7/26/2020
Harold & Judy Shantz	Quinte West	K8V	Canada	7/26/2020
Darlene Smith	Courtice	L1E2G6	Canada	7/26/2020
John Weiler	St. Agatha	N0B	Canada	7/26/2020
Richard Shantz	Maryhill	N0B	Canada	7/26/2020
Gary Wehrle	Cambridge	N3H 4Z2	Canada	7/26/2020
Eileen Schiff	Turner Valley	T0L	Canada	7/26/2020
Kenton Frey	New Hamburg	N3A	Canada	7/26/2020
Floyd & Wilma Good	Stratford	N5A	Canada	7/26/2020
Frances Banton	Victoria	V9C 6T2	Canada	7/26/2020
Craig Ruston			US	7/26/2020
Richard Haalboom	Kitchener	N2P 1A7	Canada	7/26/2020
derek schoeneberg	smithville	l0r2a0	Canada	7/26/2020
Pete Heise	Waterloo	N2T	Canada	7/26/2020
Chris Yoworski	Baden	N3A	Canada	7/26/2020
Randy Hickey	Saint John's	A1B 2C3	Canada	7/26/2020
tyler scammell	Sherwood Park	t8e 1g8	Canada	7/26/2020
Martin Hesch	Baden	N3A	Canada	7/26/2020
Brad Bauman	Elora	N0B	Canada	7/26/2020
Howard Zerr	Lake Country	V4V 2H5	Canada	7/26/2020
Donna Haid	Strathroy	N7G	Canada	7/27/2020
Cindy West	Baden	N3A	Canada	7/27/2020
Walter Stubgen	Kitchener	N2N1L2	Canada	7/27/2020
Pat Keller	Dashwood	N0M	Canada	7/27/2020
Chris Pool	Kitchener	N2A	Canada	7/27/2020
Margret Nodwell	Baden	N3A	Canada	7/27/2020
Kurt Keller	Zurich, Ontario, Canada	N0M2T0	Canada	7/27/2020
Travis Dwarika	Kitchener	N2A	Canada	7/27/2020
Carolyn Reid	Courtice	L1E	Canada	7/27/2020
Paula Engler	Wellesley	N0B 2T0	Canada	7/27/2020
Katie Devries	Baden	N3A	Canada	7/27/2020
Tim Eidt	New Hamburg	N3a 1y3	Canada	7/27/2020
Joseph Todd	Woodstock Ontario	N4S7S6	Canada	7/27/2020
Elwood Toman	New Hamburg	N3A2G5	Canada	7/27/2020
Ken Koch	Baden	N3A	Canada	7/27/2020
Lorrie Koch	Wellesley	N0B 2T0	Canada	7/27/2020
Jessica Koch	Baden	N3A	Canada	7/27/2020
Carl Erb	Kitchener	N2M	Canada	7/27/2020
Michele Lewis	Waterloo	N2K	Canada	7/27/2020
ROBERT GIBSON	Baden	N3A	Canada	7/27/2020
Maddie Cormier	Baden	N3A	Canada	7/27/2020
Christopher Wisdom	100 mile house BC	V0K2E0	Canada	7/27/2020
Rebecca Brown	Napanee	K7R	Canada	7/27/2020
John Walsh	Kingston	K7P0E1	Canada	7/27/2020

Alana Legacy	Saanichton	V8M	Canada	7/27/2020
Lisa Cleasby	Kitchener	N2E 2S6	Canada	7/27/2020
Sandra Haid	Kitchener	N2M	Canada	7/27/2020
Jacqueline Howe	New Hamburg	N3a1g3	Canada	7/27/2020
Daniel William Charles Traviss Traviss	Kitchener	N2M	Canada	7/27/2020
Mark Ingram	Toronto	M6K	Canada	7/27/2020
Jared Walsh	Stratford	M5E	Canada	7/27/2020
Debra Rogers	Lion's Head	N0H1W0	Canada	7/27/2020
Janice Fehr	Steinbach	R5G	Canada	7/27/2020
Joe Dickenson	Brigden	N0N1B0	Canada	7/27/2020
Fay Gascho	Baden	N3A	Canada	7/27/2020
Patricia St Louis	Toronto	M9R 1S8	Canada	7/27/2020
Miss Rhonda Bock	Kitchener	N2A 1H8	Canada	7/27/2020
Rosemary Lambert	Wainfleet	L0S 1V0	Canada	7/27/2020
Joseph Freeman	Toronto	M4N 3R6	Canada	7/27/2020
Anita MacDonald	St. Albert	T8N 7B1	Canada	7/27/2020
Don & Beth Poth	New Dundee, Ontario	N0B2E0	Canada	7/27/2020
Nicholas Pearson	Montréal	H4W 2K7	Canada	7/27/2020
Lyndie Schnarr	Baden	N3A	Canada	7/27/2020
Patty Clarke	Baden	N3A	Canada	7/27/2020
Ken Carnahan	New Dundee	N0B 2E0	Canada	7/27/2020
Rob Kerr	Baden	N3A	Canada	7/27/2020
Linda Sims	Cambridge	N1R	Canada	7/27/2020
Stephen Clarke	Baden	N3A	Canada	7/27/2020
Greg Forbis	Windsor	N8W4E7	Canada	7/27/2020
Thomas Gmach	Baden	N3A	Canada	7/27/2020
Joseph Bolt	Kingston	K7K	Canada	7/27/2020
Anne Shantz	Waterloo	N2K	Canada	7/27/2020
Nicole Crozier	Plattsville	N0j1s0	Canada	7/27/2020
Rebecca Murray	New Dundee		Canada	7/27/2020
HEATHER MCQUILLIN	Kitchener	N2E	Canada	7/27/2020
Janette Kruegel	Brantford	N3T	Canada	7/27/2020
Ann Gordon	Kitchener	N2G	Canada	7/27/2020
Debb Hoffman	Baden	N3A	Canada	7/27/2020
Cole Macdonald	Baden	N3A	Canada	7/27/2020
Sarah Stockford	Petersburg	N0B2H0	Canada	7/27/2020
Sandi Sherk	Cambridge	N1R	Canada	7/27/2020
Brandon Engler	Kitchener	N2H	Canada	7/27/2020
Steve Stockford	Petersburg	N0B 2H0	Canada	7/27/2020
Karen Franke	Stratford	N5A	Canada	7/27/2020
Kim Stockford	KITCHENER	N2r	Canada	7/27/2020
Mary Weidner	Ayr, Ontario	N0B1E0	Canada	7/27/2020
Arlene Barr	New Hamburg	N3A 3G3	Canada	7/27/2020
Lindsay Weicker	Tavistock	N0B	Canada	7/27/2020
Nathan Gillies	New Dundee	N0B 2E0	Canada	7/27/2020
Lynn Moore	Baden	N3A	Canada	7/27/2020
JANET MILLWARD	Ayr	N0B 1E0	Canada	7/27/2020
Don Mitchell	Kitchener	N2M	Canada	7/27/2020

george lorentz	Kitchener		N2E	Canada	7/27/2020
Kelvin Frier	DAVIDSON		S0G 1A0	Canada	7/27/2020
Lauren De Cloet	Guelph		N1G3N4	Canada	7/27/2020
Larry Goff	new dundee		n0b2e0	Canada	7/27/2020
Doug Sowa	Waterloo		N2V	Canada	7/27/2020
Dennis Millward	Ayr		N0b1e0	Canada	7/27/2020
Scott Shantz	Baden		N3A	Canada	7/27/2020
Peter Wukasch	Bradford		L3Z	Canada	7/27/2020
Bill Hopkins	Timmins		P4N	Canada	7/27/2020
Linda Mackenzie	Standard		T0J 3G0	Canada	7/27/2020
Mark Smyth	Wellesley		N0B2T0	Canada	7/27/2020
Rob Brooks	Elmira		N3B3H2	Canada	7/27/2020
Dan Poll	New Dundee		N0B	Canada	7/27/2020
Richard Beattie	Port Moody		V3H	Canada	7/27/2020
Ruth Hibbard	Kitchener		N2E3L6	Canada	7/27/2020
Ursula Kehoe	Whitby, ON		L1R 1E2	Canada	7/27/2020
Darleen Robson	Mildmay		N0G2J0	Canada	7/27/2020
George Treffry	Kitchener		N2E	Canada	7/27/2020
nancy I livingston	Baden		N3A	Canada	7/27/2020
Jane Varey	Princeton		N0j	Canada	7/27/2020
Jennifer Parker	York	England	YO24	UK	7/27/2020
Dave Trussler	London		N6C	Canada	7/27/2020
David King	Toronto		M6S	Canada	7/27/2020
Vikki Silva	Cambridge		N1S	Canada	7/27/2020
Janet Furlong	Kitchener		N2G	Canada	7/27/2020
ALAN MURRAY	NEW DUNDEE, ON		N0B 2E0	Canada	7/27/2020
Kimberley Card	Innisfil		L9S	Canada	7/27/2020
Donna Brad;eu	Baden		N3A	Canada	7/27/2020
Penny Lane	Toronto		M3J	Canada	7/27/2020
Paul Costello	Guelph		N1H 7H9	Canada	7/27/2020
John Jokic	New Hamburg		N3A1X9	Canada	7/27/2020
Clint Baumgartner	Calgary		T3M0N2	Canada	7/27/2020
Elvira Mantei	New Hamburg		N3A 0C9	Canada	7/27/2020
Teri Paterson	Waterloo		N2T	Canada	7/27/2020
Amy Poll	Baden		N3A	Canada	7/27/2020
Susan Hamill	Waterloo		N2L	Canada	7/27/2020
Kyle England				Canada	7/27/2020
Larry Brown	Baden		N3A	Canada	7/27/2020
Alan Rivett	Kamloops		V2B 4g1	Canada	7/27/2020
Marj Shepherd	Sarnia		N7T	Canada	7/27/2020
Andrew Hall				Canada	7/27/2020
Tammy Glauser	Baden		N3A	Canada	7/27/2020
Krista Bolender	St. Clements		N0B2M0	Canada	7/27/2020
chris moser	Waterloo		N2L 6A7	Canada	7/27/2020
Ken Sowa	Kitchener		N2H	Canada	7/27/2020
Robert Murray	New Hamburg		N3A 1Y8	Canada	7/27/2020
LeGris Jeannette	New Dundee		N0B	Canada	7/27/2020
Warren Bechthold	Baden		N3A	Canada	7/27/2020

Lori Prince	Waterloo	N2J 3Y3	Canada	7/27/2020
Betty Murray	New Hamburg	N3A	Canada	7/27/2020
Jeremy Bretz	Plattsville	N0j 1s0	Canada	7/27/2020
Roger Sloman	Unity		Canada	7/27/2020
Stacey Salmon	Waterloo	N2V	Canada	7/27/2020
Michael Glauser	Baden	N3A 4M8	Canada	7/27/2020
Jason Riley	Cambridge	N3C	Canada	7/27/2020
Milton Wolfater	Strathmore	T1P 1H9	Canada	7/27/2020
Henry Brunsveld	Puslinch	N0B 2J0	Canada	7/27/2020
Nick faugh	Baden	N3a2v8	Canada	7/27/2020
Carol Murray	New Hamburg	N3A	Canada	7/27/2020
Marjorie McMaster	New Hamburg	N3A	Canada	7/27/2020
Janet Heimpel	Kitchener	N2E	Canada	7/27/2020
Tina Toman	New Hamburg	N3A	Canada	7/27/2020
Carol Gregory	Heidelberg	N0B 2M1	Canada	7/27/2020
Mary Koch	Kitchener	N2E	Canada	7/27/2020
Glenyce Maus	Ayr	N0B1E0	Canada	7/27/2020
Cecilia Cassie	Fergus	N0B 1S0	Canada	7/27/2020
Berinda Breytenbach	Baden	N3A	Canada	7/27/2020
Sandra Hall	New Hamburg	N3A	Canada	7/27/2020
Al Hollman	Saskatoon	S7j 4x2	Canada	7/27/2020
Joanna Eickmeier	Kitchener	N2H	Canada	7/27/2020
Sheri Morrison	New Hamburg	N3A	Canada	7/27/2020
James Smyth	Calgary	T3G	Canada	7/27/2020
Madison Ryckman	Kitchener	N2H	Canada	7/27/2020
Nancy Oswald	Baden	N3A	Canada	7/27/2020
Sandra Nafziger	New Hamburg	N3A	Canada	7/27/2020
Konrt Randell	Kitchener	N2B	Canada	7/27/2020
Donna Nafziger	Thornhill	L4J	Canada	7/27/2020
Brandon Morrison	New Hamburg	N3A	Canada	7/27/2020
Eric Roberts	Picayune	Mississippi 39466	US	7/27/2020
Erma Godber	Kitchener	N2E	Canada	7/27/2020
Simone Watson	Parksville	V9P	Canada	7/27/2020
Garry Schaber	Lethbridge	T1J3Z1	Canada	7/27/2020
Andrew Caputo	Saint Agatha	N0B 2L0	Canada	7/27/2020
Ryan Swire	Georgetown	L7G	Canada	7/27/2020
Dean Carmount	Kitchener	N2E	Canada	7/27/2020
Rosemary St-Yves	SHEDIAC CAPE	E4P 3E2	Canada	7/27/2020
Lester Eby	Fergus	N1M3G6	Canada	7/28/2020
chris nuhn	Kitchener	N2M	Canada	7/28/2020
Donna Eidt	Baden	N3A 3M2	Canada	7/28/2020
Bonnie Jokic	New Hamburg	N3A 1X9	Canada	7/28/2020
Nancy Carter	Burlington	L7M	Canada	7/28/2020
Shawn Storer	Baden	N3A	Canada	7/28/2020
Lisa Dekker	Baden	N3A	Canada	7/28/2020
Heather Weber	Kitchener	N2A	Canada	7/28/2020
Bernard Cormier	New Hamburg	N3A 3J1	Canada	7/28/2020
mike de Jong	Coquitlam	V3B	Canada	7/28/2020

Tim Sloss	Waterloo	N2I	Canada	7/28/2020
Rose Bettiol	Waterloo	N2H	Canada	7/28/2020
Nick roth	Baden	N3A	Canada	7/28/2020
Heather Dubrick	Baden	N3a 4k8	Canada	7/28/2020
Kalie Duczman	New Hamburg	N3a 2j5	Canada	7/28/2020
Susie Ketko	Waterloo	N2L	Canada	7/28/2020
John Hopwood	Edmonton	T5M3M6	Canada	7/28/2020
Suzette Fortney	Waterloo	N2J	Canada	7/28/2020
Daniel Watson	Parksville	V9p 2c7	Canada	7/28/2020
Susan Maude	Kitchener	N2G	Canada	7/28/2020
Robert McWilliam	Fort St. John	V1J	Canada	7/28/2020
Remus Lech	Mississauga	L5A	Canada	7/28/2020
Krista Parsons	Baden	N3A	Canada	7/28/2020
Jen Kooy	Baden	N3A4K9	Canada	7/28/2020
Deb Baker	Baden	N3A	Canada	7/28/2020
Nicole Zwyers	New Hamburg	N3A	Canada	7/28/2020
Erin Fortney	Kitchener	N2H	Canada	7/28/2020
Sandor Farkas	Guelph	N1E	Canada	7/28/2020
Brad Hengen	prince albert	s6v	Canada	7/28/2020
Verica Ketko	Kitchener	N2A2T9	Canada	7/28/2020
Sandy Bellenie	Kingston, Ontario.	K7P 1R2	Canada	7/28/2020
Helen Ketko	Kitchener	N2B	Canada	7/28/2020
Alex Kruk	Edmonton	T5R 1E3	Canada	7/28/2020
Wendy Davila-Hill	Baden	N3A 2L3	Canada	7/28/2020
Louise Sanford	Baden	N3A	Canada	7/28/2020
Elaine Kennedy	Floradale	N0B1V0	Canada	7/28/2020
Murray Bennett	Cambridge	N1T	Canada	7/28/2020
Jenn Hergott	Baden	N3A2R9	Canada	7/28/2020
Sandra McCurdy	Ontario	N0M1V0	Canada	7/28/2020
Marj Haid	Baden	N3A	Canada	7/28/2020
Cindy Ballantyne	Baden	N3A	Canada	7/28/2020
Carrie C	Baden	N3A	Canada	7/28/2020
Mac Ballantyne	Baden	N3A	Canada	7/28/2020
Cath McLean	Toronto	M6H	Canada	7/28/2020
Kenneth Shabatura	Drumbo	N0J1G0	Canada	7/28/2020
Cathy Judge	Stratford	N5A	Canada	7/28/2020
Matthew Derohanessian	Newmarket	L3X	Canada	7/28/2020
GAIL Metzger	New Hamburg	N3A	Canada	7/28/2020
Patricia King-Edge	Kitchener	N2G	Canada	7/28/2020
Tracy Thibideau	Plattsville	N0J1S0	Canada	7/28/2020
Amy Parker	Waterloo	N2H	Canada	7/28/2020
Eed Dddf	Baden	N3A	Canada	7/28/2020
Sue Weber	Toronto	M5T	Canada	7/28/2020
Francis Mullin	Kitchener	N2A	Canada	7/28/2020
Derek Edge	Wilmot twp	N0b2h1	Canada	7/28/2020
David Strucke	Wilmot	N0B 2L0	Canada	7/28/2020
laurie parkin	Courtenay	V9J1V4	Canada	7/28/2020
Adam Mahn	Kitchener	N3a4n3	Canada	7/28/2020

Scott McLean	Waterloo	N2T	Canada	7/28/2020
Dorothy Carnahan	Tobermory	N0H 2R0	Canada	7/28/2020
Janice Engs	Cambridge	N1S	Canada	7/28/2020
Amy Bedford	New Hamburg	N3A1b3	Canada	7/28/2020
Roman Carrasco	Tecamac	55770	Mexico	7/28/2020
Sara Furey	Kitchener	N2M	Canada	7/28/2020
Sue Cunningham	Kitchener	N2N	Canada	7/28/2020
Gail Schaefer-Krampien	Baden	N3A	Canada	7/28/2020
Emanuel Fagundes	Petersburg	N3A	Canada	7/28/2020
Jen Krampien	New Hamburg	N3A	Canada	7/28/2020
Amanda Stilling	Haliburton	K0M	Canada	7/28/2020
Joanne Benjamin	Norwich	N0J	Canada	7/28/2020
Denon Atfield-Burtenshaw	Baden	N3A	Canada	7/28/2020
D Mohr	Tavistock	N0B2R0	Canada	7/28/2020
Alison Burrell	Port Dover	N0A1N8	Canada	7/28/2020
Matt Billson	Wellesley	N0b2t0	Canada	7/28/2020
Marcie Fry	New Hamburg	N3A	Canada	7/28/2020
Cindy Stilling	Toronto	M4P	Canada	7/28/2020
Shawn Jantzi	Tavistock	n0b2r0	Canada	7/28/2020
Jennifer Knezevic	Baden	N3a0a6	Canada	7/28/2020
Josh Puklicz	Baden	N3A	Canada	7/28/2020
Taralee Billson	Surrey BC	v3r2e6	Canada	7/28/2020
Patrick Billson	Baden	N3A	Canada	7/28/2020
Luke Puklicz	Baden	N3A	Canada	7/28/2020
Michael Musselman	Toronto	M5H	Canada	7/28/2020
Joel Puklicz	Kitchener	N2N1L4	Canada	7/28/2020
stan puklicz	Kitchener	N2M	Canada	7/28/2020
Bev Christie	Morristown	New Jersey	7962 US	7/28/2020
Desiree Bartolf	Tavistock	N0B 2R0	Canada	7/28/2020
Daniel Kauntz	New Hamburg	N3A2G9	Canada	7/29/2020
ASHLEY KOSHIE	BADEN	N3A 4R7	Canada	7/29/2020
Dale Hatch	Victoria	V9A	Canada	7/29/2020
Emma Kestle	Stratford	N5A	Canada	7/29/2020
Laurie Budd	Stratford	N5A	Canada	7/29/2020
Bobbi Martinez	Baden	N3A	Canada	7/29/2020
Joe HERZIG	Ayr	N0B	Canada	7/29/2020
karen Rowland	Elmira	N3B 2B2	Canada	7/29/2020
Jessica Billson	Kitchener	N2G	Canada	7/29/2020
Kevin Good	Toronto	M2J	Canada	7/29/2020
Brady Chambers	Hamilton	L9C	Canada	7/29/2020
Mark Puklicz	Baden	N3A2S9	Canada	7/29/2020
Amelia Metzger	Waterloo	N2L6R5	Canada	7/29/2020
Sue Cunningham	New Dundee	N0B	Canada	7/29/2020
Glenn Fennell	Kitchener	N2G	Canada	7/29/2020
wayne scott	St Agatha	N0B2I0	Canada	7/29/2020
Nancy Cressman	Waterloo	N2L	Canada	7/29/2020
Rose Fan	Toronto	M5R	Canada	7/29/2020
Jane Leis	Toronto	M6G	Canada	7/29/2020

Josh Durrer	Baden	N3A	Canada	7/29/2020
Debra Mohr	Kitchener	N2G	Canada	7/29/2020
Scott Kempton	Kitchener	N2G	Canada	7/29/2020
Nancy Slater	Kitchener	N2M 2E6	Canada	7/29/2020
Sean Norris	Guelph	N1G	Canada	7/29/2020
Randy Menard	DASHWOOD	N0M 1N0	Canada	7/29/2020
Paul Morrison	New Hamburg	N3A	Canada	7/29/2020
Renee Detzler	Waterloo	N2H	Canada	7/29/2020
Michael Straus	Wellesley	N0B	Canada	7/30/2020
Anne Marie Marshall	Kitchener	N2E 2T3	Canada	7/30/2020
Caitlin Eddison	New Hamburg	N3A1Y3	Canada	7/30/2020
Nadia Lewis	Baden	N3A	Canada	7/30/2020
Ray Haid	London	N6g1c7	Canada	7/30/2020
Derek Clemmer	Kitchener	N2A	Canada	7/30/2020
linda traviss	Quinte West	K8V1v1	Canada	7/30/2020
Matthew McGarr	Guelph	N1H	Canada	7/30/2020
James Detzler	Waterloo	N0B2L0	Canada	7/30/2020
Nathan Lajeunesse	Toronto	M6S	Canada	7/30/2020
Stu Snell	Baden	N3A	Canada	7/30/2020
Adam Detzler	Baden	N3A	Canada	7/30/2020
Gracie W	Williamstown	41097	US	7/31/2020
Paul Gibson	New Hamburg	N3A	Canada	7/31/2020
Alyssa Veenstra	New Hamburg	N3A 1S5	Canada	7/31/2020
Melanie Chilvers	New Hamburg	N3A 1H1	Canada	7/31/2020
Alex Hastings	St. Agatha	N0B2L0	Canada	7/31/2020
Matthew R	Ontario	N0M 1T0	Canada	7/31/2020
Spencer Cook	Elmira	N3b1n1	Canada	7/31/2020
Nicole Lacarte	Coniston	P0M 1M0	Canada	7/31/2020
Uchenna Nwosu	Richmond Hill	L4S	Canada	7/31/2020
Marc lang	Kincardine	N2Z	Canada	7/31/2020
Georgina Barlow	Hanover	N4N 3B9	Canada	7/31/2020
Darcy Derbyshire	Penticton	V2A	Canada	7/31/2020
Jessica silva	Los Angeles	91402	US	8/1/2020
Rebecca Steele	Kitchener	N2M	Canada	8/1/2020
Randy Avalos	Menlo Park	94025	US	8/1/2020
Gary Kushner	bentonville	22610	US	8/1/2020
Karli Barr	New Hamburg	N3A	Canada	8/1/2020
Marcus Friedel	Waterloo	N2K	Canada	8/1/2020
Mike Oxmaul	Abbotsford	V2T	Canada	8/2/2020
Jay churchill	Cambridge	N1R	Canada	8/2/2020
Ilona Nagel	Kitchener, Ontario	N2P 1Z6	Canada	8/2/2020
Judy Hanazawa	Vancouver	V5N3V6	Canada	8/2/2020
Michelle Murphy- St.Amand	LaSalle	N9J 3T2	Canada	8/2/2020
Eugene Lebedev	Charlottetown	C1A4S2	Canada	8/2/2020
kathy cross	Belleville	K8N	Canada	8/2/2020
Trenton Olinger	Tulsa	74114	US	8/2/2020
Ralph Ciambuschini	Bel Air	21014	US	8/2/2020
Kathleen Whyte	Newmarket	L3X	Canada	8/3/2020

Hugh Betcha	Victoria	V9B	Canada	8/3/2020
Jeff Smith	Baltimore	21214	US	8/3/2020
Yuliana Rokhline	Waterloo	N2L4N5	Canada	8/3/2020
JANICE FIORAVANTI	Waterloo	N2L	Canada	8/3/2020
Lorie Reid	Kitchener	N2N	Canada	8/4/2020
Greg Huszarik	Baden	N3A 4L3	Canada	8/5/2020
Andrew Grant	New Hamburg	N3A2C4	Canada	8/7/2020
William Winger	New Hamburg	N3A0B1	Canada	8/7/2020
Ron Albrecht	Baden	N3A	Canada	8/7/2020
Wendy Lantz	Baden	N3A	Canada	8/7/2020

Name	City	Province	Postal Code	Country	Date	Comment
						"They are apart of our history And if we
jessica edgar	Bluevale		n0g1g0	Canada	7/22/2020	erase history history will repeat its self"
Lukas Habel	Kitchener		N2G	Canada	7/22/2020	"The statue is educational"
Stephanie Kropf Gibson	Kincardine		N2z 2K1	Canada	7/22/2020	"Its fact that tells the truth and story"
						"I agree the path should continue and SJAM
Marilyn Santos	Baden		N3A 2N5	Canada	7/22/2020	should be moved to the back of the castle."
Connie Pearce	Kitchener		N0B	Canada	7/22/2020	"It's history"
Debbie Curtis	kitchener		n2n 2n8	Canada	7/22/2020	"Eracing history is not the answer"
						"You can't change history the past is the
						past it time to Move forward and do better
						then all these people Have done in the
						past.We all have a right to speak but this is
Shirley Bailey	New Hamburg		N3A1W1	Canada	7/22/2020	starting to go way to far.."
						"I believe in protecting history the good and
Patrick Leudy				Canada	7/22/2020	the bad. To never forget and to learn from
						"I walked through there today seen and read
						all the statues see no reason why they
Barb Dreher	Strathroy		N7G	Canada	7/22/2020	shouldn't stay !"
						"We need to protect and preserve Canada's
						history.We can't put this away and pretend
Cindy Gimbel	Baden		N3a 3l3	Canada	7/22/2020	it didn't happen."
						"Part of history we cant hide and pretend it
Cindy Gimbel	Baden		N3a 3l3	Canada	7/22/2020	didn't happen."
						"He is part of our history good or bad; and
Cathy Butcher	Kitchener		N2N 2X7	Canada	7/22/2020	without history who will tell our story."
						"The statues should stay! Teach the true
						history behind each statue, the good and
Sue Pearson	Toronto		M6G	Canada	7/23/2020	the bad."
						"They are our history...good or bad. We
Penny Stumpf	Kitchener		n2p 1j9	Canada	7/23/2020	have to remember it all"
						"Mike Junker New Hamburg " Installer of the
Mike Junker	Ancaster		L9K	Canada	7/23/2020	statues""
						"SJAM is our history. We need to keep our
Cindy Gimbel	Baden		N3a 3l3	Canada	7/23/2020	heritage."
						"A plaque beside each Prime Minister
						explaining their main accomplishments
						(good or bad) will be much smarter than
Susan Milligan	Waterloo		N2L 5M6	Canada	7/23/2020	removing the statues."
Dennis Clifford	New Hamburg		N3A	Canada	7/23/2020	"It's history. Learn from it."
						"I was disappointed watching the last Twp
						meeting on YouTube. Many of the protester
						arguments were nonsensical based on
						emotion, not reason. Let's see some
Kathleen Beattie	Stratford, ON		N4Z 1B2	Canada	7/23/2020	backbone and brains."
						"this statue does not glorify past horrible
						things that this man has done and i believe
						all historic statues should be just like this
april mackison	Stratford		N5A	Canada	7/23/2020	one."
						"We can't change history but we can
Ed Penner	New Hamburg		N3A	Canada	7/23/2020	definitely learn from it."
						"We can learn from history, we can stand
						and say "look where we are now" and as the
						indigenous community in Brantford did with
						the school, save the evidence. It is all part of
Sheri Struth	Toronto		M5V	Canada	7/23/2020	what this great country has become."

Lang Williams	New Hamburg	N3a0c1	Canada	7/23/2020	"I am signing this because we can learn a lot more about this issue if we have an open and frank discussion. They should stay, with additional information about the history of residential schools and other discriminatory practices in the past. If you destroy or remove all statues you can't learn from your history whether it is good or bad"
Susan Entz	Baden	N3A	Canada	7/23/2020	"We need to remember our history so we can learn from mistakes and learn to forgive."
Kenny Doleschal			US	7/23/2020	"Nigga beans"
Colleen Thom	Heidelberg	N0B 2M1	Canada	7/23/2020	"No history is perfect. This is why we should learn and educate ourselves from it. It is a way to look where we came from and dream about where and how we should change the future"
Roger Davidson	Stouffville	L4A 0C4	Canada	7/23/2020	"History is history. It's not fiction and we must embrace it"
jim deeth	Belleville	k8p4j3	Canada	7/23/2020	"Our history is important"
Karen Taylor	London	N6K 0J4	Canada	7/23/2020	"You can't and shouldn't change history! Learn from it."
Alfy R. Meyer	Brampton	L6Z2B2	Canada	7/23/2020	"Unlike the brainwashed activist radicals who are committing these acts of vandalism, I studied and know history. I'm intelligent enough to assess and determine that whatever sins/shortcomings our ancestors committed during their time period, shouldn't be judged by the ever changing relative values of today's societal norms."
Doug Fischer	Mount Forest	N0G2L0	Canada	7/23/2020	"This nonsense needs to stop. Many of those protesting and tearing down history have no clue what they are even talking about. For the most of its history Canada has been a great country however it is turning to ruins awfully fast. I feel for upcoming generations. The best of times is behind us."
Valerie Fink	Wellesley	N0B2T0	Canada	7/23/2020	"History is good and history is bad removing a statue won't change history but it gives us the opportunity for discourse. This was history I wasn't aware of until the statue brought it to light, let's not extinguish that light the next generation needs to know, removing it will possibly remove that opportunity."
Marian Munk	Chatsworth	N0H 1G0	Canada	7/24/2020	"History should be learned not erased, please keep the statues."
Tammy Reaker	New Hamburg	N3A 1G4	Canada	7/24/2020	"Because history shouldn't be hidden, the truth is sometimes ugly, use it as a tool to teach. There were equally significant important aspects to history that were good. No one should be judged based on a single issue, which was representative of the era and the people who supported the politics of that time."

Susan Peper	New Dundee	N0B 2E0	Canada	7/24/2020	"I believe in using the errors of the past as springboards for teaching. Erasing the past will cover up the racism, rather than using it as stepping stone to move forward in a positive way"
Marilyn Santos	Baden	N3A 2N5	Canada	7/24/2020	"I signed because I believe the path of PM's is a good thing. I do believe that SJAM should be moved to the back of the castle with the other Prime Ministers. Sticking the statues in a museum will do nothing."
Dale Weber	Baden	N3A	Canada	7/24/2020	"Though I no longer live in Wilmot (moved to Perth East) I think it would be wonderful to eventually have all 23 of them...! Tourist attraction for sure! History is History,and its wonderful to learn from!"
Jill Lawrence	Kincardine	N2Z1S7	Canada	7/24/2020	"I lived in Baden for many years. This statue is lovely. History cannot be changed."
Maggie Horsburgh	Kitchener	N2A	Canada	7/24/2020	"Love it or hate it, our prime ministers are part of Canadian history"
Ss Brubach			Canada	7/24/2020	"History is history. Put up an famous indigenous statue beside this one, so it instigates conversation. Wiping out the past will NOT change it."
Steve Clarke			Canada	7/24/2020	"Let's keep history present."
Larry Dubue	st jacobs	n0b2n0	Canada	7/24/2020	"Sick of all the so called victims acting out when their nothing but spoiled privileged social misfits"
Paulette Roth	Tavistock	Ontario N0b 2r0	Canada	7/24/2020	"These statues are a part of our history. Whatever they stand for, learn from it so we can do better."
Paul Makulski	Waterloo	N2J2P6	Canada	7/24/2020	"Erasing history solves nothing. Without Macdonald we would all be Americans, or still British and French colonies. Instead we live in the best country in the world. Join"
Cathy Covert	Kitchener	N0B	Canada	7/24/2020	"I think all Prime Ministers have a right. It is part of History & always will be know matter what."
Phil Thomson	Kitchener	N2M	Canada	7/24/2020	"I'm sick and tired of dimwits trying to erase all history related to slavery. You doesn't see us protesting the Romans for our captivity Eons ago, or the Jews protesting Egyptians from Eons ago. BLM? Why don't they protest African genocides?"
Julie Baker	Cambridge	N3c 4n5	Canada	7/24/2020	"Save this !❤️🌸"
Glen Woolner	Kitchener	N2B 3N8	Canada	7/24/2020	"I am signing because I believe that sharing the good and the bad about our history (and what we have learned from it) is important, and statues like this can present the opportunity to educate (young and old) and have a civilized discussion. This opportunity for discussion is too important, and removing and hiding the statues in questionleads to out of sight, out of mind. That is my opinion."
Tyler Graff	Millbank	N0K 1L0	Canada	7/24/2020	"It's time we take a stand against these bleeding heart lefties"

Stephanie Massel	Baden, ON	N3A 0E7	Canada	7/24/2020	"History is not ours to erase. We need to understand it within the context of its time and move forward with a resolve to do better."
Wendy Hill	Kitchener	N2M	Canada	7/24/2020	"I agree whole heartedly with Mr. Roth. You cannot blame the people of yodayfor something the people of 150 years ago did. History is where we came from. I can be sympathetic to the needs of others without having to give up a statue. If anything its a reminder to never go back to what was."
Marie McNabb	New Hamburg	N3A2Z6	Canada	7/24/2020	"I believe in learning and education. Until we know our history we cannot fully dissect and understand the consequences of actions."
Harold Russell	Kitchener	N2G 1K9	Canada	7/24/2020	"The Prime Ministers' Path is a splendid outdoor museum recognizing our national leaders. It's wrong to focus on one ill-conceived policy as grounds for removing the statues. Macdonald was the first great architect of Canada as we know it. Demands for removal as as inappropriate as vandalism with red paint!"
Lorna Ferguson	Cambridge	Ontario N1S 0B2	Canada	7/24/2020	"Because I believe that this national history project is an opportunity to educate visitors about the negative as well as the positive actions taken by our prime ministers over the years since confederation."
Paul Shushack	Kit	Ontario N2B111	Canada	7/24/2020	"History can't be changed"
Mary Beth Toman	New Hamburg	N3A 4J2	Canada	7/24/2020	"I don't support 'cancel culture'. I do, however, support 'look how far we've come'. By removing the statue we lose our starting point and subsequent frame of reference for our progress. I like sculptor Timothy Schmaltz's perspective. Keep the statue, but add a plaque explaining what is not supported/condoned. History is complex, but attempts to erase it don't change what has happened in the past. We can only change going forward, and need reminders of how far we've come in order to teach future generations. The sculpture is a starting point for dialogue and a tangible sign of progress."
donna Schmuck	Kitchener	n2h 6j3	Canada	7/24/2020	"The only way to prevent history from repeating is to educate"
William Couch	Kitchener	N2N1j9	Canada	7/24/2020	"Doreen CouchHistory is the backbone of this country like it or not, learn from our past, covering it up Will Not Fix it, but Vandalism and bullying the community will only create more discord amongst us. Instead let's learn the whole history behind this prime minister and why these children were removed. Just because someone does not agree with the vandals does not a Racist"
Stephen Humby	Kitchener	N2H	Canada	7/24/2020	"You can't erase history. Learn from it."
Dunstall Lillianne	Baden	N3A	Canada	7/25/2020	"History is always important"

Angelika Littlefield	Toronto	M1C 3J7	Canada 7/25/2020	"We learn from the good and bad in history. And, this project is about evolving leadership in this great and complex country and not about condoning past misdeeds. Hats off to the insightful leaders of this community for supporting the educational opportunities these sculptures provide."
Jason Carroll	Waterloo	N2V-1P3	Canada 7/25/2020	"U dont erase history you learn from it." "As has been said, erasing history is not the answer. We must learn from our past and not repeat the mistakes. Because of MacDonald, we ARE Canada. It was his vision and creative mind that brought about the union of the provinces which became Canada! Let's look at his leadership and the good that he brought about and not dwell on the negative. The Prime Minister Path is a valuable asset and reminder of our history. Leave SJAM where he is. Come on, SILENT MAJORITY, sign the SOS petition!"
Mary Sasonow@hotmail.com	RR2 Petersburg Ontario	N0B 2H0	Canada 7/25/2020	"Stephanie McDermott"
stephanie McDermott	Toronto	M1B 5V1	Canada 7/25/2020	"Removing statues can't change history. We need to be able to learn from our successes and failures, not avoid them."
Gerry Hartman	Listowel	N4W 2H3	Canada 7/25/2020	"Because you cant change the past"
Mike Wagner			Canada 7/25/2020	"John A. MacDonald is a founding father of our nation. This nation has evolved, growing from the conceptual seed which he planted and nurtured, to the nation it is today. Wilmot Township, Baden and Castle Kilbride have a unique position of displaying the prime ministers who created this nation as well as educating your future generations. Were they perfect people? I doubt if they are or anyone is. It bothers me immensely that a vocal, radical and destructive group may be able to impose their narrow minded, blatant prejudices to destroy this wonderful treasure that exists at Castle Kilbride. Save these statues. They are a treasure."
Michael Cook	Kitchener	N2R	Canada 7/25/2020	"This isn't protest, this is just senseless destruction. The masses have to start using common sense when it comes to these causes."
Blair Brodie	Waterloo	N2K	Canada 7/25/2020	"It is a statue. An inanimate object of a person who lived and died over 100 years ago. Our founder of Canada and first Prime Minister. Rather than removing it, add a better plaque outlying all the good, bad and ugly . Removing the statue will not do anything to change what he put into motion. Canada as a country has come along way since then and we need to remember that. What comes next when removing a statue isn't enough?"
Lorrie perko	Kitchener	n2m2k5	Canada 7/25/2020	"We can't erase history - we can only learn by it if we try."
Joyce & Bill Stankiewicz	New Hamburg	N3A	Canada 7/25/2020	

Katy Holst	Wilmot	N3a 4s2	Canada	7/25/2020	<p>"While I don't like the way this project came to Wilmot (no public consultation and this after other communities had rejected it), I do like the educational opportunity that this unique project offers. If SJAM is perhaps moved to a less prominent location, and a different statue moved to the focal spot, as well as adding more statues in a timely manner to fill in the gaps, hopefully people will see the project for a great learning experience. History is history. We don't need to repeat it, but we can take the opportunity to learn and grow from it."</p> <p>"We can not change history but can educate all to tell the facts. By tearing down historical figures we accomplish nothing to add to the truth. There have been many errors made by many different people that can not be changed but we as a society must endure to find a way to reconcile with each other."</p>
Terry and Jean Rickert	Baden	N3A	Canada	7/25/2020	"Our Prime Ministers are historical fact and must not be erased."
Ronald Content	Oakville	L8B 1A5	Canada	7/25/2020	<p>"It is not right that people now a days have the right to deface other peoples property, just because they feel that it is their God given right to make things right that happened over 100 years ago. That was then, this is now! Things that were acceptable then, are not now, we need to be happy things gave changed for the better and if people can't see that, they need to be re educated about our past!! More so, history need to be thought in schools, better then what it is! And with the meaning of back then, and how it is not accepted today the same way and how it has evolved over the years!"</p>
Kathy McMahon	Stratford	N5A 2Y2	Canada	7/25/2020	"The Prime Ministers path was designed to stimulate discussion of History. Mission accomplished! Keep up the good work. And complete the entire project as planned."
Dean Jutzi	Baden	N3A2M7	Canada	7/25/2020	<p>"I support this on the condition that an account of both positive and negative contributions of each figure be included on plaques accompanying the statues. Protesters are correct that shameful parts of history have been ignored, and that attention should be drawn to them to fully understand Canada's past and present. With careful consideration, this project could actually contribute to truth and reconciliation, rather than being an obstacle to it."</p>
Riley Mills	New Hamburg	N3A 2G8	Canada	7/25/2020	"Orwell warned us about the urge to sanitize our history. This is not a shrine to SJAM but rather a monument to the progression of our leaders. A worthy project."
Maxwell Lantz	Toronto	M6P	Canada	7/25/2020	

Gail Kropf	Kitchener	N2N1M5	Canada 7/25/2020	"Destroying history does not erase or change it. Keep the current statues and continue the project with an educational
Gail Kropf	Kitchener	N2N1M5	Canada 7/25/2020	"Destroying history does not change or erase it. Keep the current statues and continue the project with an educational
Bonnie Brown	Ayr	N0B 1E0	Canada 7/25/2020	"I'm signing because it is our history. There may be parts that didn't turn out as he intended but there is good too."
Steve R	Baden	N3A	Canada 7/25/2020	"as a resident of Wilmot Township i believe in our history and to honour our founding fathers. They may not have gotten everything right in hindsight but their actions should be put in perspective....not erase and definitely not vandalized"
Dianne Beletz	Kitchener	N2N	Canada 7/25/2020	"Removing/Defacing public property will not change history. Learn from history. Keep the statues for educational purposes."
Linda Sernoski	Petersburg	N0B2H0	Canada 7/25/2020	"Getting rid of the statutes will not change the past. We need to educate people on the good and the bad. Like it or not there is good. Those that are "offended" would not have the freedom we have today. Hopefully council will vote to keep them and add to them. If you are offended don't go and look at them."
Connie Becker	Woodstock	N4s3k5	Canada 7/25/2020	"Connie Becker"
Mel Gibbons	Toronto	M8w 2n6	Canada 7/26/2020	"History must still be known"
Allan Mills	Shakespeare	N0B	Canada 7/26/2020	"Great educational opportunity- either change the name of the path, or add a parallel path covering indigenous history for the past 2 hundred years. Many of us would be quite disturbed and hopefully more resolved for a better future."
John Wagner	Baden	N3A 2V5	Canada 7/26/2020	"These people are all former leaders of our country, and as such, should be recognized. However, many had dark sides and plaques should be installed stating what each one did, both good and bad. Some people would like them taken down and placed in a museum. This can be a learning museum, only outdoors."
Jean-Maire Cole	Orangeville	L9W 3E1	Canada 7/26/2020	"The statues and monuments should stay so that we do not lose our country's history."
Nancy Birss	New Dundee	N0B	Canada 7/26/2020	"We need to have our civic conversations in the 'presence' of our forefathers, otherwise we may neglect to continue to have the conversations. All voices need to be heard with respect."
Isaac Jukes			Canada 7/26/2020	"I will not allow a horde of racist white-hating Marxist monsters to destroy the history and heritage of our nation, John isn't there in "celebration of racism" only an absolute neanderthal would believe that, He's there for his part in founding the nation and must remain there."
Mike Junker	Ancaster	L9K	Canada 7/26/2020	"Monumental History Teachings"

Pawel Dee	Baden	N3A	Canada 7/26/2020	"Lots of time and nothing to do... A recipe for stupidity. Ironical how there were no protests or issues when the statue was first put up. Anyways, the silent majority oppose removal. Cheers all"
Donna Robinson	Waterloo	N2L5Y6	Canada 7/26/2020	"Vandalism in any form is wrong. And it does not change our history. Let's put up plaques that enable us to see all sides of a story."
Ryan Good			Canada 7/26/2020	"We need to learn from the mistakes of our past so as not to repeat them."
Travis Turner	Wallaceburg	N8A	Canada 7/26/2020	"if you dont know history you're doomed to repeat it."
				"Wilmot Councillors are voted in and representative for Wilmot Twp residents. Why are they even considering yielding to wishes of outside activists when it is clear the majority of Wilmot want the statues. The activists petition, not being a resident, should be meaningless. Council members have forgotten who they are working for. Show your Canadian patriotism, loyalty to Wilmot residents by keeping the statues and continue this worthwhile history lesson. It's a project Wilmot should be proud of. These councillors have let this issue get out of
don Stafford	Baden	N3A	Canada 7/26/2020	hand."
				"There is more to be learned about history and the wrongs done by leaving the statues in place. Two wrongs never make it right and defacing or totally destroying public property is wrong. We learn from the past.
Betty Butcher	Ayr	N0B	Canada 7/26/2020	We don't destroy it."
Burden Smith	Parksville	V9P 1R1	Canada 7/26/2020	"You can't erase our history"
				"It's history which cannot be changed..Perhaps those against this & other statues should investigate what good these people did for the country & not dwell on
gloria Rudney	WATERLOO	N2T 1Y9	Canada 7/26/2020	one issue that suits their platform !!!"
Lynn Netterfield	New Hamburg	N3A 1A5	Canada 7/26/2020	"It is the right thing to doYou cannot rub out history"
D.R Halladay	Winnipeg	R3J1T3	Canada 7/26/2020	"Treason"
				"Sick of these lawless creeps getting away with this destruction. Where are the rights and protection for ordinary law abiding Canadians? To bad if they don't agree with something, they have no right to infringe on my rights or anyone else's. Some of us appreciate history with it's good and it's
shannon julseth	mackenzie, bc	v0j 2c0	Canada 7/26/2020	bad!"
Mary matza	Surrey	v3w1p5	Canada 7/26/2020	"History is important."
				"I feel we are erasing history. Better to reflect and move forward then repeat past
Craig Ruston			US 7/26/2020	wrongs"
Howard Zerr	Lake Country	V4V 2H5	Canada 7/26/2020	"History should be preserved"
				"This is Canada. As a democracy Prime
Donna Haid	Strathroy	N7G	Canada 7/27/2020	Ministers are elected by the people."
Carolyn Reid	Courtice	L1E	Canada 7/27/2020	"Through them in jail"
Tim Eidt	New Hamburg	N3a 1y3	Canada 7/27/2020	"To save history"

"This is the HISTORY of a great nation! If this offends anyone you are more than welcome to go back to where you came from! If your head has been filled with SHT by some marxists never worked a day in their life professor! Then I suggest you demand your money back for any tuition you payed out!

Mark Ingram	Toronto	M6K	Canada 7/27/2020	You need a refund! O Canada!!!!"
Jared Walsh	Stratford	M5E	Canada 7/27/2020	"I Like are History of Canada."
Rosemary Lambert	Wainfleet	L0S 1V0	Canada 7/27/2020	"I'm signing because I do not believe history should be changed or erased."
				"History, regardless of how horrendous, cannot be denied. We learn from the mistakes of the past and strive to do better. Having the PM statues visible to the public provides an opportunity to inform ourselves, further the conversation about past injustices, remember those whose lives were destroyed by misguided and cruel treatment in residential schools, and work to make change."
Rebecca Murray	New Dundee		Canada 7/27/2020	"If people keep destroying our history, we will be doomed to repeat it! Destroying our statues will NOT make the history go away and will OT make the world a better place. Learn from our history and make the world a better place to live! this is nothing but blatant vandalism!!!"
Linda Mackenzie	Standard	T0J 3G0	Canada 7/27/2020	"You can not erase history, but by remembering we can change the future.."
George Treffry	Kitchener	N2E	Canada 7/27/2020	"We need to keep our history alive. Good or bad. If we don't keep it we forget and do not learn from our past errors"
Jane Varey	Princeton	N0j	Canada 7/27/2020	"As an Indegenous woman living in Wilmot Township, I fully support the Prime Ministers path"
Penny Lane	Toronto	M3J	Canada 7/27/2020	"This fools must be stopped at all costs these statues are to remind us so we do not repeat the stupidity of the past!"
Alan Rivett	Kamloops	V2B 4g1	Canada 7/27/2020	"This is my history and that of my grandfathers and mothers. These ignorant leftists want to erase it and smear our ancestors as monsters. Start putting these vandals (thats what they are.) In jail."
Andrew Hall			Canada 7/27/2020	"I believe in telling good and the bad side if a PM, so that we don't repeat it. Since the good side is up already, we should add the bad side."
Berinda Breytenbach	Baden	N3A	Canada 7/27/2020	"History is history , we learn from it."
Mary Koch	Kitchener	N2E	Canada 7/27/2020	"Let's use these statues as tools to learn from the past and make it a better world."
Erma Godber	Kitchener	N2E	Canada 7/27/2020	"SAVE OUR HISTORY AND HERITAGE"
Garry Schaber	Lethbridge	T1J3Z1	Canada 7/27/2020	"this is our history"
Nancy Carter	Burlington	L7M	Canada 7/28/2020	"I think all the statues should stay but a plaque is needed beside one of the chairs near SJAM to educate all about the other side of the story."
Jen Kooy	Baden	N3A4K9	Canada 7/28/2020	"I live in Baden and this is terrible."
Nicole Zwygers	New Hamburg	N3A	Canada 7/28/2020	"I do want the statues to stay."
Wendy Davila-Hill	Baden	N3A 2L3	Canada 7/28/2020	

Elaine Kennedy	Floradale	N0B1V0	Canada 7/28/2020	"We cannot change history. These protests are so unnecessary."
laurie parkin	Courtenay	V9J1V4	Canada 7/28/2020	"It is counter productive to try and erase the history of Canada. Removing statues won't change the past."
Marcie Fry	New Hamburg	N3A	Canada 7/28/2020	"We need to learn about history so it's not repeated, not hide the statues like nothing ever happened."
Michael Musselman	Toronto	M5H	Canada 7/28/2020	"Stop the cancel culture"
ASHLEY KOSHIE	BADEN	N3A 4R7	Canada 7/29/2020	"I am signing because these statues look nice and great for my kids to hang out and take pics, for my dog to get scared and for all the birds to poop on."
Nicole Lacarte	Coniston	P0M 1M0	Canada 7/31/2020	"I believe history should be preserved. The good, the bad and the ugly. It's history and you can't change it so leave it alone."
Ilona Nagel	Kitchener, Ontario	N2P 1Z6	Canada 8/2/2020	"We cannot change our past. Learning from our history has always been import in order to prevent our mistakes from happening again."
Paul Wegford	New Hamburg	N3A	Canada 8/3/2020	"I was never so proud of Wilmot counsel when they first decided to go ahead with the PM statues. I think the PM statues should remain on the Baden museum grounds ALONG with accurate information of their accomplishments and their failures."
Yuliana Rokhline	Waterloo	N2L4N5	Canada 8/3/2020	You cant change or hide our history."
				"History is history, you can't change it. Destroying the statues is vandalism!"



TOWNSHIP OF WILMOT

INFORMATION AND LEGISLATIVE SERVICES *Staff Report*

REPORT NO: CL 2020-17

TO: Council

SUBMITTED BY: Dawn Mittelholtz, Director of Information and Legislative Services

PREPARED BY: Dawn Mittelholtz, Director of Information and Legislative Services

REVIEWED BY: Grant Whittington, CAO

DATE: August 24, 2020

SUBJECT: Regional Council Composition Review

RECOMMENDATION:

THAT Township of Wilmot Council support Option 1 – Status Quo and that the Director of Information and Legislative Services / Municipal Clerk be directed to advise the Regional Municipality of Waterloo of the preferred option for Regional Council composition.

SUMMARY:

The lower-tier municipalities (cities and townships) within Waterloo Region have the opportunity to comment on their preferred option for the Regional Council Composition Review. The Region of Waterloo circulated Report No. PDL-CAS-20-05 (attached) for information and to notify the lower-tier municipalities of the consultation and endorsement process. Staff is recommending Council endorses the status quo option for Regional Council composition.

BACKGROUND:

Section 218 and 219 of The Municipal Act outlines the composition of an upper-tier council and the process to review composition. The legislation requires all upper-tier governments including the Regional Municipality of Waterloo (Region) to review the number of members of its council that represent the lower-tier municipalities. This review must be completed by the

This information is available in accessible formats upon request

end of 2020 for this Council term and then following every second regular election. There has been no extension granted due to the 2019 Novel Coronavirus pandemic.

The Township of Wilmot and the three other Townships in Waterloo Region are represented on Regional Council by their respective Mayors. As such, each of the four (4) Townships are represented by only one member on Regional Council.

REPORT:

While there are many different methods of electing representatives and forming an upper-tier government in Ontario; this review per the legislation is scoped to the number of members elected.

To commence the composition review process, the Region of Waterloo hired a consultant to work with Regional staff to develop options for inclusion in the public consultation process. Arising from this, the Region of Waterloo developed four (4) options that have been circulated to the area municipalities for input. A public survey was also launched for a six (6) week period on Engage Waterloo Region platform that opened on June 25, 2020.

The Region has proposed four options for the number of members for consideration:

- status quo (Option 1);
- an allocation of one Regional Councillor per 25,000 residents in an area municipality, based on largest Township population (Option 2);
- an overall target of 30,000 residents per Regional Councillor for all Regional Council, based on previous representation (Option 3); and
- a system of combined urban and rural representatives (Option 4)

As noted in the Regional Report PDL-CAS-20-05, the population balance between the area municipalities has not changed significantly since the time the current composition was put into effect. All scenarios except status quo would increase the size of Regional Council. There is presumably little appetite to consider increasing the size of Regional Council at this time; however, an engagement survey was undertaken by the Region and will presumably be included in their report to Regional Council on September 15th. For these reasons staff recommend Council endorse the status quo option and advise Regional Council of this endorsement.

Township Staff, in consultation and in collaboration with the other lower-tier municipalities, have reviewed the Regional Report and analyzed the options presented. The recommendation for status quo received consensus by the lower-tier CAOs and Clerk staff across the Region. All seven lower-tier municipalities within Waterloo Region are expected to have similar recommendations.

Next Steps:

Regional staff will present a report to Council on September 15th which is anticipated to result in a preferred option being chosen by Regional Council. This report will take into consideration feedback received during the public engagement period including any feedback from lower-tier councils.

On September 30th the Region will hold a public meeting and receive delegations on the preferred option with the intention of passing the by-law to either confirm the current composition or changing the composition of Regional Council on October 14th. After this date, area municipalities will have another opportunity to consider and vote on the preferred option prior to the final passing in November. The Region must receive triple majority consent from the area municipal Councils to the current composition or to a change in order to proceed.

Triple majority includes:

- a majority of votes on Regional Council;
- supportive resolutions from a majority of Councils of the area municipalities; and
- the area municipalities that have passed resolutions consenting to the by-law, or the resolution, must represent a majority of electors in the Region.

If a triple majority consent is not achieved by the end of this calendar year, the Minister has the power under the Municipal Act to change the composition of Regional Council through regulation.

Provincial legislation requires that the composition of Regional Council be reviewed again following the 2026 election.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Communication of this report and discussion of the composition of Region Council meets the goal of communicating municipal matters.

FINANCIAL CONSIDERATIONS:

None.

ATTACHMENTS:

Attachment 1: Region of Waterloo Report No. PDL-CAS-20-05



Report: PDL-CAS-20-05

Region of Waterloo

Planning, Development and Legislative Services

Council and Administrative Services

To: Chair Tom Galloway and Members of Council

Date: June 16, 2020

File Code: A34-80

Subject: **Regional Council Composition Review Options and Consultation Process**

Recommendation:

That the Regional Municipality of Waterloo direct staff to undertake public consultation on the four options for Regional Council Composition described in report PDL-CAS-20-05, dated June 16, 2020;

And that a public meeting be scheduled for September 30, 2020 to consider the matter;

And that the report be circulated to the Area Municipal Councils for their input on the four options.

Summary:

The Region of Waterloo is required by the Municipal Act to conduct a Council composition review by the end of 2020. Staff have prepared four options for consideration:

- the status quo;
- an allocation of one Regional Councillor per 25,000 residents in an area municipality, based on largest Township population;
- an overall target of 30,000 residents per Regional Councillor for all of Regional Council , based on previous representation; and
- a system of Combined Urban and Rural Representatives

Staff are recommending that these options be provided to the Councils of the area municipalities and to the public for input.

After the public consultation, any option selected by the Region must be supported by the triple majority as outlined in this report.

Report:

The Region of Waterloo is required by the Municipal Act to conduct a review of the composition of Regional Council by the end of 2020. While staff have made inquiries, there has been no confirmation that the province is considering waiving or delaying this requirement due to the Covid-19 pandemic.

On March 24, 2020 Council approved report PDL-CAS-20-03 and directed the Regional Clerk to complete the required Council Composition Review using in house resources with the assistance of a consultant. Dr. Robert Williams was selected as the consultant and has met with staff on the formulation of the options included in the report and the development of the public consultation process.

The Municipal Act requires that Regional Council be composed of a minimum of five members and that each area municipality be represented on the upper-tier council. Currently each area municipality is represented on Regional Council by the City and Township Mayors. Historically this was the requirement in the Regional Municipality of Waterloo Act passed in 1973. This remained in place in 2000 when provincial legislation was passed that set the current composition of Council and the direct election of Regional Councillors.

Section 218 and 219 of the Municipal Act (Appendix 1) outlines the requirements for the review of the composition of Regional Council. The Region is required to pass a resolution to maintain the status quo or pass a by-law to change the size of Council by the end of 2020. This by-law or resolution must be endorsed by a triple majority, being:

- a majority of the votes on Regional Council;
- supportive resolutions from a majority of the Councils of the area municipalities; and
- the area municipalities that have passed resolutions consenting to the by-law, or the resolution, must represent a majority of the electors in the Region.

If the triple majority is not obtained, the Municipal Act allows the Minister to change the composition of Regional Council through a regulation.

Guiding Principles

Staff have utilized the following guiding principles when reviewing the council composition

- Representation by Population – Subject to the overriding principle of effective representation, it is desirable that voters should be relatively equally represented across the Region. The principle is intended to ensure that residents have

comparable access to their elected representatives and that the workload of these representatives is relatively balanced. Representation by population will be calculated using total population figures rather than by the number of eligible electors, recognizing that non-voters are also participants within the community.

- Balance of Rural and Urban Communities (as outlined in the Strategic Plan) – It is important to recognize the uniqueness of our rural and urban communities and to ensure that residents of Townships and Cities are all provided with effective representation.
- Current and Future Population Trends – The next composition review will occur between 2026 and 2028 as mandated by the Municipal Act. This review will consider anticipated population trends to ensure effective representation for the 2022 and 2026 Municipal Elections.
- Effective Representation – In the “Carter decision”, the Supreme Court of Canada concluded that the “purpose of the right to vote enshrined in s.3 of the Charter is not equality of voting power per se but the right to ‘effective representation’”. While voter parity is important, exact voter parity is not obtainable. Rather, since a vote is intended to provide meaningful on-going representation after the election, it may be necessary to consider the best forms of representation and place a higher priority on other principles to create plausible and coherent electoral areas that better contribute to ‘effective representation’ than electoral areas that are equal in population.

Previous Composition Reviews

The composition of Regional Council was last reviewed in 2008. At that time Regional Council decided to defer an Administration and Finance Committee motion that would have increased the size of Council by four members (two in Kitchener and one in each of Waterloo and Cambridge), but the issue was not brought back.

The last change to the composition of Regional Council was done by the province through the Direct Democracy Through Municipal Referendums Act for the municipal election held in November 2000. At that time Council was reduced from twenty-two (22) members to the current sixteen (16) members, with eight (8) members being directly elected. The Regional Chair was first directly elected starting in 1997.

As Table 1 demonstrates, the population balance between the area municipalities has not varied significantly from the creation of the current composition. After the 2026 election provincial legislation requires that the composition of Regional Council be reviewed again. Population projections to 2026 demonstrate that that all of the area municipalities are expected to continue to grow at a somewhat equal rate.

Table 1 – Regional Population Figures for 2001, 2019, and 2026

Municipality	2001 Pop.	% Region Pop.	2019 Pop.	% Region Pop. ¹	2026 Pop.	% Region Pop. ²
Cambridge	113,571	25%	136,345	23%	156,137	24%
Kitchener	199,027	43%	256,340	43%	272,965	42%
North Dumfries	8,883	2%	10,769	2%	14,222	2%
Waterloo	93,296	20%	135,127	23%	146,407	22%
Wellesley	9,581	2%	11,570	2%	11,785	2%
Wilmot	15,187	3%	21,783	4%	24,155	4%
Woolwich	18,566	4%	26,622	4%	30,776	5%
Region	458,111	100%	598,556	100%	656,447	100%

Option 1 – Status Quo

The Region is permitted to pass a resolution supporting the status quo. Just like the other options, a resolution to maintain the status quo must also be endorsed by a triple majority.

The current composition does not strictly match with the principle of representation by population but it may strike an acceptable balance for ensuring the principle of effective representation is being met. Although the population balance between the municipalities has not varied significantly since 2001, the number of residents that are represented by each Councillor has risen by approximately 9,000 to approximately 39,000 per Regional Councillor. This is projected to continue to increase though 2026 to approximately 43,000.

Table 2 – Status Quo

Municipality	2019 Population	Regional Councillors*	2019 Population per Regional Councillor	2026 Population per Regional Councillor
Cambridge	136,345	3	45,448	52,046
Kitchener	256,340	5	51,268	54,593
North Dumfries	10,769	1	10,769	14,222
Waterloo	135,127	3	45,042	48,802
Wellesley	11,570	1	11,570	11,785
Wilmot	21,783	1	21,783	24,155
Woolwich	26,622	1	26,622	30,776
Region	598,556	15*	39,904	43,763

*Does not include the Regional Chair, includes Mayors

¹ 2019 are best estimates based on information currently available.

² Population forecasts to 2026 reflect the Region's moderate forecast scenario that is used in master plans.

Option 2 – One Regional Councillor per 25,000 Residents in an Area Municipality (Based on Largest Township Population)

This option would aim to balance the representation by population. A target of 25,000 residents per councillor would be set based on the population of the largest Township. Setting the target at 10,000 to be in line with the smallest Township would result in a Regional Council of 58 members, which is not practical nor fiscally desirable.

Under this option the size of Council would increase by 8, to 24 members including the Regional Chair, with Cambridge and Waterloo increasing their Councillors by 2 and Kitchener increasing by 4. None of the Townships would see an increase in the number of representatives but the population per Regional Councillor would become closer to those in the Cities.

This option better aligns with the principle of representation by population but may negatively impact the principle of balancing rural and urban communities. The size of Regional Council and the average population represented by each Councillor would be closer to those of Halton and Durham Regions (see table 6), under this option.

Table 3 - One Regional Councillor per approximately 25,000 - 30,000 Residents

Municipality	2019 Population	Regional Councillors*	2019 Population per Regional Councillor	2026 Population per Regional Councillor
Cambridge	136,345	5	27,269	31,227
Kitchener	256,340	9	28,482	30,329
North Dumfries	10,769	1	10,769	14,222
Waterloo	135,127	5	27,025	29,281
Wellesley	11,570	1	11,570	11,785
Wilmot	21,783	1	21,783	24,155
Woolwich	26,622	1	26,622	30,776
Region	598,556	23*	26,024	28,541

*Does not include the Regional Chair, includes Mayors

Option 3 –Target of 30,000 residents per Regional Councillor for all of Regional Council (Based on Previous Representation)

This option recognizes the balance of rural and urban communities that is served under the current model, while acknowledging that the number of residents that are represented by each Councillor has risen by an average of more than 9,000 since the current composition was established and is projected to be over 13,000 by 2026.

Under this option a target of 30,000 residents per Regional Councillor, for all of Regional Council would be set. This target is based on the average number of residents that were represented by Regional Councillors when the current composition was

established.

In order to reach this target, while being mindful of the principle of representation by population, Cambridge and Waterloo would each increase by 1 Regional Councillor and Kitchener would increase by 2. Including the Regional Chair, this would result in a 20-member Regional Council.

Table 4 – Overall Target of approximately 30,000 Residents per Regional Councillor

Municipality	2019 Population	Regional Councillors*	2019 Population per Regional Councillor	2026 Population per Regional Councillor
Cambridge	136,345	4	34,086	39,034
Kitchener	256,340	7	36,620	38,995
North Dumfries	10,769	1	10,769	14,222
Waterloo	135,127	4	33,782	36,602
Wellesley	11,570	1	11,570	11,785
Wilmot	21,783	1	21,783	24,155
Woolwich	26,622	1	26,622	30,776
Region	598,556	19*	31,503	34,550

*Does not include the Regional Chair, includes Mayors

Option 4 – Combined Urban and Rural Representatives

This option attempts to address the principles of effective representation, representation by population, and rural and urban communities. Under this option the Mayors would continue to represent their area municipalities. The directly elected Councillors would change from representing a single City, to representing at least one Township and one City.

A target of approximately 50,000 residents per directly elected Regional Councillor would be used which results in 3 Councillors for North Dumfries and Cambridge; 3 Councillors for Waterloo, Woolwich, and Wellesley; and 5 Councillors for Kitchener and Wilmot. The directly elected Regional Councillors would be elected by, and accountable to, all of the residents in the City and Township(s) that they would represent. This would result in a 19-member Regional Council, including the Regional Chair.

The target of 50,000 residents per directly elected Regional Councillor is higher than the targets in the other options that are proposed in the report. This target would only apply to the directly elected Regional Councillors. Because the Mayors are not factored into this calculation, the number of Regional Councillors involved is lower than the other options, without reducing the number of representatives that residents can contact. If a target of 30,000 residents per directly elected Regional Councillor was used under this option, the size of Council would increase to 27, including the Regional Chair. If a target

of 40,000 residents per directly elected Regional Councillor was used under this option, the size of Council would increase to 23, including the Regional Chair.

Table 5 – Combined Urban and Rural Representatives

Municipality	2019 Population	Regional Councillors*	2019 Population per Regional Councillor	2026 Population per Regional Councillor
Cambridge	136,345	1 (Mayor)	136,345	156,137
North Dumfries	10,769	1 (Mayor)	10,769	14,222
Waterloo	135,127	1 (Mayor)	135,127	146,407
Woolwich	26,622	1 (Mayor)	26,622	30,776
Wellesley	11,570	1 (Mayor)	11,570	11,785
Kitchener	256,340	1 (Mayor)	256,340	272,965
Wilmot	21,783	1 (Mayor)	21,783	24,155
Cambridge and North Dumfries	147,114	3 (Directly Elected)	49,038	56,786
Waterloo Woolwich and Wellesley	173,319	3 (Directly Elected)	57,773	62,989
Kitchener and Wilmot	278,123	5 (Directly Elected)	55,625	59,424
Region	598,556	18*	33,253	36,469

*Does not include the Regional Chair

Reducing the Size of Council

None of the options that are being presented for public input will reduce the size of Regional Council. This is due to a number of reasons. Waterloo Region already has the smallest Regional Council compared to the other Regions and has the same or fewer Councillors than similar sized single-tier municipalities such as Ottawa (23) or Hamilton (15). Additionally, as the following table demonstrates, on average, each Councillor represents a population of 39,904 which falls within the range of the other Regions.

Table 6 – Other Regions

Region	Regional Councillors *	Local Municipalities	2019 Population.³	Population per Councillor	Range of local municipal representation
Waterloo	15	7	598,556	39,904	10,000 to 52,000
Durham	28	8	697,355	24,906	6,000 to 29,000
Halton	23	4	596,369	25,929	20,000 to 26,000
Niagara	31	12	479,183	15,458	6,000 to 22,000
Peel	24	3	1,541,994	64,250	14,000 to 91,000
York	20	9	1,181,485	59,074	24,000 to 82,000

*Does not include Regional Chairs

Finally, reducing the size of Council would require either:

- Reducing the directly elected urban Councillors which is not in line with the principle of representation by population;
- Reducing the representation of the area Mayors on Regional Council; or
- A complex system of weighted voting for Regional Council.

Staff are not recommending any of these options for reducing Regional Council, so no option was developed.

Public Engagement and Public Meeting Requirements

With respect to public consultation, a public survey will be available on Engage Waterloo Region for six weeks, starting on June 25, 2020. A public input meeting of the Administration and Finance Committee will be held to hear delegations on September 30, 2020.

Staff had originally planned to hold three (3) consultation centres/open houses in various areas of the Region in June 2020. However, due to the Covid-19 pandemic these events are currently not possible. Staff will monitor the situation and look for additional opportunities for consultation throughout the summer.

Consultation with the Area Municipalities

The Municipal Act requires that whichever option Council wishes to pursue, it must be endorsed by a triple majority, namely:

- a majority of the votes on Regional Council;
- supportive resolutions from a majority of the Councils of the area municipalities;
- and

³ 2019 population figures for the other Regions were obtained from Stats Canada at <https://www150.statcan.gc.ca/t1/tbl1/en/tv.action?pid=1710013901>

- the area municipalities that have passed resolutions consenting to the by-law, or the resolution, must represent a majority of the electors in the Region.

Staff are recommending that this report be circulated to the Area Municipal Councils to seek their input on which of the four options they would be prepared to support.

Staff will review the feedback from the Area Municipal Councils and the public, and will recommend an option to the Committee on September 15, 2020. The Committee will be able to hear from delegations at the public meeting on September 30, 2020. Council will need to declare its intention to confirm the current composition or to approve a by-law adopting a change to the composition of Council on October 14, 2020. This will then be circulated to the Area Municipal Councils to obtain the triple majority with the final confirmation of the resolution or by-law on November 25, 2020.

If a triple majority is not obtained for a resolution supporting the status quo, or a by-law changing the composition of Regional Council within the timeframe outlined below, Section 218(7) of the Municipal Act allows the Minister to change the composition of Council through a regulation.

Next Steps

The following is a high level project plan for the proposed work.

Table 7 – Next Steps

Timeframe	Tasks
Late June - August	<ul style="list-style-type: none"> • Present the options to the Area Municipal Councils and public for input • Utilize the Engage Waterloo Region Platform
September	<ul style="list-style-type: none"> • Present preferred option to Council on September 15th (No Decision) • Hold the required Public Meeting to hear from delegations on the preferred option on September 30th • Pass intention to confirm the current composition or intention to approve a by-law adopting a change to the composition of Council on October 14th
October 15 – November 20	<ul style="list-style-type: none"> • Seek triple majority consent from Area Municipal Councils to the confirmation of the current composition or the by-law
November 25 th Council Meeting	<ul style="list-style-type: none"> • Final confirmation of current composition or approval of a by-law changing the composition of Council

Corporate Strategic Plan:

The proposed review of council composition aligns with Focus Area 5 of the Strategic Plan – Responsive and Engaging Public Service and Strategic Imperative, Balance of Rural and Urban Communities.

Financial Implications:

In 2019 the average cost of a directly elected councillor was approximately \$66,000. This accounts for salary, benefits, mileage, communication, and conferences. It does not account for additional staff that would be required to support the additional councillors or physical modifications to offices that would be required for any new councillors.

Other Department Consultations/Concurrence:

Staff from Legal Services and Planning provided input on the report.

Attachments:

Appendix 1 – Municipal Act Section 218

Prepared By: **Tim Brubacher**, Council/Committee Support Specialist

Lee Ann Wetzel, Deputy Clerk/Manager, Council and Administrative Services

Approved By: **Kris Fletcher**, Regional Clerk/Director, Council and Administrative Services

Rod Regier, Commissioner, Planning, Development and Legislative Services

Appendix 1 – Municipal Act Section 218

Composition of upper-tier council

218 (1) Without limiting sections 9, 10 and 11, those sections authorize an upper-tier municipality to change the composition of its council subject to the following rules:

1. There shall be a minimum of five members, one of whom shall be the head of council.
2. The head of council shall be elected by general vote, in accordance with the *Municipal Elections Act, 1996*, or shall be appointed by the members of council.
- 2.1 Repealed: 2018, c. 11, Sched. 2, s. 1 (2).
3. The members of council, except the head of council, shall be elected in accordance with the *Municipal Elections Act, 1996* to the upper-tier council or to the council of one of its lower-tier municipalities.
4. The head of council shall be qualified to be elected as a member of council of the upper-tier municipality.
5. If the members of council are directly elected to the upper-tier council and not to the council of a lower-tier municipality, the members shall be elected by general vote or wards or by any combination of general vote and wards.
6. Each lower-tier municipality shall be represented on the upper-tier council. 2001, c. 25, s. 218 (1); 2006, c. 32, Sched. A, s. 93 (1); 2016, c. 37, Sched. 15, s. 1; 2018, c. 11, Sched. 2, s. 1.

Types of changes

- (2) Without limiting sections 9, 10 and 11, the power to change the composition of council includes the power to,
- (a) change the number of members of its council that represent one or more of its lower-tier municipalities;
 - (b) change the method of selecting members of the council, including having members directly elected to the upper-tier council and not to the council of a lower-tier municipality, members elected to serve on both the upper-tier and lower-tier councils or members elected to the lower-tier councils and appointed to the upper-tier council by the lower-tier municipalities, or a combination of methods of election;
 - (c) have a member representing more than one lower-tier municipality;
 - (d) require that if a member of council is appointed by the members of council as the head of the upper-tier council, the member is no longer entitled to hold office on the council of a lower-tier municipality or any other office on the council of the upper-tier municipality or both; and
 - (e) require that if a member of council is appointed by the members of council as the head of the upper-tier council, the appointed member must hold office on the council of

a lower-tier municipality. 2001, c. 25, s. 218 (2); 2006, c. 32, Sched. A, s. 93 (2); 2017, c. 10, Sched. 1, s. 14 (1).

Number of votes

(3) Without limiting sections 9, 10 and 11, those sections authorize an upper-tier municipality to change the number of votes given to any member but each member shall have at least one vote. 2006, c. 32, Sched. A, s. 93 (3).

Term of office

(4) Without limiting sections 9, 10 and 11, those sections authorize an upper-tier municipality to change the term of office of an appointed head of council so long as the new term does not extend beyond the term of council. 2006, c. 32, Sched. A, s. 93 (3).

Term unaffected

(5) Except as provided in subsection (4), nothing in this section authorizes an upper-tier municipality to change the term of office of a member of council. 2017, c. 10, Sched. 1, s. 14 (2).

Reviews by regional municipalities

(6) Following the regular election in 2018 and following every second regular election after that, a regional municipality shall review, for each of its lower-tier municipalities, the number of members of its council that represent the lower-tier municipality. 2017, c. 10, Sched. 1, s. 14 (2).

Regulations

(7) The Minister may make a regulation changing the composition of a council of a regional municipality if the regional municipality does not, in the period of time that starts on the day the new council is organized following a regular election referred to in subsection (6) and ends on the day two years after that day, either,

(a) pass a by-law to change, for one or more of its lower-tier municipalities, the number of the members of its council that represent the lower-tier municipality; or

(b) pass a resolution to affirm, for each of its lower-tier municipalities, the number of the members of its council that represent the lower-tier municipality. 2017, c. 10, Sched. 1, s. 14 (2).

When regulation may be made

(8) The Minister may make a regulation under subsection (7) only after the period of time referred to in that subsection but before the year of the next regular election after which the regional municipality has a duty to conduct a review under subsection (6). 2017, c. 10, Sched. 1, s. 14 (2).

What regulation may include

(9) A regulation made under subsection (7) may include anything that could be included

in a by-law of the upper-tier municipality under subsections (1) to (5) and is subject to the limitations set out in those subsections. 2017, c. 10, Sched. 1, s. 14 (2).

What Minister shall have regard to

(10) When considering whether to make a regulation under subsection (7), the Minister shall, in addition to anything else the Minister wishes to consider, have regard to the principle of representation by population. 2017, c. 10, Sched. 1, s. 14 (2).

Transition

(11) Until after the regular election in 2026, subsections (6) and (7) do not apply to a regional municipality that, during the period between the regular election in 2014 and the regular election in 2018, passes a by-law to change, for one or more of its lower-tier municipalities, the number of members of its council that represent the lower-tier municipality. 2017, c. 10, Sched. 1, s. 14 (2).

Section 219 Notice and Triple Majority**Notice**

219 (1) Before passing a by-law described in section 218 or a resolution described in clause 218 (7) (b), the municipality shall give notice of its intention to pass the by-law or resolution and shall hold at least one public meeting to consider the matter. 2017, c. 10, Sched. 1, s. 15.

Validity

(2) A by-law described in section 218 making changes described in clauses 218 (2) (a), (b) and (c) or in subsection 218 (3) or a resolution described in clause 218 (7) (b) is not valid unless,

(a) a majority of all votes on the upper-tier council are cast in favour of the by-law or the resolution;

(b) a majority of the councils of all lower-tier municipalities forming part of the upper-tier municipality have passed resolutions consenting to the by-law or the resolution; and

(c) the total number of electors in the lower-tier municipalities that have passed resolutions consenting to the by-law or the resolution form a majority of all the electors in the upper-tier municipality. 2017, c. 10, Sched. 1, s. 15.

Les Armstrong,

You are paid by taxpayers to make decisions that affect the lives of your constituents. Only through clear messaging can you begin to eliminate racism. Using American propaganda to appeal to a largely white base in Canada is not "interesting" as you suggest.

It is not furthering the question of how to stop racism. It is signalling that all is well and white in Wilmot.

It is sinister and unbecoming.

Until you can say unequivocally that "Black Lives Matter" and present an active guideline for true allyship in this battle, you are fuelling the fires of hate and division. Plain and simple.

If you cannot see that you are sowing this division you are part of the problem and it is time for you to hang up the mayoral chain: you have no vision and therefore cannot chart a pathway to a future of inclusion and diversity.

Origin:

<https://www.wilmot.ca/Modules/contact/search.aspx?s=EFHOVXSi8AOIMKMStZMNvAeQuAleQuAl>

This email was sent to you by Ron Kennell through <https://www.wilmot.ca/>.

July 21, 2020

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Re: Emancipation Day Resolution

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on July 20, 2020 passed the following resolution:

That Chatham-Kent Council acknowledges and supports the following Private Members Bill put forward by Majid Jowhari; M-36, *Emancipation Day*, 43rd Parliament, 1st Session that reads as follows:

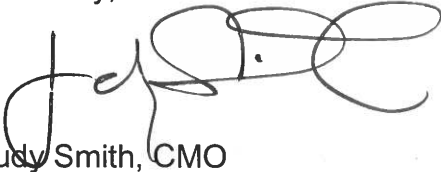
That the House recognizes that:

- a) The British Parliament abolished slavery in the British Empire as of August 1, 1834
- b) Slavery existed in the British North America prior to its abolition in 1834
- c) Abolitionists and others who struggled against slavery, including those who arrived in Upper and Lower Canada by the Underground Railroad, have historically celebrated August 1, as Emancipation Day
- d) The Government of Canada announced on January 30, 2018 that it would officially recognize the United Nations International Decade for People of African Descent to highlight the important contributions that people of African Descent have made to Canadian society, and to provide a platform for confronting anti-black racism; and
- e) The heritage of Canada's people of African descent and the contributions they have made and continue to make to Canada; and that in the opinion of the House, the government should designate August 1 of every year as "Emancipation Day" in Canada

That support for this motion is sent to our Member of Parliament and all House of Commons representatives. And that support for this motion be sent to all Municipalities.”

If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C

All House of Commons Representatives
Ottawa, ON K1A 0A6

Majid Jowhari, MP

Hon Wanda Thomas Bernard
Senator- Nova Scotia (East Preston)

Lianne Rood, MP, Lambton-Kent-Middlesex

Dave Epp MP Chatham-Kent –Leamington

C Ontario Municipalities

TOWNSHIP OF WILMOT

BY-LAW NO. 2020-026

BY-LAW TO AMEND BY-LAW NO. 83-38 OF THE TOWNSHIP OF WILMOT BEING A ZONING BY-LAW FOR THE SAID TOWNSHIP OF WILMOT.

WHEREAS The Corporation of the Township of Wilmot deems it desirable to further amend By-law No. 83-38, being a Zoning By-law for the said Township of Wilmot.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:

That all Sections, Schedules and Parts that form part of By-law 83-38, including any amendments thereto, are hereby deleted and replaced with the following Sections, Schedules and Parts.

SECTION 1: SHORT TITLE

This By-law may be cited as the Zoning By-law.

SECTION 2: DEFINITIONS

The following definitions shall apply to terms used in this By-law.

In this By-law, unless the context requires otherwise:

- 2.1 **“Accessory”** when used to describe a use, building or structure means a use, building or structure that is clearly secondary and devoted to the permitted use, building or structure located on the lot.
- 2.2 **“Additional Dwelling Unit (Attached)”** see “Dwelling Unit (Attached), Additional”
- 2.3 **“Additional Dwelling Unit (Detached)”** see “Dwelling Unit (Detached), Additional”
- 2.4 **“Adult Entertainment Parlour”** means any premises or part thereof, used in pursuance of any trade, calling, business or occupation, for the purpose of a live performance, exhibition or activity designed to appeal to erotic or sexual appetites or inclinations, of which a principal feature or characteristic is the nudity or partial nudity of any person, and in respect of which the word “nude”, “naked”, “topless”, “bottomless”, “erotic”, or “sexy”, or any other word, picture, symbol or representation having like meaning or implication may be used on any sign, advertisement, or advertisement device, and without limiting the generality of the foregoing includes any performance, exhibition, or activity involving striptease dancers, exotic dancers, wet clothing contests, or best body part contests.
- 2.5 **“Amenity Area”** means that area of the lot not occupied by buildings, parking and driveway areas and may include patios and landscaped areas on the site, swimming pools and other areas which can be used for recreational purposes.
- 2.6 **“Apartment Building”** – see “Residential Building – Apartment”.
- 2.7 **“Attic”** Means the uninhabitable portion of a building or structure that is immediately below the roof and wholly or partially within the roof framing, having an interior height of 1.8 metres or less. A habitable or finished attic, or an uninhabitable or unfinished attic with an interior height greater than 1.8 metres, is considered to be a storey.
- 2.8 **“Automobile Service Station”** means a building or place where automotive fuel is kept for sale and where only minor or running repairs essential to the actual operation of motor vehicles are executed or performed and where minor parts or products required for such repairs may be stored or kept for sale. This definition shall not be deemed to include a body shop, the sale of motor vehicles, or a wrecking

establishment. The washing of vehicles may be conducted within a service station building as a use accessory to the main use.

2.9 **“Basement”** means one or more storeys of a building located below the first storey.

No part of the basement floor area shall be used in calculating any minimum floor area as required by this By-law, except as specifically permitted under the definition of “Floor Area”.

2.10 **“Bed and Breakfast”** means a home occupation that provides sleeping quarters (in a maximum of 2 bedrooms) and meals to the travelling public, but does not include a hotel, motel, group home or lodging house.

2.11 **“Boarding House”** see “Lodging, Rooming or Boarding House”.

2.12 **“Body Shop”** means a building or portion of a building used for the repair or painting of motor vehicle bodies or frames.

2.13 **“Building”** means any structure having a building floor area greater than 10 square metres consisting of a wall, roof and floor or any one or more of them, or a structural system serving the function thereof, including all the works, fixtures and service systems, appurtenant thereto.

2.13.1 **“Building – One Storey”** means a building which has nothing more than attic and roof area above the first storey.

2.13.2 **“Building – Two Storey”** means a building which has a second storey above all or part of the first storey.

2.13.3 **“Building – Three Storey”** means a building which has a second and third storey above all or part of the first storey.

2.13.4 **“Building – Four Storey”** means a building which has a second, third and fourth storey above all or part of the first storey.

2.14 **“Building By-law”** means the Building By-law of the Township as amended from time to time.

2.15 **“Building Floor Area”** – see “Floor Area”.

2.16 **“Building Height”** means the vertical distance of the front or rear wall, whichever is greater measured between the finished grade of the yard abutting the wall and the highest point of the said wall. The highest point shall be determined as follows:

2.16.1 In the case of a flat roof, the highest point of the roof surface.

2.16.2 In the case of a mansard roof, the deck roof line.

2.16.3 In the case of a gable, cottage or gambrel roof, the average height between the eaves and the ridges.

Chimneys, towers, spires, cupolas, grain elevators or other similar structures shall be disregarded in calculating the height of a building.

Finished grade shall be the average of grades along the wall used to determine building height.

2.17 **“Building – Non-Residential”** means a building designed, intended or used for purposes other than those of a dwelling unit or units.

2.18 **“Car Wash”** means a building, structure or facility designed, intended or used exclusively for the washing of motor vehicles but shall not include a facility contained within a permitted automobile service station building so long as such facility is accessory to the primary automobile service station use. An automatic car wash is considered a drive-through facility and shall include a stacking lane.

2.19 **“Chickens, Backyard”** means the keeping of a maximum of four (4) hens as a use accessory to a Residential Building – Single Detached, Semi-Detached or Townhouse. The keeping of Backyard Chickens is required to be licensed by the Township of Wilmot.

2.20 **“Clinic”** for the purpose of this by-law means a building within which one or more practitioners carry on a medical or related practice for the treatment of humans, but in no case shall it include a veterinary clinic.

- 2.21 **“Club”** means an association of persons, whether incorporated or not, united by some common interest, meeting periodically for co-operation or conviviality but not for business or profit. Club shall also mean, where the context requires, a premises owned or occupied by the members of such association within which the activities of the club are conducted.
- 2.22 **“Community Centre”** means a building or structure owned and operated by the municipality that provides social, recreational and other facilities for the general public.
- 2.23 **“Conforming”** when used to describe a use, building or structure means a use, building or structure which falls within the uses permitted in and conforms to all the requirements set out in this By-law for the zone in which such use, building or structure is located.
- 2.24 **“Construct”** means to do anything in the erection, installation or extension or material alteration or repair of a building and includes the installation of a building unit fabricated or moved from elsewhere and “Construction” has a corresponding meaning.
- 2.25 **“Convalescent Home”** – see “Nursing or Convalescent Home”.
- 2.26 **“Corner Visibility Triangle”** means a triangular area formed within a corner lot by the intersecting street lines or the projections thereof, and a straight line connecting them from their point of intersection.
- 2.27 **“Day Care Facility”** means the use of a premises licensed under Provincial legislation to operate a facility for the for the purpose of providing temporary care for children for a continuous period of time not exceeding twenty-four hours.
- 2.28 **“Dog Kennel”** means a building or buildings and/or area of land that is provided for the purpose of breeding, raising, keeping or boarding of dogs for a monetary consideration. A Dog Kennel is required to be licensed by the Township of Wilmot.
- 2.29 **“Drive Aisle”** means an internal vehicle route immediately adjacent to off-street parking and/or loading spaces, which provides direct vehicular access to and from off-street parking and/or loading spaces, but shall not include a driveway.
- 2.30 **“Drive-Through Facility”** means the use of a premises including stacking lanes and an order station with or without voice communication, where products or services are provided through a service window or an automated machine to patrons remaining in their motor vehicle.
- 2.31 **“Driveway”** means that portion of a lot used for the passage of a motor vehicle from a street or lane to an off-street parking or loading space.
- 2.32 **“Driveway Visibility Triangle”** means a triangular area formed within a lot by the intersection of an edge of a driveway and a lot line, or the projections thereof, and a straight line connecting them from their point of intersection.
- 2.33 **“Dry Industry”** means any permitted industrial use provided that the applicant for a building permit and/or occupancy permit can provide the municipality with written confirmation indicating that the site and on-site sewage treatment facility proposed can adequately accommodate the effluent which the proposed use will generate in a manner satisfactory to the Township.
- 2.34 **“Duplex”** – see “Residential Building – Duplex”.
- 2.35 **“Dwelling”** – see “Residential Building”.
- 2.36 **“Dwelling – Principal”** means a dwelling unit which is the permanent residence of the owner or occupant thereof, and the address of which is the normal permanent address of the said owner or occupant for governmental records such as a driver’s licence.
- 2.37 **“Dwelling – Seasonal”** means a Residential Building containing one only dwelling unit used as a secondary place of residence, for seasonal vacations and recreational purposes and not as the principal dwelling of the owner or occupant thereof.
- 2.38 **“Dwelling Unit”** means a room or group of rooms occupied or designed to be occupied for human habitation, which provides cooking, sleeping and sanitation facilities for one or more persons living as an independent and separate housekeeping establishment and which may include those accessory uses specifically permitted by this By-law.

- 2.39 **“Dwelling Unit (Attached), Additional”** means the use of a Residential Building - Single Detached, Semi-Detached or Townhouse where a separate self-contained dwelling unit is located within the main building.
- 2.40 **“Dwelling Unit (Detached), Additional”** means the use of a building where a separate self-contained dwelling unit is located in an accessory building on the same lot as an associated Residential Building - Single Detached, Semi-Detached or Townhouse.
- 2.41 **“Erect”** – see “Construct”.
- 2.42 **“Existing”** means existing legally on the day of the passing of this By-law.
- 2.43 **“Farm”** means a parcel of land on which the predominant activity is farming.
- 2.44 **“Farmer”** means an individual, family, association or corporation engaged in farming.
- 2.45 **“Farming”** means the production of plants and animals useful to humans including the breeding, raising or maintaining of livestock, fur farming, fruit growing, the keeping of bees, fish farming, greenhouse farming, vegetable growing, Christmas tree growing. Farming shall not include a dog kennel, garden centre, or sod farming.
- 2.46 **“Farm-Related Occupation”** means a trade, occupation or service which is oriented primarily toward the needs of the agricultural community and which is located on a parcel of land having an area of not less than 35 hectares as a use clearly secondary to the main use of farming.
- 2.47 **“Financial Establishment”** means the use of a building which provides financial services in which money is deposited, kept, lent, or exchanged, and can include a bank, trust company, credit union, or other similar banking service.
- 2.48 **“Floor Area”** means the space on any storey of a building between exterior walls and required firewalls, including the space occupied by interior walls and partitions but not including exits and vertical service spaces that pierce the storey. No private garage, breezeway, porch, veranda or sunroom balcony, space requirements for heating and laundry facilities, mechanical equipment or attic area may be used to calculate minimum floor areas as required in this By-law.
- 2.49 **“Floor Area – Ground”** means that area of a lot covered or intended to be covered by a building exclusive of uncovered porches, accessory buildings, terraces, steps, indoor parking areas and normal building projections.
- 2.50 **“Frontage”** – see “Lot Frontage”.
- 2.51 **“Garage – Private”** means an accessory building, a portion of a main building, or a carport used for the storage of a motor vehicle or vehicles of the owner, tenant or tenants, occupant or occupants of the lot upon which such garage is located and wherein neither servicing nor repairing is carried on for a monetary consideration.
- 2.52 **“Garage – Public”** means a building or place where motor vehicles are kept for hire, stored for remuneration, or repaired. This definition shall not include an automobile service station, a car wash establishment, a car sales lot, a body shop or wrecking yard.
- 2.53 **“Garden Centre”** means the use of lands, buildings or structures for the purpose of buying, selling and raising of all plants, shrubs and trees and includes the storage and sale of accessory products generally used for landscaping and gardening purpose including fertilizers, gardening equipment, furnishings and other similar products not raised or grown on the premises.
- 2.54 **“Garden Suite”** see “Mobile Home”
- 2.55 **“Gas Bar”** means a building or place where automotive fuel is kept for sale but where no other service of an “Automobile Service Station” is provided.
- 2.56 **“Golf Course”** means a parcel of land which is open to the public upon payment of a fee or other admission charge, and which is used for the playing of the game of golf but shall not include miniature golf courses or golf driving ranges. Golf course may include such accessory uses as a clubhouse and other associated recreation uses normally and naturally accessory to a golf course.
- 2.57 **“Grade”** means the elevation of the finished ground or land immediately surrounding a building or structure.

- 2.58 **“Grand River Conservation Authority Regulated Area”** means lands regulated by the Grand River Conservation Authority pursuant to Ontario Regulation 150/06 and any successor regulation and includes floodplains, watercourses, steep slopes, wetlands and any allowances.
- 2.59 **“Gravel Pit”** – see “Pit”.
- 2.60 **“Greenhouse Farming”** means the use of any building or structure in an agricultural zone for the production of fruits, vegetables, flowers, and plants within a controlled temperature and/or humidity, but not including a garden centre or retail sales of products not raised or grown on the premises.
- 2.61 **“Group Home”** means a Residential Building – Single Detached in which three to six residents (excluding staff or the receiving family) lives as a single housekeeping unit under responsible supervision consistent with the requirements of its residents. The home is licensed or funded under a Federal or Provincial statute and is in compliance with municipal by-laws.
- 2.61.1 **“Group Home A”** means a group home, but does not include a Group Home B.
- 2.61.2 **“Group Home B”** means a group home that provides housing and rehabilitation for persons on probation, parole, early or re-release, or any other form of executive, judicial or administrative release from a penal institution.
- 2.62 **“Habitable Room”** means any room used or intended for human habitation except a bathroom, hallway, stairwell, laundry or storage room.
- 2.63 **“Home Occupation”** means an occupation for gain or support within a dwelling unit or a permitted accessory building as a secondary use and conducted only by those residing on the premises. For clarity, a home occupation may include, but is not limited to, an office, hairdresser or barber, personal training, massage therapist or similar uses.
- 2.64 **“Hotel or Motel”** means a building or group of buildings used for the purpose of catering to the needs of the public by providing accommodation for transient lodgers, with or without meals.
- 2.65 **“Household Pet”** means any animal which could normally be purchased in a pet store, which would normally spend all or part of its life within a dwelling unit, which is owned by a resident of the dwelling unit and which is not kept for profit or gain, but not including livestock.
- 2.66 **“Lane”** means a public thoroughfare which affords only a secondary means of access to abutting lots and which is not intended for general traffic circulation.
- 2.67 **“Livestock”** means chickens, turkeys, cattle, swine, horses, mink, rabbits, sheep, goats, or any other domestic animal used for consumption, but does not include “Backyard Chickens”.
- 2.68 **“Lodging, Rooming or Boarding House”** means a Residential Building within which sleeping quarters are regularly let for a consideration to more than four persons and where kitchen and other facilities are shared amongst the persons occupying the Residential Building, but shall not include hotel, motel, rest home, hospital, group home, or similar use.
- 2.69 **“Lot”** means a parcel of land the whole of which may be legally conveyed.
- See “Recognized Lot”.
- 2.70 **“Lot Area”** means the total horizontal area of a lot contained within the boundaries of the lot.
- 2.71 **“Lot – Corner”** means a lot situated at the intersection of and abutting upon two streets, or upon two parts of the same street, the adjacent sides of which street or streets (or, in the case of a curved corner, an angle of not more than one hundred and thirty-five (135) degrees. In the case of a curved corner, the corner of the building lot shall be deemed to be the point on the street line nearest to the point of intersection of the said tangents.
- 2.72 **“Lot Coverage”** means the area of the lot covered or to be covered by buildings or structures.
- 2.73 **“Lot Depth”** means the average distance between the front and rear lot lines, or in the case of a triangular lot, from the front line to the apex of the side lot lines.
- 2.74 **“Lot Frontage”** means the distance, measured along the street line, between the points where the street line is intersected by the side lot lines.
- 2.75 **“Lot Interior”** means a lot other than a corner lot.

- 2.76 **“Lot Line”** means any line intended to define the boundary of the lot.
- 2.76.1 **“Front Lot Line”** means the line abutting a street. In the case of a corner lot, the shorter lot line abutting the street shall be deemed to be the front lot line. Where such lot lines are of equal length, the Township may deem any of the lot lines abutting a street as the front lot line. In the case of a through lot, only one of the lot lines abutting the street shall be deemed to be the front lot line.
- 2.76.2 **“Rear Lot Line”** means the lot line farthest from and opposite to the front lot line.
- 2.76.3 **“Side Lot Line”** means a lot line other than a front, rear or exterior side lot line.
- 2.76.4 **“Exterior Side Lot Line”** means a lot line abutting a street other than a front or rear lot line.
- 2.77 **“Lot – Through”** means a lot bounded on two opposite sides by streets, but not a corner lot.
- 2.78 **“Lot Width”** means the distance, measured in a straight line, between the points where the side lot lines are intersected by the front yard setback.
- 2.79 **“Main Building”** means the building or buildings used, designated and/or intended to accommodate the principal use(s) permitted by this By-law.
- 2.80 **“Mobile Home”** means a Residential Building that is designed to be made mobile and constructed or manufactured to provide a permanent residence for one or more persons, including a modular or manufactured home, but not including a Recreational Trailer or Vehicle.
- 2.81 **“Mobile Home Site”** means a parcel of land within a Mobile Home Subdivision having an area of lot less than 372 square metres and having a width of not less than 12 metres at the point where the closest part of the Mobile Home is situated in respect to the public road or highway or approved private road which gives access to the Mobile Home and to which approved water supply and approved sewage disposal system are available and is intended for the location of one mobile, modular or manufactured home for the exclusive use of the occupants.
- 2.82 **“Mobile Home Subdivision”** means a development zoned, designed and intended to accommodate mobile, modular or manufactured homes and may include uses accessory thereto including commercial, social and recreational facilities and such buildings, structures and facilities required to provide an approved water supply and approved sewage disposal system all designed and intended for the exclusive use of the residents of the Mobile Home Subdivision.
- 2.83 **“Motor Vehicle”** means an automobile, motorcycle, motor assisted bicycle and any other vehicle propelled or driven otherwise than by muscular power, but does not include the cars of electric, steam or diesel railways or other motor vehicles running only upon rails, traction engine, farm tractor, self-propelled implement of husbandry or road building machine.
- 2.84 **“Municipal Drain”** means drainage works as defined by the Drainage Act, R.S.O. 1990.
- 2.85 **“Non-Complying”** means a use, building or structure which does not conform, comply or agree with the Regulations for the zone within which such use, building or structure is located, but which does conform, comply and agree with the Permitted Uses for the zone within which it is located.
- 2.86 **“Non-Conforming”** means a use, building or structure which does not conform, comply or agree with the Permitted Uses for the zone within which such use, building or structure is located.
- 2.87 **“Non-Residential”** – see “Building – Non-Residential”.
- 2.88 **“Nursing or Convalescent Home”** means any building or portion of a building other than a private or public hospital where persons are housed or lodged and furnished with meals and nursing care for hire.
- 2.89 **“Off-Street Loading Space”** means a space on a lot on which a truck may be parked for standing, loading or unloading services. Such space shall have adequate means of ingress and egress to and from a public street or lane, shall be located to the rear of the front yard setback as established by this By-law and shall be arranged so as to avoid undue interference with public use of streets or lanes.
- 2.90 **“Off-Street Parking Space”** means a space on which a motor vehicle may be parked and which has access by way of a drive aisle or driveway to a street or lane.

- 2.90.1 **“Off-Street Parking Space, Barrier-Free Accessible”** means a parking space provided for the use of persons with disabilities pursuant to the Accessibility for Ontarians with Disabilities Act, 2005.
- 2.91 **“Parking Lot – Commercial”** means a lot, building or structure, on or in which motor vehicles are parked for compensation and which is not accessory to another use or other uses on the same lot.
- 2.92 **“Person”** means any association, partnership, corporation, Municipal Corporation, agent or trustee and the heirs, executors or other legal representatives of a person to whom the context may apply according to law.
- 2.93 **“Pit”** means a place where unconsolidated gravel, stone, sand, earth, clay, fill, mineral or other material is being or has been removed by means of an open excavation to supply material for construction, industrial or manufacturing purposes, but does not include a wayside pit.
- 2.94 **“Place of Worship”** means the use of a building by any religious organization and involving the regular gathering of people for faith based ceremonies and teaching.
- 2.95 **“Private Home Day Care”** means the temporary care for reward or compensation of five children or less who are under ten years of age where such care is provided in a maximum of one dwelling unit per lot, for a continuous period not exceeding twenty-four hours and where the caregiver resides in the dwelling unit in which the private home day care is located.
- 2.96 **“Province”** means the Province of Ontario or one or more of its ministries or other agencies that exercise delegated authority on behalf of one or more ministries.
- 2.97 **“Public Street or Public Road”** – see “Street or Road”.
- 2.98 **“Quarry”** means a place where consolidated rock has been or is being removed by means of an open excavation to supply material for construction, industrial, or manufacturing purposes, but does not include a wayside quarry or open pit metal mine.
- 2.99 **“Recognized Lot”** means a parcel or tract of land:
- 2.99.1 which is the whole of a lot on a plan of subdivision which has been registered pursuant to the provisions of The Planning Act and which has not been deemed not to be a Registered Plan of Subdivision under the provisions of The Planning Act; or
 - 2.99.2 which comprises all the land described in a conveyance by way of deed, transfer, mortgage, charge or agreement of sale and purchase to which consent has been given under the provisions of The Planning Act as from time to time amended; or
 - 2.99.3 which might be legally conveyed by way of deed, transfer, mortgage, charge or agreement of sale and purchase without consent under the provisions of The Planning Act as from time to time amended, and which contains a lot area of not less than 1,390 square metres and a lot width of not less than 30 metres, provided however that no parcel or tract of land ceased to be a Recognized Lot by reason only of the fact that a part of parts of it has or have been conveyed to or acquired by the Township, the Region, Her Majesty in the Right of Ontario or Her Majesty in the Right of Canada.
- 2.100 **“Recreational Trailer or Vehicle”** means any motor vehicle, or trailer constructed that it is suitable for being attached to a motor vehicle for the purpose of being drawn or propelled by the motor vehicle, capable of being used for the temporary living, sleeping or eating accommodation of persons, notwithstanding that such vehicle may be jacked up or that its running gear may be removed, but not including a mobile home.
- 2.101 **“Refreshment Cart”** means any vehicle, other than a motorized vehicle, from which refreshments are sold for consumption by the public which has a valid annual license to operate as a refreshment cart issued by the Township.
- 2.102 **“Refreshment Vehicle”** means any vehicle which is propelled or driven by any kind of power, excluding muscular power, from which refreshments are sold for consumption by the public which has a valid annual license to operate as a refreshment vehicle issued by the Township.
- 2.103 **“Region”** means the Corporation of the Regional Municipality of Waterloo.
- 2.104 **“Residential Building”** means a separate building designed, intended or used to contain a dwelling unit or units.

- 2.104.1 **“Residential Building – Single Detached”** means a Residential Building containing only one dwelling unit and which is the principal dwelling of the owner or occupant thereof.
- 2.104.2 **“Residential Building – Duplex”** means a Residential Building divided horizontally to contain two dwelling units.”
- 2.104.3 **“Residential Building – Semi-Detached”** means a separate building divided vertically into two dwelling units by a solid common wall extending from the base of the foundation to the roof line and said common wall shall have a horizontal distance of not less than fifty percent (50%) of the horizontal depth of the building.
- 2.104.4 **“Residential Building-Triplex”** means a Residential Building divided so as to contain three dwelling units, each of which has a separate entrance and where one unit or more is located above another unit.
- 2.104.5 **“Residential Building – Apartment”** means a Residential Building divided horizontally and vertically to contain more than four dwelling units.
- 2.104.6 **“Residential Building – Fourplex”** means a Residential Building divided horizontally or divided both horizontally and vertically into four (4) dwelling units, each of which has an independent entrance to the outside or through a common vestibule or a combination of both, but does not include a Residential Building – Semi-Detached with accessory Additional Dwelling Units (Attached).
- 2.104.7 **“Residential Building – Townhouse”** means a Residential Building divided vertically into three (3) or more dwelling units by common walls which prevents internal access between dwelling units and includes the following:
- a) **“Residential Building – Back-to-Back Townhouse”** means a Residential Building – Townhouse with a common rear wall.
 - b) **“Residential Building – Cluster Townhouse”** means a Residential Building – Townhouse, but is not a Residential Building – Back-to-Back Townhouse or Residential Building – Street Townhouse.
 - c) **“Residential Building – Street Townhouse”** means a Residential Building – Townhouse where each unit is designed to be on a separate lot, but is not a Residential Building – Cluster Townhouse.
- 2.105 **“Restaurant”** means a business establishment, the primary function of which is to prepare and serve food and/or drink for consumption on or off-site.
- 2.106 **“Retail”** means the selling of articles to the general public for its use.
- 2.107 **“Riding Academy or Stable”** means a stable for the housing of horses for hire or boarding or for a private riding club which may include a building where equestrian skills are practised.
- 2.108 **“Road”** – see “Street or Road”.
- 2.109 **“Rooming House”** – see “Lodging, Rooming or Boarding House”.
- 2.110 **“Sand or Gravel Pit”** – see “Pit”.
- 2.111 **“School”** means a public, private, or separate elementary school, secondary school or post-secondary institution regulated by the Province.
- 2.112 **“Semi-Detached”** – see “Residential Building – Semi-Detached”.
- 2.113 **“Service Station – Automobile”** – see “Automobile Service Station”.
- 2.115 **“Stacking Lane”** means a continuous on-site queuing lane that includes stacking spaces for motor vehicles which is separated from other vehicular traffic and pedestrian circulation by barriers, markings, or signs, and from which an off-street parking space may not be directly accessed.
- 2.116 **“Stacking Space”** means a rectangular space that may be provided in succession and is designed to be used for the temporary queuing of a motor vehicle in a stacking lane.

- 2.117 **“Storey”** means that portion of a building that is situated between the top of any floor and the top of the floor next above it and if there is no floor above it, that portion between the top of such floor and the ceiling above it, but not including an attic.
- 2.118 **“Storey – First”** means the storey with its floor closest to grade and having its ceiling more than 1.8 metres above grade.
- 2.119 **“Street Line”** means the lot line abutting a street or road.
- 2.120 **“Street or Road”** means a public thoroughfare other than a lane, which is maintained by a public road authority and which is open and passable during all seasons of the year.
- 2.121 **“Structure”** means anything constructed or built, either permanent or temporary, and which is fixed to or resting on or below the ground.
- 2.122 **“Township”** means The Corporation of the Township of Wilmot.
- 2.123 **“Triplex”** – see “Residential Building – Triplex”.
- 2.124 **“Use”** means the purpose for which a lot, building or structure or any combination thereof is designed, arranged, intended, occupied or maintained and “Used” shall have a corresponding meaning.
- 2.125 **“Vehicle”** means a motor vehicle, trailer, traction engine, farm tractor, road building machine and any vehicle drawn, propelled or driven by any kind of power, including muscular power, but does not include the cars of electric, steam or diesel railways, running upon rails. (see also “Motor Vehicle”)
- 2.126 **“Veterinary Clinic”** means a building or part thereof wherein animals of all kinds are treated or kept for treatment by a registered veterinarian, and where such animals can be temporarily boarded. For additional clarity, a veterinary clinic located in Zone 5, Zone 6, Zone 7 or Zone 10 shall not include a kennel, pound, or outdoor dog run/walk areas. An outdoor dog run/walk area means an area located outside of the main building used for the unsupervised or unleashed keeping or exercising of dogs.
- 2.127 **“Video/Pinball Game Amusement Centre”** means an establishment where three (3) or more video or pinball game machines are available for use. Up to two (2) video or pinball game machines are deemed to be permitted as an accessory use to any establishment in any Zones 5, 6, 7, 8 or 9 or to a ‘Commercial Recreation’ use in any zone permitting said use.
- 2.128 **“Wayside Pit” or “Wayside Quarry”** means a temporary pit or quarry opened and used by a public road authority solely for the purpose of a particular project or contract or road construction and not located on the road right-of-way.
- 2.129 **“Wholesale”** means the selling of articles to persons in the trade.
- 2.130 **“Yard”** means a space open from the ground to the sky on the same lot with a building, unoccupied except for such accessory buildings as are specifically permitted in this By-law.
- 2.130.1 **“Yard – Front”** means a yard extending from side lot line to side lot line and from and parallel to the street line, to the nearest part of the main building or structure on the lot, disregarding open terraces or steps. The closest point at which a building or structure may be located is defined in the zoning category under the heading “Minimum Front Yard Setback”.
- 2.130.2 **“Yard – Rear”** means a yard extending across the full width of the lot from side lot line to side lot line and extending from the rear lot line (or, in the case of a triangular lot, between the apex of the triangle formed by the intersection of the side lot lines) to the rear wall of the main building located on the lot. The depth of the rear yard, measured horizontally from the rear lot line (or, in the case of a triangular lot, from the apex of the triangle formed by the intersection of the side lot lines) to the closest point at which a main building may be located is defined in the zoning category under the heading “Minimum Rear Yard Setback”.
- 2.130.3 **“Yard – Side”** means a yard adjacent to the side lot lines and extending from the front yard setback to the rear yard. The width of the side yard (from side lot line to the closest point at which a building may be located) is defined in each zoning category under the heading “Minimum Side Yard Setback”.
- 2.130.4 **“Yard – Exterior Side”** means a yard adjacent to the exterior side lot line which extends from said lot line to the nearest part of the main building or structure on the lot. The closest part at which a building or structure may be located is defined in the zoning category under “Minimum Exterior Side Yard Setback”.

SECTION 3: INTERPRETATION

- 3.1 In this By-law, unless the context otherwise requires, the expression “use” or “used” shall include anything done or permitted by the owner or occupant of any land, building or structure, directly or indirectly, or by or through any trustee, tenant, servant or agent acting for or with the knowledge and consent of such owner or occupant, for the purpose of making use of the said land, building or structure.
- 3.2 In this By-law, unless the contrary intention appears, words importing the singular number or the masculine gender only shall include more persons, parties or things of the same kind than one and females as well as males and the converse.
- 3.3 In this By-law, the word “shall” shall be construed as always mandatory.
- 3.4 Where in Section 2 the act of defining imposes, restrictions, regulations or controls, such restrictions, regulations or controls are adopted as restrictions, regulations and controls imposed by this By-law.
- 3.5 When determining the minimum side yard requirements for a Residential Building, these requirements shall be determined by the number of storeys in the building and not by the height of the wall adjacent to the yard.
- 3.6 If, subsequent to the construction of a building or structure, a setback regulation contained within this By-law is determined to be deficient to meet the requirements of this By-law, 0.1 metres is the factor within which it is deemed that the regulations of this By-law are met within a reasonable tolerance.
- 3.7 Where any legislation or portion thereof is referenced herein, it is intended that such references should be interpreted to include any subsequent legislation and related regulations that may amend or replace the specific statute.
- 3.8 In this By-law, the notation “%” shall mean percent, the notation “m” shall mean metres, the notation “m²” shall mean square metres, and the notation “ha” shall mean hectares.

SECTION 4: APPLICATION OF THE BY-LAW

All of the provisions of this By-law shall apply throughout all of the areas of the Township of Wilmot

From and after the effective date of this By-law, no building or structure shall be erected or altered and no change of occupancy of any building, structure, land or premises shall be made in whole or in part except in conformity with the provisions of this By-law.

4.1 Lots Under Size

Where a Recognized Lot does not comply with the minimum lot area, width or frontage of the zone in which the Recognized Lot is located or as contained within a subsection of Section 22 of this By-law, the minimum lot area, width and frontage shall be the lot area, width and frontage of the Recognized Lot as existed on the day of passing By-law 2020-026.

4.2 Non-Conforming Uses

- 4.2.1 Nothing in this By-law shall apply to prevent the use of any land, building or structure for any purpose prohibited by the By-law if such land, building or structure was lawfully used for such purpose on the day of the passing of the By-law, so long as it continues to be used for that purpose.
- 4.2.2 Nothing in this By-law shall apply to prevent the erection or use for a purpose prohibited by the By-law of any building or structure the plans for which have, prior to the day of the passing of the By-law, been approved by the municipal architect or building inspector, so long as the building or structure when erected is used and continues to be used for the purpose for which it was erected and provided the erection of such building or structure is commenced within two years after the day of the passing of the By-law and such building or structure is completed within a reasonable time after the erection thereof is commenced.
- 4.2.3 Nothing in this By-law shall prevent the strengthening or restoration to a safe condition of any building or structure or part of any building or structure provided the strengthening or restoration will not change the use of the building or structure.
- 4.2.4 A building destroyed by fire or natural disaster may be restored and reconstructed on the same lot provided the yard depths existing at the time prior to the destruction are maintained or are

not reduced to a depth lesser than required by this By-law, provided that a building permit for such reconstruction is issued within one (1) year of the date of destruction.

- 4.2.5 Notwithstanding anything contained in this subsection, where, on the day of the passing of this By-law, a building exists which was designed for and is used as a Residential Building – Single Detached, nothing in this By-law, regardless of the zone in which the building is located, shall prevent:
- (a) The construction of a building or structure for a use accessory to a Residential Building in accordance with the regulations for accessory buildings in the zone within which such Residential Building is located.

(b) The enlarging or extension of the existing Residential Building by not more than twenty-five percent (25%) of the total floor area of the building on the day of the passing of this By-law, so long as such Residential Building when enlarged or extended will conform with the General Regulations contained in Section 6 of this By-law and the specific regulations covering side yards contained in Zone 2 of this By-law.

4.3 Discontinued Non-Conforming Uses

Where for any reason the use of any land, building or structure for a use not permitted by this By-law, but which was in existence on the day of the passing of this By-law, has ceased, such non-conforming use shall not be resumed and any future use of the land, building or structure shall be in conformity with the regulations covering the zone in which the land, building or structure is located.

SECTION 5: ZONES

5.1 Classification of Zones

For the purpose of this By-law, the following zones are established and the lands included in each zone are shown on the Zoning Maps forming Schedule “A” to this By-law.

<u>Zone</u>	<u>Map Symbol</u>
Zone 1 (Agricultural)	Z1
Zone 2 (Residential)	Z2
Zone 2a (Residential)	Z2a
Zone 2b (Residential)	Z2b
Zone 2c (Residential)	Z2
Zone 3 (Residential)	Z3
Zone 4 (Residential)	Z4
Zone 4a (Residential)	Z4a
Zone 5 (Commercial)	Z5
Zone 6 (Commercial)	Z6
Zone 7 (Commercial)	Z7
Zone 8 (Commercial)	Z8
Zone 8a (Commercial)	Z8a
Zone 9 (Commercial)	Z9
Zone 10 (Industrial)	Z10
Zone 10a (Light Industrial)	Z10a
Zone 11 (Open Space)	Z11
Zone 12 (Institutional)	Z12
Zone 13 (Residential)	Z13
Zone 14 (Extractive Industrial)	Z14
Zone 15 (Residential)	Z15

5.2 Zoning Maps

The extent and boundaries of all the said zones are shown on the Zoning Maps forming Schedule “A” to this By-law, which Zoning Maps, together with all notations, references and other information shown thereon are hereby incorporated in and declared to form part of this By-law to the same extent as if fully described herein. Any lands not indicated on the zoning maps as being within another zoning category are hereby included in Zone 1.

5.3 Boundaries of Zones

Where any uncertainty exists as to the location of the boundary of any of the said zones as shown on the Zoning Maps, the following rules shall apply:

- 5.3.1 Where the boundaries are indicated as following approximately the centre lines of streets or lanes or their productions, such centre line shall be deemed to be the boundary.
- 5.3.2 Where the zone boundaries are indicated as approximately following a lot line or property boundary, such lot line or property boundary shall be deemed to be the said boundary.
- 5.3.3 Where the zone boundaries are indicated as approximately parallel to any street and the distance from such street is not indicated, such zone boundaries shall be construed as being parallel to such street and the distance therefrom shall be determined by the use of the scale of the said Zoning Maps.
- 5.3.4 Where the boundaries follow railway lines, such boundaries shall be deemed to be located at the boundaries of the railway right-of-way.
- 5.3.5 If a zone boundary cannot be otherwise located, it shall be located by measurement using the scale as shown on the said Zoning Map.
- 5.3.6 Where within a single lot, the boundary of Zone 11 abuts another zone, the boundary between Zone 11 and the abutting zone shall be determined based on the furthest extent of development that the Grand River Conservation Authority may support on the lot. For further clarity, this approval may result in either the increase or decrease in the portion of the property zoned Zone 11.

5.4 Closed Streets

Where any street or lane or portion thereof as shown on the Zoning Maps is hereafter closed or diverted, or where any land included in any railway right-of-way shall hereafter cease to be used for railway purposes, the lands formerly included in such street, lane or railway right-of-way shall be included within the “use” zone or zones as shown on the Zoning Maps.

SECTION 6: GENERAL REGULATIONS

- 6.1 Within the Corporate Limits of the municipality, no person or persons shall use any land or erect or use any building or structure for any purpose other than one or more of the uses listed under the heading “Permitted Uses” for the zoning category in which such land, building or structure is located.
- 6.2 Within the Corporate Limits of the municipality, no person or persons shall use any lands or erect or use any building or structure which does not conform to the provisions set out in this Section and to the regulations set out under the heading “Regulations” for the zoning category in which such land, building or structure is located.

6.3 Accessory Buildings

- 6.3.1 No person shall erect any accessory building or structure, including an uncovered deck, any part of which is within 3.0 metres of any main building on an adjoining lot, within the required front yard or exterior side yard for the main building to which the building or structure is accessory, or closer than 0.6 metres from any side or rear lot lines, other than a legal fence or wall.
- 6.3.2 Notwithstanding subsection 6.3.1, an accessory building or structure with a maximum lot coverage of 10 square metres and a maximum height (measured to the tallest part of the building) of 2.5 metres as well as an inground pool (measured to the coping) may be located no closer than 0.6m to an exterior side lot line.
- 6.3.3 Accessory buildings or structures in a residential zone shall be subject to the following regulations:
 - 6.3.2.1 The maximum height shall be 4.5 metres, but not more than one storey.
 - 6.3.2.2 The maximum combined lot coverage of all accessory buildings and structures shall be 10 percent of the lot or 75 percent of the lot coverage of the main building, whichever is less.
- 6.3.4 No dwelling unit or habitable room may be established within, on, above or attached to any accessory farm building which is designed, intended or used for the keeping of animals.
- 6.3.5 No accessory building shall be used in any zone for the housing, breeding or raising of livestock of any kind for commercial purposes unless such use is specifically permitted within the zone.

- 6.3.6 No accessory building shall be used for human habitation unless such use is specifically permitted within the zone.
- 6.3.7 A building connected to a main building by only an attachment consisting of a roof with no walls, windows or doors separating the space below the roof from the outside, shall be considered to be an accessory building. The lot coverage of an accessory building in this subsection shall include the area below the roof that attaches the accessory building to the main building.
- 6.3.8 For the purposes of Subsection 6.3, a building or structure with a roof attached to a main building is considered to be an accessory building or structure where the overhead members or roofing cover no more than 50 percent of the footprint of the building or structure and there are no walls, windows or doors except where the structure abuts the main building.
- 6.3.9 Where a building or structure described in Subsubsection 6.3.8 is situated on top of a deck, the deck below said building or structure shall be considered uncovered.

6.4 Prohibited Obstructions

- 6.4.1 Except as specifically permitted elsewhere in this By-law, no person shall construct or locate any building or structure within a front yard or exterior side yard established by this By-law, but this provision shall not apply to the construction or location of uncovered landings, terraces or steps provided that such landings, terraces or steps are not more than 1.2 metres above the finished ground level.
- 6.4.2 No person in any zone shall construct or locate any building or structure in any side yard required to be provided under this By-law, but this provision shall not apply to the construction or location of uncovered terraces or steps provided that such terraces or steps are not more than 0.6 metres above the finished ground level.
- 6.4.3 Notwithstanding the above, in any yard there may be erected or maintained the usual projections on main buildings of windowsills, chimney breasts, belt courses, cornices, eaves and other architectural features, provided however that no such feature shall project more than 0.3 metres into any required side yard or more than 0.6 metres into any other required yard, except for open iron or steel fire escapes, one or more of which may be erected or maintained.
- 6.4.4 On any lot between two existing buildings which are not more than 60.0 metres apart and both of which are between the street line and the front yard or exterior side yard setback established by this By-law, a building may be erected in line with the existing building closest to the required front yard or exterior side yard setback.
- 6.4.5 On any lot between two existing buildings which are not more than 60.0 metres apart and both of which are farther from the street line than the front yard or exterior side yard setback established by this By-law, the wall of the building closest to the street line shall be deemed to be the front yard or exterior side yard setback.
- 6.4.6 No person shall construct or locate a building or structure, alter any finished ground level, or introduce any asphalt, concrete, interlocking stone, permeable paver, patio stone, retaining wall or other hard-surfaced material within 0.6m of any lot line, except a driveway where it abuts a street line, a shared driveway permitted by the Township, when specifically permitted elsewhere in this By-law, or unless authorized through a lot grading and drainage plan approved by the Township.

6.5 Corner Visibility Triangles and Driveway Visibility Triangles

- 6.5.1 No tree, shrub, foliage, sign, building, structure or other impediments shall be maintained in such a location or manner so as to obstruct visibility within a corner visibility triangle or driveway visibility triangle. An obstruction shall not include objects 0.75 metres or less in height above the ground.
- 6.5.2 A corner visibility triangle is required in all zones and shall be measured at 7.5 metres from the point of intersection of the street lines.
- 6.5.3 A driveway visibility triangle is required in all zones and shall be measured at 4.5 metres from the point of intersection of a street line and the edge of a driveway.

6.6 One Residential Building Per Lot

No person or persons shall be permitted to have more than one Residential Building on any one lot, except where more than one Residential Building is specifically permitted elsewhere in this By-law.

6.7 Frontage on Public Street

No lot shall be used nor shall any building or structure be erected thereon or used for any purpose in any zone unless the front line of such lot abuts a public street other than a lane or private thoroughfare.

6.8 Public Services and Utilities

Notwithstanding anything contained in this By-law, the Township or any local board or commission thereof, the Region, any telephone or telegraph company, a transportation system owned or operated by or for the Township or the Region, Kitchener-Wilmot Hydro Inc., Hydro One Networks Inc., a gas company holding a franchise under the provisions of The Municipal Franchise Act, as amended and any department or Ministry of the Federal or Provincial Government may, for the purpose of the public service, use any land or erect or use any building or structure in any zone, notwithstanding that such building or structure or proposed use does not conform to the provisions of this By-law for such zone.

6.9 Obnoxious, Offensive or Dangerous Uses

In any zone, unless specifically permitted by this By-law, any use that is or may become obnoxious, offensive or dangerous by reasons of the presence, emission or production in any manner of odour, dust, smoke, noise, fumes, vibration, refuse matter, or water carried wastes, shall be prohibited.

6.10 Off-Street Parking and Off-Street Loading Areas

Entrances, driveways, drive aisles, service areas, off-street parking and off-street loading areas shall be provided and maintained with stable surfaces free of dust such as asphalt, concrete, interlocking stone, permeable pavers, or other hard-surfaced material as approved by the Township.

6.11 Off Street Loading Requirements

In any zone where off-street loading spaces are required, no commercial industrial or institutional building to which or from which regular deliveries are made by truck shall be used or erected unless there is provided space off a street or lane for the standing, loading or unloading of trucks in conformity with the following regulations:

- 6.11.1 Shall be located to the rear of the front yard or exterior side yard setback.
- 6.11.2 Shall be arranged to avoid interference with movement of traffic on public streets or lanes.
- 6.11.3 Each off-street loading space shall have a minimum dimension of 3.0 metres by 10.6 metres and a minimum overhead clearance of 4.2 metres.
- 6.11.4 One off-street loading space shall be provided for each 2,322 square metres or part thereof of building floor area.

6.12 Off-Street Parking Requirements

- 6.12.1 Unless specifically permitted elsewhere in this By-law, the following regulations shall apply to all zones:
 - (a) All off-street parking spaces required by this By-law shall be provided and maintained on the same lot and in the same zone as the use requiring such area;
 - (b) All off-street parking spaces shall have direct access from a street or lane via a driveway or drive aisle.
 - (c) A drive aisle shall have a minimum width of 6.0 metres.
 - (d) Any motor vehicle, recreational vehicle, recreational trailer or trailer parked or stored in either a front yard or flankage yard, shall be parked or stored within an off-street parking space, off-street loading space or driveway.
 - (e) The minimum dimension of a parking space shall be 2.75 metres x 6.0 metres.

- 6.12.2 Unless specifically permitted elsewhere in the By-law, the following regulations shall apply to residential zones:
- (a) All off-street parking spaces required by this By-law shall be situated to the rear of the front yard or exterior side yard setback.

(b) Despite clause (a) above, on a lot containing a residential building single detached, semi-detached, or street townhouse, parking may be located on the driveway within the front yard or flankage yard as follows:

(i) one space where two or more parking spaces are required;

(ii) one space per additional dwelling unit (attached); and,

(iii) one space per additional dwelling unit (detached).

(c) In any residential zone that permits a residential building other than a residential building – apartment, residential building – back-to-back townhouse, or residential building – cluster townhouse, no parking space provided in a front yard or exterior side yard shall be located in an area beyond the side limits of a driveway.

(d) In any residential zone the parking or storage of commercial vehicles is prohibited except when considered to be accessory to residential use subject to the following regulations:

(i) No commercial vehicle exceeding a vehicle weight (as contained on the vehicle registration), of 4,500 kilograms shall be parked or stored, except within a fully enclosed building or structure;

(ii) Notwithstanding clause (i) above, no commercial trailer, cube van, tow truck, tilt/n/load, dump truck, tractor trailer, semi-trailer, or any component thereof, or a bus exceeding 10 passenger seats shall be parked or stored, except within a fully enclosed building or structure;

(iii) Notwithstanding clauses (i) or (ii) above, any commercial vehicle may temporarily attend residential properties for the purpose of deliveries or service calls; and,

(iv) No parked or stored commercial vehicle shall obstruct the visibility or movement of vehicular or pedestrian traffic within a street or lane or encroach on same.

6.12.3 When calculating the number of parking spaces required in accordance with the regulations of this By-law, any fraction or part of a parking space so calculated shall be considered to be a requirement for one additional parking space.

6.12.4 In any zone where off-street parking is required, such off-street parking spaces shall be provided and maintained on the same lot in conformity with the following:

Permitted Use	Required Off Street Parking Space
Residential Building- Single Detached, Semi-Detached, and Street Townhouse	2 spaces per dwelling unit
Additional dwelling unit (attached) and additional dwelling unit (detached)	1 space per dwelling unit
Residential Building – Duplex, Triplex or Fourplex	1.5 spaces per dwelling unit

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Residential Building – Back-to-Back Townhouse or Cluster Townhouse	2.5 spaces per dwelling unit
Residential Building - Apartment	1.5 spaces per dwelling
Home Occupation	1 space for every 2 customers or clients attending the property plus the parking spaces required for the dwelling unit. Parking spaces required for a home occupation may be provided in a driveway within the front yard or exterior side yard.
Golf Course 18 Hole 9 Hole	125 spaces 75 spaces
Golf Driving Range / Miniature Golf Course	3 spaces for each 2 tees or holes
Doctor’s Office in Private Residence	3 spaces plus 1 space for the residential unit
Medical Clinic and Veterinary Clinic	6 spaces for each physician or practitioner
Funeral Home	1 space for each 100 square metres of such floor area, but not less than 20 spaces
Place of Worship	8 spaces for each 100 square metres of floor area available to the public
Auditorium, Community Centre, Stadium or similar use involving assembly of persons	8 spaces for each 100 square metres of floor area available to the public
Commercial Floor Area devoted to retail sales or merchandising	1 space for each 18.5 square metres of such floor area
Commercial Floor Area Not devoted to retail sales or merchandising	1 space for each 30 square metres of such floor area
Schools - Elementary Secondary	1 space for each classroom plus the additional requirement for an auditorium. 3 spaces for each classroom plus the additional requirements for an auditorium
Hospital, Rest Home or Nursing Home	1 space for every 4 beds plus 1 space for every 4 employees
Hotel, Motel and similar uses providing sleeping quarters and meals to the travelling public	1 space per rentable bedroom unit plus additional requirements for restaurant or place for dispensing refreshment to the public
Restaurant or place for dispensing Refreshment to the public	1 space for each 4.6 square metres of floor area devoted to public use
Drive-Through Facility	0, but provide stacking spaces in accordance with subsection 6.14
Industry	1 space for each 100 square metres of Floor area used for industrial purposes. A minimum of 4 spaces shall be required
Service Station or Repair Garage	4 spaces for each service bay
Gas Bar	0, but provide stacking spaces in accordance with subsection 6.14
Car Wash	0, but provide stacking spaces required in accordance with subsection 6.14
Lodging, Rooming or Boarding House	1 space for each dwelling unit with 1 additional space for each 2 guest rooms
Day Care Facility	1 space per 30 square metres of floor area, minimum of 5 spaces

Private Home Day Care	1 space plus the parking spaces required for the dwelling unit. Parking spaces required for a private home daycare may be provided in a driveway within the front yard or exterior side yard.
Office, or Office Space Within Industrial Building	1 space for each 30 square metres of such floor area.
Warehouse, or Warehouse space in an Industrial Building	1 space for each 200 square metres of Space in an Industrial Building floor area used for warehousing purposes. Any warehouse building shall have a minimum of 4 spaces.
Other Permitted Uses	1 space for each 46.4 square metres of floor space

- 6.12.5 Barrier-Free Accessible Off-Street Parking Requirements shall be provided as follows:
- (a) Type A barrier-free accessible parking spaces must be a minimum of 3.4 metres in width and a minimum of 6.0 metres in length.

(b) Type B barrier-free accessible parking spaces must be a minimum of 2.4 metres in width and a minimum of 6.0 metres in length.

(c) Where one barrier-free accessible parking space is required, it shall be a Type A barrier-free accessible parking space.

(d) Where an even number of barrier-free accessible parking spaces are required, an equal number of Type A and Type B barrier-free accessible parking spaces shall be provided.

(e) Where an odd number of barrier-free accessible parking spaces are required, an equal number of Type A and Type B barrier-free accessible parking spaces shall be provided, where the additional parking space may be a Type B barrier-free accessible parking space.

(f) Access aisles shall be provided for all barrier-free accessible parking spaces, may be shared between two spaces, and shall meet the following requirements:

(i) shall be a minimum of 1.5 metres in width;

(ii) shall extend the full length of the parking space; and,

(iii) shall be marked with high tonal contrast diagonal lines, which discourage parking in them, where the surface is asphalt, concrete or similar hard surface.

(g) Barrier-free accessible parking spaces shall be provided in accordance with the following and rounding up to the nearest whole number:

Number of Required Parking Spaces	Number of Barrier-Free Accessible Parking Spaces Required
1 to 12	1 of total required parking spaces
13 to 100	4% of total required parking spaces
101 to 200	1, plus 3% of total required parking spaces
201 to 1000	2, plus 2% of total required parking spaces
More than 1000	11, plus 1% total required parking spaces

- (h) barrier free accessible parking spaces are not required on a lot where there is no barrier free accessible building.

6.13 **Garage and Driveway Widths in a Residential Zone**

In any residential zone, other than a lot within Zone 2 and Zone 2a having a lot area of 0.2 hectares or greater, that permits a residential building, other than a residential building – apartment, residential building – back-to-back townhouse, or residential building – cluster townhouse, the following regulations shall apply:

- 6.13.1 A maximum of one driveway with one access from a street or lane shall be permitted on a lot, except:

- (a) in the case of a residential building – semi-detached or street townhouse, where each dwelling unit, not including an additional dwelling unit (attached) or (detached), may have one driveway; and,
- (b) when otherwise authorized by the Region or Township.

6.13.2 A driveway shall have a minimum width of 3.0 metres.

6.13.3 A driveway shall have a maximum width as follows, but in no case wider than 8.25 metres:

Permitted Use	Maximum Driveway Width	Maximum Attached Garage Width
Residential Building - Single Detached, Duplex, Triplex, or Fourplex	50% of the lot width, or the driveway may be as wide as the attached garage if one is provided on the lot.	65% of the width of the residential building at grade adjacent to the front yard.
Residential Building – Semi-Detached or Street Townhouse	50% of the lot width, or 5.5 metres, whichever is less, or the driveway may be as wide as the attached garage if one is provided on the lot. Notwithstanding subsection 6.4.6, no setback shall be required for a driveway located along the common lot line of the same residential building.	60% of the width of the residential building at grade adjacent to the front yard.

6.13.4 Any asphalt, concrete, interlocking stone, permeable paver, patio stone, or other hard-surfaced material abutting a driveway shall be considered part of the driveway for the purposes of this subsection.

6.14 Stacking Regulations

In any zone where stacking spaces or stacking lanes are required, the following regulations shall apply:

- 6.14.1 Stacking spaces shall not be located within 3 metres of a street line.
- 6.14.2 A stacking space shall be a minimum of 2.75 metres in width and a minimum of 6 metres in length.
- 6.14.3 Stacking spaces and stacking lanes shall be provided on the same lot as the building that they serve.
- 6.14.4 A waste receptacle providing for the separate containment of recycling, compostables, and other waste, shall be provided along and within 0.6 metres of a stacking lane and accessible by patrons while in their motor vehicle within the stacking lane associated with a restaurant.
- 6.14.5 A stacking lane shall be independent from a driveway or drive aisle.
- 6.14.6 The number of required stacking spaces shall be as follows:

Use	Minimum number of Stacking Spaces
Car Wash (automatic)	10
Car Wash (self service)	2 per washing bay
Gas Bar or Automobile Service Station	2 per fueling area
Restaurant with a drive-through facility	20
Retail or Financial Establishment with a drive-through facility	3

6.15 Outdoor Storage and Display

Except as specifically provided elsewhere in this By-law, the outdoor storage or display of goods, materials, parts machinery or finished products is prohibited.

6.16 Buffer Strips

In any zone where a buffer strip is required, such buffer strip shall:

- 6.16.1 Have a minimum width throughout of not less than 1.5 metres.
- 6.16.2 Be located abutting the zone or lot limit save and except that no buffer strip shall be located between the street line and any building line established by this By-law
- 6.16.3 Be in addition to all other yards required in the said zone.
- 6.16.4 Be kept free of all parking, building or structures except for legal boundary fence or wall.
- 6.16.5 Be used only for the planting of grass, flowers, shrubs or trees.

6.17 Setbacks to Municipal Drains

In any zone, no building or structure may be erected or enlarged nearer to any municipal drain, than specified as follows:

- 6.17.1 In any non-residential zone, 9.0 metres from top of bank to an open drain and where the top of bank is not definable, 9.0 metres from the centre-line of the drain. In the case of an enclosed drain, 4.5 metres from the centre-line of the drain;
- 6.17.2 In any residential zone, 4.5 metres from the top of bank of an open drain and where the top of bank is not definable, 4.5 metres from the centre-line;
- 6.17.3 Subsection 6.17 shall not apply to existing buildings or structures;
- 6.17.4 If the working area described in a municipal drainage by-law is greater than the setbacks established in Subsection 6.17, the working area shall apply.

6.18 Exterior Lights

No person shall erect outside lighting except in conformity with the following regulations:

- 6.18.1 Lights shall not be erected in such a way as to be confused with traffic lights or be otherwise hazardous to traffic.
- 6.18.2 Lights used to illuminate a sign, building or premises, including a parking area, shall be arranged to deflect light away from adjacent premises or streets.

6.19 Public Parks and Public Recreation Areas

Notwithstanding anything contained in this By-law, public parks and public recreation areas shall be permitted uses in any zone as defined in this By-law and within the Municipal Limits of the Township.

6.20 Regulations for a Home Occupation

No person or persons shall have, conduct or establish a home occupation except in conformity with the following regulations:

- 6.20.1 That such home occupation shall be located entirely within dwelling unit or an accessory building.
- 6.20.2 That the maximum floor area devoted to a home occupation shall be as follows:

Residential Building – Single Detached	50m ² , or 25 percent of the floor area of the dwelling unit, whichever is lesser
Residential Building – Semi-Detached	35m ² , or 25 percent of the floor area of the dwelling unit, whichever is lesser
Residential Building – Duplex, Triplex, Fourplex, Apartment and Townhouse	25m ² , or 25 percent of the floor area of the dwelling unit, whichever is lesser

- 6.20.3 That such home occupation shall only be conducted by the permanent residents of the dwelling unit to which the use is accessory, and that there shall be no employees operating in or from the premises at any time.
- 6.20.4 That there shall be no display material visible from a public street.
- 6.20.5 That the type, location, size and number of signs shall be regulated by the Township Sign By-law 2002-68, or its successor.
- 6.20.6 That there shall be no outdoor storage of goods or materials.
- 6.20.7 That no retail sales or wholesale merchandising shall take place from the premises.
- 6.20.8 No home occupation shall be permitted until a Certificate of Occupancy has been issued by the Township. No change in use shall be made without the issuance of a new Certificate of Occupancy.
- 6.20.9 That no machinery or mechanical equipment of any kind other than household, hobby or office equipment shall be used on the premises in connection with such home occupation.
- 6.20.10 That no exterior alterations shall be made to the building or premises in connection with a home occupation which would change the character of the building or premises as a residential building or lot.
- 6.20.11 That repair of vehicles, or the operation of an auto body repair shop is expressly prohibited as a home occupation.
- 6.20.12 That off-street parking shall be provided in accordance with Section 6.12.
- 6.20.13 A home occupation shall not include more than three customers or clients in attendance on a lot at any one time.

6.21 Regulations for a Hotel or Motel

No hotel or motel shall be erected or used except in conformity with the following regulations:

6.21.1	Minimum Lot Area	2,000 square metres.
6.21.2	Minimum Lot Width and Minimum Lot Frontage	30.0 metres
6.21.3	Minimum Side Yard (each side)	6.0 metres
6.21.4	Minimum Rear Yard	7.5 metres
6.21.5	Notwithstanding the foregoing, where rentable rooms have direct access to a side or rear yard, the minimum width of such yard shall not be less than 9.0 metres.	
6.21.6	Off Street-Parking and Off-Street Loading	Off-street parking and off-street loading shall be provided in conformity with the regulations contained in subsections 6.10, 6.11 and 6.12 of this By-law.
6.21.7	Exterior Lights	Exterior Lights shall only be permitted in conformity with the regulations contained in subsection 6.18 of this By-law.
6.21.8	Buffer Strips	A buffer strip in conformity with the regulations contained in subsection 6.16 of this By-law shall be provided along all zone limits where such hotel or motel use abuts a zone that permits a Residential Building.
6.21.9	Accessory Uses	Accessory uses to a hotel or motel shall not be interpreted to include an automobile service station, a service garage, a gas bar or a retail store.

6.22 Title Separation of Attached Dwellings

Nothing in this By-law shall be deemed to prevent separate and distinct ownership of the individual dwelling units in Residential Building – Semi-detached or Residential Building – Street Townhouse so long as the total aggregate requirements set forth in this By-law for each such building lot are maintained and so long as the following regulations are adhered to for each separated parcel:

- (a) have a frontage on a public street;

- (b) have a lot area of not less than 270 square metres;
- (c) no side yard setback shall be required; and,
- (d) provide off-street parking space in conformity with the regulations contained in subsections 6.10 and 6.12 of this By-law.

6.23 Wayside Pits and Quarries

Nothing in this By-law shall be deemed to prohibit the making or establishment of a “wayside pit or wayside quarry” as defined in this By-law.

6.24 Regulations for Farm-Related Occupations

In any zone where a farm-related occupation is a permitted use, such occupation shall be established only in conformity with the following:

- 6.24.1 All buildings, structures, storage, parking and loading areas used in connection with a farm-related occupation shall not occupy a lot area exceeding 0.2 hectares.
- 6.24.2 The farm occupation shall be for the exclusive use of the occupant of the farm to which it is an accessory use, and only occupants of the farm and employees engaged in the farming use to which the farm occupation is accessory are to be permitted to operate from the premises at any time.
- 6.24.3 No farm-related occupation shall be permitted until a Certificate of Occupancy has been issued by the Township. No change in use shall be made without the issuance of a new Certificate of Occupancy.
- 6.24.4 Any building or structure erected or used in connection with a farm-related occupation shall be located to the rear of the front yard or exterior side yard setback established by this By-law and in no case closer to the road than the wall of the existing building closest to the road.
- 6.24.5 Specific uses permitted as a farm-related occupation, shall include those manufacturing, fabricating, assembly, storage or repair enterprises, and/or those retail, wholesale or service enterprises which conform to the definition of a “Farm-Related Occupation” contained in this By-law, except that the following uses are specifically prohibited:
 - (a) a use which would require for its operation a standard of services (particularly water supply and waste disposal) which the municipality is unable or unwilling to provide;
 - (b) the recycling of animal products or a rendering plant;
 - (c) the recycling or refining of petroleum products;
 - (d) a junk, scrap, salvage or wrecking yard.

6.25 Regulations for a Mobile Home as an Accessory Dwelling Unit to a Farm

In any zone where a mobile home is permitted as an accessory dwelling unit on a farm, such mobile home shall only be located and/or constructed in accordance with the following regulations.

- 6.25.1 The mobile home shall conform to all requirements of the Ontario Building Code.
- 6.25.2 Water supply and sewage disposal services shall be approved by the Township.
- 6.25.3 The mobile home shall be located in conjunction with the existing buildings on the farm in such a way so as to not require a new road access.
- 6.25.4 A mobile home shall not be permitted where the property contains an additional dwelling unit (detached).

6.26 Regulations for Additional Dwelling Unit (Attached)

One additional dwelling unit (attached) may be permitted in association with a Residential Building - Single Detached, Semi-Detached or Townhouse in accordance with the regulations specified by the zone category in which an additional dwelling unit (attached) is permitted, the dwelling type in which the additional dwelling unit (attached) is located, and as amended by the following:

- 6.26.1 One additional dwelling unit (attached) shall only be located in the same building as a Residential Building - Single Detached, Semi-Detached or Townhouse;
- 6.26.2 A direct entrance to the additional dwelling unit (attached), from the exterior of the Residential Building in which the additional dwelling unit (attached) is located, shall be provided from a rear yard or side yard only;
- 6.26.3 An additional dwelling unit (attached) shall be connected to municipal water and sanitary sewer services;
- 6.26.4 Notwithstanding subsection 6.26.3, where municipal services are not available, an additional dwelling unit (attached) may be connected to private services at the discretion of the Township; and,
- 6.26.5 The additional dwelling unit (attached) shall conform to all requirements of the Ontario Building Code.

6.27 Regulations for Additional Dwelling Unit (Detached)

One additional dwelling unit (detached) may be permitted in association with a Residential Building - Single Detached, Semi-Detached or Townhouse in accordance with the regulations specified by the zone category in which an additional dwelling unit (attached) is permitted, and as amended by the following:

- 6.27.1 One additional dwelling unit (detached) shall only be permitted on the same lot as a Residential Building - Single Detached, Semi-Detached or Townhouse;
- 6.27.2 An additional dwelling unit (detached) shall not be severed from the lot containing the Residential Building - Single Detached, Semi-Detached or Townhouse;
- 6.27.3 No more than one additional dwelling unit (detached) is permitted on a lot;
- 6.27.4 An additional dwelling unit (detached) shall be subject to the setback, height and lot coverage regulations for accessory buildings set out in the zone in which the additional dwelling unit (detached) is located, except as follows:
 - (a) On a lot zoned Zone 1 having a lot area of 1.2 hectares or greater, the maximum lot coverage of the accessory building containing the additional dwelling unit (detached) shall not exceed 75% of the lot coverage of the Residential Building on the lot;
 - (b) An additional dwelling unit (detached) shall not be located in the front yard or exterior side yard;
- 6.27.5 An unobstructed walkway that is a minimum width of 1.2 metres and is setback a minimum of 0.6 metres from a lot line, shall be provided from a driveway, street or lane to the additional dwelling unit (detached);
- 6.27.6 An additional dwelling unit (detached) shall be located in the general area of, and share vehicular access with, the Residential Building to which it is accessory;
- 6.27.7 An additional dwelling unit (detached) shall be connected to municipal water and sanitary sewer services;
- 6.27.8 Notwithstanding subsection 6.27.7, where municipal services are not available, an additional dwelling unit (detached) may be connected to private services at the discretion of the Township;
- 6.27.9 On a lot zoned Zone 1, no additional dwelling unit (detached) shall be permitted where the property contains a mobile home as an accessory dwelling unit on a farm.
- 6.27.10 The additional dwelling unit (detached) shall conform to all requirements of the Ontario Building Code.

6.28 Extension of Non-Complying Buildings or Structures

In any zone where, on the day of the passing of this By-law, a building or structure exists legally, the use of which conforms and complies with the uses permitted in the zone within which such building or structure is located, but which building or structure does not comply with the regulations for such zone, extension or addition to such building or structure may be permitted subject to the following:

- 6.28.1 That the lot or parcel on which the non-complying building or structure exists conforms to the minimum lot area, width and a frontage requirement for the zone within which such lot is located.
- 6.28.2 That the extension or addition will conform to all of the requirements and regulations for the said zone including all yard, set back, off-street parking and off-street loading requirements.
- 6.28.3 That the combined existing building plus the extension or addition will not exceed the Maximum Lot Coverage or the Maximum Building Height established for the zone.

6.29 Regulations for a Lodging, Rooming or Boarding House as an Accessory Use to a Residential Building – Single Detached

- 6.29.1 No person or persons shall have, conduct or establish a lodging, rooming or boarding house until the Township has issued a Certificate of Occupancy.
- 6.29.2 Off-street parking shall be provided in accordance with subsection 6.12.

6.30 Regulations for Automobile Service Station and Gas Bar

In any zone where an automobile service station or gas bar is a permitted use, or where the sale of motor vehicle fuel is a permitted accessory use, such uses shall be permitted in conformity with the regulations of the zone in which the use is located and the following:

- 6.30.1 Service Pumps

Service pumps shall not be located closer than 4.5 metres to any street line or within a radius of 15.0 metres of the corner of intersecting streets.
- 6.30.2 Storage Tanks

Above ground storage tanks for propane or natural gas shall not be placed closer than 4.5 metres from any side or rear lot line, shall not be located within the front yard, and shall be located in accordance with all other governing regulations.
- 6.30.3 Outside Storage

No automotive parts or equipment or disabled vehicles or trash shall be stored outside the service station building except within areas shielded from the public view by a solid wall or fence having a minimum height of 1.8 metres.
- 6.30.4 Dwelling Units as Accessory Uses

No dwelling unit shall be permitted as an accessory use to an Automobile Service Station or a Gas Bar in any zone.
- 6.30.5 Canopy

Notwithstanding the regulations for accessory buildings contained in the zone in which the use is located, the maximum height for a canopy structure above a fuel pump shall be 6.0 metres.

6.31 Grand River Conservation Authority Regulated Area

Where on the Zoning Maps the symbol (f) is added as a suffix to the zone symbol, it is to indicate areas that have been identified in co-operation with the Grand River Conservation Authority as containing Floodplain, Slope Erosion Hazard, Steep Slopes, and Valleys.

In any case where the Zone Symbol is followed by the symbol (f), the lands so designated are regulated by the Grand River Conservation Authority. The use of the symbol (f) on the zoning maps may not be inclusive of all lands within the Township of Wilmot that contain Floodplain, Slope Erosion Hazard, Steep Slopes, and Valleys. Reference should be made to regulations and mapping available from the Grand River Conservation Authority.

Notwithstanding any other provision of this By-law, no building or structure shall be constructed on any lands within the Township of Wilmot that are within the Grand River Conservation Authority Regulated Area without a permit or written consent from the Grand River Conservation Authority.

6.32 Regulations for Backyard Chickens

In any zone where Backyard Chickens are a permitted use, the following regulations shall apply:

- 6.32.1A maximum of four hens (no roosters) may be permitted on a property of 0.2 hectares or larger.
- 6.32.2Backyard chickens must be kept within an enclosure that ensures the hens are contained on the same lot as the Residential Building to which their keeping is accessory.
- 6.32.3Any building or structure or enclosure used to house or contain backyard chickens is prohibited

(a) between a Residential Building and the front lot line and within any an exterior side yard, and side yard; and

(b) within 15 metres of any part of a building used for human habitation on an adjoining lot and within 3.0 metres of any lot line.
- 6.32.4The keeping of Backyard Chickens may only occur if licensed by the Township of Wilmot.

SECTION 7: ZONE 1

Within a Zone 1, no land shall be used and no building or structure shall be erected or used, except for the permitted uses listed in Column 1 of subsections 7.1, 7.2, 7.3 and 7.4.

7.1 Lots Having an Area of 35 Hectares or More

In addition to the regulations set forth in subsection 7.5, the regulations listed in Column 2 below shall apply to the specific use listed in Column 1.

	Column 1 Permitted Use	Column 2 Additional Regulations
7.1.1	Farming	
7.1.2	Uses accessory to farming including <div>(a) any barn, shed building or structure required as part of the farm operation</div> <div>(b) sale of products grown or raised on the premises</div>	
	(c) a second dwelling unit by use of a mobile home	In conformity with subsection 6.25
7.1.3	A farm related occupation as an accessory use to a farm	In conformity with subsection 6.24
7.1.4	Residential Building – Single Detached, including the following accessory uses:	
	(a) a Group Home A	
	(b) a private home day care	
	(c) a home occupation	In conformity with subsection 6.20
	(d) lodging, rooming or boarding house	Subject to the parking requirements under Section 6.12; and in conformity with Section 6.29
	(e) bed and breakfast	In conformity with subsection 6.20
	(f) an additional dwelling unit (attached)	In conformity with subsection 6.26
	(g) an additional dwelling unit (detached)	In conformity with subsection 6.27
7.1.5	A veterinary clinic	
7.1.6	A dog kennel	
7.1.7	The raising, training or boarding of horses including riding stable or riding academy	
7.1.8	Uses accessory to the foregoing permitted uses	

7.2 Recognized Lot – 1,390 Square Metres to 1.2 Hectares

Notwithstanding anything contained in the foregoing, any Recognized Lot which contains an area of not less than 1,390 square metres and an area of less than 1.2 hectares may be used for the permitted uses listed in Column 1 below, in conformity with the applicable regulations contained in Section 6 – General Regulations and in conformity with the additional regulations for the specific use listed in Column 2 below:

	Column 1 Permitted Uses	Column 2 Additional Regulations
7.2.1	Residential Building – Single Detached including the following accessory uses:	In conformity with subsection 7.5 except for Minimum Lot Area and Frontage Requirements
	(a) a Group Home A	
	(b) private home day care	
	(c) a home occupation	In conformity with subsection 6.20
	(d) lodging, rooming or boarding house	Subject to the parking requirements under Section 6.12; and in conformity with Section 6.29
	(e) bed and breakfast	In conformity with subsection 6.20
	(f) an additional dwelling unit (attached)	In conformity with subsection 6.26
	(g) an additional dwelling unit (detached)	In conformity with subsection 6.27
	(h) keeping of backyard chickens	In conformity with subsection 6.32
7.2.2	Uses accessory to the foregoing permitted uses	In conformity with Section 7.5 except for Minimum Lot Area and Frontage Requirements.

7.3 Recognized Lot – 1.2 Hectares to 4.0 Hectares

Notwithstanding anything contained in the foregoing, any Recognized Lot which contains an area of not less than 1.2 hectares and an area of less than 4.0 hectares may be used for the permitted uses listed in Column 1 below, in conformity with the applicable regulations contained in Section 6 – General Regulations and in conformity with the additional regulations for the specific use listed in Column 2 below:

	Column 1 Permitted Use	Column 2 Additional Regulations
7.3.1	Farming, but not including the keeping or raising of livestock for commercial purposes	In conformity with subsection 7.5 except for Minimum Lot Area and Minimum Lot Frontage requirements
7.3.2	Uses accessory to farming including (a) any building or structure required as part of the farm operation (b) sale of products grown or raised on the premises	In conformity with subsection 7.5 except for Minimum Lot Area and Minimum Lot Frontage requirements
7.3.3	Residential Building – Single Detached, including the following accessory uses:	In conformity with subsection 7.5 except for Minimum Lot Area and Minimum Lot Frontage requirements
	(a) a Group Home A	
	(b) a private home day care	
	(c) a home occupation	In conformity with subsection 6.20
	(d) lodging, rooming or boarding house	Subject to the parking requirements under Section 6.12; and in conformity with Section 6.29)
	(e) bed and breakfast	In conformity with subsection 6.20
	(f) an additional dwelling unit (attached)	In conformity with subsection 6.26
7.3.4	(g) an additional dwelling unit (detached)	In conformity with subsection 6.27
	A Veterinary Clinic	In conformity with subsection 7.5 except for Minimum Lot Area and Minimum Lot Frontage requirements

7.3.5	Uses accessory to the foregoing permitted uses	In conformity with subsection 7.5 except for Minimum Lot Area and Minimum Lot Frontage requirements
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7.4 Recognized Lot – 4.0 Hectares to 35 Hectares

Notwithstanding anything contained in the foregoing, any Recognized Lot which contains an area of not less than 4.0 hectares and an area of less than 35 hectares may be used for the permitted uses listed in Column 1 below, in conformity with the applicable regulations contained in Section 6 – General Regulations and in conformity with the additional regulations for the specific use listed in Column 2 below:

	Column 1 Permitted Use	Column 2 Additional Regulations
7.4.1	Farming	In conformity with subsection 7.5 except for Minimum Lot Area and Minimum Lot Frontage requirements
7.4.2	Uses accessory to farming including (a) any building or structure required as part of the farm operation (b) sale of products grown or raised on the premises	In conformity with subsection 7.5 except for Minimum Lot Area and Minimum Lot Frontage requirements
7.4.3	Residential Building –Single Detached, including the following accessory uses:	In conformity with subsection 7.5 except for Minimum Lot Area and Minimum Lot Frontage requirements
	(a) a Group Home A	
	(b) a private home day care	
	(c) a home occupation	In conformity with subsection 6.20
	(d) lodging, rooming or boarding house	Subject to the parking requirements under Section 6.12; and in conformity with Section 6.29
	(e) bed and breakfast	In conformity with subsection 6.20
	(f) an additional dwelling unit (attached)	In conformity with subsection 6.26
	(g) an additional dwelling unit (detached)	In conformity with subsection 6.27
7.4.4	A Veterinary Clinic	In conformity with subsection 7.5 except for Minimum Lot Area and Minimum Lot Frontage requirements
7.4.5	A Dog Kennel	In conformity with subsection 7.5 except for Minimum Lot Area and Minimum Lot Frontage requirements
7.4.6	The raising, training or boarding of horses including Riding Stable or Riding Academy	In conformity with subsection 7.5 except for Minimum Lot Area and Minimum Lot Frontage requirements
7.4.7	Uses accessory to the foregoing permitted uses	In conformity with subsection 7.5 except for Minimum Lot Area and Minimum Lot Frontage requirements

7.5 Regulations

Within a Zone 1, no land shall be used and no building or structure shall be erected or used except in conformity with the applicable regulations in Section 6 – General Regulations and the following:

7.5.1	Minimum Lot Area	40 hectares
7.5.2	Minimum Lot Frontage	230 metres
7.5.3	Front Yard Setback (all buildings)	10 metres
7.5.4	Minimum Side Yard Setback (each side) on lots with an area of less than 1.2 hectares	
	(a) Residential Building	2.0 metres
	(b) Accessory Buildings	1.0 metre

7.5.5	Minimum Side Yard Setback (each side) on lots with an area of 1.2 hectares or greater	
	(a) Residential Building	3.0 metres
	(b) Buildings Accessory to a Residential Building when the Accessory Building has a lot coverage not exceeding 10% of the lot area or 75% of the lot coverage of the Residential Building on the lot, whichever is lesser	1.0 metre
	(c) All other Buildings	Equal to one-half (1/2) building height but in no case less than 3.0 metres
7.5.6	Minimum Exterior Side Yard Setback (all buildings)	10 metres
7.5.7	Minimum Rear Yard Setback	
	(a) Buildings Accessory to a Residential Building when the Accessory Building has a lot coverage not exceeding 10% of the lot area or 75% of the lot coverage of the Residential Building on the lot, whichever is lesser	1.0 metre
	(b) Other Permitted and/or Accessory Buildings	7.5 metres
7.5.8	Minimum Ground Floor Area – Residential Building	
	(a) 1 storey	100 square metres
	(b) More than 1 storey	70 square metres
7.5.9	Maximum Lot Coverage on lots with an area less than 1.2 hectares	
	(a) Residential Building	25%
	(b) All Accessory Buildings	10% of the lot area or 75% of the lot coverage of the Residential Building on the lot, whichever is lesser
7.5.10	Maximum Building Height on lots with an area of less than 1.2 hectares	
	(a) Residential Building	10.5 metres
	(b) All Accessory Buildings	10.5 metres when an accessory building has a side or rear yard setback of 3.0m or greater 4.5 metres, but not more than one (1) storey when an accessory building has a side or rear yard setback of less than 3.0m

7.5.11

Off-Street Parking

Shall be provided in conformity with the regulations contained in subsections 6.10 and 6.12 of this By-law.

7.5.12

Minimum Distance Separations

(a)

No new farm building or structure designed or intended for the housing of livestock, nor any building or structure intended for the keeping or storage of manure shall be erected unless the location of said building or structure conforms with the regulations contained within Section 7.5 of this By-law or the Minimum Distance Separation II setbacks derived from the Province of Ontario’s Minimum Distance Separation (MDS): Overview and the MDS Document - Publication 853, or its successor, whichever is more restrictive.

(b)

No new Residential Building, Additional Dwelling Unit (Attached) contained within a new Residential Building, or Additional Dwelling Unit (Detached) shall be erected unless the location of said building or structure conforms with the regulations contained within Section 7.5 of this By-law or the Minimum Distance Separation I setbacks derived from the Province of Ontario’s Minimum Distance Separation (MDS): Overview and the MDS Document - Publication 853, or its successor, whichever is more restrictive.

SECTION 8: **ZONE 2, ZONE 2a, ZONE 2b, ZONE 2c, and ZONE 3**

8.1 Permitted Uses

Within a Zone 2, Zone 2a, Zone 2b, Zone 2c, and Zone 3, no land shall be used and no building or structure shall be erected or used except for the permitted uses listed in Column 1 below. In addition to the regulations set forth in subsection 8.2 the regulations listed in Column 2 below shall apply to the specific use listed in Column 1.

	Column 1 Permitted Uses	Column 2 Additional Regulations
8.1.1	Residential Building – Single Detached including the following accessory uses:	
	(a) a Group Home A	
	(b) private home day care	
	(c) lodging, rooming or boarding house (not permitted within Zone 2b and 2c)	Subject to the parking requirements under Section 6.12; and in conformity with Section 6.29.
	(d) bed and breakfast	In conformity with subsection 6.20
	(e) an additional dwelling unit (attached)	In conformity with subsection 6.26
	(f) an additional dwelling unit (detached)	In conformity with subsection 6.27
	(g) keeping of backyard chickens	In conformity with subsection 6.32
8.1.2	Additional Permitted Uses in Zone 2a only	
	(a) Residential Building – Duplex or Triplex	
8.1.3	Additional Permitted Uses in Zone 3 only	
	(a) Residential Building – Semi-Detached including the following accessory uses	
	(i) an additional dwelling unit (attached)	In conformity with subsection 6.26
	(ii) an additional dwelling unit (detached)	In conformity with subsection 6.27
	(b) Residential Building – Duplex	
	(c) Residential Building - Triplex	
	(d) Residential Building - Fourplex	
	Uses accessory to the foregoing permitted uses	
8.1.5	Home occupation	In conformity with subsection 6.20
8.1.6	Private home daycare	

8.2 Regulations

Within a Zone 2, Zone 2a, Zone 2b, Zone 2c, or Zone 3, no land shall be used and no building shall be erected or used except in conformity with the following regulations:

- 8.2.1 All the applicable regulations contained in Section 6 – General Regulations of this By-law.
- 8.2.2 The regulations set forth in Table 1, Subsection 8.3

Subsection 8.3 – Table 1									
		ZONE 2 and 2a			ZONE 2b	ZONE 2c	ZONE 3		
Regulations		Individual Well and Private Sewage Disposal	Municipal or Communal Water Supply, and Private Sewage Disposal	Municipal or Communal Water Supply, and Municipal Sewers	Municipal or Communal Water Supply, and Municipal Sewers	Municipal or Communal Water Supply, and Municipal Sewers	Residential Building -		
							Single Detached	Semi-Detached	Duplex, Triplex, or Fourplex
8.3.1	Minimum Lot Area	2,000 sq. m.	700 sq. m.	600 sq. m.	464 sq. m.	380 sq. m.	500 sq. m.	560 sq. m.	560 sq. m.
8.3.2	Minimum Lot Width	30 m	22.5 m	18 m	13.5 m	11 m	15 m	18 m	18 m
8.3.3	Minimum Lot Frontage								
	Interior Lot	18 m	18 m	15 m	12 m	11 m	12 m	18 m	12 m
	Corner Lot	30 m	22.5 m	19.5 m	16.5 m	16 m	18 m	24 m	19.5 m
8.3.4	Regulations for Main Building								
8.3.4.1	Minimum Ground Floor Area								
	One Storey	93 sq. m.	83 sq. m.	93 sq. m.	83 sq. m.	75 sq. m.	93 sq. m.	93 sq. m.	93 sq. m.
	More than One Storey	69 sq. m.	69 sq. m	69 sq. m	56 sq. m	56 sq. m.	56 sq. m.	56 sq. m.	56 sq. m.
8.3.4.2	Maximum Lot Coverage	25%	25%	40%	40%	40%	40%	40%	40%
8.3.4.3	Maximum Building Height	10.5m							

Subsection 8.3 – Table 1 continued									
		ZONE 2 and 2a			ZONE 2b	ZONE 2c	ZONE 3		
Regulations		Individual Well and Private Sewage Disposal	Municipal or Communal Water Supply, and Private Sewage Disposal	Municipal or Communal Water Supply, and Municipal Sewers	Municipal or Communal Water Supply, and Municipal Sewers	Municipal or Communal Water Supply, and Municipal Sewers	Residential Building -		
							Single Detached	Semi-Detached	Duplex, Triplex, or Fourplex
8.3.4.4	Front Yard Setback	7.6m							
8.3.4.5	Exterior Side Yard Setback	6.0m							
8.3.4.6	Rear Yard Setback	7.5m On a corner lot, a side yard requirement may be substituted for a rear yard requirement for all permitted uses except for a Residential Building – Semi-Detached							
8.3.4.7	Minimum Side Yard Setback (each side)								
	One Storey	1.5 m	1.5 m	1.5 m	1.0 m	1.0 m	1.5 m	1.5 m	1.5 m
	More than One Storey	2.0 m	2.0 m	2.0 m	1.5 m	1.5 m	2.0 m	2.0 m	2.0 m
		For all residential buildings except for a Residential Building – Semi Detached, where the required off-street parking is to be provided in a side or rear yard, one side yard shall be a minimum of 3.6 metres in width. For a Residential Building – Semi-Detached, if the required off-street parking is to be provided in a side or rear yard, each side shall be a minimum of 3.6 metres in width.							
8.3.5	Accessory Buildings	In conformity with the regulations contained in this subsection 6.3 of this By-law.							
8.3.6	Off-Street Parking	In conformity with the regulations contained in this subsection 6.10 and 6.12 of this By-law.							

SECTION 9: **ZONE 4**

9.1 Zone 4 Permitted Uses

Within a Zone 4, no land shall be used and no building or structure shall be erected or used except for the permitted uses listed below:

- 9.1.1 Residential Building – Apartment
- 9.1.2 Uses accessory to the foregoing permitted use
- 9.1.3 Home occupation in conformity with subsection 6.20

9.2 Regulations

Within a Zone 4, no land shall be used and no building or structure shall be erected or used except in conformity with the following regulations:

9.2.1	All the applicable regulations contained in Section 6 – General Regulations of this By-law.	
9.2.2	Minimum Lot Area	740 square metres for the first unit plus, an additional 92 metres for each additional unit
9.2.3	Minimum Lot Frontage	30 metres
9.2.4	Minimum Lot Width	30 metres
9.2.5	Front Yard Setback	7.6 metres
9.2.6	Minimum Side Yard Setback (each side)	3 metres or one half (1/2) building height, whichever is greater
9.2.7	Minimum Rear Yard Setback	7.5 metres
9.2.8	Maximum Lot Coverage Main Building	
	(a) With Attached Garage	Equal to 40% of total lot area
	(b) Without Attached Garage	Equal to 30% of total lot area
9.2.9	Maximum Building Height Main Building	10.5 metres or three (3) storeys, whichever is greater
9.2.10	Accessory Buildings	In conformity with the regulations contained in subsection 6.3 of this By-law.
9.2.11	Off-Street Parking	In conformity with the regulations contained in subsections 6.10 and 6.12 of this By-law

SECTION 10: **ZONE 4A**

10.1 Zone 4a Permitted Uses

Within a Zone 4a, no land shall be used and no building or structure shall be erected or used except for the permitted uses listed below:

- 10.1.1 Residential Building – Townhouse
- 10.1.2 Uses accessory to the foregoing permitted use
- 10.1.3 Home occupation in conformity with subsection 6.20
- 10.1.4 Private Home Daycare

10.2 Regulations

Within a Zone 4a, no land shall be used and no building or structure shall be erected or used except in conformity with the following regulations:

10.2.1	Maximum Density	35 Units per hectare
10.2.2	Minimum Lot Frontage	30 metres
10.2.3	Minimum Lot Width	30 metres
10.2.4	Minimum Exterior Side Yard Setback	6 metres
10.2.5	Front Yard Setback	7.6 metres

10.2.6	Minimum Side Yard Setback (each side)	3 metres or one half (1/2) building height, whichever is greater
10.2.7	Minimum Rear Yard Setback	7.5 metres
10.2.8	Maximum Lot Coverage Main Building(s)	
	(a) With Attached Garage	Equal to 40% of total lot area
	(b) Without Attached Garage	Equal to 30% of total lot area
10.2.9	Maximum Building Height Main Building(s)	10.5 metres
10.2.10	Accessory Buildings	In conformity with the regulations contained in subsection 6.3 of this By-law.
10.2.11	Off-Street Parking	In conformity with the regulations contained in subsections 6.10 and 6.12 of this By-law
10.2.12	All the applicable regulations contained in Section 6 – General Regulations of this By-law.	
10.2.13	Where a project has been approved as a condominium in accordance with Section 50 of the Condominium Act 1980 and amendments thereto, and with Section 50 of the Planning Act 1983, and amendments thereto, individual parcels of land created for the purpose of phasing the registration of the condominium shall be exempt from Section 10.2 and the requirements for yard setbacks, lot coverage and parking provided however, that the whole of the project is in full compliance with this By-law including the requirements for yard setbacks, lot coverage and parking.	

SECTION 11: ZONE 5

11.1 Permitted Uses

Within a Zone 5, no land shall be used and no building or structure shall be erected or used except for the permitted uses listed below:

- 11.1.1 Residential Building or dwelling units existing at the time of the passing of this By-law
- 11.1.2 Dwelling units may be situated above a permitted use (except an automobile service station or repair garage) and not more than one dwelling unit may be situated at ground level and attached to a permitted use
- 11.1.3 Commercial establishment where goods are sold or services rendered, including the sale of automotive fuel as an accessory use, but not including the sale of motor vehicles or farm machinery.
- 11.1.4 Car wash
- 11.1.5 Hotel or motel
- 11.1.6 Offices
- 11.1.7 Financial Establishment
- 11.1.8 Place of Worship
- 11.1.9 Service club
- 11.1.10 Commercial or trade school
- 11.1.11 Parking lot
- 11.1.12 Restaurant and/or tavern
- 11.1.13 Laundromat or dry cleaning establishment
- 11.1.14 Hairdresser or barber
- 11.1.15 Clinic or laboratory
- 11.1.16 Veterinary Clinic
- 11.1.17 Commercial printing and office services
- 11.1.18 Studio

- 11.1.19 Repair shop, but not including the repair or motor vehicles or farm machinery
- 11.1.20 Commercial entertainment and recreating establishment within an enclosed building but not including a video/pinball game amusement centre
- 11.1.21 Day Care Facility
- 11.1.22 Funeral home
- 11.1.23 Storage within an enclosed building
- 11.1.24 Light fabricating, assembly or manufacturing
- 11.1.25 Drive-Through Facility
- 11.1.26 Uses accessory to the foregoing permitted uses
- 11.1.27 One refreshment vehicle or refreshment cart

11.2 Regulations

Within a Zone 5, no land shall be used and no building or structure shall be erected or used except in conformity with the following regulations:

11.2.1	All the applicable regulations contained in Section 6 – General Regulations of this By-law.	
11.2.2	Minimum Lot Area	
	(a) Without Municipal Sewer	2,000 square metres
	(b) With Municipal Sewer	464 square metres
11.2.3	Minimum Lot Frontage and Minimum Lot Width	
	(a) Without Municipal Sewer	30 metres
	(b) With Municipal Sewer	15 metres
11.2.4	Front Yard Setback (all buildings)	7.6 metres
11.2.5	Exterior Side Yard Setback (all buildings)	6.0 metres
11.2.6	Minimum Side Yard Setback (each side)	
	(a) Main Building	Equal to one-half (1/2) building height but in no case less than 3 metres
	(b) Accessory Buildings	1.0 metre
11.2.7	Minimum Rear Yard Setback	
	(a) Main Building	7.5 metres
	(b) Accessory Buildings	1.0 metre
11.2.8	Off-Street Parking and Off-Street Loading	In conformity with the regulations contained in subsections 6.10, 6.11 and 6.12 of this By-law
11.2.9	Maximum Building Height	
	(a) Main Building	Three storeys
	(b) Accessory Building	One (1) storey but not more than 4.5 metres
11.2.10	Maximum Lot Coverage (all buildings)	50% of lot area

SECTION 12: ZONE 6

12.1 Permitted Uses

Within a Zone 6, no land shall be used and no building or structure shall be erected or used except for the permitted uses listed below:

- 12.1.1 Retail or wholesale commercial establishment, but not including the sale of motor vehicles or farm machinery
- 12.1.2 Offices
- 12.1.3 Financial Establishment
- 12.1.4 Hotel

- 12.1.5Service club
- 12.1.6Commercial or trade school
- 12.1.7Dwelling units may be situated above a permitted use (except an automobile service station or repair garage) and not more than one dwelling unit may be situated at ground level and attached to a permitted use
- 12.1.8Parking lot
- 12.1.9Restaurant and/or tavern
- 12.1.10Laundromat or dry cleaning establishment
- 12.1.11Hairdresser or barber
- 12.1.12Clinic or laboratory
- 12.1.13Veterinary Clinic
- 12.1.14Drive-through facility
- 12.1.15Commercial printing and office services
- 12.1.16Studio
- 12.1.17Repair shop (but not including the repair or motor vehicles or farm machinery)
- 12.1.18Commercial entertainment and recreating establishment within an enclosed building but not including a video/pinball game amusement centre
- 12.1.19Day Care Facility
- 12.1.20Funeral home
- 12.1.21Place of Worship
- 12.1.22Uses accessory to the foregoing permitted uses
- 12.1.23One refreshment vehicle or refreshment cart

12.2 Regulations

Within a Zone 6, no land shall be used and no building or structure shall be erected or used except in conformity with the following regulations:

12.2.1	All the applicable regulations contained in Section 6 – General Regulations of this By-law.	
12.2.2	Minimum Lot Area	464 square metres
12.2.3	Minimum Lot Frontage and Minimum Lot Width	15 metres
12.2.4	Front Yard Setback	
	(a) Main Building	0 metres
	(b) Accessory Buildings	No closer to the lot line than the main building
12.2.5	Exterior Side Yard Setback	
	(a) Main Building	0 metres
	(b) Accessory Buildings	No closer to the lot line than the main building
12.2.6	Minimum Side Yard Setback	
	(a) Main Building	
	There shall be a minimum side yard of 3.5 metres on one side if there is no access to the lot from a second street or a public lane. Where access is available from a second street or a public lane, no side yard shall be required. Notwithstanding anything contained in this By-law, wherever a Zone 6 abuts a Zone 2, Zone 2a, Zone 2b, Zone 2c, Zone 3, Zone 4, or Zone 4a, a minimum side yard of 4.5 metres shall be provided on the abutting side or sides.	
	(b) Accessory Buildings	1.0 metre

12.2.7	Minimum Rear Yard	
	(a) Main Building	7.5 metres
	(b) Accessory Buildings	1.0 metre
12.2.8	Maximum Building Height	
	(a) Main Building	Four (4) storeys
	(b) Accessory Building	One (1) storey but not more than 4.5 metres
12.2.9	Maximum Lot Coverage (all buildings)	50% of lot area
12.2.10	Notwithstanding anything contained in this By-law, parking spaces may be provided in the front and exterior side yards in a Zone 6 in accordance with the following regulation:	
	(a) That a landscaped strip of flowers, grass or shrubs, a minimum of 1.0 metres wide, shall be provided and maintained along and abutting the street, except at the location of the ingress and egress ramps.	
12.2.11	Off-Street Parking and Off-Street Loading	In conformity with the regulations contained in sub-sections 6.10, 6.11 and 6.12 of this By-law for Residential Uses and at a rate of 50% of the required spaces for non-residential uses.

SECTION 13 ZONE 7

13.1 Permitted Uses

Within a Zone 7, no land shall be used and no building or structure shall be erected or used except for the permitted uses listed below:

- 13.1.1 Retail or wholesale commercial establishment, but not including the sale of motor vehicles or farm machinery
- 13.1.2 Offices
- 13.1.3 Financial Establishment
- 13.1.4 Dwelling units may be situated above a permitted use (except an automobile service station or repair garage) and not more than one dwelling unit may be situated at ground level and attached to a permitted use
- 13.1.5 Restaurant and/or tavern
- 13.1.6 Laundromat or dry cleaning establishment
- 13.1.7 Hairdresser or barber
- 13.1.8 Clinic or laboratory
- 13.1.9 Veterinary Clinic
- 13.1.10 Car wash
- 13.1.11 Drive-through facility
- 13.1.12 Repair shop but not including the repair of motor vehicles or farm machinery
- 13.1.13 Commercial entertainment and recreation establishment within an enclosed building but not including a video/pinball game amusement centre
- 13.1.14 Uses accessory to the foregoing permitted uses
- 13.1.15 One refreshment vehicle or refreshment cart

13.2 Regulations

Within a Zone 7, no land shall be used and no building or structure shall be erected or used except in conformity with the following regulations:

13.2.1	All the applicable regulations contained in Section 6 – General Regulations of this By-law.
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13.2.2	Minimum Lot Area	464 square metres
13.2.3	Minimum Lot Frontage and Minimum Lot Width	15 metres
13.2.4	Front Yard Setback (all buildings)	7.6 metres
13.2.5	Exterior Side Yard Setback (all buildings)	6.0 metres
	(a) Main Building	
	Equal to one-half (1/2) building height but not less than 3.5 metres. Notwithstanding anything contained in this By-law, wherever a Zone 7 abuts a Zone 2, Zone 2a, Zone 2b, Zone 2c, Zone 3, Zone 4, or Zone 4a, a minimum side yard of 4.5 metres shall be provided on the abutting side or sides.	
	(b) Accessory Buildings	1.0 metre
13.2.6	Minimum Rear Yard	
	(a) Main Building	7.5 metres
	(b) Accessory Buildings	1.0 metre
13.2.7	Buffer Strips	
	A buffer strip in conformity with the regulations contained in subsection 6.16 of this By-law shall be provided along all lot lines that abut a Zone 2, Zone 2a, Zone 2b, Zone 2c, Zone 3, Zone 4 or Zone 4a.	
13.2.8	Maximum Building Height	
	(a) Main Building	Two (2) storeys
	(b) Accessory Building	One (1) storey but not more than 4.5 metres
13.2.9	Maximum Lot Coverage (all buildings)	50% of lot area
13.2.10	Off-Street Parking and Off-Street Loading	In conformity with the regulations contained in subsections 6.10, 6.11 and 6.12 of this By-law
13.2.11	Notwithstanding anything contained in this By-law, parking spaces may be provided in the front and exterior side yards in a Zone 7 in accordance with the following regulation:	
	(a) that a landscaped strip of flowers, grass or shrubs, a minimum of 1.0 metres wide, shall be provided and maintained along and abutting the street, except at the location of the ingress and egress ramps.	

SECTION 14 ZONE 8 AND ZONE 8a

14.1 Permitted Uses Zone 8 and Zone 8a

Within a Zone 8 or Zone 8a, no land shall be used and no building or structure shall be erected or used except for the permitted uses listed below:

- 14.1.1 Motor vehicle sales, service and repair, including the sale of motor vehicle fuel as an accessory use
- 14.1.2 Farm and garden equipment sales and service, including the sale of motor vehicle fuel as an accessory use
- 14.1.3 Motel or tourist accommodation including not more than one permanent dwelling unit
- 14.1.4 Motor vehicle accessories sale
- 14.1.5 Car wash including the sale of motor vehicle fuel as an accessory use
- 14.1.6 Restaurant including not more than one permanent residential unit
- 14.1.7 Contractor, building supplies dealer
- 14.1.8 Drive-Through Facility
- 14.1.9 Uses accessory to the foregoing permitted uses
- 14.1.10 One refreshment vehicle or refreshment cart

14.2 Permitted Uses Zone 8a only

14.2.1 Within Zone 8a a retail or wholesale commercial establishment shall be a permitted use in addition to the uses permitted in Zone 8.

14.3 Regulations

Within a Zone 8 or Zone 8a, no land shall be used and no building or structure shall be erected or used except in conformity with the following regulations:

14.3.1	All the applicable regulations contained in Section 6 – General Regulations of this By-law.	
14.3.2	Minimum Lot Area	
	(a) Without Municipal Sewer	2,000 square metres
	(b) With Municipal Sewer	464 square metres
14.3.3	Minimum Lot Frontage and Minimum Lot Width	
	(a) Without Municipal Sewer	30 metres
	(b) With Municipal Sewer	15 metres
14.3.4	Front Yard Setback (all buildings)	7.6 metres
14.3.5	Exterior Side Yard Setback (all buildings)	6.0 metres
14.3.6	Minimum Side Yard Setback (each side)	
	(a) Main Building	Equal to one-half (1/2) building height but in no case less than 3 metres
	(b) Accessory Buildings	1.0 metre
14.3.7	Minimum Rear Yard Setback	
	(a) Main Building	7.5 metres
	(b) Accessory Buildings	1.0 metre
14.3.8	Buffer Strips	
	A buffer strip in conformity with the regulations contained in subsection 6.16 of this By-law shall be provided along all lot lines that abut a Residential zone.	
14.3.9	Maximum Building Height	
	(a) Main Building	Two (2) storeys
	(b) Accessory Building	One (1) storey but not more than 4.5 metres
14.3.10	Maximum Lot Coverage (all buildings)	50% of lot area
14.3.11	Off-Street Parking and Off-Street Loading	In conformity with the regulations contained in subsections 6.10, 6.11 and 6.12 of this By-law
14.3.12	Notwithstanding anything contained in this By-law, parking spaces may be provided in the front and exterior side yards in any Zone 8 or Zone 8a in accordance with the following regulation:	
	(a) that a landscaped strip of flowers, grass or shrubs, a minimum of 1.0 metres wide, shall be provided and maintained along and abutting the street, except at the location of the ingress and egress ramps.	
14.3.13	The sale of motor vehicle fuel as an accessory use shall be in accordance with the regulations contained in subsection 6.30 of this By-law.	
14.3.14	Outdoor Storage	
	(a) All outdoor storage areas shall be located in the side or rear yard and shall not be located within 4.5 metres of any lot line.	
	(b) All outdoor storage areas shall be enclosed within a solid wall or fence with a minimum height of 1.8 metres in order to shield such areas from public view.	

SECTION 15 ZONE 9

15.1 Permitted Uses

Within a Zone 9, no land shall be used and no buildings or structures shall be erected or used except for the permitted uses listed below:

15.1.1 Automobile Service Station

15.1.2 Gas Bar

- 15.1.3 Uses and buildings accessory to the foregoing permitted uses including a restaurant or snack bar, car wash and drive-through facility
- 15.1.4 One refreshment vehicle or refreshment cart

15.2 Regulations

Within a Zone 9, no land shall be used and no building or structure shall be erected or used except in conformity with the following regulations:

15.1.1	All applicable regulations contained in Section 6 – General Regulations of this By-law, and specifically in accordance with subsection 6.30 of this By-law.	
15.1.2	Minimum Lot Area	2,000 square metres
15.2.3	Minimum Lot Frontage and Minimum Lot Width	30 metres
15.2.3	Front Yard Setback (all buildings)	7.6 metres
15.2.4	Exterior Side Yard Setback (all buildings)	6.0 metres
15.2.5	Minimum Side Yard Setback (each side)	
	(a) Main Building	6.0 metres
	(b) Accessory Buildings	1.0 metre
15.2.6	Minimum Rear Yard Setback	
	(a) Main Building	7.5 metres
	(b) Accessory Buildings	1.0 metre
15.2.7	Maximum Building Height	
	(a) Main Building	Two (2) storeys
	(b) Accessory Building	One (1) storey but not more than 4.5 metres
15.2.8	Maximum Lot Coverage (all buildings)	50% of lot area
15.2.9	Off-Street Parking and Off-Street Loading	In conformity with the regulations contained in subsections 6.10, 6.11 and 6.12 of this By-law
15.2.10	Buffer Strips	
	A buffer strip in conformity with the regulations contained in subsection 6.16 of this By-law shall be provided along all lot lines that abut a Residential zone.	

SECTION 16 ZONE 10 AND ZONE 10a

16.1 Permitted Uses in Zone 10

Within a Zone 10, no land shall be used and no building or structure shall be erected or used except for the permitted uses listed below:

- 16.1.1 Any manufacturing, fabricating, processing, repair, storage, distribution or transportation operation, except for the following:
 - (a) a use which would require for its operation a standard of services (particularly water supply and waste disposal) which the municipality is unable or unwilling to provide
 - (b) the recycling of animal products or a rendering plant
 - (c) the recycling or refining of petroleum products
- 16.1.2 Veterinary Clinic
- 16.1.3 Contractor, building supplies dealer/outlet or sawmill
- 16.1.4 Trade School
- 16.1.5 Uses accessory to the foregoing permitted uses, including:
 - (a) outdoor storage
 - (b) retail sale of goods produced or stored on site

- 16.1.6 One refreshment vehicle or refreshment cart
- 16.1.7 Motor Vehicles sales, service and repair
- 16.1.8 Car Wash

16.2 Permitted Uses in Zone 10a

Within a Zone 10a, no land shall be used and no building or structure shall be erected or used except for the permitted uses listed below:

- 16.2.1 Any repair, storage, distribution or transportation operation, except for the following:
 - (a) a use which would require for its operation a standard of services (particularly water supply and waste disposal) which the municipality is unable or unwilling to provide
 - (b) the recycling of animal products or a rendering plant;
 - (c) the recycling or refining of petroleum products;
 - (d) metal stamping.
- 16.2.2 Car wash
- 16.2.3 Uses accessory to the foregoing permitted uses, including:
 - (a) outdoor storage
- 16.2.4 One refreshment vehicle or refreshment cart

16.3 Regulations

Within a Zone 10 or Zone 10a, no land shall be used and no building or structure shall be erected or used except in conformity with the following regulations:

16.3.1	All of the applicable regulations contained in Section 6 – General Regulations of this By-law.	
16.3.2	Minimum Lot Area	
	(a) Without Municipal Sewer	2,000 square metres
	(b) With Municipal Sewer	695 square metres
16.3.3	Minimum Lot Width	
	(a) Without Municipal Sewer	30 metres
	(b) With Municipal Sewer	22.5 metres
16.3.4	Front Yard Setback	7.6 metres
16.3.5	Exterior Side Yard Setback	6.0 metres
16.3.6	Minimum Side Yard (each side)	
	Equal to one-half (1/2) building height but in no case less than 4.5 metres. On any side where a Zone 10 or Zone 10a abuts a Residential zone, the minimum side yard shall be 7.5 metres.	
16.3.7	Minimum Rear Yard	
	Equal to the building height but in no case less than 7.5 metres. In any zone where the rear yard of a Zone 10 or 10a abuts a Residential zone, no building, structure, outdoor storage or parking shall be permitted within 7.5 metres of the rear lot line. Where any rear yard abuts a railway right-of-way, no rear yard is required.	
16.3.8	Buffer Strips	
	A buffer strip in conformity with the regulations contained in subsection 6.16 of this By-law shall be provided along lot lines that abut a Residential zone.	
16.3.9	Maximum Building Height	Four (4) storeys
16.3.10	Maximum Lot Coverage (all buildings)	50% of total lot area
	A buffer strip in conformity with the regulations contained in subsection 6.16 of this By-law shall be provided along lot lines that abut a Residential zone.	

16.3.11	Off-Street Parking and Off-Street Loading
	Off-street parking and off-street loading shall be provided in conformity with the regulations contained in subsections 6.10, 6.11 and 6.12 of this By-law.
16.3.12	Notwithstanding anything contained in this By-law, parking spaces may be provided in the front and exterior side yards in a Zone 10 or Zone 10a in accordance with the following regulation:
	(a) that a landscaped strip of flowers, grass or shrubs, a minimum of 1.0 metres in width, shall be provided and maintained along and abutting the street, except at the location of the ingress and egress ramps.
16.3.13	Outdoor Storage
	All outdoor storage shall be located in the rear or side yard and shall not be located within 4.5 metres of any lot line.
16.3.14	Main and Accessory Buildings
	Notwithstanding any other provisions in this By-law, more than one main building shall be permitted on any lot in this zone and all buildings in Zone 10 or Zone 10a shall be considered to be main buildings.
16.3.15	Notwithstanding any other provisions in this By-law, only those uses which qualify as “dry industry” shall be permitted where municipal sewers are not available to the subject property.
16.3.16	Retail Sale as Accessory Use
	Retail sales space shall be limited in size to 25% of the building area occupied by the permitted use to which it is accessory. Only one accessory retail outlet shall be permitted for each permitted use.

SECTION 17: ZONE 11

17.1 Permitted Uses

Within a Zone 11, no land shall be used and no building or structure shall be erected or used except for the permitted uses listed below:

- 17.1.1 Public Parks
- 17.1.2 Public Playgrounds
- 17.1.3 Public Recreation Areas
- 17.1.4 Arboretum
- 17.1.5 Wildlife Sanctuary
- 17.1.6 Golf Course
- 17.1.7 Farming
- 17.1.8 Uses accessory to the foregoing permitted uses
- 17.1.9 One refreshment vehicle or refreshment cart

17.2 Regulations

Within Zone 11, no land shall be used and no building or structure shall be erected or used except in conformity with the following regulations:

- 17.2.1 All of the applicable regulations contained in Section 6 – General Regulations of this By-law.
- 17.2.2 Off Street Parking
-
- Off-street parking shall be provided in conformity with the regulations contained in subsections 6.10 and 6.12 of this By-law.
- 17.2.3 No building or structure shall be erected on any lands within a Zone 11.

SECTION 18 ZONE 12

18.1 Permitted Uses

Within a Zone 12, no land shall be used and no building or structure shall be erected or used except for the permitted uses listed below:

- 18.1.1 School
- 18.1.2 Place of Worship
- 18.1.3 Cemetery
- 18.1.4 Golf Course
- 18.1.5 Senior Citizen Residence
- 18.1.6 Group Home A
- 18.1.7 Hospital or clinic
- 18.1.8 Orphanage or similar institutional residence
- 18.1.9 Day Care Facility
- 18.1.10 Nursing or convalescent home
- 18.1.11 Community centre or arena
- 18.1.12 Uses accessory to the foregoing permitted uses
- 18.1.13 One refreshment vehicle or refreshment cart

18.2 Regulations

Within a Zone 12, no land shall be used and no building or structure shall be erected or used except in conformity with the following regulations:

18.2.1	Minimum Lot Area	
	(a) Without Municipal Sewer	2,000 square metres
	(b) With Municipal Sewer	1,390 square metres
18.2.2	Minimum Lot Width and Minimum Lot Frontage	
	(a) Without Municipal Sewer	30 metres
	(b) With Municipal Sewer	30 metres
18.2.3	Front Yard Setback	7.6 metres
18.2.4	Exterior Side Yard Setback	6.0 metres
18.2.5	Minimum Side Yard (each side)	Equal to one-half (1/2) building height but not less than 4.5 metres
18.2.6	Minimum Rear Yard	7.5 metres
18.2.7	Maximum Lot Coverage (all buildings)	50% of total lot area
18.2.8	Off-Street Parking and Off-Street Loading	
	Off-street parking and off-street loading shall be provided in conformity with the regulations contained in subsections 6.10, 6.11 and 6.12 of this By-law.	
18.2.9	Main and Accessory Buildings	
	Notwithstanding any other provisions in this By-law, more than one main building shall be permitted on any lot in this zone and all buildings in Zone 12 shall be considered to be main buildings.	

SECTION 19 ZONE 13

19.1 Permitted Uses

Within a Zone 13, no land shall be used and no building or structure shall be erected or used except for the permitted uses listed below:

- 19.1.1 a mobile home subdivision containing not more than three hundred (300) mobile, modular or manufactured homes together with uses accessory thereto and having a total occupancy in the subdivision of not more than six hundred (600) persons
- 19.1.2 accessory uses to the foregoing which may include service, recreational, community and commercial facilities designed intended and operated for the exclusive use of the residents of the mobile home subdivision
- 19.1.3 home occupation in conformity with subsection 6.20

19.2 Regulations

Within a Zone 13, no land shall be used and no building structure shall be erected or used except in conformity with the following regulations and those contained within Subdivision Agreement registered as Instrument 889143 and any amendments to said agreement:

- 19.2.1 All the applicable regulations contained in Section 6 – General Regulations of this By-law.
- 19.2.2 No building or structure shall be located within 20 metres of any public road or highway.
- 19.2.3 No building or structure shall be located within 7.6 metres of any limit of the lands identified as Z13 on the map forming Part 1 of Schedule ‘A’.
- 19.2.4 Each mobile, modular or manufactured home shall have a minimum floor area of not less than 69.5 square metres.
- 19.2.5 Each mobile, modular or manufactured home shall be located on a mobile home site.
- 19.2.6 No less than 1.25 off street parking spaces shall be provided for each mobile home site with a minimum of one space located on each site.

SECTION 20 ZONE 14

Within a Zone 14, no land shall be used and no building or structure shall be erected or used except for one or more of the permitted uses listed in Column 1 below.

20.1 Permitted Uses

- 20.1.1 Farming
- 20.1.2 All classes of pits and quarries as defined and licensed by the Aggregate Resources Act.
- 20.1.3 The processing of extracted materials from the site including crushing, screening, washing, sorting and storage of materials, but not including any temporary or permanent asphalt hot mix plant or ready mix concrete plant

20.2 Prohibited Uses

- 20.2.1 Residential Building

20.3 Accessory Uses

- 20.3.1 An office and service building or structure
- 20.3.2 Storage and maintenance building or structure
- 20.3.3 Any building or structure required for farming
- 20.3.4 Accessory building or structures, accessory to the permitted uses

20.4 Regulations

20.4.1	Minimum Lot Area	No minimum lot area
20.4.2	Front and Exterior Side Yard Setback	15 metres
20.4.3	Minimum Side Yard	15 metres
20.4.4	Minimum Rear Yard	15 metres
20.4.5	Maximum Lot Coverage	10 percent
20.4.6	Maximum Building Height	12 metres
20.4.7	No pit or quarry shall be extracted or expanded within 30 metres of any road limit or within 15 metres of any property line.	

SECTION 21 ZONE 15

21.1 Permitted Uses

- 21.1.1 Residential Building – Single Detached
- 21.1.2 Residential Building – Townhouse

21.2 Regulations

Within a Zone 15, no land shall be used and no building or structure shall be erected or used except in conformity with the following regulations and those contained within Subdivision Agreement registered as Instrument LT92955 and any amendments to said agreement:

- 21.2.1 All the applicable regulations contained in Section 6 – General Regulations of this By-law.
- 21.2.2 No building or structure shall be located within 72 metres of the centre line of Highway 7 and 8.
- 21.2.3 No building or structure shall be located within 15.2 metres of Haysville Road (Township Road 12).
- 21.2.4 No building or structure shall be located within 7.6 metres of the limits of the entire area of land zoned Zone 15 identified on the map forming Part 1 of Schedule ‘A’.
- 21.2.5 Each single detached dwelling or townhome unit shall be located on a residential home site.
- 21.2.6 Not less than two (2) off-street parking spaces, including garage and driveway space, shall be provided for each residential home site.
- 21.2.7 Notwithstanding any other provisions by this By-law, not more than forty-eight (48) single detached dwellings or townhome units may be erected on Units 1-48, Waterloo Vacant Land Condominium Plan 372.

SECTION 22 EXCEPTIONS

Except as amended by this Section, the lands illustrated on the maps forming Schedule B to this By-law and described in the subsections below shall be subject to all other applicable regulations in this By-law. The maps forming Schedule B of this By-law are numbered to correspond with the numbering of the subsections below, and are considered to form part of this Section 22.

Where, in any subsection below, the word “Deleted” appears, the regulations of that subsection no longer apply.

- 22.1 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.1 of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:
 - (a) a truck depotsubject to the following:
 - (b) Minimum Street Frontage

The minimum street frontage shall be the street frontage of the lands illustrated on the map forming paragraph 22.1 of this By-law.

(c) Minimum Lot Area

The minimum lot area shall be the area of the lands illustrated on the map forming paragraph 22.1 of this By-law.

22.2 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.2 of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies.

- (a) a carpentry shop
- (b) a photography studio

subject to the following:

- (c) that off-street parking be provided in accordance with the regulations contained in sub-sections 6.10 and 6.12 of this By-law.
- (d) that any buildings erected on the aforesaid lands may be located not closer than 18.2 metres from the centre line of Township Road Number 2 (Berlett's Road).

22.3 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.3 of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:

- (a) a hairdressing facility within the one-family detached dwelling that exists on the said lands and is used by the operator as his or her private residence.

subject to the following:

- (b) that not more than one operator shall practice or be engaged in this facility.
- (c) that not more than twenty-five percent (25%) of the ground floor or basement area of the residence is used for such facility.
- (d) that all electrical or mechanical equipment used in such facility shall be installed and operated so that it will in no way be objectionable to adjacent property owners.

22.4 Deleted.

22.5A Deleted.

22.5 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.5 of this By-law may be used in accordance with and subject to the regulations of Section 7 – Zone 1 of this By-law and the following additional regulations:

- (a) that no direct means of access be permitted to Regional Road Number 4 (Bleams Road) from the subject property.
- (b) that access to the subject property shall be by means of the existing land adjacent to the easterly boundary of the subject lands (see the map forming paragraph 22.5 of this By-law).

22.6 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.6 of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:

- (a) a Residential Building - Single Detached

subject to the following:

- (b) that any such Residential Building - Single Detached and/or any permitted accessory building shall not be located and erected on any part of the subject property save and except within the area identified as the "Buildable Area" on the map forming paragraph 22.6 of this By-law.

22.7 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 21, Concession South of Snyder’s Road, being Parts 1 and 2, Plan 58R-1063 and identified on the map forming Part 1 of Schedule ‘A’ as Zone 4 shall be subject to the following regulations:

(a)	Minimum Frontage	17.53m
(b)	Front Yard Setback	17.53m
(c)	Minimum Side Yard	37.00m
(d)	Minimum Rear Yard	7.50m
(e)	Maximum Lot Coverage	Greater of 3m or ½ building height
(f)	Maximum Building Height	3 spaces/unit
(g)	Maximum Number of Units	11

22.8 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.8 of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:

- (a) a communications tower together with necessary appurtenances for the receiving and distributing of television, radio and microwave signals;

subject to the following:

- (b) that the proposed tower be located in the approximate location as illustrated on the map forming paragraph 22.8 of this By-law;
- (c) the height of the proposed communication tower shall not exceed 336 metres.
- (d) that no more than two (2) buildings accessory to the permitted use may be erected for the purpose of housing supporting electronic equipment and servicing the permitted use provided that said building or buildings are not located in a manner which would violate any side, rear or front yard requirements of this By-law;
- (e) as long as the lands shown on the map forming paragraph 22.8 of this By-law are used for a communications tower, no building or buildings shall be constructed or maintained on the said lands except the buildings referred to in the preceding sub-paragraph (d) of this By-law and no residential use of the said lands shall be permitted.

22.9 Notwithstanding any other provisions of this By-law, the lands described as Parts 1 and 3, Deposited Plan 58R-602 and identified on the map forming Part 2A of Schedule ‘A’ shall have a minimum side and rear yard requirement of 3.0 metres.

22.10 Deleted.

22.11 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.11 of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:

- (a) bus parking, bus fuelling and repair, and the erection of a garage and storage facilities for buses;
- (b) the retail sale of propane as an accessory use.

subject to the following:

- (c) any structure permitted as an additional use by this By-law shall be located within the area marked “Buildable Area” on the map forming paragraph 22.11 of this By-law;
- (d) no bus parking, bus fuelling or repair shall be permitted ahead of the front wall of the garage and storage building for buses permitted as an additional use by this By-law.
- (e) access to this property shall be limited to one only combined entrance and exist onto Regional Road Number 1 (Snyder’s Road) and that the design and location of such combined entrance and exit shall be to the satisfaction of the Region.

22.12 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 16, Concession South of Erb’s Road, being Parts 3, 4, 5 and 6 on 58R-10846 and illustrated on the map forming paragraph 22.12 may be used for the following specific uses:

- (a) a mobile home development containing not more than two hundred and fifteen (215) mobile, modular or manufactured homes together with the uses accessory thereto and having a total occupancy in the development of not more than four hundred and thirty (430) persons; and,
- (b) accessory uses which for the purpose of this By-law may include service, recreation, community and commercial facilities designed, intended and operated for the exclusive use of the residents of the mobile home development.

Subject to the following regulations and those contained within Development Agreement registered as Instrument 1234636 and any amendments to said agreement:

- (i) no building or structure shall be located within 15.2 metres of any public road or highway or within 7.6 metres of any limit of the land illustrated on the map forming paragraph 22.12 of this By-law;
- (ii) each mobile, modular or manufactured home shall be a double-wide unit and have a minimum floor area of not less than 69.5 square metres;
- (iii) each mobile, modular or manufactured home shall be located on a mobile home site;
- (iv) not less than 1.25 off-street parking spaces shall be provided for each mobile home site and one of the 1.25 total shall be located within each mobile home site.

22.13 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.13 of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:

- (a) farm implement sales and service

subject to the following:

- (b) the existing shed on the property may be used in connection with the additional uses permitted by this By-law;
- (c) any new building or structure erected in connection with the additional uses permitted by this By-law shall be located to the rear of the existing buildings on the lot;
- (d) no new building or structure erected in connection with the additional uses permitted by this By-law shall be erected within 3.0 metres of the limits of the lands as shown on the map forming paragraph 22.13 of this By-law on which additional uses are permitted;
- (e) all outdoor storage of goods, materials or machinery shall be located to the rear of the existing building;
- (f) no outdoor storage of goods, materials or machinery shall be permitted within 3.0 metres of the limits of the lands as shown on the map forming paragraph 22.13 of this By-law on which additional uses are permitted;
- (g) the limits of the lands as shown on the map forming paragraph 22.13 of this By-law on which additional uses are permitted to the rear of the front yard setback shall be fenced with a 1.2 metre woven wire and post fence.

22.14 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.14 of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:

- (a) an asphalt plant
- (b) gravel washing plant
- (c) shop for maintenance of vehicles and equipment used in connection with the gravel pit operation taking place on the property and the proposed asphalt plant
- (d) office devoted to the gravel pit operation taking place on the property and the proposed asphalt plant
- (e) off-street parking in connection with the above permitted uses

The foregoing permitted uses are subject to the following:

- (f) all additional uses permitted by this By-law shall be located within the area designated as “Buildable Area” on the map forming paragraph 22.14 of this By-law;
- (g) no building or structure shall be permitted within 45.5 metres of any limit of the lands illustrated on the map forming paragraph 22.14 of this By-law;
- (h) the location of all new entrances or exits to and from Regional Road Number 12 shall be approved by the Region;
- (i) an earthen berm having a height of not less than 1.2 metres above the level of the travelled portion of Regional Road Number 12 shall be constructed along the entire frontage of the lands illustrated on the map forming paragraph 22.14 of this By-law where such lands abut Regional Road Number 12 with the exception of those portions of the frontage approved for entrance or exit locations;
- (j) the above required earthen berm shall be graded, seeded or sodded to prevent erosion and shall be planted with trees or shrubs of a type and quantity satisfactory to the Township of Wilmot;
- (k) a chain link fence having a height of not less than 1.5 metres shall be constructed along the entire frontage of the lands illustrated on the map forming paragraph 22.14 of this By-law where such lands abut Regional Road Number 12 with the exception of that portion of the frontage approved for exit and entrance locations. Gates that can be securely locked shall be located at the points of approved entrance and exit to Regional Road 12;
- (l) a buffer strip shall be provided and maintained where the limits of the lands illustrated on the map forming paragraph 22.14 of this By-law abut the lands of the private property located at the intersection of Regional Road Number 12 and Township Road Number 6 and in the locations shown on the map forming paragraph 22.14 of this By-law. Such buffer strips shall have a minimum width of not less than 3.0 metres throughout its entire length and shall be used for no other purpose than the planting of trees and shrubs and grass of a type and quantity satisfactory to the Township of Wilmot.

22.15 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.15 of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which parcel lies:

- (a) the construction and operation of a retail and wholesale building supplies outlet and uses normally and naturally accessory thereto.

Subject to the following:

- (b) that all buildings must be placed and erected on and within the area designated as “Buildable Area” on the map forming paragraph 22.15 of this By-law except that open storage sheds may be constructed to the rear of the “Buildable Area” provided that minimum side and rear yards of 4.5 metres are maintained;
- (c) That outdoor storage of goods and materials shall be permitted on the subject property, provided such storage is located to the rear of the “Parking Area” as shown on the map forming paragraph 22.15 and provided that a minimum side yard and rear yard of 4.5 metres is maintained clear and free of such storage.
- (d) that off-street parking and off-street loading facilities shall be provided on the subject property in conformity with the regulations contained in subsections 6.10, 6.11 and 6.12 of this By-law and such off-street parking shall be located to the rear of the front yard setback as established by this By-law.
- (e) access to the subject property shall be limited to the two (2) locations so indicated on the map forming paragraph 22.15 of this By-law. Any additional points of access shall only be permitted with the written permission of the Council of the Township and of the Region;
- (f) that the use of the area designated as “Parking Area” on the map forming paragraph 22.15 of this By-law shall be prohibited from all uses except for the parking of vehicles, for the provision of loading spaces and for the planting of grass, trees and other normal landscaping features;

- (g) that no residential use shall be permitted as an accessory or main use on the subject property as illustrated on the map forming paragraph 22.15 of this By-law.

22.16 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.16 of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:

- (a) the establishment and operation of a silo construction company

subject to the following:

- (b) that all buildings or structures and all outdoor storage and parking areas shall be located to the rear of the front yard setback as established by this By-law;
- (c) that no outdoor storage areas or parking areas shall be located in any required side or rear yard;
- (d) that all buildings or structures and all outdoor storage and parking areas shall be located on Part 1, Plan 58R-2393;
- (e) that the manufacture of silo slabs, concrete or concrete products of any nature or kind whatsoever shall not be permitted as either a main use or as an accessory use on the lands illustrated on the map forming paragraph 22.16 of this By-law;
- (f) that no residential use shall be permitted on the lands illustrated on the map forming paragraph 22.16 of this By-law.

22.17 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.17 of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:

- (a) a residential care facility

For the purpose of this subsection, a “Residential Care Facility” shall mean a residence for the accommodation of not more than ten (10) persons, exclusive of staff, who by reason of their emotional, mental, social or physical condition or legal status require a group living arrangement for their well-being, and

- (b) such facility is supervised by, or the members of the group are referred to the residence by, a hospital, court or government agency; or
- (c) such facility is funded wholly or in part by any government, other than funding provided solely for capital purposes; or
- (d) such facility is regulated or supervised under any general or special Act;

but does not include any use otherwise classified or defined in this By-law, subject to the following condition:

- (e) that the residential care facility shall be established within a permitted Residential Building - Single Detached located on the lands illustrated on the map forming paragraph 22.17 of this By-law.

22.18 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.18 of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:

- (a) detached dwelling and for uses normally and naturally accessory thereto.

Subject to the following:

- (b) that all buildings or structures shall be located to the rear of “Property Line A” as shown on the map forming paragraph 22.18 of this By-law.
- (c) that the minimum lot area and minimum lot width shall be the property as illustrated on the map forming paragraph 22.18 of this By-law.

- (d) that no enlargement of the existing dwelling on the subject lands and no new buildings or structures shall be permitted on the subject lands without the express written approval of the Grand River Conservation Authority.

22.19A Notwithstanding any other provisions of this By-law, the lands illustrated on the maps forming paragraphs 22.19.1, 22.19.2 and 22.19.4 inclusive of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:

- (a) a group home

subject to the following:

- (b) the group home shall be established within the permitted Residential Building - Single Detached located on the following lands:
 - (i) Part Lot 7, Concession South of Bleams Road, Township of Wilmot, said lands being illustrated on the map forming paragraph 22.19.1 of this By-law.
 - (ii) Part of the West Half of Lot 8, Concession North of Bleams Road, Township of Wilmot, said lands being illustrated on the map forming paragraph 22.19.2 of this By-law.
 - (iii) Part of the East Half of Lot 9, Concession North of Bleams Road, Township of Wilmot, said lands being illustrated on the map forming paragraph 22.19.2 of this By-law.
 - (iv) Part of the West Half of Lot 9, Concession North of Bleams Road, Township of Wilmot, said lands being illustrated on the map forming paragraph 22.19.2 of this By-law.
 - (v) Part of Lots 13 and 14, Concession 2, Block "A", Township of Wilmot, said lands being illustrated on the map forming paragraph 22.19.4 of this By-law.

22.19B Notwithstanding the provisions of this By-law, on the lands identified in paragraph 22.19A (b) (v) of this By-law, a school and general office may be established as an accessory use to the group home, subject to the following conditions:

- (a) that the school and general office shall serve the occupants of the group homes permitted under paragraph 22.19A of this By-law;
- (b) that the said school and general office shall comply with all other applicable regulations for such uses in this By-law.

22.20 Deleted.

22.21 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.21 of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies;

- (a) the operation of a private recreational club and uses normally and naturally accessory thereto.

Subject to the following:

- (b) the use of the subject site for recreational trailering and camping shall be hereby expressly prohibited and no onsite use or storage of trailers shall be permitted;
- (c) the minimum lot area for a private recreational club shall be the area of the property as shown on the map forming paragraph 22.21 of this By-law.

22.22 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 15, Concession South of Snyder's Road and identified on the map forming Part 2A of Schedule 'A' of this By-law may be used for the following specific uses in addition to those uses permitted within the zone within which the parcel lies:

- (a) any manufacturing, processing, assembly, storage, packaging or repair enterprise except for:
 - (i) a junk, scrap, salvage or wrecking yard;
 - (ii) a use which would require for its operation a standard of services (particularly water supply and sewage disposal) which the Township is unable or unwilling to provide;
 - (iii) the recycling of animal products or a rendering plant;

- (iv) the recycling or refining of petroleum products.
- (b) food catering or vending establishment, but not including a sit-down or take-out restaurant.
- (c) a wholesale business.
- (d) frozen food locker service and cold storage plant.
- (e) truck transportation terminal and warehouse.
- (f) commercial printing establishment.
- (g) uses accessory to the foregoing permitted uses including:
 - (i) signs;
 - (ii) a retail or wholesale outlet or showroom, provided that it is clearly accessory to and incidental to the above-mentioned permitted use;
 - (iii) outdoor storage;
 - (iv) accessory buildings.

The lands described as Part of Lot 15, Concession South of Snyder’s Road and identified on the map forming Part 2A of Schedule ‘A’ of this By-law shall be subject to the following regulations in addition to the general regulations contained in Section 6 of this By-law.

(a)	Minimum Frontage	20 metres
(b)	Minimum Lot Width	23 metres
(c)	Minimum Lot Depth	60 metres
(d)	Minimum Setback from Street	7.5 metres
(e)	Minimum Side Yard (each side)	
	If the lot frontage is 75 metres or less, minimum side yard shall be 10% of the lot frontage or 3.6 metres whichever is greater. If the lot frontage is greater than 75 metres, the minimum side yard shall be 7.5 metres.	
(f)	Minimum Rear Yard	7.5 metres
(g)	Off Street Parking	
	Shall be provided in accordance with the provisions of subsection 6.10 and 6.12 of this By-law.	
	A maximum of 10 parking spaces may be located in a required front yard provided that a minimum of 4.5 metres is maintained between the parking area and the street line, and the area between the parking area and the street line is suitably landscaped with fences, hedges, trees, shrubs or other suitable ground cover to provide adequate landscaping of the land or protection to adjoining lands.	
	All parking areas shall be provided with vehicle bumper guards to define the parking area and to ensure that all vehicles parked will be confined to that area.	
(h)	Off- Street Loading	
	Shall be in accordance with the provisions contained in subsections 6.10 and 6.11 of this By-law.	
(i)	Outdoor Storage	
	Shall be located in a rear yard only, and shall be enclosed from public view by a solid fence or wall or suitable tree planting. Outdoor storage shall not be located within 4.5 metres of any property line.	
(j)	Maximum Lot Coverage (all buildings)	50% of lot area

22.23 Notwithstanding any other provisions of this By-law, the land described as Part 3, Plan 58R-3061 and identified on the map forming Part 3 of Schedule ‘A’ of this By-law may be used for any use permitted in the zone within which the parcel lies, subject to the following:

- (a) No building shall be located within 6 metres of the municipal drain as shown on Reference Plan 58R-3061.

- 22.24 Notwithstanding any other provisions of this By-law, the lands illustrated as “Parcel A” on the map forming paragraph 22.24 of this By-law may be used for any permitted use in the zone within which the parcel lies, subject to the following:
- (a) the minimum frontage for the lands illustrated as “Parcel A” on the map forming paragraph 22.24 of this By-law shall be 33 metres.
 - (b) on the property illustrated as “Parcel A” on the map forming paragraph 22.24 of this By-law, no building designed and intended for the raising or accommodation of livestock shall be located within 457 metres of the limits of the zone forming the north-westerly boundary of the subject property.
- 22.25 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 12, Concession South of Snyder’s Road and identified on the map forming Part 2B of Schedule ‘A’ of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:
- (a) motor vehicle sales, service and repair including as accessory uses the sale of motor vehicle fuel and the sale of motor vehicle accessory products,
- subject to the following:
- (b) no residential uses shall be permitted on the subject property if it is used for the establishment of motor vehicle sales, service and repair, including as accessory uses the sale of motor vehicle fuel and motor vehicle accessory products.
 - (c) that the minimum exterior side yard shall be 7.6 metres.
 - (d) that no building or structure shall be located within the exterior side yard.
 - (e) no motor vehicle parts or equipment or disabled vehicles or trash shall be stored outside a building except within areas shielded from public view by a solid wall or fence having a minimum height of 1.8 metres.
- 22.26 Deleted
- 22.27 Deleted
- 22.28 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 7, Concession South of Snyder’s Road, being Part 1, Plan 58R-1096 and illustrated on the map forming paragraph 22.28 of this By-law may be used for the following specific uses in addition to those uses permitted in Section 7 of this By-law:
- (a) the storage, reworking and assembly of lumber into pallets and containers
- subject to the following:
- (i) all outdoor storage, as permitted by subsection 22.28(a) shall be screened from the view of motorists on Regional Road No. 12.
- 22.29 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.29 of this By-law shall be used only for the following uses:
- (a) a seasonal recreational trailering and camping area
 - (b) a Residential Building – Single Detached
 - (c) uses accessory to the above permitted uses. Accessory uses shall only include uses designed to serve or complement the above permitted uses, but shall not include uses designed to attract or to serve members of the general public.
- The lands illustrated on the map forming paragraph 22.29 of this By-law shall be subject to the following regulations in addition to the general regulations contained in Section 6 of this By-law.
- (d) Minimum Lot Area and Minimum Lot Frontage shall be the property as illustrated on the map forming paragraph 22.29 of this By-law
 - (e) no building or structure shall be located within 4.5 metres of any side or rear lot line;

- (f) no Residential Building –Single Detached shall be located within 14 metres of the front lot line;
- (g) no building or structure other than a Residential Building – Single Detached shall be located within 61 metres of the front lot line;
- (h) no more than a total of 100 trailering and camping sites shall be permitted on the subject property.
- (i) no trailering or camping sites shall be located within 14 metres of the front lot line.

22.30A Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.30 of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:

- (a) a residential apartment building with a maximum of 26 dwelling units

subject to the following:

(b)	Minimum Lot Area	The lands illustrated on the map forming paragraph 22.30 of this By-law
(c)	Minimum Setback from Snyder’s Road (Regional Road Number 1)	4 metres
(d)	Minimum setback from Brubacher Street	6.7 metres
(e)	Minimum Rear Yard	7.5 metres
(f)	Off-Street Parking	1 space per dwelling unit
(g)	Minimum Floor Area	
	1 Bedroom Unit	42.5 square metres
	2 Bedroom Unit	55 square metres
(h)	there may be parking spaces provided between the limit of Brubacher Street and a residential apartment building provided that these parking spaces maintain a minimum setback from the limit of Snyder’s Road (Regional Road Number 1) of 7.5 metres.	

22.30B Notwithstanding the provisions of this By-law, the location of the existing residence as illustrated on the map forming paragraph 22.30 of this By-law is hereby permitted and the said building may be maintained, renovated and enlarged so long as any addition or expansion of this building and any reconstruction of the building or any other building or structure erected on the site, shall be in accordance with all the requirements of this By-law for the subject property.

22.30C Notwithstanding the provisions of this By-law, and the above regulations, all buildings or structures to be constructed on the lands illustrated on the map forming paragraph 22.30 of this By-law shall be constructed within the “Buildable Area” as illustrated on the map forming paragraph 22.30 of this By-law.

22.31 Notwithstanding any other provisions of this By-law, the owner and occupier of the lands illustrated on the map forming paragraph 22.31 of this By-law may construct and use a one-storey addition to the existing building on the lands, which said addition is shown cross-hatched on the map forming paragraph 22.31 of this By-law, subject to the following conditions:

- (a) that the location and size of the said addition shall be as shown on the map forming paragraph 22.31 of this By-law;
- (b) that a 2.4-metre-high brick screening fence be erected along the south-east border of the subject property extending for a distance of 12.1 metres measured easterly from the most easterly end of the proposed new addition and as shown on the map forming paragraph 22.31 of this By-law;
- (c) that no exterior storage of any merchandise or containers be permitted on the subject property;
- (d) that the said addition shall be used for storage purposes only, and that the use of any of the said addition for retail commercial sales shall be prohibited.

22.32 Notwithstanding any other provisions of this By-law, the lands described as Lots 260 and 261, Plan 532A and Part of Webster Street closed by By-law 749, and identified on the map forming Part 1 of Schedule ‘A’ of this By-law may have a minimum front yard setback of 3.35 metres from the limit of Webster Street and a minimum rear yard setback of 3.65 metres.

- 22.33Deleted
- 22.34Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.34 of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:

(a)a warehouse

subject to the following:

(b)that the written approval of the Grand River Conservation Authority for the said warehouse be filed with the Township prior to the issuance of a building permit.

(c)that the said warehouse shall not be more than one storey in height, and the said warehouse shall be located within the “Buildable Area” as identified on the map forming paragraph 22.34 of this By-law.

(d)that the said warehouse shall have a maximum ground floor area of 420 square metres.

(e)that off-street parking shall be provided in accordance with the provisions contained in subsections 6.10 and 6.12 of this By-law.

(f)that off-street loading facilities shall be provided in accordance with provisions contained in subsections 6.10 and 6.11 of this By-law.

(g)that no residential use shall be permitted as an accessory use to the said warehouse.
- 22.35Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 4 and Lot 12, Plan 885 and identified on the map forming Pat 1 of Schedule ‘A’ of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:

(a)a hospital or sanatorium

(b)a rest home or nursing home

(c)senior citizen housing

(d)housing for the mentally and/or physically handicapped

(e)uses normally and naturally accessory to the above mentioned uses including required accommodation for administrative and support staff employed on the site.

subject to the following:

(f)	Minimum Lot Area	The lands identified on Part 1 of Schedule ‘A’ of this By-law
(g)	Minimum Setback from the Street Line	7.5 metres
(h)	Minimum Side or Rear Yard	½ building height but in no case less than 3.0 metres
(i)	Maximum Building Height	3 storeys
(j)	Maximum Lot Coverage	50% of lot area
(k)	Off-street parking shall be provided in accordance with the provisions contained in subsection 6.10 and 6.12 of this By-law.	

22.36Notwithstanding any other provisions of this By-law, the location of the building as illustrated on the map forming paragraph 22.36 of this By-law is hereby permitted and the said building may be maintained and renovated as long as the height, size and volume are not changed provided, however that any reconstruction of the present building or any other building or structure erected on the site shall be in accordance with all requirements of the zone within which the parcel lies.

22.37Deleted.

22.38Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 2, 3 and 8 South of Boullee Street, Smith’s Plan and identified on the map forming Part 1 of Schedule ‘A’ of this By-law may be used for the following uses in addition to the uses permitted in the zone within which the parcel lies:
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- (a) a club

subject to the following:

(b)	Minimum Lot Area and Minimum Lot Width	The lands identified on the map forming Part 1 or Schedule ‘A’ of this By-law
(c)	Minimum Side Yard	1.2 metres on the west side and 12 metres on the east side
(d)	Minimum Rear Yard	6 metres
(e)	Minimum Front Yard	4.5 metres
(f)	A minimum of 14 off-street parking spaces shall be provided on the subject property.	
(g)	A maximum building height of one storey shall apply to any building constructed or located on the subject property.	
(h)	All buildings or structures to be constructed or located on the subject lands shall be subject to the requirements of the Grand River Conservation Authority in addition to the requirements of this By-law.	

22.39 Deleted.

22.40 Notwithstanding any other provisions of this By-law, use of the lands described as Part of Lot 12, Concession South of Snyder’s Road, being Part 2, Plan 58R-3702 and identified on the map forming Part 2B of Schedule ‘A’ shall be in accordance with the regulations for the zone in which the parcel lies except as amended by the following:

- (a) that there shall be no outdoor storage of goods or materials other than the parking of motor vehicles;
- (b) that the minimum setback from the limit of Township Road Number 16 shall be 50 metres, and that no buildings or structures or vehicle parking areas shall be located within this setback area except for one free standing accessory sign;
- (c) that the minimum lot width and the minimum lot area shall be the property described as Part of Lot 12, Concession South of Snyder’s Road, being Part 2, Plan 58R-3702 and identified on the map forming Part 2B of Schedule ‘A’.

22.41 Notwithstanding any other provisions of this By-law, the uses of the lands illustrated on the map forming paragraph 22.41 of this By-law and zoned Zone 2 shall be limited to the following:

- (a) for the lands known as Parts 26, 27, 29, 31, 37, 61, 62, and 63, Plan 58R-3682 and Part 1 and 2, Plan 58R-16560 the permitted uses shall be limited to one of the following:
 - (i) A Residential Building – Single Detached in the form of a “Dwelling-Principal”, and uses normally and naturally accessory thereto;
 - (ii) A Residential Building – Single Detached in the form of a “Dwelling-Seasonal”, and uses normally and naturally accessory thereto.
- (b) for all the lands illustrated on the map forming paragraph 22.41 except for the lands identified in paragraph (a) above, the permitted uses shall be limited to the following:
 - (i) A Residential Building – Single Detached in the form of a “Dwelling – Seasonal”, and uses normally and naturally accessory thereto.

The lands illustrated on the map forming paragraph 22.41 of this By-law shall be subject to the following regulations in addition to the general regulations contained in Section 6 of this By-law.

(c)	the conversion of a “Dwelling – Seasonal” to a “Dwelling – Principal” shall not be permitted.	
(d)	no building or structure shall be erected or constructed on any lot unless it abuts an opened public street, or has direct access to an opened public street by means of a private right-of-way.	
(e)	Minimum Setback from a Public Street	7.5 metres
(f)	Minimum Setback from any Side or Rear Lot Line	2.0 metres

(g)	Maximum Building Height	2 storeys
(h)	Off-street parking shall be provided in accordance with the provisions of subsections 6.10 and 6.12 of this By-law.	
(i)	that subsection 6.7 of this By-law shall not apply to the lands illustrated on map 22.41.	
(j)	the lands known as Parts 26 and 27, Plan 58R-3682 shall be subject to the following regulations:	
	(1)	The maximum lot coverage of all accessory buildings shall be 142m ²
	(2)	The maximum height of one accessory building shall be 9.5m
	(i)	for the purpose of this subsection, building height shall mean the vertical distance of the front or rear wall, whichever is greater measured between the finished grade of the yard abutting the wall and the highest point of the roof surface
	(ii)	the maximum height of any or all other accessory buildings shall be in conformity with Sections 2.13 and 8.3.10 of By-law 83-38, as amended.
	(3)	The minimum side yard setback for an accessory building existing prior to the passing of this By-law shall be 0m.

22.42 Notwithstanding any other provisions of this By-law, the lands described as Lot 74, Compiled Plan 1400 and identified on the map forming Part 1 of Schedule 'A' of this By-law may be used for the following specific uses in addition to those uses permitted in the zone within which the parcel lies:

- (a) a hair dressing business within the owner/operator's private residence.

subject to the following

- (b) that no expansion of the existing residence on the subject property shall be permitted for the purpose of the hair styling business.
- (c) that a minimum of five (5) off-street parking spaces shall be provided on the subject property for the hair styling business.
- (d) that no signs shall be permitted on the subject property except for one accessory identification sign not to exceed 0.2 square metres in size.

22.43 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 10, Plan 885 being Part 2, Plan 58R-1765 and identified on the map forming Part 1 of Schedule 'A' of this By-law may be used for any use permitted in the zone within which the parcel lies in accordance with the regulations of that zone except as amended by the following:

- (a) "motor vehicle sales, service and repair" is added as an additional permitted main use on the subject property.
- (b) "automobile service station or gas bar" is added as an additional accessory use on the subject property.
- (c) any use of the property for an automobile service station or gas bar shall be in accordance with subsection 6.30 of this By-law.

22.44 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.44 of this By-law may be used for any use permitted in the zone within which the parcel lies in accordance with the regulations for that zone except as amended by the following:

- (a) the location of the existing buildings as illustrated on the map forming paragraph 22.44 of this By-law are hereby permitted and the said buildings may be maintained, renovated and enlarged so long as any additions or expansions of the buildings, and any reconstruction of the buildings, or any other buildings or structures erected on the site shall be in accordance with all requirements of this By-law.
- (b) the minimum side yard shall be one-half (1/2) the building height but in no case less than 4.5 metres.
- (c) all outdoor storage areas shall be located to the rear of existing buildings on the site and shall be visually screened from properties to the east and south.

- 22.45 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.45 of this By-law may be used for any use permitted in the zone within which the parcel lies in accordance with the regulations for that zone except as amended by the following:
- (a) a metal stamping operation, an auto body repair shop, and an auto wrecker or scrap metal dealer are all expressly prohibited on the subject property.
 - (b) a buffer strip with a minimum width of 4.5 metres shall be provided in the location as illustrated on the map forming paragraph 22.45 of this By-law.
- 22.46 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 6, Concession 3, Block A and identified on the map forming Part 6 of Schedule 'A' of this By-law may be used for any use permitted in the zone within which the parcel lies in accordance with the regulations for that zone except as amended by the following:
- (a) Minimum Setback from the front lot line shall be 3 metres.
 - (b) Minimum Setback from any side or rear lot line shall be 1.5 metres.
 - (c) Minimum Lot Size shall be the lots as shown on Registered Plan 1462.
 - (d) Maximum Building Height shall be 2 storeys.
 - (e) Subsection 6.7 of this By-law is hereby repealed as it affects Lot 10, Registered Plan 1462, and the said Lot 10, Registered Plan 1462 may have a permitted use constructed on it provided that all buildings or structures maintain a minimum setback of 1.5 metres from all lot lines.
 - (f) there shall be no minimum ground floor area or minimum floor area requirement for the lands illustrated on the map forming paragraph 22.46 of this By-law.
- 22.47 Notwithstanding any other provisions of this By-law, a bachelor apartment, office, studio and agency may be established as permitted uses on the main floor of the existing building on the property described as Part Lot 13, Smith's Plan, being Part 2, Plan 58R-715, and identified on the map forming Part 1 of Schedule 'A' of this By-law, subject to the following regulations:
- (a) That the minimum floor area for the bachelor apartment shall be 37 square metres.
 - (b) That the maximum floor area for the office, studio and agency shall be 60 square metres.
- 22.48 Deleted
- 22.49 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 38, Plan 1552 and identified on the map forming Part 1 of Schedule 'A' of this By-law may be used for any use permitted in the zone within which the parcel lies in accordance with the regulations for that zone except as amended by the following:
- (a) that a minimum side yard of 3.65 metres be provided along the northerly lot boundary, in addition to the buffer strip required in subsection 16.3.6 of this By-law.
 - (b) that the applicant receives the approval of the Township Council relative to the proposed building over the sewage easement, said approval to be received prior to the issuance of a building permit.
- 22.50 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 7, Concession North of Snyder's Roads and identified on the map forming Part 4 of Schedule 'A' of this By-law may be used for any use permitted in the zone within which the parcel lies in accordance with the regulations for that zone except as amended by the following:
- (a) that a minimum lot width requirement shall be 28.1 metres.
- 22.51 Notwithstanding any other provisions of this By-law, the lands described as Lots 1-18, Plan 1578 and identified on the map forming Part 5 of Schedule 'A' of this By-law may be used for any use permitted in the zone within which the parcel lies in accordance with the regulations for that zone except as amended by the following:
- (a) the rear yard requirement for the individual lots shall be as follows:

(i)	Lots 1, 2, 3, 4, 13, 14, 15, 16, 17, 18	8 metres
(ii)	Lot 12	10 metres

(iii)	Lots 6, 10, 11	15 metres
(iv)	Lots 5, 7, 8, 9	20 metres

- (b) no buildings or structures shall be constructed or located within the rear yard requirement as specified in paragraph (a) above for lots 5 to 14, both inclusive.
- (c) the minimum side yard for Lot 4 shall be 10 metres on the side of Lot 4 that abuts Part 3, Reference Plan 58R-3633.
- (d) the minimum side yard for Lot 5 shall be 10 metres on the side of Lot 5 that abuts Part 3, Reference Plan 58R-3633.
- (e) The external design of all permitted buildings or structures on the lots specified in this paragraph shall ensure that external openings of any building or structure shall not be permitted below the elevations set out below for each such lot:

Lot 4	337.05 metres ASL (CGD)
Lot 5	336.90 metres ASL (CGD)
Lot 6	336.55 metres ASL (CGD)
Lot 7	336.40 metres ASL (CGD)
Lot 8	336.20 metres ASL (CGD)
Lot 9	336.10 metres ASL (CGD)
Lot 10	336.05 metres ASL (CGD)
Lot 11	335.90 metres ASL (CGD)
Lot 12	335.50 metres ASL (CGD)
Lot 13	335.25 metres ASL (CGD)
Lot 14	334.70 metres ASL (CGD)
For the purpose of this paragraph, ASL means Above Sea Level and (CGD) means Canadian Geodetic Datum.	

22.52 Notwithstanding any other provisions of this By-law, the lands illustrated on the map forming paragraph 22.52 of this By-law, may be used for any use permitted in the zone within which the parcel lies in accordance with the regulations for that zone except as amended by the following:

- (a) all buildings must be placed and erected on and within the area designated as “Buildable Area” on the map forming paragraph 22.52 of this By-law, except that any concrete manufacturing plant shall be located no closer than 91 metres from the front lot line.
- (b) outdoor storage of goods and materials shall be permitted on the subject property to the rear of the front yard setback as established by this By-law, but not within 7.6 metres of any side or rear lot line.
- (c) no residential use shall be permitted on the subject property.

22.53 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 19, Concession North of Bleams Road and illustrated on the map forming paragraph 22.53 may be used only for a Residential Building – Single Detached, and uses normally accessory thereto.

22.53B Deleted.

22.54 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 12, Concession 2, Block B and illustrated on the map forming paragraph 22.54 of this By-law may be used for the following permitted uses:

- (a) Residential Building – One Unit Single Detached including private home day care as an ancillary accessory use.
- (b) A greenhouse operation for the growing of vegetables, but not including a garden centre or florist.
- (c) Uses accessory to the foregoing permitted uses.

Notwithstanding any other provisions of this By-law, for the lands described as Part Lot 12, Concession 2, Block B and illustrated on the map forming paragraph 22.54 the minimum lot area and minimum lot

width shall be the property as illustrated on the map forming paragraph 22.54 and the following regulations shall apply:

- (d) Maximum lot coverage (all buildings) shall be 40% of the lot area
- (e) Minimum off-street parking shall be 5 spaces

22.55 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 6, Concession South of Bleams Road, being Parts 1, 2, and 3 on 58R-4044 and illustrated on the map forming paragraph 22.55 may be used for a “garden centre, florist and commercial greenhouse operation” in addition to the uses now permitted under Section 7 (Zone 1) of this By-law, subject to the following regulations:

- (a) the minimum lot area and the minimum lot width of the property known as Part of Lot 6, Concession South of Bleams Road shall be the property as illustrated as Parts 2 and 3, Plan 58R-4044 on the map forming paragraph 22.55;
- (b) no residential use shall be permitted on the property known as Part of Lot 6, Concession South of Bleams Road shall be the property as illustrated as Parts 2 and 3, Plan 58R-4044 on the map forming paragraph 22.55;
- (c) all buildings and structures, all signs and all off-street parking and loading areas for the “garden centre, florist and commercial greenhouse operation” shall be located within that part of the property as illustrated as Part 3, Plan 58R-4044 on the map forming paragraph 22.55;
- (d) the minimum lot area and the minimum lot width of the property known as Part of Lot 6, Concession South of Bleams Road shall be the property as illustrated as Part 1, Plan 58R-4044 on the map forming paragraph 22.55.

22.56 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 20, Concession South of Bleams Road and illustrated on the map forming paragraph 22.56 may be used for a “farm related occupation as an accessory use to a farm” in addition to the uses now permitted under Section 7 – Zone 1 of this By-law subject to the following regulations:

- (a) any use of the subject property for “a farm related occupation as an accessory use to a farm” shall be subject to the regulations contained in Section 6.24 of this By-law.
- (b) any building constructed on the subject property shall be located within the “Buildable Area” as shown on the map forming paragraph 22.56.

22.57 Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 8 and 9, Concession I, Block A and illustrated on the map forming paragraph 22.57 are hereby designated as “Area within which the Making or Establishment of Pits and Quarries is Not Prohibited” and is subject to all other applicable regulations of this By-law.

22.58 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 10, Concession North of Erb’s Road and illustrated on the map forming paragraph 22.58 may only be used for the operation of a private recreational club open to members only, and uses normally and naturally accessory thereto; and in accordance with the following regulations:

- (a) minimum lot area and the minimum lot width shall be the property as described on the map forming paragraph 22.61
 - (i) minimum side yard shall be 3 metres
 - (ii) the minimum rear yard shall be 7.5 metres
 - (iii) the maximum lot coverage including the total of all buildings shall not exceed 375 square metres.
- (b) the following uses are expressly prohibited on this property:
 - (i) camping and trailering
 - (ii) the storage of campers or trailers
 - (iii) commercial recreation activities and/or facilities, or amusement rides.

- 22.59 Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 17 and 18, Concession IV, Block A and illustrated as “Subject Lands” on the map forming paragraph 22.59 may be used for “a farm machinery repair, welding shop and machine shop business as an accessory use to a farm” in addition to the uses now permitted on the site, subject to the following regulations:
- (a) that the “farm machinery repair, welding shop and machine shop business as an accessory use to a farm” shall be located totally within the existing steel building on the subject property which is 18.2 metres by 46.3 metres in size.
 - (b) that there shall be no retail sales of new farm machinery from the subject property.
- 22.60 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 8, Concession 3, Block B and illustrated as “Subject Property” on the map forming paragraph 22.60 may be used for “a motor vehicle oil spraying business as an accessory use to a farm” in addition to the uses now permitted on the site, subject to the following regulations:
- (a) that the “motor vehicle oil spraying business as an accessory use to a farm” shall be located totally within the existing building on the “Subject Property” which is 9.1 metres by 12.2 metres in size.
 - (b) that there shall be no outdoor storage of goods or materials as part of the “motor vehicle oil spraying business” as an accessory use to a farm.
- 22.61 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 13, Concession II, Block A, and illustrated as “Subject Property” on the map forming paragraph 22.61 may be used for “a greenhouse operation for the growing of vegetables, flowers, and bedding plants” in addition to the uses now permitted on the site, subject to the following regulations:
- (a) that the retail sale of products raised or grown on the “Subject Property” be permitted as an accessory use, but the operation of a garden centre or the sale of products or materials brought to the site for re-sale is hereby expressly prohibited.
- 22.62 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 11, Concession South of Snyder’s Road, being Parts 1 and 2 on 58R-1642 and identified on the map forming Part 47 of Schedule ‘A’ may be used for a counselling centre, with a dwelling unit or units as an accessory use for staff employed on the subject property, in addition to the uses permitted within Zone 12.
- 22.63 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 18, Concession 1, Block B, and illustrated as “Subject Property” on the map forming paragraph 22.63, may be used for “a warehouse and office for a livestock feed supplement business as an accessory use to a farm” in addition to the uses now permitted on the site, subject to the following regulations:
- (a) that any building or addition to an existing building constructed for the additional accessory use permitted have a maximum ground floor area of 155 square metres and a maximum height of two storeys.
 - (b) that there be no manufacturing or processing of feed or feed supplements on the subject property.
- 22.64 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 19, Concession South of Snyder’s Road and identified on the map forming Part 1 of Schedule ‘A’ and illustrated on the map forming paragraph 22.64 are subject to the following regulations:
- (a) the minimum lot area and the minimum lot width shall be the property as illustrated on the map forming paragraph 22.64, except that the minimum sizes may be reduced by the amount of land required by the Region for road widening purposes.
 - (b) all buildings and structures, all outdoor storage areas, and all off-street parking and loading areas shall be located within the “Buildable Area” as illustrated on the map forming paragraph 22.64.
- 22.65 Notwithstanding any other provisions of this By-law, the lands described as Lot 1, Part of Lot 2 and Part of the lane closed by By-law No. 821, Registered Plan No. 632, Part of Lots 7 and 8, Concession I, Block A and illustrated on the map forming paragraph 22.65 are hereby designated as an “Area Within Which the Making or Establishment of Pits and Quarries is Not Prohibited.
- 22.66 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 12, Concession III, Block A, and illustrated on the map forming paragraph 22.66 may be used for “a motor vehicle oil

spraying business” in addition to the uses permitted in the zone in which the subject property is located, and subject to the following regulations:

- (a) all building and driveway areas shall be located within the “Buildable Area” as illustrated on the map forming paragraph 22.66.
- (b) the maximum ground floor area for the building shall be 115 square metres.
- (c) maximum building height shall be one storey.
- (d) minimum side yard for the building shall be 15 metres.
- (e) minimum front yard for the building shall be 18 metres.
- (f) the motor vehicle oil spraying business shall be located totally within an enclosed building.
- (g) there shall be no outdoor storage of goods or materials as part of the motor vehicle oil spraying business.

22.67 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 14, Concession North of Snyder’s Road and identified on the map forming Part 2B of Schedule ‘A’ may be used for a Residential Building Single Detached or a Residential Building-Duplex in addition to the uses now permitted under Section 11 - Zone 5 (Commercial), subject to the following regulations:

- (a) the minimum lot area and lot width shall be the property identified on the map forming Part 2B of Schedule ‘A’,
- (b) the minimum side yard for a Residential Building Single Detached or a Residential Building-Duplex shall be as follows:
 - (i) Minimum Side Yard (each side 1 storey) shall be 1.5 metres
 - (ii) Minimum Side Yard more than one storey (each side) shall be 2.0 metres
 - (iii) Where the required off street parking is to be provided in a side or rear yard, one side shall be a minimum of 3.0 metres in width.

22.68 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 8, Concession 2, Block B (Part 1 on 58R-2289) and illustrated on the map forming paragraph 22.68 may be used for “a sandblasting and commercial paint spraying business” in addition to the uses permitted in the zone in which the subject property is located and subject to the following regulations:

- (a) that the “sandblasting and commercial paint spraying business” and all uses accessory to the business shall be located within the “Area of Operation” as illustrated on the map forming paragraph 22.68.
- (b) that sandblasting shall occur within an enclosed building.

22.69 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 7, Concession South of Erb’s Road and identified on the map forming Part 3 of Schedule ‘A’ may be used for the sale and service of cars in addition to the uses now permitted on the subject property.

22.70 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 21, Concession 2, Block A and identified on the map forming Part 7 of Schedule ‘A’ may be used for two apartment units in addition to the uses now permitted under Section 8 – Zone 2 subject to the following regulations:

- (a) that the two apartment units shall be located on the upper floor of the existing house.
- (b) that each apartment unit shall have a minimum floor area of 49 square metres.

22.71A Deleted.

22.71 The lands described as Part of Lot 16, Concession South of Erb’s Road and illustrated on the map forming Part 42, Schedule ‘A’ may be used for a “caretaker’s residence as an accessory use to a golf course” in addition to the uses now permitted under Section 18 – Zone 12 subject to the following regulations:

- (a) The caretaker’s residence shall be located within the “Buildable Area” as illustrated on the map forming Part 42.
- 22.72 Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 17 and 18, Concession 4, Block A, and illustrated as “Subject Property” on the map forming paragraph 22.59 may be used for a third dwelling unit as a use accessory to farming in addition to the uses now permitted on the site. The third dwelling unit shall be a mobile home in conformity with Section 6.2.2.
- 22.73 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 25, Concession South of Bleams Road and illustrated on the map forming paragraph 22.73 may be used for “a motel” in addition to the uses permitted in the zone in which the subject property is located, subject to the following:
- (a) The motel shall be located within the “Buildable Area” as illustrated on the map forming paragraph 22.73.
- 22.74 Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 20 and 21, Concession South of Bleams Road and identified on the map forming Part 1, Schedule ‘A’, may be used for a “private recreation area” for the exclusive use of the residents of the mobile home subdivision” in addition to the uses permitted in Zone 11.
- 22.75 Deleted.
- 22.76 Notwithstanding any other provisions of this By-law, the lands described as Lots 1 to 14 on Plan 1706 and identified on the map forming Part 1, Schedule ‘A’ shall be subject to the following regulations:
- (a) the rear yard requirement for the individual lots shall be as follows:
- | | |
|-------------|------------|
| Lots 14, 11 | 14 metres |
| Lot 13 | 16 metres |
| Lot 12 | 17 metres) |
| Lot 8 | 18 metres |
| Lots 9, 10 | 20 metres |
- (b) no buildings or structures shall be constructed or located within the rear yard requirement as specified in paragraph (a) above for lots 8 to 14 inclusive.
- 22.77 Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 5 and 6, Concession North of Snyder’s Road, being Part 1, Plan 58R-3907 and illustrated on the map forming paragraph 22.77 shall be used in accordance with the following regulations:
- (a) two main buildings shall be permitted
- (b) that the main buildings shall be located within the “Buildable Area” as illustrated on the map forming paragraph 22.77.
- 22.78 Notwithstanding any other provisions of this By-law, the lands described as Lot 53, Plan 628 and identified on the map forming Part 6, Schedule ‘A’ may be used for “dwelling units located on the ground floor” in addition to the uses permitted in the zone in which the subject property is located and shall be subject to the following regulations:
- (a) that a maximum of four dwelling units shall be permitted on the ground floor.
- (b) that the dwelling units shall be located within the existing buildings on the property.
- 22.79 Deleted.
- 22.80 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 18, Concession North of Snyder’s Road and illustrated on the map forming paragraph 22.80 may be used for a “wood working business” in addition to the uses now permitted under Section 7 – Zone 1 of this By-law subject to the following regulations:
- (a) any building used for a “wood working business” on the subject property shall be located within the “Buildable Area” as shown on the map, forming paragraph 22.80.

- 22.81 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 3, Concession 2, Block B and illustrated on the map forming paragraph 22.81 may be used for a “Second Residential Building-Mobile Home on the lot” in addition to the uses now permitted under Section 7 – Zone 1.
- 22.82 Deleted.
- 22.83 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 23, Concession South of Bleams Road, being Part 1, Plan 58R-5731 and identified on the map forming Part 1, Schedule ‘A’ shall be in accordance with the following regulations:
- (a) that the minimum exterior side yard shall be 14 metres.
 - (b) no buildings or structures shall be located within the exterior side yard.
- 22.84 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 7, Concession 4, Block A, Being Part 1, Plan 58R-2684 and identified on the map forming Part 6, Schedule ‘A’ may be used for “a residential Building-Apartment and a maximum of two medical offices as accessory uses to the Residential Building-Apartment” in addition to the uses now permitted on the site, subject to the following regulations:
- (a) that the maximum number of units in the apartment building shall be 40.
 - (b) that the minimum side yard shall be 3 metres.
 - (c) that the maximum lot coverage shall be equal to 40%.
 - (d) that the maximum building height shall be 3 storeys.
 - (e) that a minimum of 1.25 parking spaces shall be provided for each dwelling unit
 - (f) that the medical offices shall be located on the ground floor in the residential building-apartment.
 - (g) that a minimum of 3 parking spaces shall be provided for each medical office.
 - (h) that the maximum floor area to be occupied by the two medical offices shall be 93 square metres.
- 22.85 Notwithstanding the provisions of this By-law, the minimum lot area and lot width for the lands described as Part of Lots 2 and 3, Concession South or Erb’s Road, and identified as “Area A” on the map forming paragraph 22.85, shall be as illustrated on the map forming paragraph 22.85.
- Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 2 and 3, Concession South or Erb’s Road, and illustrated on the map forming paragraph 22.85 may be used for “the sale of fruits and vegetables and accessory products as an accessory use to the sale of products grown or raised on the premises” in addition to the uses permitted, within the zone in which the property is situate, subject to the following:
- (a) that all building, parking and driveway areas shall be located within the “Buildable Area” as illustrated on the map forming paragraph 22.85;
 - (b) that off-street parking shall be provided in accordance with Section 6.12;
 - (c) that the total retail sales area shall be a maximum of 323.3m²;
 - (d) that the retail sales area devoted to the sale of accessory products shall be limited to 109.2m²;
 - (e) that one main building shall be permitted in the area shown as “Buildable Area” on the map forming paragraph 22.85.
- 22.86 Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 1 and 2, Concession South of Bleams Road identified on the map forming Part 5, Schedule ‘A’ shall be subject to the following regulations:
- (a) the minimum rear yard setback shall be 15.2 metres.
 - (b) the minimum side yard setback shall be 12.19 metres.
 - (c) that no parking or off-street loading spaces shall be located in the rear yard.
 - (d) that the maximum building height shall be one storey.

- 22.87 Deleted.
- 22.88A Notwithstanding any other provisions of this By-law, the lands described as Lot 52, Registered Plan 628 and identified on the map forming Part 6, Schedule 'A' may be used for "dwelling units located on the ground and basement floors" in addition to the uses permitted in the zone in which the subject property is located subject to the following regulations:
- (a) a maximum of five dwelling units consisting of one bachelor unit, two 3-bedroom units and two 2-bedroom units shall be permitted on the ground and basement floor.
 - (b) the dwelling units shall be located within the existing building on the property.
 - (c) Section 11.2.7 shall apply to all dwelling units created under this section
- 22.88B Notwithstanding any other provisions of this By-law, on the lands described as Lot 52, Registered Plan 628 and identified on the map forming Part 6, Schedule 'A', the dwelling units permitted under Section 11.1.3 shall be restricted to four bachelor units subject to the following regulation:
- (a) two of the four units shall have a minimum floor area of 29.5 square metres.
- 22.89 Notwithstanding any other provisions of this By-law, the lands described as Lots 24 and 25, Plan 1694 and identified on the map forming Part 2A of Schedule 'A' shall be subject to the following regulation:
- (a) the minimum frontage for two units as semi-detached shall be 16 metres.
- 22.90 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 5, Concession 3, Block A, being Parts 1 and 2, Plan 58R-2331 and identified on the map forming Part 6 of Schedule 'A' may be used for "medical offices" in addition to the uses now permitted under Section 8 – Zone 2 subject to the following regulations:
- (a) any medical offices shall be located within the existing building on the subject lands.
- 22.91 Deleted.
- 22.92 Notwithstanding any other provisions of this By-law, on the lands described as Part of Lot 21, Concession South of Bleams Road, identified on the map forming Part 1, Schedule 'A', the minimum front yard requirement shall be 20 metres.
- 22.93 Notwithstanding any other provisions of this By-law, on the lands described as Part of Lot 19, Concession 2, Block A, being Part 1, 58R-6574, and illustrated on the map forming paragraph 22.93, the minimum rear yard setback shall be 36 metres.
- 22.94 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 2, Concession North of Snyder's Road, being Part 9, Plan 58R-3037, and illustrated on the map forming paragraph 22.94:
1. may be used for the following use in addition to the uses permitted, within the zone in which the property is situate, by this By-law, as amended:
 - (a) manufacturing, fabricating, processing, repair, and interior storage except for the following:
 - (i) motor vehicle repair;
 - (ii) storage of lumber for retail or wholesale
 - (iii) a use which is or may become obnoxious, offensive or dangerous by reasons of the presence, emission or production in any manner of odour, dust, smoke, noise, fumes, vibration, refuse matter or water carried wastes;
 - (iv) the recycling of animal products or a rendering plant;
 - (v) the recycling, refining, or storage of petroleum products.
 - (b) office space
 - (c) one retail outlet accessory to a permitted use and not exceeding 10% of the ground floor area of the building in which the use is located
 - (d) fenced outdoor storage excluding storage of lumber for retail or wholesale

subject to the following regulations:

- (e) all parking, access routes, building(s) and outdoor storage associated with a use permitted by Section 22.94.1 (a) to (d) of this By-law, shall be located within the “Buildable Area 1” illustrated on the map forming paragraph 22.94.
 - (f) outdoor storage, shall be limited to “Area A” illustrated on the map forming paragraph 22.94 of this By-law.
2. may be used for an access route to the extractive industrial operation located to the north in addition to the uses permitted within the zone in which the property is situate along with the following uses accessory to the access route:
- (a) a weigh scale;
 - (b) an office trailer;
 - (c) parking of equipment used in the extractive industrial operation;
 - (d) a maintenance building for storage and maintenance of equipment used in the extractive industrial operation; and,
 - (e) storage and distribution of aggregate material from the extractive industrial operation.

subject to the following regulations:

- (f) that all building, parking and storage areas shall be located within the 1.5ha “Buildable Area 2” as illustrated on the map forming paragraph 22.94;
 - (g) that a 24m buffer area be provided between any building, parking, or storage area and the east property line;
 - (h) that the required buffer area include a landscaped earth berm having a minimum height of 3.0m; and,
 - (i) that the height of stockpiles of aggregate materials not exceed 3.0m.
3. may be used for a church in addition to the uses permitted, within the zone in which the property is situate, subject to the following:
- (a) the following uses shall be subject to the (H) symbol indicating that these uses are prohibited until such time as a Record of Site Condition is completed:
 - (i) any day care facilities where children are in attendance long enough to provide a required or prescribed rest or nap time;
 - (ii) any overnight accommodations associated with the church, including, but not limited to, any new housing for church officials or members; and
 - (iii) any temporary overnight accommodations associated with the church, including, but not limited to offering facilities to serve as overnight shelters.
 - (b) the Council of the Corporation of the Township of Wilmot will remove the holding provision at such time as a clearance letter is received from the Region indicating their receipt of two copies of the Record of Site Condition and the acknowledgement of receipt of the Record of Site Condition by the Ministry of the Environment.

22.95 Deleted.

22.96 Notwithstanding any other provisions of this By-law, the lands Part of Lots 5, 6, 16, 17, and Part of Lots 7 and 18, Registered Plan 629, being Part 5, Plan 58R-6854 and illustrated on the map forming Part 6 of Schedule ‘A’ may be used for the manufacture of hot and cold air balloons in addition to the uses now permitted in Zone 2a, subject to the following regulation:

- (a) That the manufacture of hot and cold air balloons shall take place within the existing building on the property.

22.97 Deleted.

- 22.98 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 23, Concession North of Bleams Road and identified on the map forming Part 1 of Schedule 'A', a variety store may be permitted in addition to the uses now permitted under Section 15 – Zone 9.
- 22.99 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 15, Concession South of Snyder's Road and identified on the map forming Part 2B of Schedule 'A' may be used for offices in addition to the uses permitted in the zone within which the parcel lies, subject to the following:
- (a) That the permitted office uses shall take place within an existing building on the property.
- 22.100 Notwithstanding any other provisions of this By-law, one employee may be permitted in conjunction with a farm-related occupation on the lands illustrated on the map forming paragraph 22.253.
- 22.101 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 10, Registered Plan 885, being Parts 1, 2 and 5, Plan 58R-7075 and identified on the map forming Part 1 of Schedule 'A' may be used for a restaurant, gas bar, convenience store, doughnut shop and offices in addition to the uses now permitted under Section 16, subject to the following:
- (b) Section 16.3.14 shall not apply to the additional permitted uses identified above.
- 22.102 Notwithstanding any other provisions of this By-law, the lands described as Lot 1, Plan 1769 and identified on the map forming Part 1 of Schedule 'A' shall have a minimum front yard setback of 3.13 metres; and the minimum rear yard shall be 3.178 metres.
- 22.103 Notwithstanding any other provisions of this By-law, the lands described as Lots 17, and 18 and Part of Lots 19, 22, Registered Plan 12 and Lot 4, Smith Plan and identified on the map forming Part 1 of Schedule 'A' may be used for the following permitted uses, subject to the indicated maximum floor area, in addition to the uses permitted in the zone in which the subject property is located.
- (a) Dance School – Maximum floor area 202 m².
- (b) Offices, excluding a Doctor's Office, – Maximum floor area 886 m².
- (c) Retail establishments – Maximum floor area 383 m².
- The minimum number of parking spaces for the permitted uses on the subject property shall be 44.
- 22.104 Deleted.
- 22.105 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 27, Concession South of Bleams Road, being Part 1, Plan 58R-7387 and forming Part 23 of Schedule 'A' may be used for a Residential Building – Single Detached and accessory use in addition to the uses now permitted under Section 14, Zone 8.
- 22.106 Deleted.
- 22.107 Notwithstanding any other provisions of this By-law, an additional use of an asphalt plant and accessory uses shall be permitted on the lands located north of the CNR right-of-way described as Part of Lots 2 and 3, Concession North of Snyder's Road and illustrated on the map forming Parts 30 and 31.
- 22.108 Notwithstanding any other provisions of this By-law, the lands described as the east half of Part Lot 6, Concession North of Bleams Road and illustrated on the map forming paragraph 22.108 may be used for "a farm feed processing and milling operation" in addition to the uses permitted in the zone in which the subject property is located, subject to the following regulations:
- (a) that the "farm feed processing and milling operation" and all uses accessory to the business shall be located within the "Buildable Area" as illustrated on the map forming paragraph 22.108.
- (b) that a minimum distance of 19.5 metres shall be maintained between any building used for the farm feed processing and milling operation and the residential building located to the south.
- 22.109 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 3, West of Mill Street, Smith's Plan and Part of Lot 1, Registered Plan 635, being Part 1, Plan 58R-6257 and Part 1 on Plan 58R-3959 and identified on the map forming Part 1 of Schedule 'A', shall be subject to the following:
- (a) The lands placed in Zone 6(f) shall be subject to a minimum rear yard of 0 metres.

- (b) An additional use in the form of a parking lot shall be permitted on the lands that remain in Zone 11.

22.110 Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 5 and 6, Concession 1, Block A and illustrated on the map forming paragraph 22.110 shall be used only for the following uses:

- (a) a seasonal trailer and camping area with a maximum of 270 sites for either recreational trailers or camping;
- (b) residential building – one residential unit;
- (c) bingo hall attached to the residential building;
- (d) mini-golf course – 18 holes;
- (e) propane sales;
- (f) restaurant;
- (g) uses accessory to the above permitted uses. Accessory uses shall only include uses designed to serve or complement the above permitted uses, but shall not include uses designed to attract or to serve members of the general public.

The minimum lot area and lot width shall be as illustrated on the map forming paragraph 22.110.

22.111 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 25, Concession South of Bleams Road, being Part 1, Plan 58R-5072 and identified on the map forming Part 1 of Schedule 'A' may be used for a "gas bar" in addition to the uses permitted in the zone in which the subject property is located and shall be subject to the regulations contained in Section 6.30.

22.112 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 6, Concession North of Snyder's Road, being Part 1, 58R-7312 and illustrated on the map forming paragraph 22.112 may be used for a whitewashing business and the sale and repair of trucks, farm equipment and other agricultural equipment in addition to the uses permitted in Section 7 subject to the following regulations:

- (a) the minimum lot area and the minimum lot frontage shall be as illustrated on the map forming paragraph 22.112;
- (b) no residential use shall be permitted.

22.113 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 5, Concession 3, Block A, being Part 2, Plan 58R-7052 and identified on the map forming Part 6 of Schedule 'A' may be used only for the following uses:

- (a) motor vehicle, including farm tractors, self propelled implements of husbandry and road building machines, sales, service and repair, including the sale of motor vehicle fuel as an accessory use;
- (b) convenience store;
- (c) uses and buildings accessory to the above permitted uses

22.114 Deleted.

22.115 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 18, Concession 4, Block A, being Parts 1 and 2, Plan 58R-8052 and illustrated on the map forming paragraph 22.115 may be used for the following uses in addition to the uses permitted in Section 7 (Zone 1):

- (a) a farm-related machine shop and repair facility
- (b) a seed storage business
- (c) uses accessory to the above permitted uses

That a residential use shall be prohibited on the lands illustrated on the map forming paragraph 22.115.

22.116 Deleted.

- 22.117 Deleted.
- 22.118 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 19, Concession 4, Block A, being Part 1, Plan 58R-8268 and illustrated on the map forming paragraph 22.118 may be used for the following uses in addition to the uses permitted in Zone 1, Section 7:
- (a) a farm-related grain storage and shipping business;
 - (b) a beef feed lot;
 - (c) uses accessory to the above permitted uses, including an existing Residential Building – Single Detached.

A setback of 15 metres from the southerly lot line shall be required for any new buildings or structures on the lands illustrated on the map forming paragraph 22.118.

- 22.119 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 7, Concession 2, Block B and illustrated on the map forming paragraph 22.119 may be used for the following uses in addition to the uses permitted in Section 7 – Zone 1:
- (a) a private club;
 - (b) meeting hall facilities that may be rented to private groups for special occasions, and for training facilities for private groups;
 - (c) rifle range, target practice and fowl shoots in association with a private club;
 - (d) recreational uses including: picnicking, horseshoe facilities, shuffleboard facilities, fishing, and summer camp activities for children, trail activities;
 - (e) conservation uses including harvesting and management of wooded areas in accordance with sound forest management practices, and stock ponds with fish;
 - (f) uses, buildings and structures accessory to the above permitted uses.

All buildings and structures for the uses permitted above, shall be located within the buildable area identified on the map forming paragraph 22.119.

- 22.120 Notwithstanding any other provisions of this By-law, the lands described as Lot 20, Registered Plan 16 and identified on the map forming Part 2A of Schedule ‘A’ may be used for a use described as the storage of antique and classic automobiles and accessory uses in addition to the uses in addition to the uses permitted in Section 8. The following regulations shall apply to any new buildings or structures for the uses described above:

(a)	minimum front yard setback	6 metres
(b)	minimum rear yard	5.4 metres
(c)	minimum side yard	1.5 metres
(d)	parking requirements:	parking shall be permitted within the required front yard setback.
(e)	minimum number of parking spaces	3

- 22.121 Notwithstanding any other provisions of this By-law, the lands described as Part of Mill Property, Registered Plan 628, being Part 1, Plan 58R-5865 and identified on the map forming Part 6 of Schedule ‘A’ may be used for a two-unit residential building in addition to the uses identified in Section 11.
- 22.122 Notwithstanding any other provisions of this By-law, on the lands described as Part of Lot 5, Concession 4, Block A and identified on the map forming Part 6 of Schedule ‘A’, an additional use, described as an existing Residential Building – Single Detached, is recognized as permitted on the lands.
- 22.123 Deleted.
- 22.124 Notwithstanding any other provisions of this By-law, the lands described as Lots 9 and 10, Registered Plan 177 and Part of Lot 11, Rear of Lots West of Wilmot Street, Smith’s Plan and identified on the map forming Part 1 of Schedule ‘A’ that are zoned Zone 3(f) are subject to the following regulations:

- (a) minimum southerly side yard:

(b)	residential building – Single Detached	1 metre
	outdoor deck area	0 metres
	minimum rear yard:	
	outdoor deck area	0 metres

- 22.125 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 21, Concession 3, Block B, being Part 4, Plan 58R-5244 and identified on the map forming Part 11 of Schedule 'A' may be used for a two-unit residential building in addition to the uses identified in Section 8.1
- 22.126 Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 6 and 8, Plan 885, being Parts 1 – 8, Plan 58R-2143 and identified on the map forming Part 1 of Schedule 'A' may be used for motor vehicle sales, including car wash and the sale of motor vehicle fuel as accessory uses; restaurant; and offices, in addition to the uses permitted in the zone in which the subject property is located. The sale of motor vehicle fuel shall be subject to the regulations contained in Section 6.30 of this By-law.
- 22.127 Deleted.
- 22.128 Notwithstanding any other provisions of this By-law, the area identified as Section 22.128 on the map forming paragraph 22.1 may be used for a truck depot in conjunction with the lands identified by Section 22.1 in addition to the uses permitted in Zone 1.
- 22.129 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 7, Concession South of Erb's Road, being Part 3, Plan 58R-9978 and identified on the map forming Part 3 of Schedule 'A', shall not be used for burial plots.
- 22.130 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 20, Concession South of Snyder's Road and illustrated on the map forming paragraph 22.130 may be used for the sale of farm produce not grown on-site in addition to the uses permitted in Section 7. The floor area of the building used for retailing produce shall not exceed 28 square metres.
- 22.131 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 22, Concession 2, Block A and illustrated on the map forming paragraph 22.131 labeled as "No Extraction Area", the following shall be prohibited:
- (a) for the purpose of all classes of pits and quarries as defined and licensed by the Aggregate Resources Act; and,
 - (b) for the purposes of the process of extracted materials from the site including crushing, screening, washing, sorting and storage of materials, and also prohibited for the purpose of temporary or permanent asphalt hot mix plant or ready mix concrete plant.
- 22.132 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 4, Concession 1, Block B and illustrated on the map forming paragraph 22.132 may be used for an abattoir, excluding the recycling of animal products or a rendering plant, in addition to the uses now permitted in Section 7 and subject to the following regulations:
- (a) the maximum floor area shall be 1858m².
 - (b) the minimum distance to a residential building on an adjacent property shall be 95m.
- 22.133 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 7, Concession North of Erb's Road and identified on the map forming Part 3 of Schedule 'A' may be used for a triplex in addition to the uses permitted in Section 11.
- 22.134 Notwithstanding any other provisions of this By-law, on the lands described as Part Lot 7, Concession North of Snyder's Road and identified on the map forming paragraph 22.134, no habitable buildings or structures shall be located in the area denoted as "MDS Area" on the map forming paragraph 22.134.
- 22.135A Deleted.
- 22.135B Deleted.
- 22.136 Deleted.
- 22.137 Deleted.

- 22.138 Deleted.
- 22.139 Deleted.
- 22.140 Notwithstanding any other provisions of this By-law, the lands described as Part Lots 25 and 26, Concession South of Bleams Road, being Part 1, Plan 58R-605 and illustrated on the map forming paragraph 22.140 may be used as follows:
- (a) Those lands zoned Zone 11 (Open Space), below the elevation of the regulatory floodline, may be used for the seasonal rental of non-motorized watercraft in addition to the uses permitted in Section 17; and
 - (b) Those lands zoned Zone 1 (Agricultural) above the elevation of the regulatory floodline may be used for the purpose of providing access to those lands zoned Zone 11 (Open Space), where the rental of non-motorized watercraft is permitted in addition to the uses permitted in Section 7.
- 22.141 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 13, Concession North of Snyder’s Road and identified on the map forming Part 2B of Schedule ‘A’ may be used for an autobody repair shop. The following standards shall apply to an autobody repair shop:
- (a) the maximum floor area shall be 371.6m², and,
 - (b) the autobody repair shop shall be located to the rear of the residential dwelling unit.
- 22.142 Deleted.
- 22.143 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 6, Concession South of Erb’s Road, being Part 2, Plan 58R-3061 and identified on the map forming Part 3 of Schedule ‘A’ may be used for the following additional uses in addition to the uses permitted in the zone in which the property is located:
- (a) one apartment dwelling on the main floor of the building; and
 - (b) one apartment dwelling in the basement of the building.
- 22.144 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 2, Concession North of Snyder’s Road, and illustrated as ‘Area A’ on the map forming paragraph 22.144 may be used for the following use in addition to the uses permitted, within the zone in which the property is located:
- (a) A cement batching plant located a minimum of 100m north of the CNR corridor, located on the pit floor having an elevation of approximately 346masl, and contained within Cement Batching Plant Building Envelope identified on the map forming paragraph 22.144.
 - (b) the importation of broken concrete and asphalt for recycling, subject to the following
 - (i) keeping of materials associated with this use shall be limited to an area contained on the pit floor
 - (c) aggregate washing
- Notwithstanding the provisions of this By-law, as amended, the following shall be prohibited on the lands described as Part of Lot 9, Concession 1, Block A, and illustrated as ‘Area A’ on the map forming paragraph 22.144:
- (a) the storage of fuel;
 - (b) the repair of equipment;
 - (c) the importation of materials for resale; and,
 - (d) aggregate washing operations
- 22.145 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 22, Concession South of Snyder’s Road, being Block 90, Plan 1705 and illustrated on the map forming paragraph 22.145 may be used for the Residential Building – Single Detached in addition to the uses permitted under Section 10.3, subject to the following regulations:

(a)	Maximum Number of Units	12
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(b)	Minimum Lot Width	10m
(c)	Minimum Lot Frontage	8.0m
(d)	Maximum Lot Coverage	40% of Total Lot Area
(e)	Maximum Building Height	10.5m
(f)	Minimum Off-Street Parking	1.5 spaces per dwelling

All residential Buildings – Single Detached shall be located within ‘Area A’ as illustrated on the map forming paragraph 22.145.

22.146 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 15, Concession South of Snyder’s Road, being Lots 2-8 on Registered Plan 18 and identified on the map forming Part 2A of Schedule ‘A’ and zoned Zone 5f (commercial) may only be used for a professional office.

22.147 Deleted.

22.148 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 21, Concession 2, Block A, being Part 2, Plan 58R-6656 and identified on the map forming Part 7 of Schedule ‘A’, may be used for an accessory use comprising of a second dwelling unit, self-contained within the main residential building in addition to the uses permitted within the zone in which the property is located. The following standards shall apply to the accessory dwelling unit:

- (a) the minimum floor area shall be 70m², and,
- (b) the maximum floor area shall be 49% of the floor area of the main residential building.

22.149 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 6, Concession North of Snyder’s Road, being Parts 1, 2 and 3, Plan 58R-448 and identified on the map forming Part 4 of Schedule ‘A’ may be used for light manufacturing in addition to those uses permitted in Section 16.2 of this By-law. The subject lands shall be prohibited for the purpose of a transportation operation and shall not be used for truck depot purposes. The following regulations shall apply to the subject lands:

- (a) The minimum required lot width shall be 16.75m; and
- (b) All outdoor storage shall be fenced using materials that will visually screen and act as a sound attenuation barrier between the outdoor storage and adjoining residents.

22.150 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 22, Concession North of Bleams Road, being Part 2, Plan 58R-11456 and identified on Part 1 of Schedule ‘A’ may be used for motor vehicle sales and/or leasing in addition to the uses permitted in the zone in which the property is situate. The following standards shall apply to the subject lands:

- (a) outdoor storage areas shall be fenced with a 1.8m solid wood fence as to visually screen the storage area.

22.151 Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 17 and 18, Concession 3, Block A and illustrated on the map forming paragraph 22.151 may be used for an on-farm business consisting of the parking of three (3) milk tanker trucks and an accessory office in addition to the uses permitted within the zone in which the property is located and subject to the following regulations:

- (a) The on-farm business may be operated by a non-resident of the subject lands and have a maximum of three (3) employees operating from the subject lands at any one time;
- (b) The office shall have a maximum floor area of 37.16m²; and,
- (c) The office and parking area shall be limited to the area identified in cross-hatching on the map forming paragraph 22.151.

22.152 Deleted.

22.153 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 9, Concession North of Bleams Road, being Part 1, Plan 58R-3100 and identified on the map forming Part 8 of Schedule ‘A’ may used for the sale of produce, not including products which have been manufactured or processed, in addition to the uses permitted in the zone in which the property is located, and shall be subject to the following standards:

- (a) The sale of produce shall only be permitted between May 1 and October 31 in any calendar year;

- (b) A minimum of two off-street parking spaces shall be provided for the patrons of the produce stand;
- (c) The sale of produce shall not occur from any permanent structure; and,
- (d) An accessory sign having a maximum size of 0.6m by 1.2m shall be permitted on-site during the season of operation.

22.154 Deleted.

22.155 Deleted.

22.156 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 14, Concession South of Snyder’s Road and illustrated on the map forming Part 2A of Schedule ‘A’ may be used only for a maximum of twelve (12) residential buildings – semi-detached; uses accessory to the foregoing subject to the following regulations:

(a)	Front Yard Setback	6.0m
(b)	Minimum Side Yard	7.5m
(c)	Minimum Rear Yard	24.0m
(d)	Off-Street Parking	3 spaces/unit.

22.157 Notwithstanding any other provisions of this By-law, the lands described as Part Lots 7 and 8 Concession South of Erb’s Road and illustrated on the map forming paragraph 22.157 may be used for a second permanent dwelling in addition to the uses permitted in Section 7 and shall be located within the ‘Buildable Area’ identified in the map forming paragraph 22.157.

22.158 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 6, Concession South of Erb’s Road, being Part 1, Plan 58R-4486 and identified on the map forming Part 3 of Schedule ‘A’ may be used for automotive sales, service and repair, in addition to the uses permitted in the zone in which the property is located, subject to the following regulations:

- (a) Buffer strips of a width not less than 1.5m shall be provided along all lot lines that abut a Zone 2, Zone 2a, Zone 2b, Zone 3, and/or Zone 4.
- (b) Outdoor storage shall be located in the side or rear yard and shall not be located within 4.5 metres of any lot line.
- (c) Outdoor storage shall be enclosed within a solid wall or fence with a minimum height of 1.8 metres in order to shield such areas from public view.

22.159 Notwithstanding any other provisions of this By-law, on the lands described as Part of Lot 5, Concession North of Bleams Road and illustrated on the map forming Part 26 of Schedule ‘A’, Part 2 may be used for accessory uses to a church, not including buildings in addition to the uses permitted in the zone in which the property is located.

22.160 Notwithstanding any other provisions of this By-law, on the lands described as Part of Lot 20, Concession South of Snyder’s Road and Part of Lot 1 Municipal Compiled Plan 885, identified on the map forming Part 1 of Schedule ‘A’, the following regulations shall apply to lands zoned Zone 2b (Residential):

- (a) the front yard setback shall be 6.0 metres save and except that where the front wall of the garage of any dwelling unit is located 7.0 metres or greater from the front lot line, the front yard setback for the habitable portion of the dwelling unit, including a porch, shall be 5.0 metres.

The following regulation shall apply to Lots 1 – 24 and Lots 54 – 76 inclusive of Plan 58M-203:

- (b) That no main building or accessory structure shall be located within 15.0 metres of any rear lot line.

22.161 Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 1 and 2, Concession North of Bleams Road and identified on the map forming Part 5 of Schedule ‘A’ the following regulations shall apply to Lot 1, Plan 58M-206:

- (a) the minimum setback of any habitable building or structure from the Trussler Road right-of-way shall be 21.0m.

Notwithstanding any other provisions of this By-law, the following regulation shall apply to Lots 22-27, Plan 58M-206:

- (b) residential buildings shall not be greater than one storey in height.

22.162 Notwithstanding any other provisions of this By-law, the lands described as Part Lot 7, Concession 4, Block A and identified on the map forming Part 6 of Schedule 'A' shall be subject to the following restrictions:

- (a) That the use of the subject lands for the construction of a primary residence shall not be permitted; and
- (b) That any accessory structure on the subject lands shall be set back a minimum of $\frac{1}{2}$ the building height or 3.0m, whichever is greater, from the nearest side or rear lot line.

22.163 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 22, Concession North of Bleams Road, being Parts 4, 5, and 11, Plan 58R-10176 and identified on the map forming Part 1 of Schedule 'A' may be used for repair, sale and storage of lawnmowers, snowmobiles and watercraft in addition to the uses permitted in the zone in which the property is situate. Outdoor storage of non-retail goods shall be fenced with a 1.8m solid wood fence so as to visually screen the storage area.

22.164 Notwithstanding any other provisions of this By-law, on the lands described as Part of Lots 14 and 15, Concession North of Snyder's Road and identified on the map forming Part 2A of Schedule 'A', the following shall apply:

- (a) on the lands zoned Zone 3, semi-detached and triplex dwellings shall not be permitted;
- (b) the lands zoned Zone 2b, Zone 2c, and Zone 3 shall be subject to the following regulations:
 - (i) the front yard setback for the habitable and uninhabitable (garage) portion of any Residential Building - Single Detached shall be a minimum of 6.0 metres notwithstanding:
 - (a) that at no point shall the uninhabitable (garage) portion of the dwelling be closer to the front lot line than the habitable portion of the dwelling unit;
 - (b) that the habitable portion of the dwelling, for the purposes of this section, shall include a useable front porch with a minimum depth of 1.9 metres; and,
 - (c) that reduction of the minimum front yard setback for the habitable portion of the dwelling unit to 5.0 metres shall be permitted if the uninhabitable (garage) portion of the dwelling unit is located 7.0 metres or greater from the front lot line
- (c) the lands zoned Zone 5 shall be subject to the following regulations:
 - (i) off-street parking is permitted to be located within the front yard;
 - (ii) off-street parking is permitted to be located within the exterior side yard;
 - (iii) no off-street loading spaces shall be required: and,
 - (iv) off-street parking shall be permitted within 1.0m of the westerly and easterly property lines

22.165 Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 13 and 14, Concession South of Snyder's Road, being Lots 39-53, Plan 58M-220, Lots 1-31, Plan 58M-264, and Lots 1-38 and Block 39, Plan 58M-289 and identified on the map forming Part 2B of Schedule 'A' are subject to the following regulations:

- (a) the front yard setback shall be 6.0m save and except that where the front wall of the garage of any dwelling unit is located 7.0m or greater from the front lot line, the front yard setback for the habitable portion of the dwelling unit, including a porch, shall be 5.0m; and
- (b) the lot width shall be calculated at a distance of 7.6m from the front lot line.

22.166 Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 13 and 14, Concession South of Snyder's Road, being Lots 1-18 and 21-33, Plan 58M-219 and Lots 1-7 and 19-24, Plan 58M-237 and identified on the map forming Part 2B of Schedule 'A', shall be subject to the following regulations:

- (a) That the front yard setback shall be 6.0m save and except that where the front wall of the garage of any dwelling unit is located 7.0m or greater from the front lot line, the front yard setback for the habitable portion of the dwelling unit, including a porch, shall be 5.0m; and
 - (b) That the lot width shall be calculated at a distance of 7.6m from the front lot line.
- 22.167 Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 7 and 8, Concession South of Snyder's Road, being Part 1, Plan 58R-4036 save an except Parts 1 and 2, Plan 58R-12985 and illustrated on the map forming paragraph 22.167, the lands zoned Zone 11, may be used for the following additional uses:
 - (a) a Clubhouse Facility
 - (b) Structures accessory to the operation of a golf course, including water stations and rain shelters and maintenance buildings.
- 22.168 Notwithstanding any other provisions of this By-law, on the lands described as Part of Lot 22, Concession South of Snyder's Road, being Lots 1-97, 100-193 and Blocks 98, and 194-198, Plan 58M-414 and identified on the map forming Part 1 of Schedule 'A', the following shall apply:
 - (a) on the lands zoned Zone 2b, Zone 2c and Zone 3 the front yard setback for the habitable and uninhabitable (garage) portion of any Residential Building - Single Detached shall be a minimum of 6.0 metres notwithstanding:
 - (i) that at no point shall the uninhabitable (garage) portion of the dwelling be closer to the front lot line than the habitable portion of the dwelling unit;
 - (ii) that the habitable portion of the dwelling, for the purposed of this section, shall include a useable front porch with a minimum depth of 1.8 metres;
 - (iii) that reduction of the minimum front yard setback for the habitable portion of the dwelling unit to 5.0 metres shall be permitted if the uninhabitable (garage) portion of the dwelling unit is located 7.0 metres or greater from the front lot line;
 - (b) the Minimum Lot Frontage for Block 98 and Part of Block 198 shall be 26.0 metres.
 - (c) that no building or structure shall be located within 15.0 metres of any rear lot line on lots 10 to 21 inclusive.
- 22.169 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 10, Concession North of Snyder's Road and illustrated on the map forming paragraph 22.169 may be used for the keeping of a maximum of two horses subject to meeting Minimum Distance Separation requirements in addition to the uses permitted in Section 7.
- 22.170 Notwithstanding the regulations of Table 1, sub-section 8.3, on the lands described as Lots 138, 139 and 140, Plan 627 and identified on the map forming Part 2A of Schedule 'A', the total area of all accessory structures shall not exceed 150 square metres and the construction of said accessory structures may occur without the construction of a primary dwelling.)
- 22.171 Notwithstanding any other provisions of this By-law, the lands described as Lot 6, Concession North of Erb's Road and identified on the map forming Part 3 of Schedule 'A' shall be subject to the following regulations:
 - (a) on the lands zoned Zone 12, being Block 19, Registered Plan 58M-221:
 - (i) no building or structure which requires sewage disposal facilities shall be constructed, used, or occupied on the subject lands; and
 - (ii) notwithstanding Section 6.7, a building or structure may be constructed on Block 19 without Block 19 having frontage on a public street, provided that Block 19 is a Parcel of Tied Land of a Common a Common Elements Condominium, pursuant to the Condominium Act, 1998, that provides access to a public street for vehicular and pedestrian traffic over the common elements of the said common elements condominium
 - (b) on the lands zoned Zone 2, being Lots 1 – 18 and Block 20, Registered Plan 58M-221:
 - (i) the Minimum Lot Area shall be 450m²

- (ii) the Minimum Lot Width shall be 12.3m
 - (iii) the Minimum Front Yard shall be 2.5m
 - (iv) the Minimum Side Yard shall be 1.2m
 - (v) the Minimum Lot Frontage shall be 0m
 - (vi) the Maximum Lot Coverage shall be 35%
 - (vii) notwithstanding the provisions of Section 6.7, Lots 1 – 18 are not required to have frontage on a public street for the purposes of locating and using buildings, structures and accessory uses provided the lots are Parcels of Tied Land of a Common Elements Condominium, pursuant to the Condominium Act, 1998 that provides access to a public street for vehicular and pedestrian traffic over the common elements of the said Common Elements Condominium.
 - (viii) the front yard setback for Lots 1 – 18 shall be 2.5m from the front lot line and said front lot line shall be the property line abutting the common element which provides access to a public street for vehicular traffic.
- (c) notwithstanding the provisions of Section 8.1, a clubhouse shall be recognized as a permitted accessory use.
- 22.172 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 7, Concession South of Erb's Road and identified on the map forming Part 3 of Schedule 'A' may be used for the following use in addition to the uses permitted within the zone in which the property is situate:
- (a) Outdoor storage within the easterly side yard and the rear yard.
- 22.173 Deleted.
- 22.174 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 18 and 19, Concession South of Erb's Road and Part of Lot 18, Concession North of Snyder's Road illustrated on the map forming paragraph 22.174 may be used for a sawmill operation involving the cutting and drying of lumber in addition to the uses permitted in the zone in which the subject property is located, subject to the following regulations:
- (a) The sawmill operation shall be located entirely within the "Operation Area" identified on the map forming paragraph 22.174;
 - (b) All machinery associated with the sawmill operation shall be located within a fully enclosed structure consisting of a maximum gross floor area of 294.4m²; and,
 - (c) Outdoor storage shall be permitted within the "operation area", but shall be limited to the storage of logs to be processed by the sawmill and processed wood from the sawmill.
- 22.175 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 4, Concession North of Snyder's Road and illustrated on the map forming paragraph 22.175 "Area B" may be use for the following additional use in addition of the uses permitted in the zone in which the property is situated:
- (a) an access route for an 'Extractive Industrial' operation.
- 22.176 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 6, Concession 4, Block A and Part of Block B, Plan 1325 and identified on the map forming Part 6 of Schedule 'A' are subject to the following regulations:
- (a) the front yard setback for the uninhabitable (garage) portion of any Residential Building - Single Detached shall be a minimum of 6.0m from the front lot line; and,
 - (b) the front yard setback for the habitable portion of any Residential Building - Single Detached, including a useable porch having a minimum depth of 1.8m, shall be a minimum of 5.0m.
- 22.177 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 15, Concession North of Snyder's Road, identified on Part 2A of Schedule 'A' and illustrated on the map forming paragraph 22.177 as "Part A" and zoned 4a (Residential) are subject to the following regulations:

(a)	Minimum Front Yard Setback	6.0 metres
(b)	Minimum Lot Frontage	9.0 metres
(c)	Minimum Lot Width	9.0 metres
(d)	Maximum Lot Coverage	56%
(e)	Off street parking shall be permitted in front of the front yard setback provided that a minimum of one off street parking space is provided behind the front yard setback within an enclosed garage.	

Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 15, Concession North of Snyder’s Road, identified on Part 2A of Schedule ‘A’ and illustrated on the map forming paragraph 22.177 as “Part B” and zoned 4a (Residential) are subject to the following regulations:

(f)	Minimum Lot Frontage	12.6 metres
(g)	Minimum Lot Width	12.6 metres
(h)	Minimum Rear Yard Setback	6.2 metres

22.178 Notwithstanding any other provisions of this By-law, on the lands described as Part of Lot 7, Concession South of Erb’s Road, being Parts 1 and 2, Plan 58R-14171, and illustrated on the map forming paragraph 22.178, all buildings and structures shall be located within the “Buildable Area” identified on the map forming paragraph 22.178.

22.179 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 13 and 14, Concession South of Erb’s Road and Part of Lot 13 and 14, Concession North of Snyder’s Road illustrated on the map forming paragraph 22.179 shall be subject to the following regulations:

- (a) buildings or structures may be erected on the subject lands provided access is maintained by way of a right-of-way to a municipally maintained public road.

22.180 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 41, Plan 532A and identified on the map forming Part 1 of Schedule ‘A’ may be used for the following uses in addition to the uses permitted in the zone in which the property is situate, as amended:

- (a) an Accounting Office

22.181 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 14 and 15, Concession North of Snyder’s Road and identified on the map forming Part 2A of Schedule ‘A’ may be used for the following uses in addition to the uses permitted in the zone in which the property is situate:

- (a) a building containing three residential building – townhouse units and three basement apartments.

22.182 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 2, Concession 1, Block A and illustrated on the map forming paragraph 22.182 the permitted uses shall be as listed under Section 7.4.

22.183 Deleted.

22.184 Notwithstanding any other provisions of this By-law, the lands described as Lots 115, 116, 117, 118 and 121 and Part of Lots 109, 110, 122 and 123, Plan 627 and identified on the map forming Part 2A of Schedule ‘A’ may be used for the following use in addition to the uses permitted in the zone in which the property is situate:

- (a) A seniors woodworking and craft shop

Notwithstanding any other provisions of this By-law, the lands described as Lots 115, 116, 117, 118 and 121 and Part of Lots 109, 110, 122 and 123, Plan 627 and identified on the map forming Part 2A of Schedule ‘A’ shall be subject to the following regulations:

- (b) Outdoor storage shall be prohibited
- (c) The repair and/or servicing of motor vehicles shall be prohibited: and
- (d) Off-street loading bays and doors shall be located only along the west side of the building known as 27 Beck Street.

- 22.185 Notwithstanding any other provisions of this By-law, the lands described as Lots 1,2,3,4,5,6,7, and 8 Registered Plan 58M-276 and identified on the map forming Part 4 of Schedule 'A' the following regulations for a home occupation shall apply:
- (a) home occupations shall be limited to office uses only
 - (b) home occupations shall be located entirely within the dwelling and shall not be located within an accessory building
 - (c) the maximum floor area of the home occupation shall be 233m², or 25 percent of the floor area of the dwelling, whichever is lesser
 - (d) that a maximum of 3 employees. In addition to the permanent residents of the dwelling, may be permitted.
- 22.186 Deleted.
- 22.187 Deleted.
- 22.188 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 12, Concession North of Snyder's Road on illustrated on the map forming paragraph 22.188 may be used for the following uses in addition to the uses permitted, within the zone in which the property is situate, by this By-law as amended:
- (a) the keeping and raising of animals within a structure attached to a building designed for human habitation
- 22.189 Notwithstanding any other provisions of this By-law, the lands described as Lot 1, Plan 206 and Part of Catherine Street, Closed and identified on the map forming Part 1 of Schedule 'A' may be used for the following use in addition to the uses permitted, within the zone in which the property is situate:
- (a) a gym/fitness facility
 - (b) an art studio
 - (c) retail sales as an accessory use, subject to the following:
 - (i) retail sales space shall be limited to 25% of the floor area occupied by the permitted use to which it is accessory.
- 22.190 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 19, Concession 2, Block A and illustrated on the map forming paragraph 22.190 and zoned Zone 1 may be used for the following specific uses:
- (a) A seasonal recreational trailering and tenting campground during the months of April - December (inclusive) consisting of a maximum of:
 - (ii) 285 Camping Sites for recreational trailers or tents
 - (b) Residential Building – Single Detached; and,
 - (c) Buildings and structures accessory to the operation of a seasonal campground.
- Notwithstanding the provisions of this By-law, the lands identified as Zone 1 with site specific provisions on the map forming paragraph 22.190 are hereby deemed, for the purposes of any future MDS II calculation, to be passive recreational uses;
- Notwithstanding the provisions of this By-law, the lands identified as Zone 11 on the map forming paragraph 22.190 shall not be used for a golf course.
- 22.191 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 16, Concession South of Snyder's Road, being Lot 1-118 and Block 119, Plan 58M-362 and identified on the map forming Part 2A of Schedule 'A' and zoned Zone 2c (Residential) and Zone 3 (Residential) are subject to the following regulations
- (a) the front yard setback shall be 6.0m save and except that where the front wall of the garage of any dwelling unit is located 7.0m or greater from the front lot line, the front yard setback for the

habitable portion of the dwelling unit, including a useable front porch having a depth greater than 1.8m, shall be 4.5m.

- (b) the rear yard setback for habitable buildings on Lots 96-99 shall be 40.0m and on Lot 100 shall be 40m from the rear property line of the Lot 99.

22.192 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 18, Concession North of Snyder's Road and illustrated as "Area A" on the map forming paragraph 22.192 may be used for the following use in addition to the uses permitted in Section 18 of this By-law as amended:

- (a) a Residential Building – Single Detached

22.193 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 15, Concession North of Snyder's Road and identified on the map forming Part 2A of Schedule 'A' and zoned Zone 2c (Residential) are subject to the following regulations:

- (a) That the front yard setback shall be 6.0m save and except that where the front wall of the garage of any dwelling unit is located 7.0m or greater from the front lot line, the front yard setback for the habitable portion of the dwelling unit, including a useable front porch having a depth greater than 1.8m, shall be 4.5m.

22.194 Notwithstanding any other provisions of this By-law, on the lands described as Part of Lot 21, Concession South of Snyder's Road, the "Summer Kitchen" identified on the map forming paragraph 22.194 may be used for the following use in addition to the uses permitted, within the zone in which the property is situate by this By-law:

- (a) Uses accessory to the main residential building including human habitation.

Notwithstanding the provisions of this By-law, for the purposes of Section 22.194(a) of this By-law, human habitation shall not constitute a second dwelling unit.

22.195 Notwithstanding any other provisions of this By-law, a railway spur line may be constructed on the lands described as Part of Lot 20, Concession North of Bleams Road and identified on the map forming Part 1 of Schedule 'A'.

22.196 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 5, Concession 4, Block A and identified on the map forming Part 12 of Schedule 'A' may be used for the following uses in addition to the uses permitted in the zone in which the property is situate:

- (a) Indoor Commercial Storage Operation.

22.197 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 14, Concession North of Snyder's Road and identified on the map forming Part 2A of Schedule 'A' and zoned Zone 4a shall be subject to the following additional regulations:

- (a) the maximum number of dwellings shall be sixteen;
- (b) the habitable portion of dwellings shall be 30m from the northerly property line;
- (c) dwellings shall not exceed one storey in height, save an except that rooms accessible by stairs shall be permitted within the roof space immediately above the first storey;
- (d) the minimum lot frontage for the development shall be 10.0m.

22.198 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 22, Concession North of Bleams Road, being Part 4, Plan 58R-10313 and identified on the map forming Part 1 of Schedule 'A' may be used for the following uses in addition to the uses permitted in Section 16.2 of this By-law, as amended:

- (a) Retail sales within an area occupying a maximum of 25% of the ground floor area of the building
- (b) Offices

22.199 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 1, Municipal Plan 885, and identified on the map forming Part 1 of Schedule 'A' and zoned Zone 2b (Residential) shall be subject to the following regulations:

- (a) That the front yard setback shall be 6.0m save and except that where the front wall of the garage of any dwelling unit is located 7.0m or greater from the front lot line, the front yard setback for the habitable portion of the dwelling unit, including a useable front porch having a depth of 1.8m and a width of 3.0m, shall be 5.0m

Notwithstanding the provisions of this By-law, as amended, the following shall apply to the lands zoned Zone 4a (Residential Building - Townhouse):

- (b) the maximum number of dwellings shall be twenty;
- (c) the minimum frontage of the development shall be 20.0m;
- (d) the minimum lot width of the development shall be 20.0m;
- (e) the front yard setback for the development shall be 20.0m;
- (f) side yards and rear yards for the development shall be 5.0m; and,
- (g) three off-street parking spaces shall be provided per unit.

22.200 Notwithstanding the provisions of this By-law, on the lands described as Part of Lot 20, Concession North of Bleams Road and identified on the map forming Part 1 of Schedule 'A', the additional permitted use shall apply:

- (a) the sale of used household products.

22.201 Notwithstanding any other provisions of this By-law, the lands described Part of Lots 231, 233, 234 and 235, Plan 532-A, being Part 1, Plan 58R-14859 and identified on the map forming Part 1 of Schedule 'A' and zoned Zone 2b shall be subject to the following additional regulations:

- (a) the minimum lot width and frontage shall be 9.75m;
- (b) the maximum lot coverage for all accessory buildings shall be 130m²

22.202 Notwithstanding any other provisions of this By-law, on the lands described as Part of Lot 14, Concession North of Snyder's Road, being Parts 1 and 2, Plan 58R-14853 and identified on the map forming Part 2A of Schedule 'A' the following regulations shall apply:

- (a) the minimum lot area on the lands zoned Zone 2c shall be 360.6m²;
- (b) the minimum side yard setback on the lands zoned Zone 2c shall be 1.2m;
- (c) the lands zoned Zone 2c may be used for a Residential Building – Duplex;
- (d) the minimum front and exterior side yard setback on the lands zoned Zone 5 shall be 4.5m.

22.203 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 21, Concession North of Bleams Road, being Parts 1 and 6, Plan 58R-7281, and identified on the map forming Part 1 of Schedule 'A' may be used for retail sales and offices in addition to the uses permitted in the zone in which the property is situated.

22.204 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 7, Concession North of Snyder's Road and illustrated on the map forming paragraph 22.204 may be used for the importation of broken concrete and asphalt for recycling purposes in addition to the uses permitted in the zone in which the property is situated, subject to the following:

- (a) stockpiles of broken concrete and asphalt shall not be located within 300m of the northwest corner of the Petersburg Park.

22.205 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 7, Concession South of Erb's Road, being Parts 1, 3, and 4 Plan 58R-9652 and identified on the map forming Part 3 of Schedule 'A':

- (a) may be used following uses in addition to those already permitted Zone 5:
 - (i) Residential Building – Single Detached
 - (ii) Bed and Breakfast

- (iii) Lodging / rooming / boarding house
- (iv) Group Home
- (b) are prohibited from being used for the following uses:
 - (i) Hotel or motel
 - (ii) Churches
 - (iii) Parking lot
 - (iv) Commercial entertainment and recreation establishment within an enclosed building but not including a video/pinball game amusement centre
 - (v) Light fabricating, assembly or manufacturing
- (c) shall be subject to the following additional regulations:
 - (i) off-street parking may be situated in front of the front yard setback.

22.206 Notwithstanding the provisions this By-law, as amended, the minimum lot area for the lands described as Part of Lot 19, Concession North of Erb's Road and identified on the map forming Part 10 of Schedule 'A' and zoned Zone 2, shall be 0.4047 hectares.

22.207 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 21, Concession North of Bleams Road, being Parts 1 and 2, Plan 58R-5715 and Block 3, Plan 1450 and identified on the map forming Part 1 of Schedule 'A' may be used for offices and retail sales in addition to the uses permitted in the zone in which the property is situate.

22.208 Deleted.

22.209 Notwithstanding any other provisions of this By-law, on the lands described as Part of Lots 19 and 20, Concession North of Bleams Road, and Part of Lots 19 and 20, Concession South of Snyder's Road, identified on the map forming Part 1 of Schedule 'A', and zoned Zone 10:

- (a) subsections 16.1.2, 16.1.3, 16.1.4, 16.1.5, and 16.1.9 of this By-law shall not apply:
- (b) unscreened open storage of raw or finished materials between the limits of Highway 7/8 and any main building on the subject lands shall be prohibited
- (c) no Class III industry shall be located within 300m of any sensitive land use to the west of the subject lands.

Notwithstanding any other provisions of this By-law, lands described as Part of Lots 19 and 20, Concession North of Bleams Road, and Part of Lots 19 and 20, Concession South of Snyder's Road, identified on the map forming Part 1 of Schedule 'A', and zoned Zone 10 shall be subject to the (H) and R Symbols indicating that municipal water and sanitary sewer services have not yet been extended to the subject lands. Holding provisions shall be considered for removal at such time as adequate municipal water and sanitary sewer capacity is available to the subject lands.

Council of the Corporation of the Township of Wilmot will remove the holding provisions upon the issuance of a letter of clearance from the Director of Public Works of the Township of Wilmot (or designate) and a letter of clearance from the Commissioner of Engineering of the Region (or designate) advising that adequate municipal water and sanitary sewer capacity is available for development to proceed.

Notwithstanding any other provisions of this By-law, an "f" suffix shall be appended to lands described as Part of Lots 19 and 20, Concession North of Bleams Road, and Part of Lots 19 and 20, Concession South of Snyder's Road, identified on the map forming Part 1 of Schedule 'A', and zoned Zone 10 indicating that development on the lands is subject to regulations of, and the approval of, the Grand River Conservation Authority.

Council of the Corporation of the Township of Wilmot will remove the "f" suffix upon the issuance of a letter of clearance from the Grand River Conservation Authority advising that the Grand River Conservation Authority has no outstanding concerns with development on the subject lands.

22.210 Deleted.

- 22.211 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 23, Concession South of Bleams Road, being Parts 3 and 5, Plan 58R-15522 and identified on the map forming Part 1 of Schedule 'A' may be used for a food store in addition to the uses permitted in Section 14.
- Notwithstanding the regulations of Section 14 of this By-law, the minimum lot width and frontage for the lands identified on the map forming Part 1 of Schedule 'A' shall be 14m.
- Notwithstanding the provisions of this By-law, on the lands identified on the map forming Part 1 of Schedule 'A', the following off-street parking requirements shall apply:
- (a) commercial floor area devoted to retail sales or merchandising shall require one (1) space for each 19.3m² of such floor area
 - (b) commercial floor area not devoted to retail sales or merchandising shall require one (1) space for each 39m² of such floor area
- Notwithstanding the provisions of this By-law, no pylon sign constructed at the frontage of the lands identified on the map forming Part 1 of Schedule 'A' , shall be illuminated on the southeast side.
- 22.212 Notwithstanding any other provisions of this By-law, the lands described as Lot 112, Plan 1400 and identified on the map forming Part 1 of Schedule 'A' and zoned Zone 6:
- (a) shall be subject to the following additional regulations:
 - (i) off-street parking and off-street loading shall be provided in conformity with the regulations contained in sub-sections 6.10, 6.11, and 6.12 of this By-law; and,
 - (ii) off-street parking is prohibited in front of the building face closest to the street.
 - (b) shall not be used for the following:
 - (i) tavern
 - (ii) commercial entertainment or recreation establishment.
- 22.213 Notwithstanding any other provisions of this By-law, on the lands described as Part of Lot 7, Concession South of Erb's Road and identified on the map forming Part 3 of Schedule 'A' and zoned Zone 5:
- (a) the following use may be permitted in addition to those uses already permitted:
 - (i) Residential Building – Single Detached
 - (b) the following uses shall not be permitted:
 - (i) clinic or laboratory
 - (ii) light fabricating, assembly or manufacturing
 - (c) a repair shop and storage within an enclosed building shall not include any use that involves the storage or processing of chemical products, gasoline or oil depots, or a use which may become obnoxious, offensive, or dangerous by reasons of the presence, emission, or production in any manner of odour, dust, smoke, noise, fumes, vibration, refuse matter or water carried wastes;
 - (d) Off-street parking may be situated in front of the front yard setback.
- 22.214 Notwithstanding any other provisions of this By-law, the lands described as Parts 1-9, 11, 15, 16, and 18, Plan 58R- 15176, and identified on the map forming Part 1 of Schedule 'A' and zoned Zone 3, shall be subject to the following additional regulations:
- (a) garages on the subject lands shall have a minimum depth of 6.0m, a minimum interior width of 3.5m and a maximum interior width of 4.0m;
 - (b) the front yard setback of any garage shall be a minimum of 10.0m.
- 22.215 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 4 Concession North of Snyder's Road, and illustrated on the map forming paragraph 22.215 shall be subject to the following regulation:

- (a) buildings or structures may be erected on the subject lands provided access is maintained by way of a right-of-way to a municipally maintained public road.
- 22.216 Notwithstanding any other provisions of this By-law, on the lands described as Part of Lot 9 Concession North of Bleams Road, being Parts 3 and 4, Plan 58R-15525 and identified on the map forming Part 8 of Schedule 'A', the minimum side yard setback for an accessory building existing prior to October 16, 2006 shall be 0.2 metres.
- 22.217 Deleted.
- 22.218 Notwithstanding the regulations of Section 11 of this By-law, as amended, the lands described as Lot 107 and Part of Lot 108, Plan 627, and identified on the map forming Part 2A of Schedule 'A', shall be used only for a clinic or laboratory and offices, and shall be subject to the following regulations:
- (a) minimum front yard and right side yard setback shall be 0m;
 - (b) minimum left side yard setback for a one-storey building shall be 1.5m;
 - (c) a minimum of 10 off-street parking spaces shall be provided on the property; and,
 - (d) off-street parking spaces shall be permitted within 0m of the right side property line and 0.6m of the left side property line.
- 22.219 Deleted.
- 22.220 Deleted.
- 22.221 Deleted.
- 22.222 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 14 Concession North of Snyder's Road, and identified on the map forming Part 2B of Schedule 'A' are subject to the following regulations:
- (a) the maximum number of dwelling units shall be thirty-four;
 - (b) a residential building – semi-detached shall be a permitted use;
 - (c) any dwelling fronting a public street shall be a Residential Building – Semi-detached;
 - (d) three off-street parking spaces shall be provided per dwelling unit.
- 22.223 Notwithstanding any other provisions of this By-law, the lands described as Lots 1-74, and Blocks 75-76, Plan 58M-495 and identified on the map forming Part 1 of Schedule 'A', shall be subject to the following regulations:
- (a) on lots 42-46, Plan 58M-495, no dwelling shall be located closer than 51.5m to the centerline of the railway;
 - (b) on Lots 43-46, Plan 58M-495, a minimum of 56m² of useable outdoor living space shall be maintained on each lot between the toe of the berm and the rear wall of the dwelling unit.
- 22.224 Notwithstanding any other provisions of this By-law, the lands described as Lots 1-57 and Blocks 58-70, Plan 58M-492 and identified on the map forming Part 1 of Schedule 'A' shall be subject to the following regulations:
- (a) on the lands zoned Zone 2b the front yard setback shall be 6.0m save and except that where the front wall of the garage of any dwelling unit is located 7.0m or greater from the front lot line, the front yard setback for the habitable portion of the dwelling unit, including a useable front porch having a depth of 1.8m and a width of 3.0m, shall be 5.0m.
 - (b) on the lands zoned Zone 4a:
 - (i) the maximum number of dwellings shall be thirteen (13);
 - (ii) the minimum frontage of the development shall be 10.0m;
 - (iii) the minimum lot width of the development shall be 10.0m;
 - (iv) the front yard setback for the development shall be 52.6m;

- (v) side yards and rear yards for the development shall be 5.0m; and,
- (vi) three (3) off-street parking spaces shall be provided per unit.
- (c) on the lands zoned Zone 3 a Residential Building – Semi-detached shall be defined as a separate building divided vertically into two dwelling units by a solid common wall extending from the base of the foundation to, at minimum, the roof line of the first storey and said common wall shall have a horizontal distance of not less than 46 per cent (46%) of the horizontal depth of the building
- (d) on Lot 26, a Residential Building – Single Detached may include a second kitchen.

22.225 Deleted.

22.226 Notwithstanding the provisions of this By-law, as amended, on the lands described as Part of Lot 9, Concession 1, Block A, and illustrated on the map forming paragraph 22.226:

- (a) the following regulation shall apply:
 - (i) side and rear yard setbacks shall be 0m to allow for licensing of extraction to the mutual property lines of abutting aggregate operations.
- (b) the following uses shall be prohibited:
 - (i) the importation of asphalt for recycling; and,
 - (ii) aggregate washing operations.
- (c) the following accessory use is permitted in addition to those accessory uses permitted by Section 20.3:
 - (i) the importation of broken concrete for recycling.

22.227 Deleted.

22.228 Notwithstanding any other provisions of this By-law, on the lands described as Part of Lot 5, Registered Plan 885, being Lots 1-63 and Blocks 64 and 65, Plan 58M-489 and identified on the map forming Part 1 of Schedule 'A', the following regulations shall apply:

- (a) on Lots 1-63, zoned Zone 2b:
 - (i) the front yard setback shall be 6.0m for the habitable portion of the dwelling unit;
 - (ii) the front yard setback shall be 9.5m for the uninhabitable (garage) portion of the dwelling unit;
 - (iii) driveways shall be single width not exceeding 3.0m in width;
 - (iv) lot frontages shall be a minimum of 9.0m;
 - (v) lot widths shall be a minimum of 9.0m; and,
 - (vi) lot areas shall be a minimum of 300m²
- (b) on lots 4-7 dwellings shall have a minimum useable outdoor living area of 56m² between the toe of the noise attenuation berm and the rear foundation wall of the dwelling;
- (c) on lots 32-25 dwellings shall have a minimum rear yard setback of 8.5m;
- (d) on lots 12-18 and 31-37 dwellings shall have a minimum frontage of 7.0m provided that the minimum lot width is 9.0m;
- (e) on Blocks 64 and 65, zoned Zone 4a:
 - (i) the front yard setback shall be 6.0m for the habitable portion of the dwelling unit;
 - (ii) the front yard setback shall be 9.5m for the uninhabitable (garage) portion of the dwelling;
 - (iii) driveways shall be single width not exceeding 3.0m in width;

- (iv) the minimum lot frontage shall be 6.0m;
 - (v) the minimum lot width shall be 6.0m;
 - (vi) the minimum lot area shall be 180.0m²; and,
 - (vii) the minimum exterior side yard abutting Hamilton Road shall be 6.0m.
- 22.229 Notwithstanding the provisions of this By-law, as amended, the following regulations shall apply to the lands described as Block 69 and Part of Lot 1, Plan 1759, and Part of Lot 21, Concession South of Snyder's Road and identified on the map forming Part 1 of Schedule 'A'.
- (a) on any lot with an attached single car garage, the front yard setback for the inhabitable (garage) portion of the dwelling shall be 10.0m;
 - (b) the side yard setback for two units as Residential Building – Semi-Detached having more than one storey shall be 1.5m.
- 22.230 Notwithstanding any other provisions of this By-law, the lands described as, Part of Lot 21 and Part of Lot 22, West of Peel, and Lots 20 and 21, East of Wilmot, Smith's Plan and identified on the map forming Part 1 of Schedule 'A' may be used for a Residential Building – Single Detached in addition to the uses permitted in Section 12 of this By-law.
- 22.231 Deleted.
- 22.232 Notwithstanding any other provisions of this By-law the lands described as, Part of Lot 2, Concession 3, Block B, zoned Zone 1 and illustrated with crosshatching on the map forming paragraph 22.41 shall be subject to the following regulation:
- (a) Sub-sections 7.3.1 and 7.3.2 of this By-law, as amended, shall not apply.
- 22.233 Notwithstanding any other provisions of this By-law, the lands described as, Part of Lot 6 Concession North of Snyder's Road, on identified on the map forming Part 4 of Schedule 'A' may be used for a Canada Post Postal Outlet with retail sales limited to Canada Post Merchandise in addition to the uses permitted, within the zone in which the property is situate.
- 22.234 Notwithstanding any other provisions of this By-law, the lands described as, Part of Lot 53, Plan 1293, being Parts 3 and 4, Plan 58R-2539 and Part 2, Plan 58R-5184, and identified on the map forming Part 1 of Schedule 'A' and zoned Zone 4a are subject to the following regulations:
- (a) the maximum number of dwelling units shall be three (3);
 - (b) the dwelling units shall be 1-storey;
 - (c) the minimum front yard setback shall be 6.0m;
 - (d) the minimum left side yard setback shall be 2.0m;
 - (e) the minimum rear yard setback shall be 4.0m;
 - (f) three (3) off-street parking spaces shall be provided per dwelling unit;
 - (g) off-street parking shall be permitted in front of the front yard setback.
- 22.235 Deleted.
- 22.236 Notwithstanding any other provisions of this By-law, the lands described as, Part of Lot 23, Concession South of Bleams Road, and Part of Lot 4, Smith's Plan and identified on the map forming Part 1 of Schedule 'A' shall be subject to the following:
- (a) on the lands zoned Zone 4a:
 - (i) the maximum number of dwelling units shall be fourteen (14);
 - (ii) the minimum lot width and frontage shall be 3.0m;
 - (iii) the minimum side yard setback along the north property line shall be 2.0m;

- (iv) the rear yard setback along the south property line following a distance of 20m east from the Zone 11 boundary shall be 3.0m;
 - (v) the rear yard setback along the south property line following a distance of 50m west from the Zone 2 boundary shall be 6.0m;
 - (vi) the setback to a property line for any retaining wall with a height greater than 1.0m shall be 3.0m;
 - (vii) three (3) off-street parking spaces shall be provided per dwelling unit.
 - (b) on the lands zoned Zone 2:
 - (i) the minimum lot width shall be 16.0m;
 - (ii) the minimum lot area shall be 550m²
- 22.237 Notwithstanding any other provisions of this By-law, the lands described as, Parts of Lots 19, 20, and 21, Plan 1512 being Parts 1,2,3 and 12, Plan 58R-6442 and identified on the map forming Part 2A of Schedule 'A' may be used for offices in addition to the uses permitted, within the zone in which the property is situate.
- 22.238 Deleted.
- 22.239 Notwithstanding any other provisions of this By-law, that as an use accessory to the approved access route to the extractive industrial operation immediately north of the lands described as, Part of Lot 2 and 3, Concession North of Snyder's Road, and illustrated on the maps forming Parts 30 and 31 of Schedule 'A', the lands described as, Part of Lot 2 and 3, Concession North of Snyder's Road, and illustrated on the forming Parts 30 and 31 of Schedule 'A', may be used for the following in addition to the uses permitted, within the zone in which the property is situate:
- (a) a weigh scale;
 - (b) an office trailer;
 - (c) parking of equipment used in the extractive industrial operation;
 - (d) storage and distribution of aggregate material from the extractive industrial operation.
- shall be subject to the following regulations:
- (e) that all building, parking and storage areas shall be located within the 0.33ha "Accessory Use Area" as illustrated on the map forming Part 30 of Schedule 'A';
 - (f) that the height of stockpiles of aggregate materials not exceed 3.0m.
- 22.240 Notwithstanding any other provisions of this By-law, the lands described as, Part of Lot 21, Concession North of Snyder's Road, and illustrated as "Area A" on the map forming paragraph 22.240 may be used for the following specific uses in addition to the uses permitted in Section 7 of this By-law:
- (a) A seasonal recreational trailering and tenting campground during the months April – December (inclusive) consisting of a maximum of 140 Camping Sites for recreational trailers or tents
 - (b) A picnic shelter;
 - (c) A swimming pool; and,
 - (d) Buildings and structures accessory to the operation of a seasonal campground.)
- 22.241 Notwithstanding any other provision of this By-law, on the lands described as Part of Lot 10, Concession 1, Block B, and illustrated on the map forming paragraph 22.241, a Residential Building – Single Detached may include a second kitchen.
- 22.242 Notwithstanding any other provision of this By-law, on the lands described as Part of Lot 14, Concession South of Erb's Road, being Parts 8 and 9, Plan 58R-11996, and illustrated as "Area A" on the map forming paragraph 22.275 may be used only for the following:
- (a) conservation

- (b) forestry and wildlife management

22.243 Deleted.

22.244 Notwithstanding any other provisions of this By-law, on the lands described as, Part of Lot 18, Part of Lot 22, Concession 3, Block A, and illustrated as Area A on the map forming Part 13 of Schedule 'A', the following shall be prohibited:

- (a) The importation of asphalt for recycling; and,
- (b) Aggregate washing operations.

22.245 Deleted.

22.246 Notwithstanding any other provisions of this By-law, the lands described as, Parts of Lot 7, Concession South of Snyder's Road and identified on the map forming Part 4 of Schedule 'A' attached to and forming part of this By-law, shall be subject to the following:

- (a) All off-street parking areas shall be situated to the rear of the building line front yard setback except for those spaces required for accessible parking which may be located in front of the building line front yard setback.
- (b) That such home occupation shall be conducted by the permanent residents of the private dwelling unit with a maximum of 2 employees operating in or from the premises at any time.

22.247 Deleted.

22.248 Notwithstanding any other provisions of this By-law, for the lands described as, Part of Lot 6, Concession 3, Block A, being Parts 1 and 2, Plan 58R-11740, and identified on the map forming Part 6 of Schedule 'A', Section 6.7 of the By-law shall not apply.

22.249 Notwithstanding any other provisions of this By-law, the lands described as, Part Lot 15, Concession South of Snyder's Road, and identified on the map forming Part 2A of Schedule 'A' and zoned Zone 4a shall be subject to the following regulations:

- (a) the maximum number of dwelling units shall be thirty-one (31);
- (b) the minimum side yard setback along the northwest property line shall be 7.5m;
- (c) the minimum front yard setback shall be 9.3m for all units with driveway access directly to Brewery Street and 3.59m for all other units;
- (d) the minimum side yard setback along the southeast property line shall be:
 - (i) 7.5m for all units with their rear wall approximately parallel to said property line
 - (ii) 3.0m for any unit with its side wall facing predominantly towards said property line and with its driveway access directly to Brewery Street
 - (iii) 6.28m for any unit with its side wall facing predominantly towards said property line and with its driveway access to a private road or lane;
- (e) that all dwelling units with their rear wall approximately parallel to the southeast property line shall be a maximum of one storey;
- (f) three (3) off-street parking spaces shall be provided per dwelling unit.

22.250 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 53, Plan 1293, being Parts 1 and 2, Plan 58R-2539, and identified on the map forming Part 1 of Schedule 'A' shall be subject to the following:

- (a) the maximum lot coverage for all accessory structures shall be 148m²;
- (b) the maximum height an accessory structure containing an additional dwelling unit (detached) shall be 6.0m.

22.251 Notwithstanding any other provisions of this By-law, the lands described as, Part of Lot 26, Concession South of Bleams Road, and illustrated on the map forming Part 23 of Schedule 'A' shall be subject to the following regulations:

- (a) the minimum front yard setback shall be 6.6m.

22.252 Notwithstanding any other provisions of this By-law, the following regulations shall apply to the lands described as, Lot 5, Plan 58M-276, and identified on the map forming Part 4 of Schedule 'A',

- (a) the maximum lot coverage of all accessory buildings shall be 181m², and,
- (b) the maximum height of one accessory building shall be 6.0m.

22.253 Notwithstanding any other provisions of this By-law, as amended, the lands described as Part of Lot 3, Concession 3, Block A, and illustrated as "Part 1" on the map forming paragraph 22.253, may be used for a Recycling Depot defined as follows:

A Recycling Depot shall mean building(s) and screened outdoor area used for the collection, grading and sorting and temporary storage of materials or agricultural products, but not including the production, compounding, processing, packaging or assembly of raw, semi-processed or fully processed goods, materials or agricultural products.

Notwithstanding any other provisions of this By-law, The "Recycling Depot" shall be subject to the following regulations:

- (a) All components of the Recycling Depot shall occur on impermeable surfaces which incorporate spills management and containment systems.
- (b) All components of the Recycling Depot shall be subject to Site Plan Control in accordance with By-law 96-64, or its successor.

22.254 Deleted.

22.255 Notwithstanding any other provisions of this By-law, the lands described as Part of Lots 2 and 3, Concession North of Snyder's Road, and illustrated on the map forming Parts 30 and 31 of Schedule 'A' shall be subject to the following regulation:

- (a) buildings or structures, not including a dwelling unit, may be erected on the lands zoned Zone 14 provided access is maintained by way of a right-of-way to a municipally maintained public road.

22.256 Deleted.

22.257 Notwithstanding any other provisions of this By-law, the lands described as, Lot 130 and Part of Lot 129, Plan 627, being Parts 2 and 3, Plan 58R-4327, and identified on the map forming Part 2A of Schedule 'A', may be used for one accessory apartment, self-contained within an accessory structure in addition to the accessory uses permitted in the zone, in which the property is situate.

Notwithstanding any other provisions of this By-law, the minimum number of off-street parking spaces required to be provided the lands described as, Lot 130 and Part of Lot 129, Plan 627, being Parts 2 and 3, Plan 58R-4327, and identified on the map forming Part 2A of Schedule 'A', shall be five (5).

22.258 Notwithstanding any other provisions of this By-law, the following uses shall be permitted on the lands described as Part of Lot 15, Concession South of Snyder's Road, and identified on the map forming Part 2A of Schedule 'A', in addition to the uses permitted, within the zone in which the property is situate:

- (a) a commercial establishment where services are rendered,
- (b) light fabricating, assembly and manufacturing where there is low probability of fugitive emissions,
- (c) contractor, building supplies dealer,
- (d) offices,
- (e) clinic or laboratory,
- (f) gym or dance studio,
- (g) accessory uses including:
 - (i) gas bar
 - (ii) convenience retail accessory to a gas bar

(iii) one take-out restaurant accessory to a gas bar, not including a drive-through facility.

22.259 Deleted.

22.260 Deleted.

22.261 Notwithstanding the provisions of By-law 83-38, as amended, only the following uses shall be permitted on the lands described as Lot 9, Plan 628, and identified on the map forming Part 6 of Schedule 'A':

- (a) no more uses than two dwelling units
- (b) uses accessory to the foregoing permitted use
- (c) home occupation in conformity with sub-section 6.20

22.262 Deleted.

22.263 Notwithstanding any other provisions of this By-law, the following regulations shall apply to the lands described as, Part of Lots 28, 29 and 30, Plan 627, and identified on the map forming Part 2B of Schedule 'A':

- (a) the minimum side yard setback shall be 1.2m;
- (b) the minimum rear yard setback shall be 1.8m;
- (c) the minimum number of off-street parking spaces to be provided for a one-storey building containing a medical clinic (with one physician or practitioner) and/or commercial floor area devoted and not devoted to retail sales and merchandising shall be eight (8).

22.264 Deleted.

22.265 Notwithstanding any other provisions of this By-law, the lands described as, Part of Lot 14, Concession North of Snyder's Road, and illustrated on the map forming Part 2A of Schedule 'A' may be used for a Residential Building – Single Detached in addition to the uses permitted in Section 11.

22.266 Notwithstanding the provisions of By-law 83-38, as amended, the following regulations shall apply to the lands described as Lots 187-188 and Part of Lots 186 and 189, Plan 532A, being Part 2, Plan 58R-7789, and identified on the map forming Part 1 of Schedule 'A':

- (a) the minimum lot width for a Residential Building – Triplex shall be 15.0m;
- (b) the minimum lot width for a Residential Building – Single Detached shall be 13.8m;
- (c) the minimum side yard setback for a covered landing/porch on a Residential Building – Triplex shall be 1.0m.

22.267 Notwithstanding any other provisions of this By-law, as amended, Clause 13.1.4 of this By-law, shall not apply to the lands described as Lots 1 and 2, Plan 1337, and identified on the map forming Part 1 of Schedule 'A'.

22.268 Notwithstanding any other provisions of this By-law, the lands described as Lot 36 and Part of Lot 37, Plan 1293 being Part 2, Plan 58R-5588, and identified on the map forming Part 1 of Schedule 'A' shall be subject to the following:

- (a) the minimum side yard setback of an accessory structure containing an additional dwelling unit (detached) shall be 0.5m.

22.269 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 13, Concession North of Snyder's Road, being Parts 1 and 2, Plan 58R-2581, and identified on the map forming Part 2B of Schedule 'A' may be used for assembly of wood products in addition to the uses permitted in Section 14.1 of the By-law, subject to the following:

- (a) assembly of wood products shall exclude wood restoration or finishing (including activities such as wood stripping or cleaning, painting, staining, lacquering or varnishing) and the laminating or application of wood veneer (the use of large amounts of glue and the solvents to clean them).

22.270 Deleted.

22.271 Deleted.

- 22.272 Notwithstanding any other provisions of this By-law, the following regulations shall apply to the lands described as, Part of Lots 143 – 145 and Part of James St. (Closed), Plan 532A, being Part 1, Plan 58R-12297, and identified on the map forming Part 1 of Schedule 'A';
- (a) the maximum number of dwelling units shall be six (6) contained within one residential building
 - (b) the minimum front yard setback shall be 6.1m;
 - (c) the minimum exterior side yard setback shall be 5.0m.
- 22.273 Notwithstanding any other provisions of this By-law, as amended, the lands described as Part of Lot 14, Concession North of Snyder's Road, being Part 1, Plan 58R-19065, identified on the map forming Part 2B of Schedule 'A', and zoned Zone 4a shall be subject to the following regulations:
- (a) the maximum number of dwelling units shall be twelve (12);
 - (b) the minimum side yard setback shall be 2.5m;
 - (c) three (3) off-street parking spaces shall be provided per dwelling unit.
- 22.274 Notwithstanding any other provisions of this By-law, as amended, the lands described as Part of Lot 15, Concession South of Snyder's Road, being Part 1, Plan 58R-18994, identified on the map forming Part 2B of Schedule 'A' and zoned Zone 4a, shall be subject to the following regulations:
- (a) the maximum number of dwelling units shall be twenty (20);
 - (b) the maximum height of a dwelling unit shall be one storey
 - (c) a "Residential Building – Semi-Detached" shall be permitted
 - (d) the minimum front yard setback shall be 5.0m;
 - (e) three (3) off-street parking spaces shall be provided per dwelling unit.
- 22.275 Notwithstanding any other provisions of this By-law, on the lands described as, Part of Lots 15 and 16, Concession South of Snyder's Road, and identified on the map forming Part 2A of Schedule 'A':
- (a) the following uses shall be prohibited:
 - (i) automotive repair facilities, such as maintenance garages, muffler/suspension repair facilities and body shops
 - (ii) outdoor storage, except within a rear yard between a building and the property line abutting the railway
 - (b) for the purposes of Section 22.316 (1), the following shall apply:
 - (i) outdoor storage shall include the storage of large construction equipment, diesel generators and heavy trucks
 - (ii) outdoor storage shall not include a storage facility catering to the storage of personal items, recreational trailers, boats, motor homes etc. normally associated with a self-storage facility
 - (c) the following regulations shall apply:
 - (i) the maximum building height shall be two (2) storeys
 - (ii) the minimum rear yard setback shall be 1.0m.

Notwithstanding any other provisions of this By-law, the lands described as, Part of Lots 15 and 16, Concession South of Snyder's Road, and identified on the map forming Part 2A of Schedule 'A' shall be subject to the (H) symbol indicating that the property shall be fully serviced prior to any development.

Council of the Corporation of the Township of Wilmot will remove the holding provision upon the issuance of a letter of clearance from the Director of Public Works of the Township of Wilmot (or designate) advising that adequate municipal water, sanitary sewer, and storm sewer capacity is available to the property for development to proceed and that the property has been connected to said services to the satisfaction of the Township of Wilmot.

22.276 Notwithstanding any other provisions of this By-law, as amended, for the lands described as Part of Lot 22 and 23, Concession North of Snyder's Road and illustrated on the map forming paragraph 22.276:

- (a) the lands identified as Area "A" on the map forming paragraph 22.276, may be used for the following specific uses, in addition to those uses permitted in Zone 1:
 - (i) a seasonal recreational campground open from April 1 to December 31 inclusive, consisting of a maximum of:
 - (a) 140 Camping Sites;
 - (b) 1000 sq. m. tenting area
 - (ii) a picnic shelter
 - (iii) a swimming pool
 - (iv) buildings and structures accessory to the operation of a seasonal recreational campground.
- (b) the lands identified as Area "A" on the map forming paragraph 22.276, shall not be used for a "Residential Building – Single Detached" as defined in Section 2.101.1 of this By-law.
- (c) the lands illustrated as Area "B" on the map forming paragraph 22.276 may be used for the following specific uses accessory to the seasonal campground permitted in Area "A" (which are deemed to be Type A land uses for the calculation of the MDS II formula), in addition to the uses permitted in Zone 1:
 - (i) a maintenance compound including buildings, structures and outdoor storage supplies and equipment used in the maintenance and operation of the seasonal campground;
 - (ii) a campground office for uses related solely to the operation of the seasonal campground;
 - (iii) a camp store, located within the campground office, selling camping related items to registered campers of the seasonal campground;
 - (iv) a second dwelling unit by use of a mobile home occupied by individuals engaged in the operation of the seasonal campground; and
 - (v) tile beds and associated sanitary sewage works for the treatment of sanitary sewage wastes from the seasonal campground operation.
- (d) Notwithstanding the provisions of this By-law, a golf course shall be prohibited on the lands zoned Zone 11 illustrated on on the map forming paragraph 22.276.
- (e) Notwithstanding the provisions of this By-law, the lands zoned Zone 11 illustrated on on the map forming paragraph 22.276 may be used for the following specific uses in addition to the uses permitted in Zone 11:
 - (i) management and harvesting of timber under agreement pursuant to the *Woodlands Improvements Act* or the *Forestry Act* or their successors;
 - (ii) harvesting of timber for personal use in accordance with the Region's Conservation of Trees in Woodlands By-law or its successor;
 - (iii) passive recreational activities and nature appreciation; and
 - (iv) private utilities and services associated with the campground operation.

22.277 Deleted.

22.278 Notwithstanding any other provisions of this By-law, the lands described as, Part of Lot 53, Plan 627 being Part 3, Plan 58R-2858, and identified on the map forming Part 2A of Schedule 'A' may be used for a "Residential Building – Duplex" in addition to the uses permitted in Section 8.1 of this By-law.

22.279 Notwithstanding the provisions of this By-law, the following regulations shall apply to the lands described as Lot 7, Plan 58M-203, and identified on the map forming Part 1 of Schedule 'A':

- (a) the minimum rear yard setback for accessory buildings and structures having a floor area greater than 10m² shall be 7m.

22.280 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 6, Concession 3, Block A, and Part of Mill Property, Plan 628 and identified on the map forming Part 6 of Schedule 'A' may be used for the following use in addition to the uses permitted in Section 8.1:

- (a) a "Residential Building – Duplex"

22.281 Notwithstanding any provisions of this By-law, the lands described as Part of Lot 7, Concession South of Erb's Road and illustrated on the map forming paragraph 22.281 may be used for one accessory apartment within an accessory structure in addition to the uses permitted in Section 7.4.

Notwithstanding any provisions of this By-law, the lands described as Part of Lot 7, Concession South of Erb's Road and illustrated on the map forming paragraph 22.281 shall be subject to the (H) symbol indicating that prior to one accessory apartment within an accessory structure being permitted, the Region shall be satisfied that:

- (a) a Record of Site Condition is not required; or
- (b) a Record of Site Condition has been acknowledged by the Ministry of the Environment, Conservation and Parks.

Council of the Township of Wilmot will remove the holding symbol, upon confirmation from the Region that the requirement of (a) or (b) has been completed in accordance with their requirements.

22.282 Notwithstanding any other provisions of this By-law, on the lands described as Lot 1 and Part of Lot 2, Plan 983, and identified on the map forming Part 1 of Schedule 'A', up to three dwelling units may be permitted on the property within one building and situated on any level without another permitted use being located on the property.

22.283 Notwithstanding the provisions of this By-law, the following regulations shall apply to the lands described as Lot 4, Plan 633 and identified on the map forming Part 2A of Schedule 'A' of this By-law:

- (a) the minimum lot width and lot frontage shall be 12.6m; and
- (b) the minimum floor area for a dwelling unit shall be 80m².

22.284 Notwithstanding any other provisions of this By-law, the following regulations shall apply to the lands described as, Lot 1, Plan 627, and identified on the map forming Part 1 of Schedule 'A':

- (a) the maximum number of dwelling units shall be twelve (12) contained within one residential building
- (b) the minimum left side yard setback shall be 1.8m;
- (c) off-street parking may be provided in front of the front yard setback.

Notwithstanding any other provisions of this By-law, the lands described as, Lot 1, Plan 627, and identified on the map forming Part 1 of Schedule 'A', shall be subject to the (H) symbol indicating that prior to development a record of site condition has been acknowledged by the Ministry of the Environment, Conservation and Parks.

Council of the Township will remove the holding symbol, upon confirmation from the Region that the requirement for a record of site condition has been completed in accordance with their requirements.

22.285 Notwithstanding any other provisions of this By-law, the following additional use shall be permitted on the lands described as, Part of Lots 17 and 18, Concession 4, Block B, being Part 1, Plan 58R-16333, and illustrated on the map forming paragraph 22.285:

- (a) one dwelling unit within an accessory building as a use accessory to a residential building – one unit

22.286 Notwithstanding any other provisions of this By-law, the following Minimum Distance Separation 1 calculations for a "new or expanding zone or designation for an institutional use outside of a settlement area") shall apply to the lands described as, Part of Lot 12, Concession South of Erb's Road, being Parts 1 and 4, Plan 58R-6075 and Parts 1 and 2, Plan 58R-20516 save and except Parts 3, 4 and 5, Plan 58R-20516 and illustrated on the map forming Part 40 of Schedule 'A':

- (a) the minimum distance from a livestock barn shall be 553m

(b) the minimum distance from manure storage shall be 598m

22.287 Deleted.

22.288 Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 10 and Lot 11, west side of Wilmot St and Lot 12 and Part Lot 13 in rear of lots, west side of Wilmot St, Smith's Plan and identified on the map forming Part 1 of Schedule 'A', subject to the following regulations:

(a) the minimum front yard setback shall be 3.5m.

Notwithstanding any other provisions of this By-law, the lands described as Part of Lot 10 and Lot 11, west side of Wilmot St and Lot 12 and Part Lot 13 in rear of lots, west side of Wilmot St, Smith's Plan, and identified on the map forming Part 1 of Schedule 'A', shall be subject to the (H) symbol indicating that prior to development, an archaeological assessment is required to be acknowledged by the Ministry of Heritage, Sport, Tourism and Culture Industries.

Council of the Township will remove the holding symbol, upon confirmation from the Region that the requirement for an archaeological assessment has been completed in accordance with their requirements.

22.289 Notwithstanding any other provisions of this By-law, the following additional use shall be permitted on the lands described as, Part of Lot 23, Concession South of Bleams Road, being Part 1, Plan 58R-13711, and identified on the map forming Part 1 of Schedule 'A':

(a) two additional dwelling units (attached).

22.290 Notwithstanding any other provisions of this By-law, on the lands described as Part of Lots 1 and 2, Concession 1, Block B and illustrated on the map forming Part 44 and 45 of Schedule 'A', farming may be permitted in addition to the uses now permitted under Section 18 - Zone 12.

SECTION 23: ADMINISTRATION, ENFORCEMENT AND PENALTIES:

23.1 Administration:

This By-law shall be administered by such Township employees as may from time to time be appointed by the Council of the Corporation of the Township of Wilmot.

23.2 Penalty:

Every person who contravenes any of the provisions of this By-law shall upon conviction be subject to the penalty clause(s) pursuant to Section 67 of the Planning Act, R.S.O. 1990, c. P.13, as amended.

23.3 Validity:

If any provision of this By-law, including anything shown on the Zoning Maps, is for any reason held to be invalid, it is hereby declared to be the intention that all the remaining provisions of the said By-law shall remain in force and effect until repealed, notwithstanding that one or more provisions thereof have been declared to be invalid.

23.4 Technical Revisions to the Zoning By-Law:

Technical revisions may be made to this By-law without the need for a Zoning By-law Amendment. Technical revisions means the correction of numbering, cross-referencing, grammar, punctuation or typographical errors, mapping errors, or revisions to format in a manner that does not change the intent of this By-law.

23.5 By-laws Repealed:

From the coming into force of By-law 2020-26, being a by-law to amend By-law 83-38, the following Township By-laws are repealed:

23.5.1 All by-laws passed under Section 34 of the Planning Act, or its predecessor, that preceded By-law 83-38.

23.5.2 All by-laws passed under Section 34 of the Planning Act that amended By-law 83-38 prior to the passing of By-law 2020-26 except by-laws that authorize a temporary use under Section 39 or 39.1 of the Planning Act and have not expired.

23.6 Effective Date of By-law:

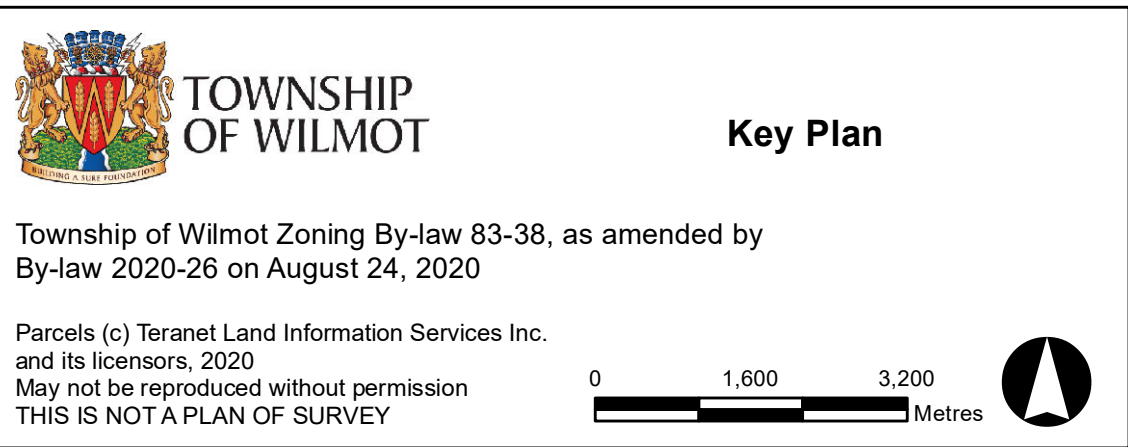
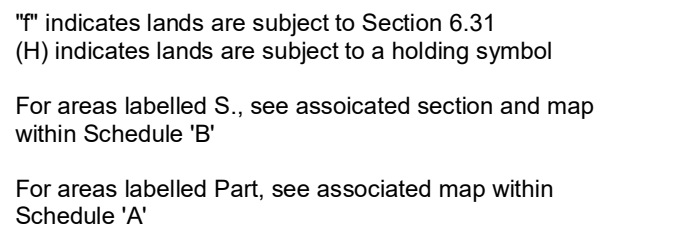
This By-law shall come into effect on the final passing thereof by the Council of the Corporation of the Township of Wilmot subject to compliance with the provisions of the Planning Act, R.S.O. 1990, c. P.13 and amendments thereto.

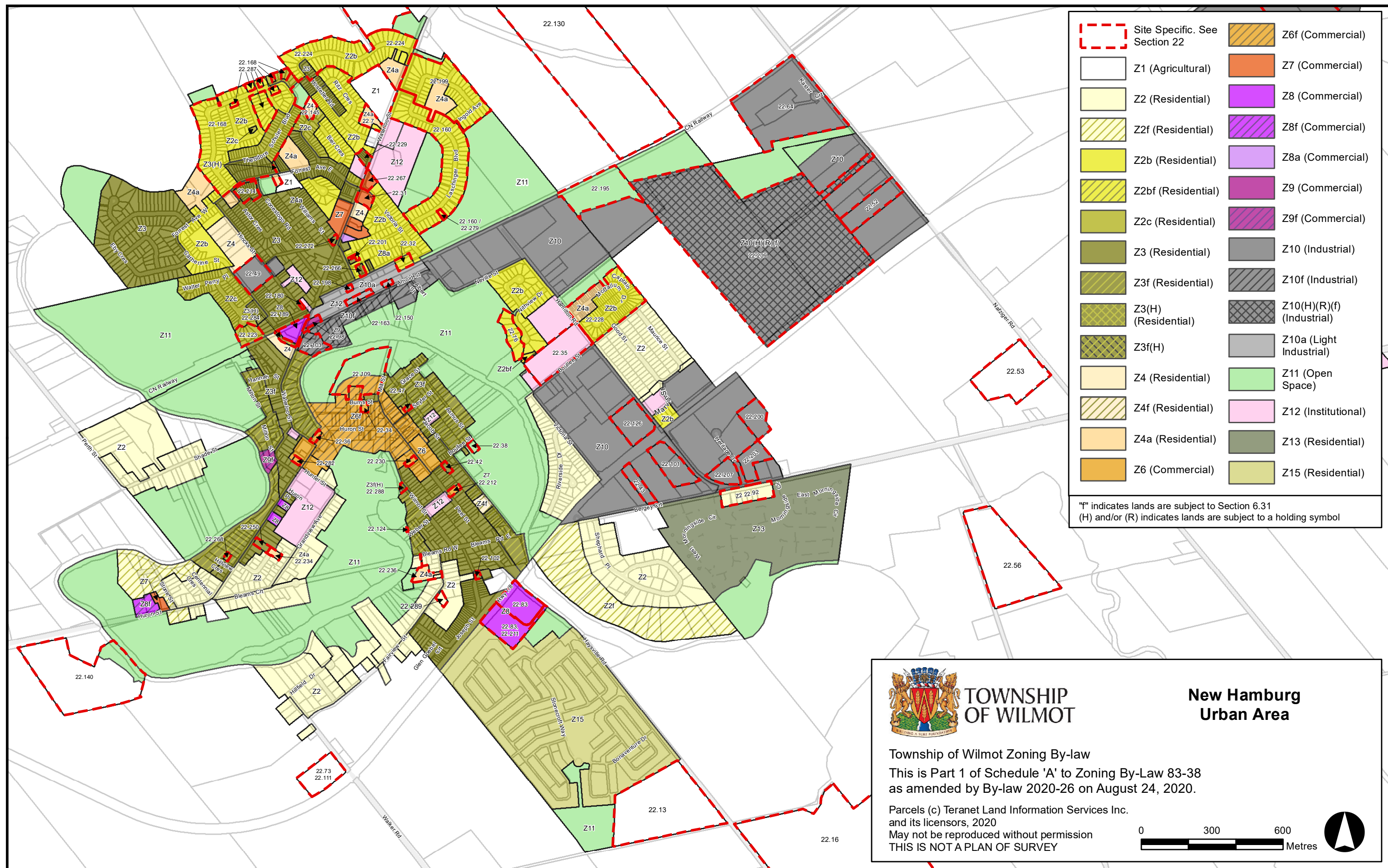
READ a first and second time on the **24th** day of **August, 2020**.

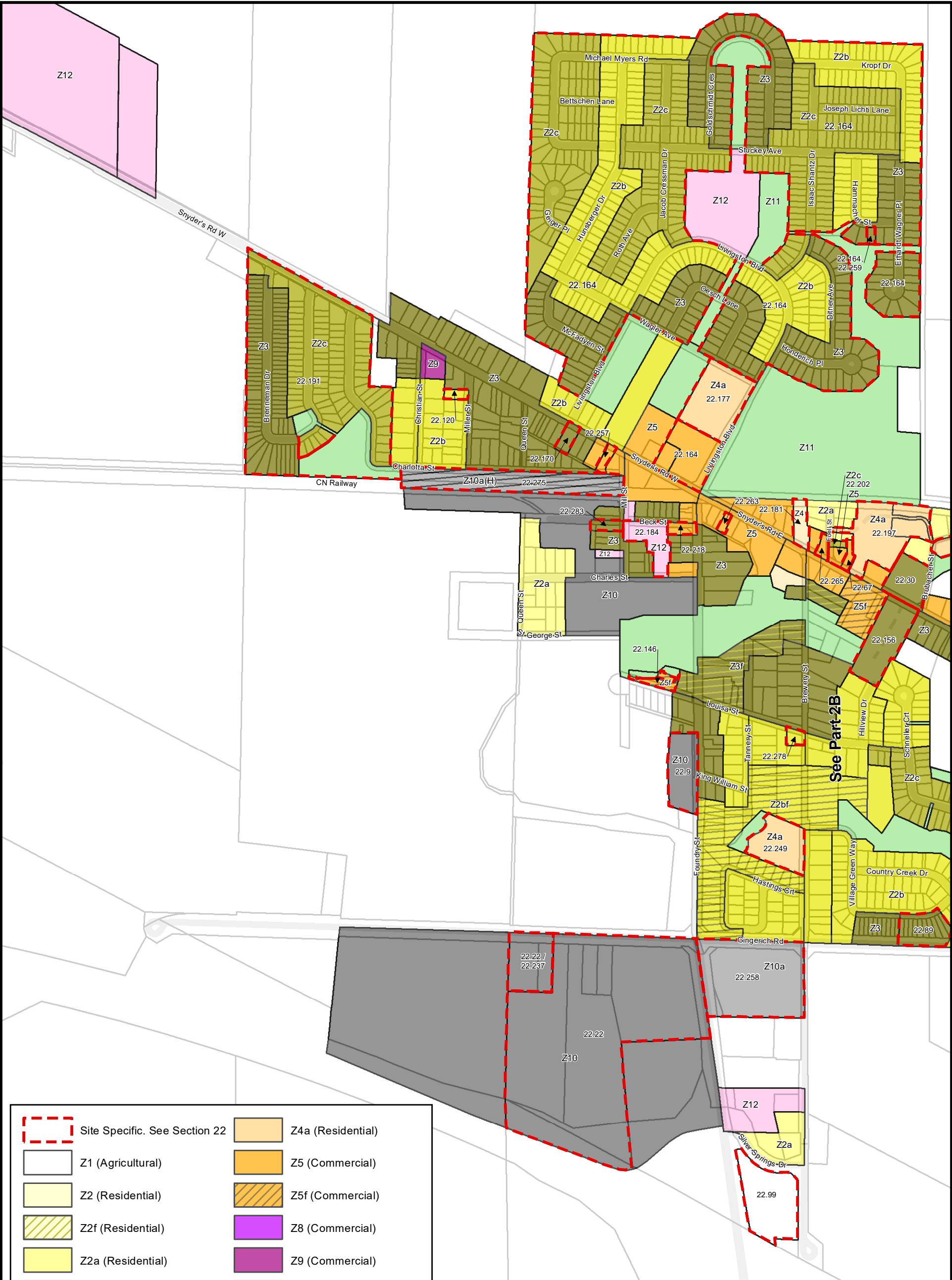
READ a third time and finally passed in Open Council on the **24th** day of **August, 2020**.

MAYOR

CLERK

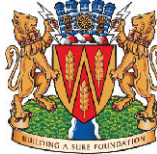






- Site Specific. See Section 22
- Z1 (Agricultural)
- Z2 (Residential)
- Z2f (Residential)
- Z2a (Residential)
- Z2b (Residential)
- Z2bf
- Z2c (Residential)
- Z3 (Residential)
- Z3f (Residential)
- Z4 (Residential)
- Z4a (Residential)
- Z5 (Commercial)
- Z5f (Commercial)
- Z8 (Commercial)
- Z9 (Commercial)
- Z10 (Industrial)
- Z10a (Light Industrial)
- Z10a(H) (Light Industrial)
- Z11 (Open Space)
- Z12 (Institutional)

"f" indicates lands are subject to Section 6.31
(H) indicates lands are subject to a holding symbol

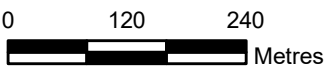


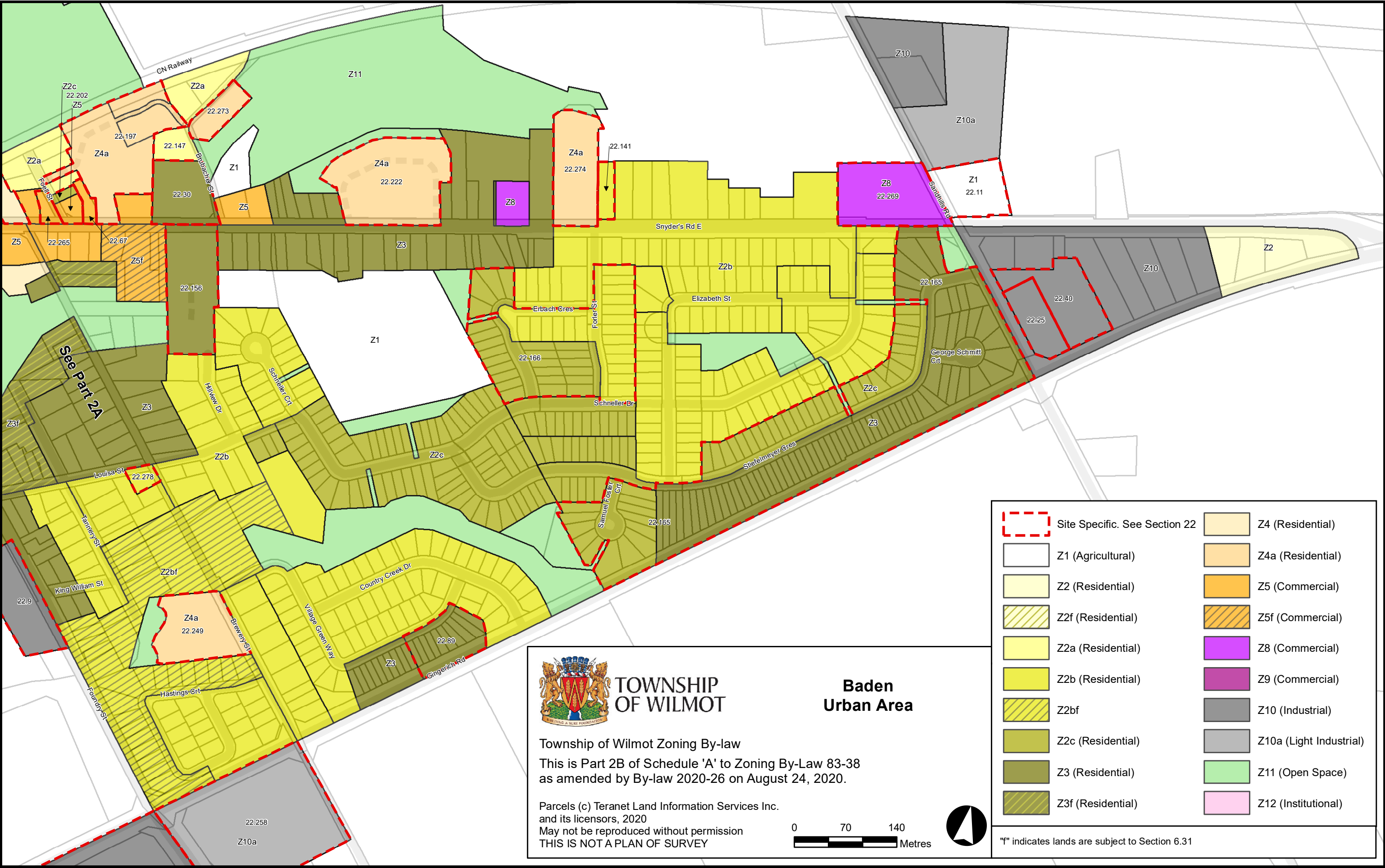
TOWNSHIP OF WILMOT

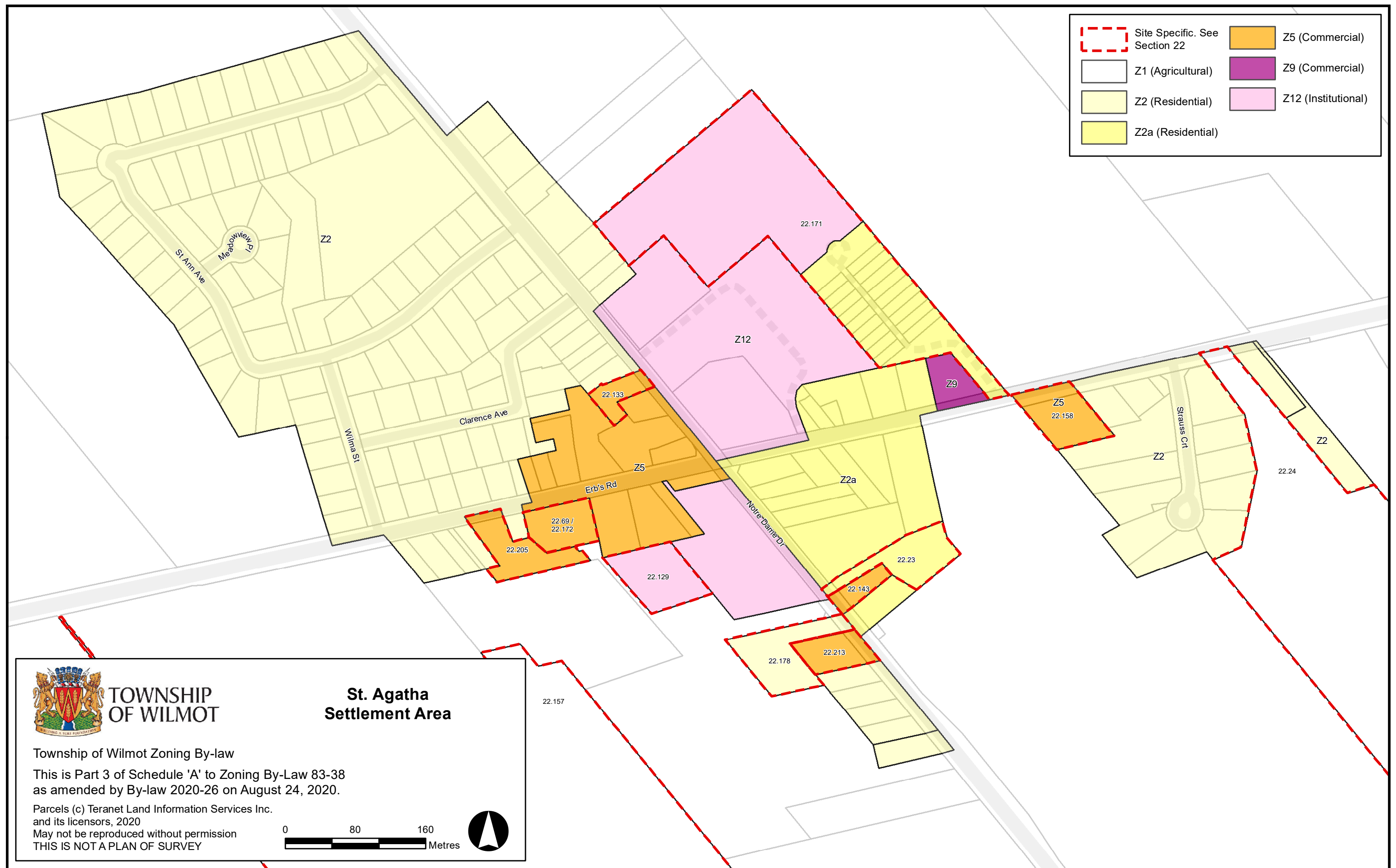
Baden Urban Area

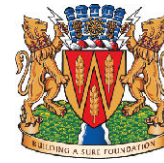
Township of Wilmot Zoning By-law
This is Part 2A of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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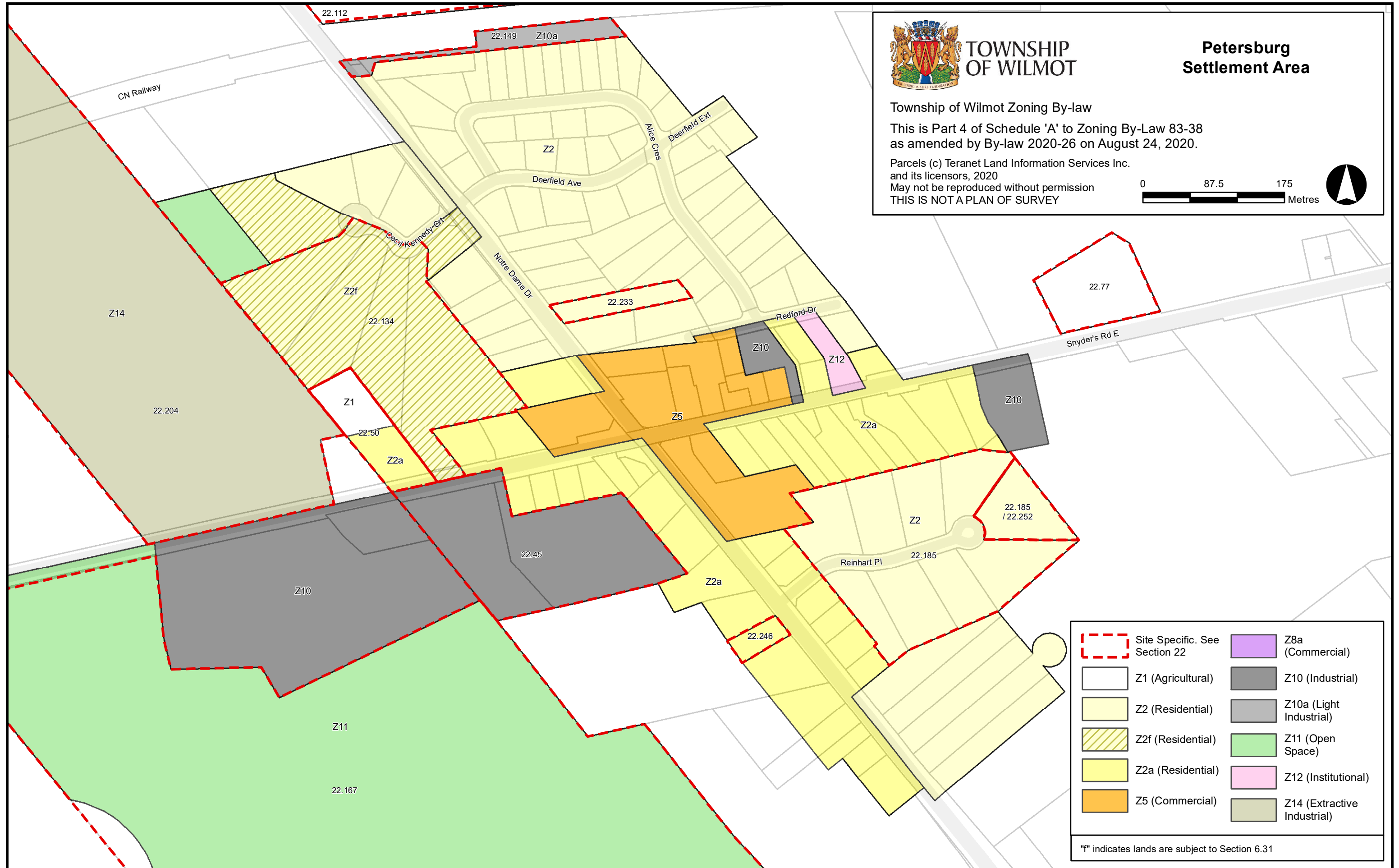
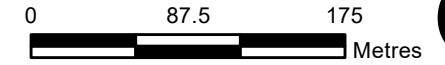
TOWNSHIP OF WILMOT

Petersburg Settlement Area

Township of Wilmot Zoning By-law

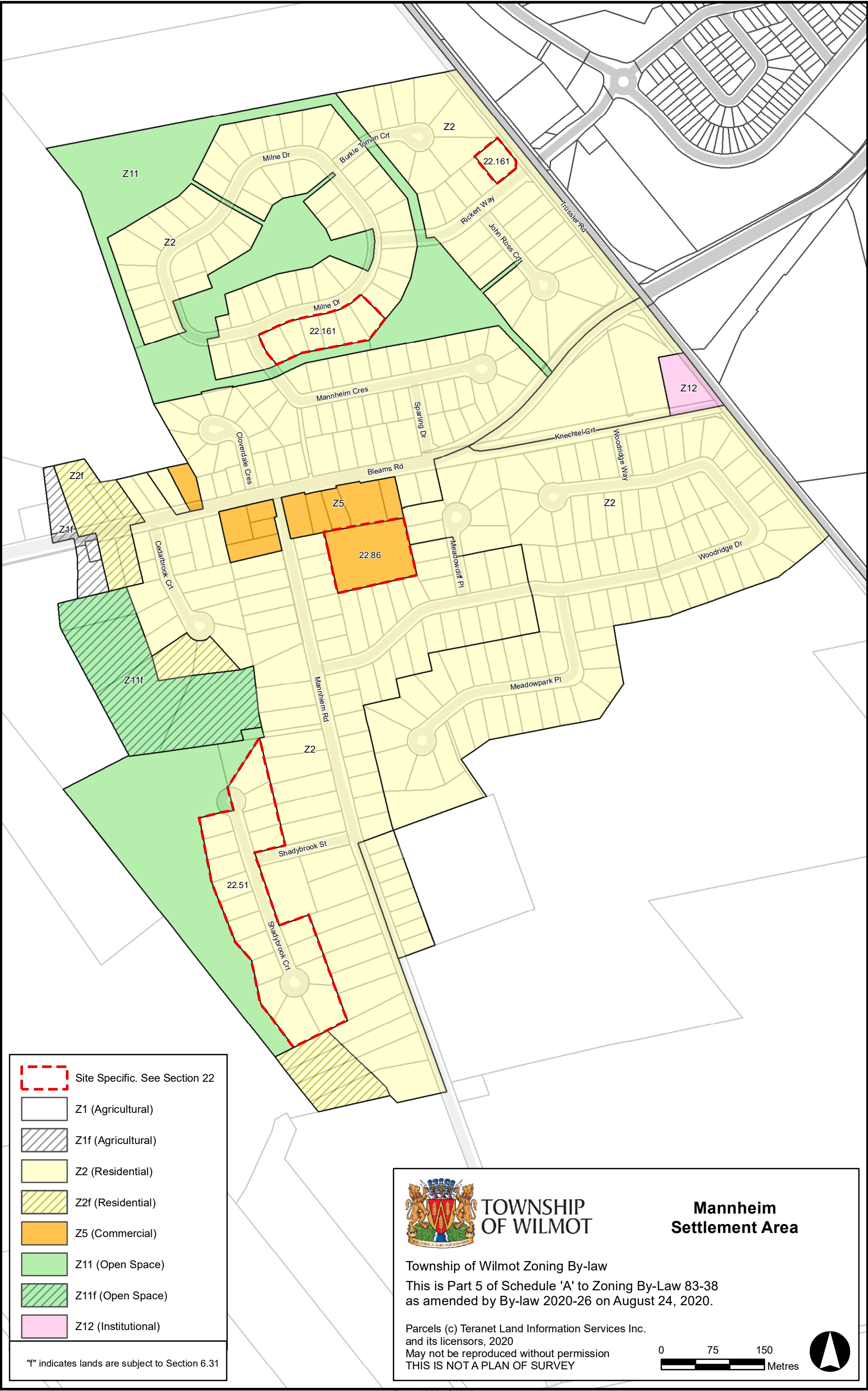
This is Part 4 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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	Site Specific. See Section 22		Z8a (Commercial)
	Z1 (Agricultural)		Z10 (Industrial)
	Z2 (Residential)		Z10a (Light Industrial)
	Z2f (Residential)		Z11 (Open Space)
	Z2a (Residential)		Z12 (Institutional)
	Z5 (Commercial)		Z14 (Extractive Industrial)

"f" indicates lands are subject to Section 6.31



Site Specific. See Section 22

Z1 (Agricultural)

Z1f (Agricultural)

Z2 (Residential)

Z2f (Residential)

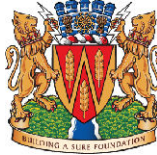
Z5 (Commercial)

Z11 (Open Space)

Z11f (Open Space)

Z12 (Institutional)

"f" indicates lands are subject to Section 6.31



TOWNSHIP
OF WILMOT

Mannheim
Settlement Area


Township of Wilmot Zoning By-law

This is Part 5 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

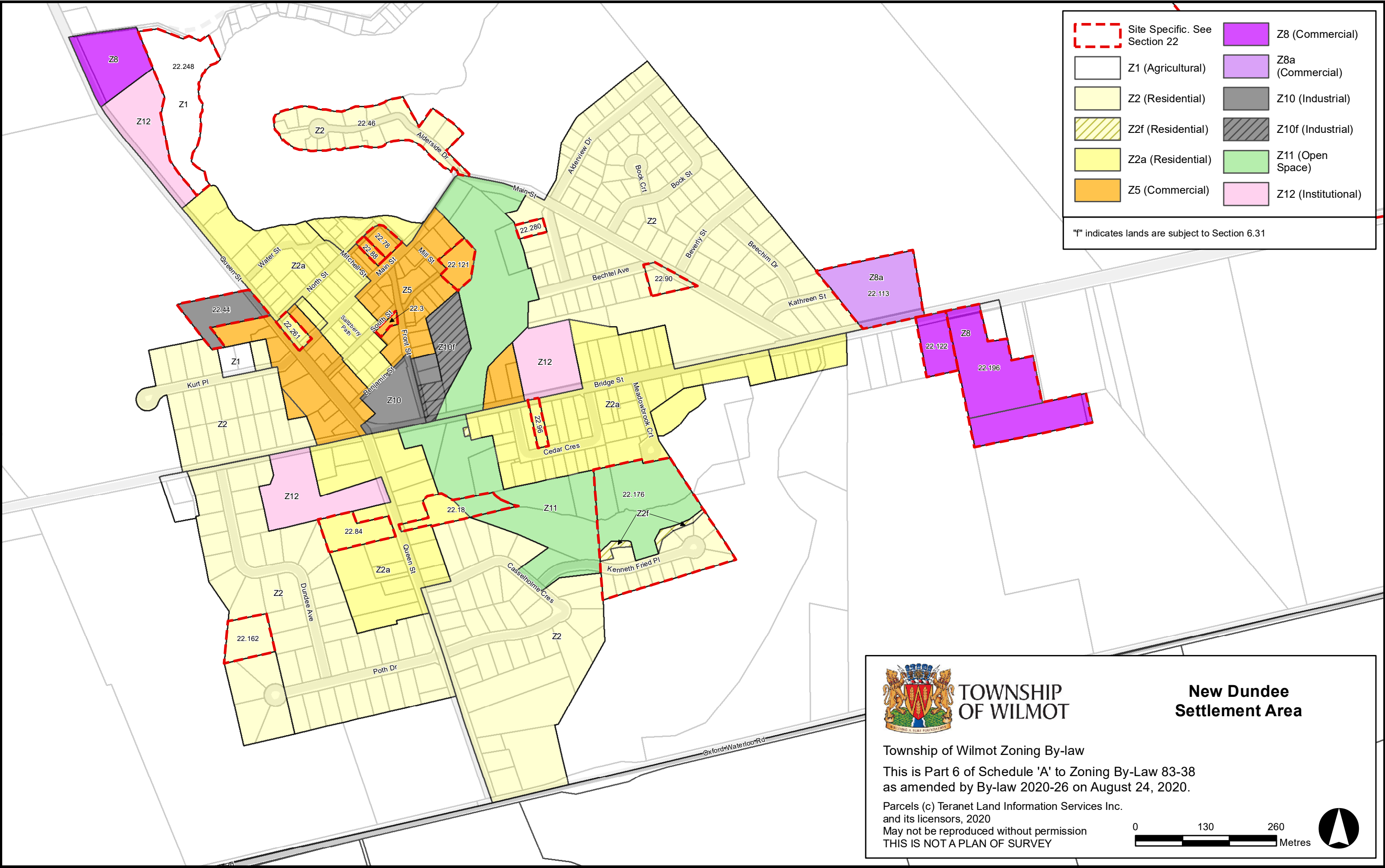
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075150

Metres



Page 1089 of 1218



Site Specific. See Section 22

Z1 (Agricultural)

Z2 (Residential)

Z2f (Residential)

Z2a (Residential)

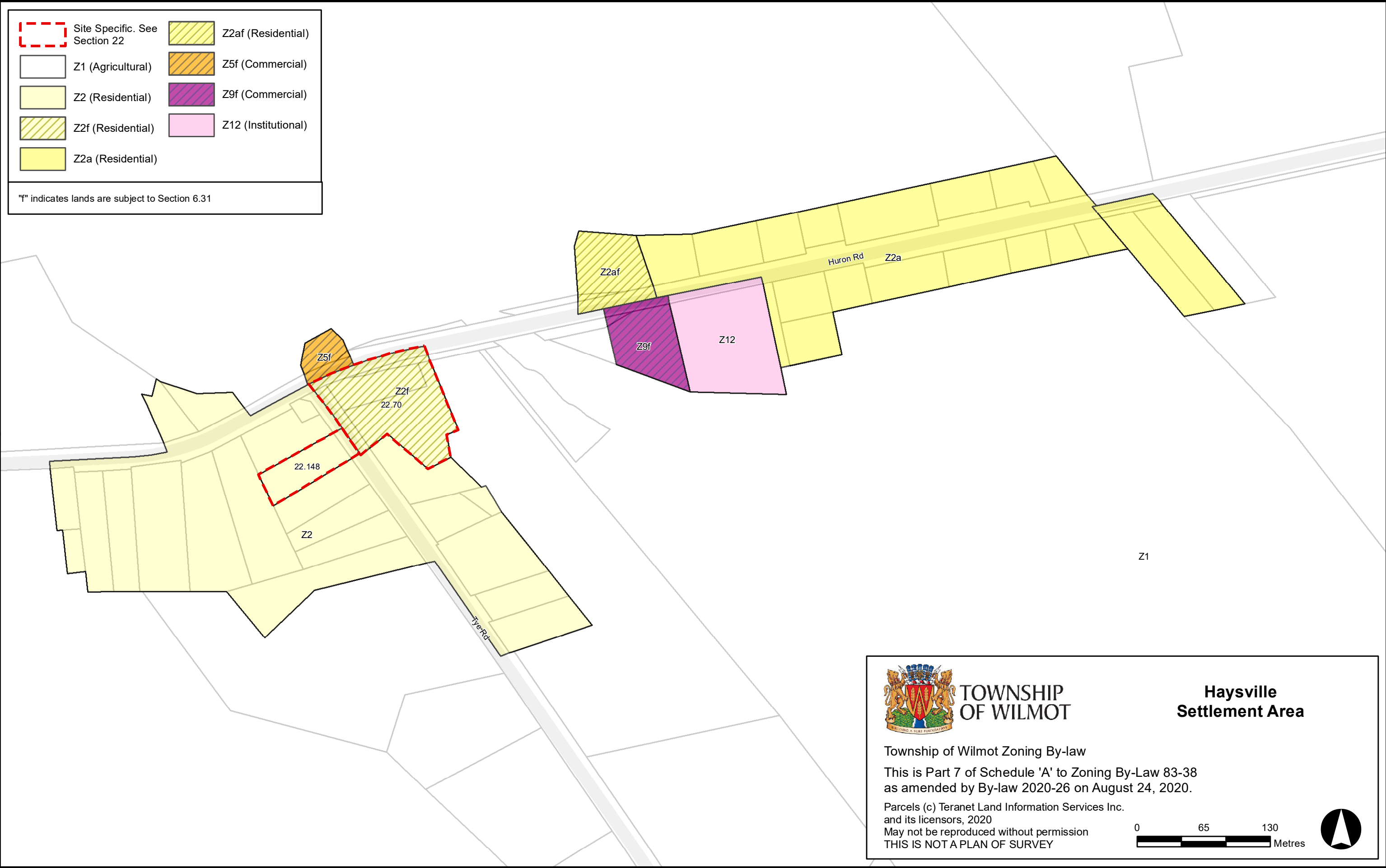
Z2af (Residential)

Z5f (Commercial)

Z9f (Commercial)

Z12 (Institutional)

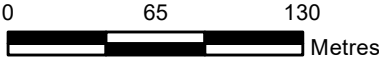
"f" indicates lands are subject to Section 6.31

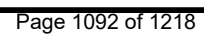



TOWNSHIP OF WILMOT

Haysville Settlement Area

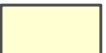
Township of Wilmot Zoning By-law
This is Part 7 of Schedule 'A' to Zoning By-Law 83-38 as amended by By-law 2020-26 on August 24, 2020.
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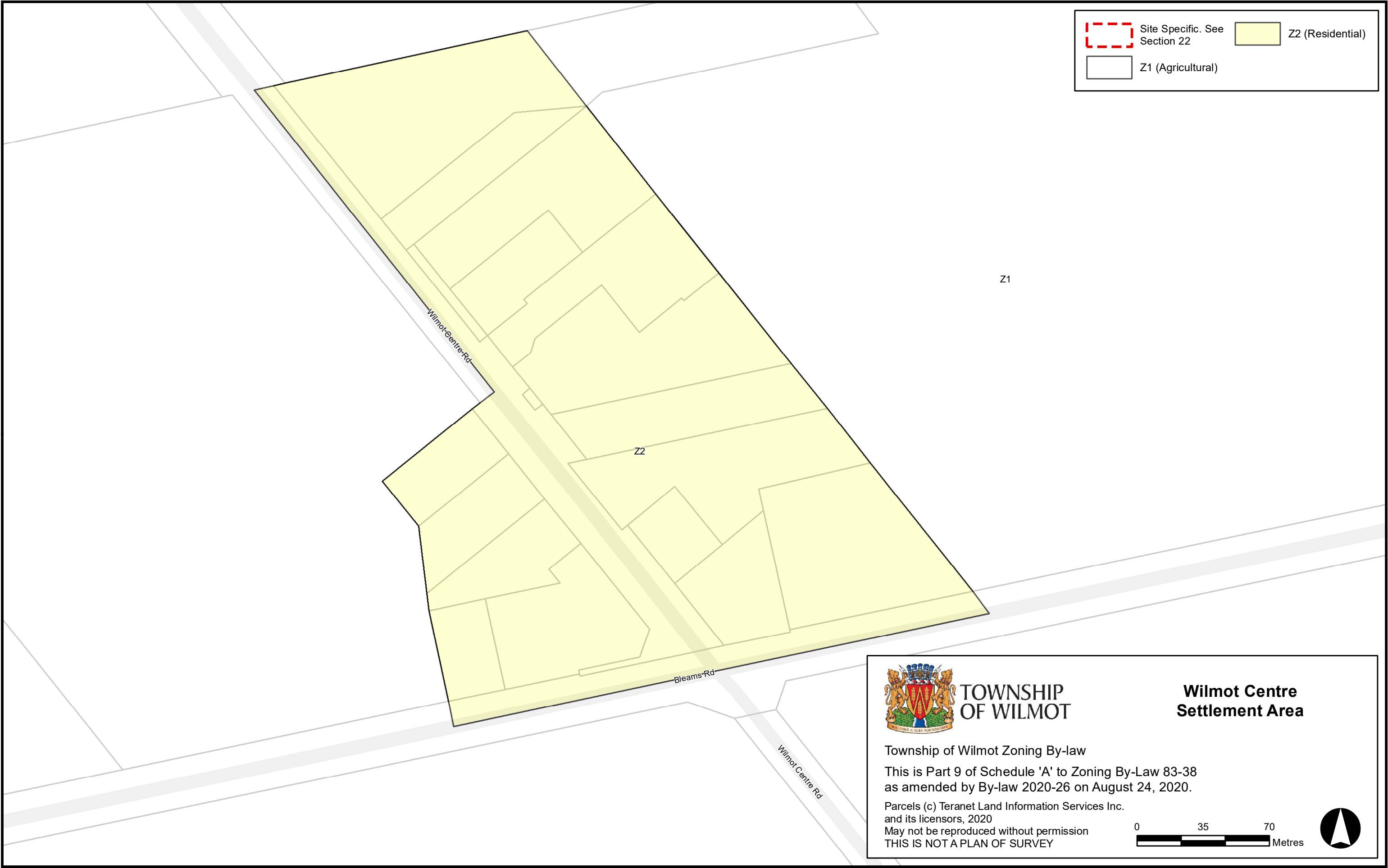
Site Specific. See
Section 22



Z2 (Residential)



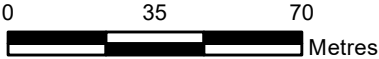
Z1 (Agricultural)








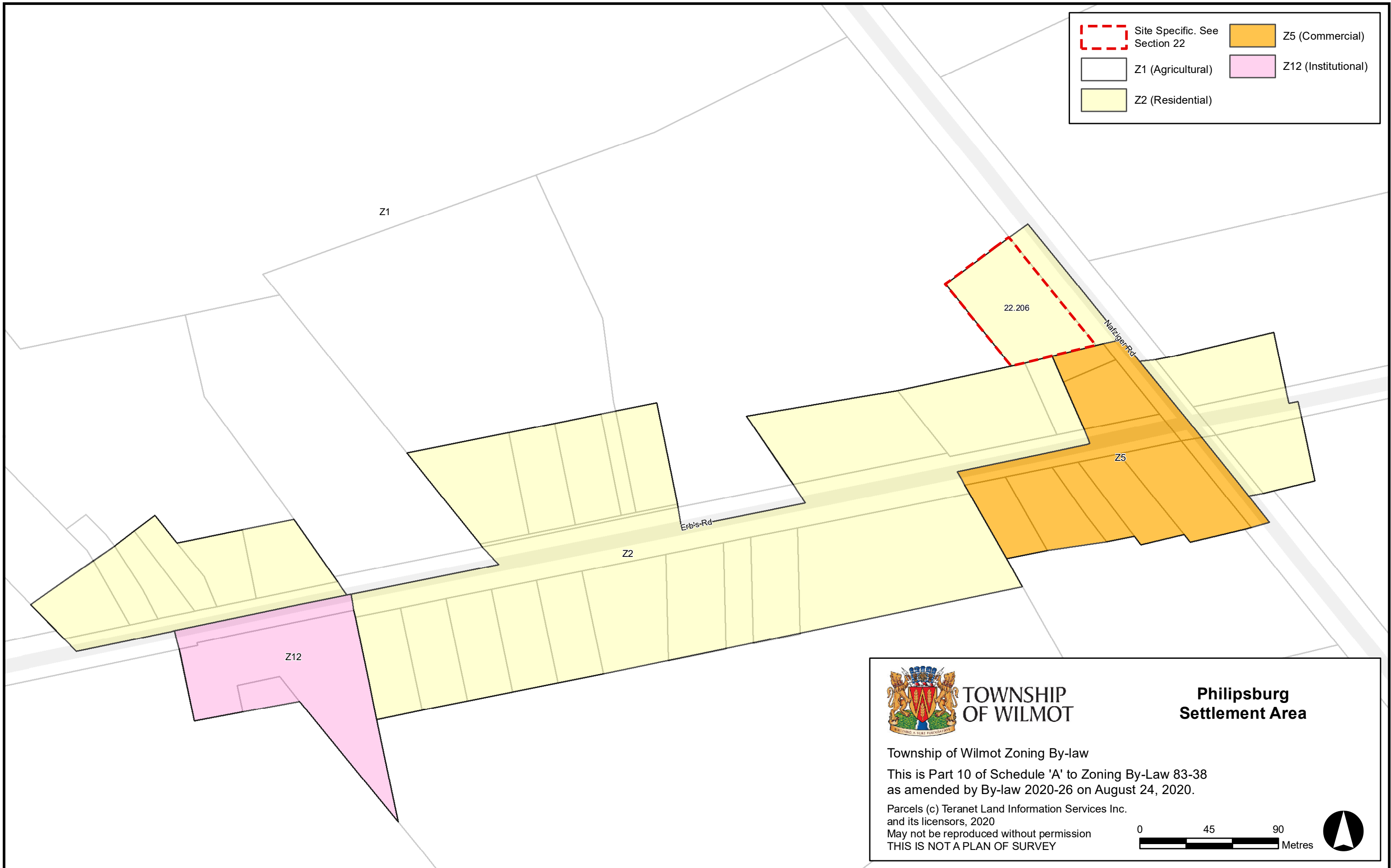
TOWNSHIP
OF WILMOT

Wilmot Centre
Settlement Area

Township of Wilmot Zoning By-law
This is Part 9 of Schedule 'A' to Zoning By-Law 83-38
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	Site Specific. See Section 22		Z5 (Commercial)
	Z1 (Agricultural)		Z12 (Institutional)
	Z2 (Residential)		



**TOWNSHIP
OF WILMOT**

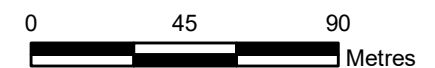
**Philipsburg
Settlement Area**


Township of Wilmot Zoning By-law

This is Part 10 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

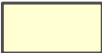
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Site Specific. See
Section 22



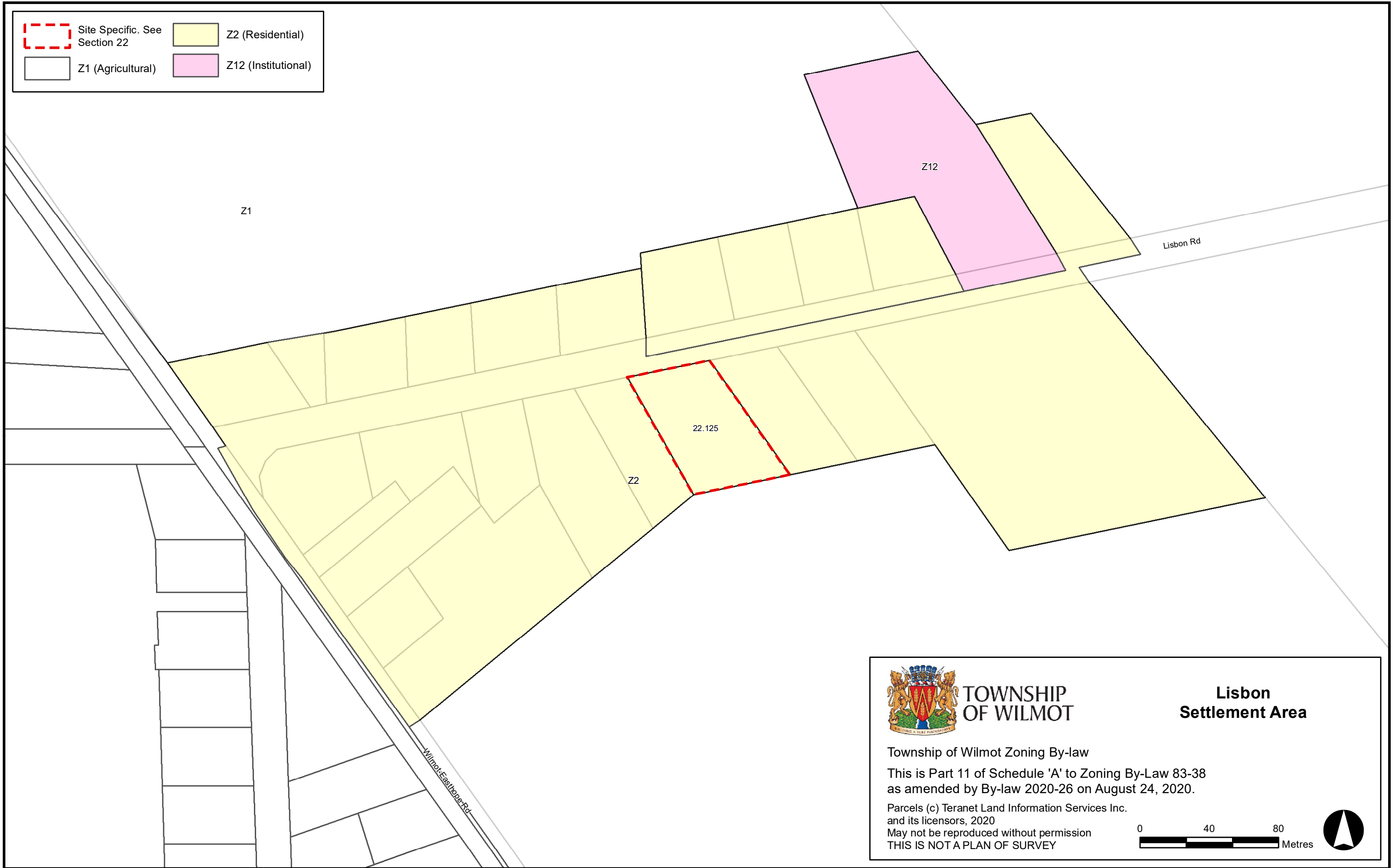
Z2 (Residential)



Z1 (Agricultural)



Z12 (Institutional)



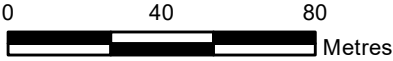
**TOWNSHIP
OF WILMOT**

**Lisbon
Settlement Area**

Township of Wilmot Zoning By-law

This is Part 11 of Schedule 'A' to Zoning By-Law 83-38
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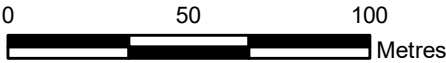


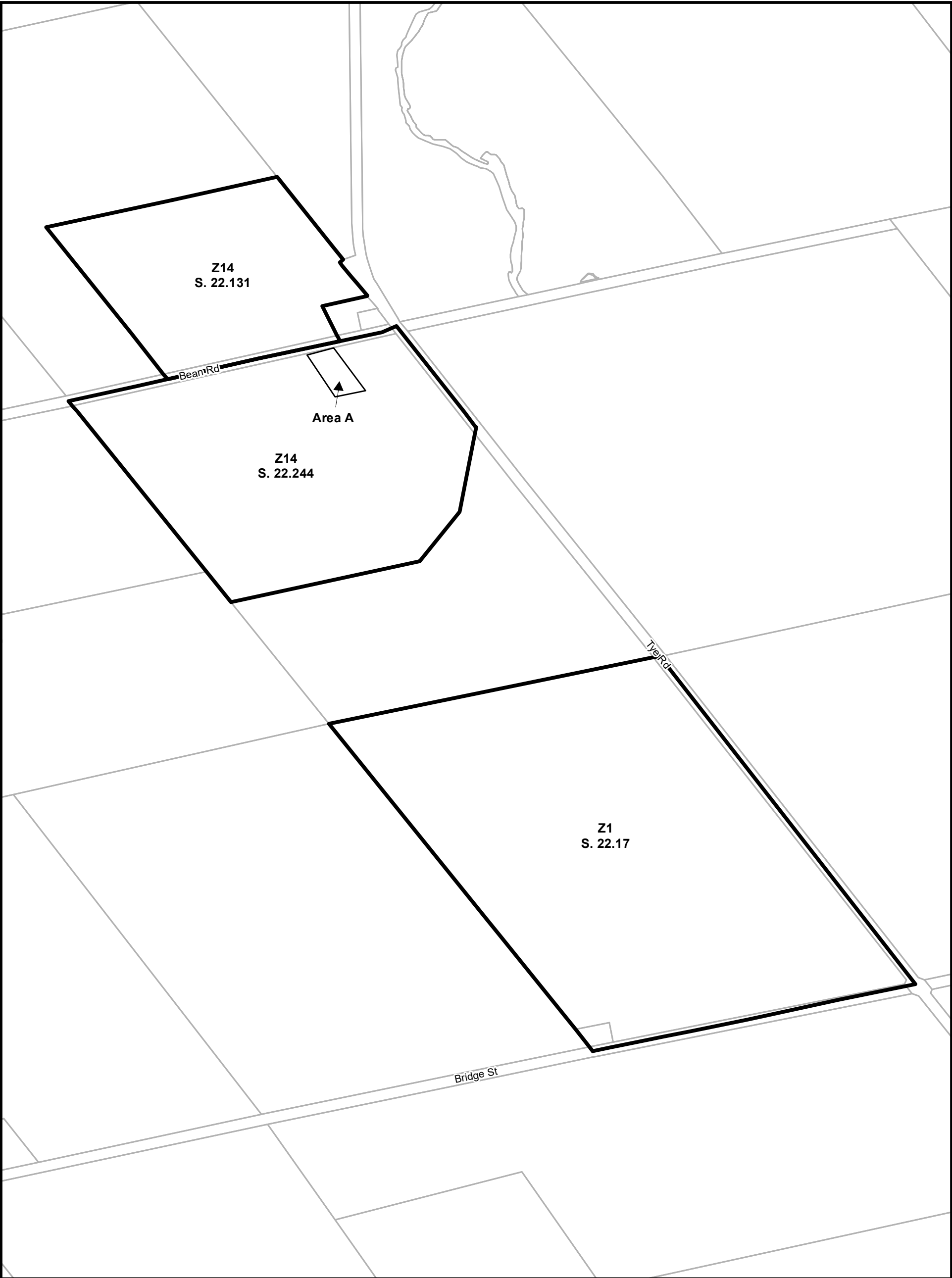
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 12 of Schedule 'A' to Zoning By-Law 83-38
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**Lot 5
Concession 4
Block A**



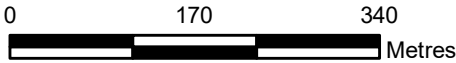


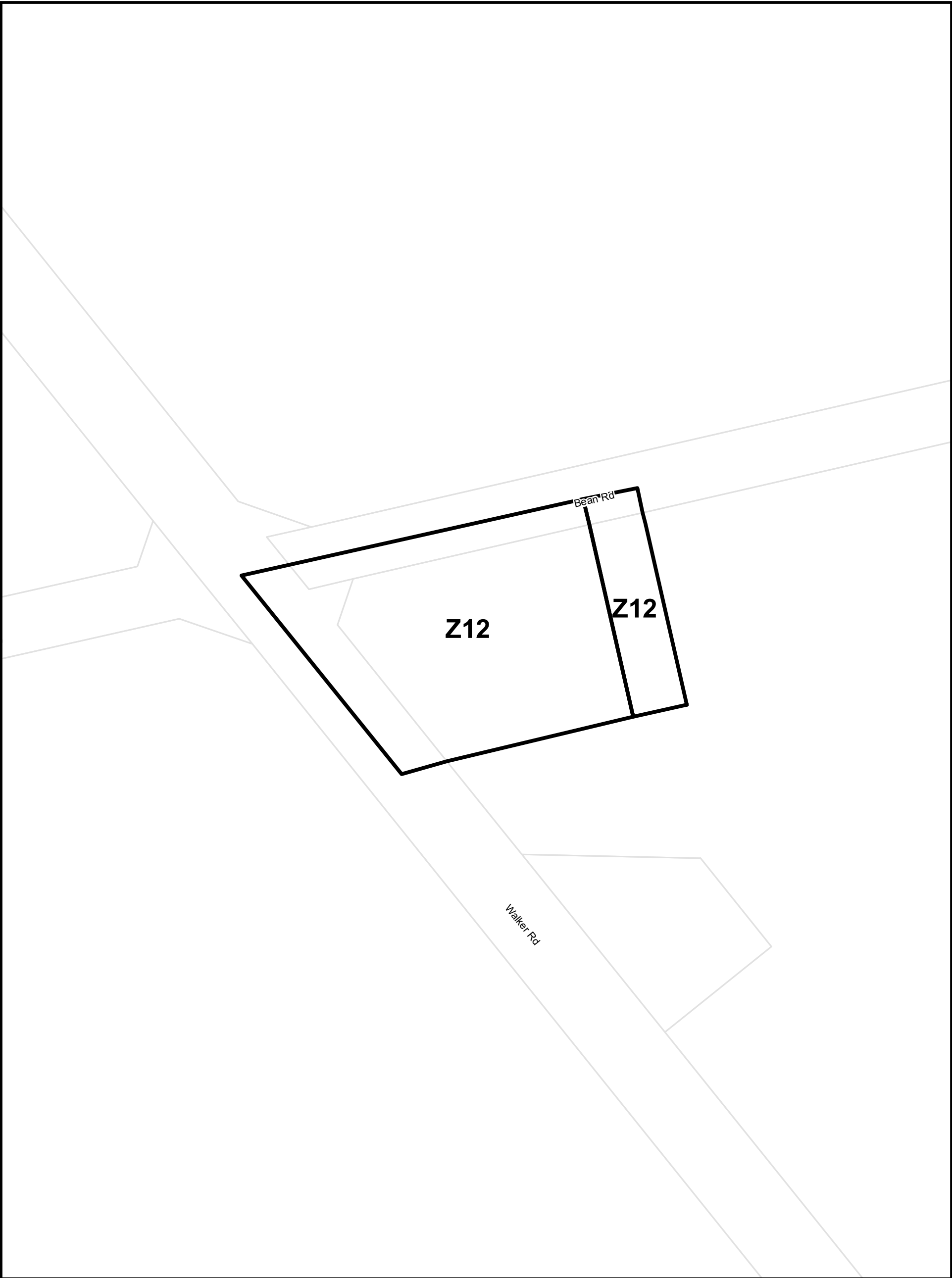
TOWNSHIP OF WILMOT

Township of Wilmot Zoning By-law
This is Part 13 of Schedule 'A' to Zoning By-Law 83-38
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Lot 22 Concession 3 Block A



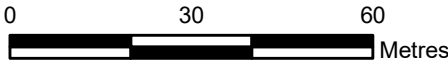


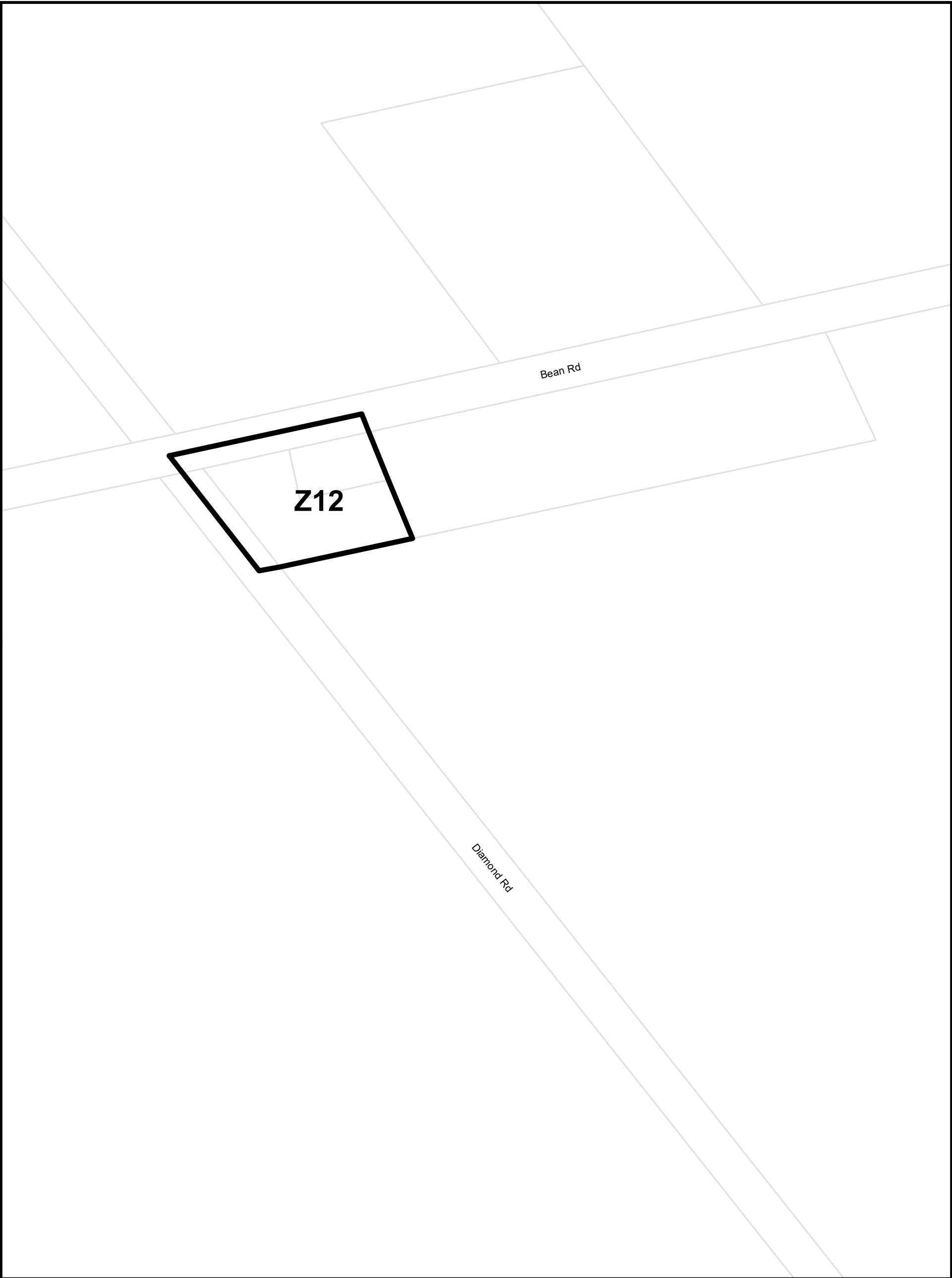
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 14 of Schedule 'A' to Zoning By-Law 83-38
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**Lot 24
Concession 3
Block A**



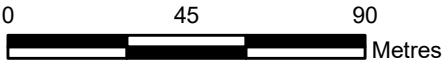


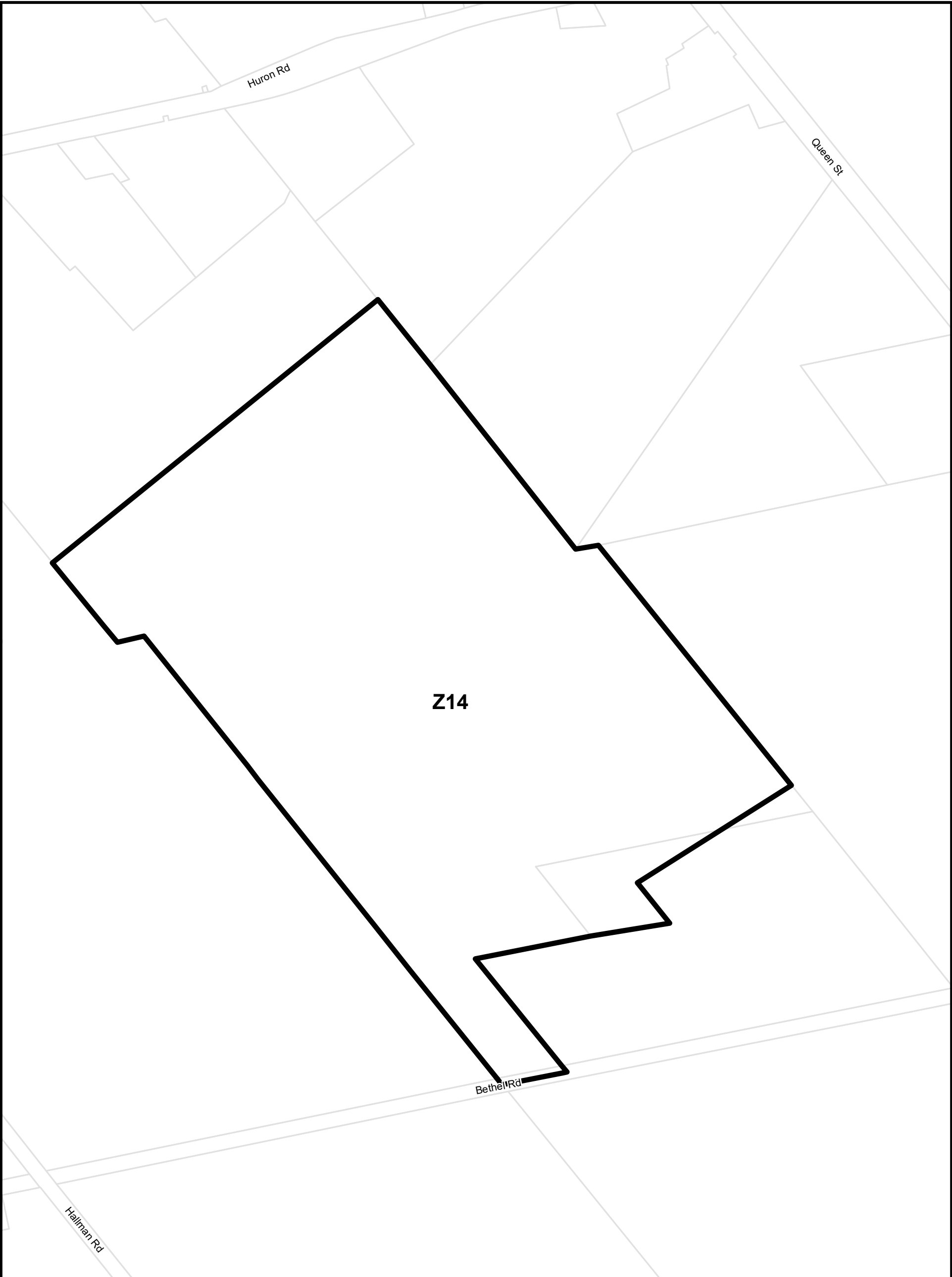
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 15 of Schedule 'A' to Zoning By-Law 83-38
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**Lot 30
Concession 3
Block A**



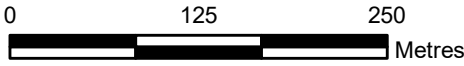


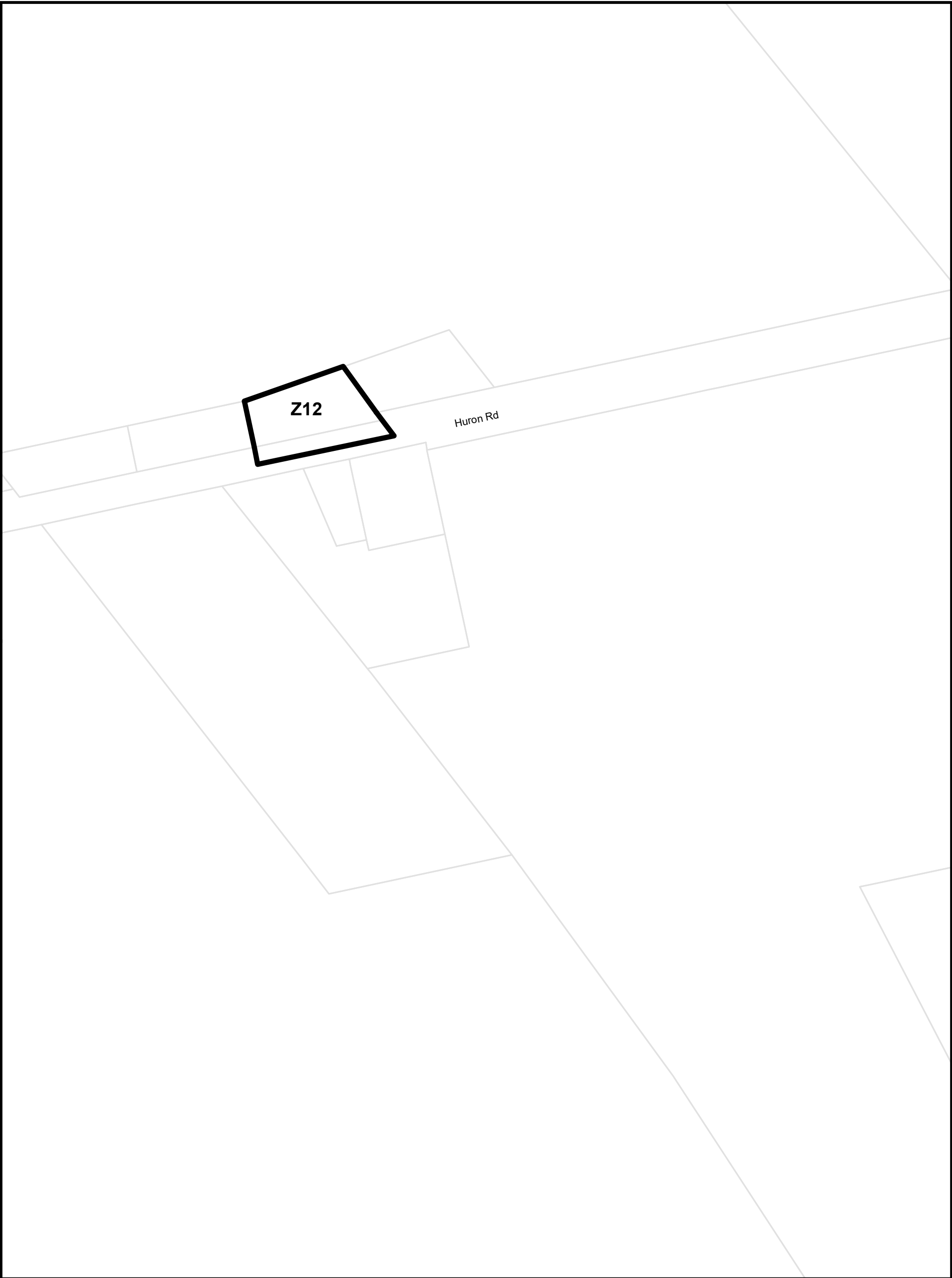
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 16 of Schedule 'A' to Zoning By-Law 83-38
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**Lot 8
Concession 2
Block A**



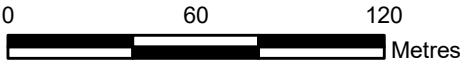


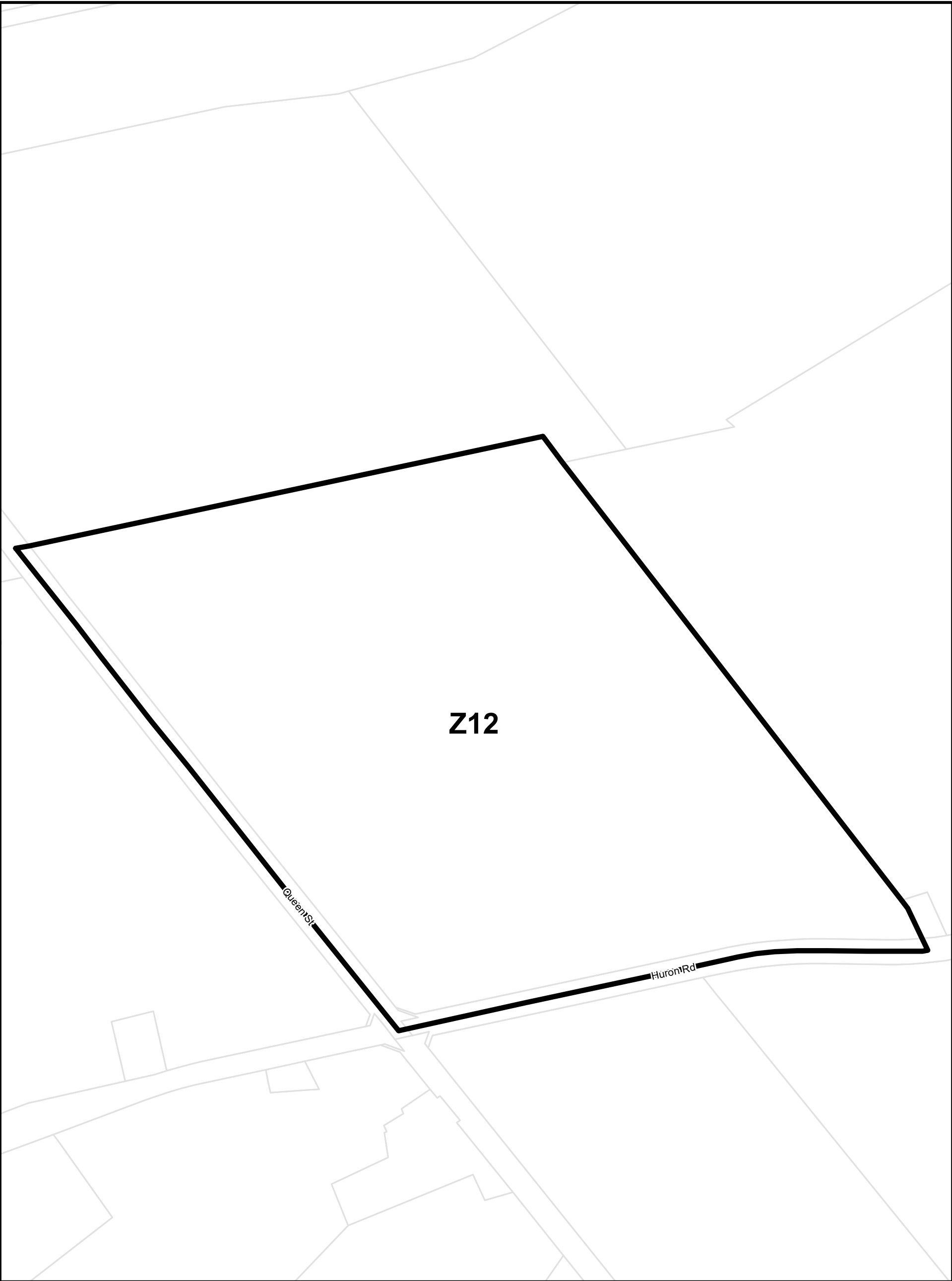
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 17 of Schedule 'A' to Zoning By-Law 83-38
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**Lot 4
Concession 1
Block A**



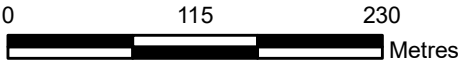


**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 18 of Schedule 'A' to Zoning By-Law 83-38
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**Lot 6
Concession 1
Block A**



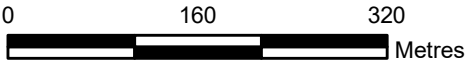


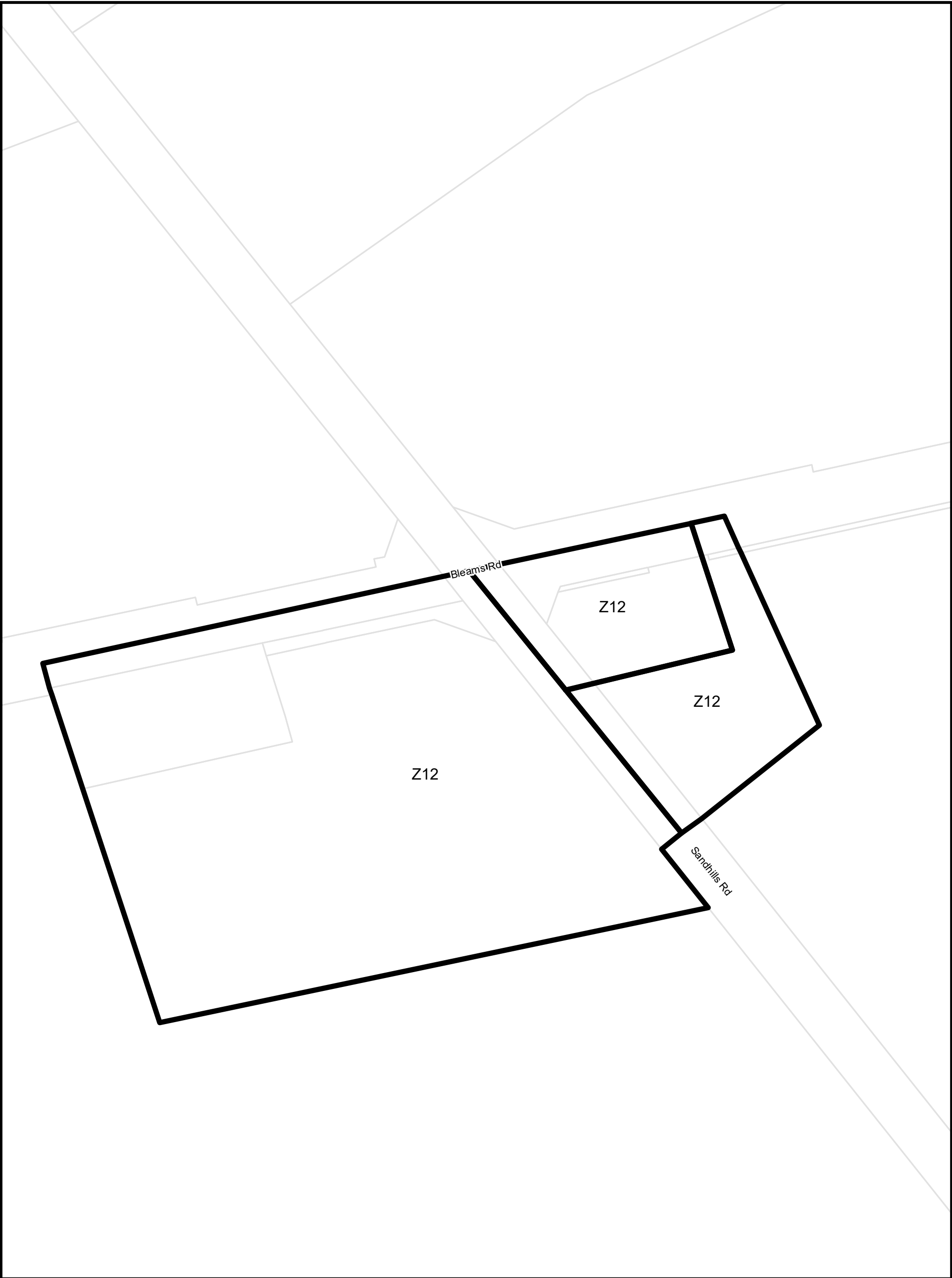
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 19 of Schedule 'A' to Zoning By-Law 83-38
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**Lot 7
Concession 1
Block A**



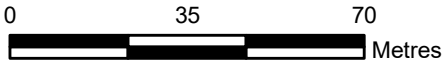


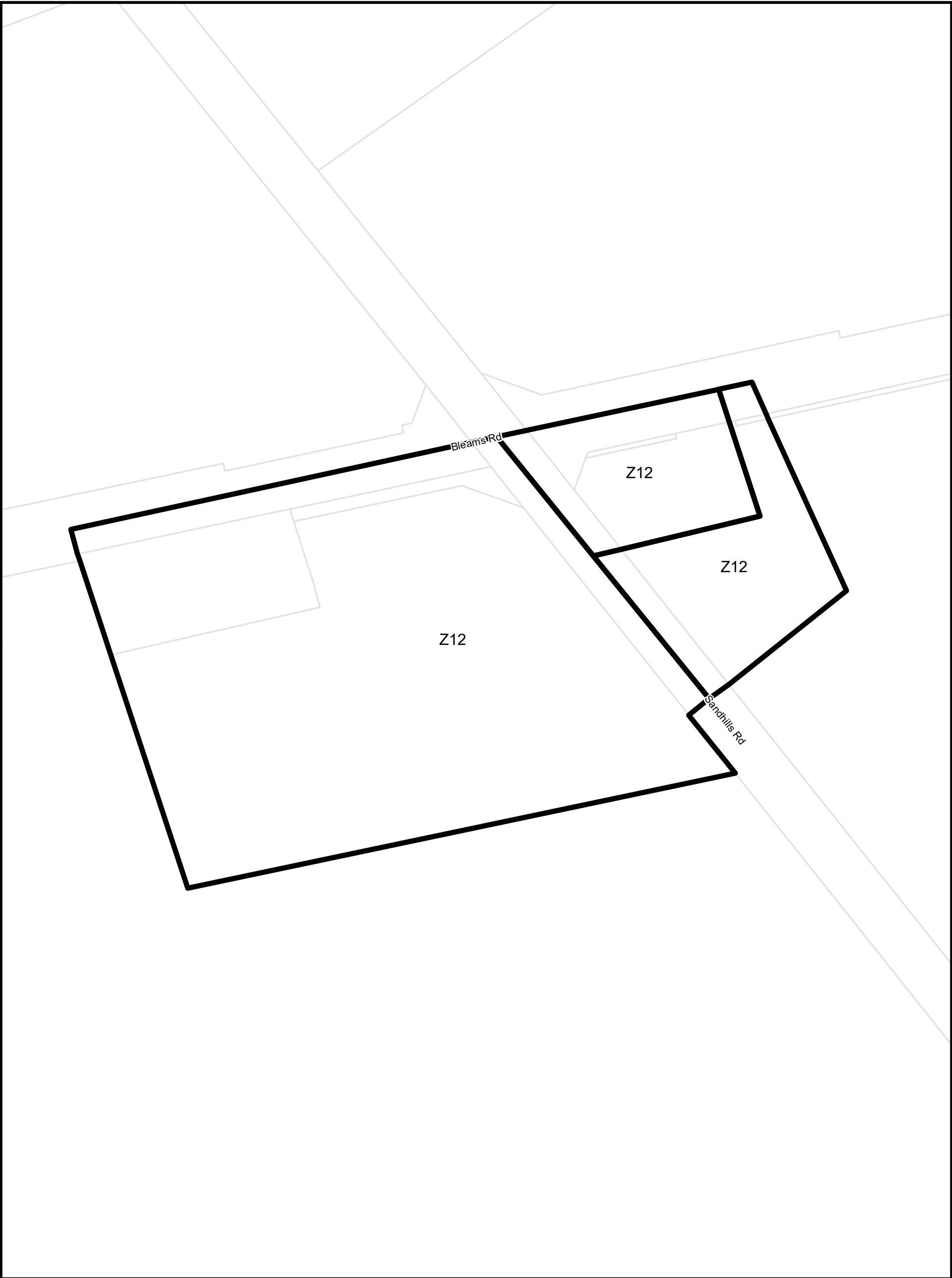
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 20 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Lot 12 Concession South of Bleams Road



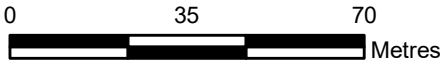


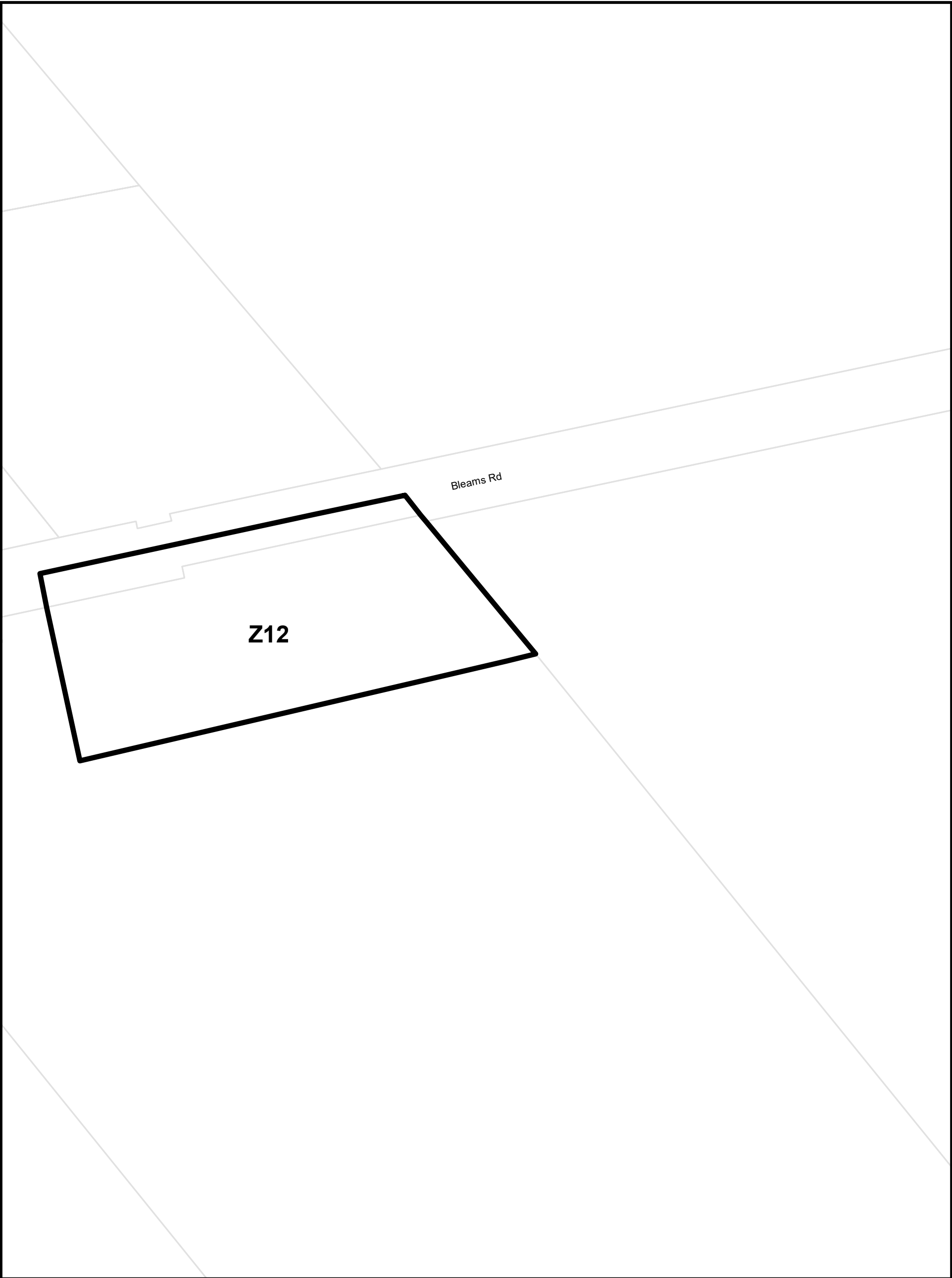
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 21 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 13
Concession South
of Bleams Road**



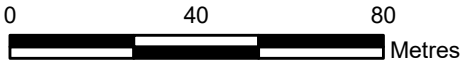


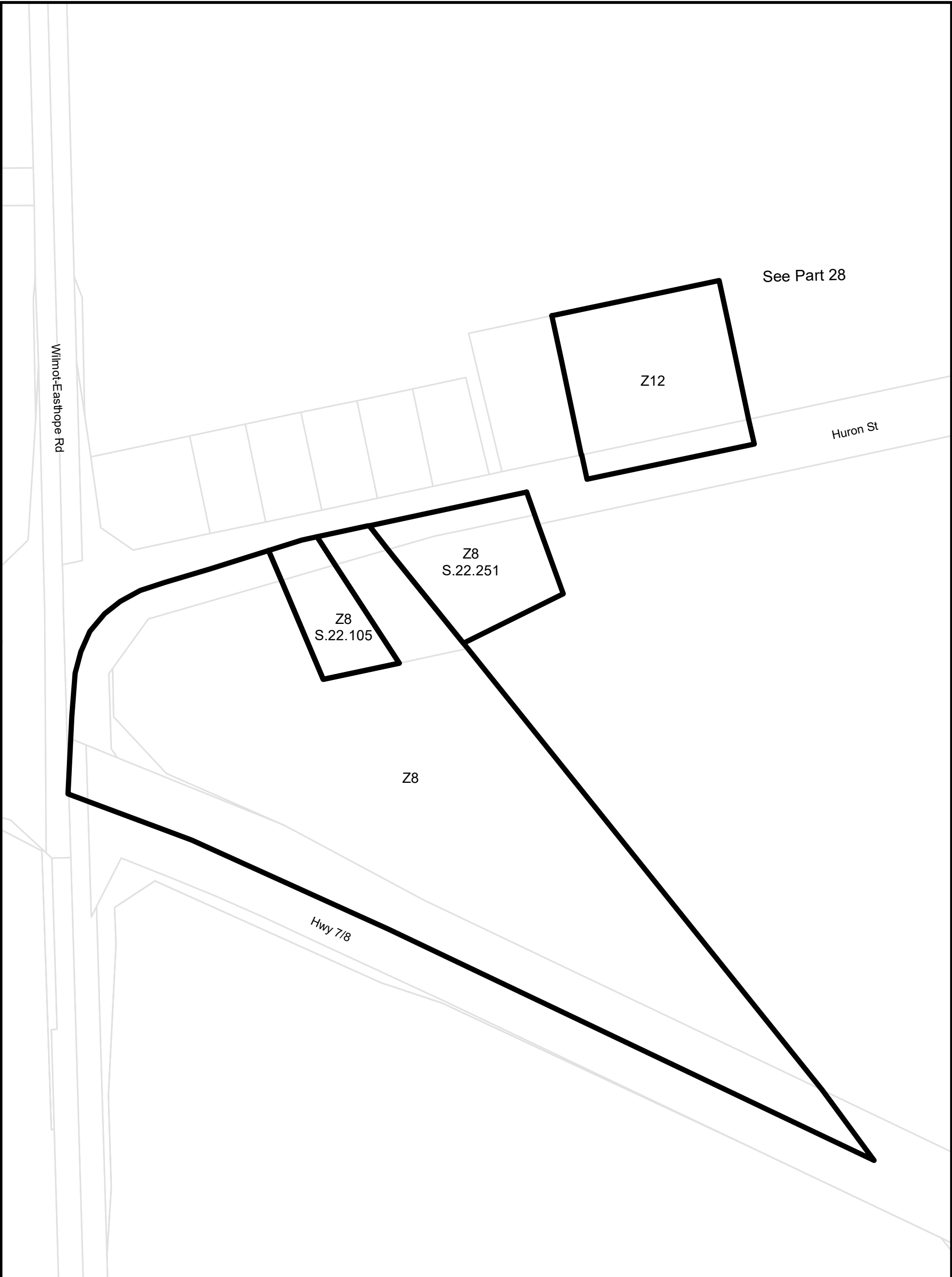
TOWNSHIP OF WILMOT

Township of Wilmot Zoning By-law
This is Part 22 of Schedule 'A' to Zoning By-Law 83-38
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Lot 17 Concession South of Bleams Road



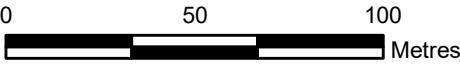


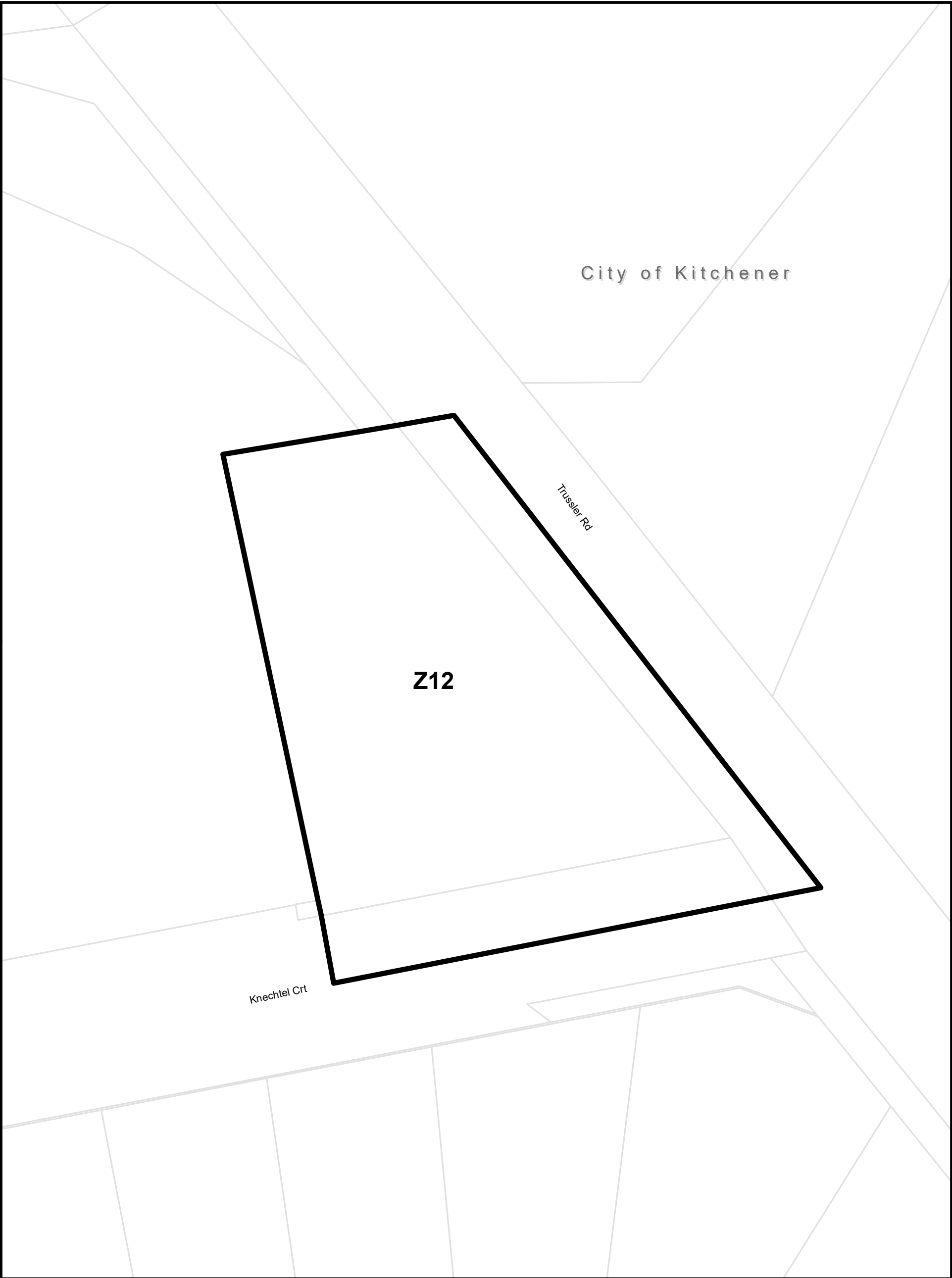
TOWNSHIP OF WILMOT

Township of Wilmot Zoning By-law
This is Part 23 of Schedule 'A' to Zoning By-Law 83-38
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Lot 27 Concession South of Bleams Road



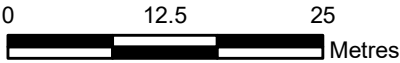


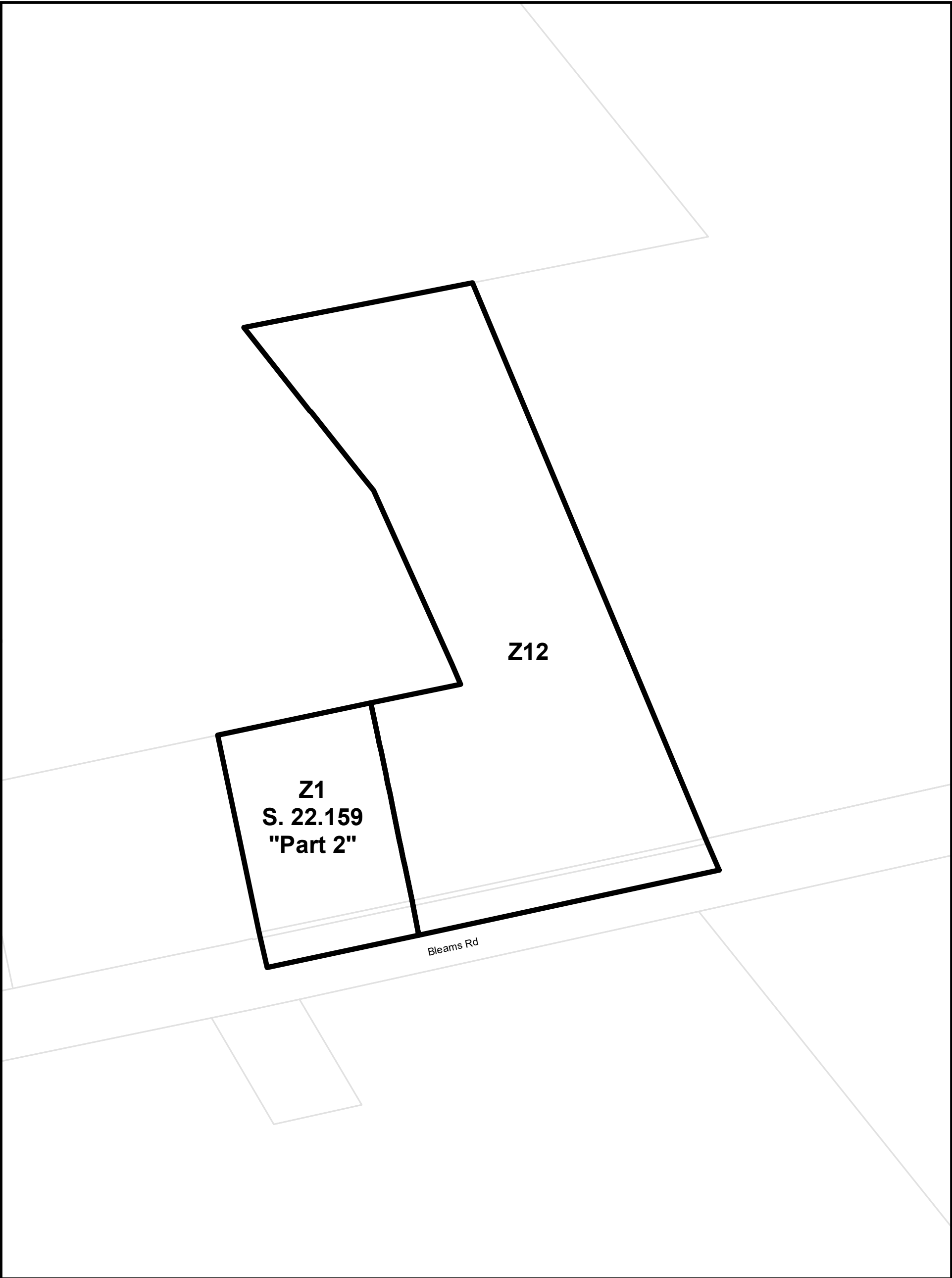
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 24 of Schedule 'A' to Zoning By-Law 83-38
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**Lot 1
Concession North
of Bleams Road**





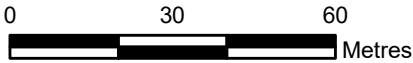
TOWNSHIP OF WILMOT

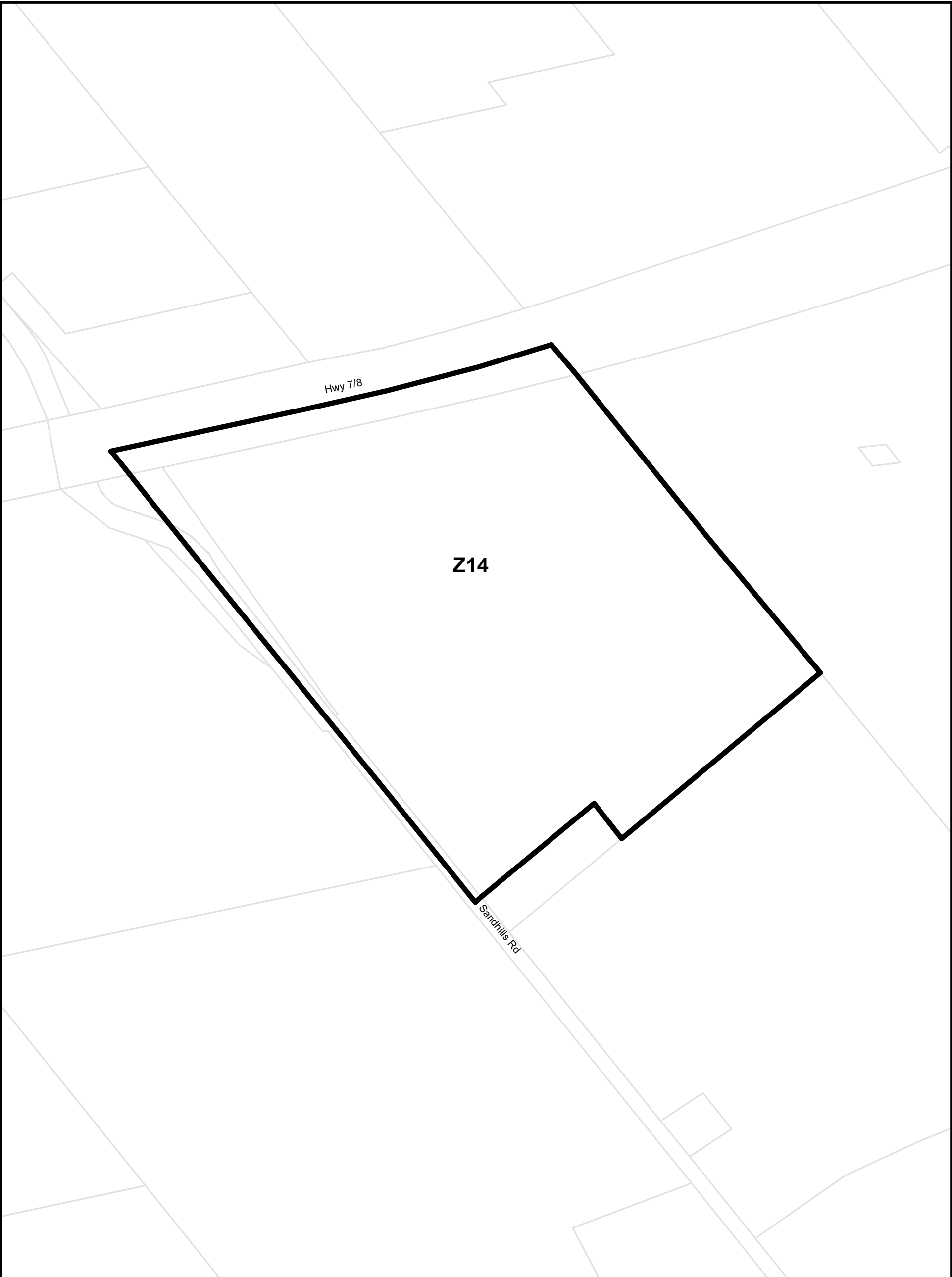
Township of Wilmot Zoning By-law

This is Part 25 and 26 of Schedule 'A' to Zoning By-Law 83-38
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Lot 4 and 5 Concession North of Bleams Road



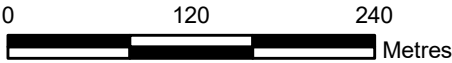


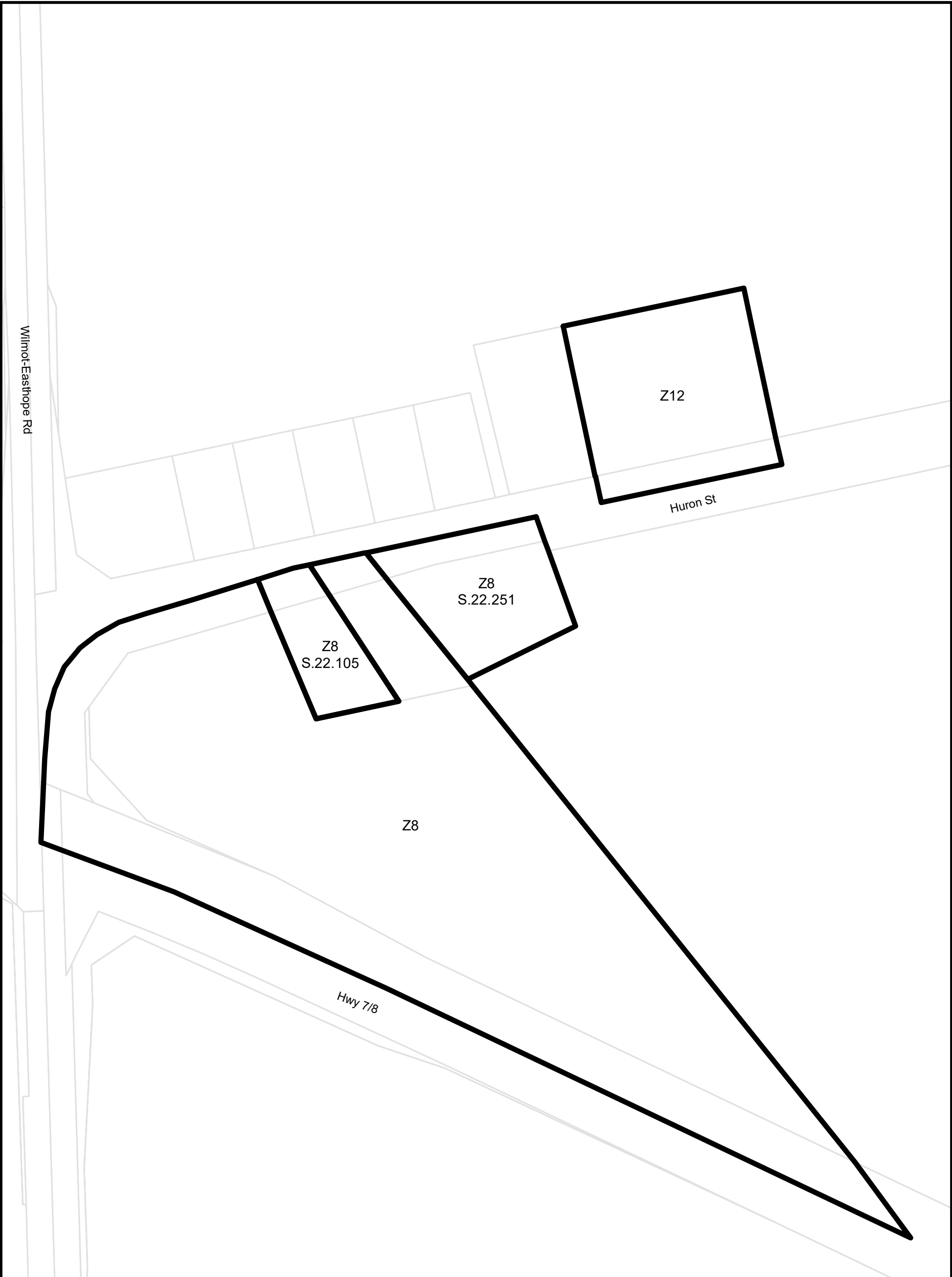
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 27 of Schedule 'A' to Zoning By-Law 83-38
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**Lot 12
Concession North of
Bleams Road**



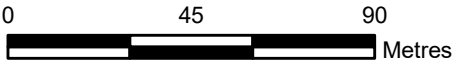


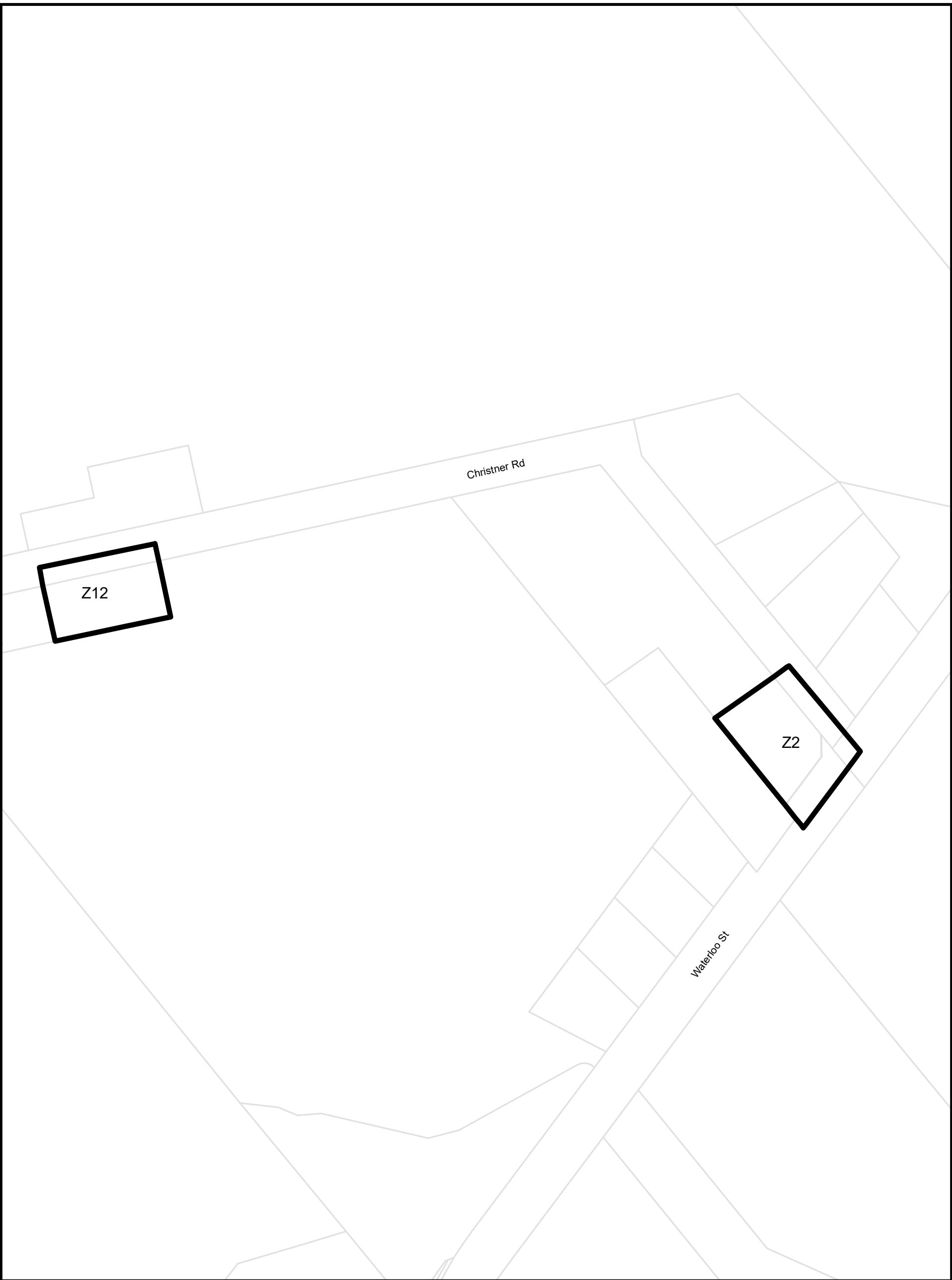
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 28 of Schedule 'A' to Zoning By-Law 83-38
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**Lot 26
Concession North
of Bleams Road**



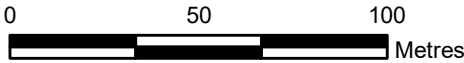


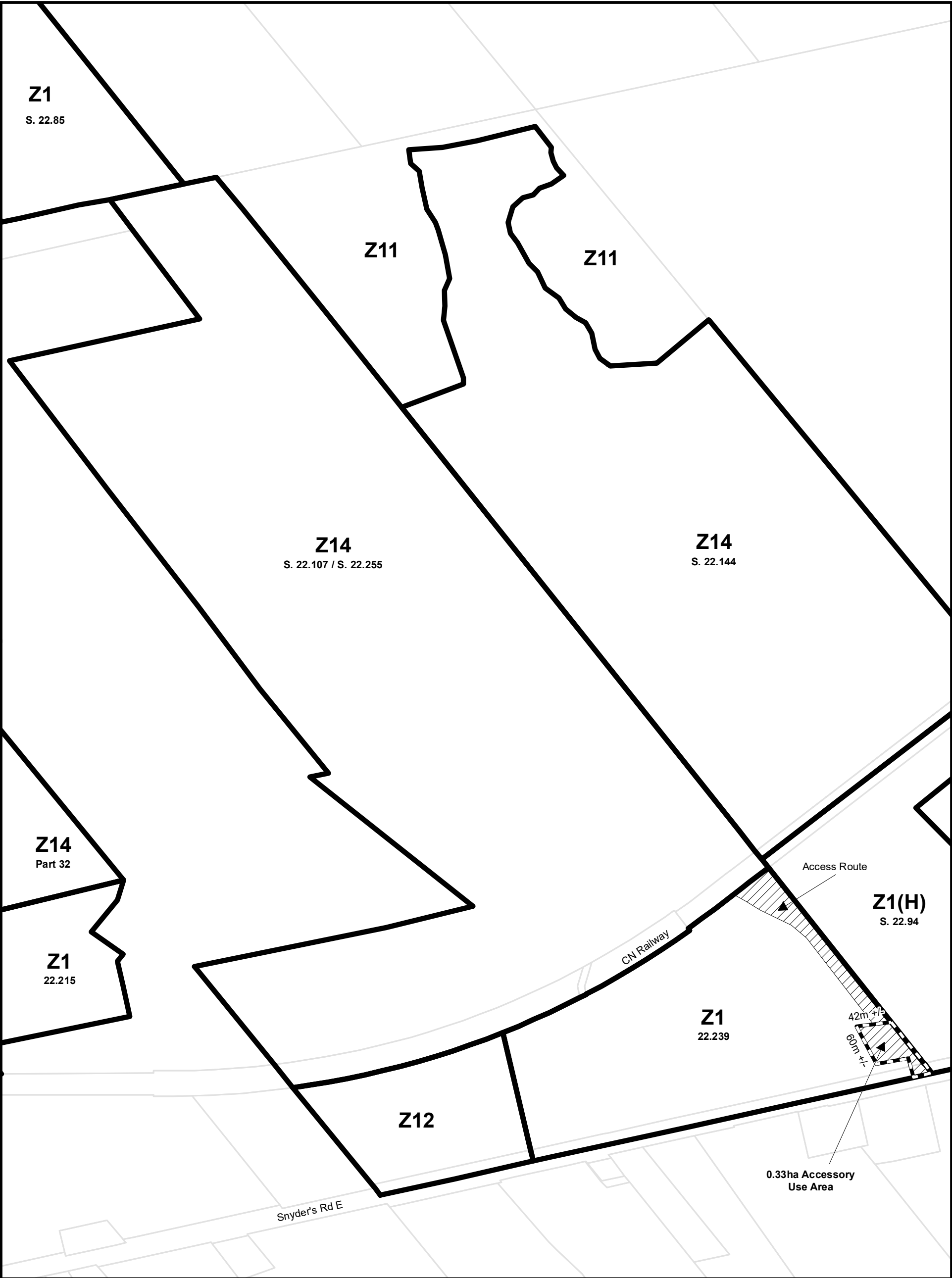
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 29 of Schedule 'A' to Zoning By-Law 83-38
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**Lot 20
Concession South
of Snyder's Road**



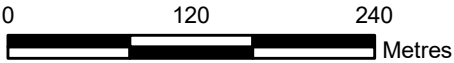


**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 30 and 31 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 2 and 3
Concession North
of Snyder's Road**



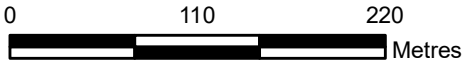


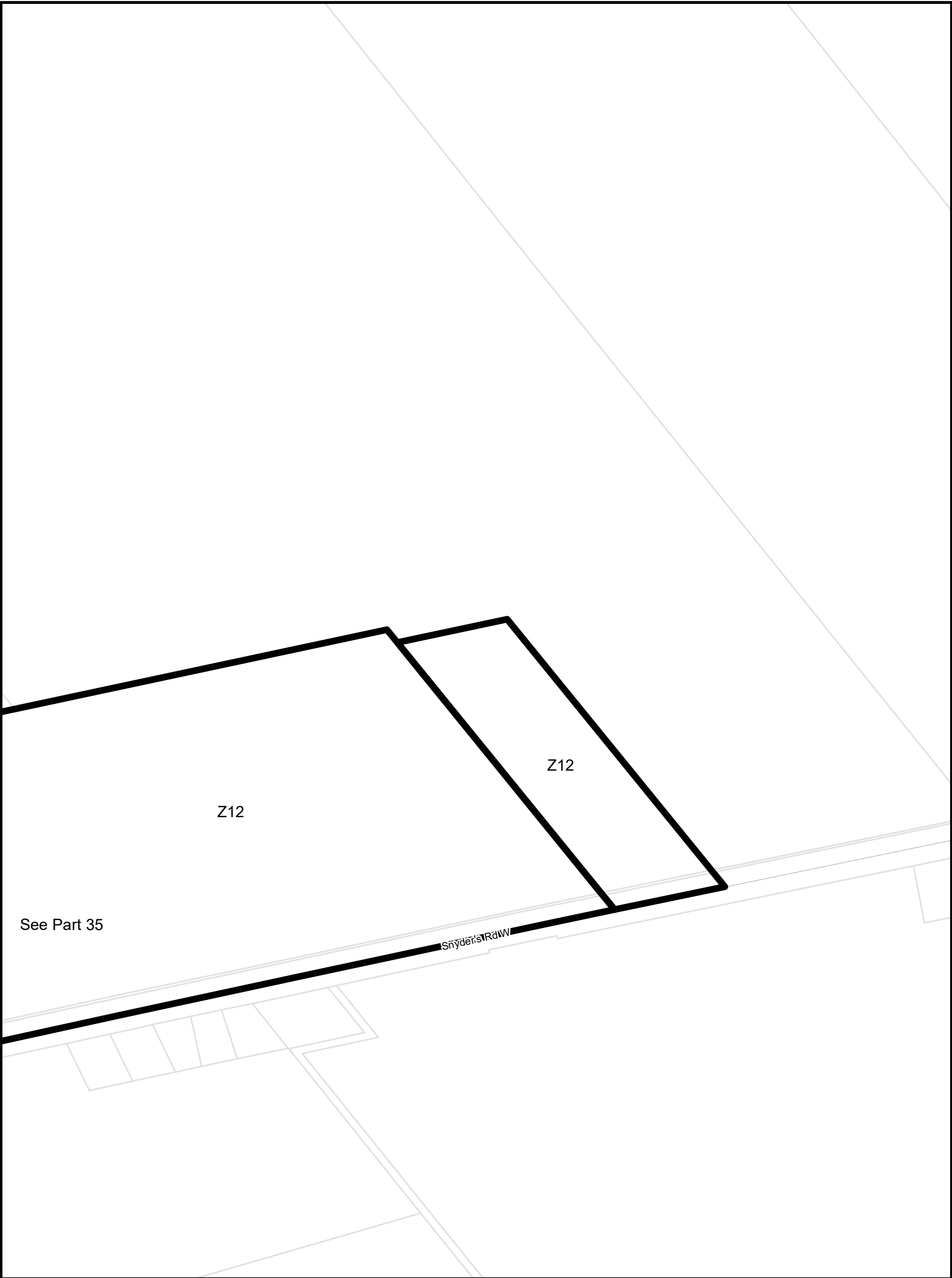
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 32 of Schedule 'A' to Zoning By-Law 83-38
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**Lot 4
Concession North
of Snyder's Road**



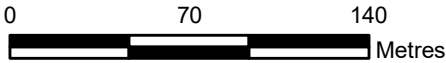


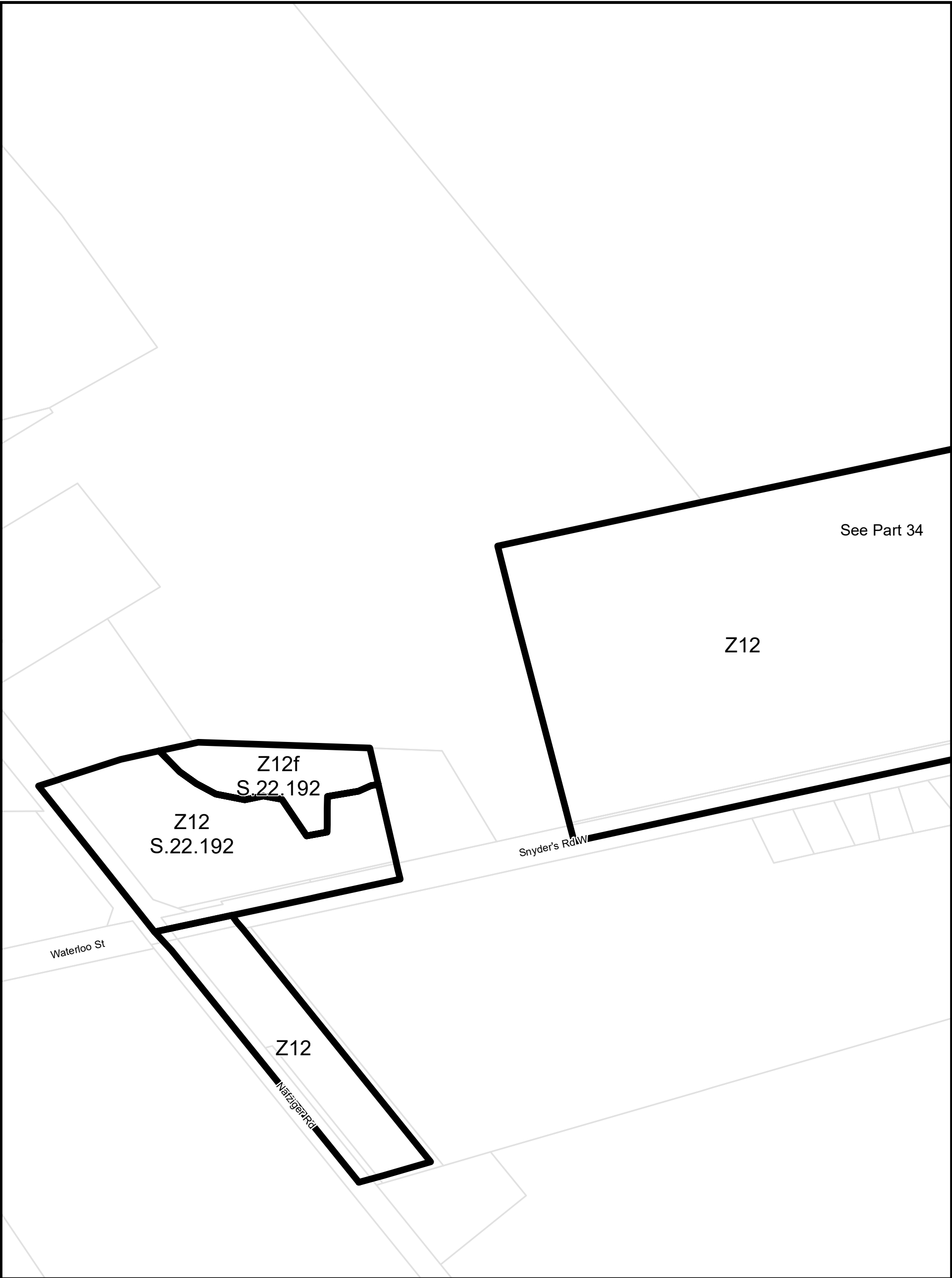
TOWNSHIP OF WILMOT

Township of Wilmot Zoning By-law
This is Part 34 of Schedule 'A' to Zoning By-Law 83-38
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Lot 17 Concession North of Snyder's Road



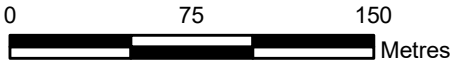


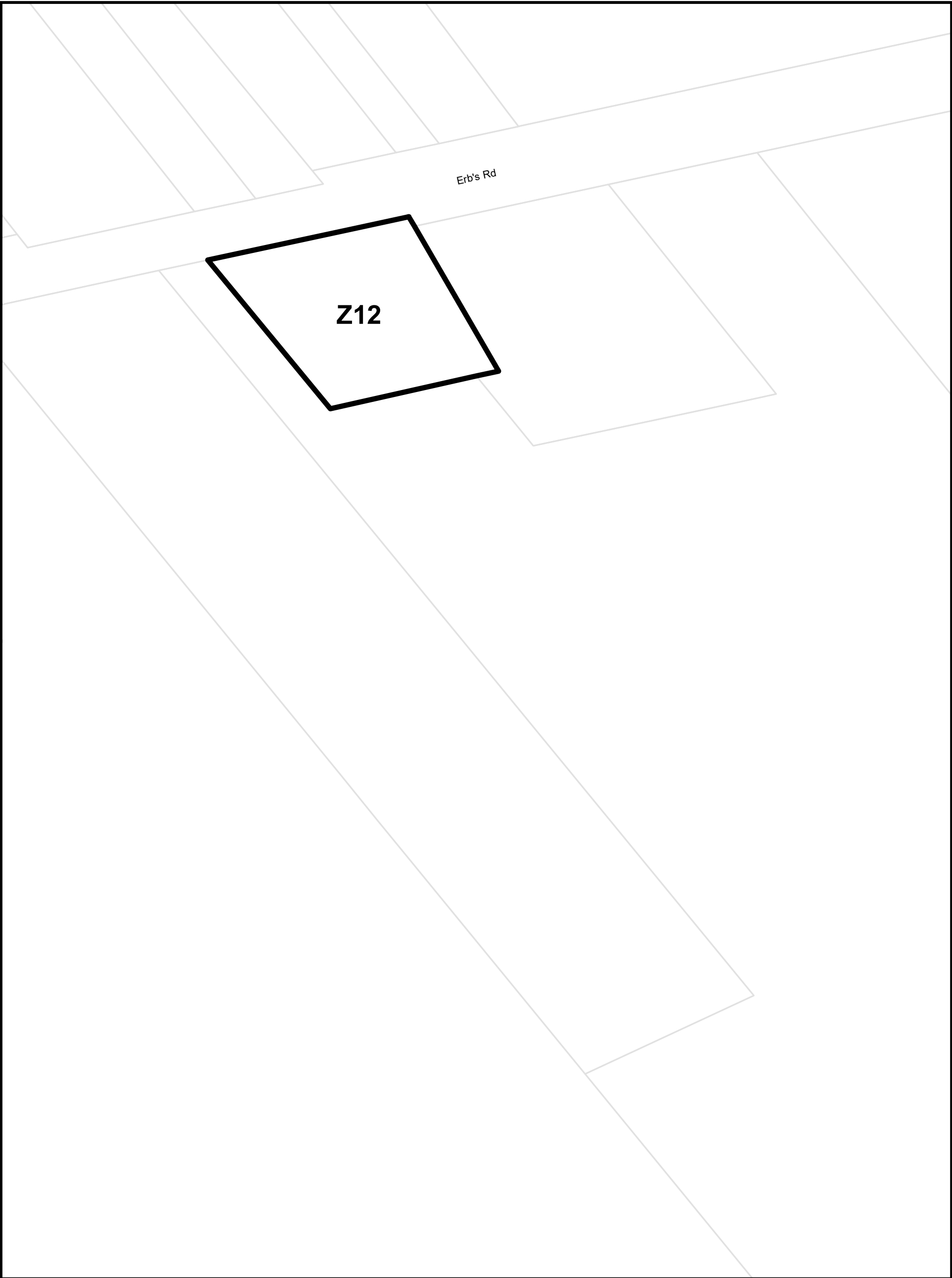
TOWNSHIP OF WILMOT

Township of Wilmot Zoning By-law
This is Part 35 of Schedule 'A' to Zoning By-Law 83-38
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Lot 18 Concession North of Snyder's Road



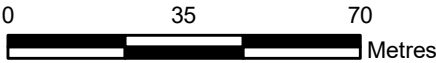


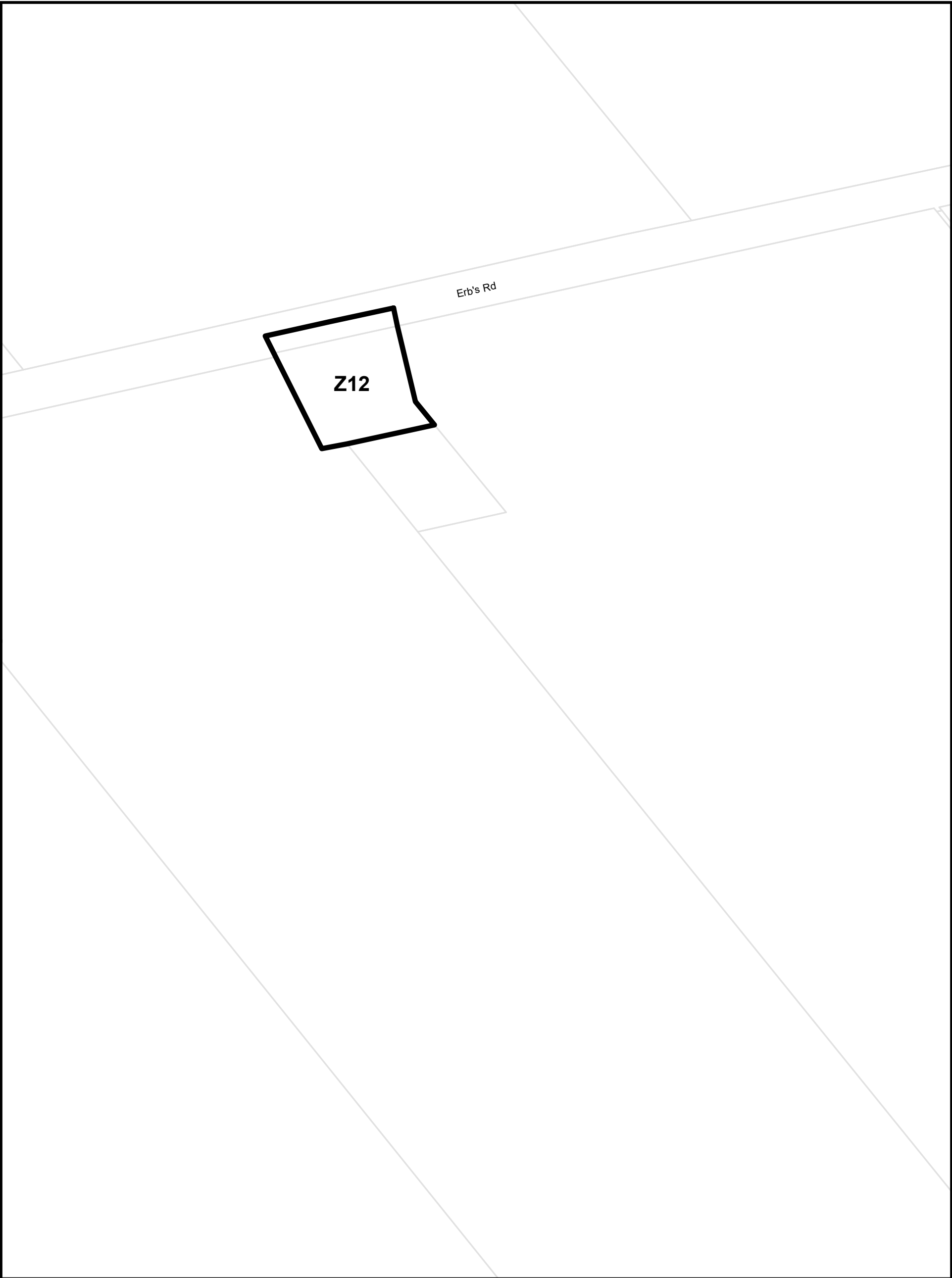
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 36 and 37 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 3 and 4
Concession South
of Erbs Road**





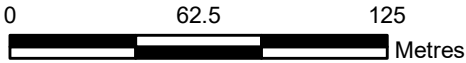
**TOWNSHIP
OF WILMOT**

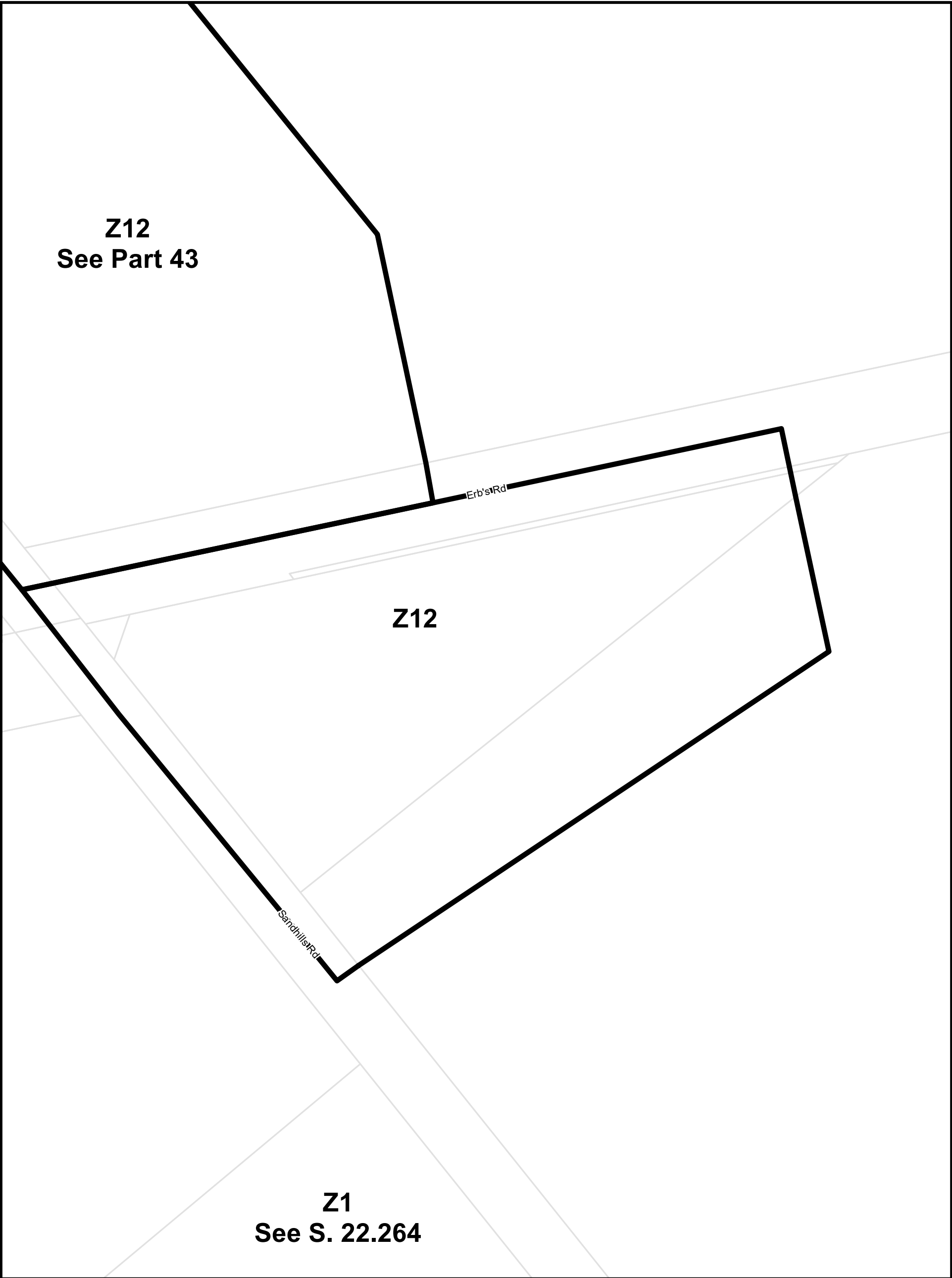
Township of Wilmot Zoning By-law

This is Part 38 and 39 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 8 and 9
Concession South
of Erbs Road**



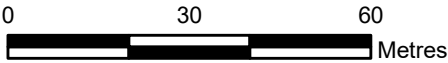


**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 40 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 12
Concession South
of Erbs Road**



Erb's Road

See Part 42

Z12
S. 22.71

Z1
S. 22.12

Z11
S. 22.12

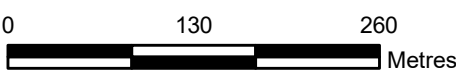


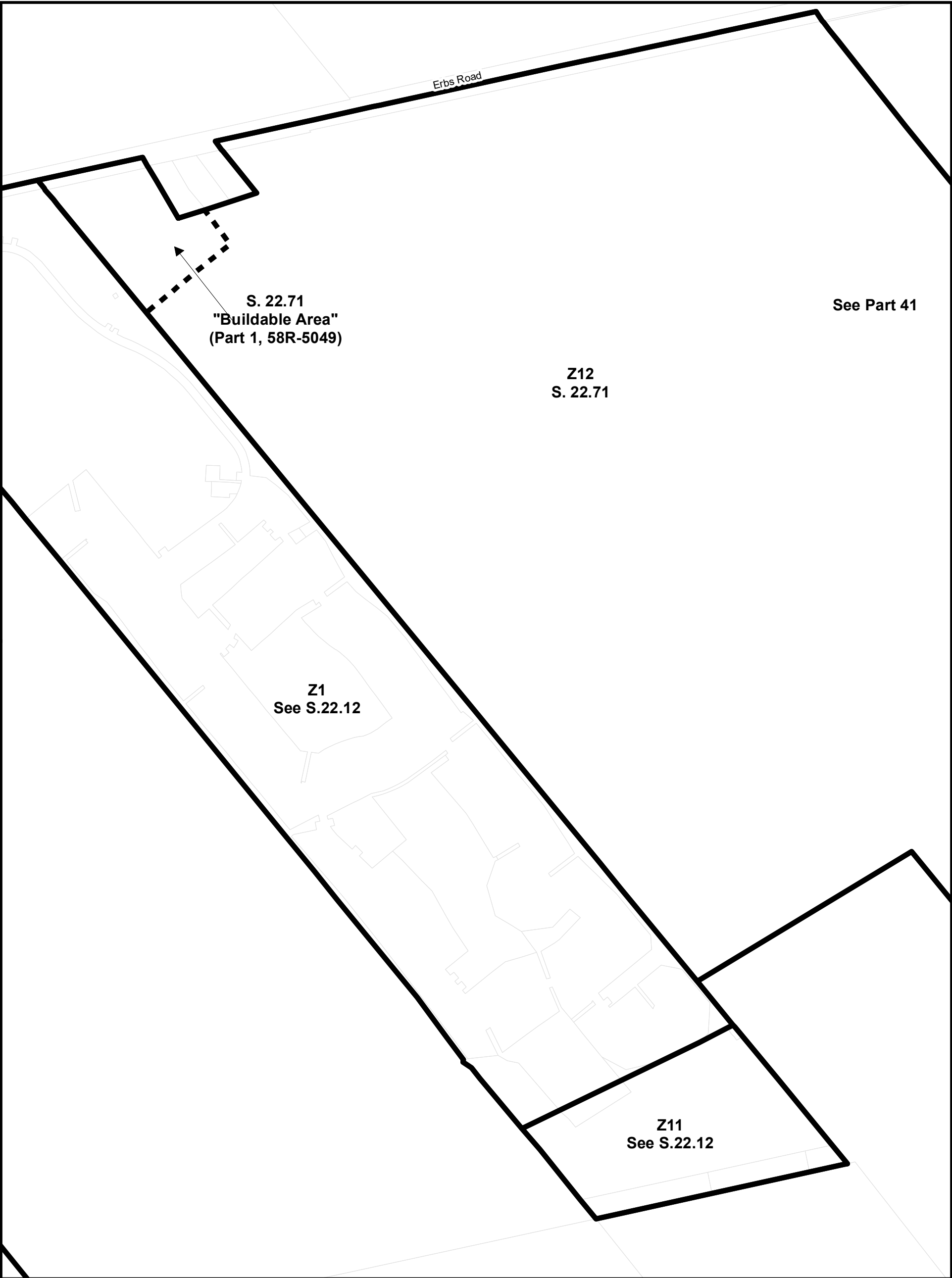
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 41 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Lot 15
Concession South
of Erbs Road



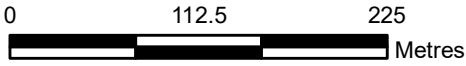


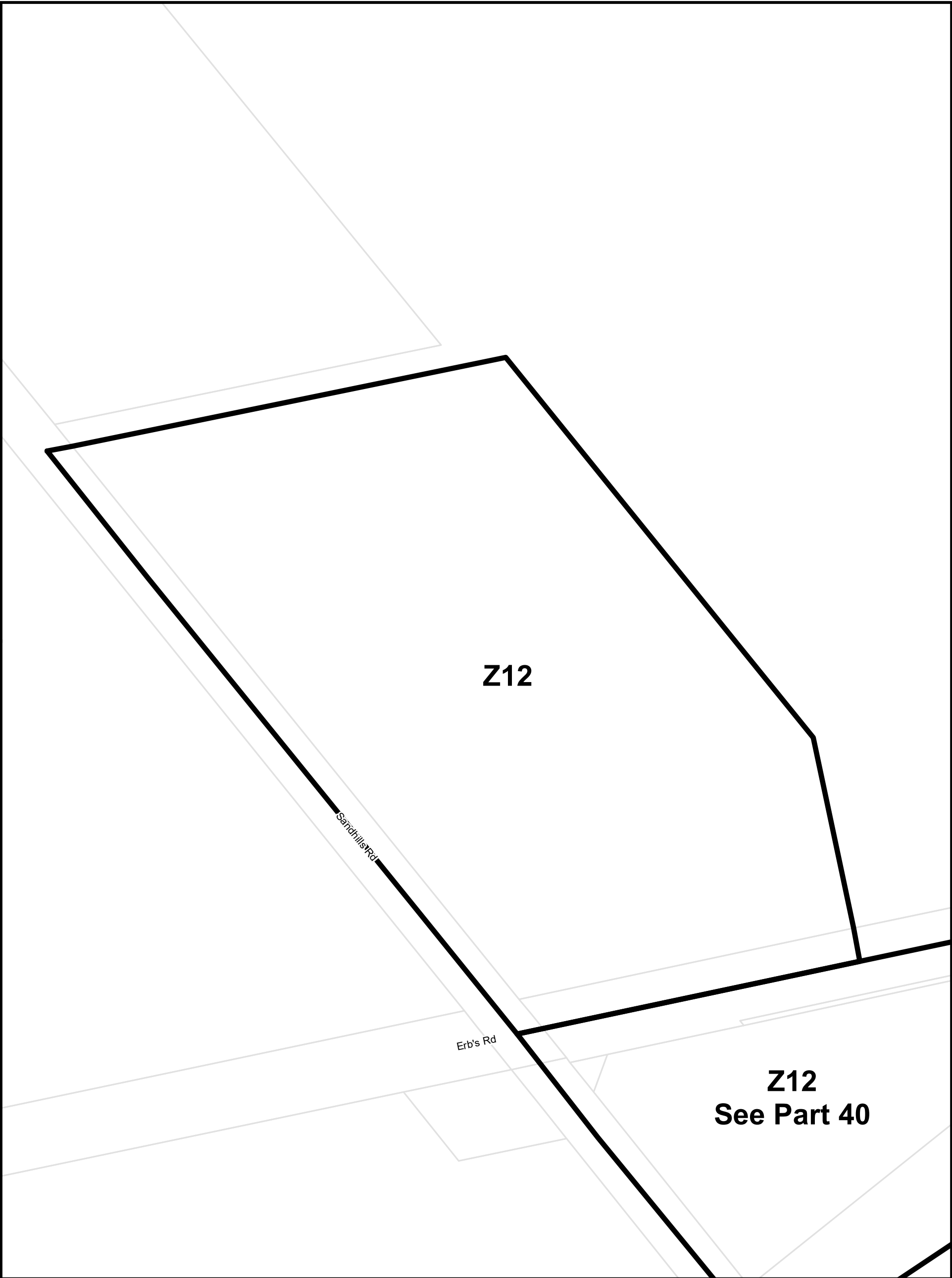
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 42 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 15
Concession South
of Erbs Road**



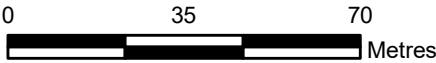


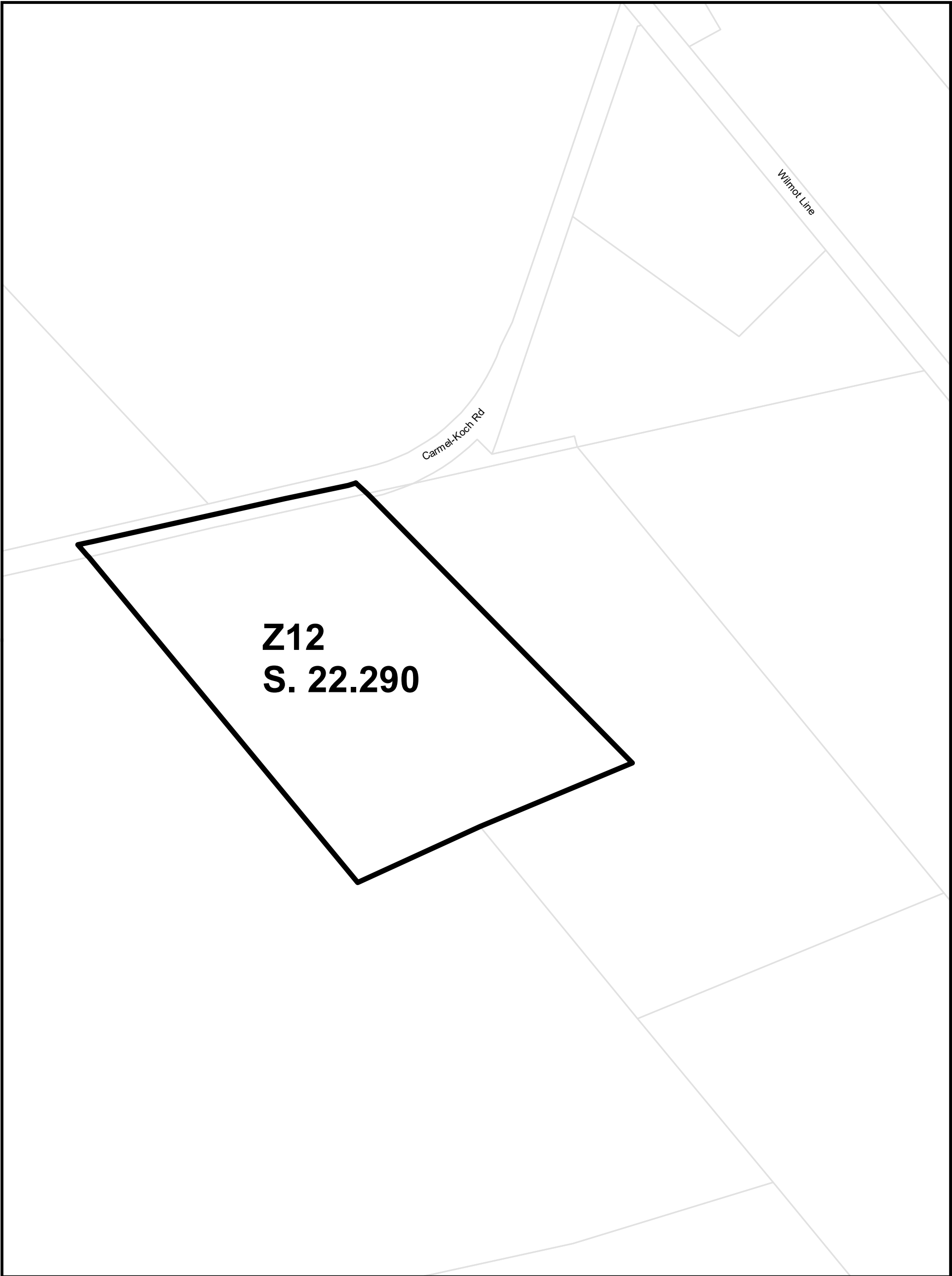
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 43 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 12
Concession North
of Erbs Road**



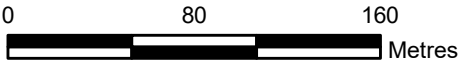


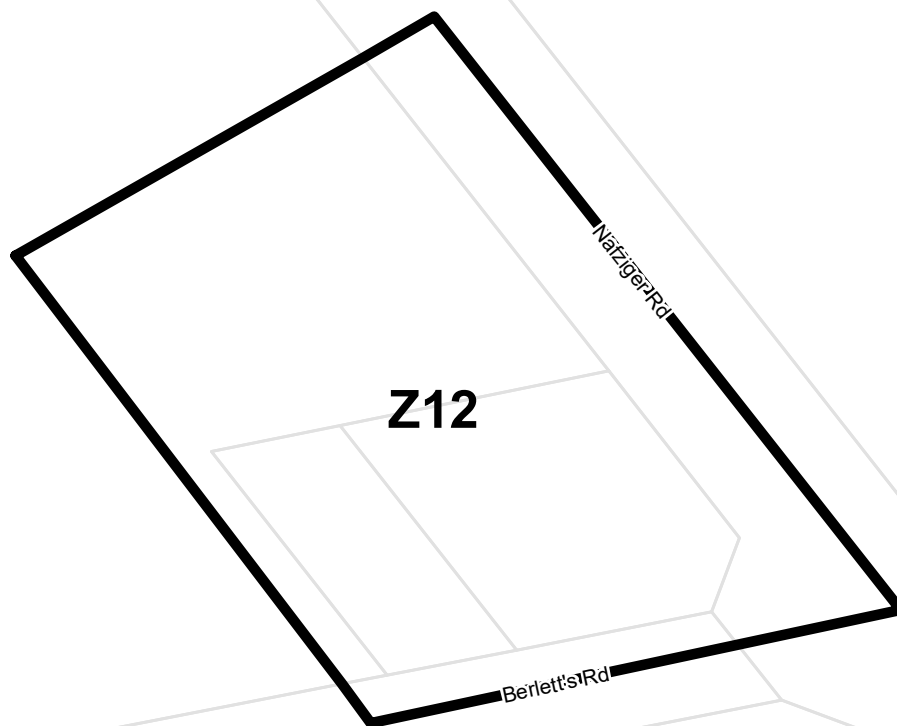
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 44 and 45 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 1 and 2
Concession 1
Block B**





**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law

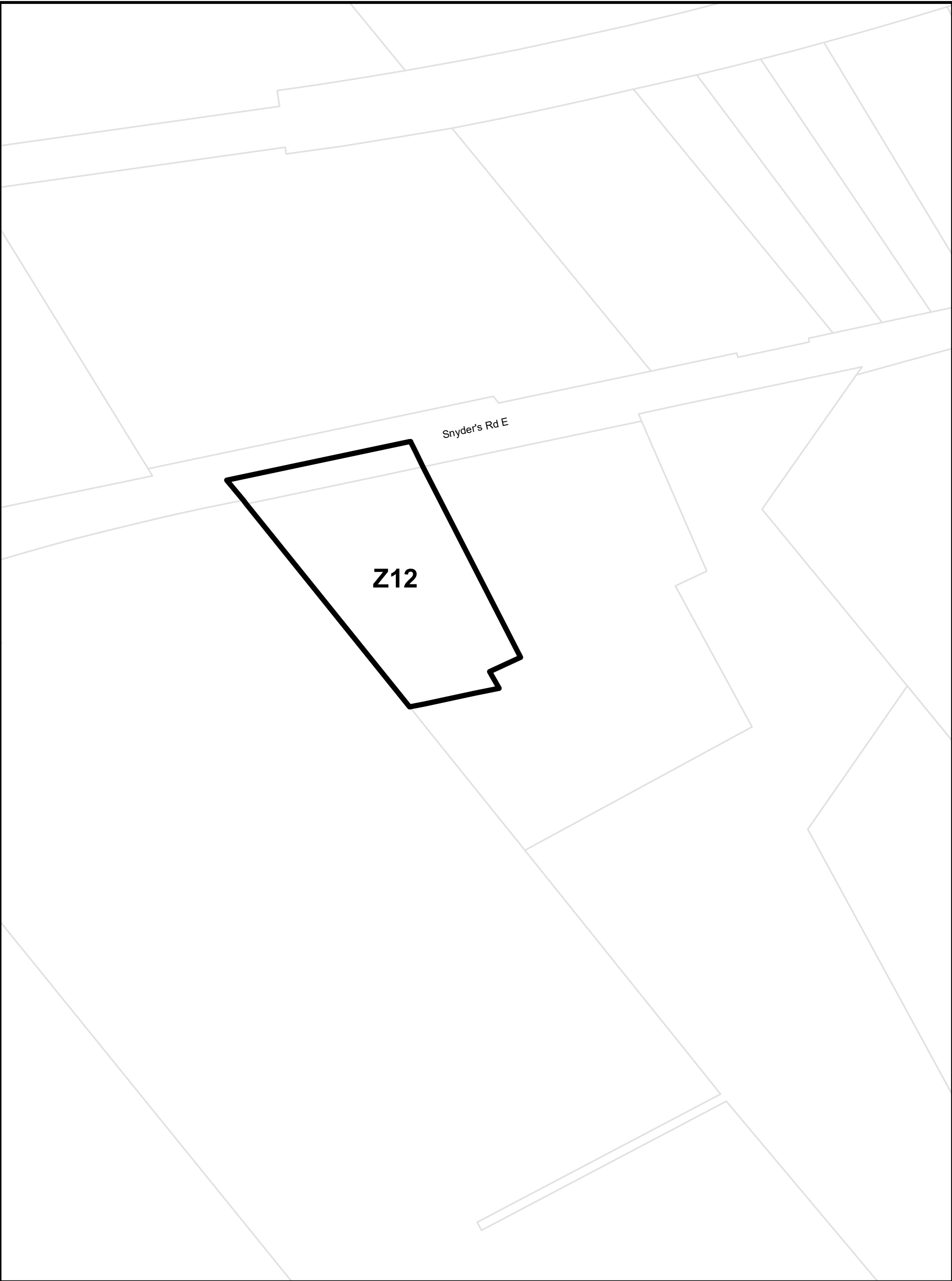
This is Part 46 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Lot 19 Concession 3 Block B

0 37.5 75
Metres





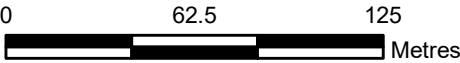
**TOWNSHIP
OF WILMOT**

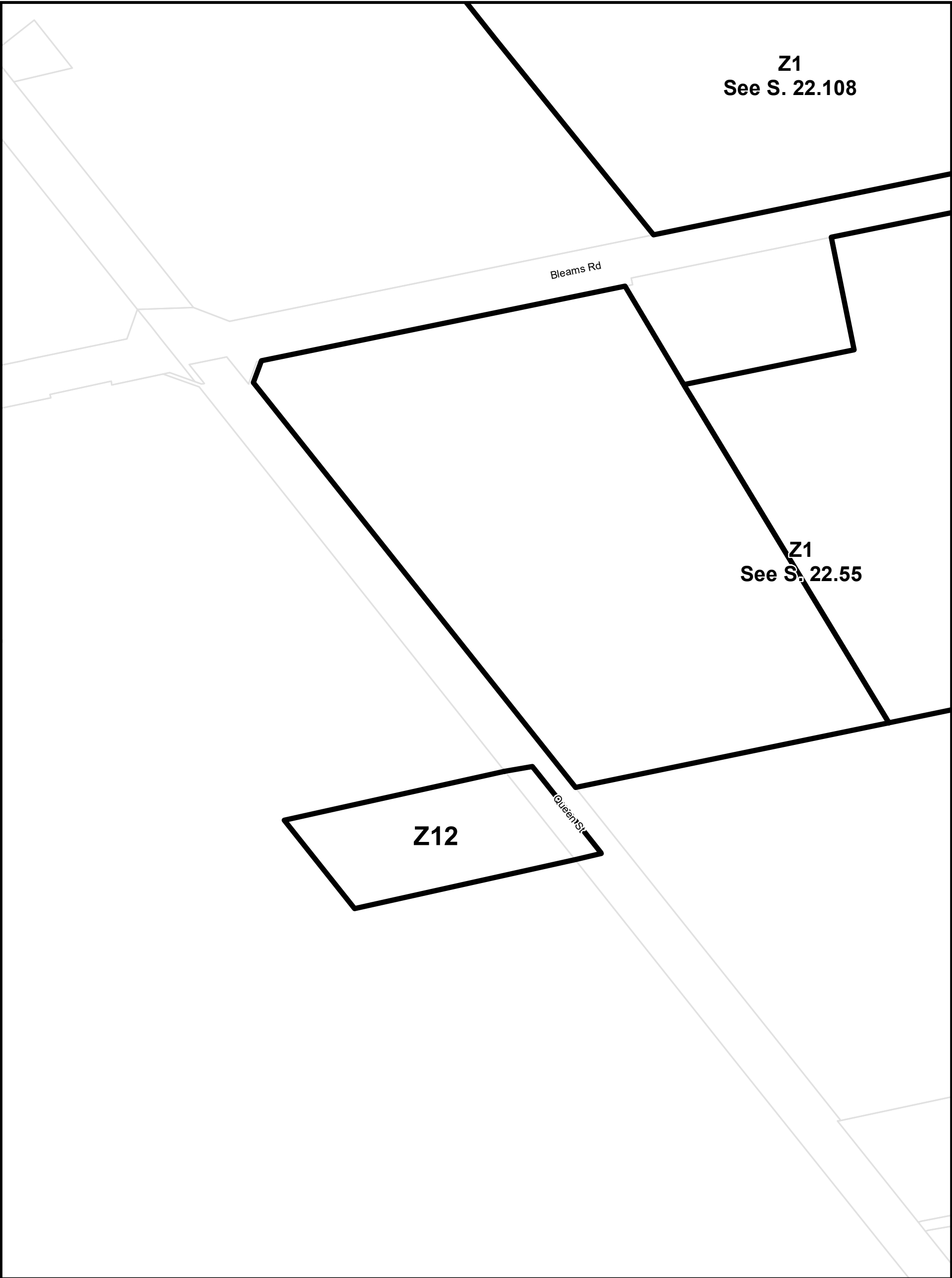
Township of Wilmot Zoning By-law

This is Part 47 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 11
Concession South
of Snyder's Road**



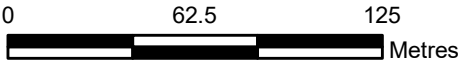


**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 48 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 7
Concession South
of Bleams Road**



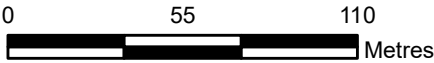


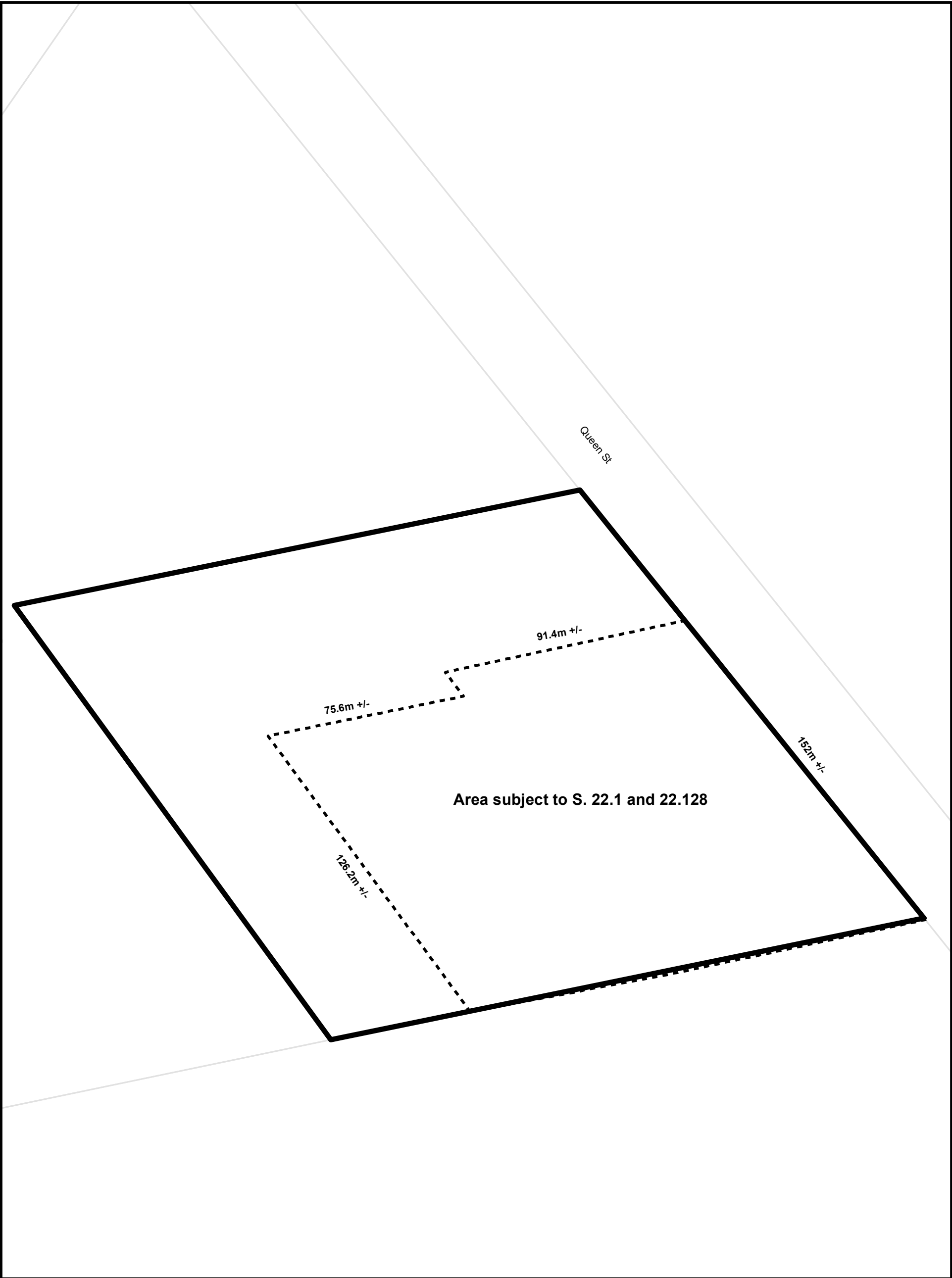
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Part 49 of Schedule 'A' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 19
Concession North
of Bleams Road**



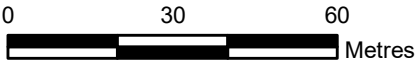


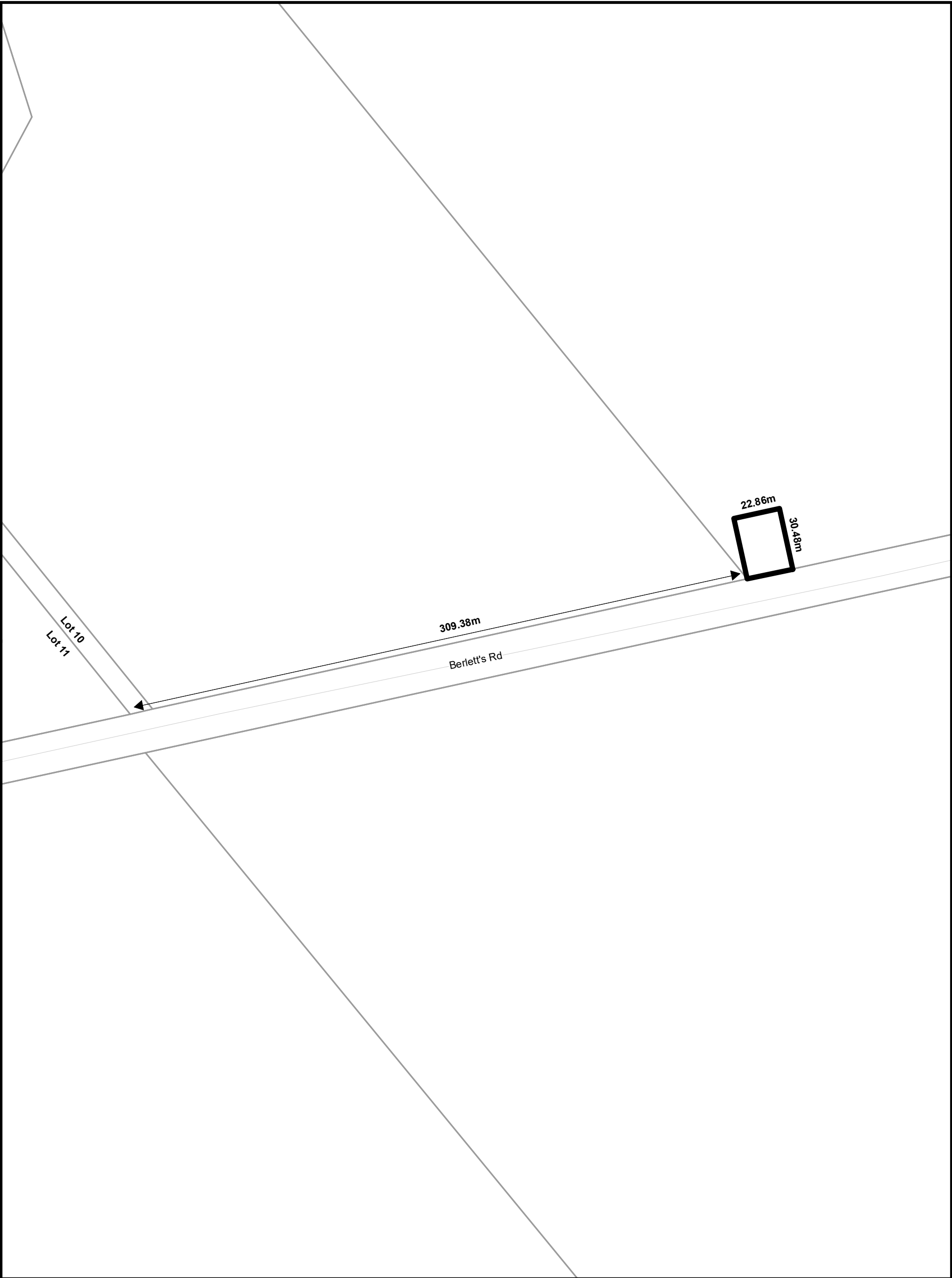
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.1 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 7
Concession 2
Block A**



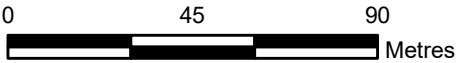


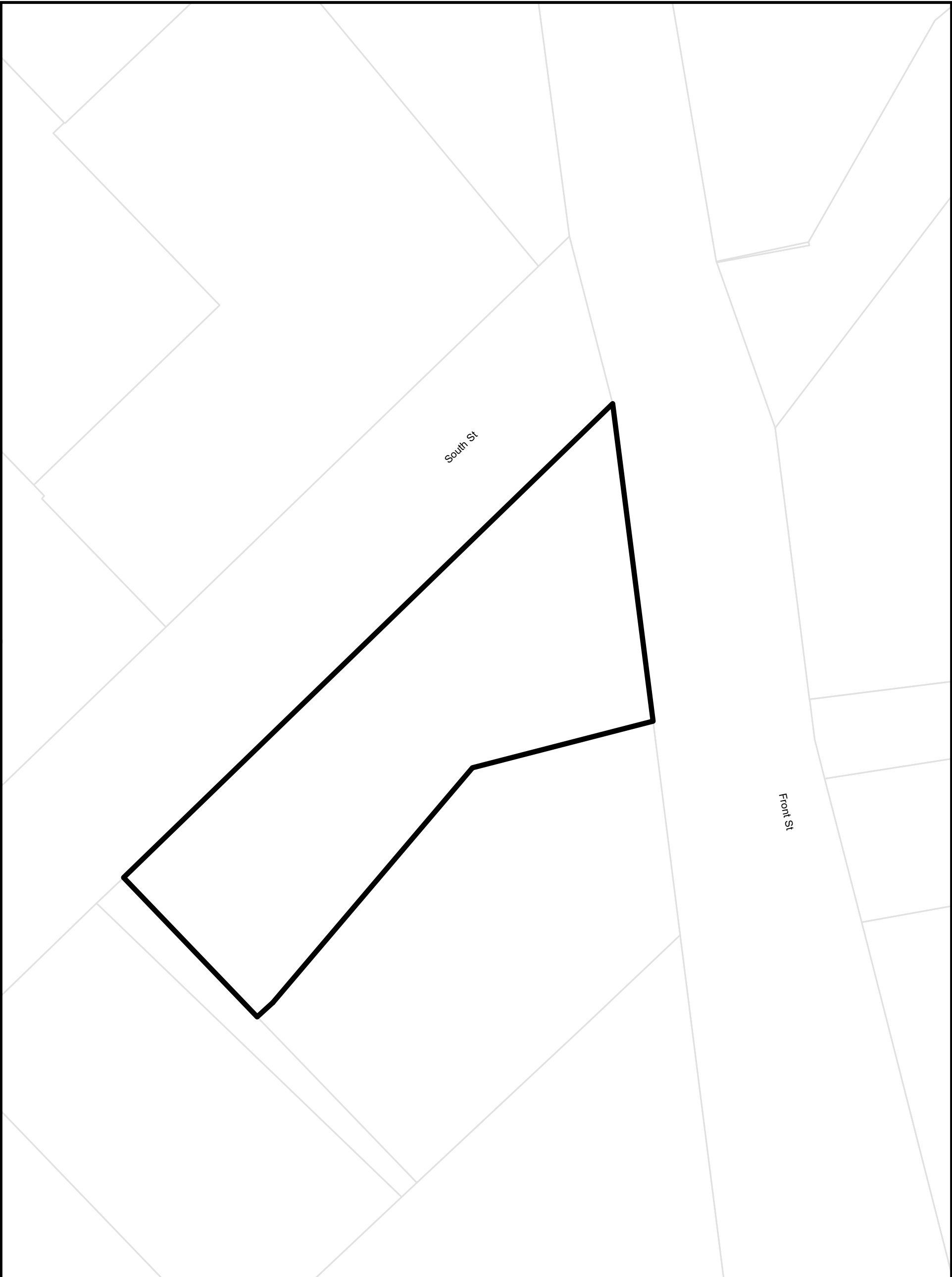
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.2 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 10
Concession 3
Block B**





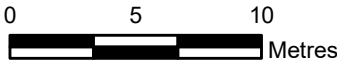
**TOWNSHIP
OF WILMOT**

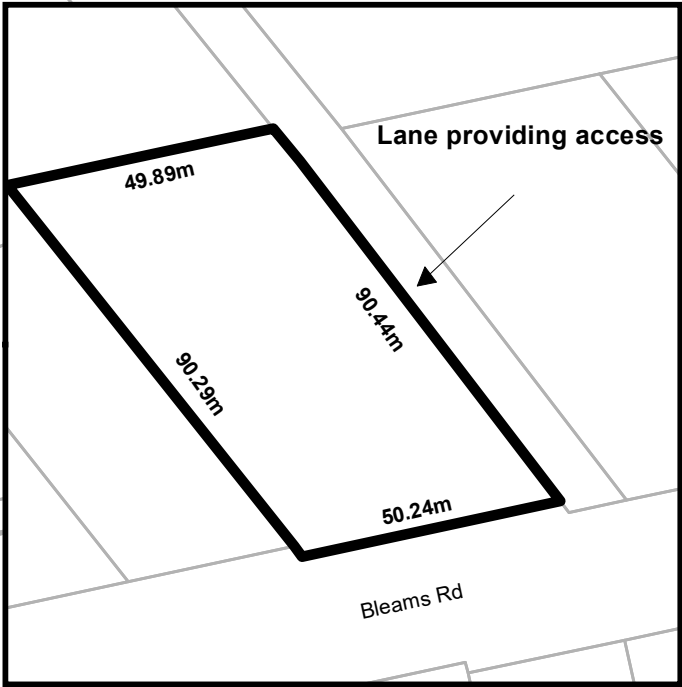
Township of Wilmot Zoning By-law

This is Section 22.3 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lots 1 & 2
Registered Plan 628
(New Dundee)**



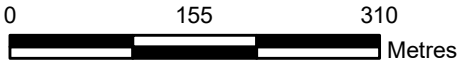


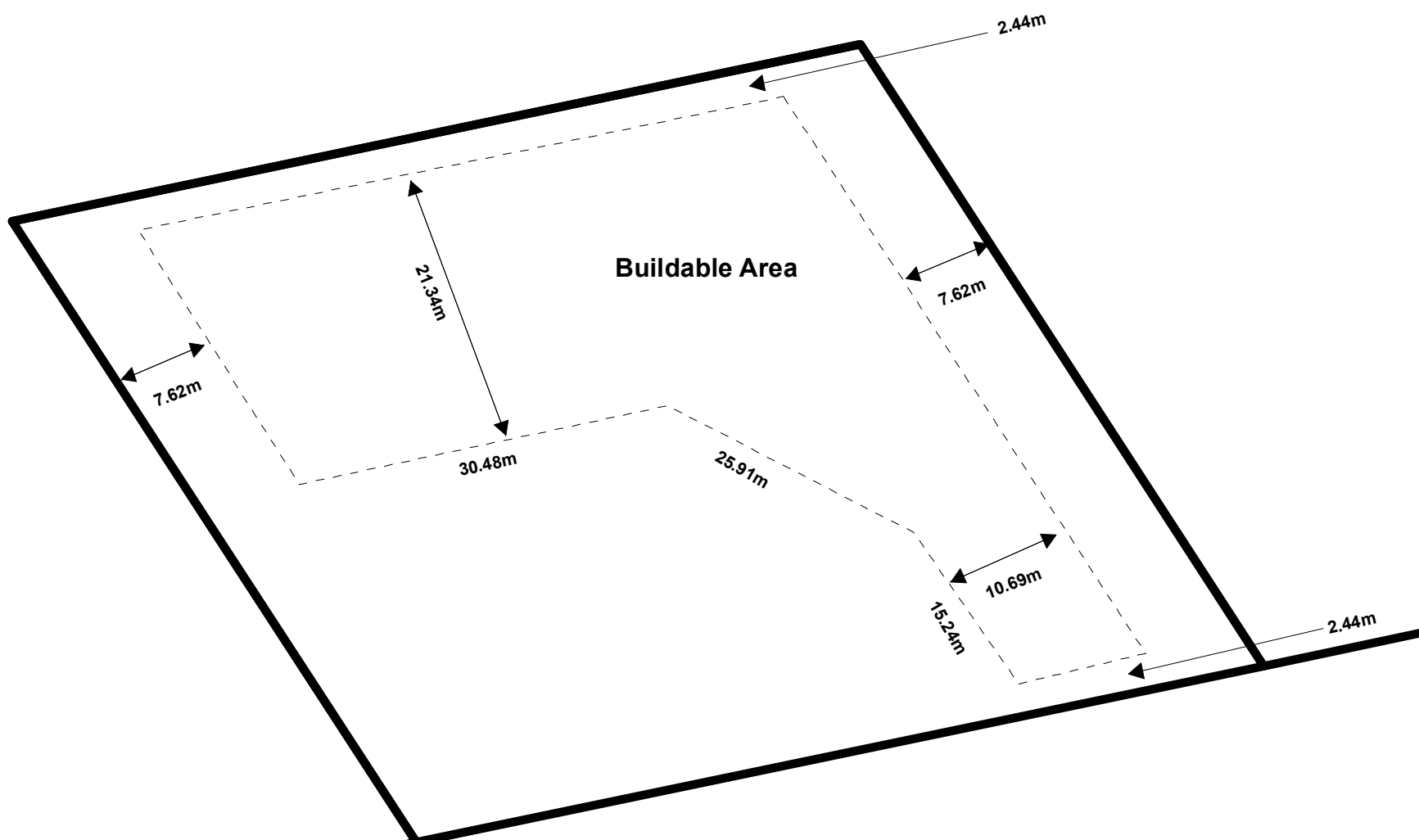
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.5 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 10
Concession North of
Bleams Road**





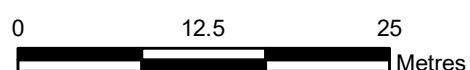
**TOWNSHIP
OF WILMOT**

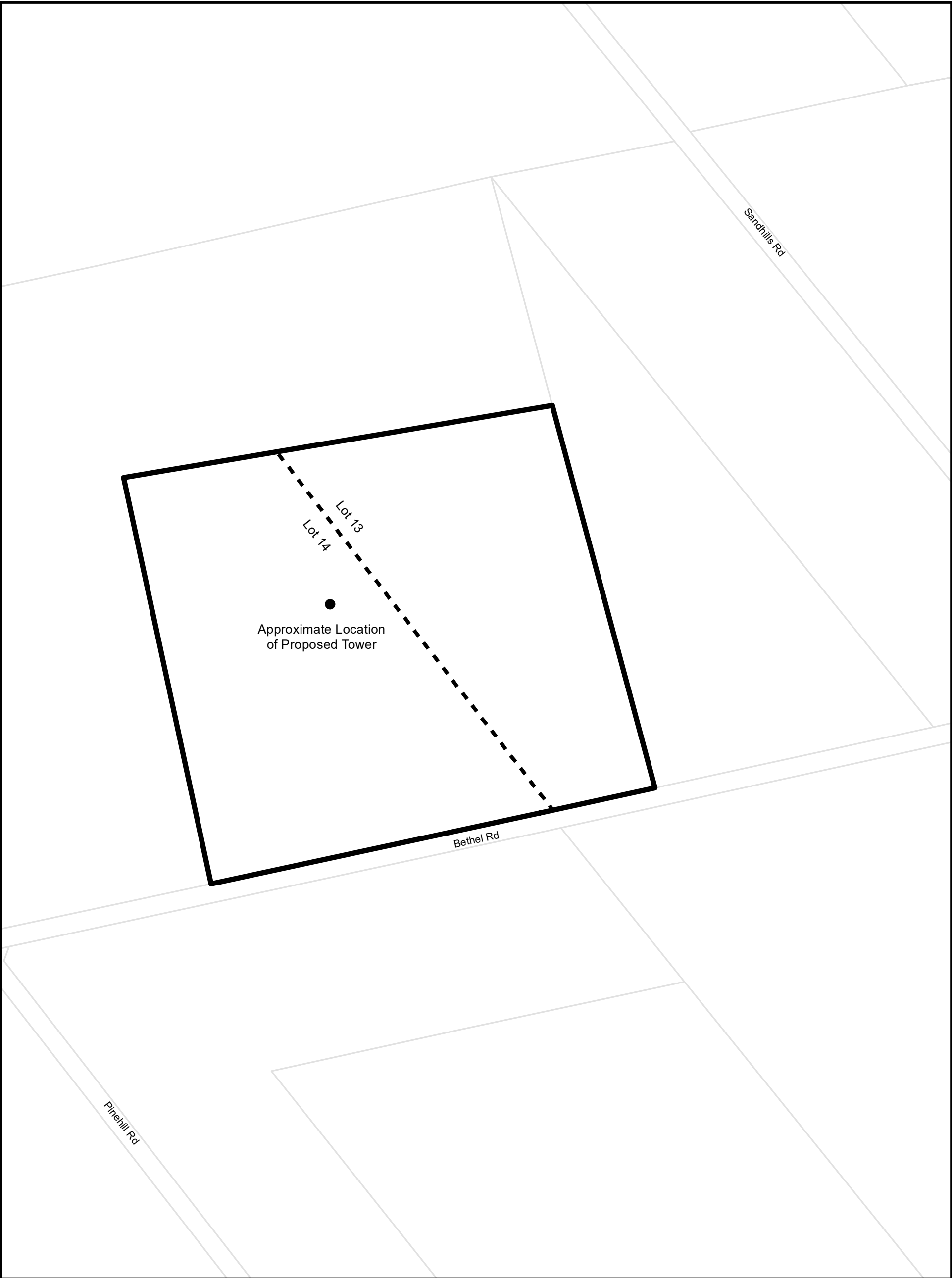
Township of Wilmot Zoning By-law

This is Section 22.6 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Part of Lot 14 Concession North of Snyder's Road



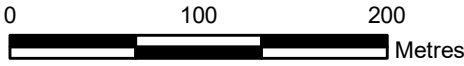


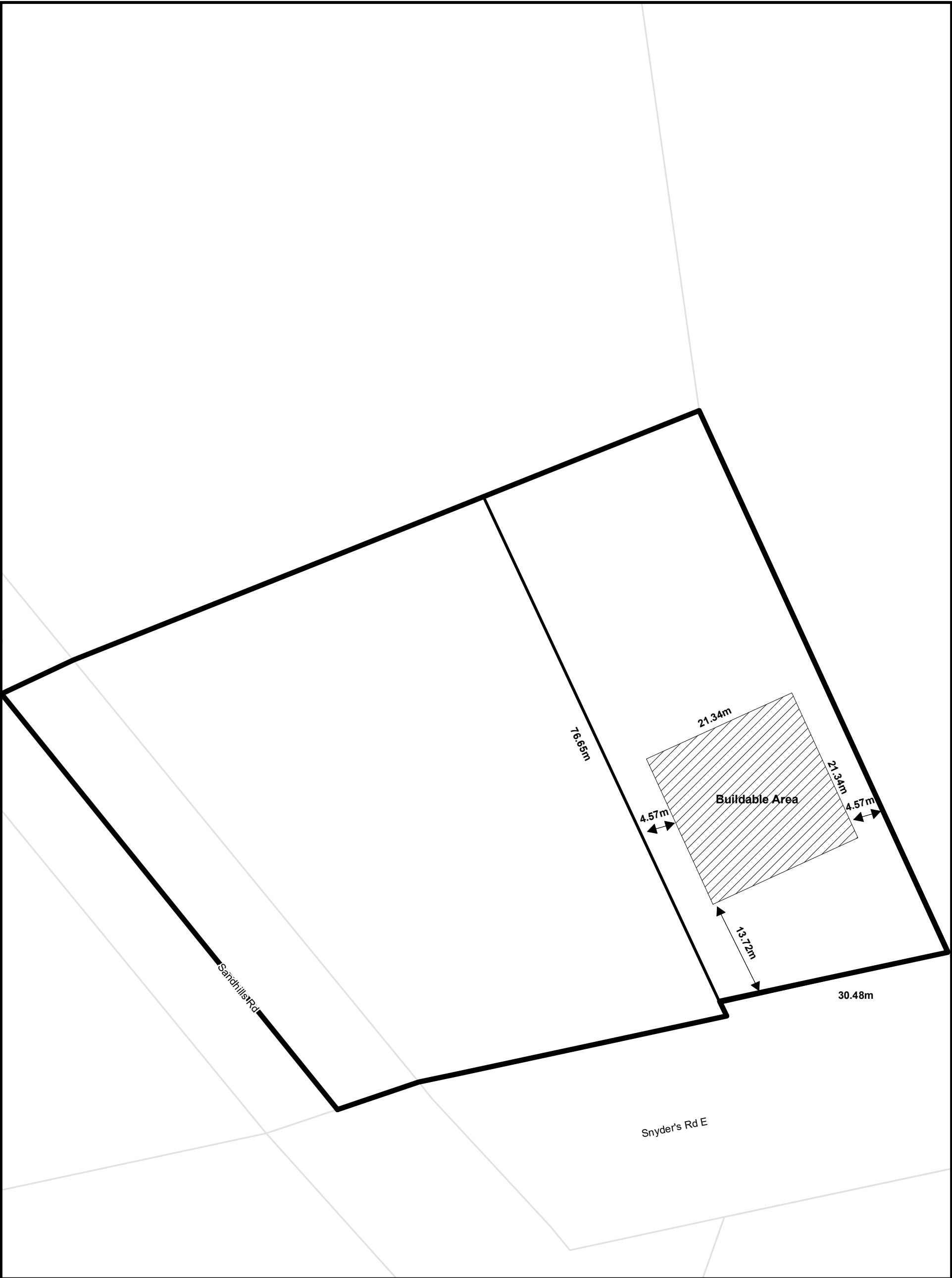
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.8 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Part of Lots 13 & 14 Concession 2 Block A



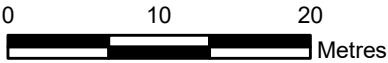


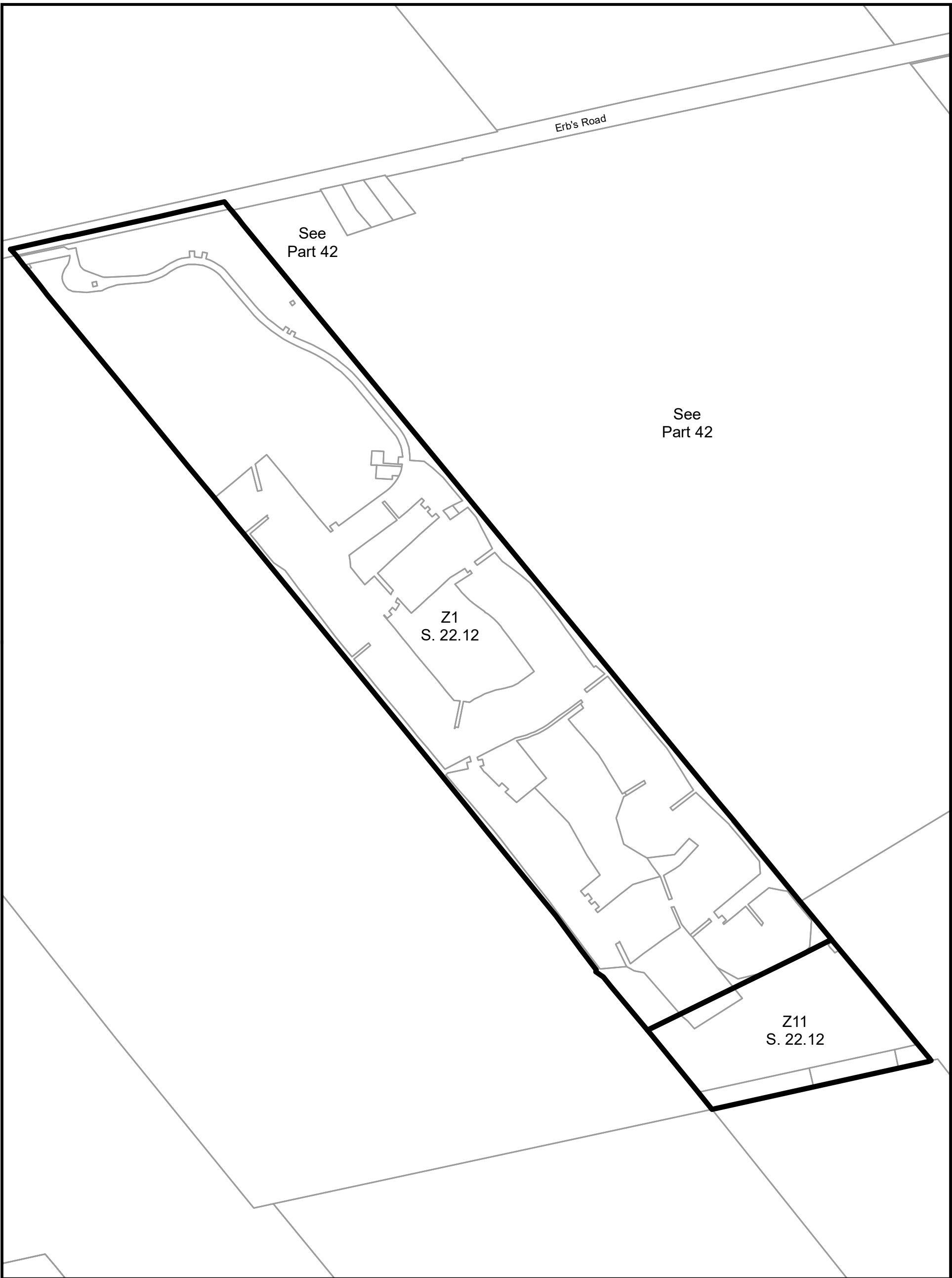
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.11 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 12
Concession North of
Snyder's Road**





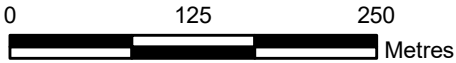
**TOWNSHIP
OF WILMOT**

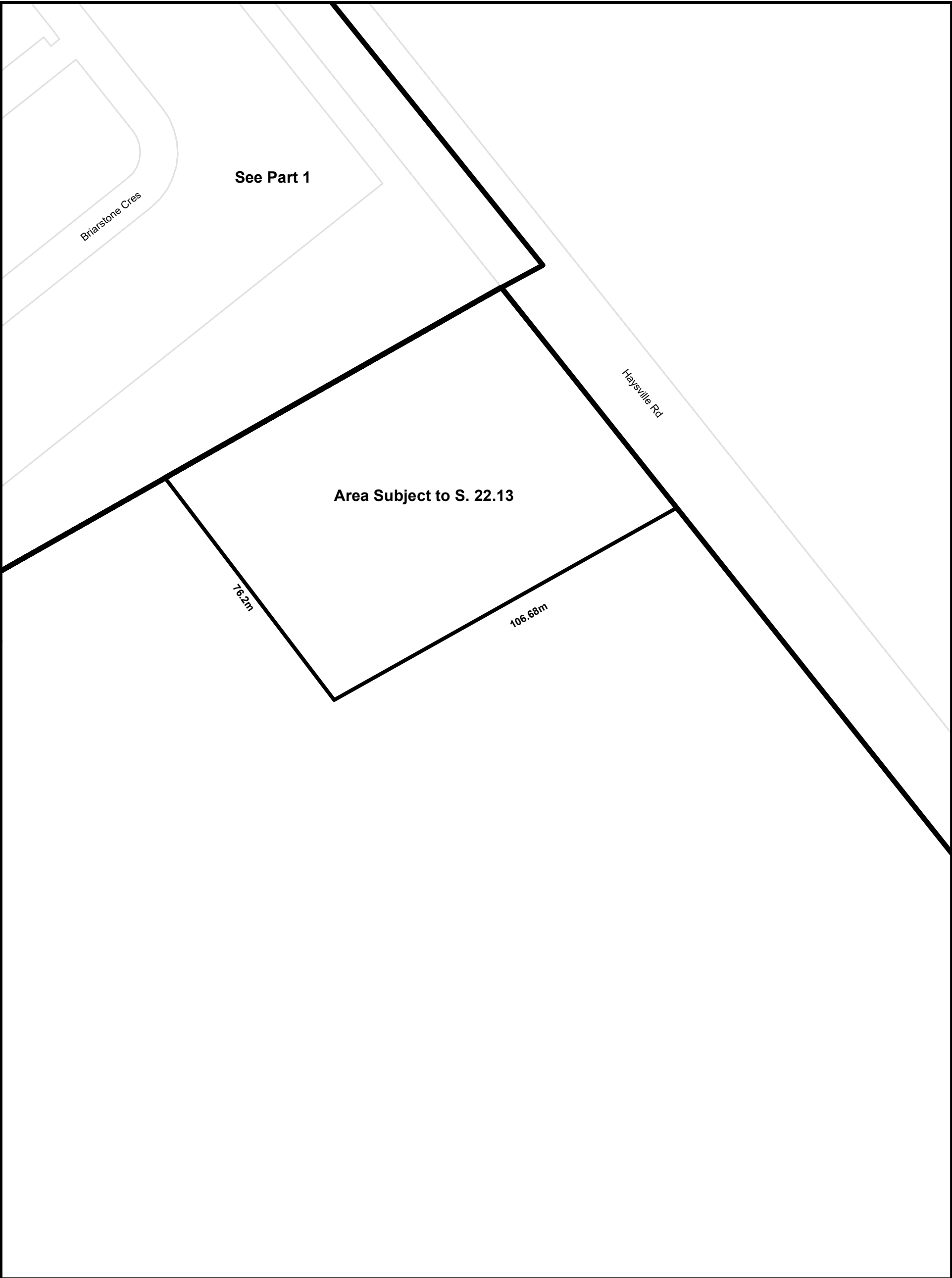
Township of Wilmot Zoning By-law

This is Section 22.12 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 16
Concession South
of Erbs Road**



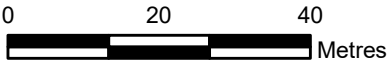


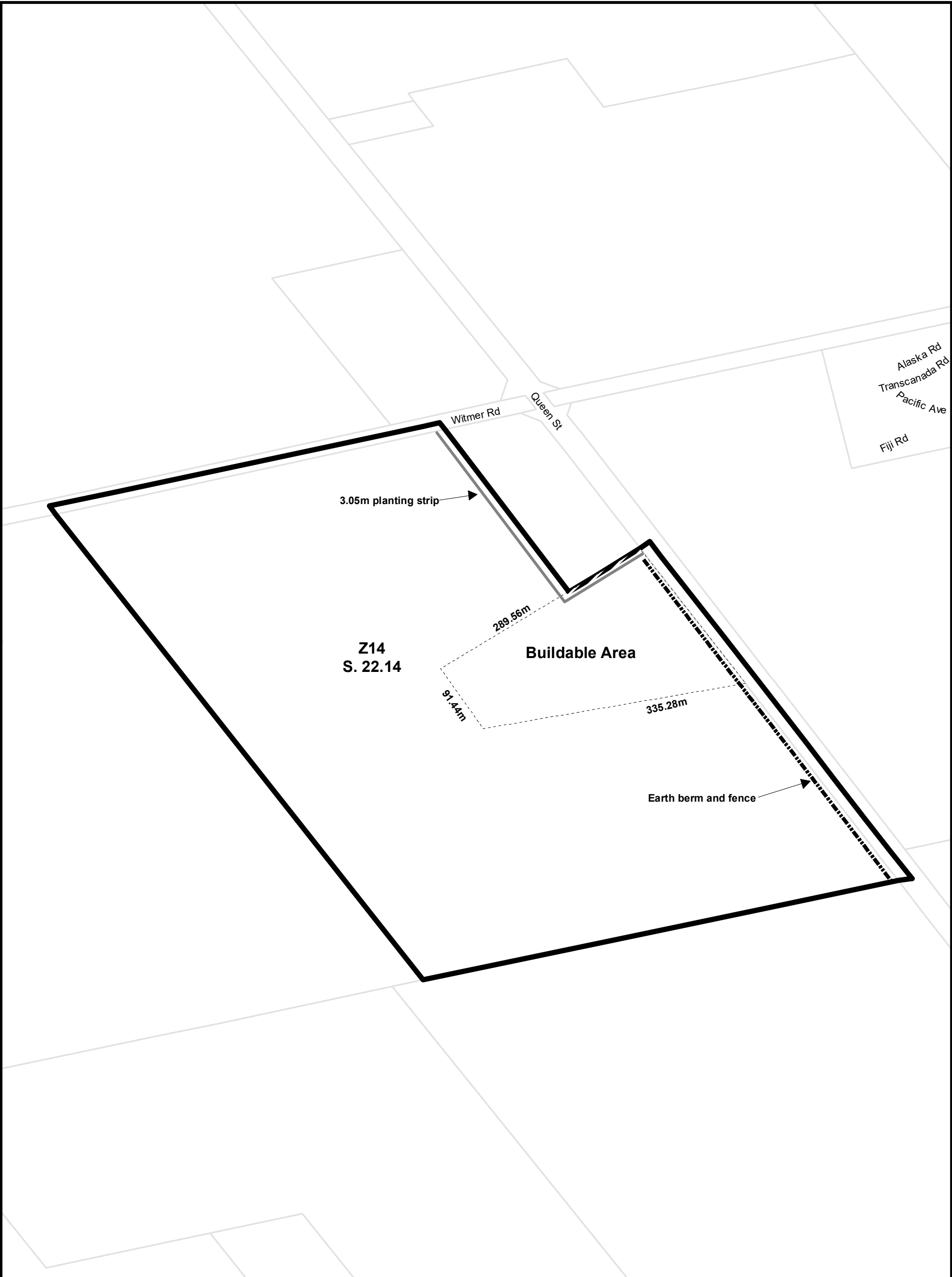
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.13 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 23
Concession South of
Bleams Road**



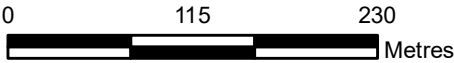


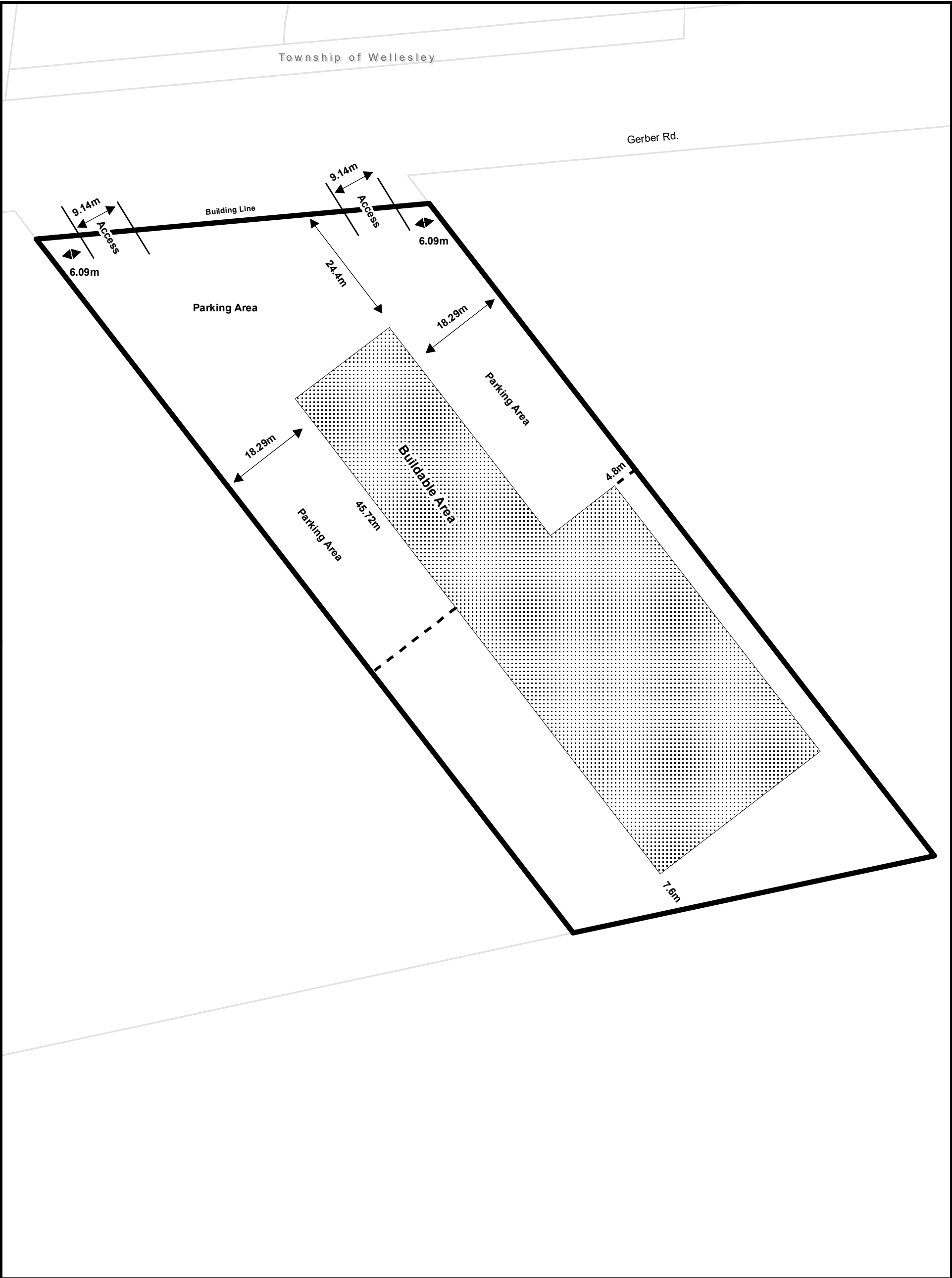
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.14 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Part of Lot 7 Concession 1 Block A



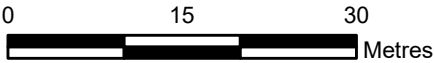


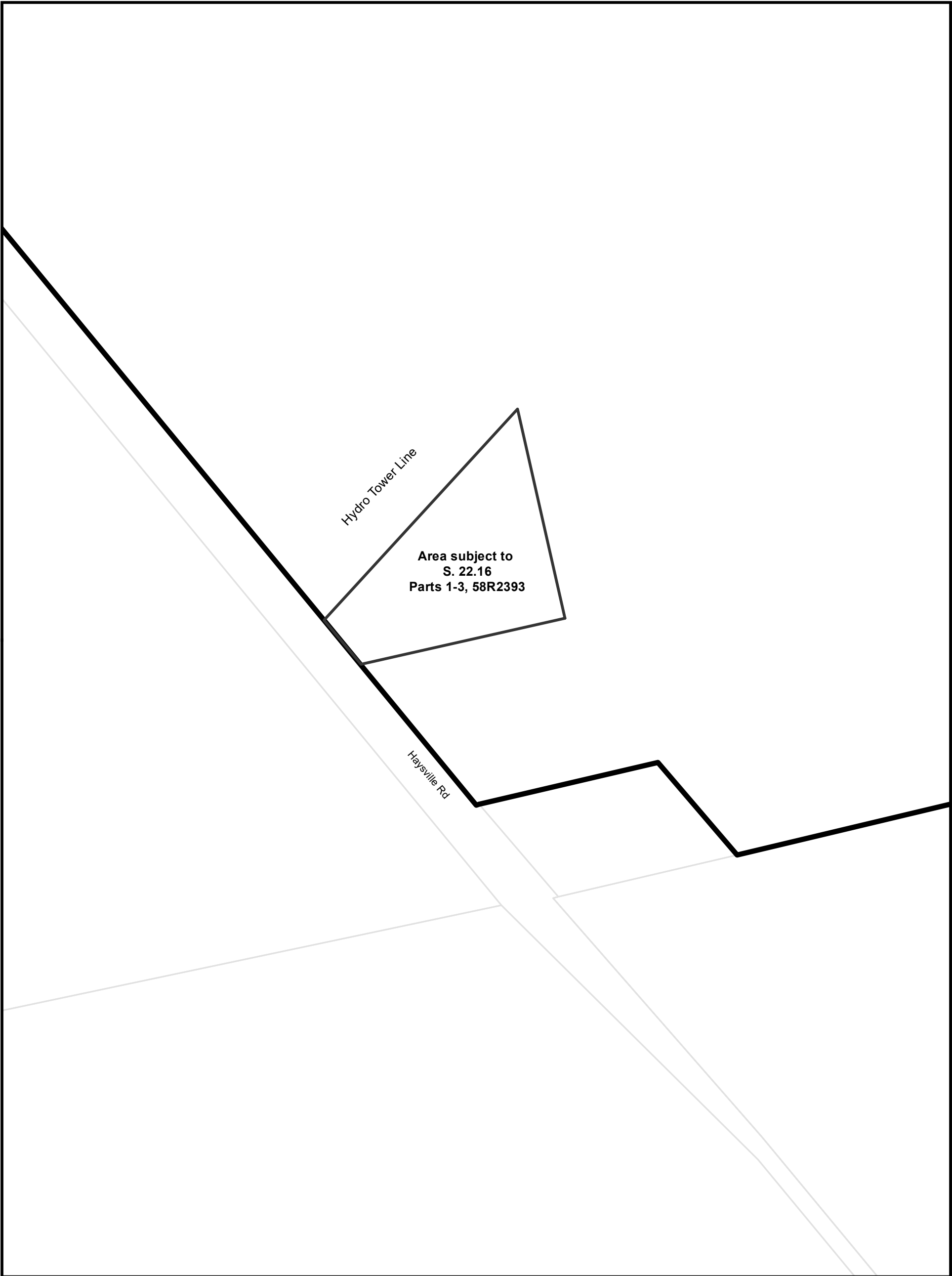
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.15 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 17
Concession 4
Block B**





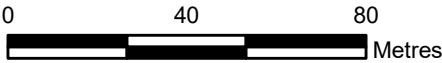
**TOWNSHIP
OF WILMOT**

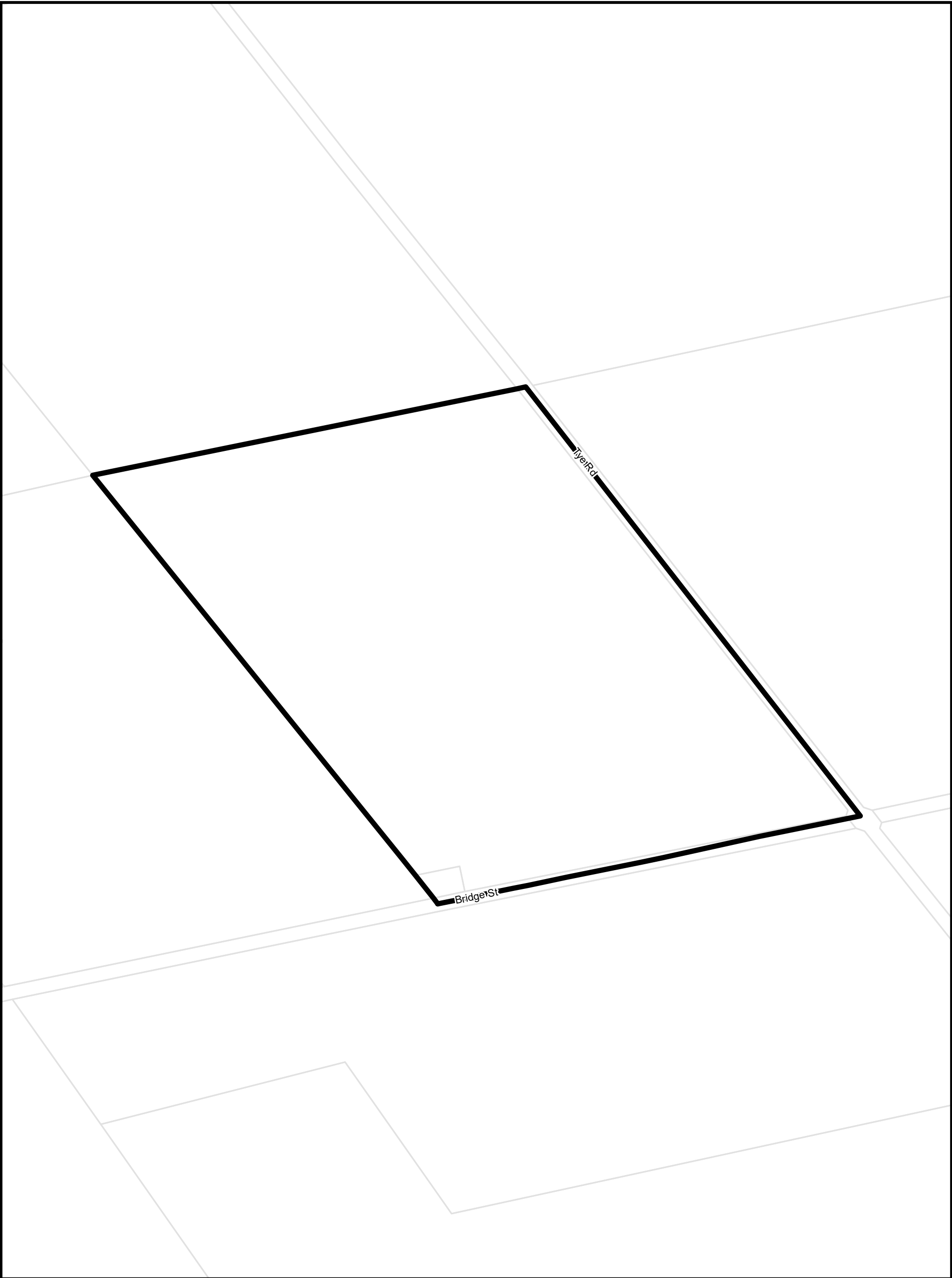
Township of Wilmot Zoning By-law

This is Section 22.16 of Schedule 'B' to Zoning By-Law 83-38
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**Part of Lot 22
Concession 1
Block A**





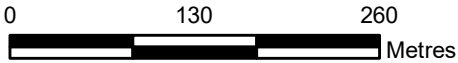
**TOWNSHIP
OF WILMOT**

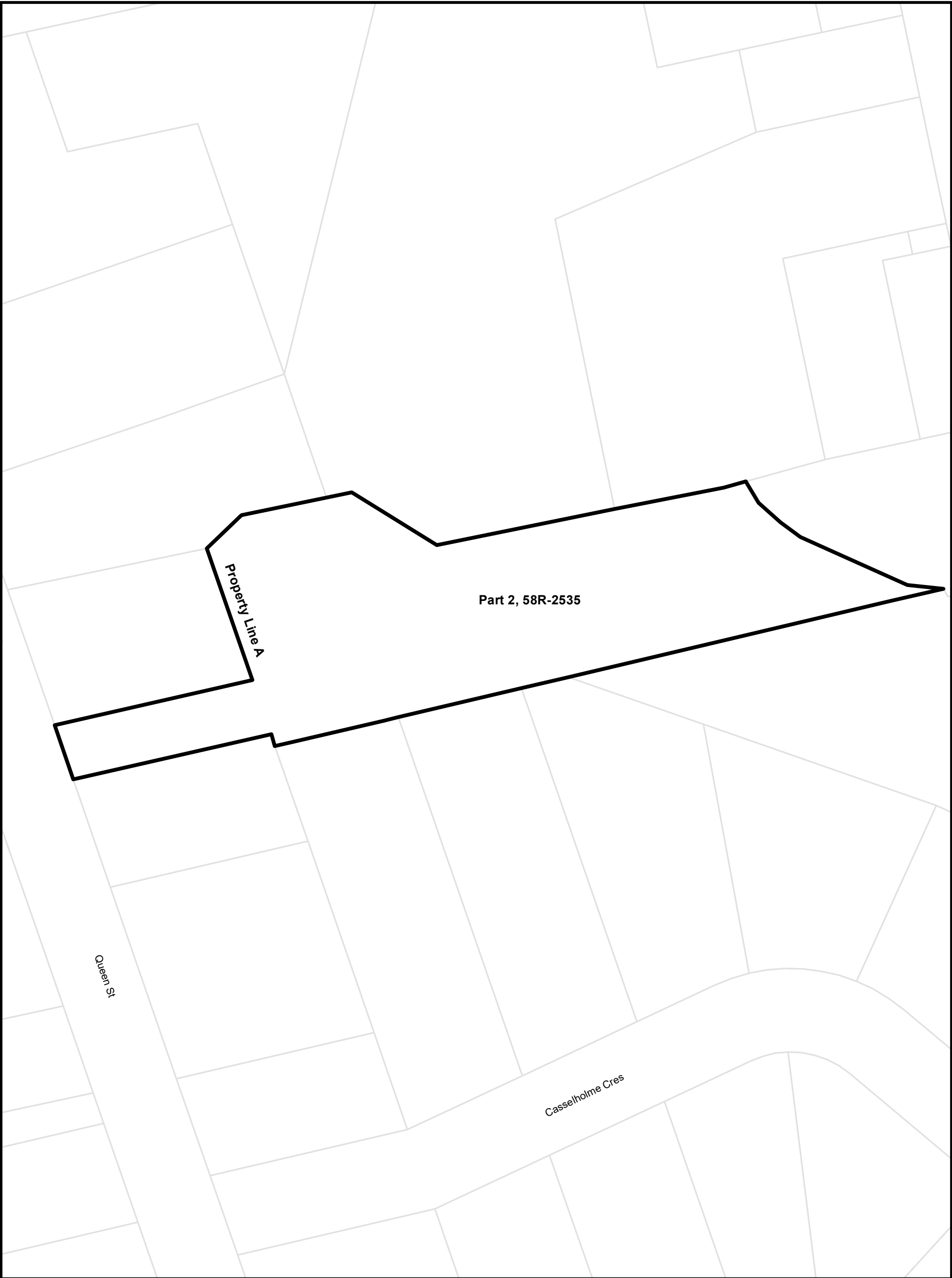
Township of Wilmot Zoning By-law

This is Section 22.17 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 22
Concession 3
Block A**



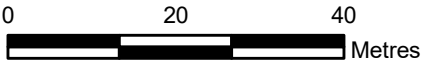


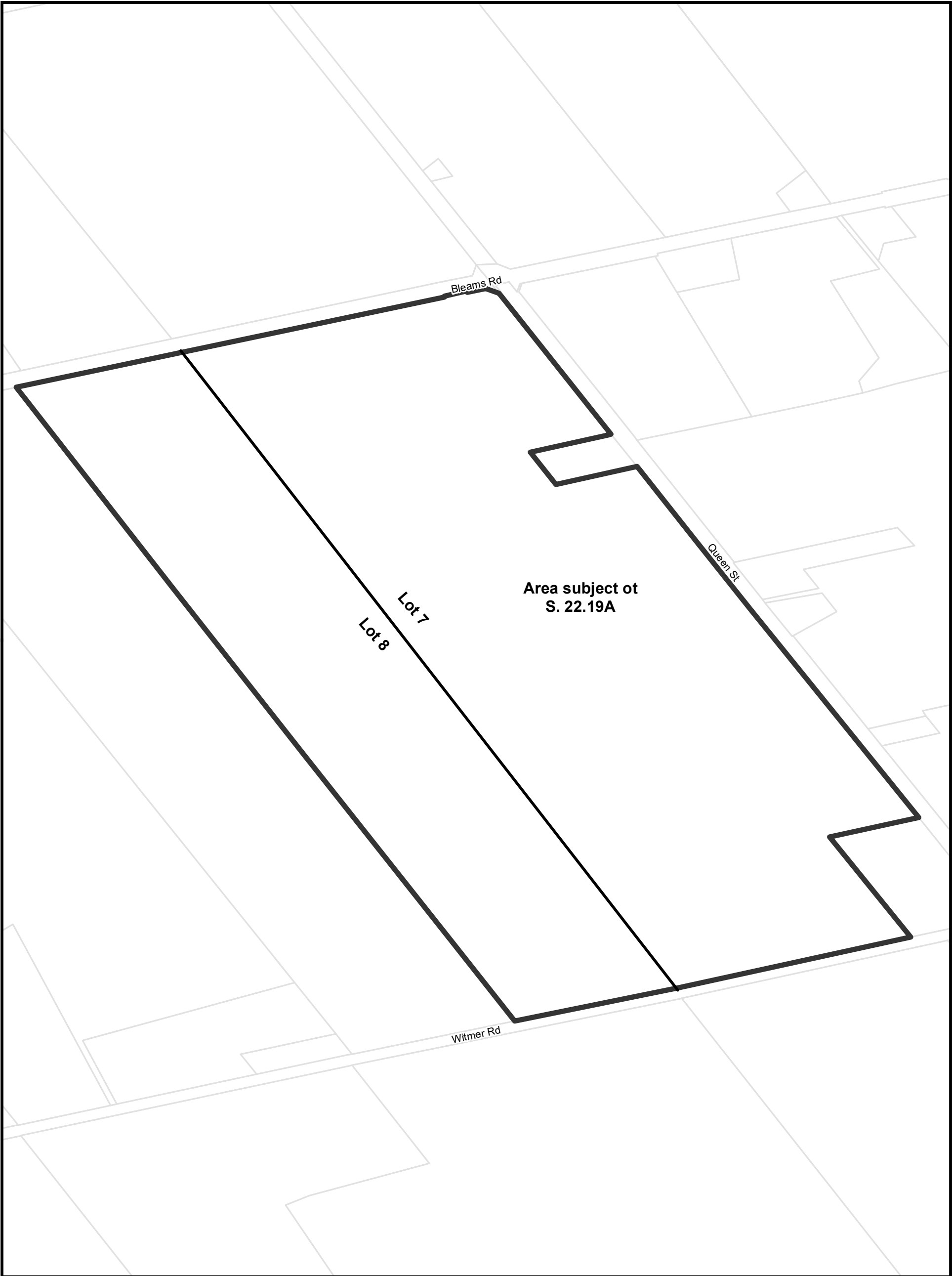
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.18 of Schedule 'B' to Zoning By-Law 83-38
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**Part of Lot 6 & 7
Concession 4
Block A**





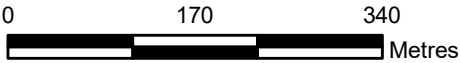
**TOWNSHIP
OF WILMOT**

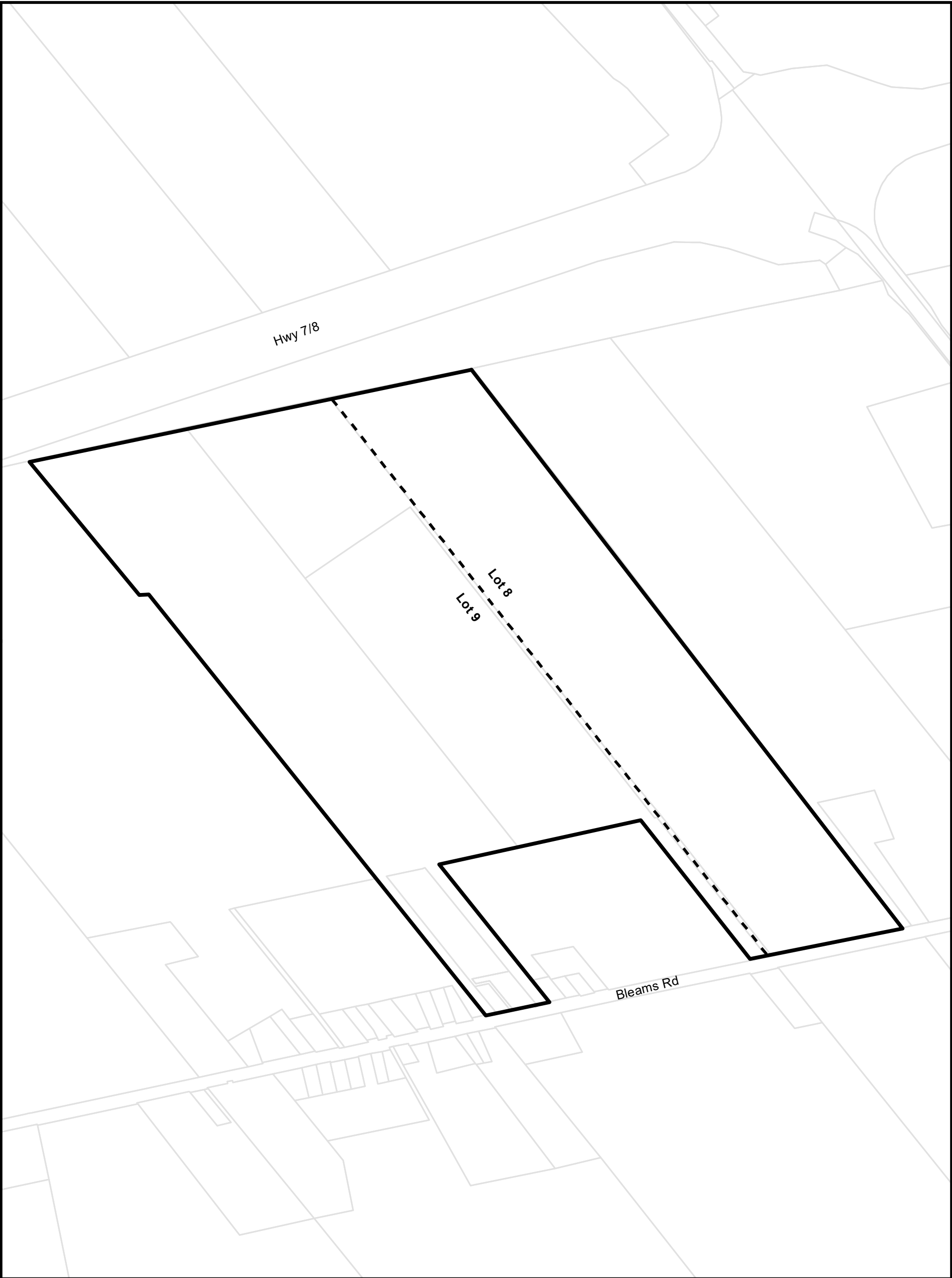
Township of Wilmot Zoning By-law

This is Section 22.19.1 of Schedule 'B' to Zoning By-Law 83-38
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**Part of Lot 7
Concession South of
Bleam's Road**





**TOWNSHIP
OF WILMOT**

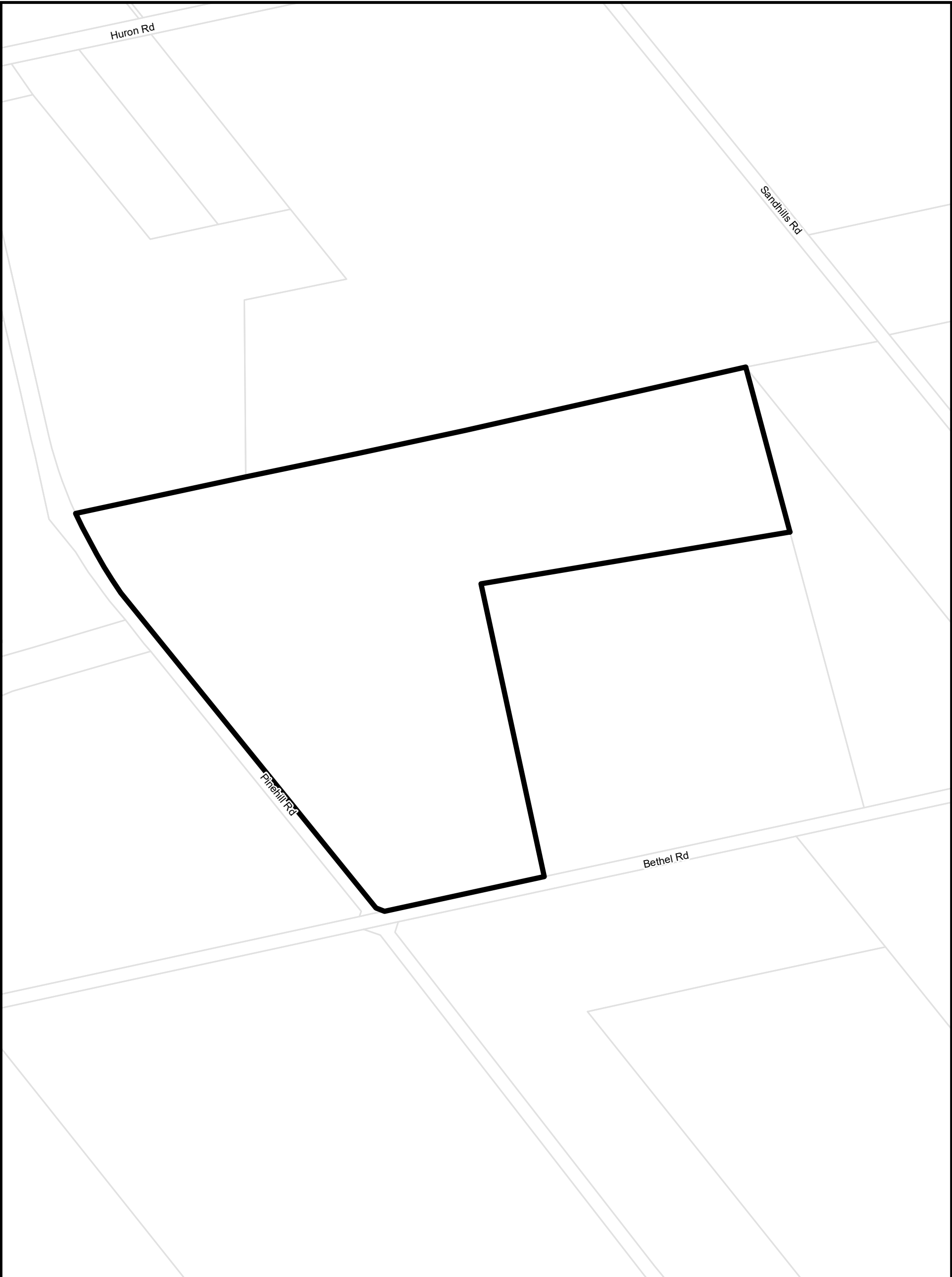
Township of Wilmot Zoning By-law

This is Section 22.19.2 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lots 8 & 9
Concession North of
Bleam's Road**





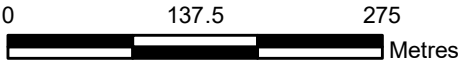
**TOWNSHIP
OF WILMOT**

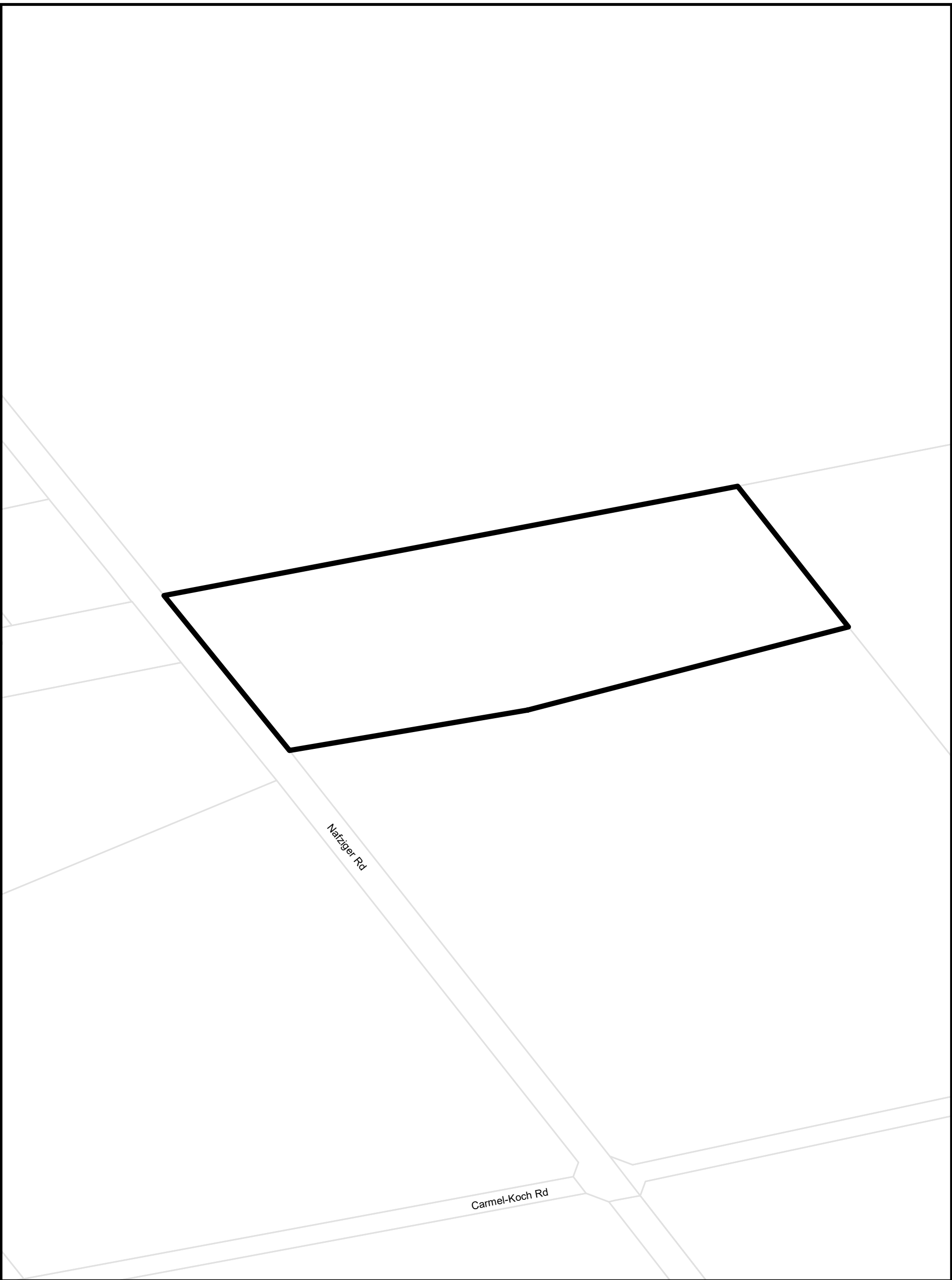
Township of Wilmot Zoning By-law

This is Section 22.19.4 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lots 13 & 14
Concession 2
Block A**





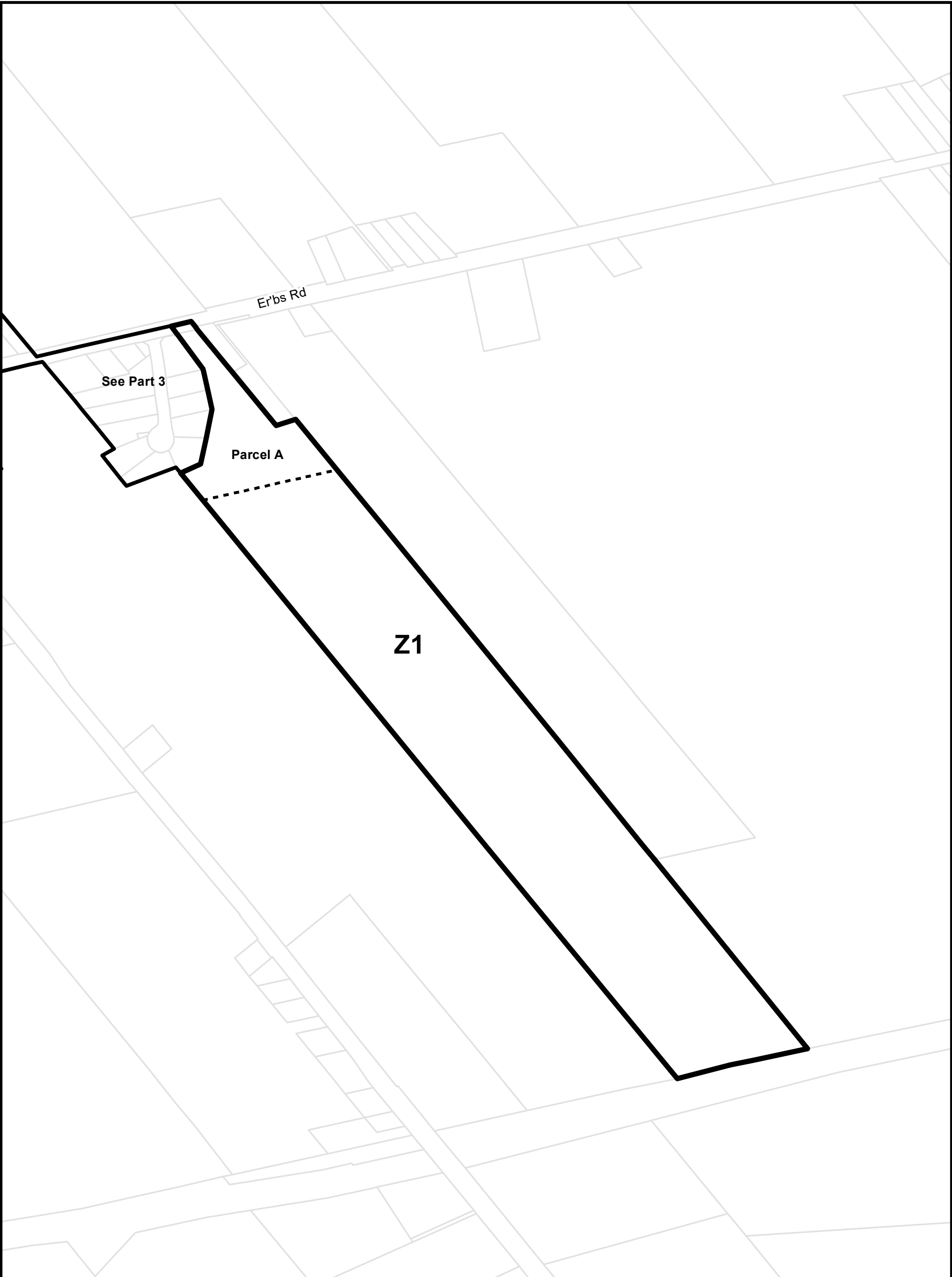
TOWNSHIP OF WILMOT

Township of Wilmot Zoning By-law
This is Section 22.21 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Part of Lot 18 Concession 2 Block B



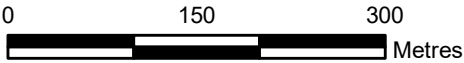


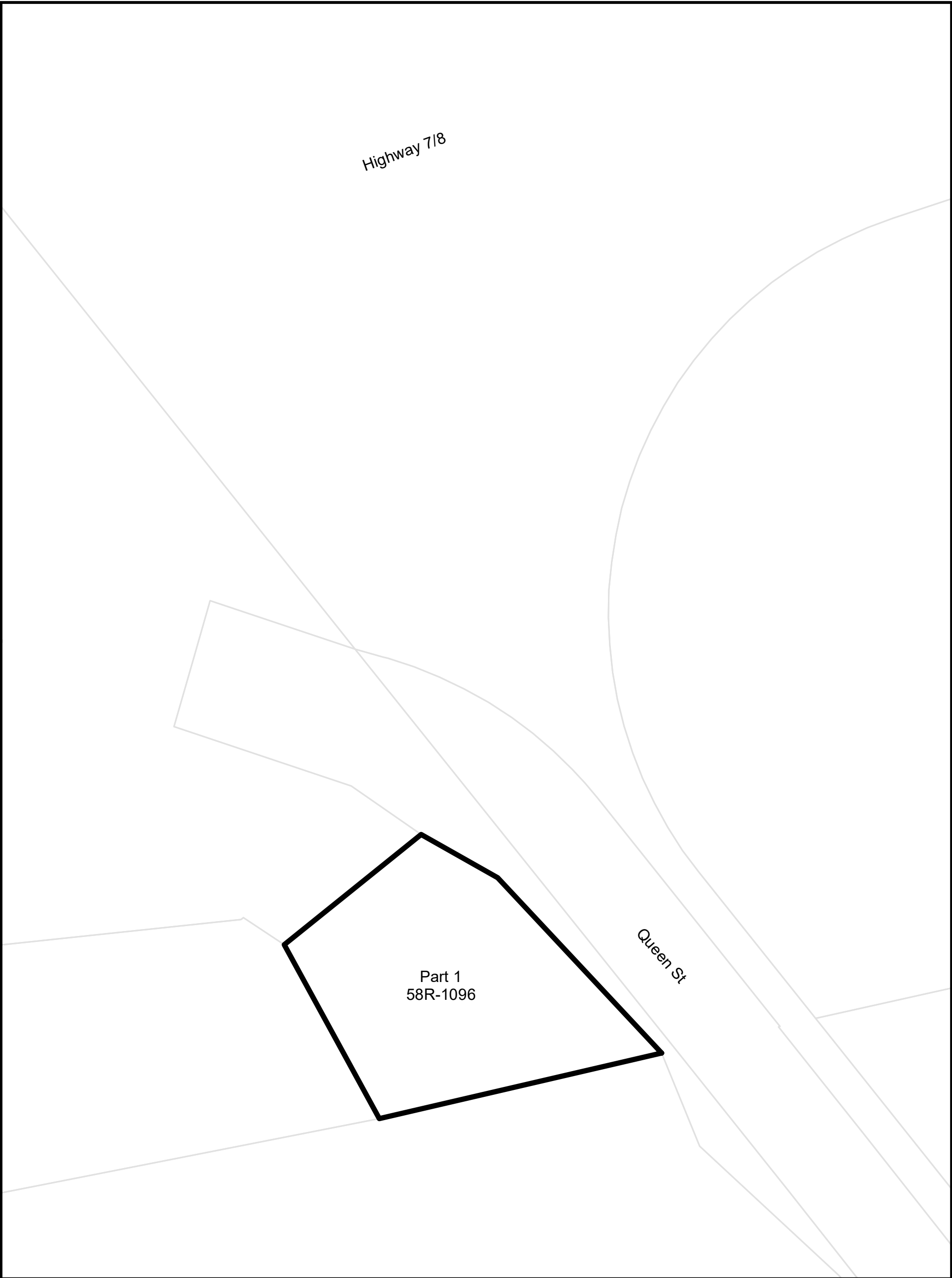
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.24 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 6
Concession South
of Erbs Road**





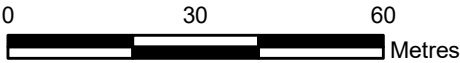
**TOWNSHIP
OF WILMOT**

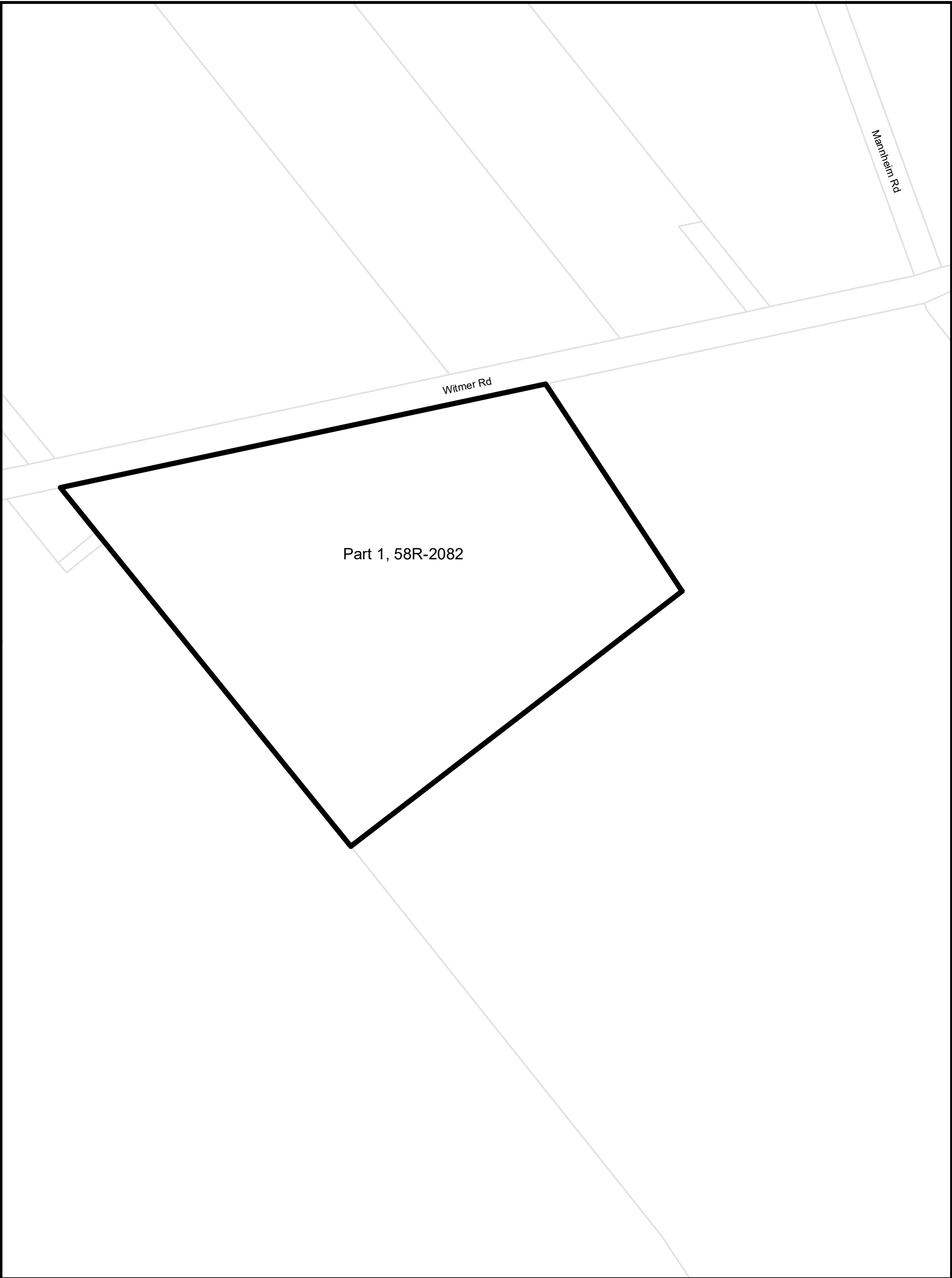
Township of Wilmot Zoning By-law

This is Section 22.28 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 7
Concession South
of Snyder's Road**



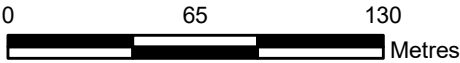


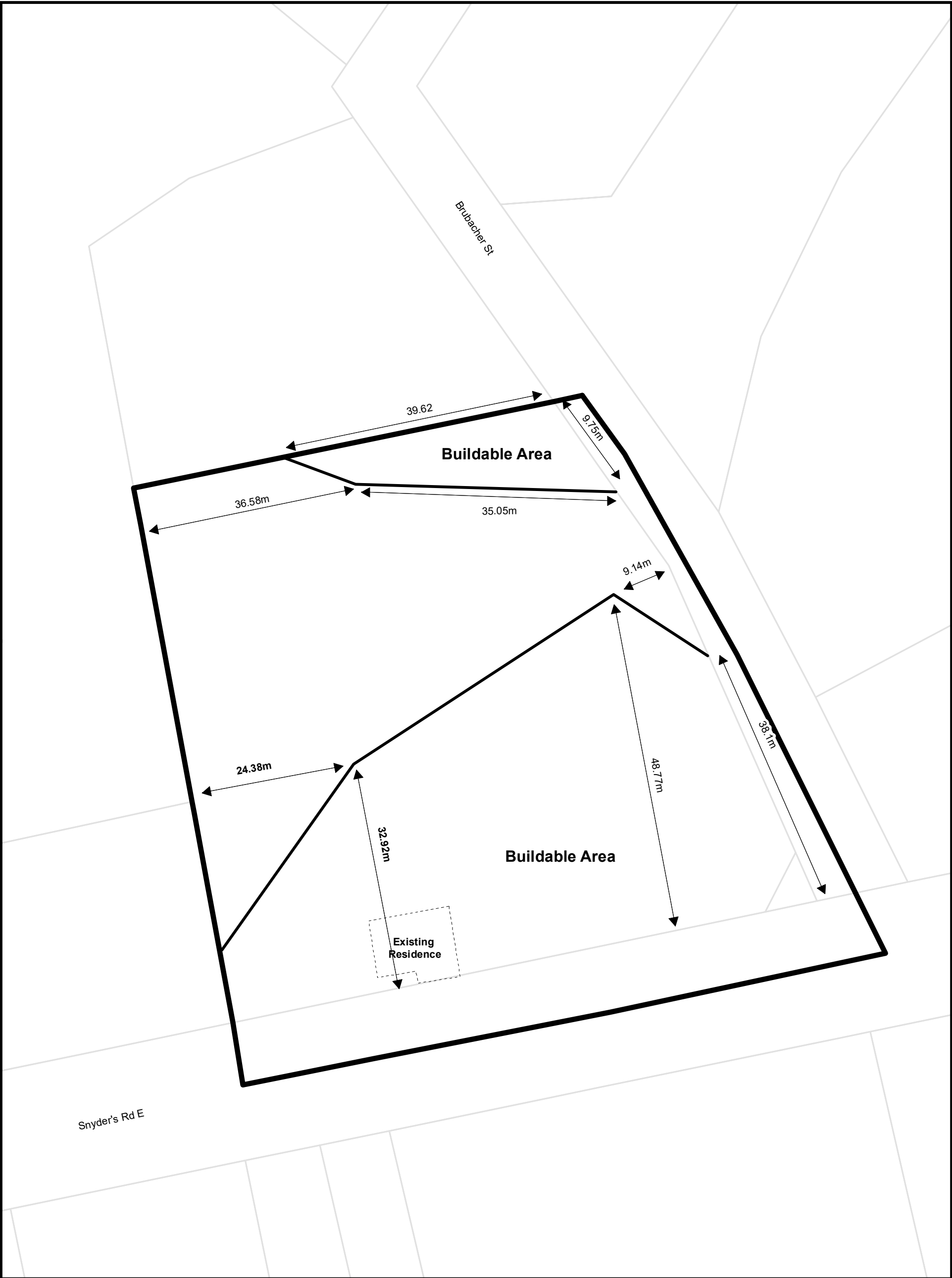
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.29 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 3
Concession 1
Block A**



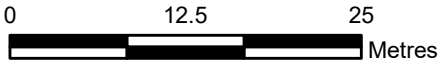


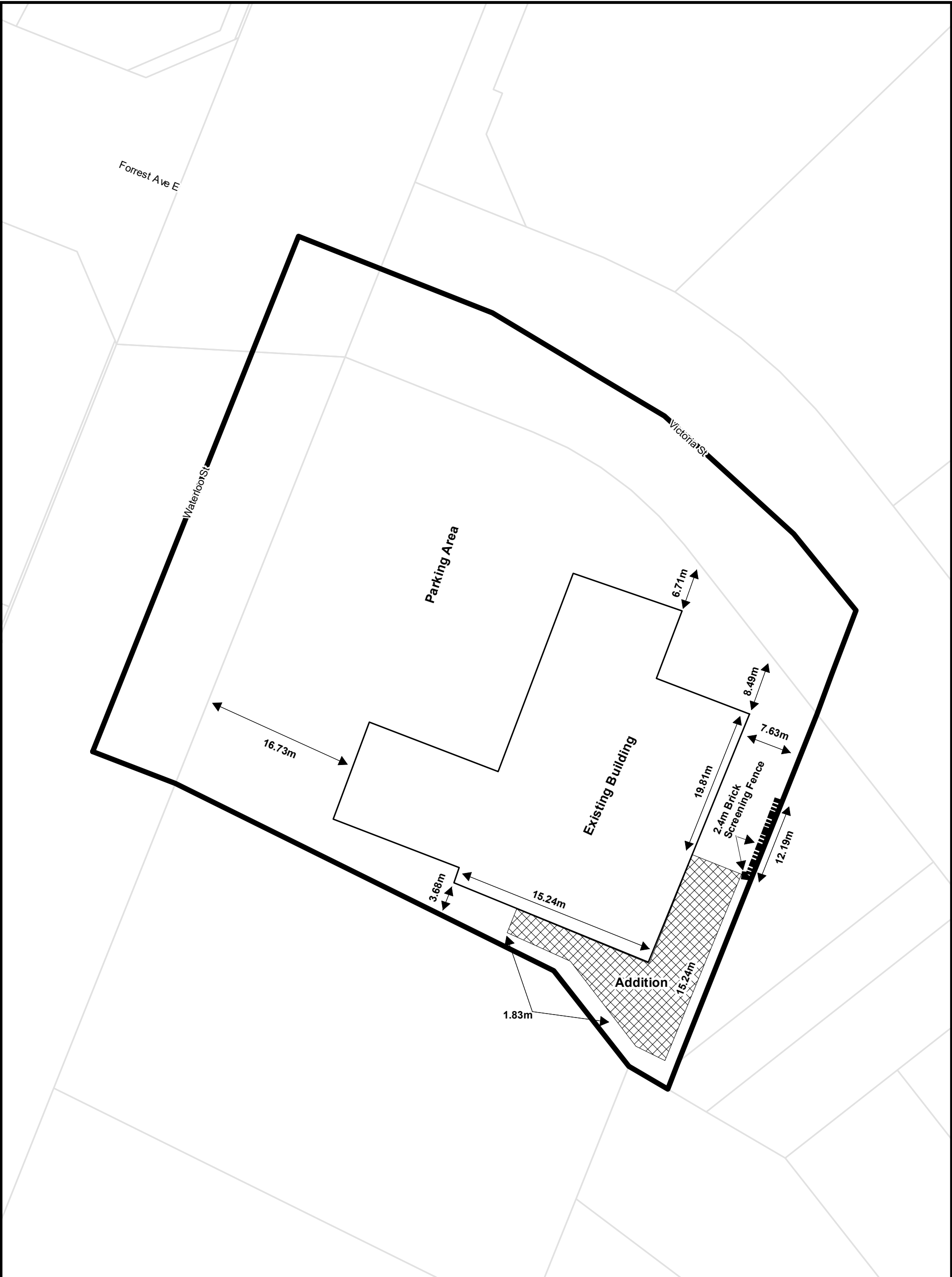
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.30 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 14
Concession North of
Snyder's Road**





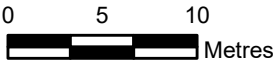
**TOWNSHIP
OF WILMOT**

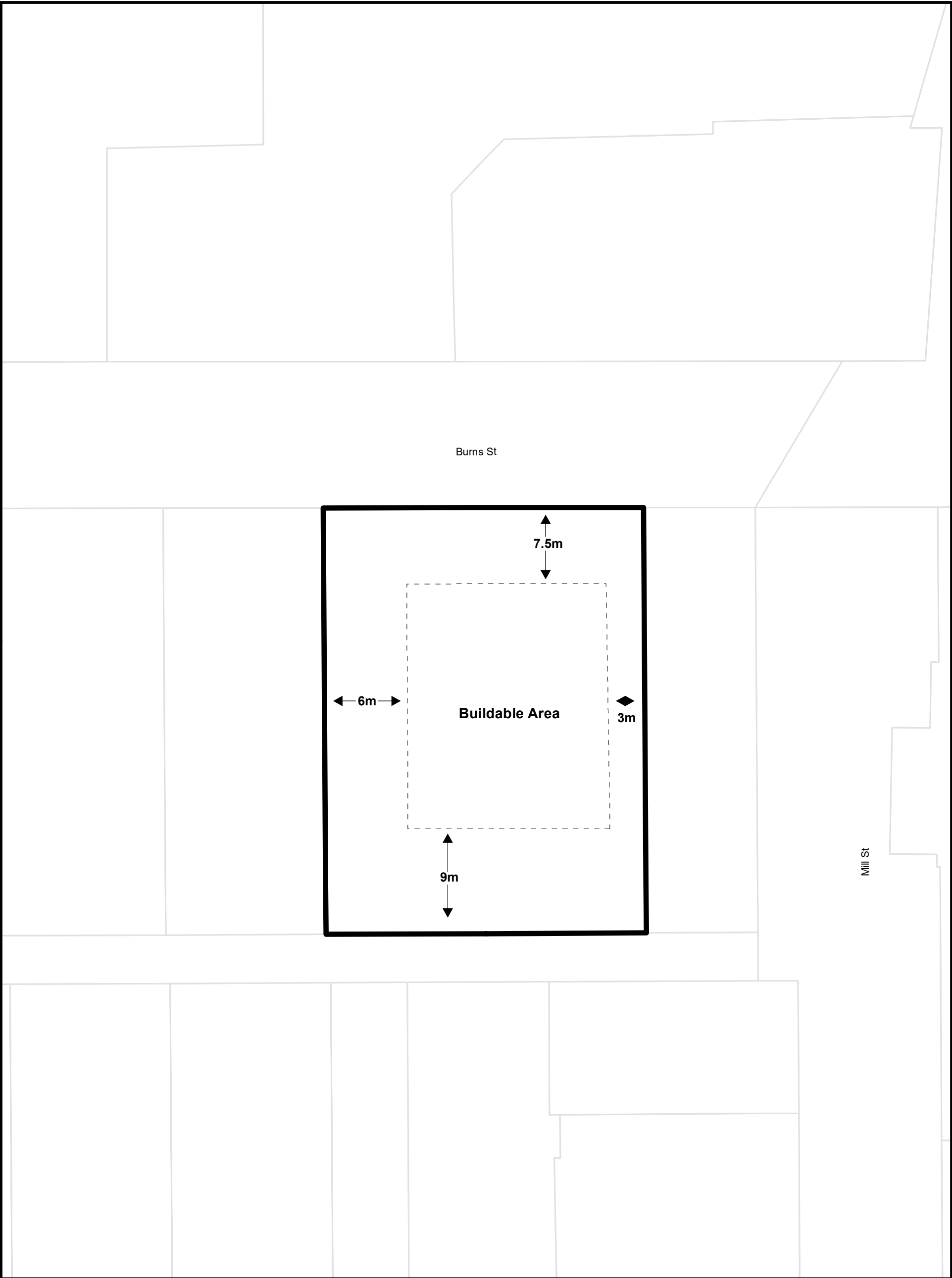
Township of Wilmot Zoning By-law

This is Section 22.31 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Block B
Smith's Plan**





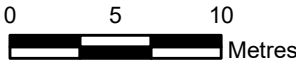
**TOWNSHIP
OF WILMOT**

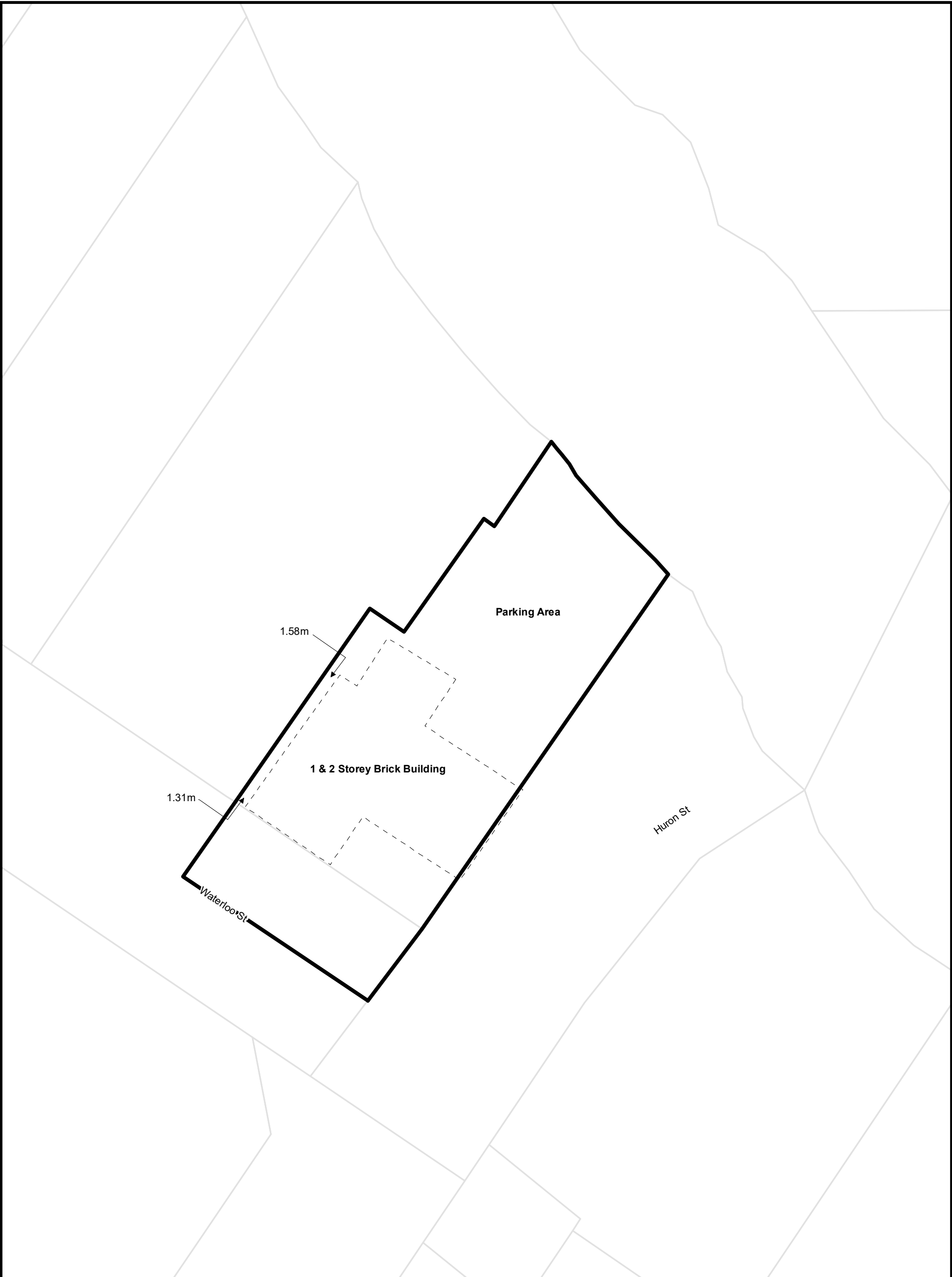
Township of Wilmot Zoning By-law

This is Section 22.34 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lots 2 & 3,
Scott's Survey**





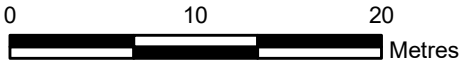
**TOWNSHIP
OF WILMOT**

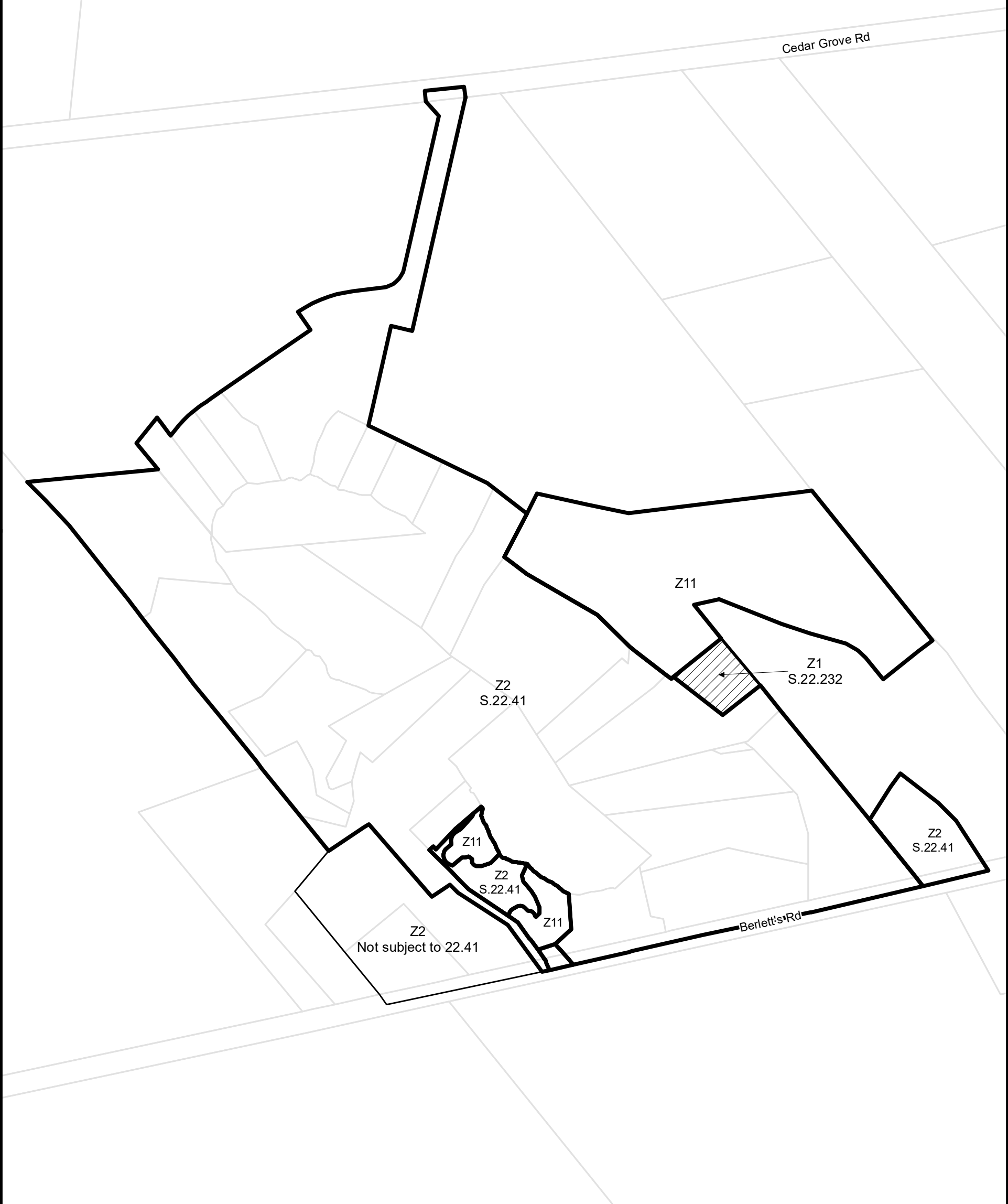
Township of Wilmot Zoning By-law

This is Section 22.36 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 1
North of Huron St and
East of Waterloo St
Smith's Plan**





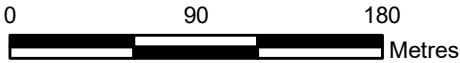
**TOWNSHIP
OF WILMOT**

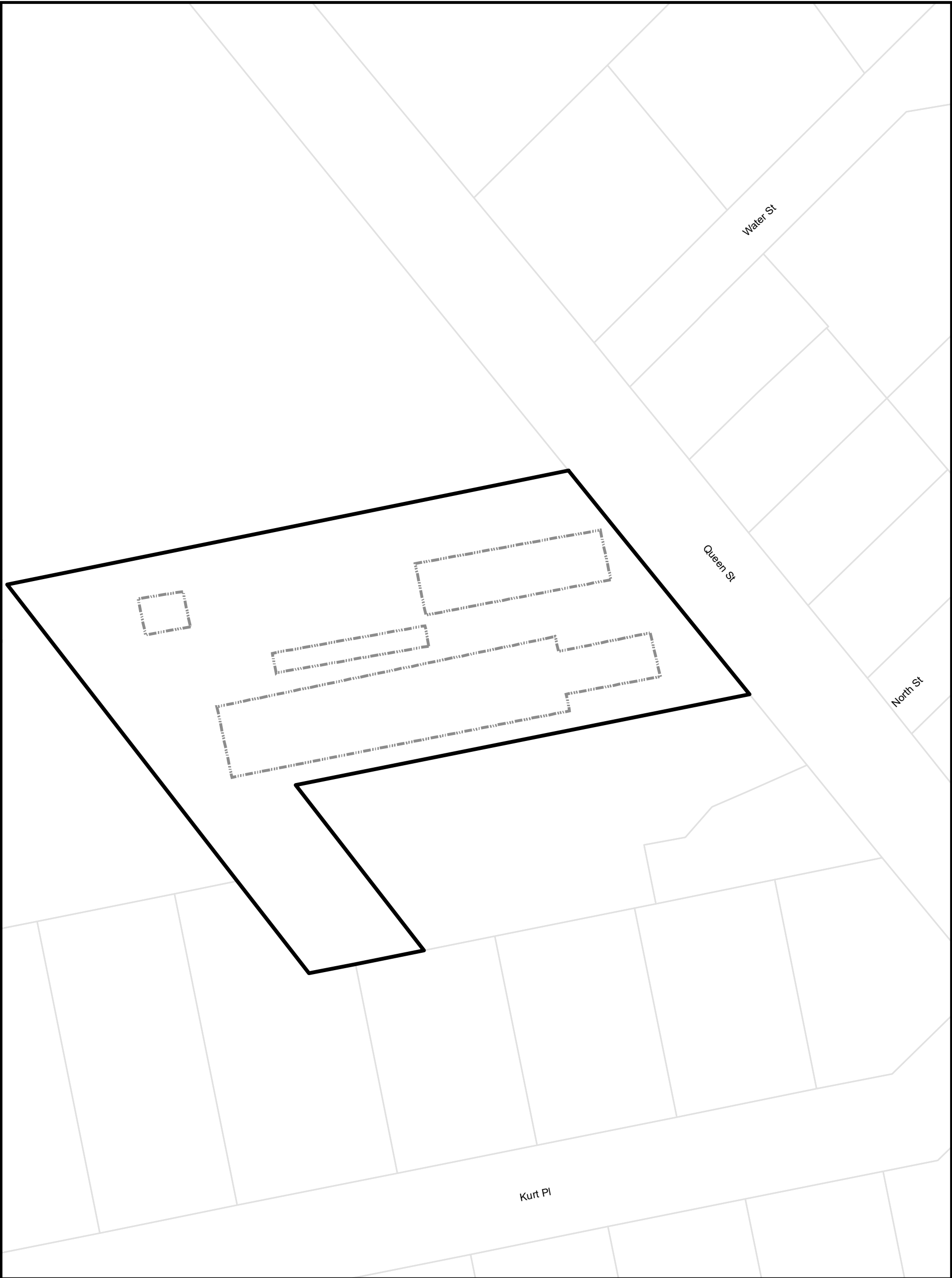
Township of Wilmot Zoning By-law

This is Section 22.41 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Part of 2 Concession 3 Block B





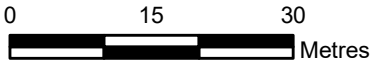
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law

This is Section 22.44 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 7
Concession 3,
Block A**





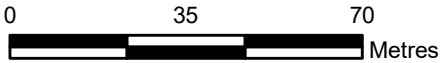
**TOWNSHIP
OF WILMOT**

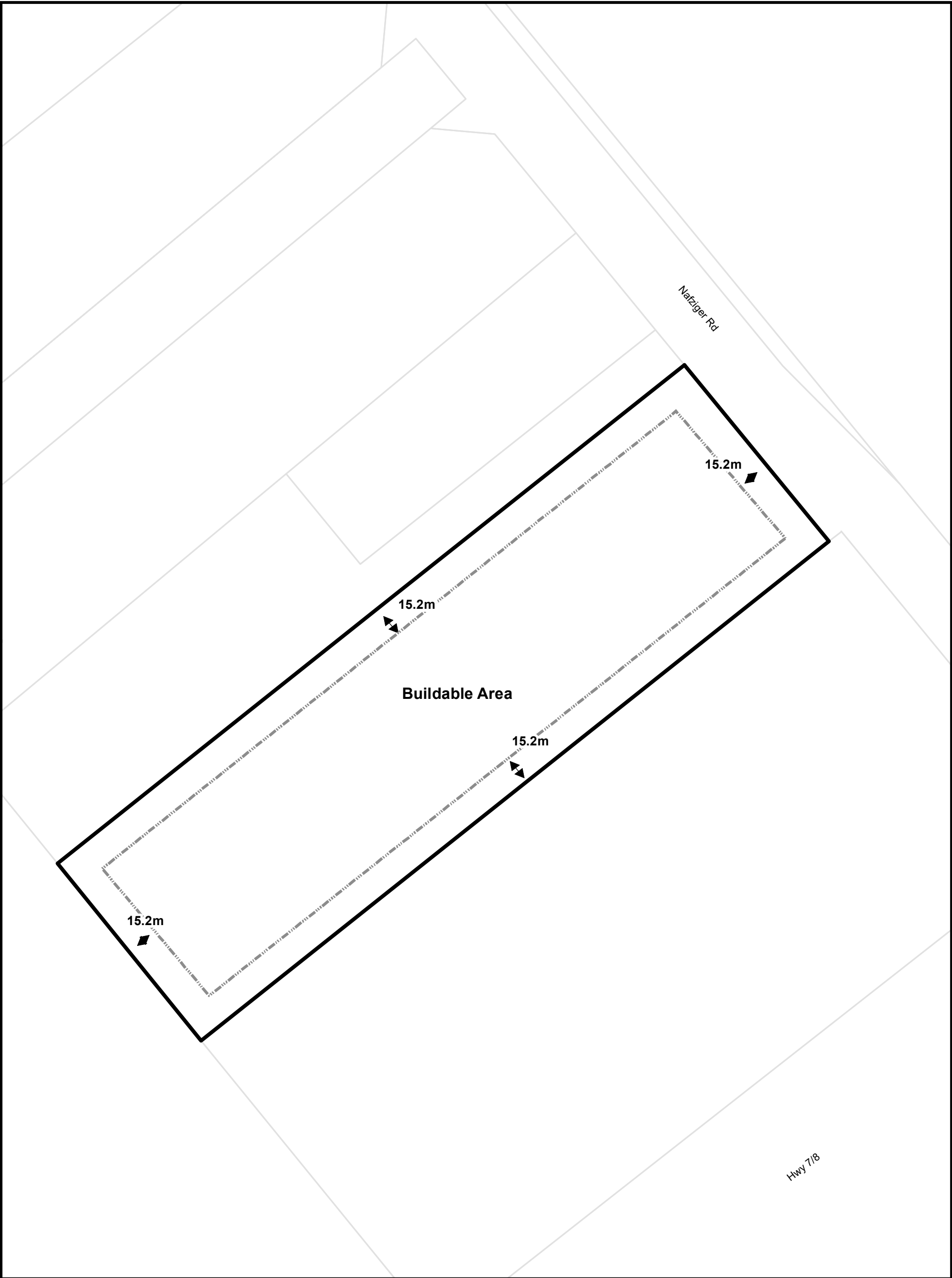
Township of Wilmot Zoning By-law

This is Section 22.45 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 7
Concession South of
Snyder's Road
Being Part 7, 58R-3012**





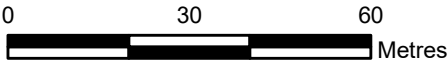
**TOWNSHIP
OF WILMOT**

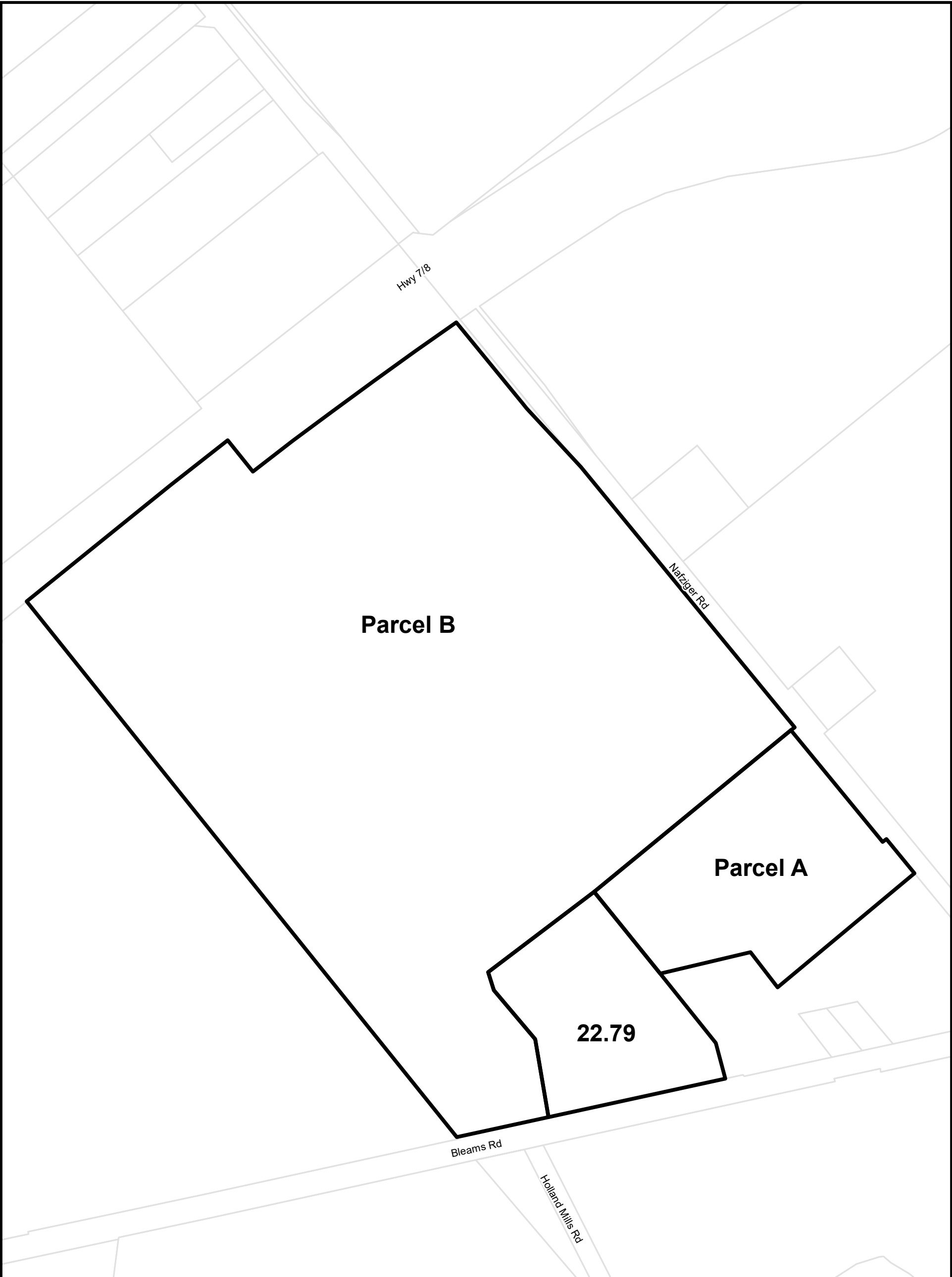
Township of Wilmot Zoning By-law

This is Section 22.52 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 19 Concession
North of Bleams Road
Being Part 1, 58R-1431**





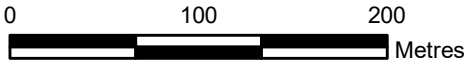
**TOWNSHIP
OF WILMOT**

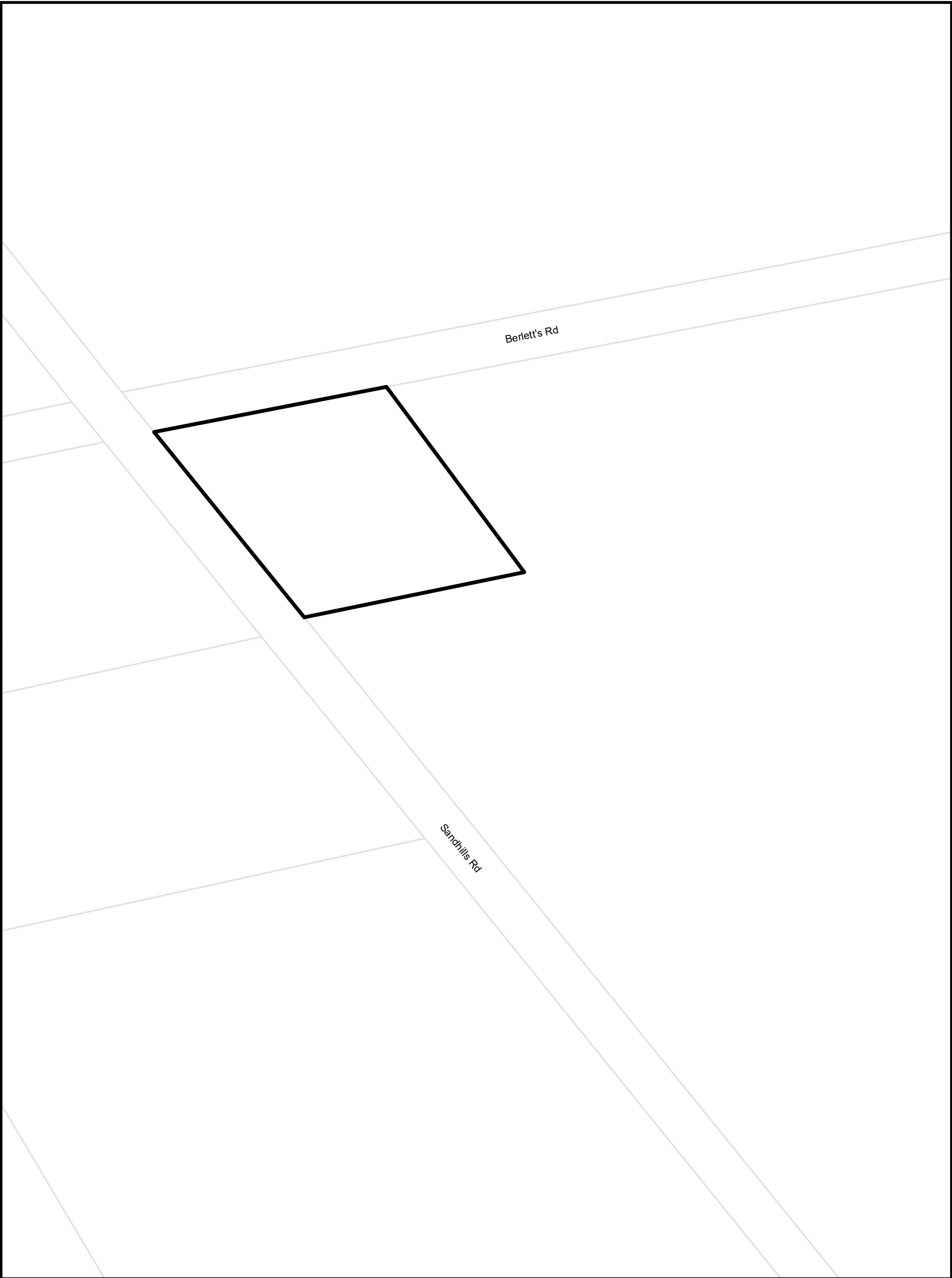
Township of Wilmot Zoning By-law

This is Section 22.53 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 19
Concession North of
Bleams Road**





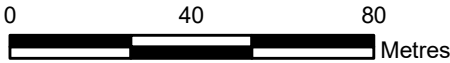
**TOWNSHIP
OF WILMOT**

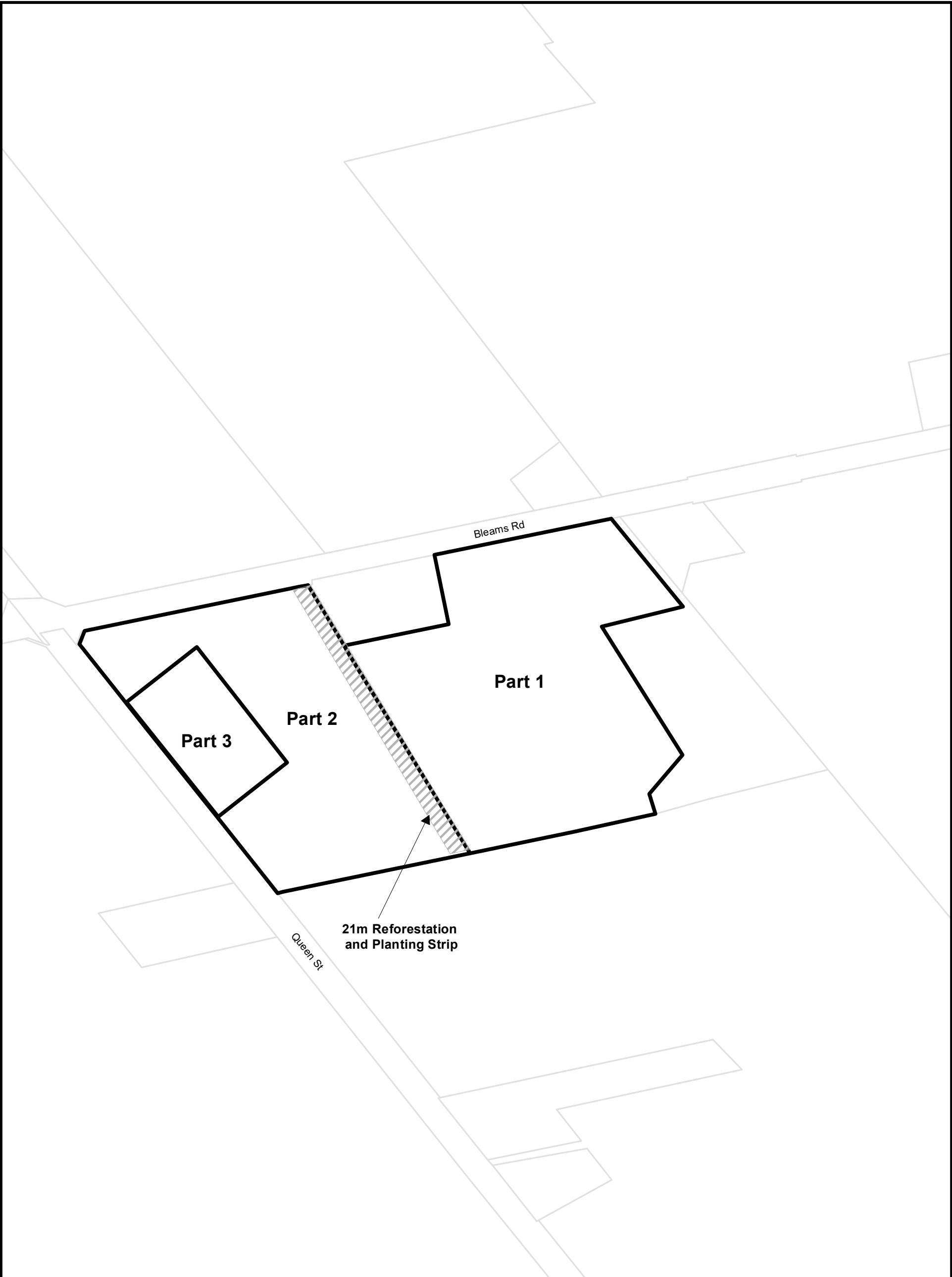
Township of Wilmot Zoning By-law

This is Section 22.54 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 12
Concession 2
Block B**





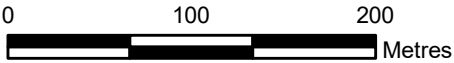
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law

This is Section 22.55 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 6 Conession South
of Bleams Road
Parts 1,2 and 3
58R-4044**





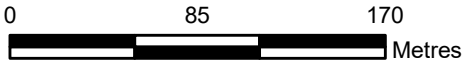
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law

This is Section 22.56 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 20
Concession South
of Bleams Road**



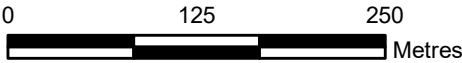


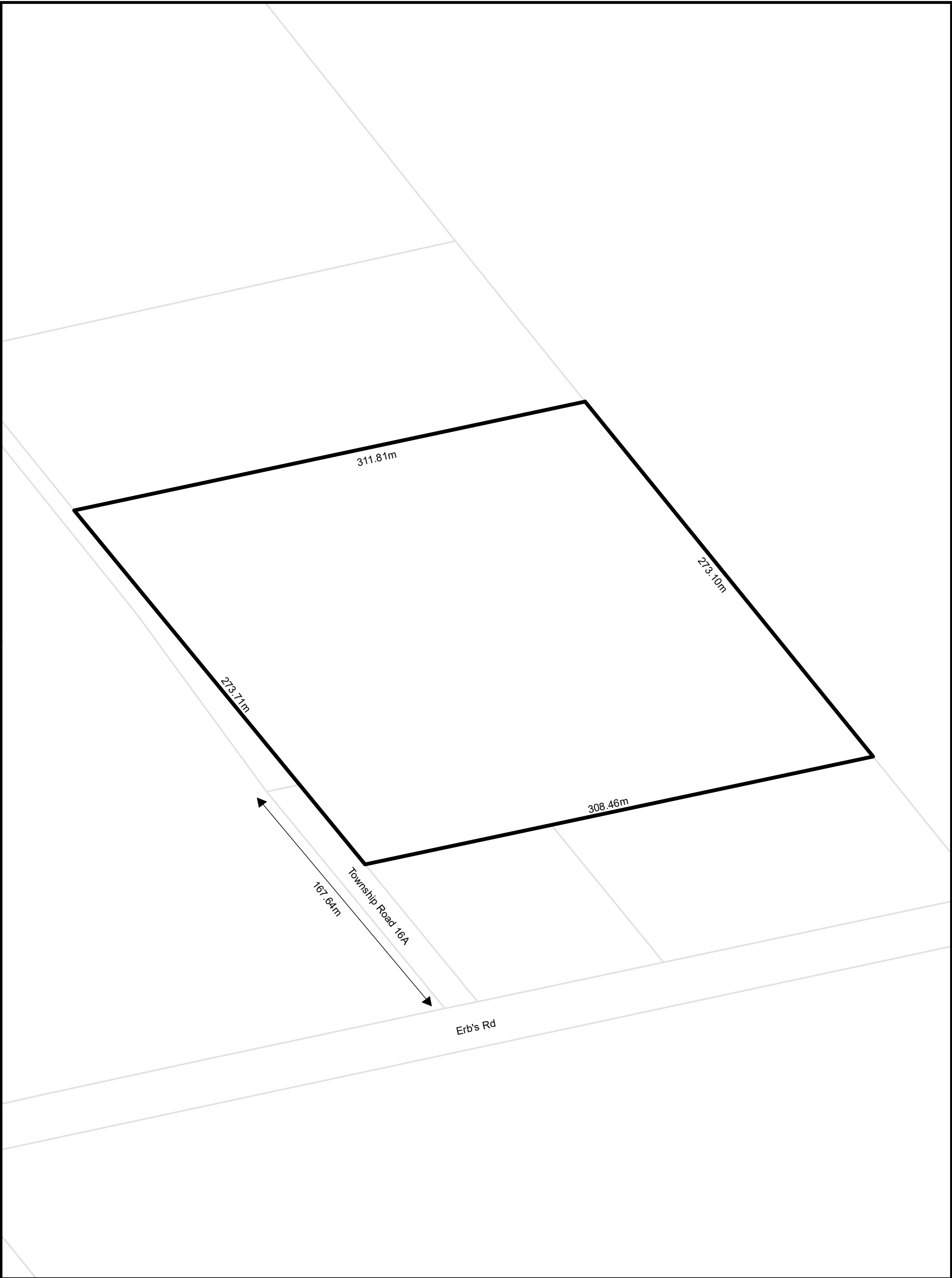
TOWNSHIP OF WILMOT

Township of Wilmot Zoning By-law
This is Section 22.57 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Lot 8 Concession 1 Block A





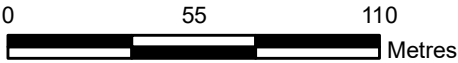
**TOWNSHIP
OF WILMOT**

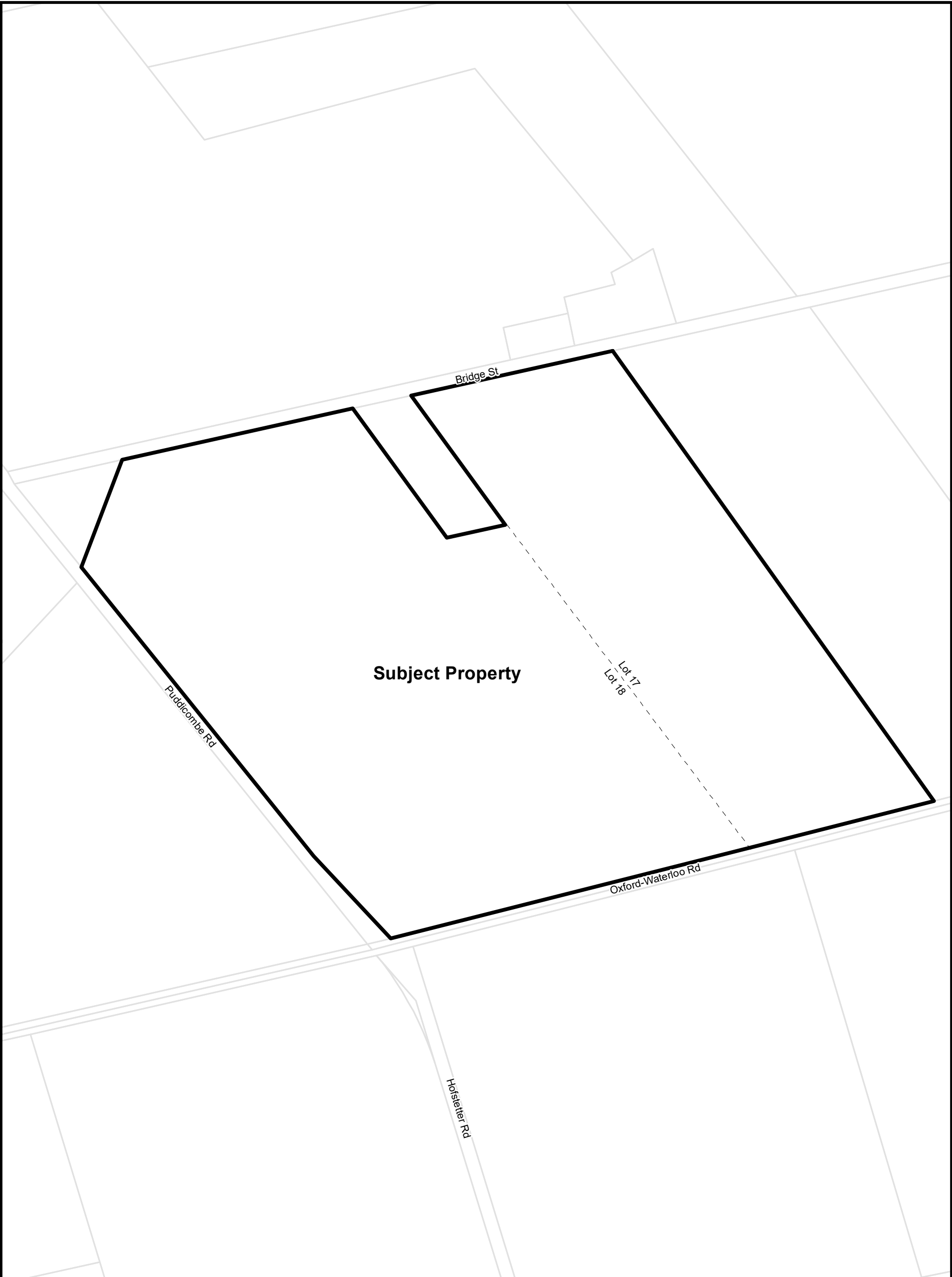
Township of Wilmot Zoning By-law

This is Section 22.58 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part Lot 10
Concession North
of Erbs Road**





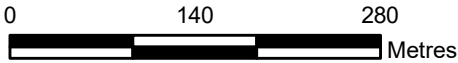
**TOWNSHIP
OF WILMOT**

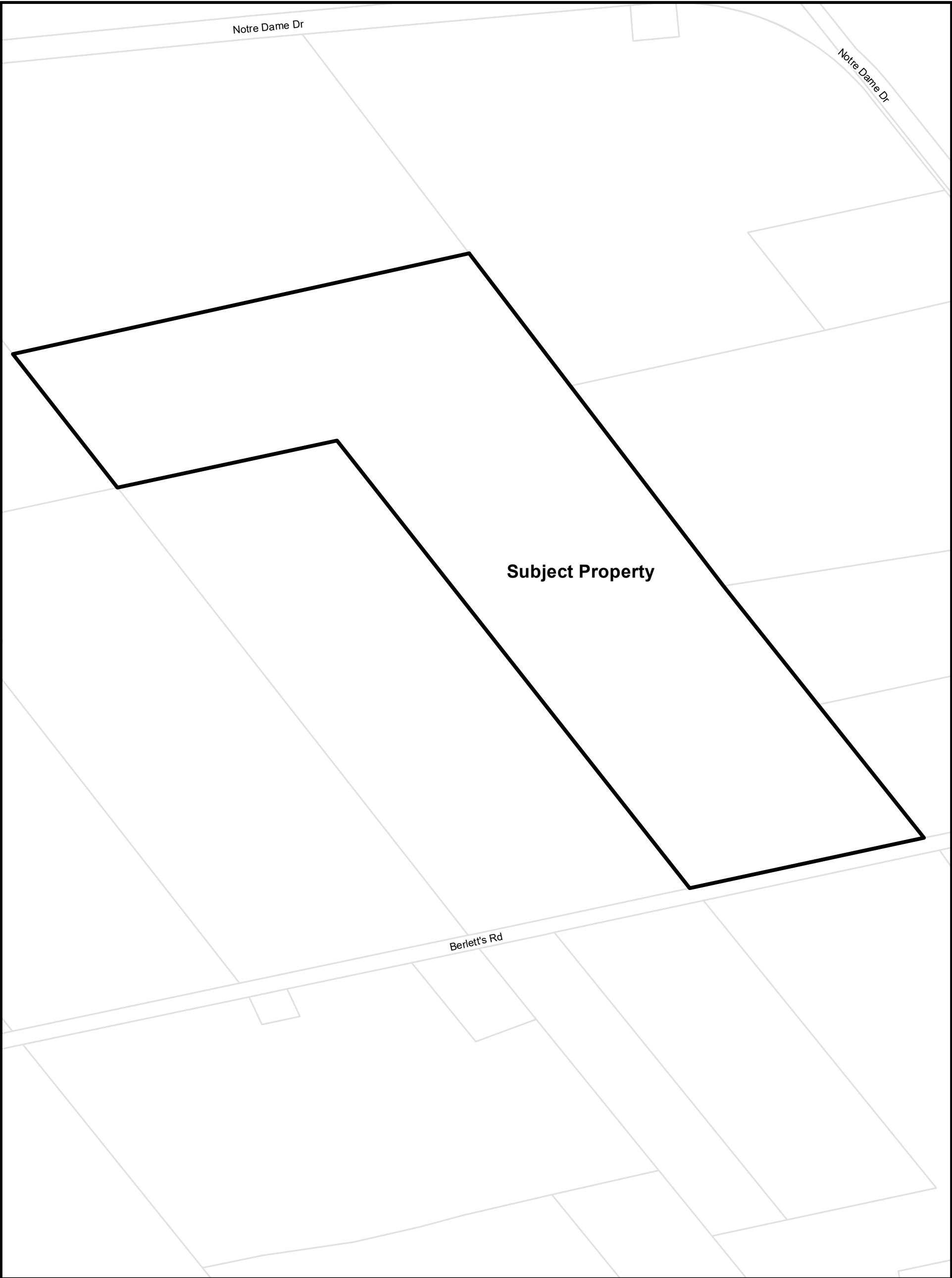
Township of Wilmot Zoning By-law

This is Section 22.59 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 17 and 18
Concession 4
Block A**





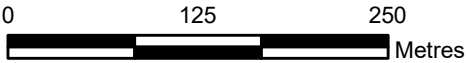
**TOWNSHIP
OF WILMOT**

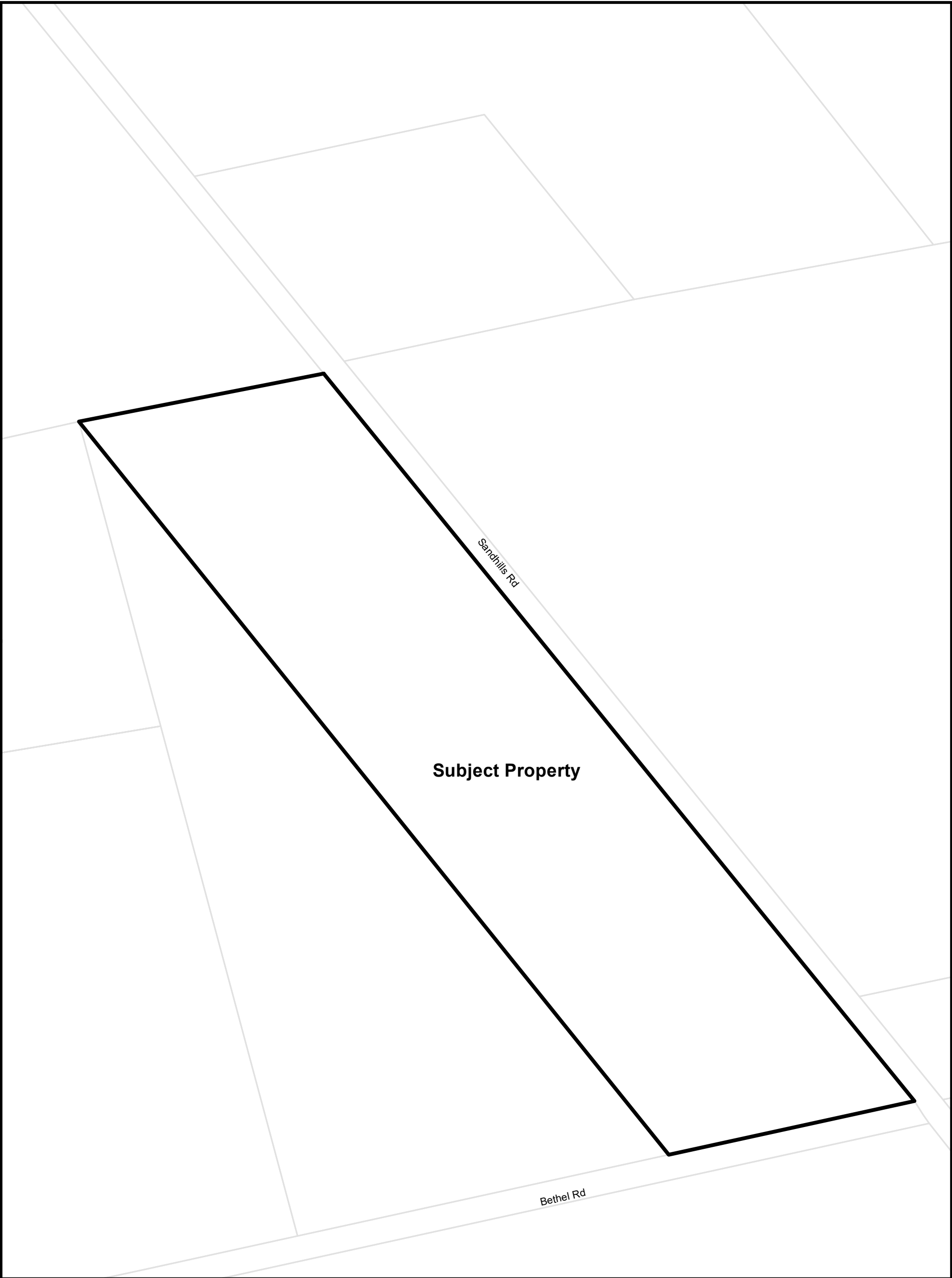
Township of Wilmot Zoning By-law

This is Section 22.60 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 8
Concession 3
Block B**





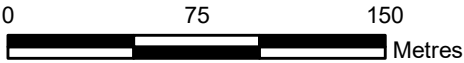
**TOWNSHIP
OF WILMOT**

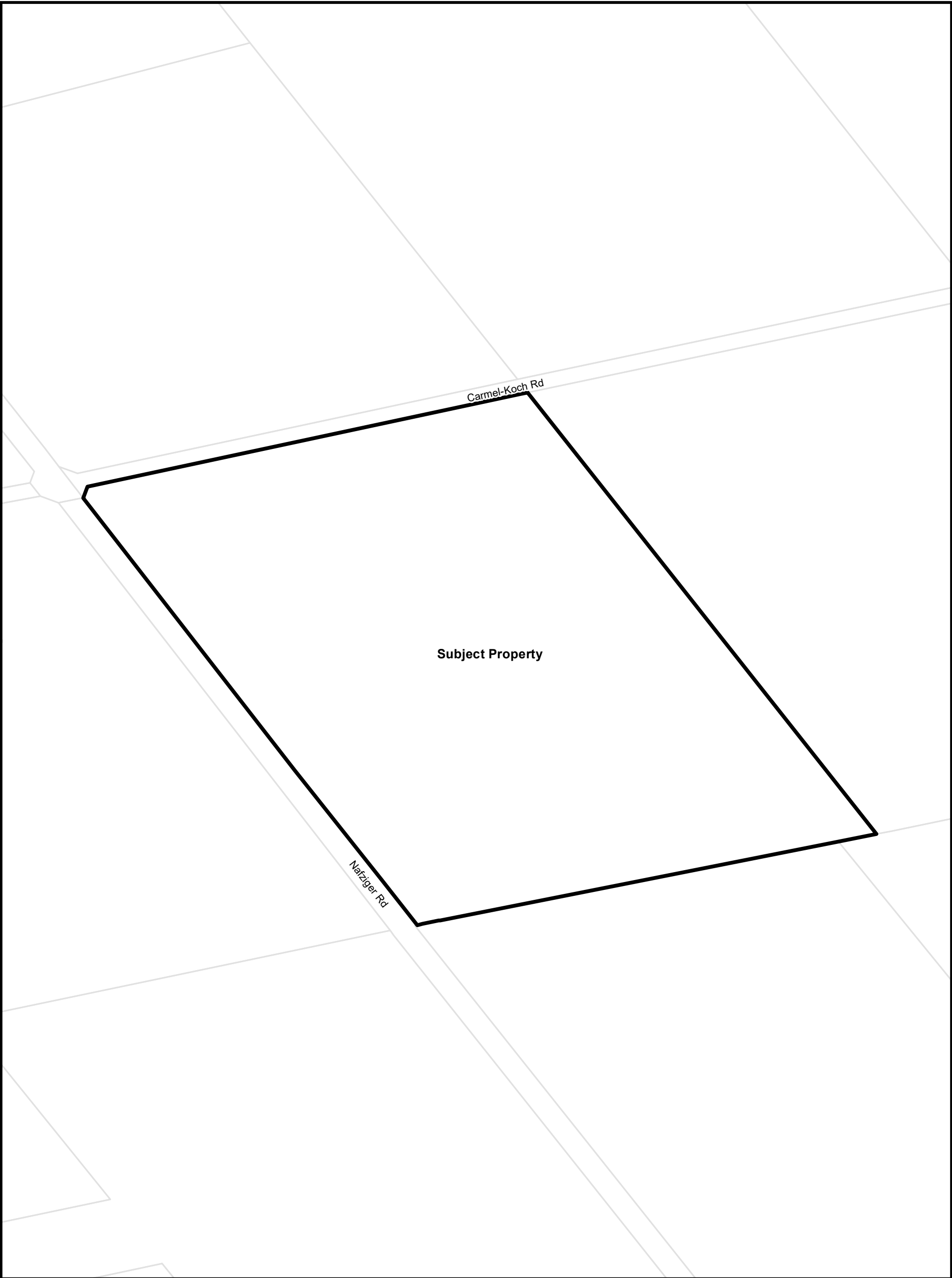
Township of Wilmot Zoning By-law

This is Section 22.61 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 13
Concession 2
Block A**





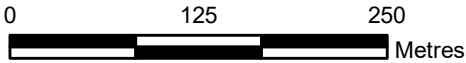
**TOWNSHIP
OF WILMOT**

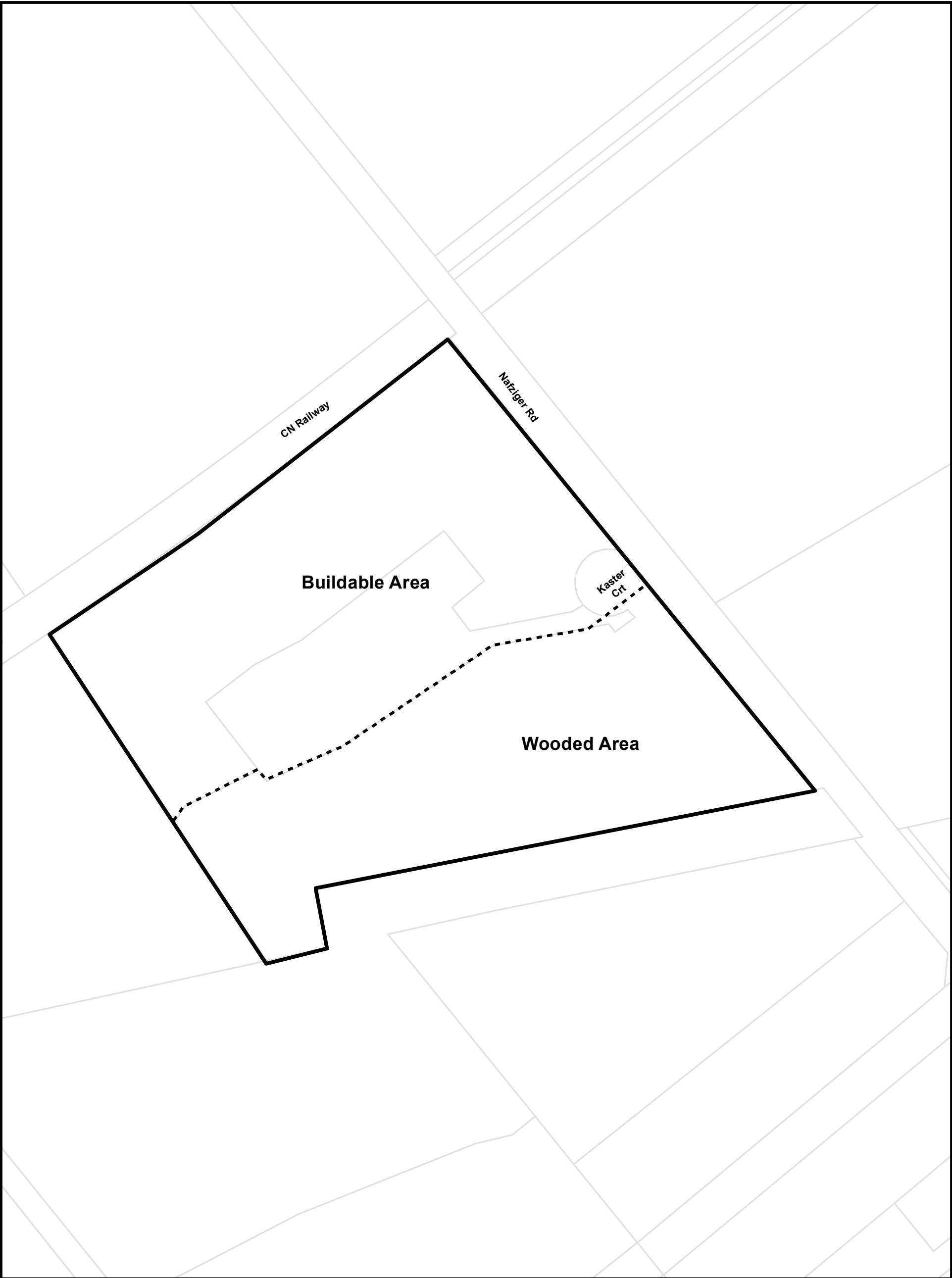
Township of Wilmot Zoning By-law

This is Section 22.63 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 18
Concession 1
Block B**





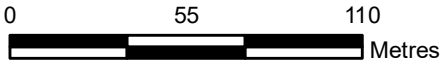
**TOWNSHIP
OF WILMOT**

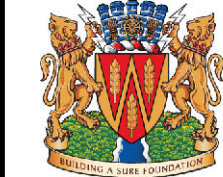
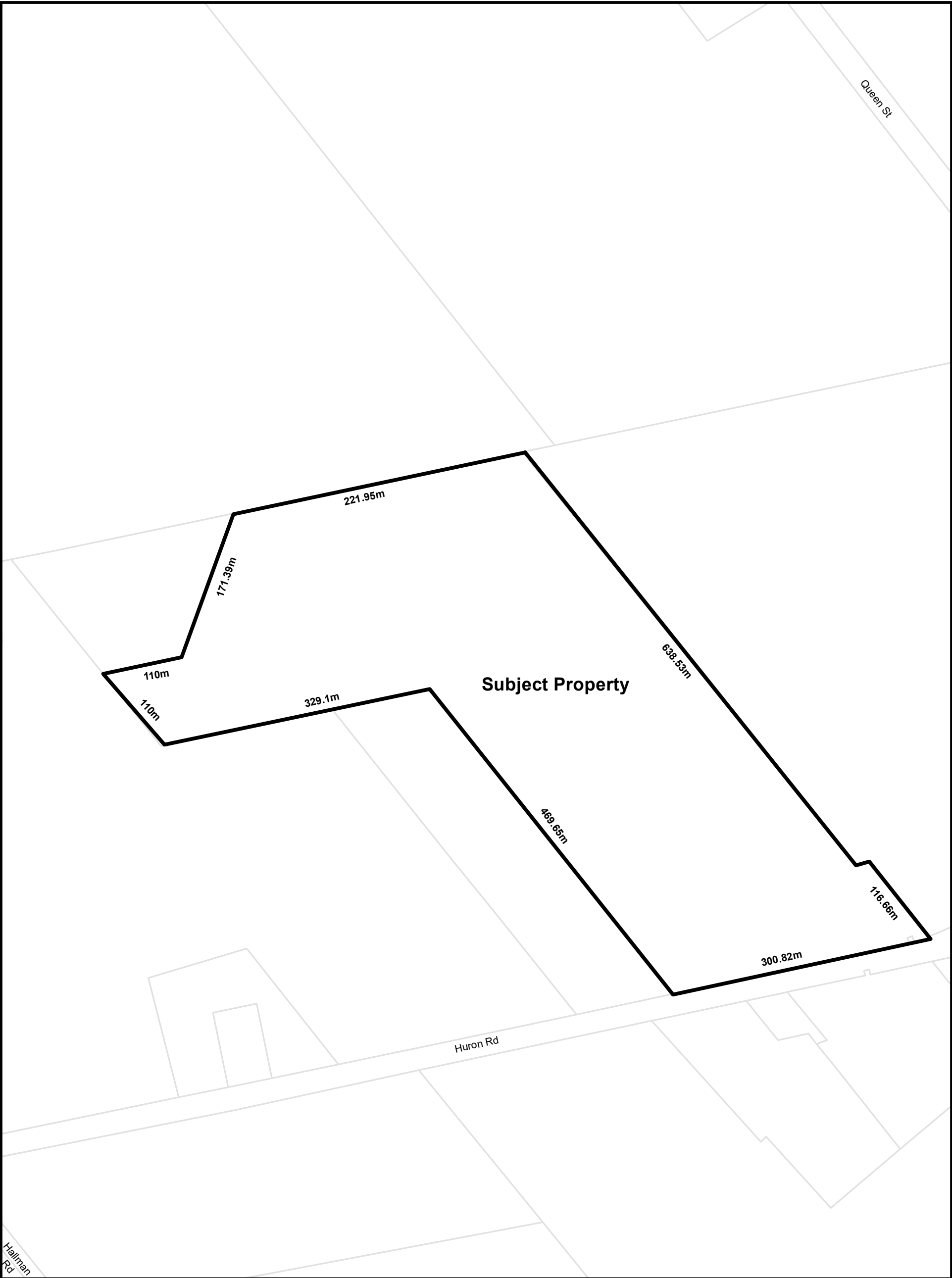
Township of Wilmot Zoning By-law

This is Section 22.64 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part Lot 19
Concession South
of Snyder's Road**





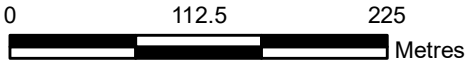
**TOWNSHIP
OF WILMOT**

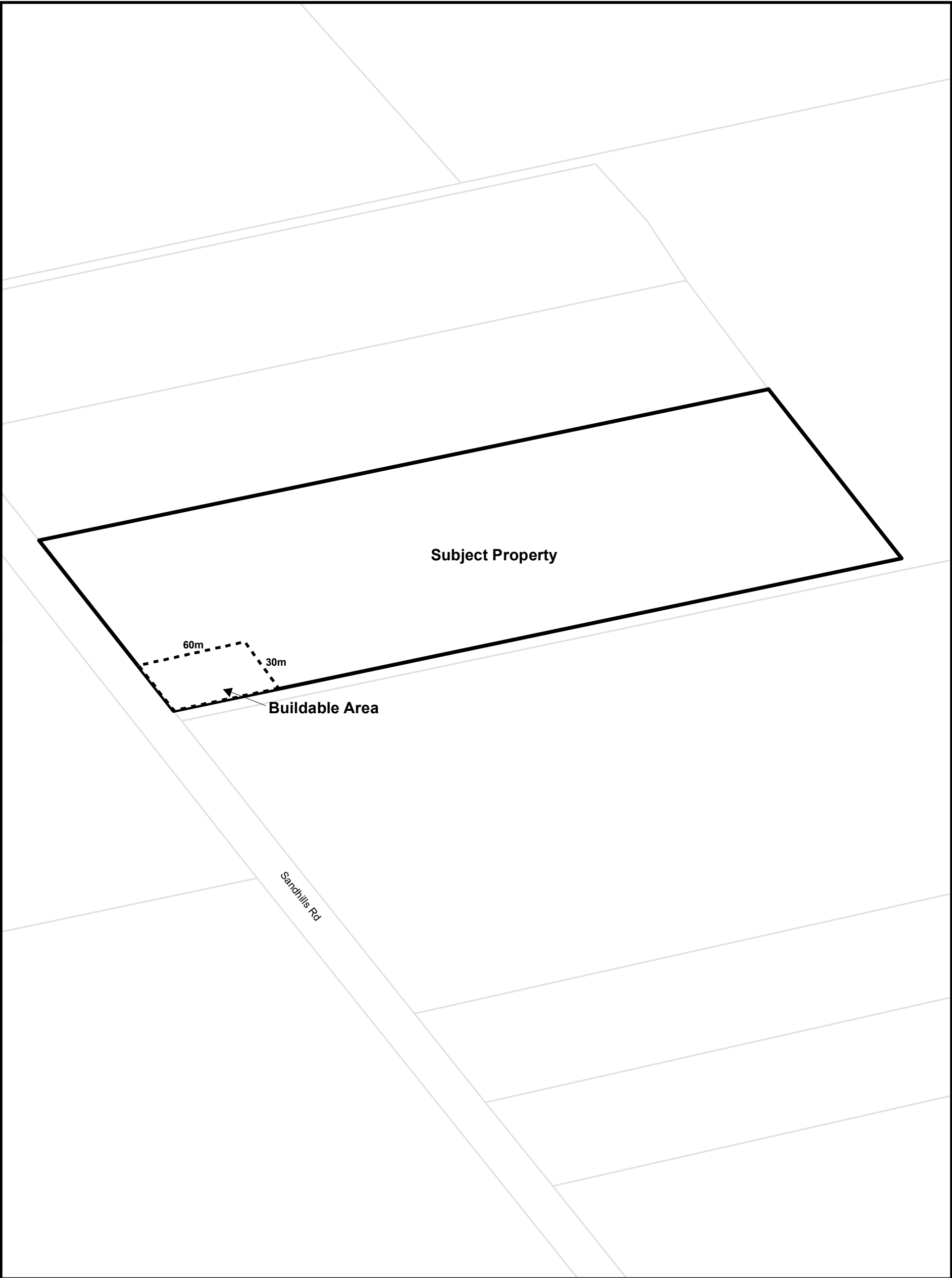
Township of Wilmot Zoning By-law

This is Section 22.65 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lots 7 & 8
Concession 1
Block A**





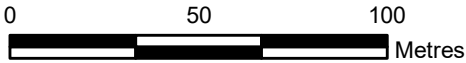
**TOWNSHIP
OF WILMOT**

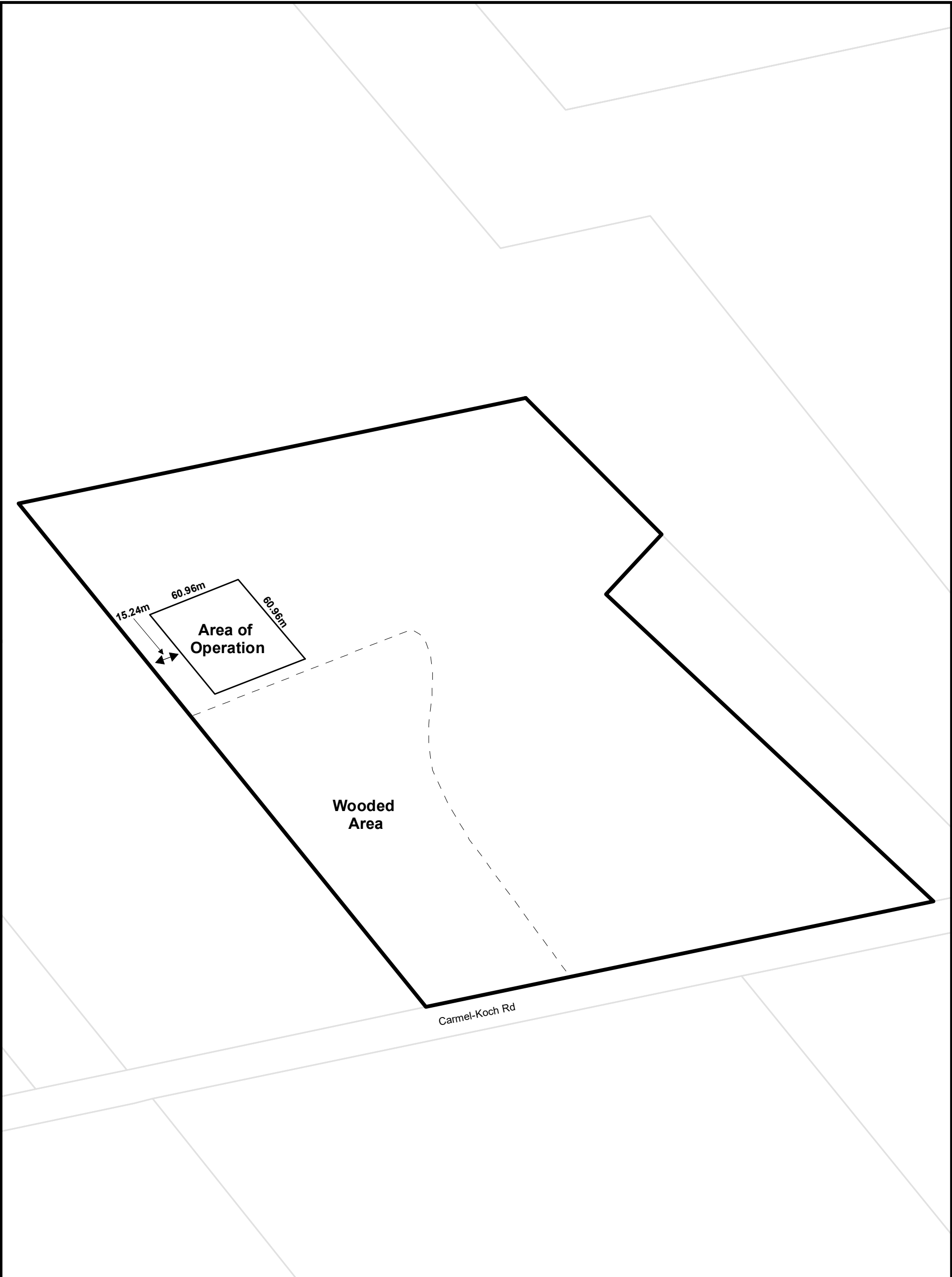
Township of Wilmot Zoning By-law

This is Section 22.66 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 12
Concession 3
Block A**





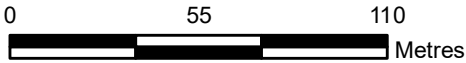
**TOWNSHIP
OF WILMOT**

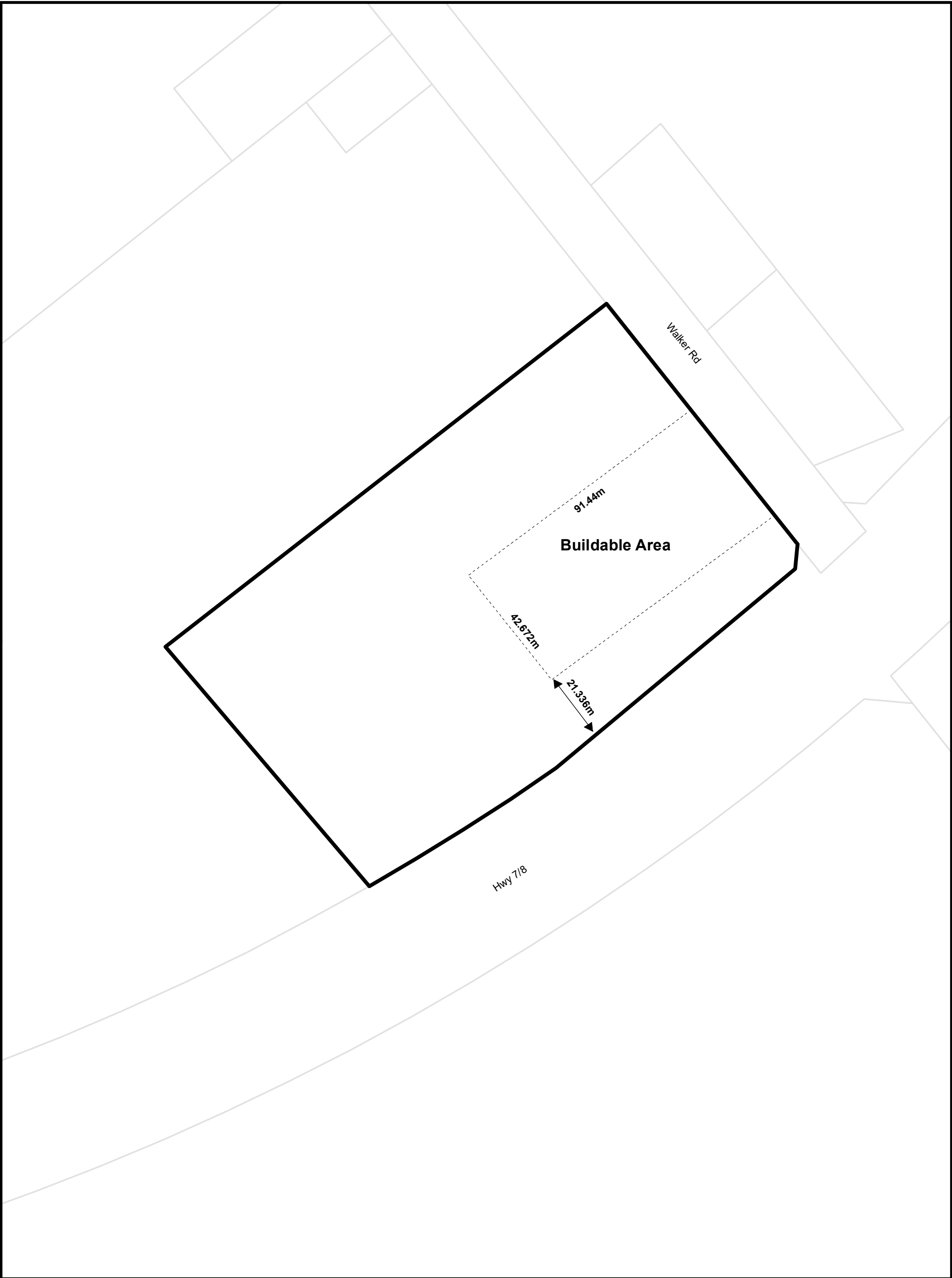
Township of Wilmot Zoning By-law

This is Section 22.68 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part Lot 8
Concession 2
Block B**





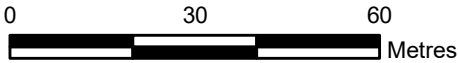
**TOWNSHIP
OF WILMOT**

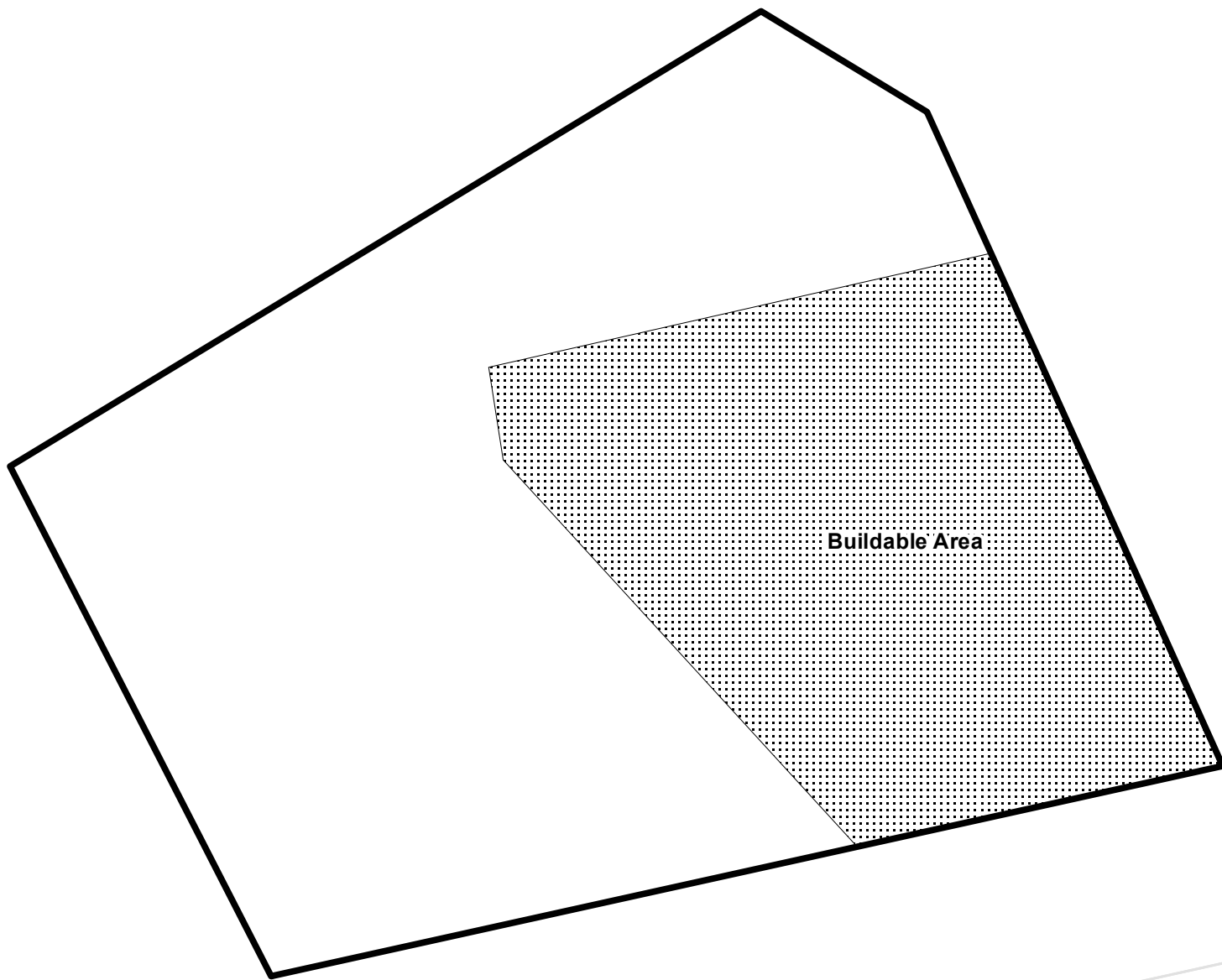
Township of Wilmot Zoning By-law

This is Section 22.73 of Schedule 'B' to Zoning By-Law 83-38 as amended by By-law 2020-26 on August 24, 2020.

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**Part Lot 25
Concession South
of Bleams Road**





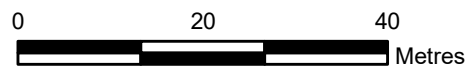
**TOWNSHIP
OF WILMOT**

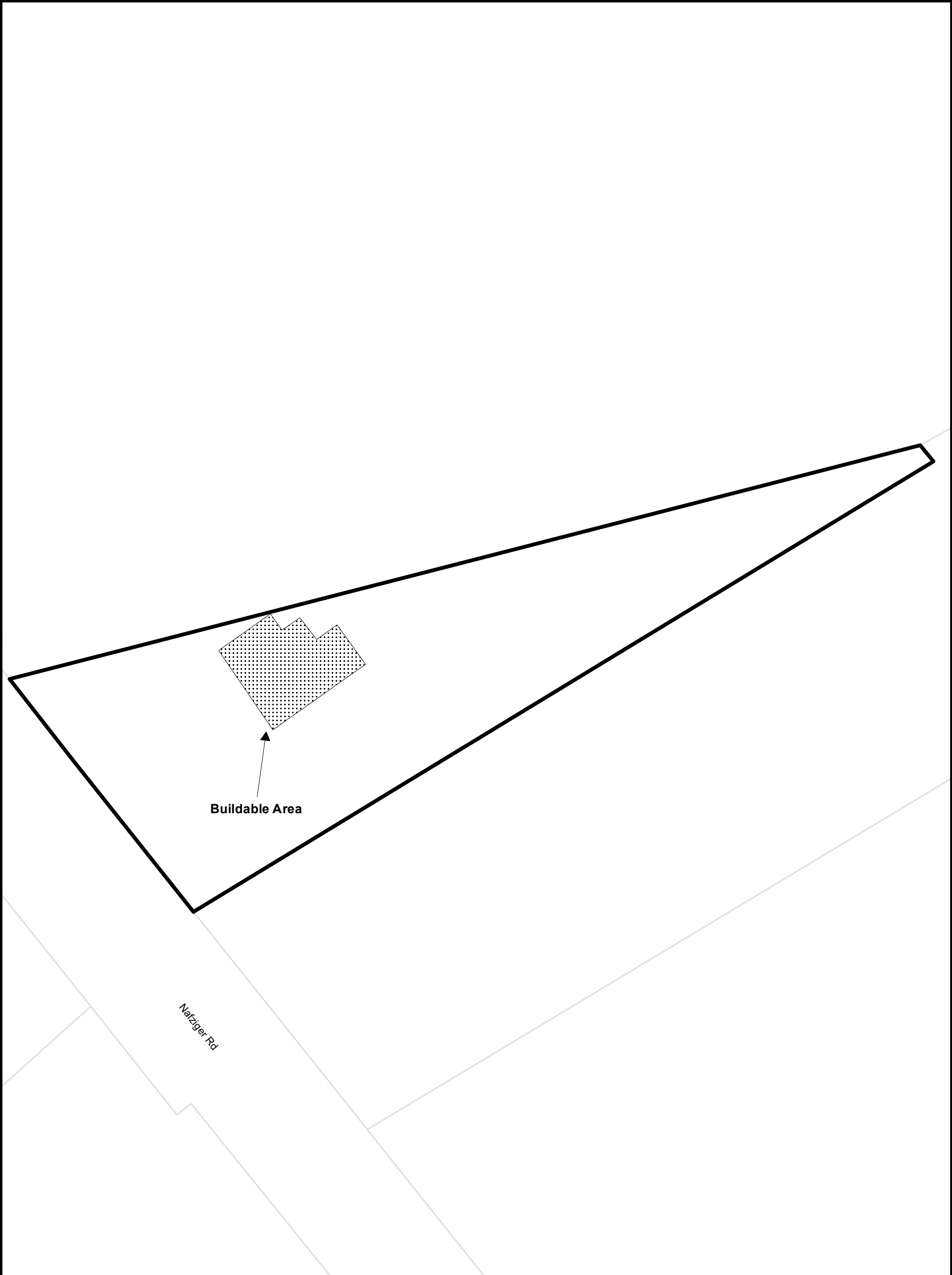
Township of Wilmot Zoning By-law

This is Section 22.77 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Part Lots 5 and 6 Concession North of Snyder's Road





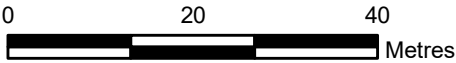
**TOWNSHIP
OF WILMOT**

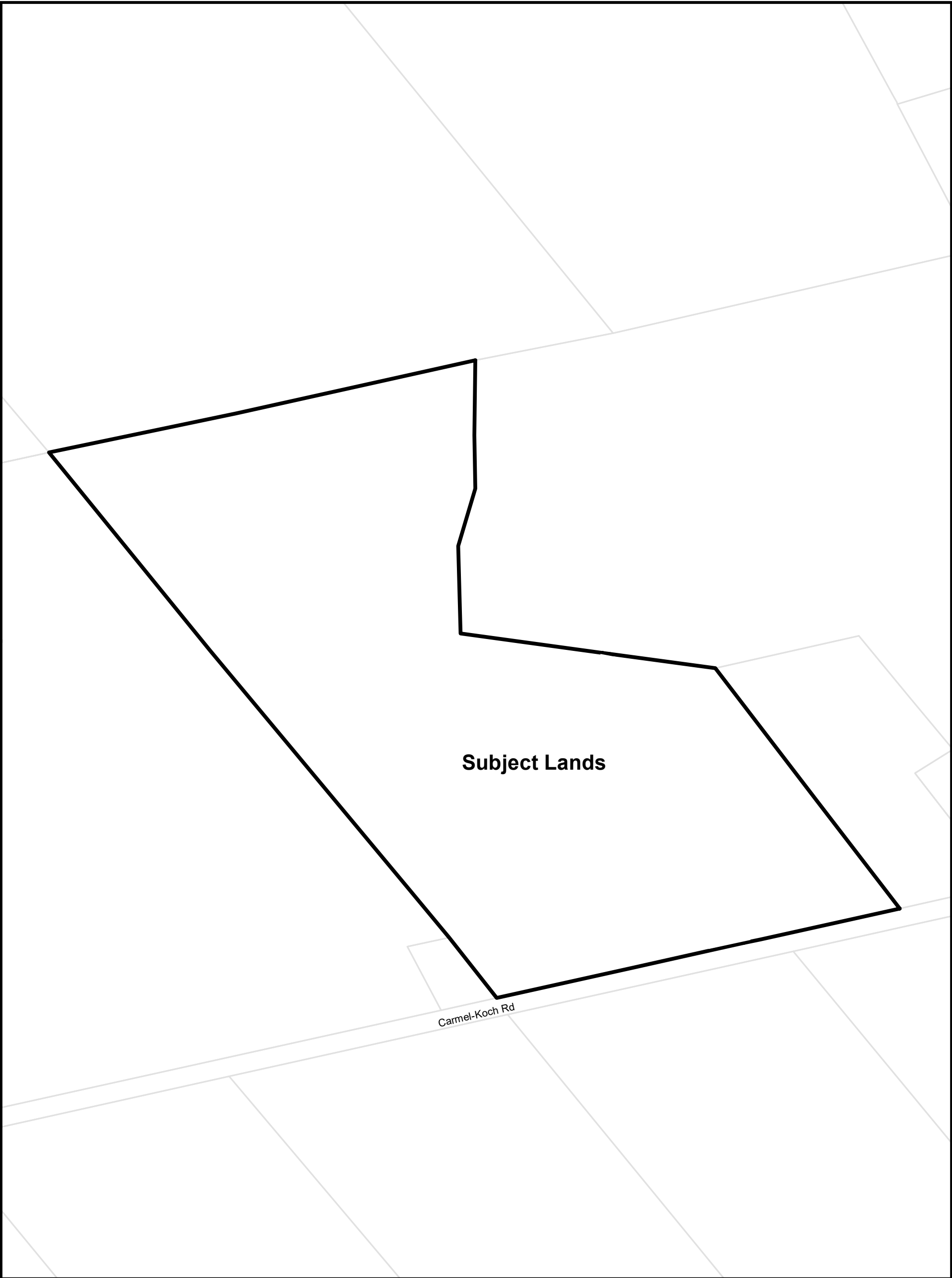
Township of Wilmot Zoning By-law

This is Section 22.80 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 18
Concession North
of Snyders Road**





**TOWNSHIP
OF WILMOT**

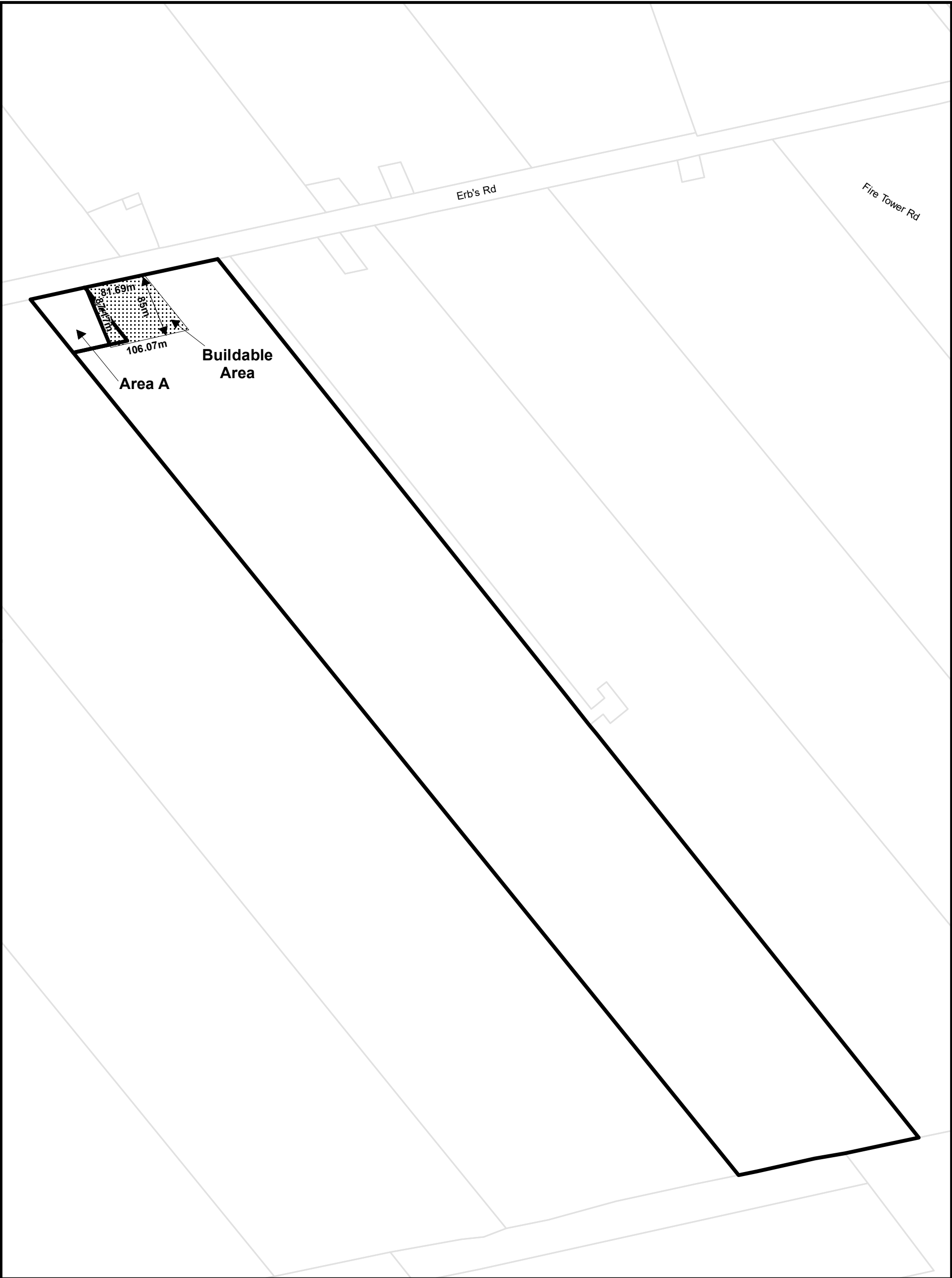
Township of Wilmot Zoning By-law

This is Section 22.81 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 3
Concession 2
Block B**





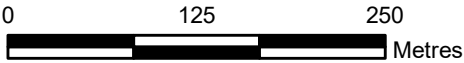
**TOWNSHIP
OF WILMOT**

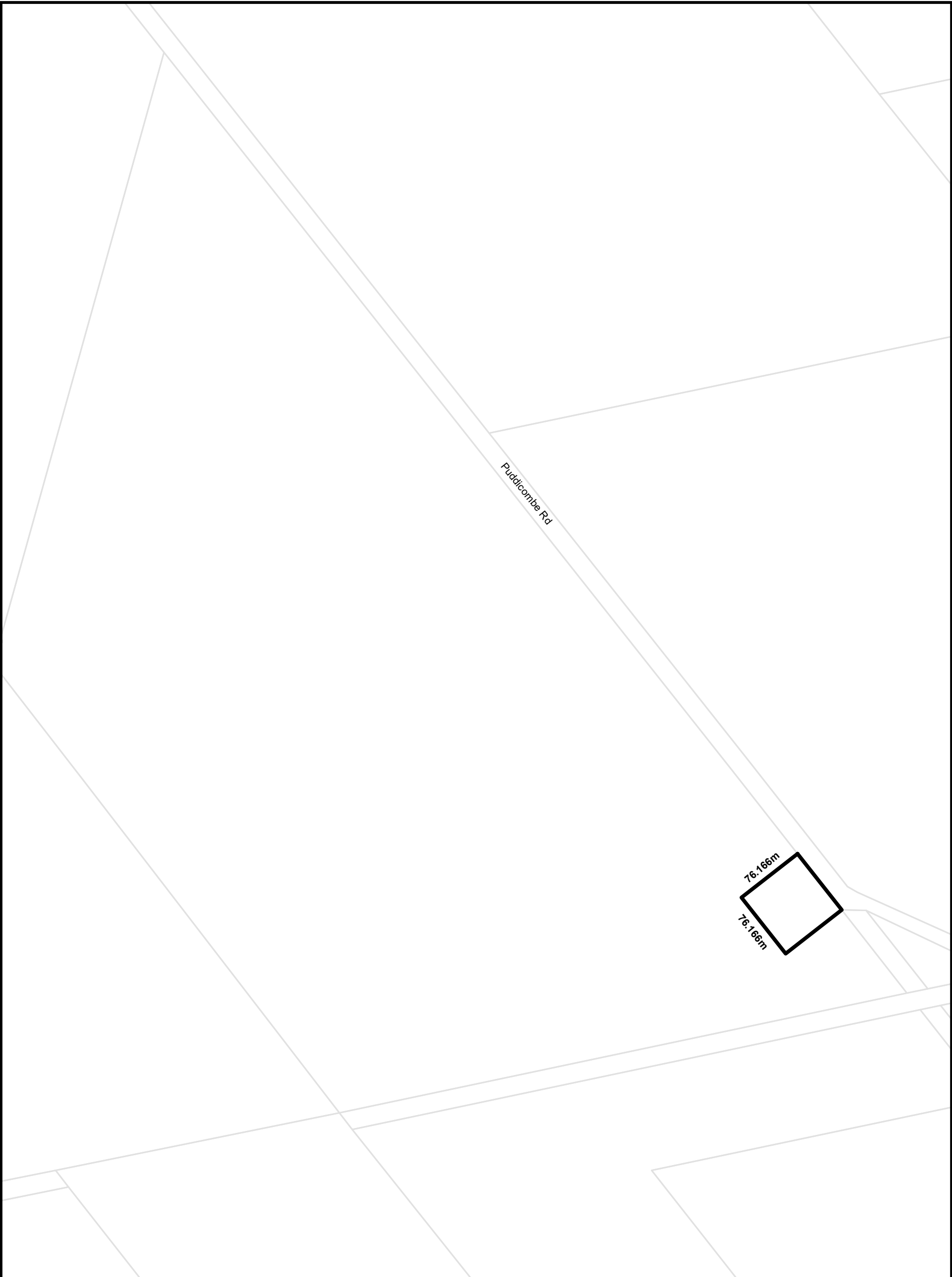
Township of Wilmot Zoning By-law

This is Section 22.85 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lots 2 and 3
Concession South
of Erbs Road**





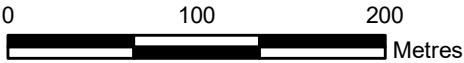
**TOWNSHIP
OF WILMOT**

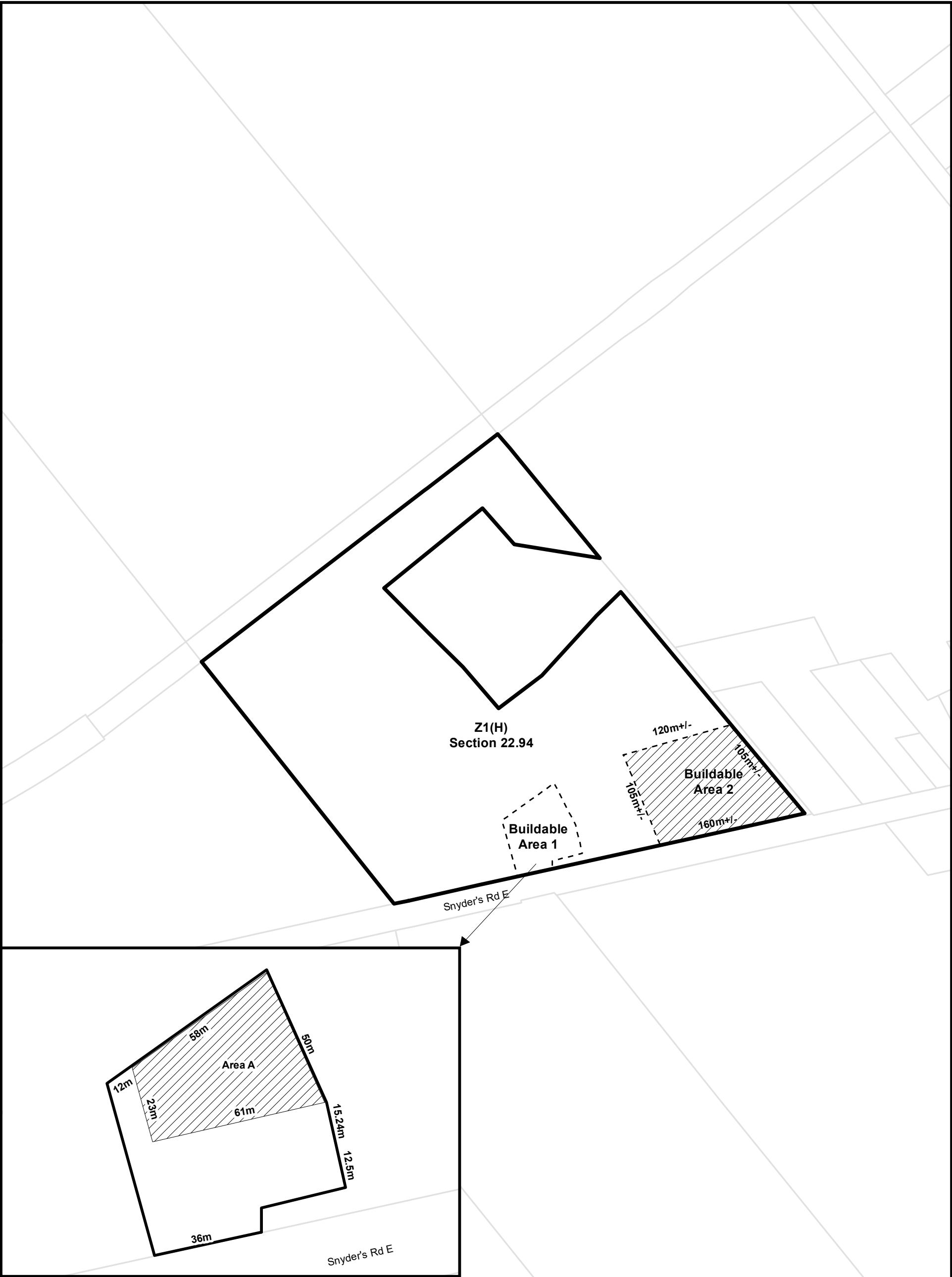
Township of Wilmot Zoning By-law

This is Section 22.93 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 19
Concession 2
Block A**



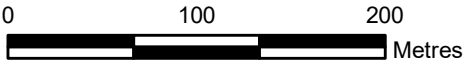


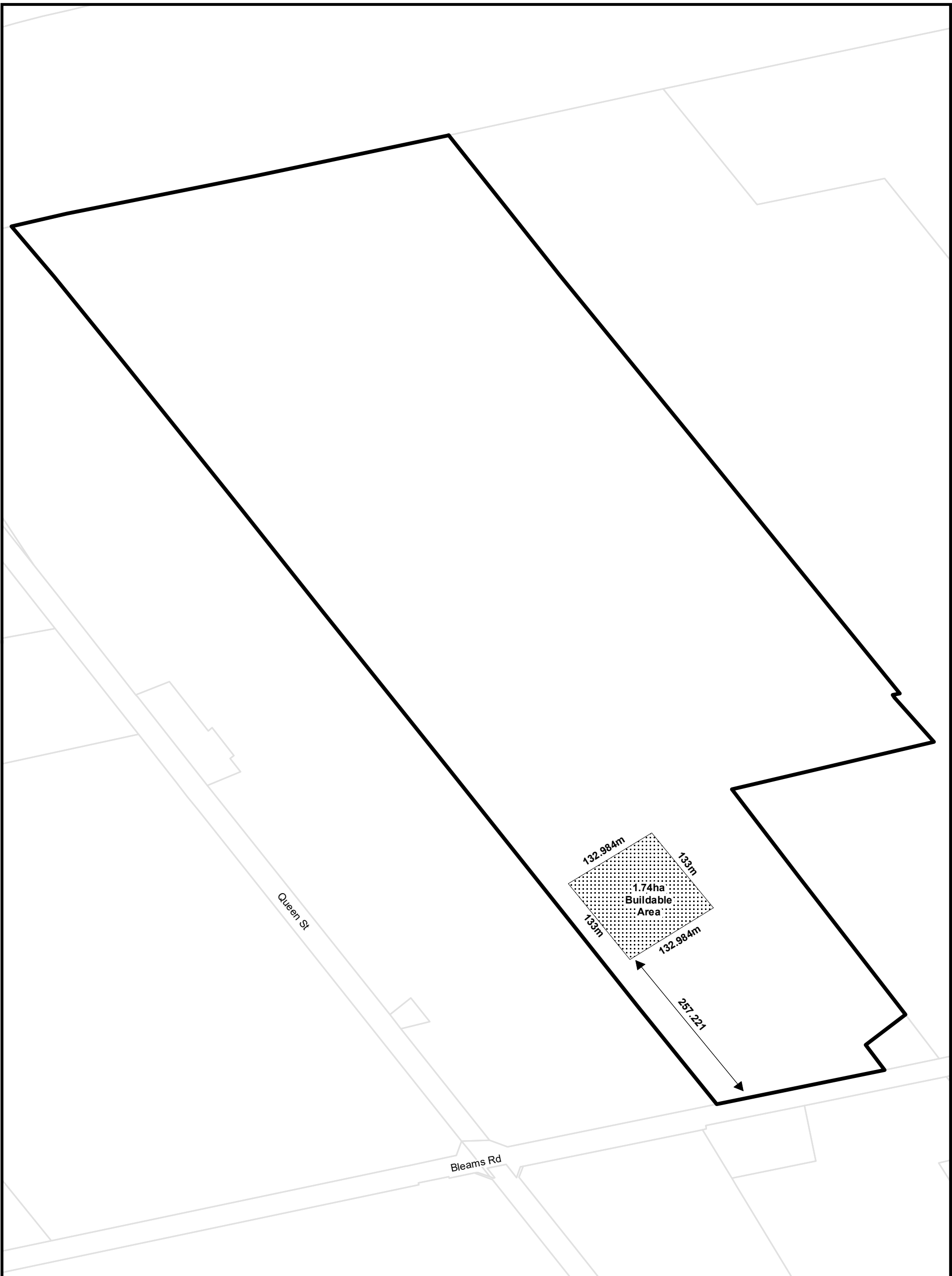
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.94 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 2
Concession North
of Snyder's Road**





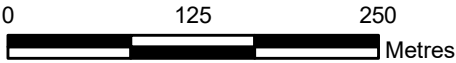
**TOWNSHIP
OF WILMOT**

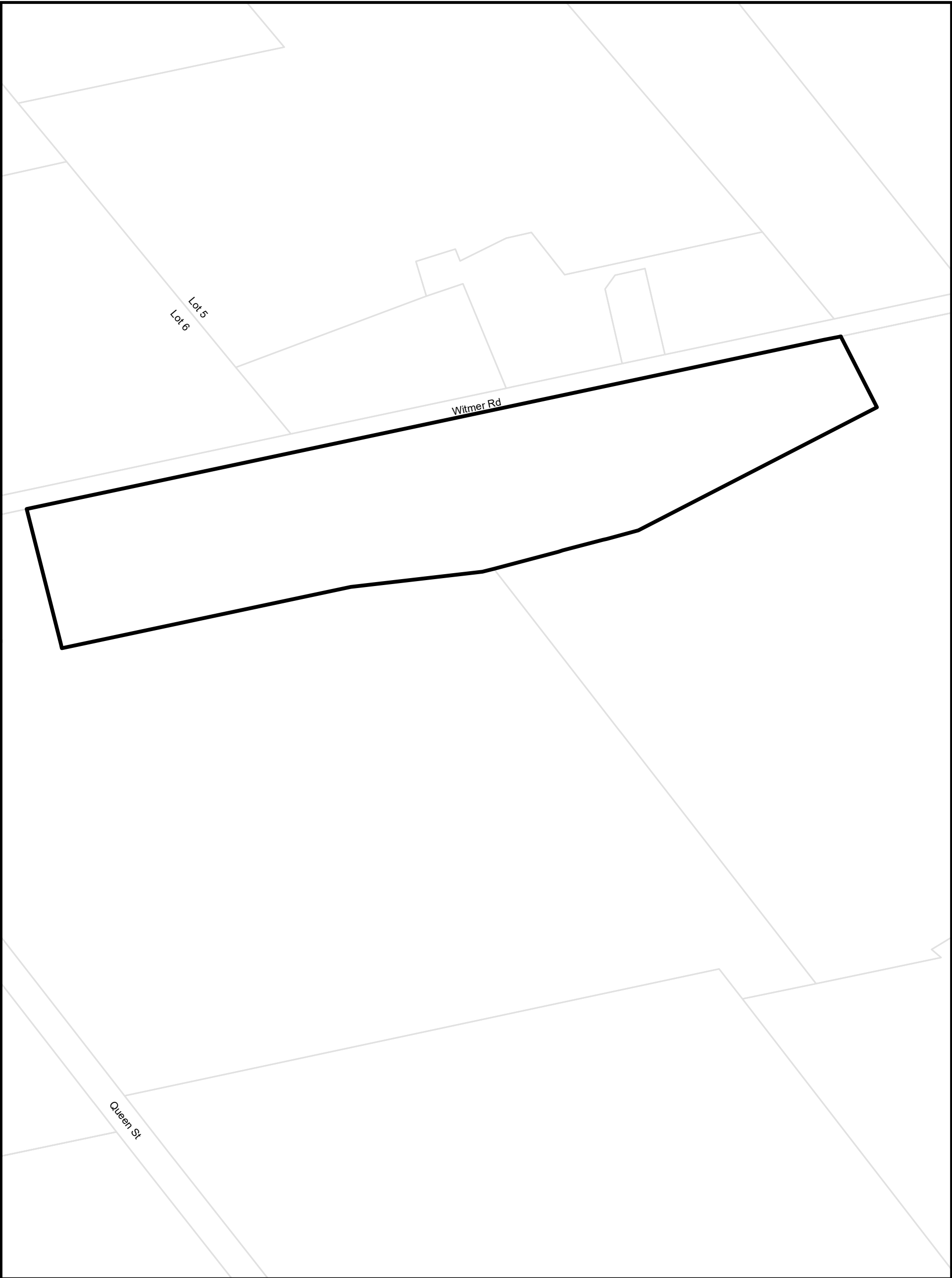
Township of Wilmot Zoning By-law

This is Section 22.108 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Part of Lot 5 and 6 Concession North of Bleams Road





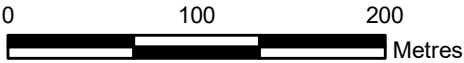
**TOWNSHIP
OF WILMOT**

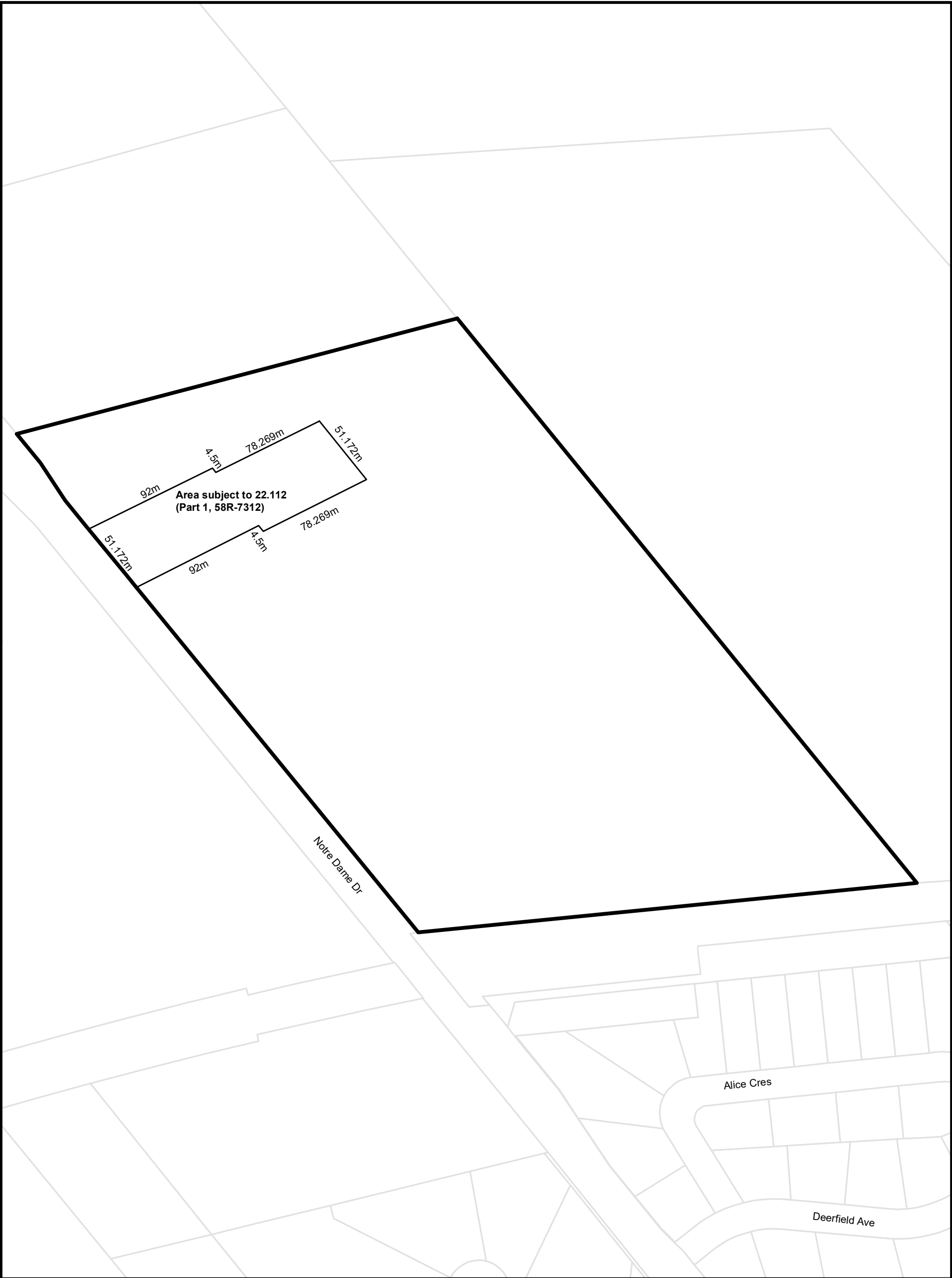
Township of Wilmot Zoning By-law

This is Section 22.110 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 5 and 6
Concession 1
Block A**





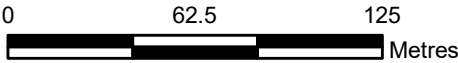
**TOWNSHIP
OF WILMOT**

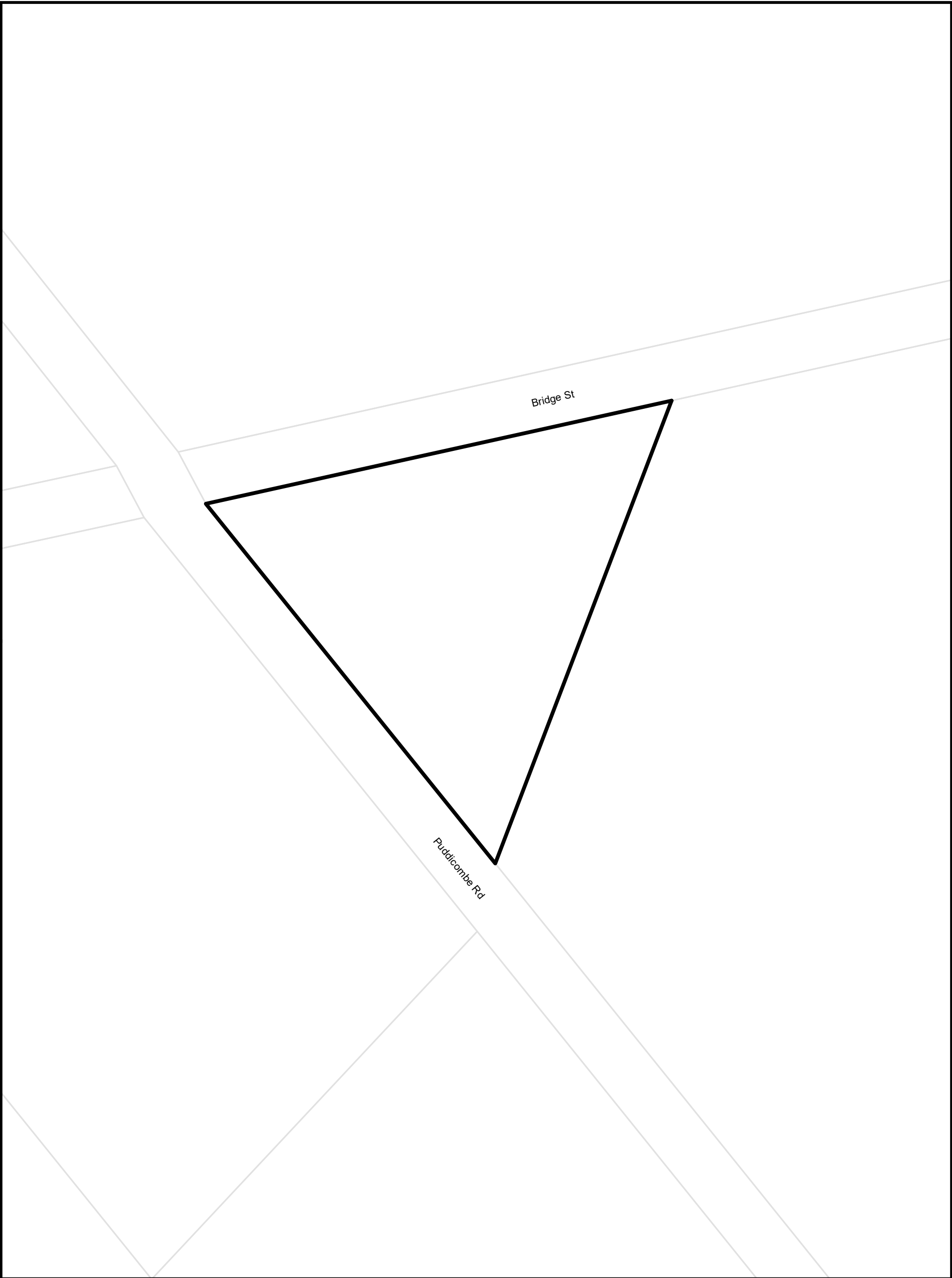
Township of Wilmot Zoning By-law

This is Section 22.112 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Lot 6
Concession North
of Snyder's Road**





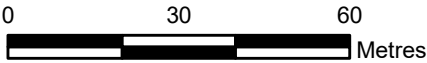
**TOWNSHIP
OF WILMOT**

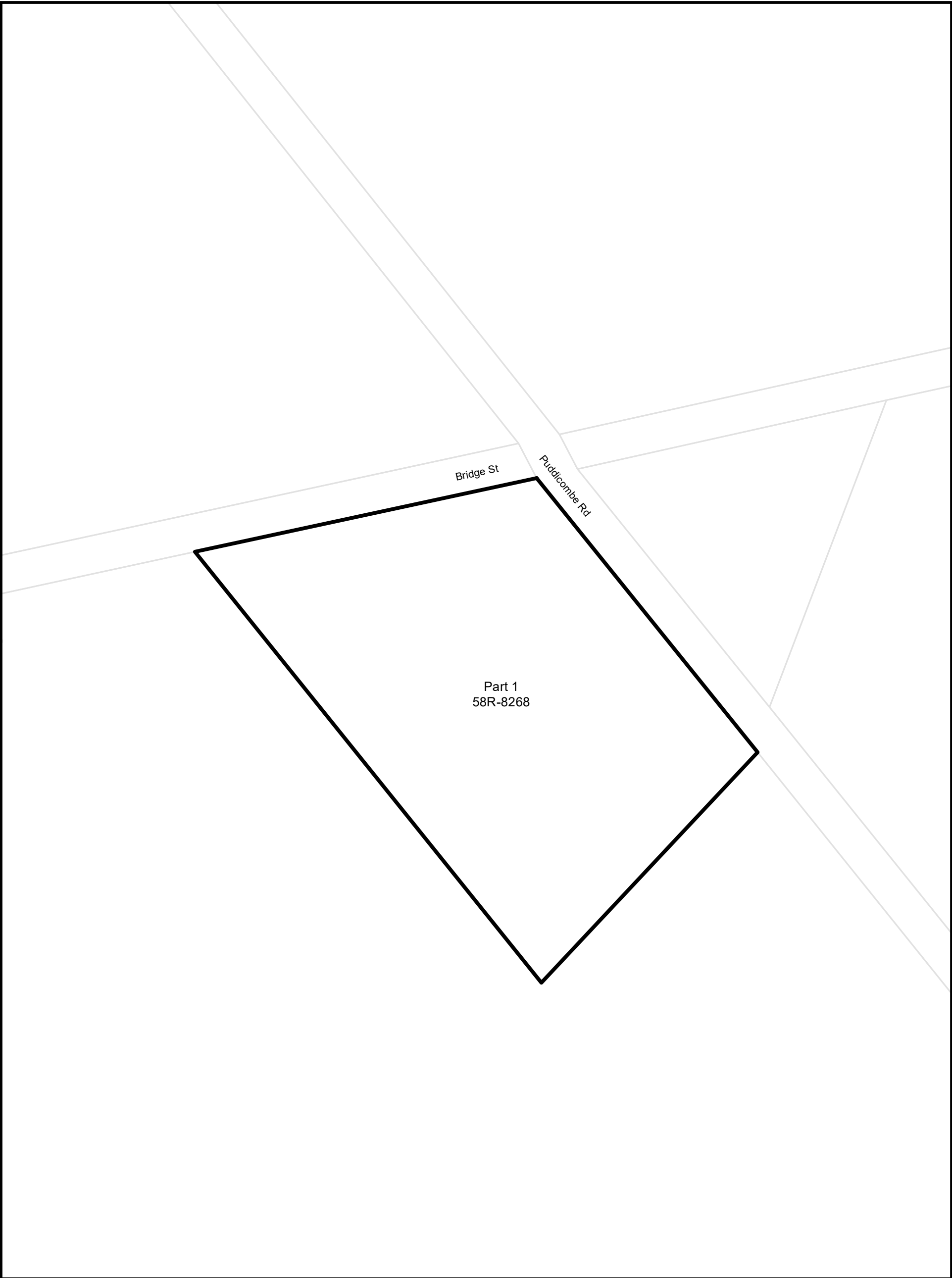
Township of Wilmot Zoning By-law

This is Section 22.115 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 18
Concession 4
Block A**





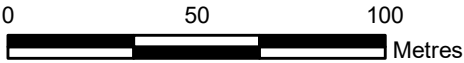
**TOWNSHIP
OF WILMOT**

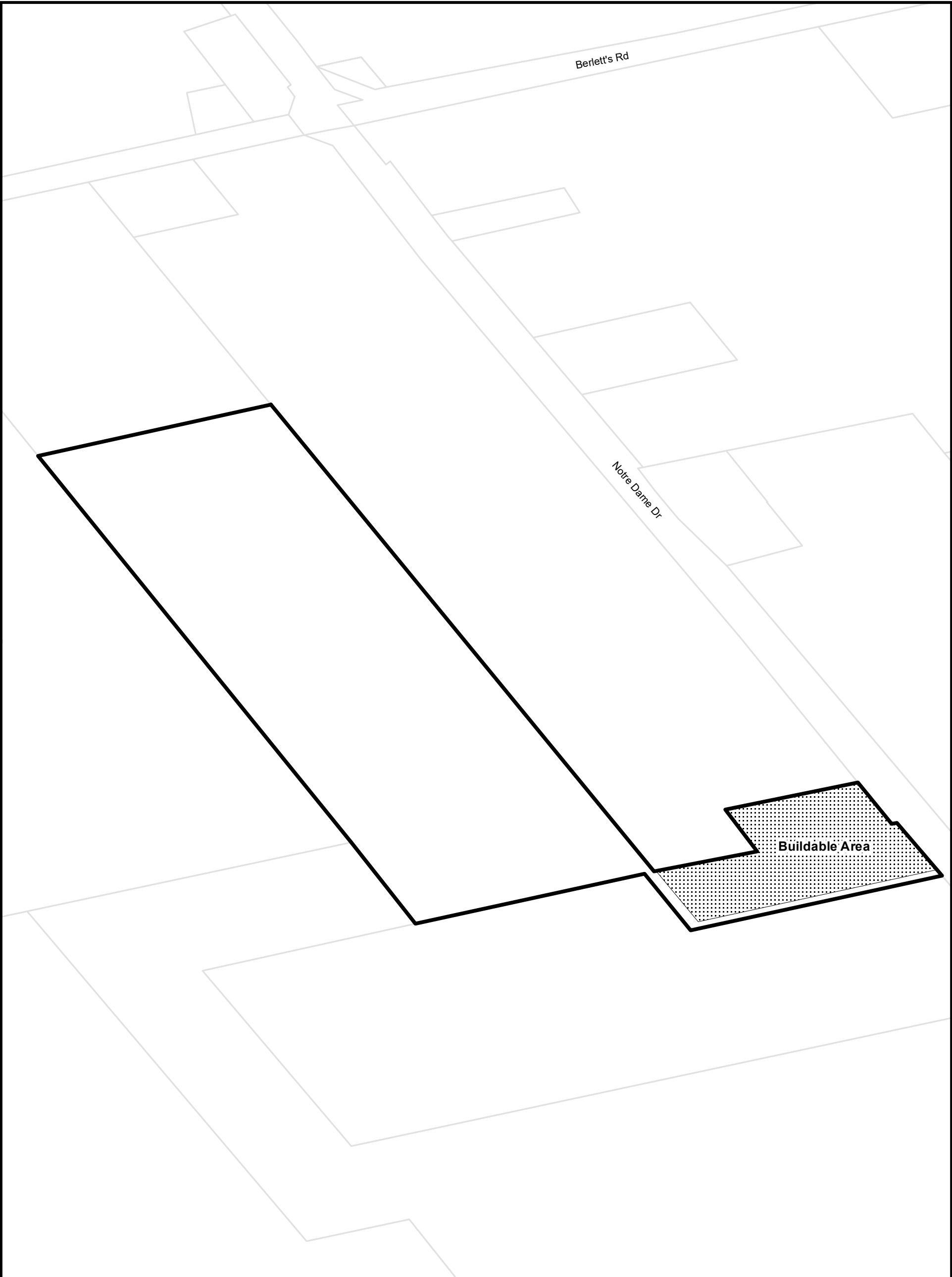
Township of Wilmot Zoning By-law

This is Section 22.118 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 19
Concession 4
Block A**





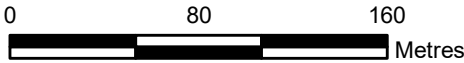
**TOWNSHIP
OF WILMOT**

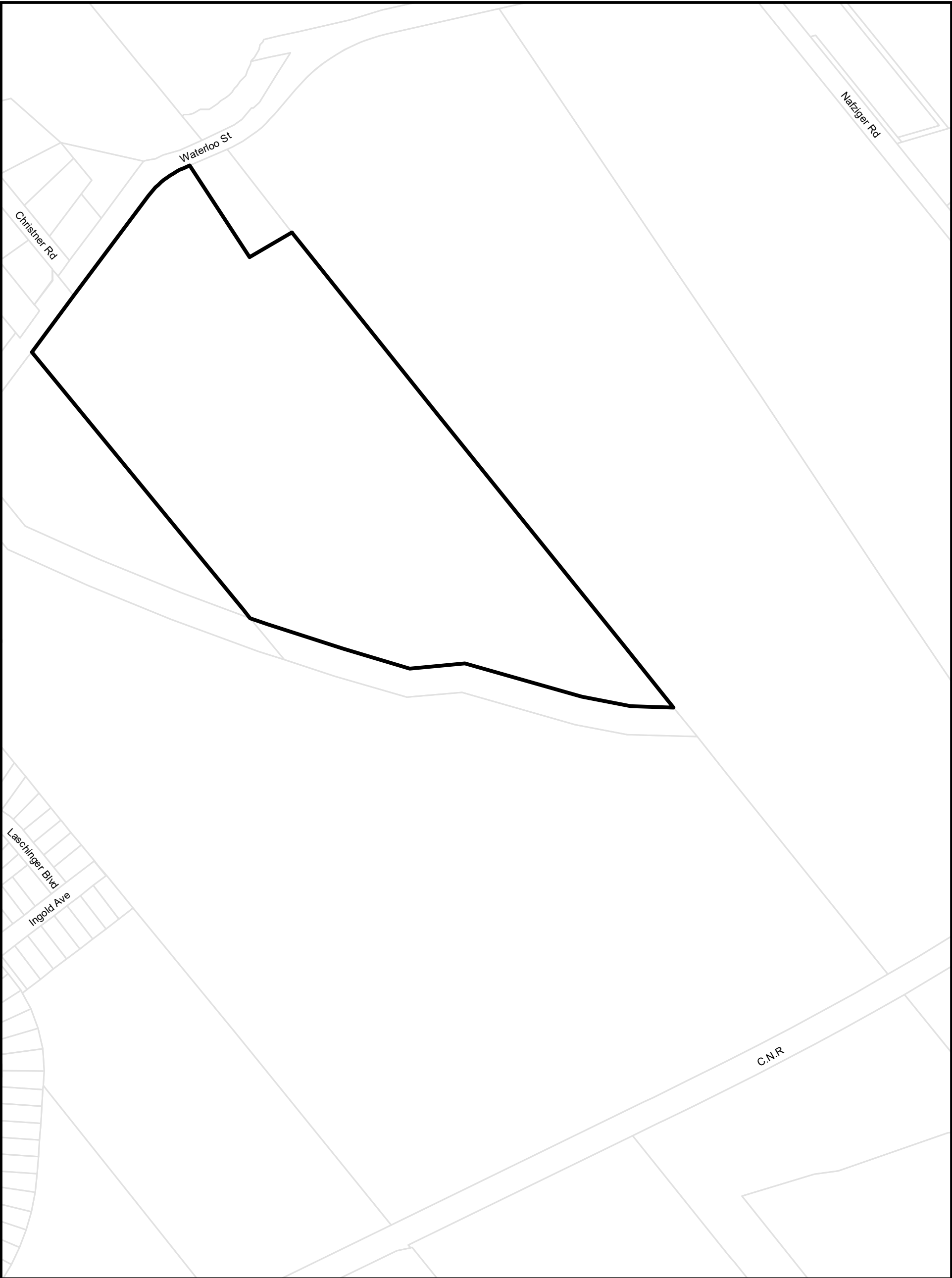
Township of Wilmot Zoning By-law

This is Section 22.119 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 7
Concession 2
Block B**





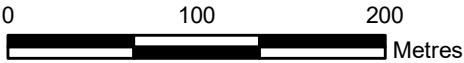
TOWNSHIP OF WILMOT

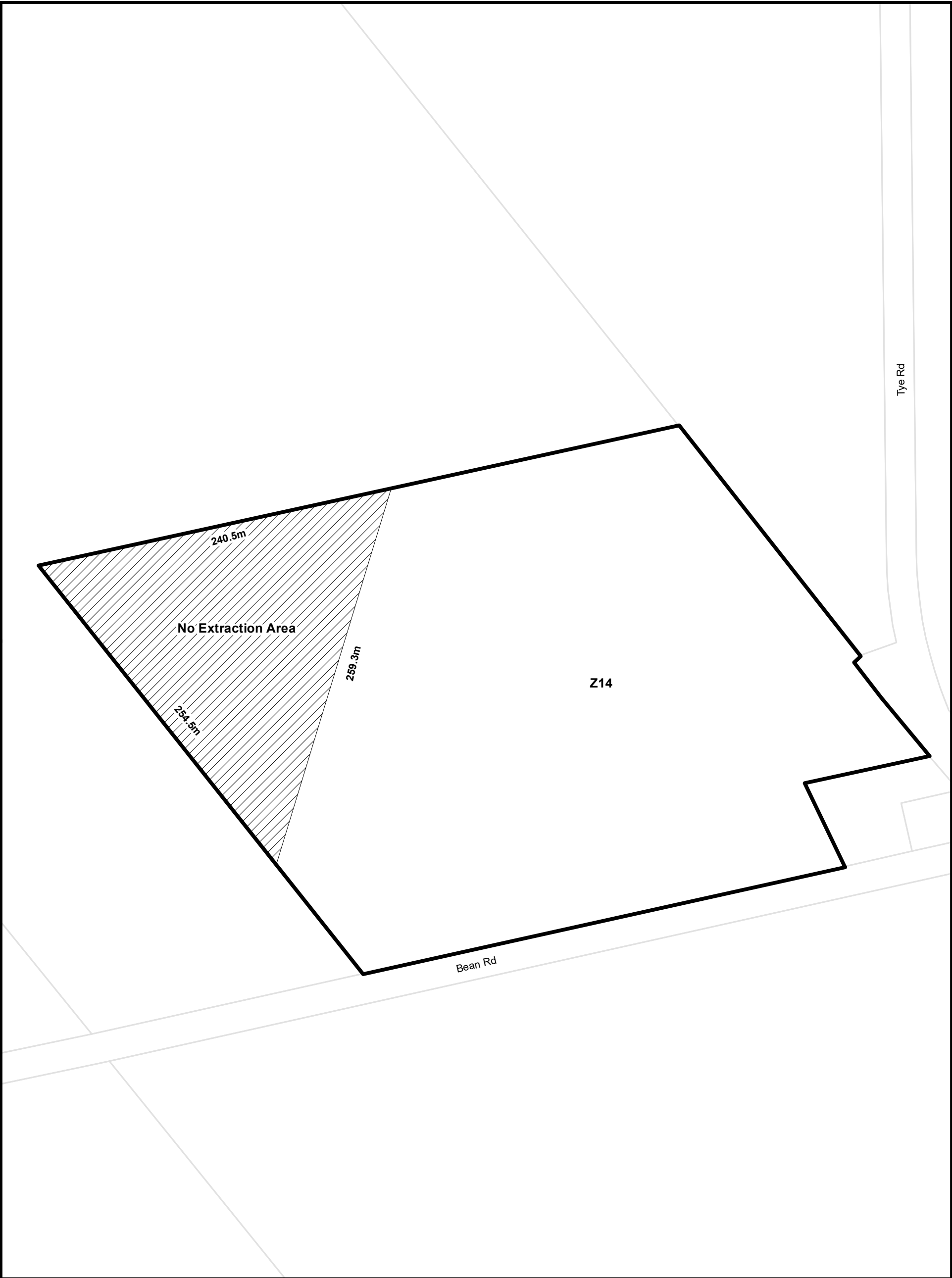
Township of Wilmot Zoning By-law

This is Section 22.130 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Part Lot 20 Concession South of Snyder's Road



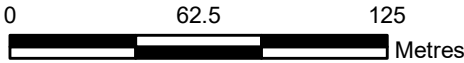


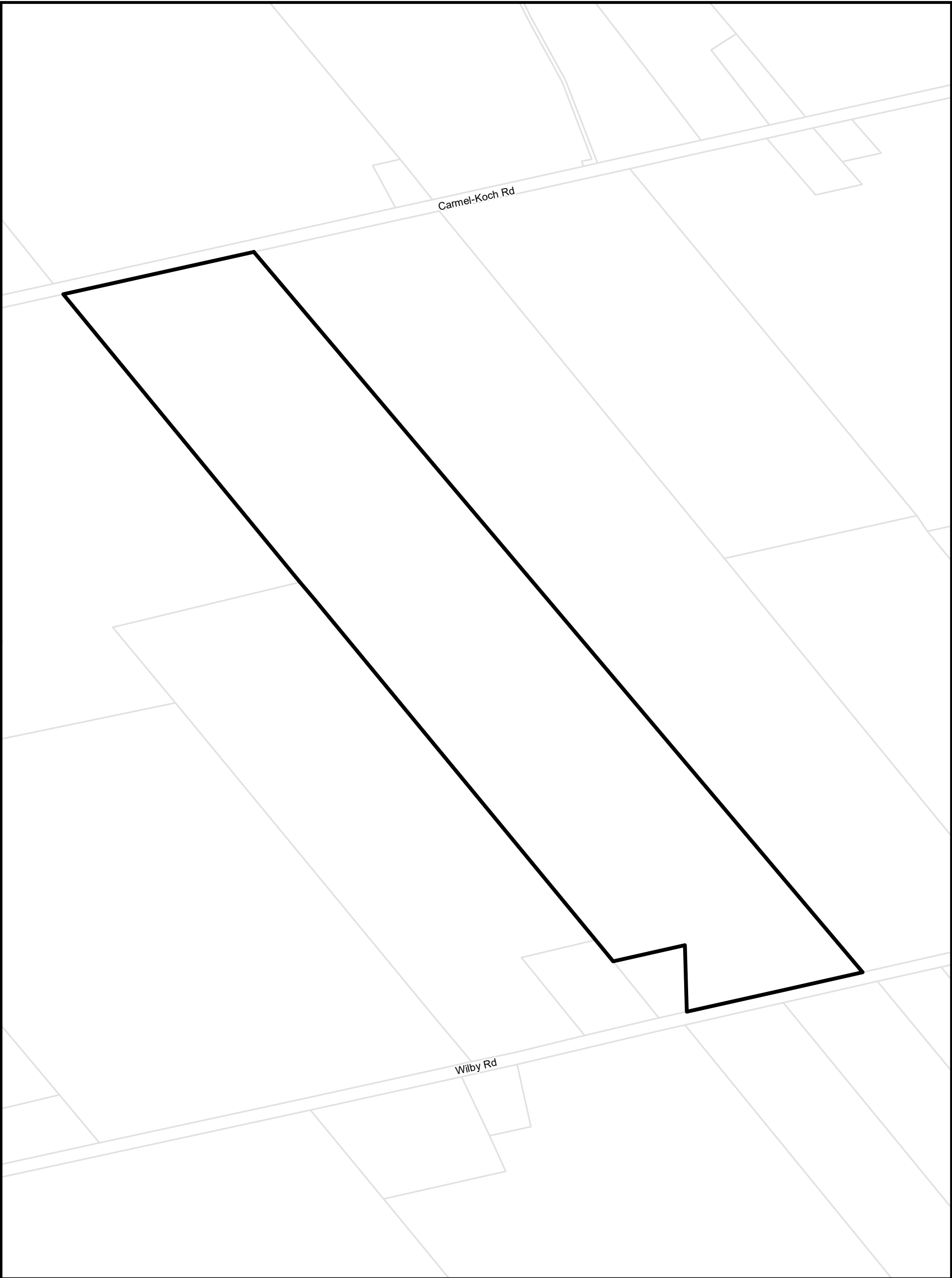
TOWNSHIP OF WILMOT

Township of Wilmot Zoning By-law
This is Section 22.131 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Part Lot 22 Concession 2 Block A



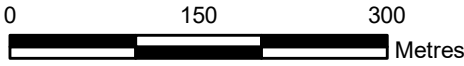


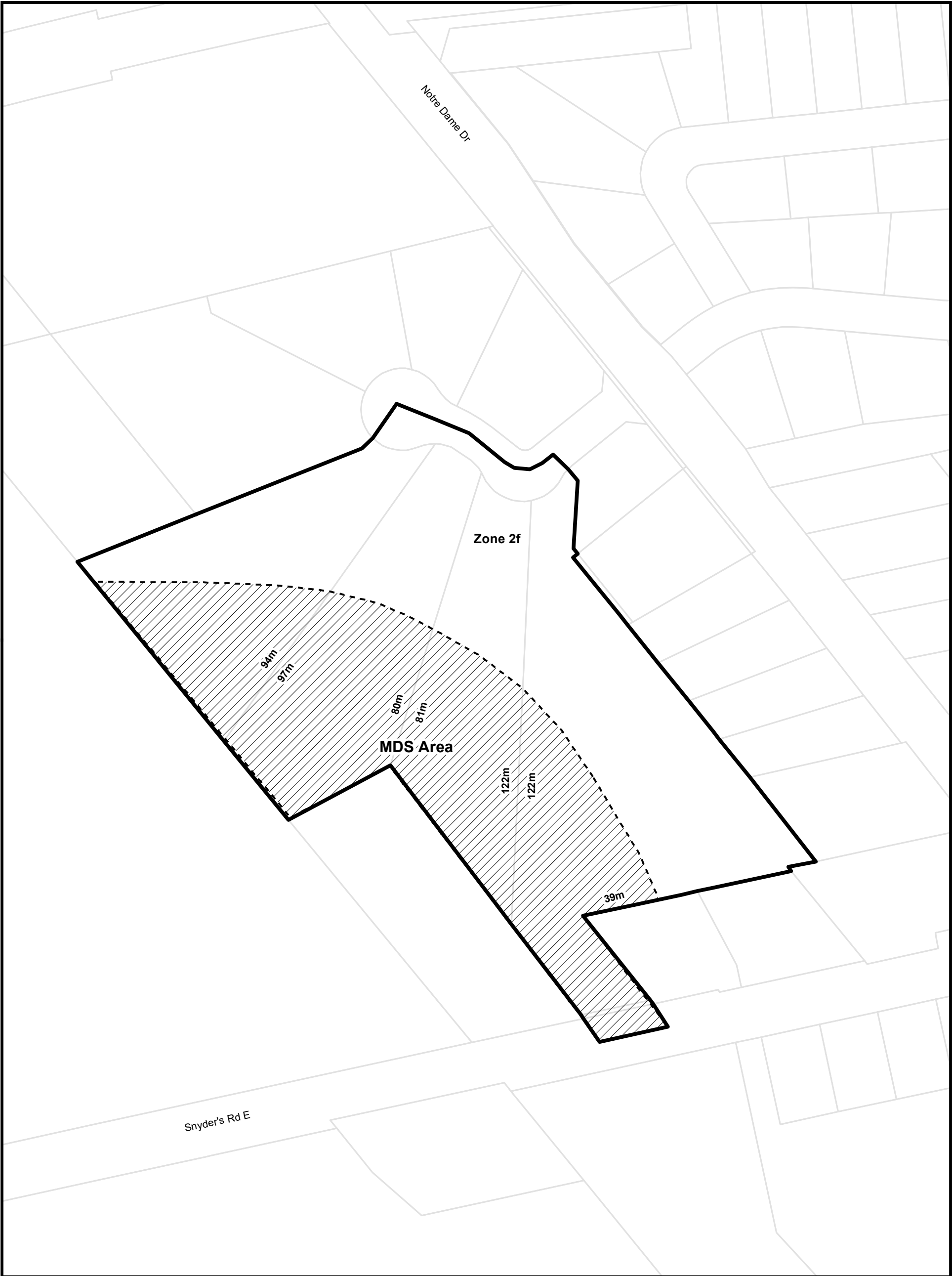
TOWNSHIP OF WILMOT

Township of Wilmot Zoning By-law
This is Section 22.132 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Part Lot 4 Concession 1 Block B



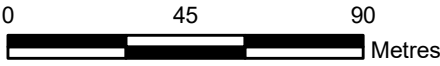


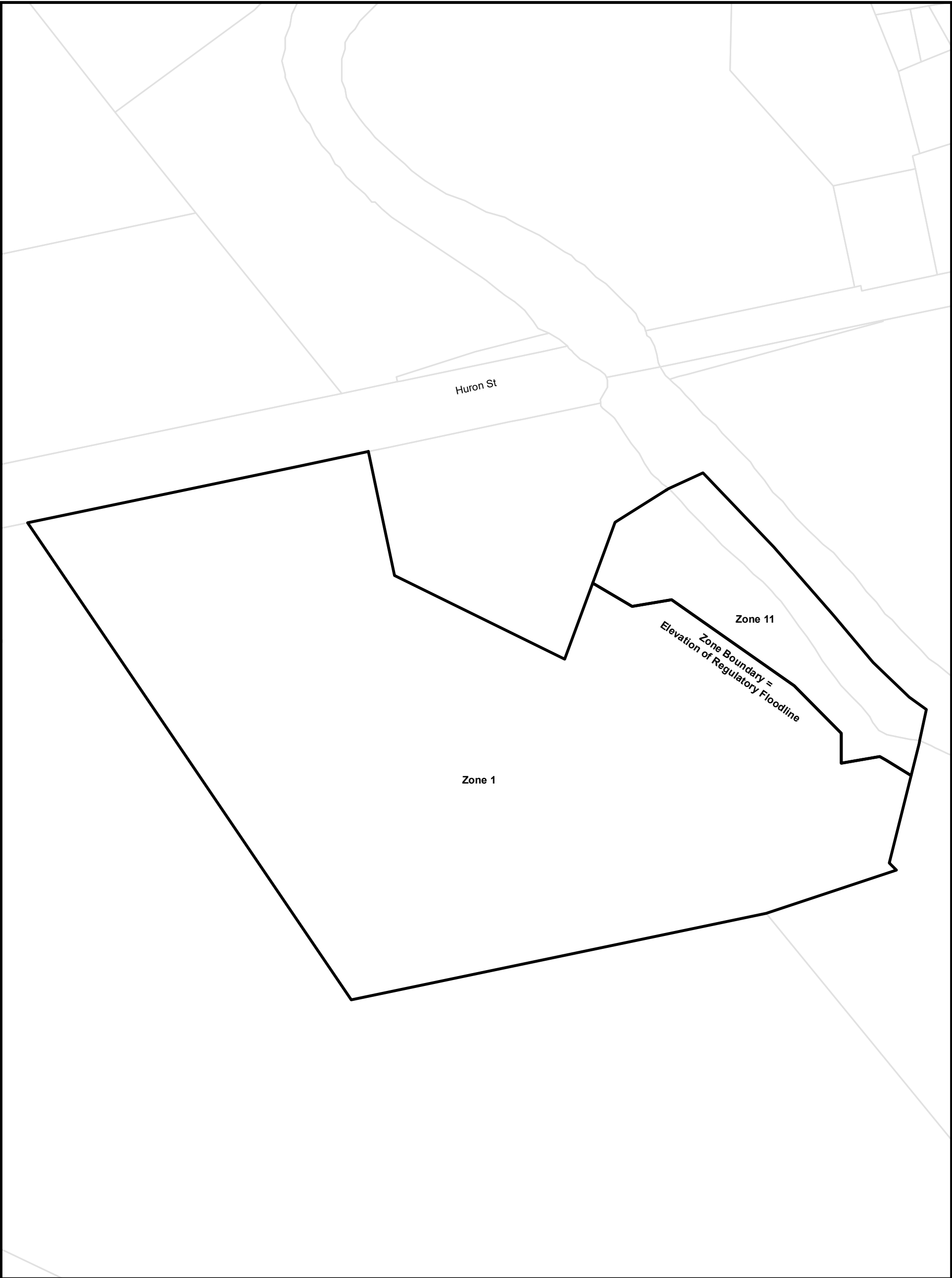
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.134 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 7
Concession North
Of Snyder's Road**



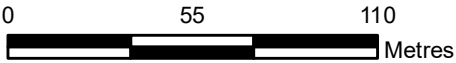


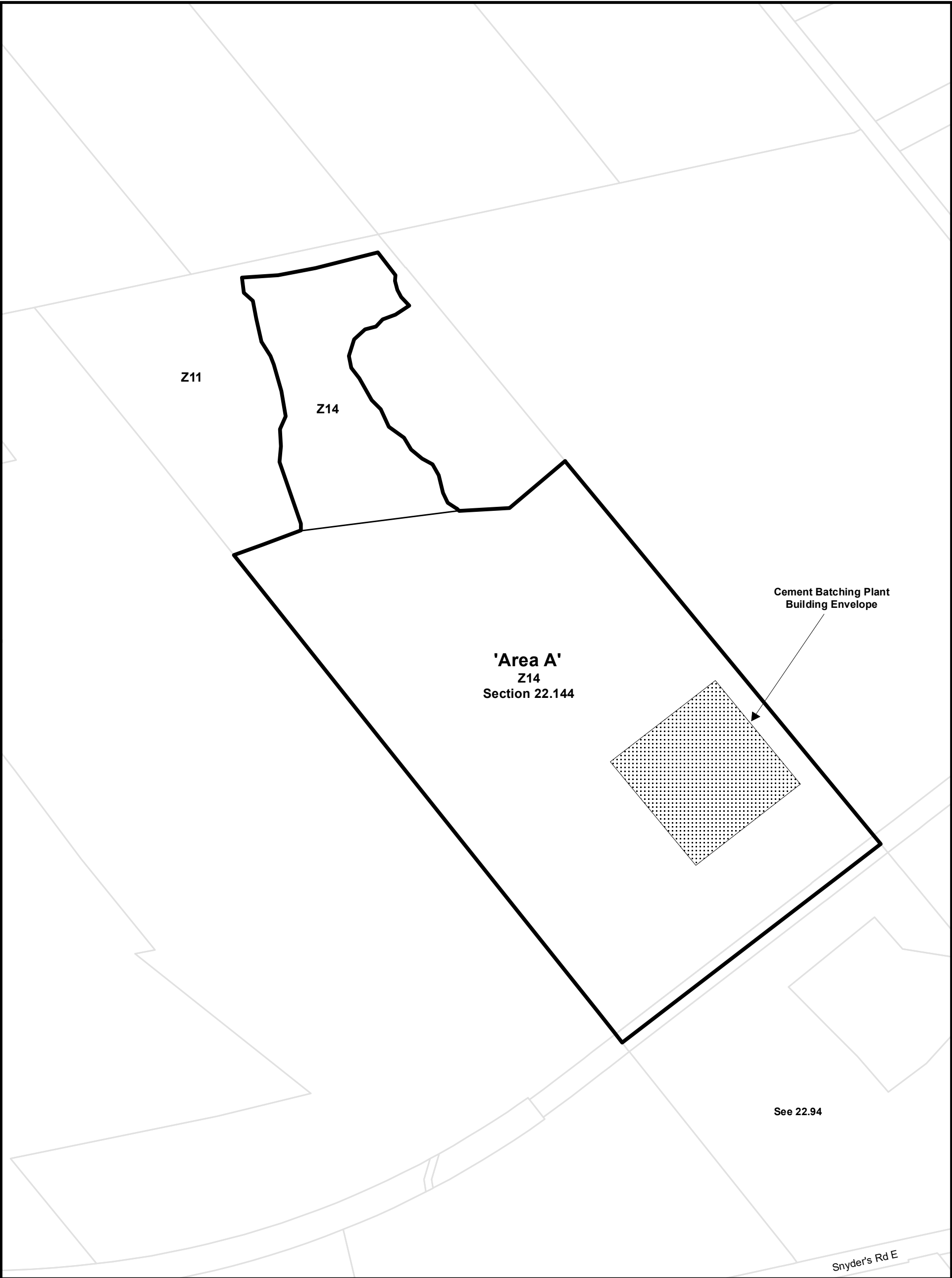
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.140 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part Lot 25 and 26
Concession South
of Bleams Road**



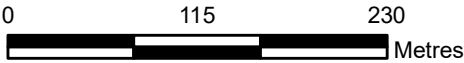


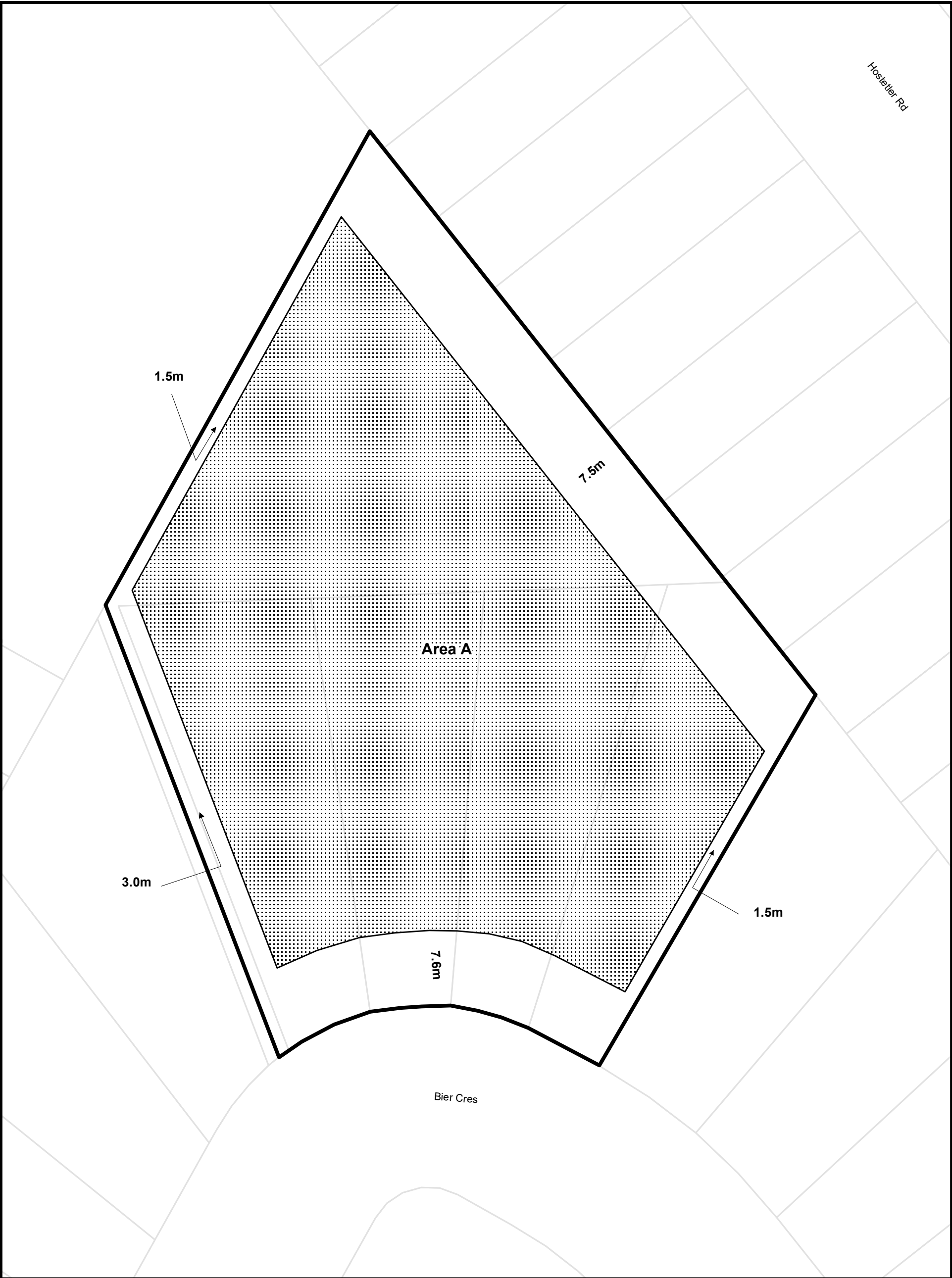
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.144 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part Lot 2
Concession North
of Snyder's Road**



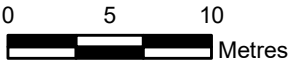


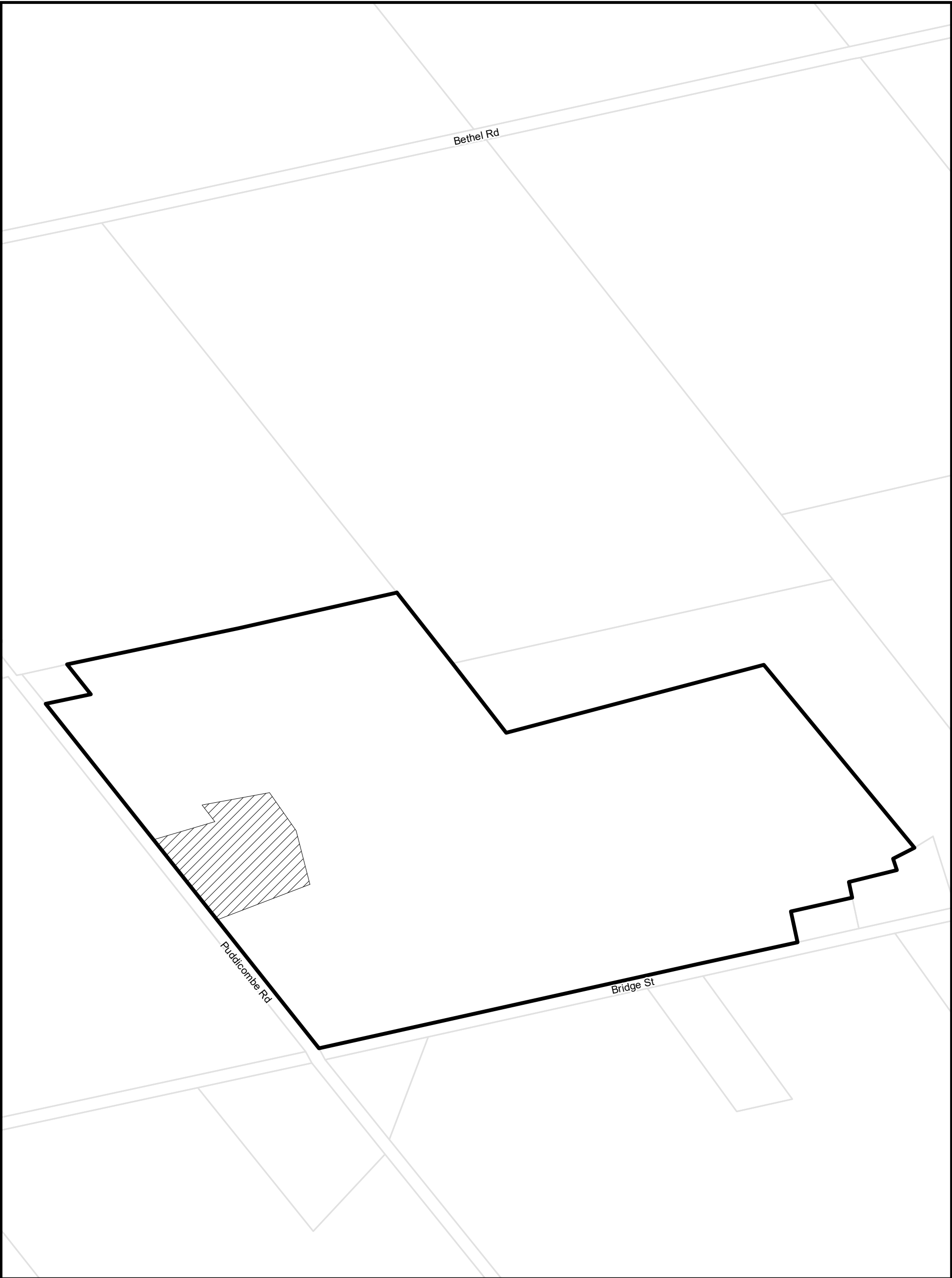
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.145 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part Lot 2
Concession North
of Snyder's Road**





**TOWNSHIP
OF WILMOT**

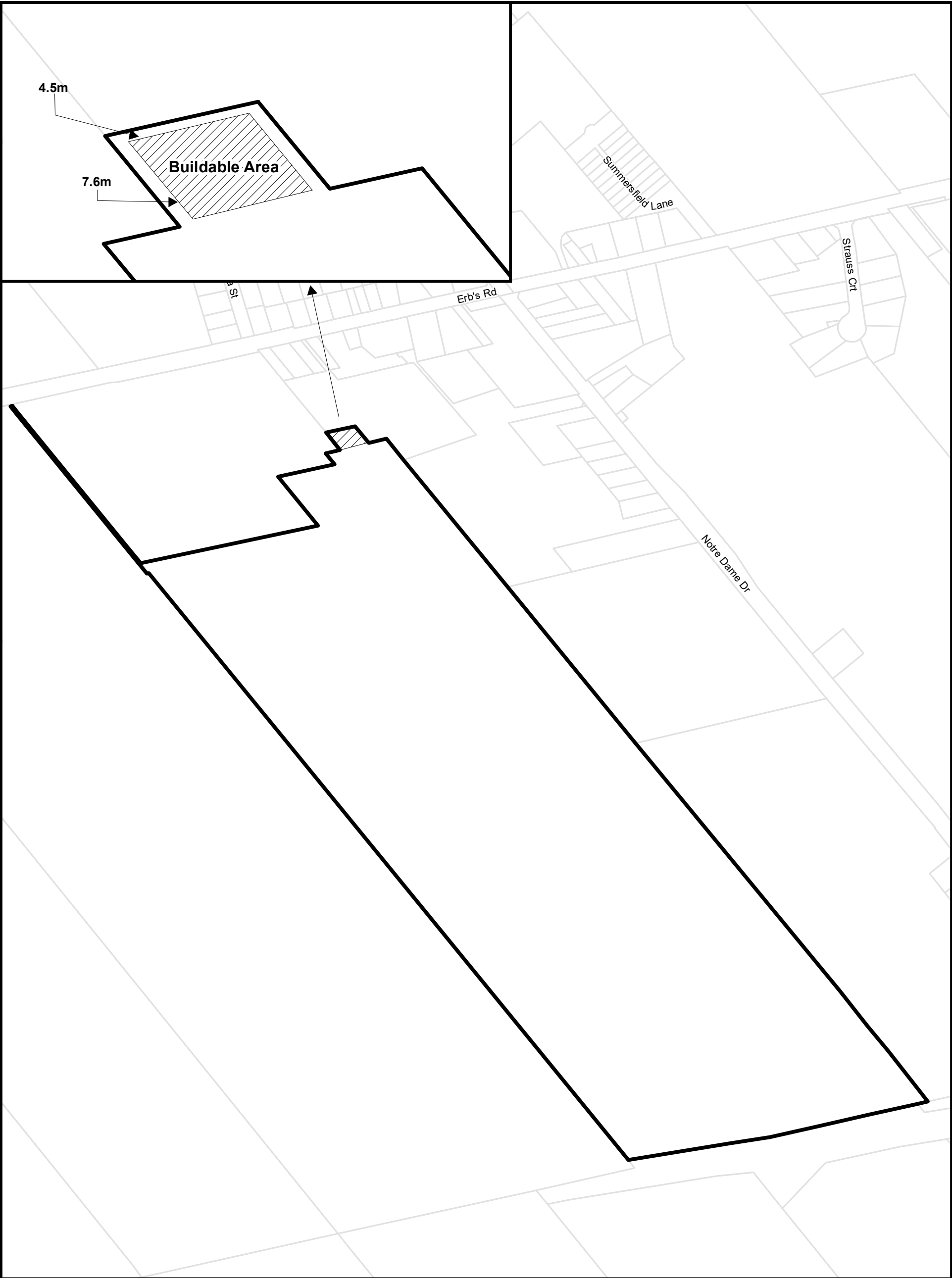
Township of Wilmot Zoning By-law

This is Section 22.151 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part Lots 17 and 18
Concession 3
Block A**





**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law

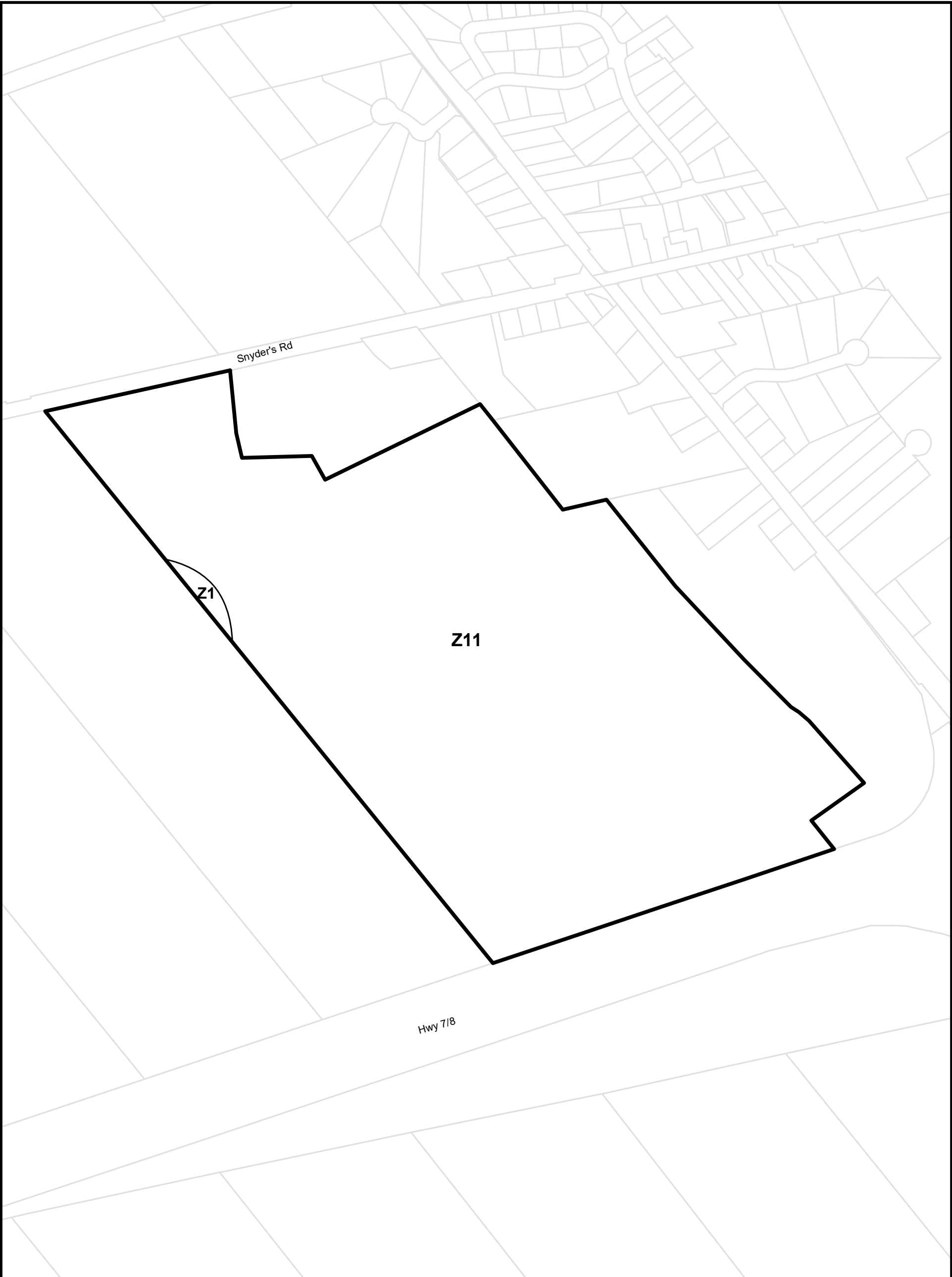
This is Section 22.157 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Part Lots 7 and 8 Concession South of Erb's Road

0 140 280
Metres



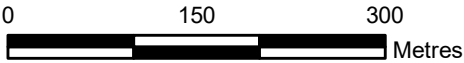


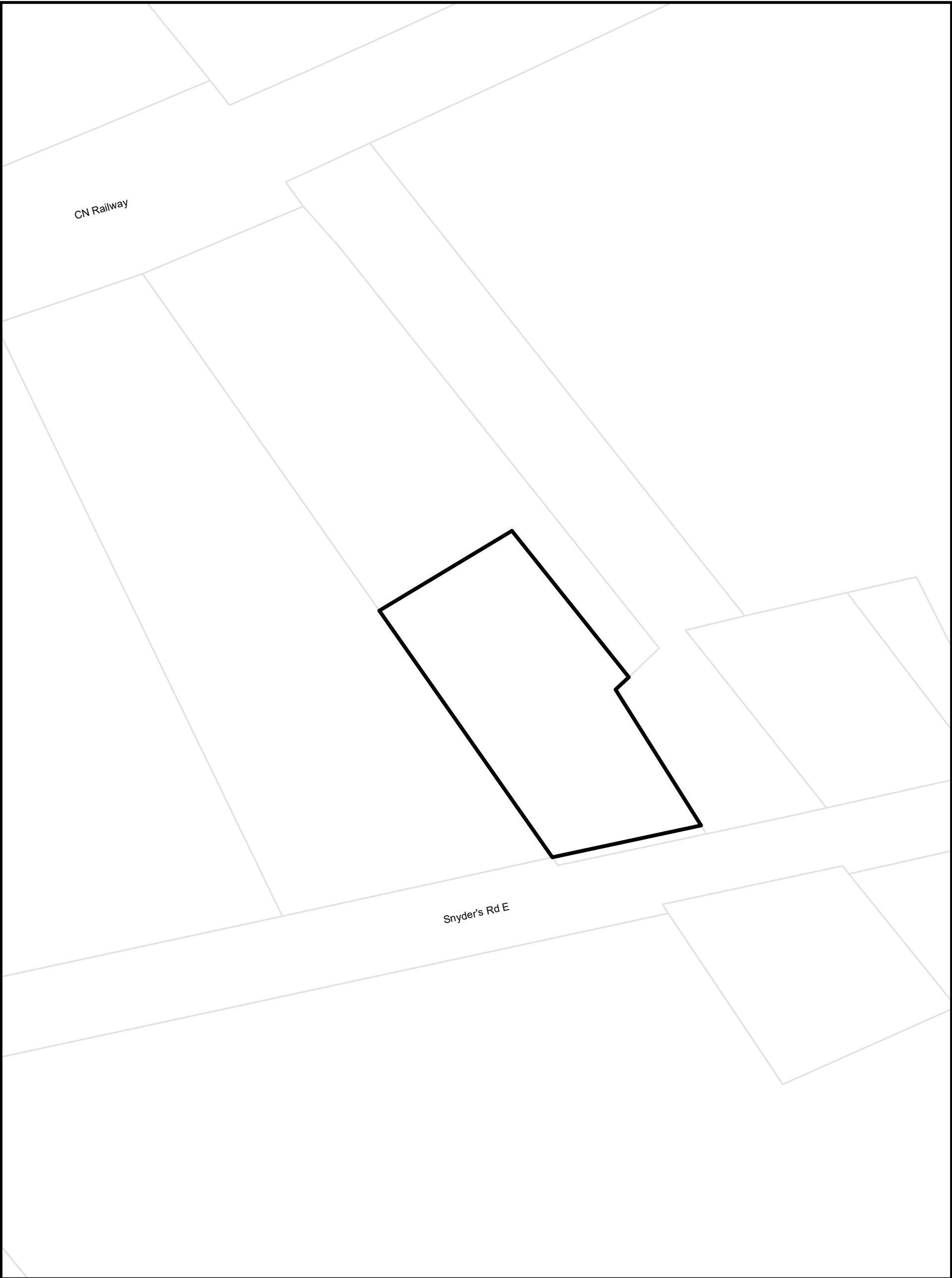
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.167 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part Lots 7 and 8
Concession South
of Snyder's Road**



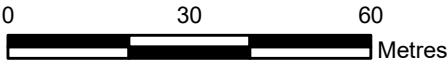


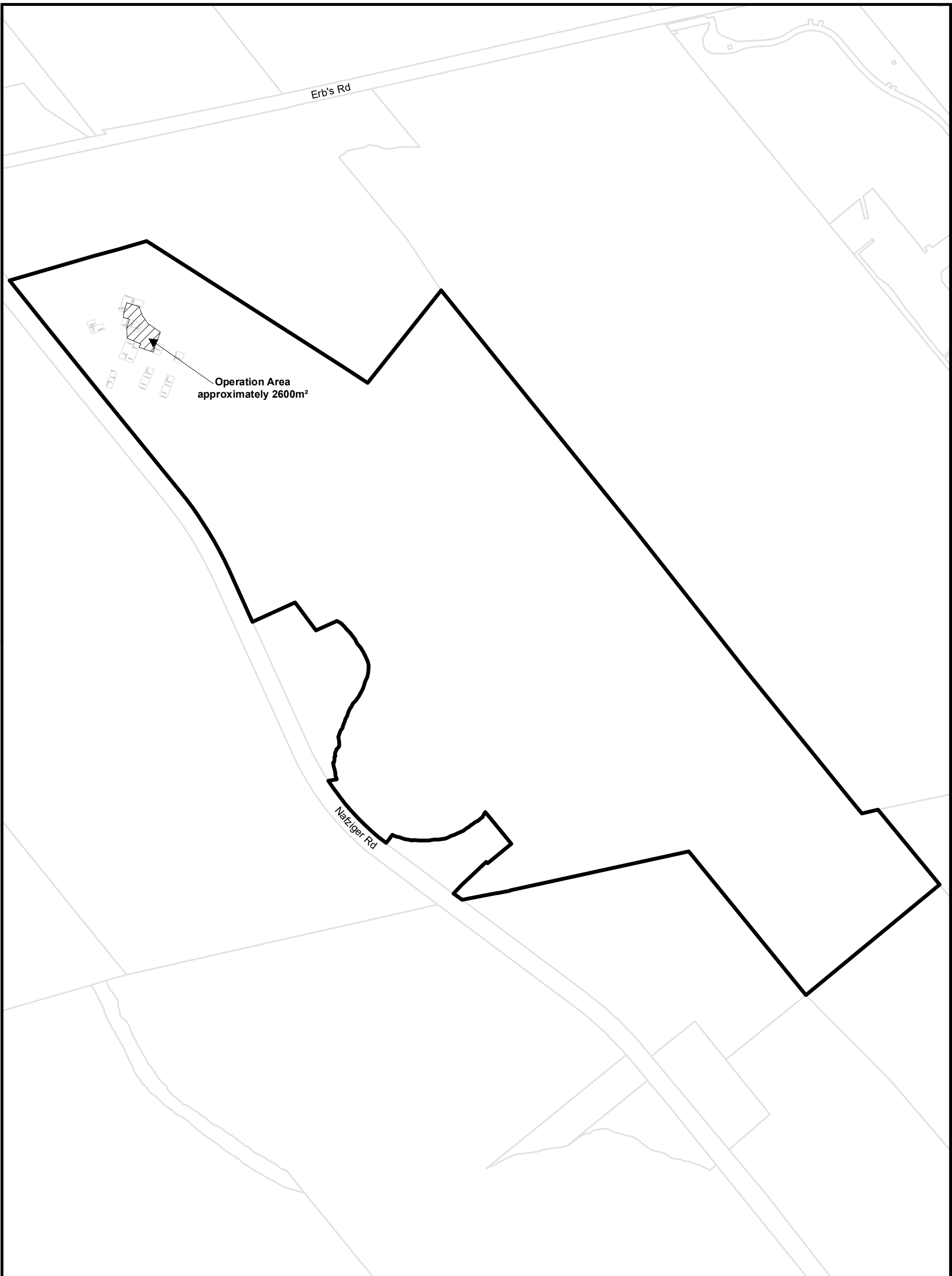
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.169 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part Lot 10
Concession North
of Snyder's Road**





**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law

This is Section 22.174 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

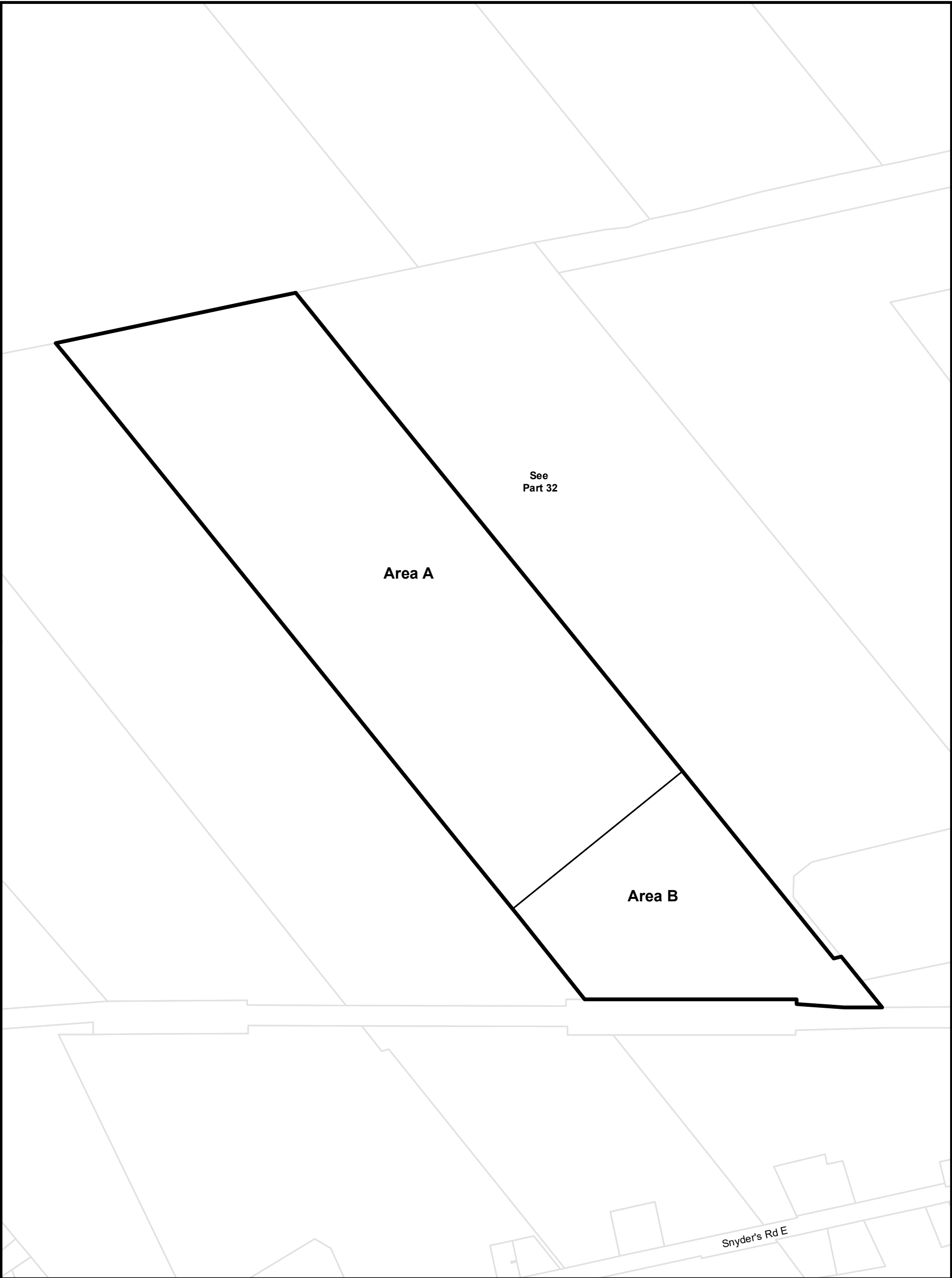
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Part Lot 18 and 19 Concession South of Erb's Road

0 155 310
Metres



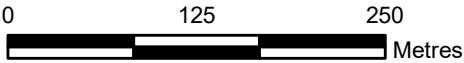


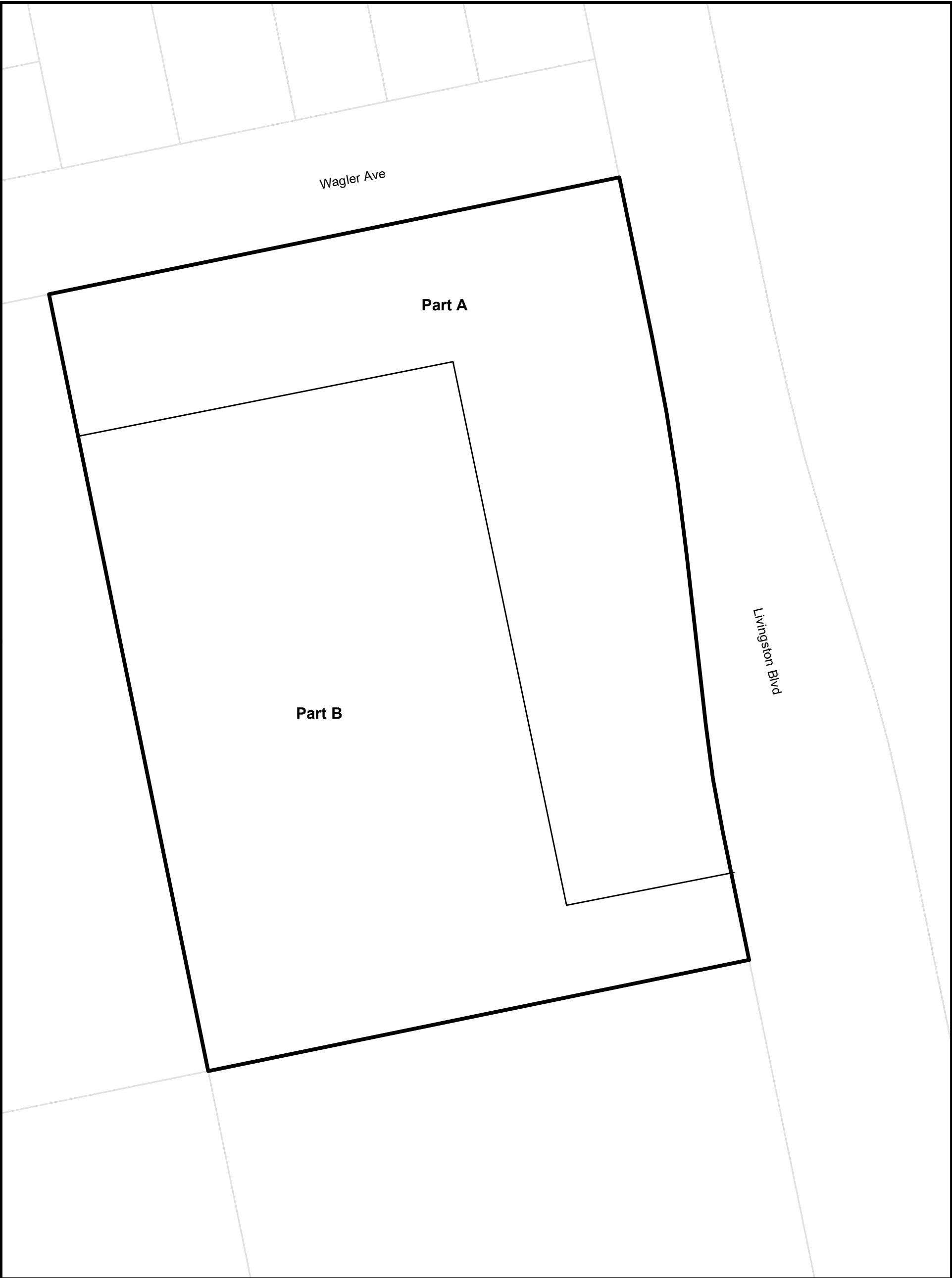
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.175 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Part Lot 4 Concession North of Snyder's Road



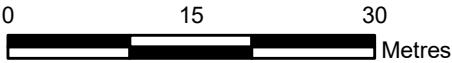


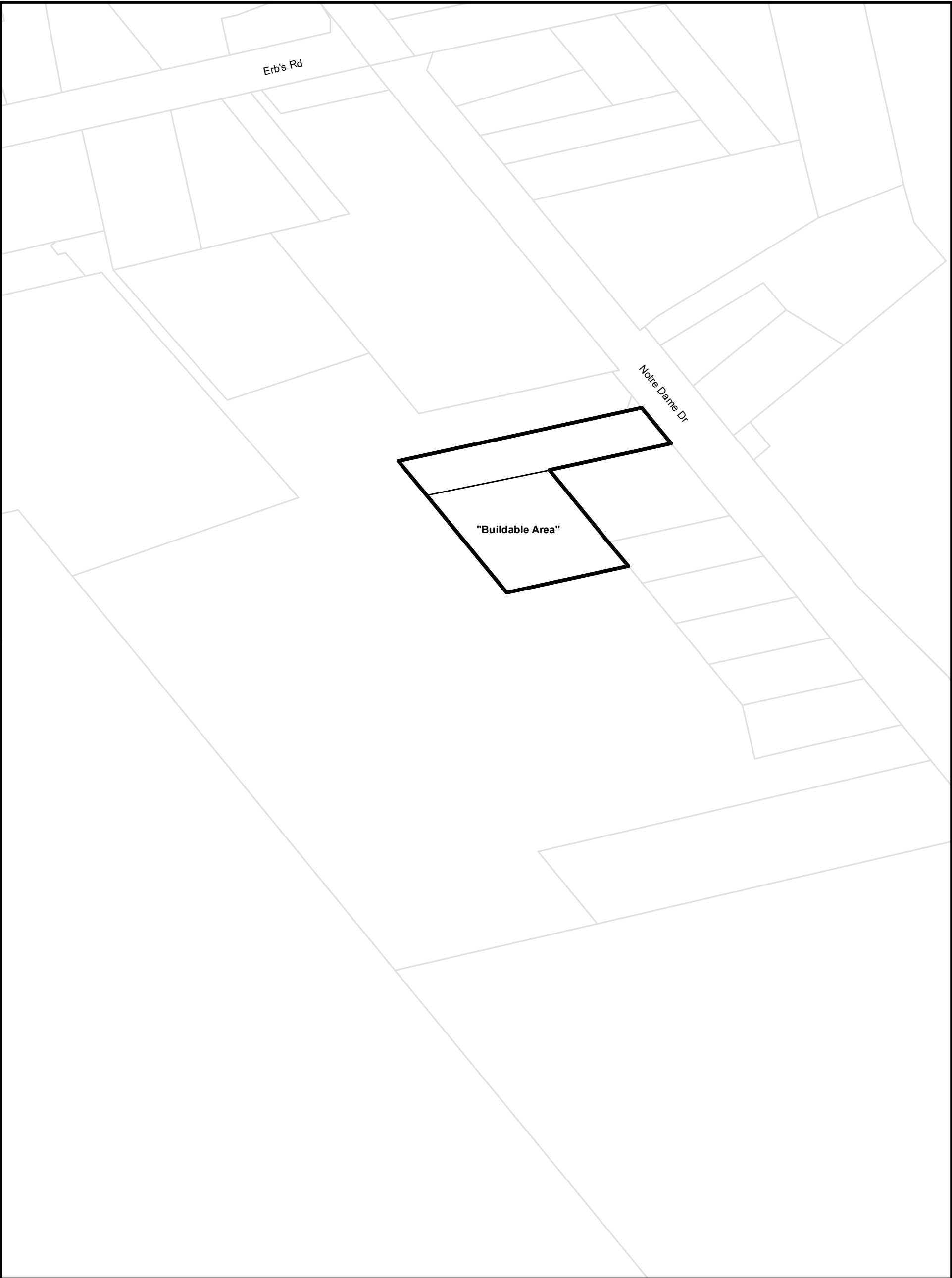
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.177 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part Lot 15
Concession North
of Snyder's Road**



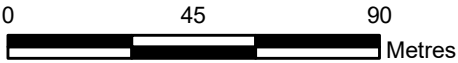


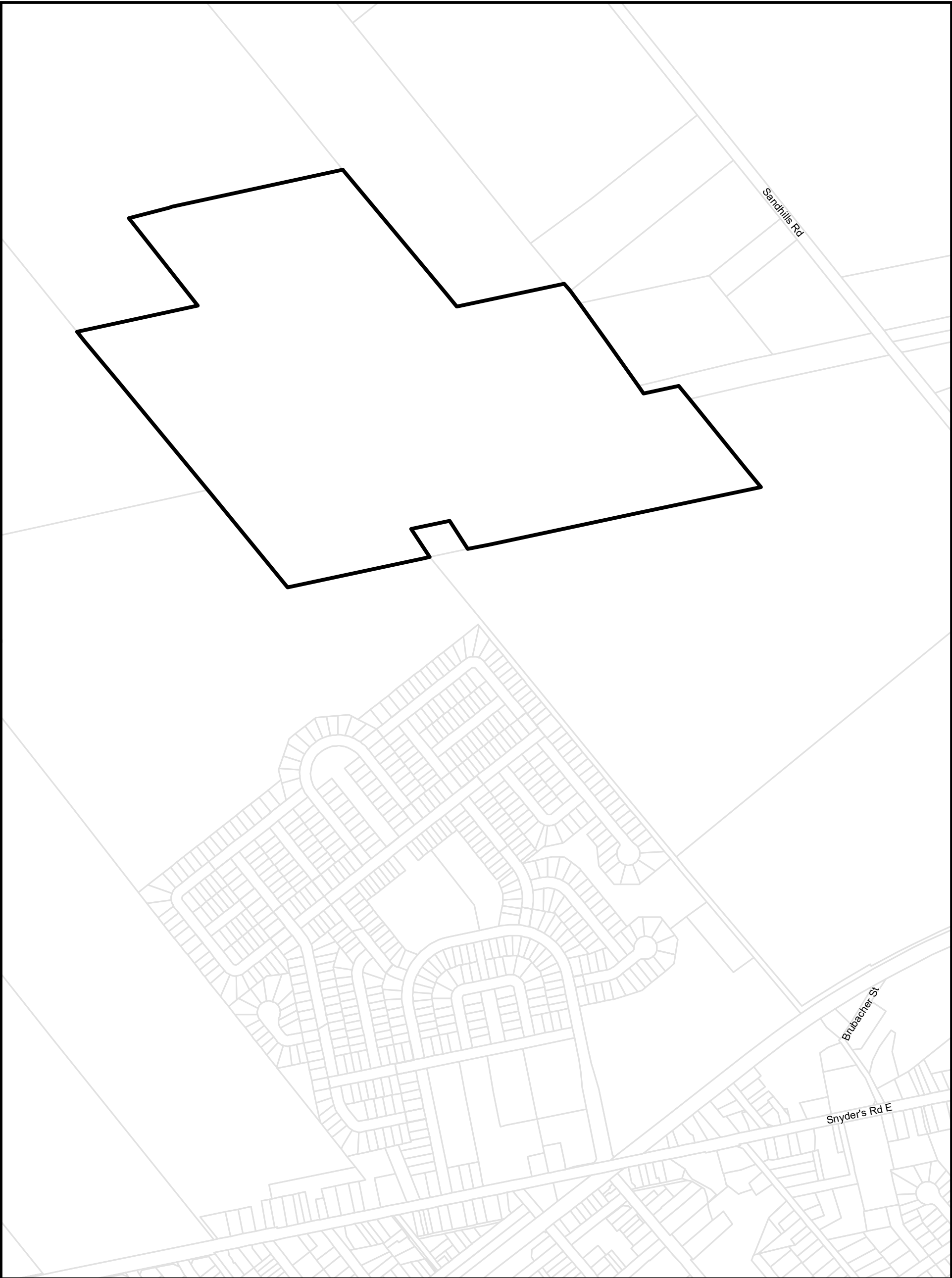
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.178 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Part Lot 7 Concession South of Erbs Road





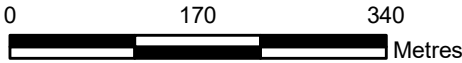
TOWNSHIP OF WILMOT

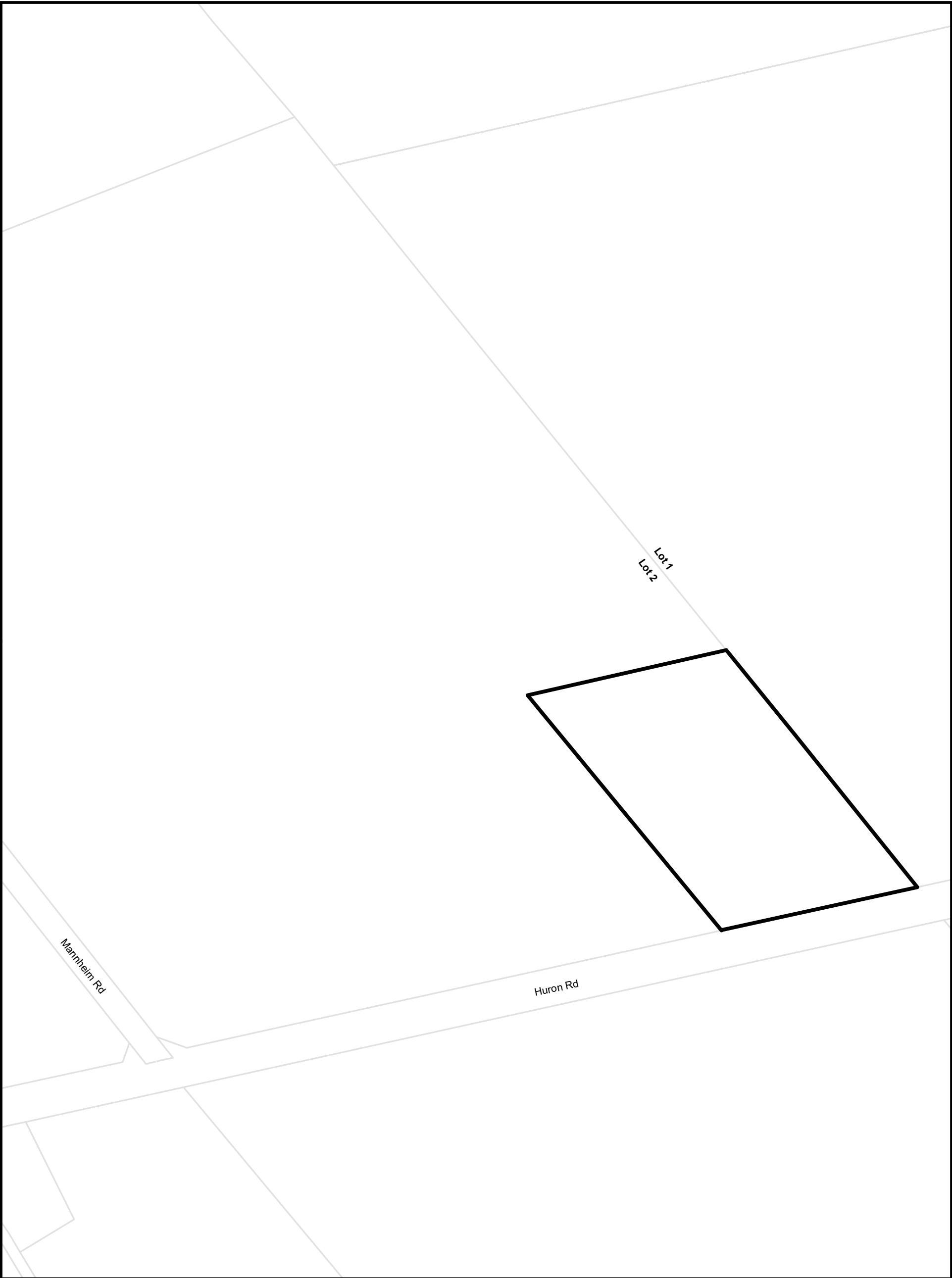
Township of Wilmot Zoning By-law

This is Section 22.179 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Part of Lot 13 and 14 Concession North of Snyder's Road



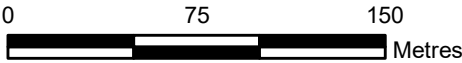


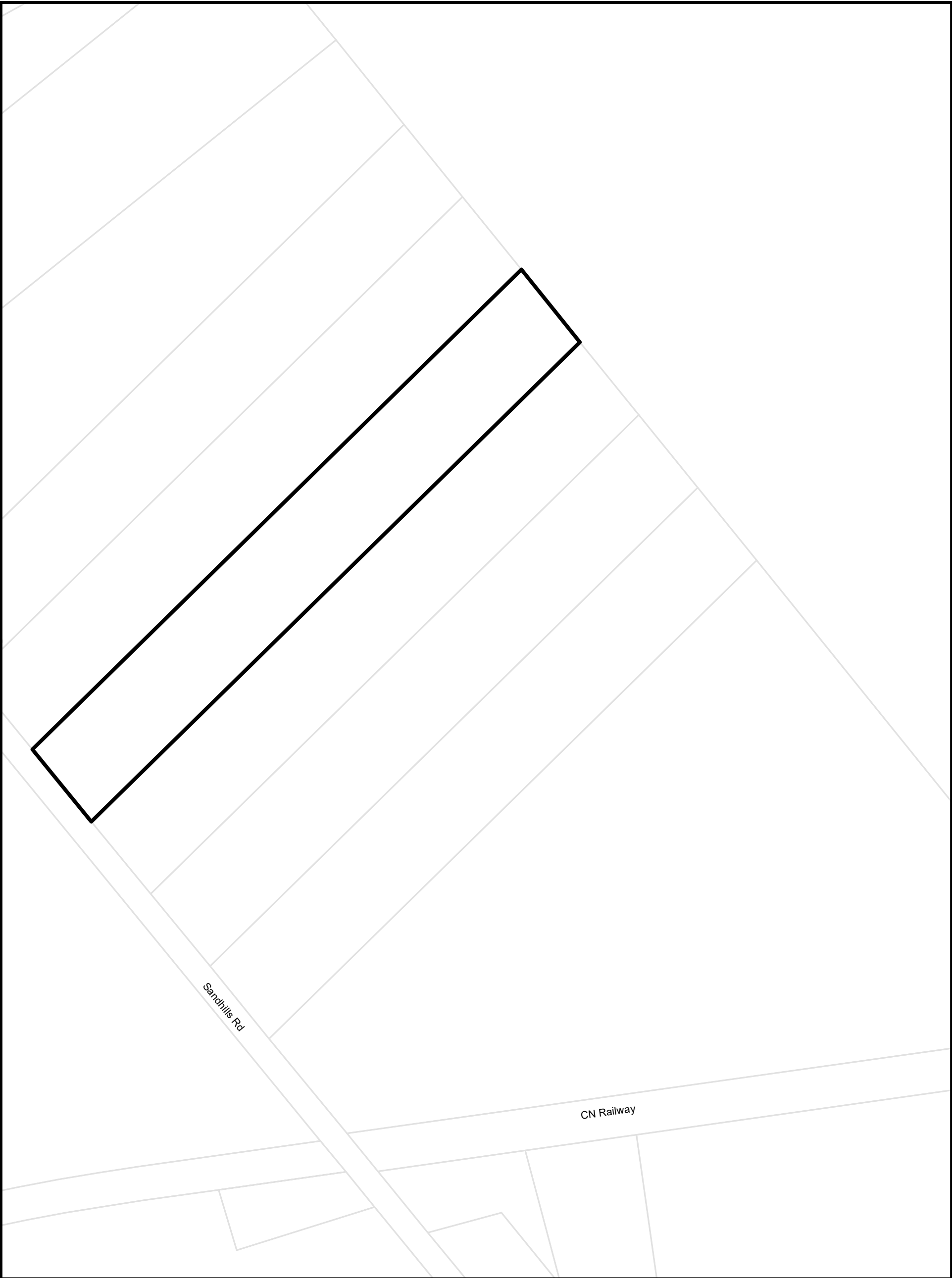
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.182 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 2
Concession 1
Block A**



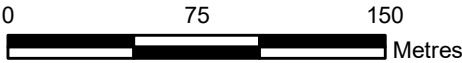


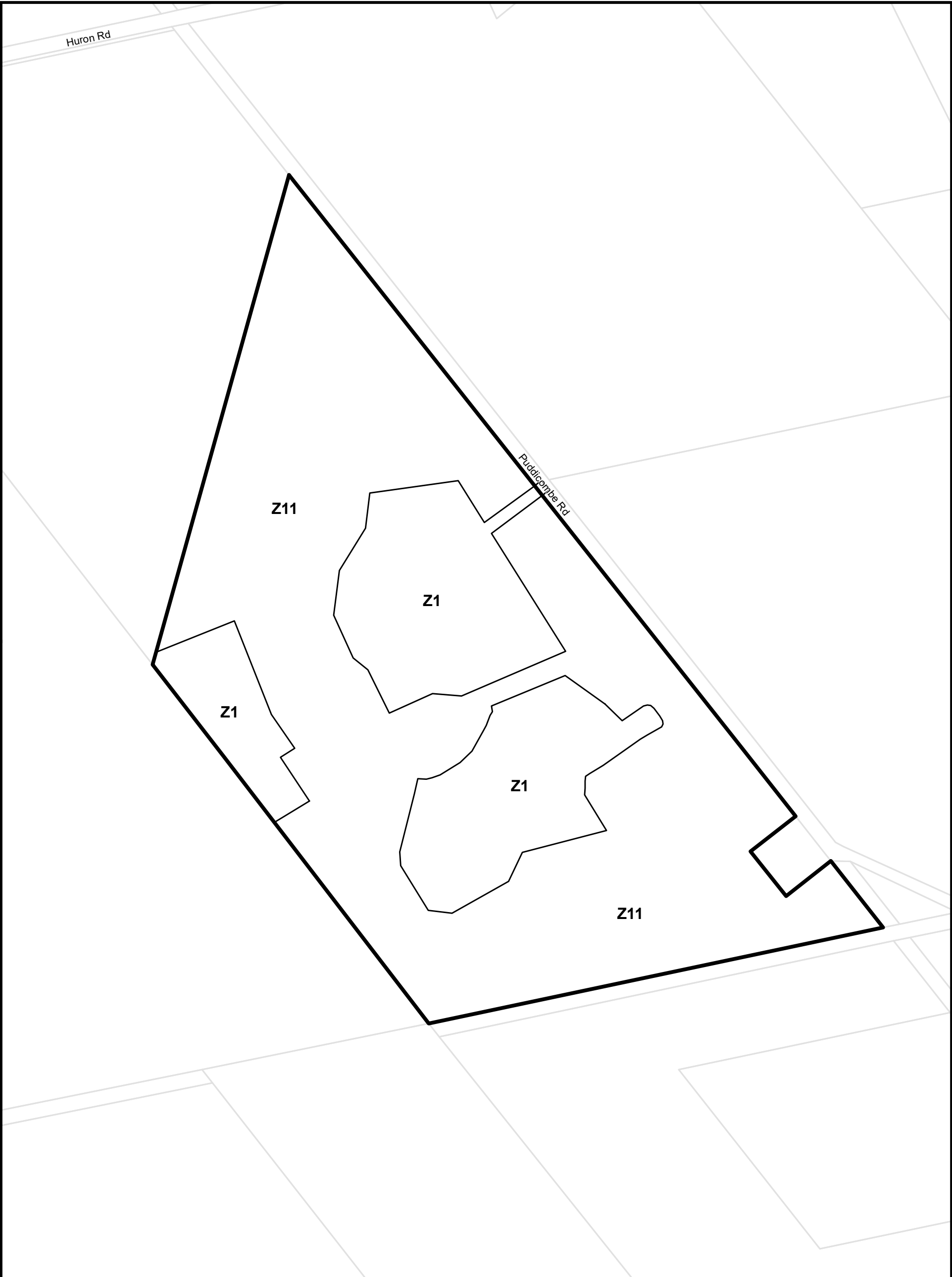
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.188 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part Lot 12
Concession North
of Snyder's Road**





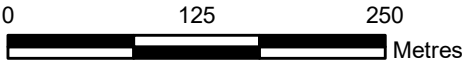
**TOWNSHIP
OF WILMOT**

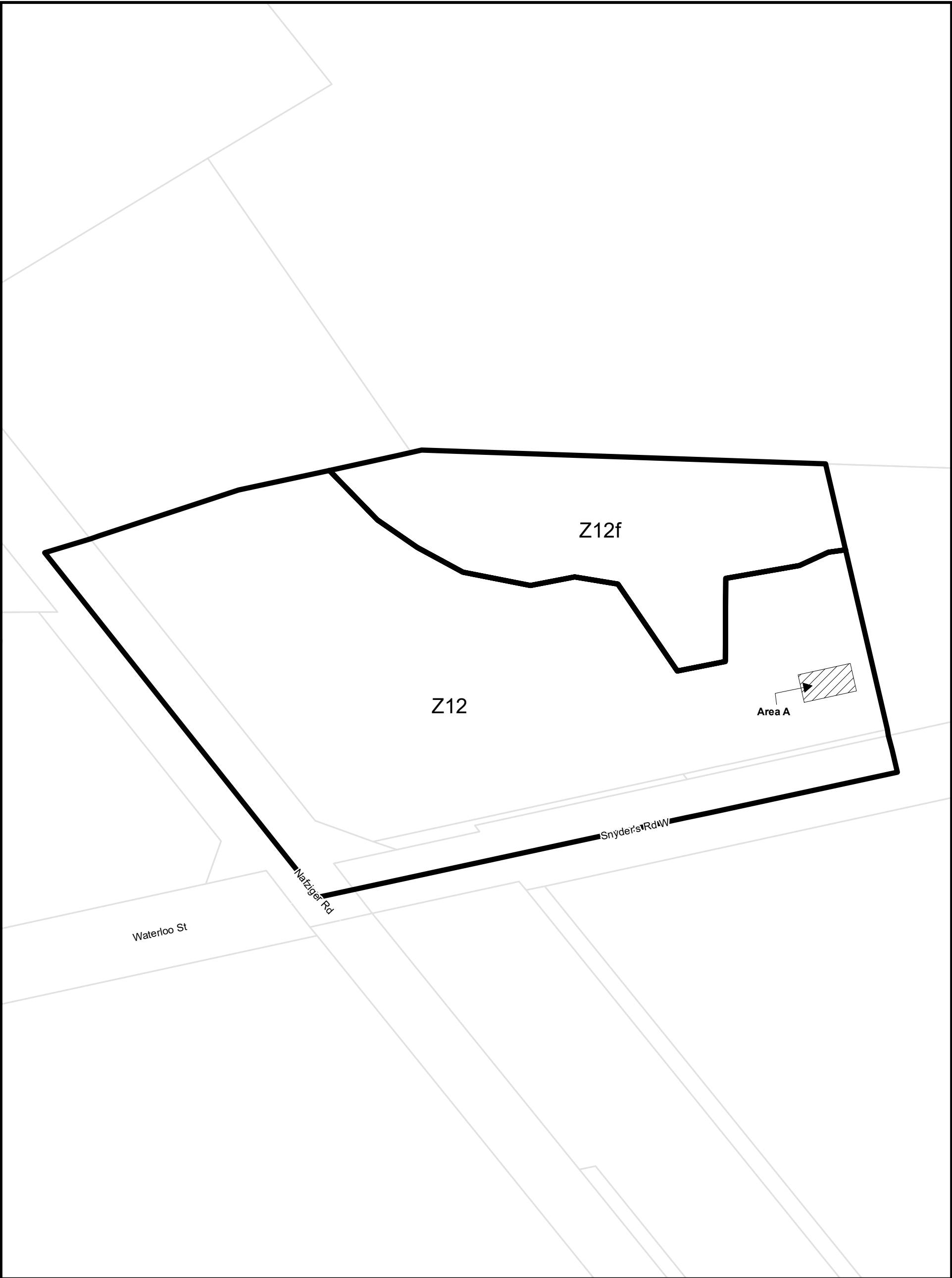
Township of Wilmot Zoning By-law

This is Section 22.190 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 19
Concession 2
Block A**





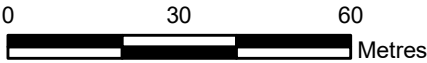
TOWNSHIP OF WILMOT

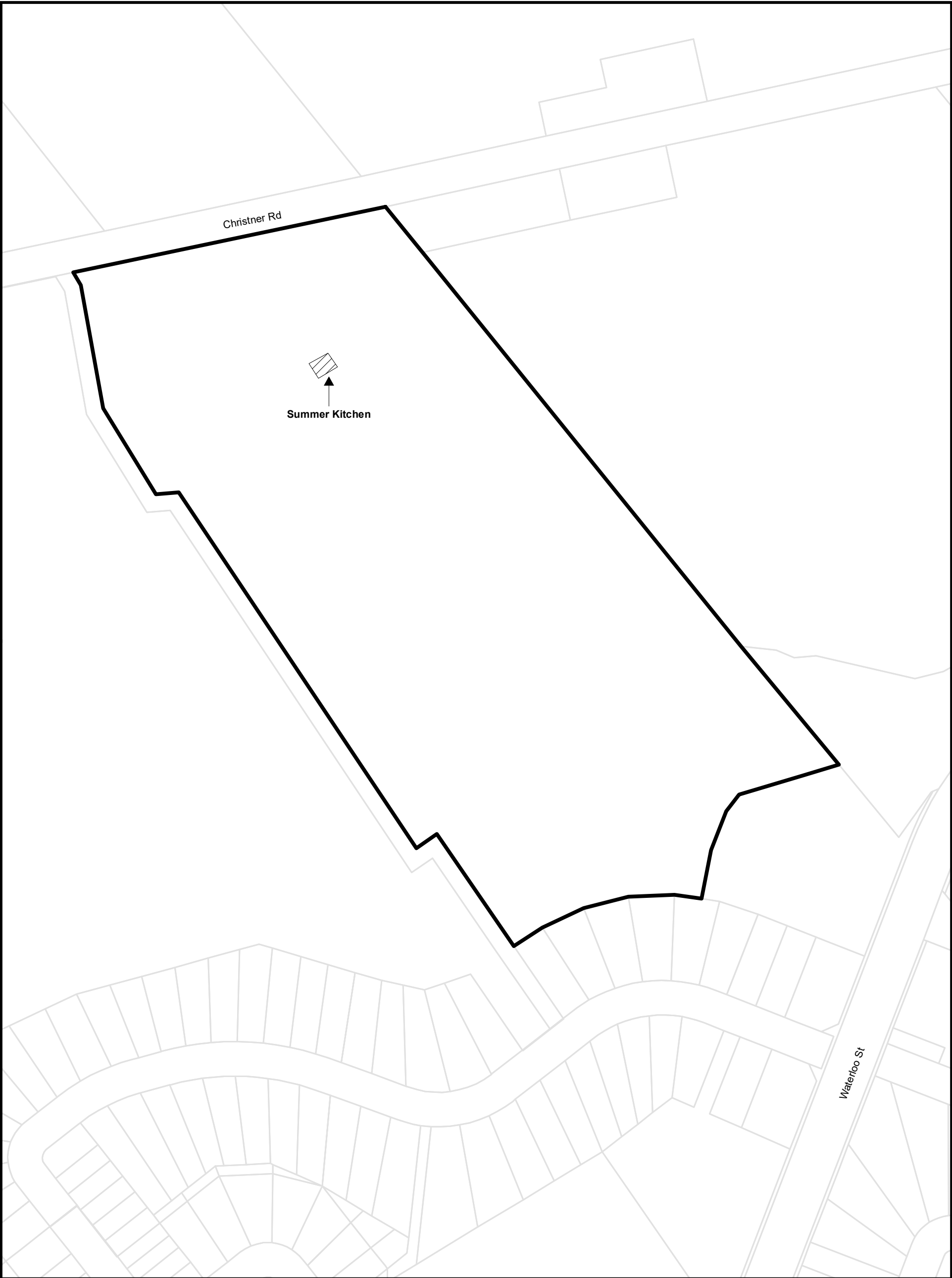
Township of Wilmot Zoning By-law

This is Section 22.192 of Schedule 'B' to Zoning By-Law 83-38 as amended by By-law 2020-26 on August 24, 2020.

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Part Lot 18 Concession North of Snyder's Road



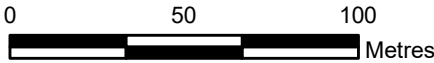


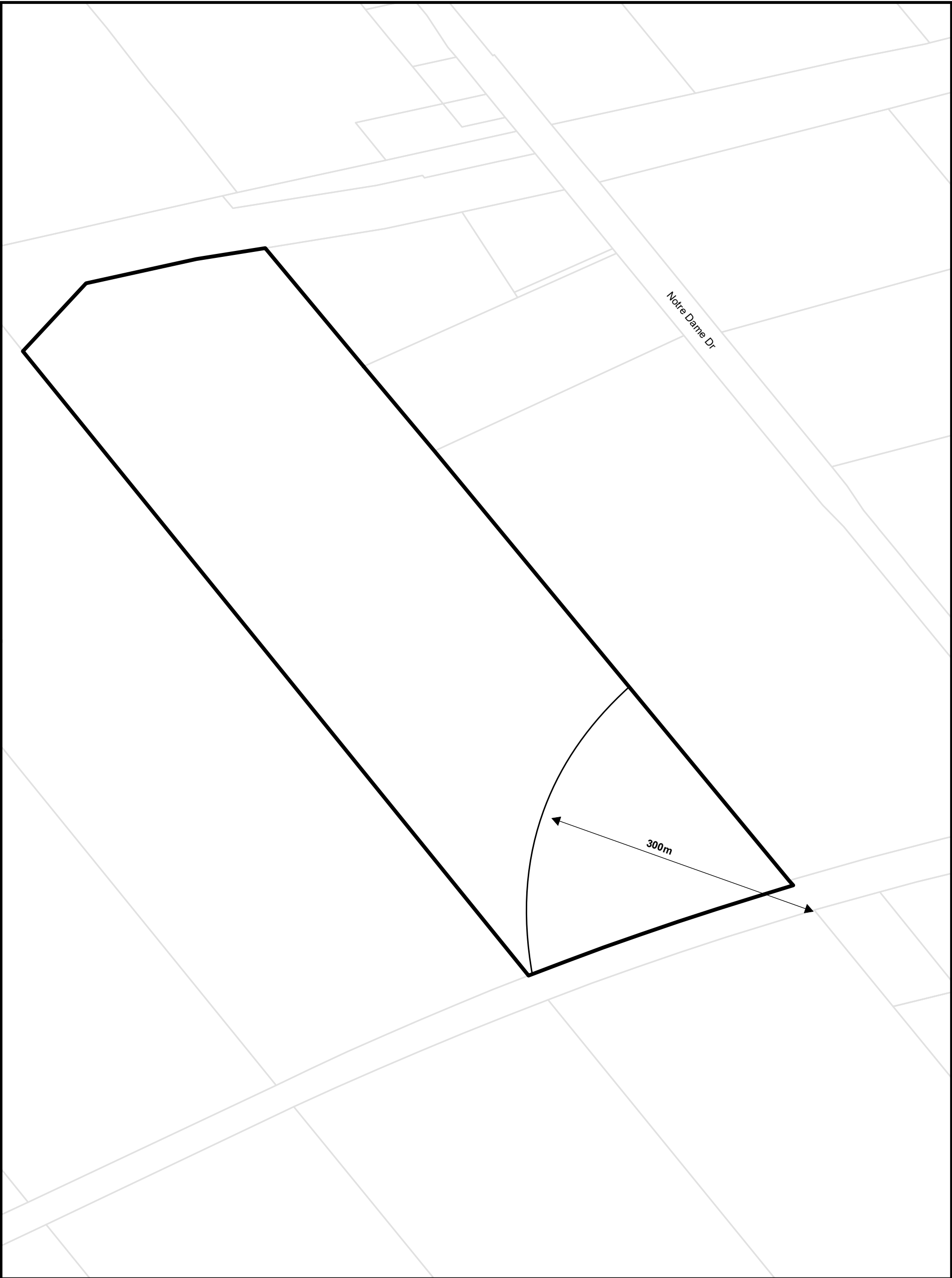
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.194 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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Part Lot 21 Concession South of Snyder's Road



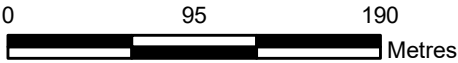


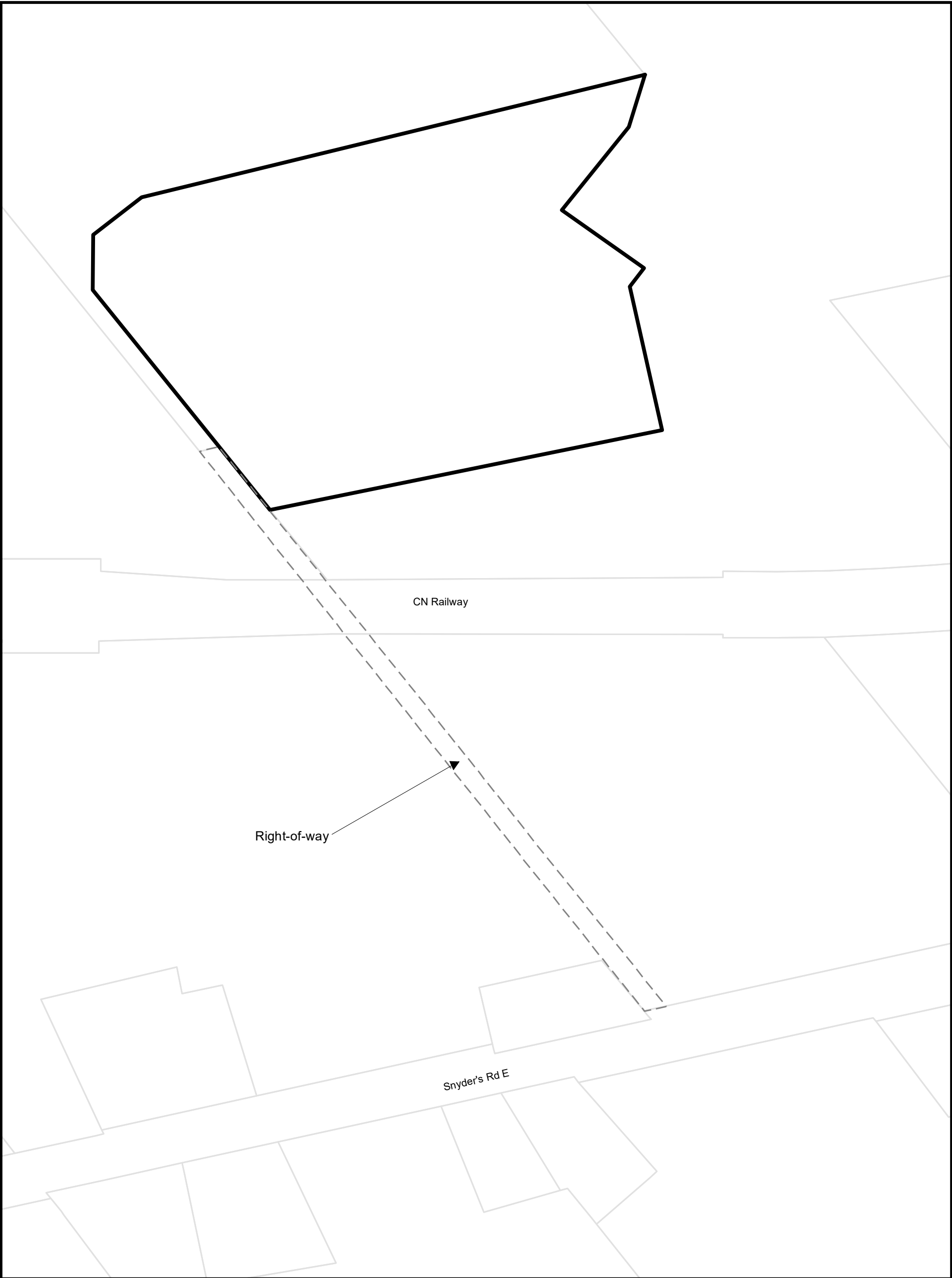
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.204 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part Lot 7
Concession North
of Snyder's Road**



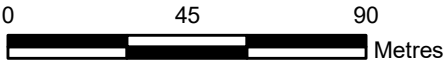


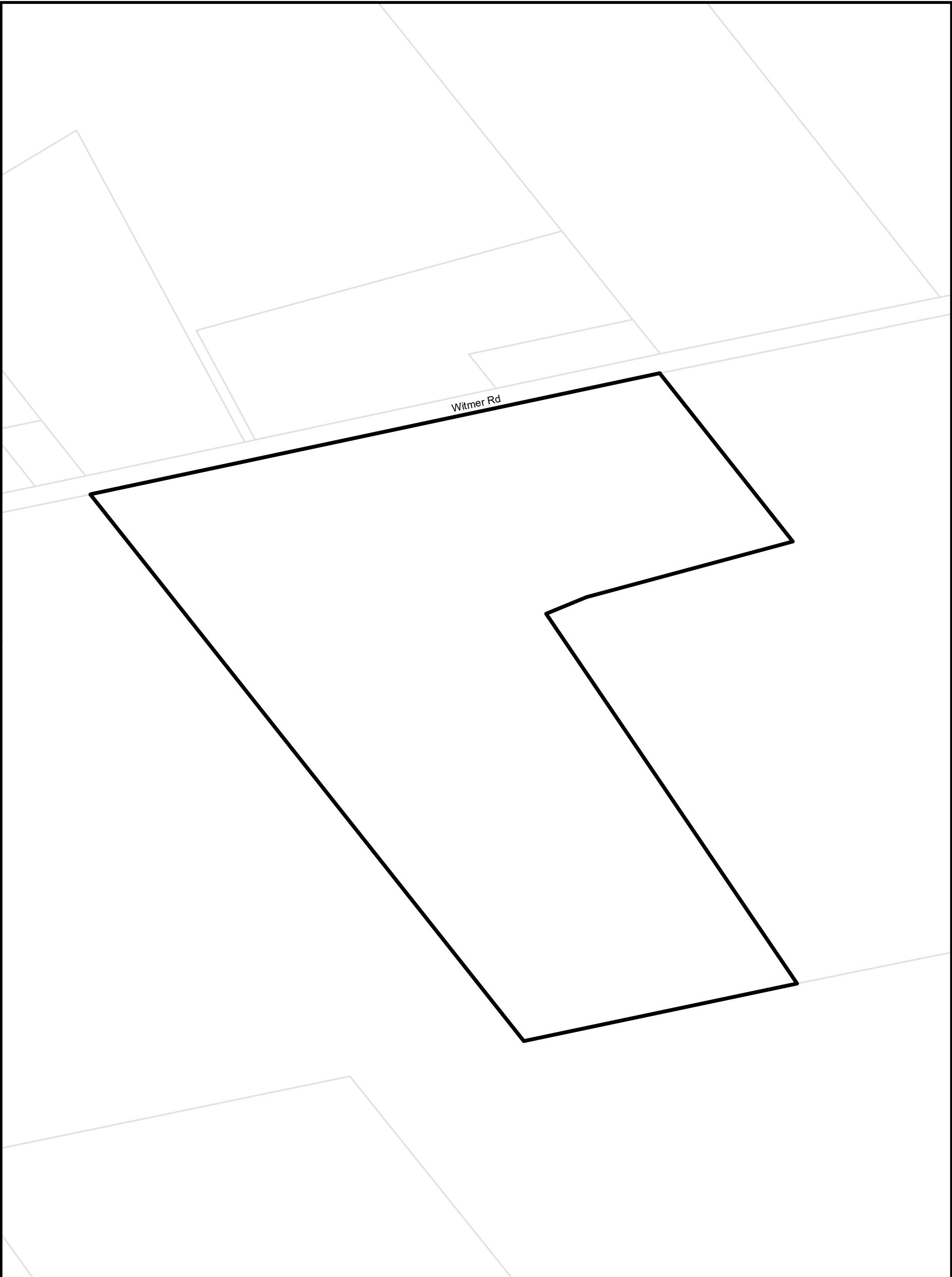
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.215 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part Lot 4
Concession North
of Snyder's Road**



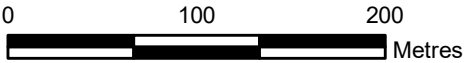


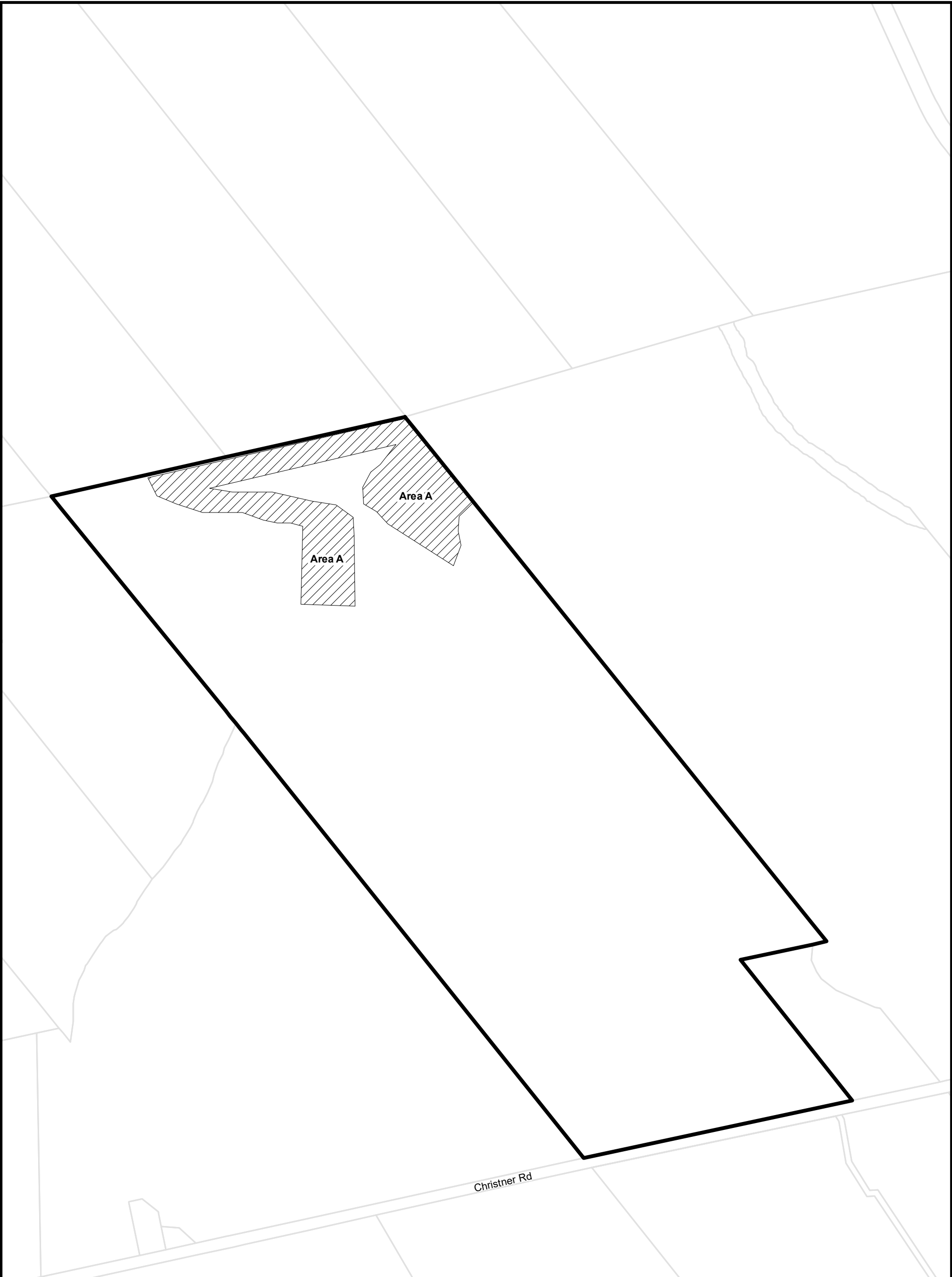
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.226 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 9
Concession 1
Block A**



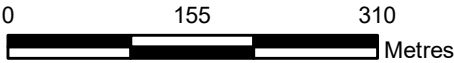


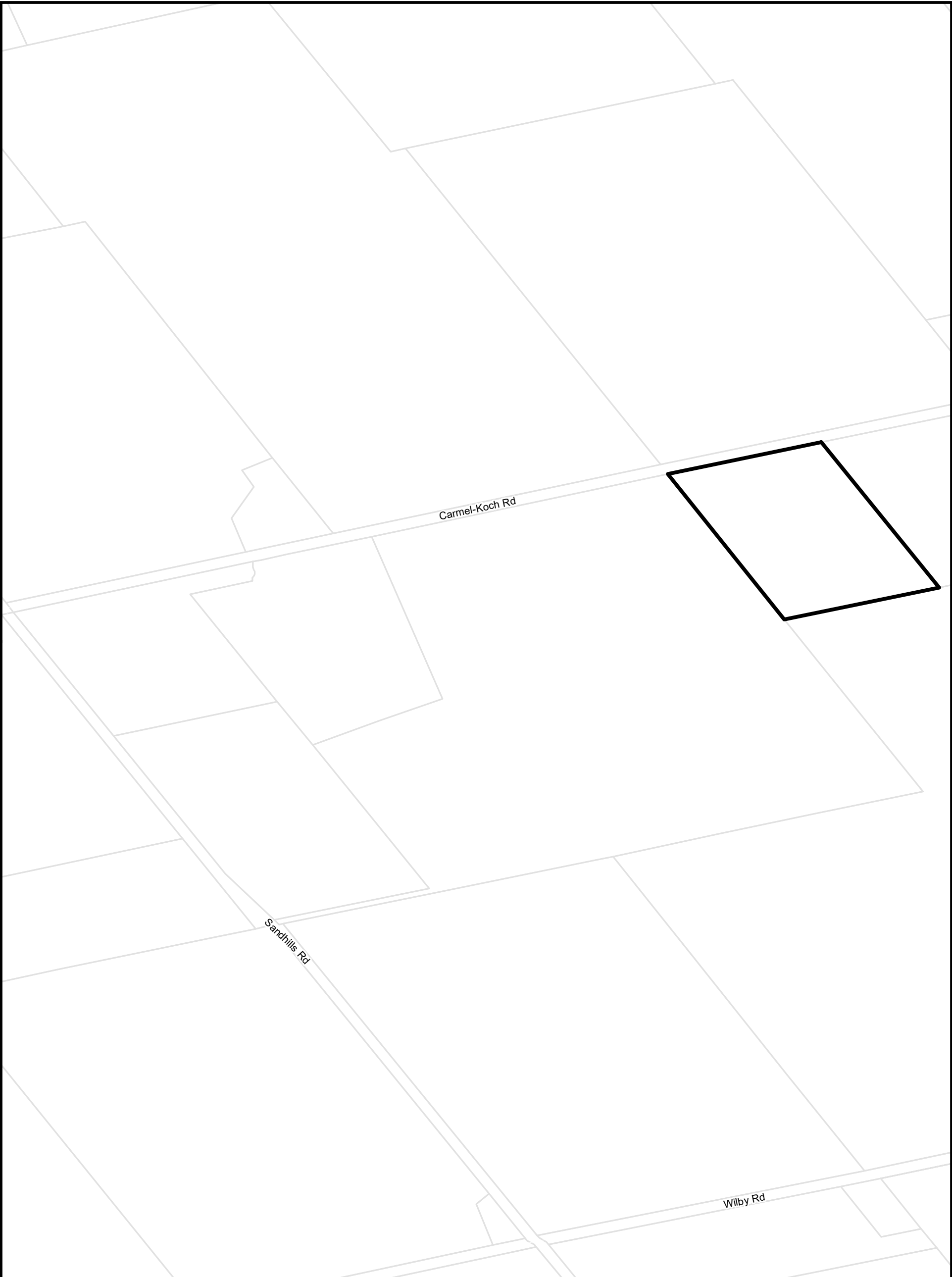
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.240 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 21
Concession North
of Snyder's Road**



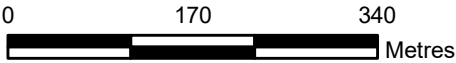


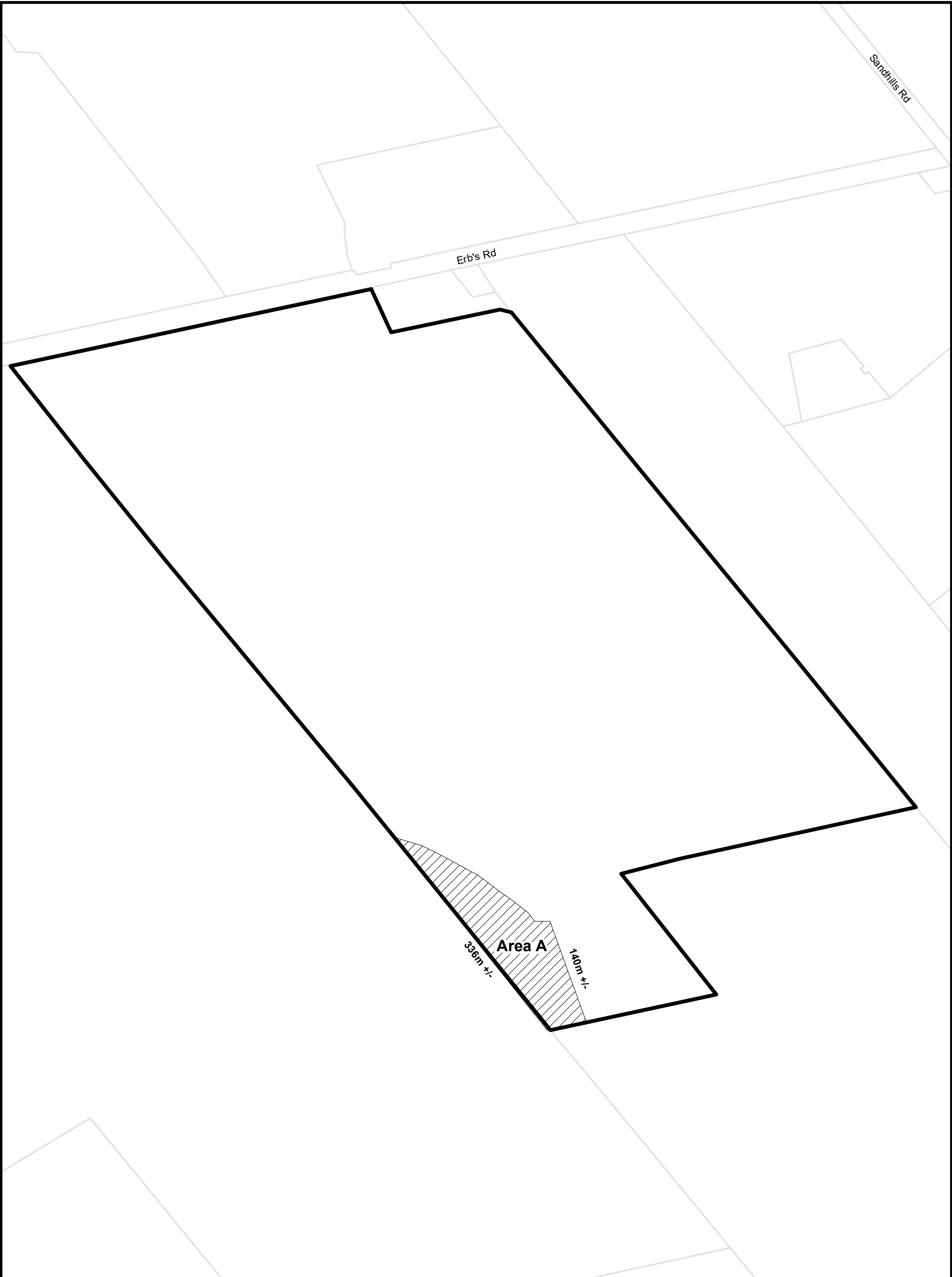
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.241 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 10
Concession 1
Block B**





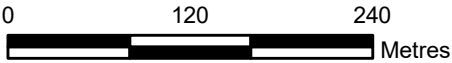
**TOWNSHIP
OF WILMOT**

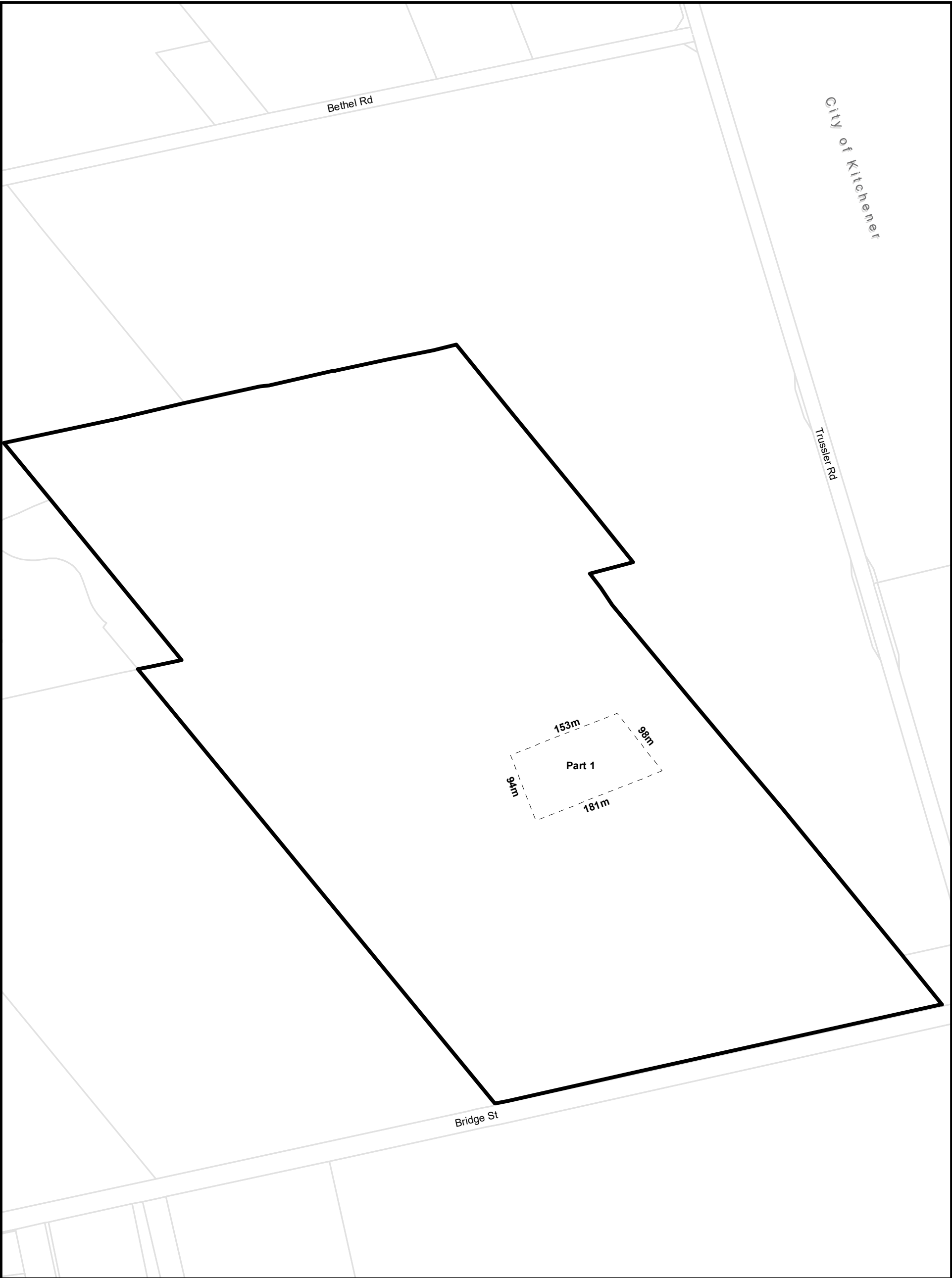
Township of Wilmot Zoning By-law

This is Section 22.242 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 14
Concession South
of Erb's Road**



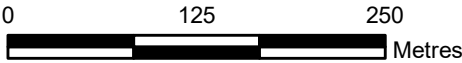


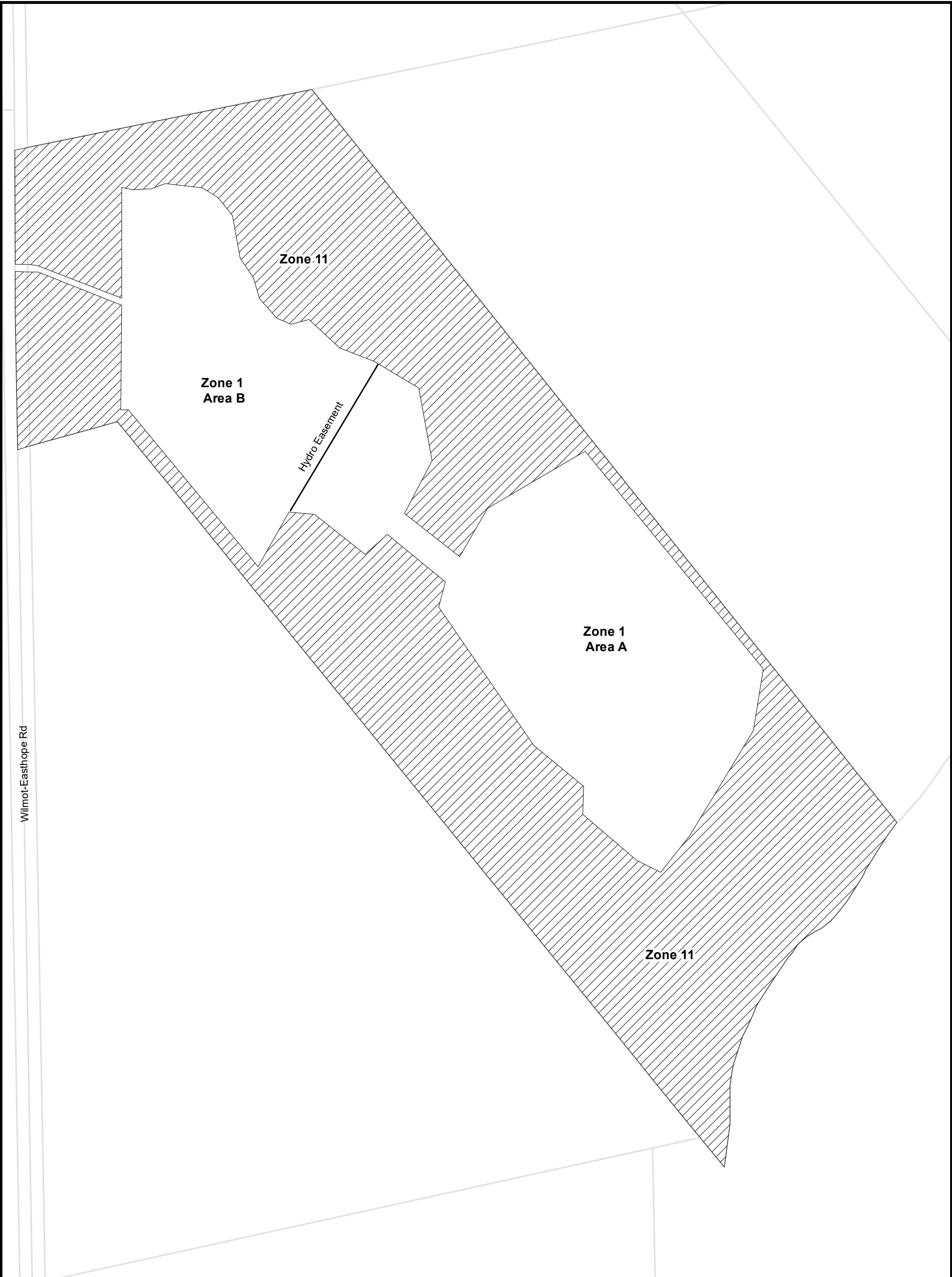
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.253 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 3
Concession 3
Block A**



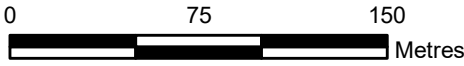


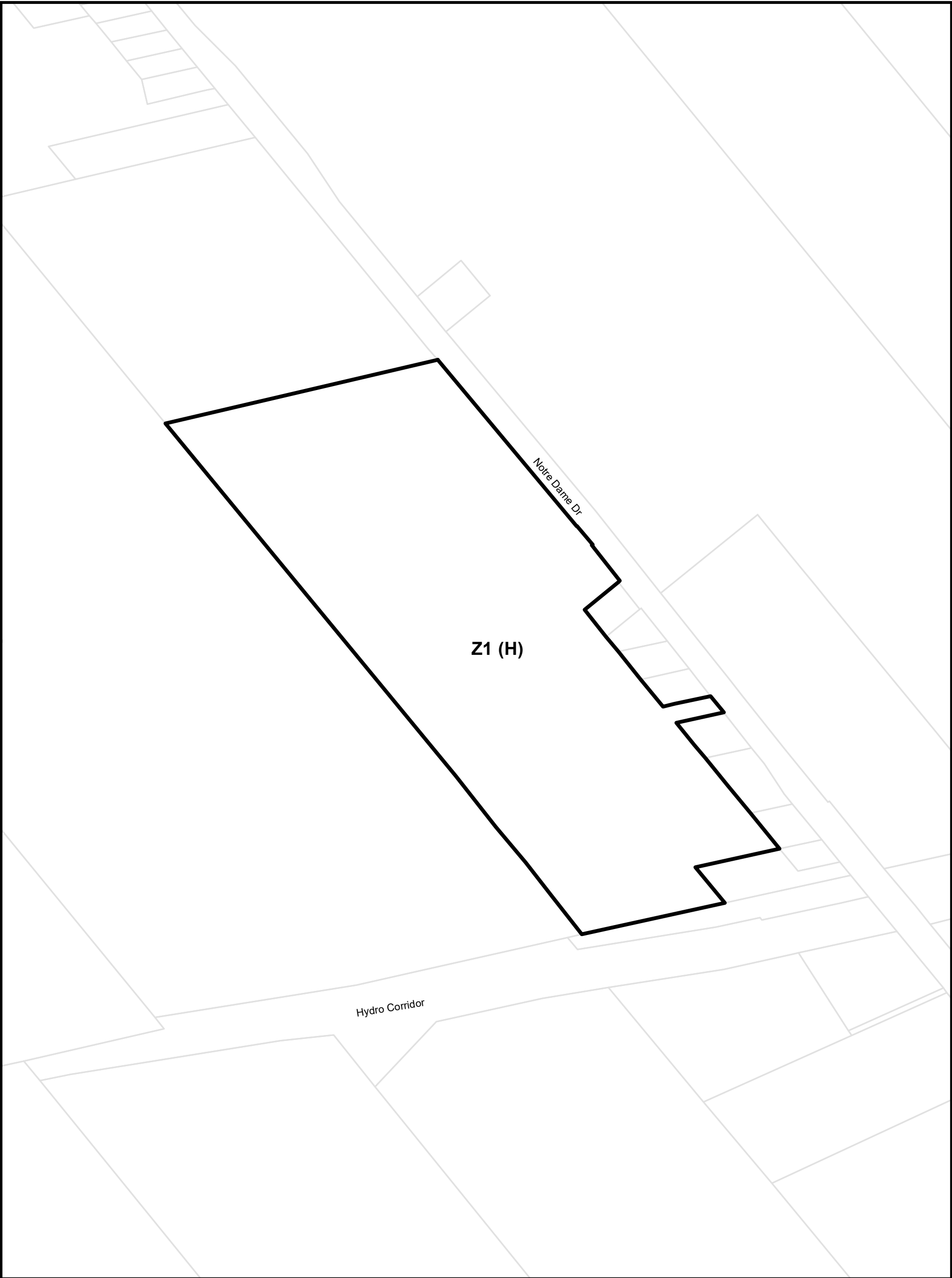
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.276 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lots 22 and 23
Concession North
of Snyder's Road**





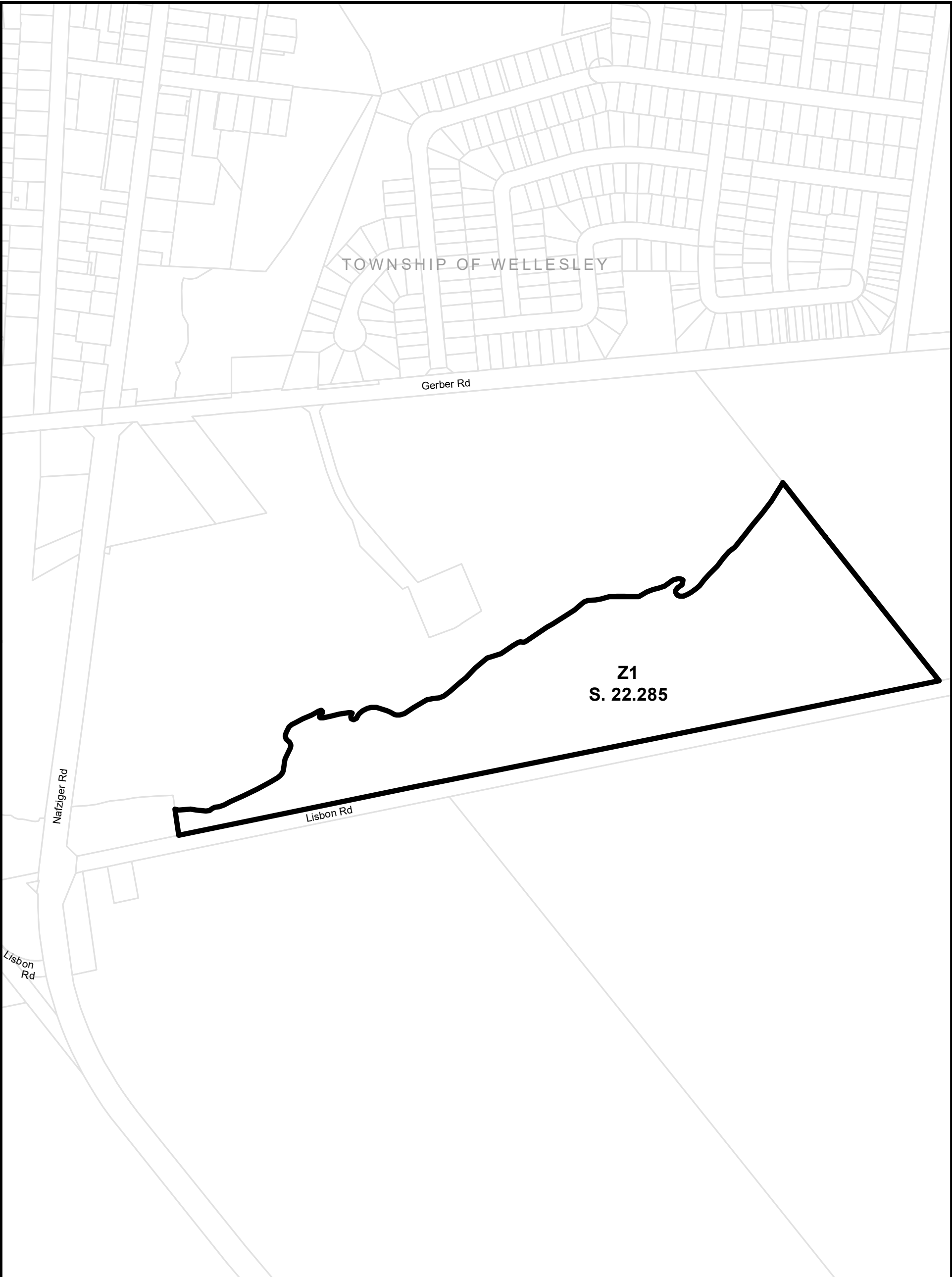
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law
This is Section 22.281 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lot 7
Concession South
of Erb's Road**





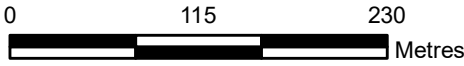
**TOWNSHIP
OF WILMOT**

Township of Wilmot Zoning By-law

This is Section 22.285 of Schedule 'B' to Zoning By-Law 83-38
as amended by By-law 2020-26 on August 24, 2020.

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**Part of Lots 17 and 18
Concession 4, Block B
Being Part 1
Plan 58R-16333**



TOWNSHIP OF WILMOT

BY-LAW NO. 2020-027

BY-LAW TO FURTHER AMEND BY-LAW NO. 83-38 OF THE TOWNSHIP OF WILMOT BEING A ZONING BY-LAW FOR THE SAID TOWNSHIP OF WILMOT.

WHEREAS The Corporation of the Township of Wilmot deems it desirable to further amend By-law No. 83-38, being a Zoning By-law for the said Township of Wilmot.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:

1. Notwithstanding the provisions of By-law 83-38, as amended, the lands described on Schedule "A" and illustrated on Schedule "B" attached to and forming part of this By-law, are hereby removed from Zone 11 (Open Space) and placed within Zone 4 (Residential) and Zone 11 (Open Space).
2. Notwithstanding the provisions of By-law 83-38, as amended, on the lands described on Schedule "A" and identified as Zone 4 on Schedule "B" attached to and forming part of this By-law, the following regulations shall apply:
 - a) required off-street parking may be provided as close 2.9m from the front lot line; and,
 - b) the maximum main building height shall be four storeys at the front wall of the building and five storeys at the rear wall of the building.
3. Notwithstanding the provisions of By-law 83-38, the following shall be added as Section 22.291:

Notwithstanding any other provisions of this By-law, the lands described as Block 16, Plan 1706, illustrated as Zone 4 on the map forming paragraph 22.291, and identified on the map forming Part 1 of Schedule 'A', shall be subject to the following regulations:

 - a) required off-street parking may be provided as close as 2.9m from the front lot line.
 - b) the maximum main building height shall be four storeys at the front wall of the building and five storeys at the rear wall of the building

Notwithstanding any other provisions of this By-law, the lands as Block 16, Plan 1706, illustrated as Zone 4 on the map forming paragraph 22.291 and identified on the map forming Part 1 of Schedule 'A', shall be subject to the (H) symbol indicating that prior to development, a Record of Site Condition shall be completed.

Council of the Township of Wilmot will remove the holding symbol, upon confirmation from the Regional Municipality of Waterloo that the requirement for a Record of Site Condition has been completed in accordance with their requirements.

4. Notwithstanding the provisions of By-law 83-38, as amended, the map forming Part 1 of Schedule 'A' to By-law 83-38 be amended as necessary to identify Section 22.291 on the lands described on Schedule 'A' and illustrated on Schedule 'B' attached to and forming part of this By-law.
5. Notwithstanding the provisions of By-law 83-38, as amended, a new map forming paragraph 22.291 shall be added to By-law 83-38 to identify the lands described on Schedule 'A' and illustrated on Schedule "B" attached to and forming part of this By-law.
6. Except as amended by the preceding regulations, the lands described on Schedule "A" attached to and forming part of this by-law and shown on Schedule "B" attached to and forming part of this by-law, shall be subject to all other applicable regulations as set down in By-law No. 83-38, as amended.
7. This by-law shall come into effect immediately after By-law 2020-26 comes into effect subject to compliance with the provisions of The Planning Act, R.S.O., 1990 and amendments thereto.

READ a first and second time on the 24th day of **August, 2020**.

READ a third time and finally passed in Open Council on the 24th day of **August, 2020**.

MAYOR

CLERK

SCHEDULE "A"

ALL AND SINGULAR that certain parcel or tract of land and premises situate, lying and being in the Township of Wilmot, in the Regional Municipality of Waterloo and Province of Ontario being composed of Block 16, Plan 1706 in the said Township of Wilmot.

This is Schedule "A" to By-law No. **2020-027**.

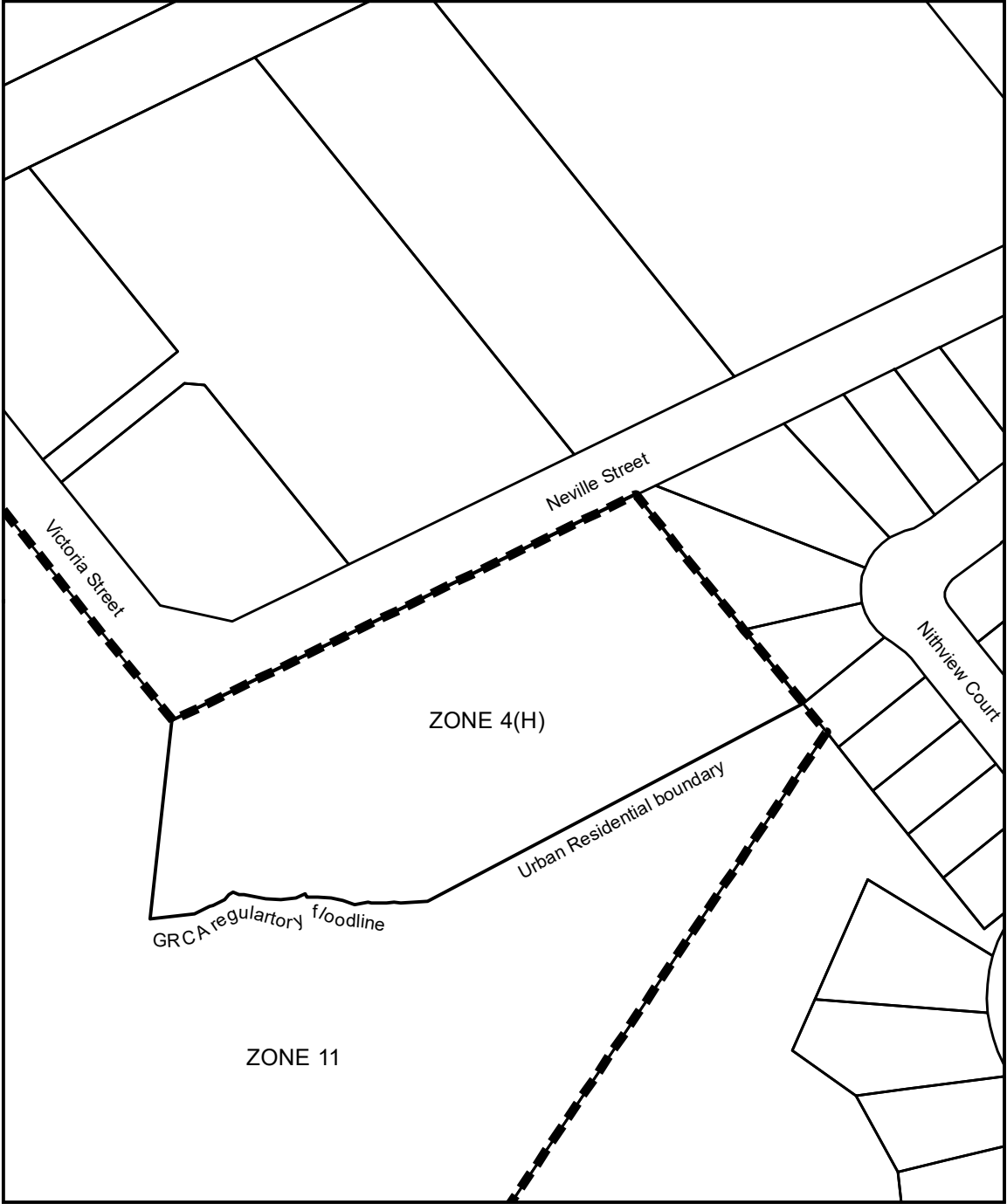
PASSED this 24th day of **August, 2020**.

MAYOR

CLERK

SCHEDULE "B"
BLOCK 16, PLAN 1706
TOWNSHIP OF WILMOT

SUBJECT LANDS OUTLINED THUS: - - - - -



THIS IS SCHEDULE "B" TO BY-LAW NO. 2020-27
PASSED THIS 24TH DAY OF AUGUST, 2020.

MAYOR

CLERK

